

Greater Birmingham & Solihull Supervisory Board

7th December 2017 at 14:00 hrs

Committee Room 2, Council House, Birmingham

PRESENT

Redditch	Cllr Bill Hartnett (Chair)
Solihull	Cllr Bob Sleigh OBE
Birmingham	Cllr Carl Rice
Cannock Chase	Cllr George Adamson
Bromsgrove	Cllr Geoff Denaro
Wyre Forest	Cllr Ian Hardiman
Tamworth	Cllr Steve Claymore
East Staffordshire	Cllr Richard Grosvenor

APOLOGIES

Lichfield	Cllr Mike Wilcox
Birmingham	Cllr Ian Ward
Wyre Forest	Cllr Marcus Hart

IN ATTENDANCE

Nick Page	Solihull, CEO
Kevin Dicks	Redditch & Bromsgrove, CEO
Andy O'Brien	East Staffordshire, CEO
Ian Miller	Wyre Forest, CEO
Richard King	Lichfield, Strategic Director
Paul Beckley	Cannock Chase, Head of Economic Development
Roger Mendonça	GBSLEP Director
Tom Fletcher	GBSLEP Programme Manager
Nick Glover	GBSLEP Executive Manager

1.	Welcome and apologies for absence
	Cllr Hartnett, in the chair on behalf of Cllr Wilcox, welcome those present and noted apologies as set out above.

2.	Declarations of interest
	Cllr Hartnett invited those present to declare any conflicts of interest pertaining to the items on the agenda. No such conflicts were raised.
3.	Agree notes of the Last Meeting on 7th August 2017 and Matters Arising
	The minutes of the meeting on 7 th August 2017 were approved as an accurate record.
78	RESOLVED: The Supervisory Board: i Approved the minutes as an accurate record.
4.	Ratification of decisions taken by written procedure
	Nick Glover presented the paper, the purpose of which was to confirm that the Supervisory Board had taken a number of decisions by written procedure in between the cycle of meetings and because the last meeting had not been quorate. In the discussion, it was agreed that the Executive would consider the issue of quorum and report back at the next meeting.
79	RESOLVED: The Supervisory Board: i Noted and endorsed the decision of the 11 th August to establish the GBSLEP Learning & Development Programme, and the decision to ring-fence the interest accrued on the Local Growth Fund capital deposited with Birmingham City Council as the Accountable Body to fund the Learning & Development Programme for an initial period of at least two years; ii Noted and endorsed the decision of the 7 th September to invest £1.5m from the element of the Business Rates Pool retained for economic development to establish the Strategic Economic Plan (SEP) Enabling Fund; iii Noted and endorsed the decision of the 7 th September to invest £300,000 from the SEP Enabling Fund to resource the LEP's employment & skills agenda; iv Noted and endorsed the decision of 20 th October to invest £200,000 from the SEP Enabling Fund to establish the second wave of the Growth Hub Development Fund.
5.	Growth Programme update
	Tom Fletcher presented the paper, the purpose of which was to note and discuss the progress made in delivering the Growth Deal programme. In the discussion, Kevin Dicks formally thanked the LEP Executive for its work with Redditch and Bromsgrove in particular through the Growth Programme.
80	RESOLVED:

	<p>The Supervisory Board:</p> <ul style="list-style-type: none"> i Noted the current programme status; ii Noted the project investment approvals made; iii Agreed the amended scheme of delegation for Outline Business Cases; iv Agreed quarterly reporting for all LGF projects; v Agreed to delegate to Programme Delivery Board the sign-off of quarterly monitoring reports to Government; vi Agreed the proposal to support early funding of some Enterprise Zone (EZ) projects from uncommitted LGF and RIF resources; vii Agreed the proposal for GBSLEP to rely on Green Book complaint appraisals conducted by funding partners; and viii Noted that there has been a follow-up audit of management arrangements for the Local Growth Fund (LGF) to support continuous improvement.
6.	Strategic Employment Sites Study
	<p>Nick Glover presented this paper, the purpose of which was to note and endorse the GBSLEP Board's decision to contribute up to £50,000 from the SEP Enabling Fund to the Strategic Employment Sites Study.</p> <p>In the discussion, it was agreed that Leaders would be consulted on the final product prior to publication.</p>
81	RESOLVED:
	<p>The Supervisory Board:</p> <ul style="list-style-type: none"> i Noted the GBSLEP Board's decision to contribute up to £50,000 from the SEP Enabling Fund to the Strategic Employment Sites Study (pending equal funding contributions from Black Country and Coventry & Warwickshire LEPs); ii Noted that the LEP Board agreed to delegate authority to the Executive Manager for Place to approve the study brief, in consultation with the Board Director for Optimising Assets; and iii Noted that the LEP Board agreed to delegate authority to the Executive Manager for Place to approve the governance arrangements for the study, in consultation with the Board Director for Optimising Assets
7.	Review of LEP Governance & Transparency
	<p>Roger Mendonça presented this paper, the purpose of which was to note the outcomes of the Review of Local Enterprise Partnership Governance & Transparency, and the implications for GBSLEP.</p>
82	RESOLVED:

	The Supervisory Board:
i	Note the recommendations of the Review of Local Enterprise Partnership Governance & Transparency and the implications for GBSLEP.
8.	Dates of next meetings
	Nick Glover recommended that with further guidance due to be issued on governance by Government, one further meeting should be scheduled for February 2018 with a view to further being scheduled thereafter.
83	RESOLVED: The Supervisory Board agreed that one further meeting should be scheduled for February 2018 and that it should be agreed before Christmas 2017.
9.	Any other business
	The Supervisory Board noted and congratulated Tim Pile on his appointment as Chair of GBSLEP.

The meeting closed at 14:26hrs.

.....
CHAIRMAN