

<p>Minutes of City Housing Liaison Board Thursday 27th July 2017, 18.30pm – 20.30pm Committee Rooms 3 and 4, Council House, Victoria Square</p>

Present

CHLB Members:

Joan	Goodwin – Chair	Yardley Wood & Warstock
Aaron	Blake-knight	Kings Norton
Brian	Jones	Acocks Green (deputy)
Gillian	Richards	Ingoldsby
Stuart	Scandrett	Frankley & Cockhill (Deputy)
Eddie	Howard	Highgate & Ladywood
Samantha	Vaughan	Perry Barr
Lesley	Beresford	Kingstanding Ward
Mike	McCartan	Hodge hill
Zafar	Mir	Washwood Heath
Stuart	Richings	Quinton
Bridget	O’Brien	Weoley
Eric	Shipton	Sutton Coldfield
Alan	Morrow	Billesley
Raj	Srivastava	Hall Green (Deputy)
Diane	Horton -Griffiths	Bartley Green
Malcolm	Nicholls	Druids Heath
Debbie	Kadr	Sheldon
John F	Harrison	South Yardley (deputy)
Andrew	Thompson	Aston
David	Wood	Eastside (Deputy)
Neon	X	Harborne
Tracey	Yates	Mirfield

Officers/Councillors

Councillor Peter	Griffiths	Kings Norton
Robert	James	Service Director Housing
Transformation		
Tracey	Radford	Integrated Service Lead Landlord
Services		
Pete	Hobbs	Service Integration Head – Housing
		Transformation
Christopher	Conner	Liaise Officer
Margaret	Calleja	Universal Credit Lead
Colin	Hanno	RI & TMO Manager
Karen	Markall	Place Manager – Welfare Reform
David	Prosser	Neighbourhood Mentor
Dave	Billingham	Place Manager (Apprentices)
Jessica	Fitzgibbon	Resident Involvement Officer
Firoza	Loonat	TPO– Hodge Hill
Jennie	Carter	TPO- Edgbaston (minutes)

Apologies:

Alex	Harrison	Leasehold Liaison Board/Harborne
Albert	Harrison	Frankley and Cockhill
Jeff	Horton	Hall Green
Jennifer	Walters	Lozells, East & Handsworth Wood
Councillor John	Lines	Bartley Green
Councillor Zaker	Choudhry	South Yardley
Carl	McCooty	South Yardley
Andrea	Brown	Eastside
Gill	Evans	Shard End

Observers:

Donna	Forbes	Kingsward HLB
Fatuma	Ali	Aston HLB

1. Welcome

Joan Goodwin welcomed everyone to the meeting and a special welcome to all the deputies who came in place of their CHLB representatives, new representatives, and the representative and observer from the new Kingsward HLB.

2. Minutes of the Last Meeting – 22nd June 2017

Observer from the last meeting should be noted as Jae Robinson.

There was a slight issue with the alignment on the last minutes in reading the representatives against their HLBs.

Andrew Thompson asked about the lifts in the high rise blocks and if this could be further discussed.

Aaron Blake-Knight queried if any chastisement letters had gone out, as there seem to be a higher attendance at the meeting.

Diane Horton- Griffiths asked when the sprinklers would be installed into the blocks, especially the Sheltered Housing Blocks.

Rob James stated it is still the intention to install sprinklers in the blocks; however this would have to be planned. He is currently looking at the specification by working with the contractors and fire services.

There are no plans to install these yet, as the proposal is still under review from the Government on Building Regulations. He stated that he would not go ahead of the future regulations.

The future regulations are being reviewed for the Birmingham City area. All residents will receive information regarding this. The fire services will be carrying out joint visits with the contractors.

Rob James went on to say that it is a large piece of work and the criteria to this are important. The work must not be rushed and must have future planning. Qualified staff will be joined by West Midlands Fire Services as part of a project team.

Rob James said it is not a quick fix, but it must be done right. A special meeting will be held with those concerned regarding fire safety to ensure everyone is informed. He invited members to inform Jessica Fitzgibbon of their interest to attend this special meeting at the end of the CHLB meeting.

Mark McCarthy said there is no clarity between the fire and dust, as both causes the fire alarms to go off.

3. **Matters Arising**

Andrew Thompson asked if a special meeting has been arranged to discuss safety measures.

Rob James responded that once the project plan has been put together he would be more than happy to meet with members regarding this. He went out to say that he is happy to hold a meeting with those concerned to ensure everyone is kept up to date. All those interested should put their names forward to Jessica Fitzgibbon at the end of the meeting.

Andrew Thomson queried if the amendments to be added to the CHLB constitution had been completed.

Colin Hanno responded that this is still in progress, however he will send out an update regarding this.

Andrew Thompson suggested a task and finish group to be set up with only HLB members as he did not feel that council officers should be in charge of the constitution.

Joan Goodwin responded that the answers to that question had already been given. She said we are still working on the constitution and will write everything in order. Colin Hanno will continue to meet with the relevant persons to discuss this. Joan stated that she had objected to the suggestion that was put forward by Andrew, and said that he had not been a CHLB rep for very long, and said that she felt he should not have been a CHLB rep at all as reps should be members of their HLB for one year before joining the CHLB. Andrew Thompson responded that there was no such rule, and as a CHLB rep he has a right to ask for updates on previous minutes' actions under matters arising.

Joan Goodwin went on to say that she insisted that Colin Hanno Resident Involvement Manager continue with the support of the amendment of the Constitution.

Gillian Richards expressed her response with the way the query had been responded to. She felt that the members were expressing their ideas therefore, this should be noted. Andrew Thompson thanked Gillian for her comment.

Rob James concluded that a proposal has been put forward at the last CHLB meeting and it was agreed that Colin will facilitate this work. Colin will not rewrite the document. The members of the CHLB will make their contribution.

He went on to say that at present there is no progress with however Colin will bring forward a proposal to take forward and will also provide an update regarding this to all members.

Andrew Thompson asked if there had been any progress on the work around Universal Credit and rent arrears.

Margaret Calleja said she would pick this up in her presentation.

Tracey Radford said she would feedback on the Sheltered Housing agenda under any other business.

4. Chairs Comments

There were no Chairs comments however the Chair reminded the members of the 25th year Anniversary event for the HLBs and had informed the members that there will be forms sent to the HLBs with regards to this event to be held on 19th October 2017. This event will be held at the ICC Birmingham commencing at 6pm – 10pm.

5. Illegal Money Lending team update

Christopher Conner introduced himself as the Affordable Credit Lead Officer and gave a short presentation and encouraged the members to join the credit union.

Chris does work on prevention and access to affordable credit. The work involves working in partnership with housing and other organisations to send out the message against Loan Sharks. This is a pilot. The presentation provided information as follows:

How having no savings impacts an individual - Facts and Figures

- Legal & General Survey of 2,000 May 2017
- 26% of people said savings would run out in a week or less
- 23% said they had nothing to fall back on.
- More than one in five - 22% - of people surveyed said they had less than £500 in savings.
- Average person can survive around 4 to 5 weeks on savings
- Waiting period for UC?

Problems vulnerable residents have when borrowing

- Average home credit loan is £500
- Only a quarter of home credit Loan Company's Customers are working
- Basic bank accounts – ID problems, no upselling opportunities
- Mainstream organisations will only lend a minimum of £1,000
- Will suggest an overdraft is used for other needs – these can be costly if obtained



- An unarranged overdraft costs £90 per month, plus £6 per day = £186 + £90 = £276
- An authorised overdraft costs £6 per month + a £26 monthly account fee = £32.00
- Based on a NatWest account – basic bank account will not have an overdraft facility
- With average rent being £100 per week someone losing their job and using an unauthorised O/D would be nearly 3 weeks arrears within a month
- With an authorised O/D they would be paying approx. 1/3 of their weeks rent in bank charges per month

Who is the England Illegal Money Lending Team?

- Hosted by Birmingham City Council
- Funded by the Financial Conduct Authority
- Covers all of England
- Investigates, arrests and prosecutes loan sharks
- A loan shark is someone who lends money without permission from the FCA
- Prevention is equally as important for IMLT

Christopher Conner passed over the presentation to Margaret Calleja who gave a short brief on the pilot of the New City Save Tenant Account Pilot.

Margaret Calleja said the next service is reviewing payment methods. This was to respond to the query raised at the last CHLB meeting. She handed out a Universal Credit Support Process for the members to view.

Joan Goodwin thanked both Chris and Margaret for their presentation.

6. Karen Markall & Javender Singh – Birmingham Financial Inclusion Strategy 2017- 2020

This is a 3 year strategy and was approved by cabinet 18th April 2017 and launched 28th June 2017. A charter was signed for this strategy. Karen said there are a number of partners such as West Midlands Fire Service, Housing Birmingham, Seven Trent Water Authority and others that we are working with to support our residents to prevent them getting involved with Loan Sharks.

The strategy is to ensure that we achieve. She went on to say that work was carried out with families to support in accessing affordable credit as a starting point. The idea is to support people who are in crisis. In 2010 there were no food banks. There is a need to support on all life stages. Karen went on to say the 9 priority actions have all been achieved.

The vision is to 'To create opportunities for Birmingham citizens to improve their financial wellbeing and digital skills so they can lead healthy and fulfilling lives'.

The Birmingham Financial Inclusion Strategy 2017 – 2020 is to 'manage money, to absorb financial shocks and to plan and provide for the future. A financial inclusive society is one in which financial services are accessible to all, easy to use and meet people's needs over a lifetime.

Financial inclusion also means that people have the skills and motivation to use financial services, and to benefit meaningfully from them'.

If financial exclusion is the problem then financial inclusion is the solution. Karen presented the following information:

Collaboration

- Child Poverty Action Forum
- Housing Birmingham
- Health & Wellbeing
- Youth Housing – BSHP
- CHLB
- Housing Services

Our Approach to Delivering Financial Inclusion

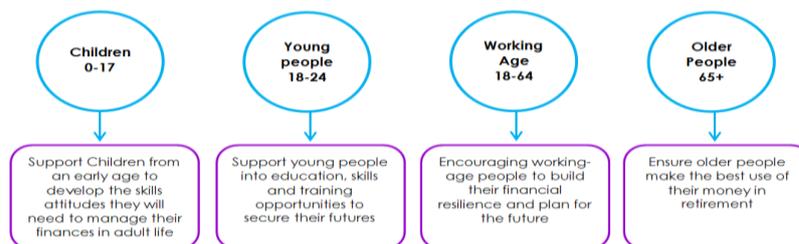
Working with other partners – housing associations, voluntary organisations and community groups will ensure that local services are properly joined up and coordinated, with a ‘whole place’ approach to neighbourhoods, where collaboration and shared resources deliver the best outcomes for local people.

Our strategy is underpinned by 3 principles

PREVENT	<ul style="list-style-type: none"> • Identify & Tackle the root causes • Increase financial capability 	Enabled by Policy, Strategy, collaboration & Action
SURVIVE	<ul style="list-style-type: none"> • When difficulty or disaster strikes, ensure that there is appropriate crisis support • Citizens know how and are motivated to access support 	
RECOVER	<ul style="list-style-type: none"> • Information, advice, education & support to enable long term change (healthy behaviours) and resilience i.e. Sustainability. 	

Life Stages

Our approach is to focus on the financial needs of all key life stages to ensure we can influence and shape Activities to meet the changing needs of citizens.



Objectives



BFIP Action Plan and Timeline

- **Year 1** – Scope
- **Year 2** - Implementation
- **Year 3** – Sustainability & Forward Plan

BFIP Priority Actions – for first year

Timeline Year One 2017/18

Priority Action 1 Establish Leads for each Objective	Priority 2 Launch each objective	Priority 3 Launch pilot to drive through outcomes of all objectives	7. 8. 9.
Priority Action 4 Launch the strategy	Priority 5 Collaborate with the Child Poverty commission	Priority 6 Align strategy with other strategies and work plans	10. 11. 12.
Priority Action 7 Identify short term targets from each objective to deliver within the first year incorporating life stages and life events	Priority Action 8 Identify projects that will drive through outcomes of all objectives	Priority 9 Communication Strategy	13. 14. 15. 16.

The Progress so far.....

Establishing a model



How the above can turn into actions under the principles of prevents, survive and recover to form the Action Plan

To get the message across to the applicants we need to work at pre-tenancy stage strategy and with house 2 homes through training, supporting with budgeting, DIY and other areas including payment of rent.

CHLB Welfare Reform and Financial Inclusion Subgroup – the presentation included various diagrams detailing the action plan that contributes to the outcomes of the objectives and information on the Financial Capability week 2016 that was held on Monday 14th to Friday 18th November providing information on:

- ❖ Money Advice
- ❖ Budgeting Advice
- ❖ Training and Employment
- ❖ Digital Skills
- ❖ Health and Wellbeing
- ❖ Benefit Cap Advice
- ❖ Savings & Affordable Credit
- ❖ Fuel & Energy Advice

Some of the attending partners were;

- ❖ Birmingham age UK
- ❖ Department for Work and Pensions
- ❖ Barclays
- ❖ Friendship Care and Housing
- ❖ Severn Trent and other

Employee Events

We want to encourage employers to support their employees, particularly those on low income. Partners are attending staff events to support and promote financial capability.

Outcomes: Affordable Credit

- Launch of Savings and Loan Hub
- Loans to the value of £76,000,
- Saved on average £11,500 in interest for those borrowing
- Overall saving across the city from the Hub has been close to £20k

Outcomes: Affordable Credit

- **Christmas Event** - A free visit Santa event was set up in conjunction with the Bull Ring Markets
- Around 200 children attended and had the chance to take a selfie with Santa
- **Schools** - Promotion of IMLT Education packs across Birmingham schools
- **Contractors** - Working with housing department contractors to promote the use of credit unions

Working with BCC housing contractors on shutter and skip Signage to raise awareness of how to report loan sharks

- **Tenants** - Working with City Housing Liaison Board to raise awareness amongst BCC tenants

- Work with Credit unions - FIP are actively trying to encourage take up of the credit union this will encourage residents to save
- £25 bonus for savers*

Cities save are working with the IMLT on a number of initiatives aimed at vulnerable communities:

- City save – aimed at school auxiliary staff
- City save and Housing on universal credit pilot – Landlord saver account
- ST Georges – aimed at residents in the area
- Local Welfare provision – aimed at those who have made a crisis application
- Six Town credit union – aimed at Northfield residents Christmas savings club
- Working with housing department contractors to promote the use of credit unions to their staff.

Social Media – Javender Singh

- Links for support
- Strategy
- Events
- Videos
- Documents/reports
- Partner sites
- Opportunities/jobs
- Training/education
- Energy/utility advice
- @ BhamFip

www.birminghamchildpovertyactionforum.org/the-action-forum/fip

St Georges Pilot

St Georges Gest 2017 was held on Saturday 8th July 2017 at St Georges Park in Newtown. The aim was to:

- ✓ Get residents involved
- ✓ Increase awareness
- ✓ Take up of Digital & Financial Literacy training
- ✓ Opportunities for children and young people

Many of our communities and neighbourhoods face challenges of high poverty, high employment, poor educational attainment and housing instability.

These outcomes are magnified in vulnerable estates.

Pilot BFIP Objectives in a vulnerable estate.

St Georges held a Pilot project 'to create opportunities for Birmingham citizens to improve their financial wellbeing and digital skills so they can lead healthy and fulfilling lives.

Financially Health Neighbourhoods

- Collaboration
- Must work with residents as leaders, owners and implementers
- Engagement is **key**

Karen Markall ended by saying that all play a key role to:

- ❖ Support subgroup action plan via HLB meetings
- ❖ Support Financial Capability events within vulnerable estates
- ❖ Spread key messages – communication is key.

Joan Goodwin asked for any questions.

Aaron Blake Knight –requested general information regarding the welfare reform group and asked if members used the social media.

Karen Markall responded, yes they do use social media

Aaron Blake knight asked for the twitter handles of members, and the age range of members.

Karen Markall will send the approximate age of subgroup members to the CHLB members. She will also provide the twitter handles for the subgroup members to all CHLB members so that they are updated with upcoming events.

Stuart Richings will provide information regarding the Military charities who could be a useful partner.

Andrew agreed that St George's festival was a success and very well received. He stated that at least 30 other residents have asked to become involved due to this event.

Eddie Howard stated it was a pleasure to work with St Georges. He also queried why the residents who live in Tower Blocks tend to pay a higher water bill than those who live elsewhere.

Brian Jones informed the board that water meters supplied by Seven Trent Water Authority will enable residents to save money.

Andrew confirmed that this method had halved his water bill.

Joan Goodwin informed the members of a number of agencies who support with the disposing of unwanted furniture.

Gillian Richards asked if there were funding available for DCLG. Karen said yes.

8. Apprenticeship Scheme Update – Tracey Radford

Tracey Radford introduced both Dave Billingham and David Prosser as the Leaders of the Apprenticeship Programme.

Tracey Radford provided a presentation to the members as follows:

The Housing Management Trainee Programme commenced in 2006 with just 12 young people. The idea of the programme was to provide the following:

- ✓ Work Experience
- ✓ Work ethic
- ✓ Mentors 'Surrogate Father'
- ✓ Qualifications
- ✓ Employment Portfolio
- ✓ Employment Coaching

The added values for the programmes are:

- ✓ Programme of works supporting our neighbourhoods
- ✓ Young People become part of the solution and not the problem
- ✓ Bridge the gap from older to younger people
- ✓ To have pride in their community
- ✓ Pride in them – a sense of purpose
- ✓ Turning negative activity into positive

The successes are:

- One young person changing their life is a success
- In excess of 1,800 young people have benefited from this programme
- 50% = full time employment when they had left the programme
 - ✓ Education
 - ✓ Went on to further opportunities
 - ✓ Volunteered to return to the programme
- Has been a twice chamberlain award winners

Our New Programme

Traineeships – started in May 2017

- Twelve, 18-24 year olds working in our neighbourhoods as part of our Customer Services Team
- Unpaid work experience
- Accredited qualifications for unemployed young people with limited qualifications
- 8 weeks long – guaranteed interview for the apprenticeship programme
- Further cohorts of trainees throughout the year

The apprenticeships – levy value for BCC is £1.8 million and Birmingham draws from this for our apprenticeship.

Updated Position

Apprenticeships in housing Management (31 Facilities apprentices started 03/07/2017)

Phase 1 – Facilities Operatives

Estate Caretaking

- 13 month apprenticeship – Level 2 Qualification
- Becoming 'Recycling Champions'

- Advocates of education and engagement to improve tenants 'information' involvement and responsibilities to manage waste, recycling, and health and safety in their tenancies

Tenancy Service Team

Apprenticeships – 9 Tenancy Service Team Apprentices start 04/09/2017

Phase 1 Apprentices – in excess of 60 applied

First response to tenants

- 12 month apprenticeship – Level 2 in Business Administration
- Becoming 'Channel Shift Champions'
- Advocates of working with tenants as enablers

The Standards

- The standards detail the skills, knowledge, and behaviours an apprentice requires to be competent in their role.
- As part of the programme apprentices must demonstrate that they have met each area of the standards, which is done through the creation of a portfolio of evidence and the completion of the project.
- When ready an apprentice will go through the gateway to the end point assessment. The end point assessment is conducted by the Apprenticeship Assessment Organisation.

Breakdown of where the Apprentices are:

- ❖ North – 4
- ❖ East – 7
- ❖ South – 11
- ❖ West – 9

All apprentices have a mentor appointed to them to support them successfully, professionally and personally through the programme.

'Surrogate Father' – opportunity for full time employment

Phase 2 – September – indicative – further expand the programme

Autumn – Management development programme Landlord Services

- Higher level of Apprenticeship

Autumn – Contract Works Officers repair Service

Current workforce – develop new younger 21st Century Officers

CHLB – Champion this programme please

Request for CHLB – Championing Housing Apprenticeships

To plan the launch of the programme at the 25th year celebration

CHLB members agreed to champion the Apprenticeship programme at the 25 year celebration event

Questions and answers

Eddie Howard praised the news with regards to the success of the apprenticeship programme as he stated it is important for the young people to get actively involved.

Joan Goodwin agreed with this however she asked what thoughts were put forward with regards to supporting elderly and vulnerable residents with gardening.

Tracey Radford said that this is also part of the programme and has been ongoing for at least 3 years.

Aaron Blake – Knight queried if the scheme was waged or unwaged.

Tracey Radford responded most of the apprentices are waged however; approximately 8 who are under the age of 30 years are not. At least 80% appointed of caretakers are waged who come onto the scheme with Birmingham City Council. Trainees will be taken on and they will receive a qualification in the 8 week period.

Gillian Richards – how many of these apprentices have a disability?

Dave Billingham stated there are at least 3 apprentices have a learning disability and they will have a training provider and mentor to help ensure they reach the qualification attached to the scheme.

Tracy Radford gave a short update with regards to Sheltered Housing

In March 2017 Carol Dawson discussed the redesign of the scheme as £3million had been lost however, BCC did not want to lose the service as it is important.

Carol Dawson had outlined the recommendations – there would be no changes to extra care and category 1. In terms of Category 2 high rise, the role is different. Cabinet has agreed to identify sheltered neighbourhood officers to support communal work and DIY.

A letter will go out in 3-4 weeks and there will be an invitation to a meeting to discuss this.

Members of staff have been consulted and discussions completed with the unions and they are happy with this. The service is ready to be delivered.

Andrew Thompson asked what the future for the high rise is, and whether there has been any decision on this.

Tracey Radford responded – some high rise properties have proven difficult to let for various reasons and it is a sensitive issue. Blocks are being evaluated and there is a new allocation policy in place. In October 2017 there will be a discussion on this.

John Harris asked if a meeting is called, will all members be involved.

Tracey Radford informed him that only those who are affected will be able to attend.

Diane Horton-Griffiths asked does the Support Officers work with other vulnerable residents within the community or do they work only on the schemes.

Tracey Radford stated Support Officers do support residents however priority will be given to Sheltered Housing residents, but work can be extended to other residents.

Malcolm Nicholls -with regards to the letter received about the care line system payment, why is there no explanation for why tenants are charged.

Tracey Radford said in the past there has been no charge, but as we all are aware of the current financial situation today a decision had been made to make a small charge due to the use of the pendants and other items use by the residents on Sheltered Housing. Tracey offered to take back any concerns.

Malcolm Nicholls stated residents do not use the full service, so why should they be charged on top of all the other service charges.

Tracey Radford informed him that this is optional. Each scheme will be looked at separately.

Gillian Richards asked how we can disconnect the system as it is actually wired into our property. Can something be done to remove the system?

Tracey Radford said she would investigate.

9. Any Other Business

Diane Horton Griffiths asked Colin if the kite mark scoring had been re-adjusted for Bartley Green Housing Liaison Board from the 1 year to the 2 year certificate. Colin responded yes it has.

Gillian Richards suggested as there are a number of focus groups, can a list be sent out with information of these groups?

Colin Hanno said he will circulate a list of sub group to all members.

Andrew Thompson said he would like to thank Yvonne from WATES contractors who had supported tenants during an issue they had experienced on his estate.

Rob James said he would pass on the thanks.

Andrew Thompson queried if the incident involving the TPO at the previous meeting had been addressed.

Rob James responded that the matter has been dealt with by BCC.

Gillian Richards said there has been a massive improvement from Fortem Contractors on South Birmingham in relation to the repairs. She praised the Repairs Focus Group for the work they have done.

Rob James said he would also pass on the thanks to Fortem.

Debbie Kadr said she would also like to thank WATES contractors as they were very good and a special thank you to Gary Nicholls for his polite attitude and patience.

Rob James said he would pass this on.

Councillor Griffiths said he is very pleased to hear the praise given to the contractors however; the performance is still below the target on the KPI. He thanked officers for their fantastic achievement in the training of the young people and for the apprenticeship scheme enabling them to go on to permanent jobs. He echoed that this is a great success.

The cabinet report particularly the plan for small self-build for small community led projects includes a system where people do not have to pay for the land. I commend this to you.

Zafar Mir asked if anything can be done with regards to the missed collections of the bins.

Councillor Griffiths responded that this is not part of his portfolio however he will pass this concern on to the relevant teams.

Rob James said he has been assisting colleagues to support in resolving this issue. Additional resources have been brought in and this must ensure that the law is not broken. The resources have been brought into clean up tower blocks on a frequent basis on alternate days. Safety in the tower blocks is a major concern. Although the contingency plan has been put in place, it would take time to catch up.

Debbie Kadr responded -my Councillor stated that the recycling is not collected only just black bags. Is this correct?

Rob James responded that he was not clear on this, but would look into this. He went on to say that the main issues are to get the streets clean and safety is important.

Some of the board members stated that they did not have any issues with recycling on their estates or some bin collections.

Gillian Richards – there are a number of 1 bedroom accommodation that are hard to let, can you explain why this is the case?

Rob James responded that there is a regular turnover with properties. Through the bidding system there is a fall in demand for the 1 bedroom properties. This could be due to selections from the applicants. All available properties where there have been no bids are often used as a temporary accommodation and there are a number of these across the City.

Once the resident in the property have moved out, the accommodation would be placed back in the system for the housing revenue account permanency.

Gillian Richards – is there a figure to show if there are more vacant properties?

Rob James stated the system shows that there are more filled properties

Mike McCartan – We have travellers on our estate and our Councillors were not aware of this until it was reported in the newspaper.

Rob James said he is not aware of this however, he would look into it. Councillors are normally aware of planning enquiries.

Mike McCartan said he did not believe that Bromford site had gone through a planning application.

Rob James responded that there is a possibility that the application is under consultation and has not yet had an approval.

Councillor Griffiths stated that the Travellers are under licencing and a temporary site can be used for up to 28 days. Orders can be sought under civil lead and this can take 5 days. There are different standards. There are recycling sites and sites identified as potentials. There are a number of issues; therefore on some sites there is a need to put up metal barriers.

Joan Goodwin thanked all for attending and wished them a good rest.

***The next meeting for City Housing Liaison Board
Will be held on
Thursday 21st September 2017***

***6.30pm Council House,
Committee Rooms 3 and 4***