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### TRAINING

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- BEP and Youth Sport Trust CPD Courses for Primary Schools
- NPQML and NPQSL Programmes for Primary and Secondary
- Bournville Junior School Teaching School Alliance: Effective Assistant Headship
From the Director

Dear colleagues

Happy New Year! Let’s make it a good one for education in Birmingham.

Hope that you all had a great festive break and are ready for the new term. Happy Gurpurab and Orthodox Christmas for those who were celebrating last week.

We welcome the following headteachers who are taking up new posts or have done so recently: Anna Pendleton at Rednal Hill Infant, Karen O’Reilly at Gilbertsone, Mark Court at The Oaklands, Dominic Davis at Wychall, Joe Jennings at Yarnfield, Joanne Booker at St Mary’s B20, Lucy Williams at Fairway, Joanne Harris and Dawn Williams at The Oval and Jo Donnellan at Chivenor.

Very pleased that the new Early Years contract with Birmingham Community Healthcare Trust and its partners went live on Monday 8 January. This is the new model that brings together children’s centres and health visiting. We recognise that finalising agreement on the secondment model for BCC staff and general “eleventh hour” work was not ideal – far from it. Now we have gone live, it will take a while for things to settle in as the new model is introduced. An update from Lindsey Trivett is below here and also in the EY Noticeboard. The main communication about the new model will come from BCHCT via a weekly newsletter and you can see the latest version here.

Congratulations to schools on some recent Ofsted successes; Christ Church CofE has moved to Outstanding and Calthorpe and Stockland Green are both now rated Good.

In December a group of primary heads met with senior representatives from OfSTED to discuss emerging policy in relation to young girls wearing hijabs in primary school. There is a note from Paul Doddridge, chair of Primary Forum, below. I had the opportunity to talk through the issues with HMCI Amanda Spielman and RD Lorna Fitzjohn personally last week. It was invaluable to learn first hand of the broad direction of OfSTED’s policy here and the underpinning clear rationale about protecting all of our children from exposure to ultra-socially conservative views and keeping them safe in school. Let us continue that dialogue so that Birmingham can contribute positively.

You’ll find below the link to SACRE’s report on the delivery of RE and Collective Worship. This is a comprehensive, informative, professional document showing Birmingham SACRE at its best which I’d thoroughly recommend to all who lead and govern schools in our city.

The end of term was predictably hectic. I managed to get in a few school visits to St Mary’s Handsworth for a brief farewell to Ava Sturridge-Packer; a delightful seasonal rendition by the hand bell orchestra at Bournville Juniors; and a big thank you to colleagues at Guardian Angels for the year’s work. Thanks for lots of Christmas cards. Our own card, produced by the pupils of Anglesey went down very well from Whitehall to Weoley Castle.

Finally earlier this week saw the announcement of Damian Hinds as the new Education Secretary. We look forward to working with him.

See you out and about soon.

YNWA

Colin

@anfieldexile
Chair of Primary Forum Feedback from meeting with Ofsted

You may be aware of Amanda Spielman’s comments in the press a few weeks ago around questioning of primary-age Muslim girls who wear a hijab, and that this could be interpreted as "sexualisation" of young girls. Obviously (as you may know) the comments have stirred up strong feelings around the country, with outright condemnation and ‘open letters’ by some groups. However, we felt as Birmingham heads it was more appropriate to take a more reasoned approach and open up the discussion, so a representative group met with HMI who were very interested in our views about how we promote equality and freedom of choice in our Birmingham schools, and how inspections should be focussing on these aspects rather than what could be perceived as targeting a specific group with an agenda that was not based on a solid understanding of the Muslim faith.

On the 14th December, the same group met with Luke Tryll (director of Corporate Strategy for OFSTED) and James McNeillie (Senior HMI for the West Midlands). The main messages to come out of the meeting from OFSTED were:

- Acknowledgement that the language used in the press release was not as well-chosen as it could have been.
- Confirmation that the message that inspectors would interrogate young girls wearing hijab as to their reasons for wearing it was incorrect.
- The focus would be (as it always has been for OFSTED) in talking to school leaders about how they develop policies and the rationale behind these, to help form an inspection judgement for Leadership and Management. Any concerns raised would form a line of enquiry to be followed as with any other line of enquiry.
- OFSTED are currently creating additional guidance to go out to inspectors. This guidance is still being drafted and Ofsted is consulting with a range of faith groups. Ofsted is considering how to best ensure this guidance is drafted in general terms around equality and freedom of choice.
- As part of that guidance Ofsted may consider schools are taking advice from institutions that are not giving advice based on the Equality Act.
- An acknowledgement that most schools promote equality and freedom of choice, but there are still some schools that do not.
- Ofsted have commissioned a piece of work about exploring equality in faith schools.
- Ofsted is not anti-hijab and Ofsted does not have a policy on children wearing a hijab.
- If a hijab is optional in a school uniform policy, this is not an issue. If a school makes it compulsory, this would prompt a discussion with the school.
- OFSTED will be discussing this further with head teacher reference groups and others. Ofsted is open to challenge and the more they are able to meet with groups of head teachers the better.
- OFSTED will now attend Primary Forum on a termly basis to provide updates and receive feedback surrounding any issues that have arisen as a result of recent inspections.

I feel that opening dialogue with OFSTED in this way has been the right strategy, and has enabled an acknowledgement that mistakes have been made around this incident to be made, and also paved the way for more productive dialogue with schools in the future to minimise any further chances of other incidents. I would like to thank all who contributed to this process for their involvement and support. As Primary Forum, we take very seriously our role in representing the interests of Head Teachers, schools and children across the City and will continue to do our best to do so.
SACRE: Audit of the delivery of RE and Collective Worship

As Colin mentioned above, Birmingham City Council undertook what is believed to be the largest ever audit of the delivery of RE and Collective Worship in the UK between 2015 and 2017. All schools in the city were invited to participate, with 306 making a response and 273 hosting monitoring visits. The report you can access via the link below contains 40 pages of evidence, comment and recommendation.


Birmingham SACRE would like to offer its most sincere thanks to the hundreds of headteachers and teachers and thousands of children and young people who have participated in this monitoring and evaluation exercise. Each and every contribution has added value to the process and helped to build a picture of both Religious Education and Collective Worship in Birmingham which points towards a past in the city where there was some isolated inappropriate practice but a present and future of extensive good practice.

Early Years update

The newly commissioned Early Years Health and Wellbeing Service went “live” on Monday 8th January 2018. This will create many changes to the current Children’s Centres delivery arrangements – some big/some not so big - and in some cases – people who have been leading and managing Children’s Centres will no longer be doing so. I couldn’t let this happen without taking a moment to stop and reflect on the amazing work that has taken place and to acknowledge the passionate and dedicated workforce that has supported thousands of children and families across this city over the last 10 plus years!

I wanted to take this last opportunity to personally say a massive thank you to everyone that has been involved in the delivery of Children’s Centres here in Birmingham since they were established. As the current head of service I have only really been involved in Children’s Centres over the last 2 years – and I think it has been fair to say that perhaps these have been very challenging. What strikes me though is the level of commitment and passion for the children and families that everyone who works in this area shows is something that is very rare – and I can honestly say that I have enjoyed and appreciated working with you all, and I know that I will continue to do so as we move forward into somewhat new and unknown territory.

To update on you on the current position though, all staff working in Children’s Centres that were not employed by BCC, identified as in-scope, transferred to one of the partners of the new provider from that date. For BCC staff a secondment arrangement has been brokered and agreed which sees staff join the new model for a 12 month period whilst outstanding issues for the full transfer are resolved. Feedback that we have received from staff in centres is that all went relatively smoothly on Monday and all staff are now engaged in Induction to the new providers this week.

Work to mobilise the full service offer will take place throughout January. All Children Centre HUBs are operational as of the 8th January 2018 and services at community locations will be phased in over the next 8 days. Birmingham Forward Steps have issued communications to local families to advise them of which venues are available from the 8th January 2018. Health Visiting Services will
continue to be provided as per current caseloads. Staff transferring to the new service will wherever possible retain their existing caseloads to ensure continuity for children and families.

Early Years is much broader than EYHWB – and the central team here will still continue to work with you all in whatever capacity you continue to be involved in Early Years. I look forward to that and to making sure that we can all work together to make our services for the youngest children in the city to be the best we can. Please pass on my thanks and appreciation to all your staff teams.

CONTACT: Lindsey Trivett
EMAIL: EarlyYearsReview@birmingham.gov.uk

Mick Waters: Speaker at FREE conference on 9 February 2018

Places are going fast for the Connecting Globally, Acting Locally, Leading Compassionately conference taking place on 9 February at St Andrew’s Stadium. The conference will offer an alternative vision to school improvement by blending approaches from the CoED Foundation, SACRE and UFA. Speaking at the conference will be many friends of Birmingham schools such as Maurice Coles, Mick Waters and Bruce Gill. Places are free of charge and I hope to see as many of you as possible there. Bookings can be made via the link below and more information is in the [flyer attached at the end of this Noticeboard].

WEB LINK: http://www.birminghameducationsupportservices.co.uk/Event/62777
CONTACT: Razia Butt, Resilience Adviser
EMAIL: ssi@birmingham.gov.uk

Children Missing Education update

It’s that time of year again for processing pupil movement. This inevitably means that some pupils will raise some questions if they haven’t returned after the festive season. To help you frame your thoughts we thought it would be a timely reminder to signpost you to our website (https://www.birmingham.gov.uk/cme).

You’ll find the Policy and Guidance Notes for Birmingham’s CME service along with a ‘quick reference’ Question & Answer sheet which will help you decide if your pupil is missing or just absent. A flow chart is also available to help you make sense of what happens to referrals after they have been submitted.

As usual, we are happy to field any queries that you may have in relation to;
- What steps to take as part of your reasonable enquiries
- What kind of background checks can be undertaken (you can stay on the line whilst we undertake the checks) for a speedy response
- What kind of information is required for a pupil relocating abroad
- What to do when you have a pupil missing as a result of being homeless/or being evicted
- What to do if a child has failed to return after unauthorised term time leave

The phone line service is open Monday to Friday 8.45am - 4pm

CONTACT: Children Missing Education
TEL: 0121 303 4983.
EMAIL: cme@birmingham.gcsx.gov.uk (secure email address)
GPs and authorising sickness for pupils

The Birmingham Local Medical Committee (LMC) has raised a concern and want to work in partnership with schools to address it. It has been noted that over the recent months more families are attending their GP for the purpose of getting medical evidence that their child cannot attend school due to a routine illness. The LMC has issued guidance to GPs that this practice should stop as it is using up appointments required for other patients with serious illnesses. Please could you review your attendance policy and process within school to ensure that there is a bullet point that calls for close working with the GP Practice if you feel that a child is having recurrent absences which may be reflective of either an undiagnosed underlying medical condition or a possible safeguarding issue.

School attendance processes must not routinely call for proof of minor illnesses, coughs and colds (such as insisting that the family must see the GP for routine minor illnesses or produce evidence of attendance at the GP’s surgery). Medical evidence should only be requested in serious cases where there is concern that parents may be committing an offence in terms of failing to ensure their child attends school regularly under section 444 of the 1996 Education Act. Medical or Doctor’s notes must never be requested under any circumstances. The Local Authority will not prosecute cases for schools where medical evidence is requested routinely from all parents for illness absence. Edwina Langley, Dr Ahmad the safeguarding champion in the clinical commissioning groups and I will be working together with the LMC to ensure that all action taken in the best interests of the child.

CONTACT: Jon Needham, Safeguarding Adviser
EMAIL: Jon.J.Needham@birmingham.gov.uk

Notification of a Child Death: Form A completion

The process for notifying the authorities of a child death has recently changed, and is now automated on an integrated database. All agencies, including schools, are required to notify the Child Death Team if they are aware of a death – whether it was expected or not.

The ‘Form A’ document is the first stage notification that alerts the eCDOP system to the child’s death. On completing this form could you also let Jon Needham know by email at jon.j.needham@birmingham.gov.uk as additions will need to be made to the submitted document as it converts to a ‘Form B’. School and Governor Support have produced a simple guide to completing the ‘Form A’ which is attached at the end of this Noticeboard.

Some things are easier to write about than others, and some things you hope you will never need to use. The simple message is that if a child on your school roll dies for whatever reason, you must complete the new electronic ‘Form A’ and notify Jon Needham so we can ensure the legal process is followed and the appropriate support offered to the school and family.

CONTACT: Jon Needham, Safeguarding Adviser
EMAIL: Jon.J.Needham@birmingham.gov.uk
Education Safeguarding briefings: General Data Protection Regulation (GDPR)

The General Data Protection Regulation (GDPR) will apply in the UK from May 2018 and replaces the Data Protection Act 1998 (DPA). This has a significant impact on schools as the GDPR contains new provisions intended to enhance the protection of children’s personal data.

To prepare schools for this legislation the Education Safeguarding Team are hosting three briefing sessions open to any school within Birmingham.

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<td>Monday 26 February</td>
<td>8am – 12pm</td>
<td>Tally Ho Conference Centre, Pershore Rd, B5 7RN</td>
<td>[Book via this link]</td>
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<tr>
<td>Monday 26 February</td>
<td>1.30pm – 5.30pm</td>
<td>Tally Ho Conference Centre, Pershore Rd, B5 7RN</td>
<td>[Book via this link]</td>
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<tr>
<td>Thursday 1 March</td>
<td>1.30pm – 5.30pm</td>
<td>Tally Ho Conference Centre, Pershore Rd, B5 7RN</td>
<td>[Book via this link]</td>
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Tea, coffee and pastries will be available 15 mins before each session. Topics will cover:

- Legislative Changes and the impact on practice
- Data Storage and Access
- Dealing with data breaches
- Implications for safeguarding practice

All bookings will be through the links above and places will be limited to 2-3 delegates per school/setting.

CONTACT: Jon Needham, School Safeguarding Adviser
EMAIL: ssi@birmingham.gov.uk

Votes for Schools Teaching and Learning resource

VotesforSchools is a debating and voting platform that provides an all-school solution to the challenge of meeting Prevent, British values and SMSC requirements in schools and young people’s institutions. Each week, schools are given well researched, balanced debate resources on a topical issue. There are separate resources for KS2 Primary, Secondary and 16+ with zero preparation or need for teachers to be specialists. At the end of the week, students vote and the VoteData is realised to the real world: hugely raising the profile of pupil voice and engagement of young people. Schools also then can use their data to have an insight into the hearts and minds of their students.

The platform is designed that all SMSC, Prevent and British values requirements are mapped and the schools VoteData provides evidence to Ofsted of participation; and Lord Nash (former minister in charge of Prevent in schools) has given VotesforSchools his backing. Through debate young people are learning about current affairs, to express their opinions, be tolerant of others and become actively involved in the democratic process.

To access weekly debate resources, cross-curricular ideas, curriculum mapping and access to the Voting Platform, schools can subscribe to VotesforSchools. For more information or to set up a free trial, contact penny@votesforschools.com
Autism Education Trust: extension to current contract from DfE

The DfE announced in December 2017 that it will renew its contract with the Autism Education Trust (AET) for a further two years. In times of austerity, this is a huge endorsement for AET and an indicator of the positive performance and high regard that the programme is held in. It highlights the government’s commitment to raising awareness and improving outcomes for children and young people with autism and their support for developing the knowledge of staff in educational settings to meet need and ensure effective provision.

The announcement follows the publication of the All Party Parliamentary Group report on Autism and education in England 2017, which calls for a national autism and education strategy by the end of 2019 which includes ongoing funding for AET so they can continue delivering training to schools.

The APPG Report on Autism is available at http://goo.gl/Gd1Xyz

Birmingham Communication/Autism team is the licenced AET training for the West Midlands

For further information about the training courses we run, please contact Jessica.Hakin@birmingham.gov.uk

FAST-track to Attendance / Leave in term time

The ‘FAST-track to Attendance’ step by step guidance, and associated templates is now available to download from our webpage: https://www.birmingham.gov.uk/school-attendance

Please click on Option 2 for ‘Legal Processes’. There are also some helpful letters which you may find useful. Please read the guidance carefully and thoroughly before using the process. The online line referral form for FAST-track is not yet available for use so colleagues should continue to use the Family Information Sheets, which can be obtained from the Education Legal Intervention Team (contact details below) until otherwise advised.

Leave in Term Time (Penalty Notice) process

The Leave in Term Time (Penalty Notice) process guidance has been updated to take into account the new online referral form. The updated guidance will be on our webpage in time for the new term. The online referral form (which should be completed for each parent) can be accessed via this link: https://www.birmingham.gov.uk/forms/form/347/en/education_legal_intervention_referral

Training is available, subject to availability, which covers both processes. Other attendance courses are also available: http://www.thepactgroup.co.uk

CONTACT: Edwina Langley, Lead Attendance Officer
EMAIL: ewsheadofficeadministration@birmingham.gov.uk
TEL: 0121 464 8979
Statutory Spring 2018 DFE School Census

Please find attached at the end of this Noticeboard a letter for schools with guidance regarding the School Census.

Census date: Thursday 18 January
Return date: Monday 22 January

Every school in England has a statutory duty to submit school census each term under Section 537A of the Education Act 1996.

CONTACT: Sandra Dawkes, Education Intelligence
EMAIL: r&s@birmingham.gov.uk
TEL: 0121 303 8842 / 8836 / 675 1757

Infant Class Size Legislation: Reminder for primary and all-through schools

The purpose of this notice is to remind Head teachers, Governors and School Officers of the DfE legislation regarding Infant Class Size. Information on class sizes is collected via the termly DfE School Census collections and a report is compiled by the Local Authority following the Spring census (January) for all schools operating over infant class size. The date of the census is 18th January 2018. You should ensure that any classes that you record over 30 are true exceptions to the legislation and are in agreement with your Admission Authority. Classes over 30 that are not true exceptions will be recorded as illegal classes and will be subject to possible investigation by the DfE.

The following information is an extract from School Census 2017 to 2018 Guide:

[The School Admissions (Infant Class Sizes) (England) Regulations 2012] limits the size of an infant class during an ordinary teaching session to 30 pupils per school teacher. Infant classes are those in which the majority of children turn 5, 6 or 7 during the course of the school year i.e. reception and key stage 1 classes. An ordinary teaching session does not include school assembly or any other school activity usually conducted with large groups of children such as:

- PE / games
- music
- singing
- drama
- watching television
- listening to the radio...

If, at the time of the count, infant class children would be involved in such an activity the count is deferred to the next ordinary teaching session. This change of selected time is enacted for all classes in the school, not just the infant classes. Any primary or all-through school that appears to have infant classes (reception and / or KS1) in breach of the legal class size limit of 30 pupils per a single school teacher (as a result of teachers being on PPA time, those reporting classes with ‘excepted activities’ or any other circumstances) will be contacted by the department for further details. An explanation or the ‘exception reason’ will be sought. Where necessary, the Secretary of State has the power to direct schools to comply.
The School Admissions (Infant Class Sizes) (England) Regulations 2012 prescribe certain limited circumstances in which pupils may be admitted as exceptions to the infant class size limit. These children will remain an ‘excepted pupil’ for the time they are in an infant class or until the class numbers fall back to the current infant class size limit.

Please see the website link above for the categories of exception.

If you have queries regarding this information you can contact the School Organisation Team on the number below.

WEB LINK: [www.legislation.gov.uk/uksi/2012/10/made](http://www.legislation.gov.uk/uksi/2012/10/made)
CONTACT: School Organisation Team, Education Infrastructure
EMAIL: edsi.enquiries@birmingham.gov.uk
TEL: 0121 303 8847

School Organisation Proposal: Harborne Primary School

Harborne Primary School is a Local Authority maintained community school on Station Road in the Harborne Ward of the Edgbaston District of Birmingham. The current capacity of the school is 630 with an admission number in Reception of 90.

Birmingham City Council, as the Local Authority for Birmingham, in collaboration with the leadership and Governing Body of the school, are making the following proposal:
To enlarge Harborne Primary School by expansion onto an additional site (Court Oak Road, Harborne, B17 9AB). The proposed total capacity of the school is 840 with an admission number in Reception of 120 with effect from September 2019. We invite all interested people to give us their comments on this proposal. **Any comments must be received no later than 7th February 2018.** Full details of the proposal and how to make comments can be found via the weblink below.

WEB LINK: [www.birminghambeheard.org.uk/people-1/harbornefinal](http://www.birminghambeheard.org.uk/people-1/harbornefinal)
CONTACT: School Organisation Team, Education Infrastructure
EMAIL: edsi.enquiries@birmingham.gov.uk
TEL: 0121 303 8847

Link2ICT Online Safety Event: 30 January 2018

With Safer Internet Day on 6 February 2018, join us on **Tuesday 30 January 2018** for this safeguarding event that will provide advice and resources to use back at school, supporting the ever changing landscape of the online world. It will also be an opportunity to keep up to date with statutory guidance from the DfE guidance produced by the UK Safer Internet Centre, as well as the government’s own “Keeping Children Safe in Education”, “Revised Prevent Duty for England and Wales” and other national benchmark expectations.

On the day, there will be a number of workshops, each catering to specific school personnel, as well as workshops by leading experts from several areas of online safety.

**Development Outcomes**
- Understand your role and responsibility in school in upholding safeguarding measures
• Audit your existing policies and provision - linked to 360 safe self-review tool, and create actions for the future
• Access to resources for use in your classroom
• Network with online safety experts who will answer any issues you may have encountered in school

Places are free of charge and will be limited, so please book your space now using the link below.

**BOOKING LINK:** [www.link2ict.org/onlinesafety2018](http://www.link2ict.org/onlinesafety2018)
**CONTACT:** Link2ICT
**EMAIL:** info@link2ict.org
**TEL:** 0121 303 5100

### Link2ICT Innovation in Schools Award 2018

• Does your school use ICT creatively?
• Do you have teachers that are forward thinking in the use of ICT?
• Are your school's teaching and learning methods new and original?
• Does your school provide a learning experience that is different/more effective?

If you have answered yes to any of these questions, you should enter your school for the Innovation in Schools Award which offers schools the opportunity to showcase their innovative and inventive use of ICT. To nominate your school, please tell us in no more than 1000 words, why you deserve to win. Your school will receive a trophy, £500 from Link2ICT and bragging rights for your unique approach to teaching and learning!

Please tell us:

• What ICT resources, services, or solutions you use that are new, original or different
• How ICT has enabled teachers and learners to work and learn in a more effective way
• How ICT has added value to your curriculum
• Any other supporting evidence you may have to prove this

Please submit your entry by emailing info@link2ict.org.

Entries must be completed and submitted by close of play on Friday 23 March 2018. The winning school will be notified personally, presented with their award and featured in the Link2ICT School newsletter and on our website.

**WEB LINK:** [www.link2ict.org/innovationaward](http://www.link2ict.org/innovationaward)
**CONTACT:** Link2ICT
**EMAIL:** info@link2ict.org
**TEL:** 0121 303 5100

### TRAINING COURSES

**Ambition School Leadership programmes**

[Teaching Leaders Primary](http://www.link2ict.org/innovationaward) and [Teaching Leaders Secondary](http://www.link2ict.org/innovationaward) are intensive middle leadership development programmes with pathways available for both new and experienced middle leaders. This programme supports you to:
• Unlock the potential of your promising leaders
• Retain your best talent - 83% of Teaching Leaders participants remain in their school for three years after starting the programme
• Transform whole departments and year groups, modelling a culture of improvement and accountability

The majority of programme costs are covered by the DfE however schools are expected to contribute £1000 per participant per year.

Spaces are limited and the application deadline is 21 January 2018.

If you would like to learn more about any of Ambition School Leadership’s programmes, please register your interest or email Ben.Gallier@ambitionschoolleadership.org.uk and they will be in touch.

Keeping Children Safe Online Safeguarding Training for key stage 2 teachers: 1 February 2018

A Keeping Children Safe Online Training day has been organised at Edgbaston Golf Club (9.30am -2.30pm including lunch). This programme has been developed in collaboration with Birmingham City Council’s Behaviour Change Team, Education Resilience team and Prevent Framework by SKIPS Education.

Training supports Teachers confidence in delivering lesson to children to raise awareness of the potential dangers of sex texting, cyberbullying, gaming, grooming and radicalisation. It also supports parents and carers involvement in their child’s online activities.

The cost of is £250 per person and this will include

1. A CPD training day with lunch at the Edgbaston Golf Club- this training will equip you to deliver a fully resourced lesson on internet safety to a class and for parental engagement workshops
2. You will be given a teachers resource pack
3. ‘Safety Net; lesson plans, activities
4. Classroom exercise books for one Year 5 class
5. Homework books for one Year 5 class
6. Optional parental workshop with additional charge.

Joining this training will entitle you to three years further resources and training with SKIPS ‘adopt a school’ scheme more information available on request.

To book onto this training course, please contact Lorraine Cookson using the contact details below.

CONTACT: Lorraine Cookson
EMAIL: lorraine.s.cookson@birmingham.gov.uk
TEL: 0121 303 5449 or 07766 925284
BEP and Youth Sport Trust CPD Courses for Primary Schools: Spring / Summer 2018

Youth Sport Trust are the UK’s leading experts on the power of PE and school sport to deliver whole school positive outcomes to improve attainment, physical well-being and inclusion.

In partnership, BEP and Youth Sport Trust will be offering Birmingham Primary schools access to a range of CPD opportunities at heavily discounted prices. These sessions will inform school leaders about the multiple benefits that result from the creation of active schools, as well as providing PE coordinators and classroom teachers with practical skills for delivery.

To find out more and to book, please use the following link; [https://www.bep.education/product-category/events/](https://www.bep.education/product-category/events/). More information is also available in the flyer attached to this Noticeboard.

NPQML and NPQSL Programmes for Primary and Secondary

Bishop Challoner Teaching School Alliance (BCTSA) are offering the new NPQML and NPQSL programmes, in partnership with Leadership Live.

The NPQML is aimed at middle leaders, or those aspiring to become middle leaders in the near future. The programme consists of 2 full days and 4 twilight sessions throughout the year, access to on-line materials and individual support for completion of the final assessment. The next NPQML starts on 12th February 2018. Visit [www.bctsa.org/NPQML](http://www.bctsa.org/NPQML) for more details and an application form.

The NPQSL is aimed at senior leaders, or those aspiring to become senior leaders. The programme consists of 2 full days and 5 twilight session, access to on-line materials and individual support for completion of the final assessment. The new NPQSL starts on 27th February 2018. Visit [www.bctsa.org/NPQSL](http://www.bctsa.org/NPQSL) for more details and the application form.

BCTSA has a strong track record of delivering NPQ programmes and we are excited to be rolling out these newly updates courses this year. Sessions will be delivered at BCTSA’s training facility in Kings Heath, with expert presenters and facilitators and is open to both primary and secondary teachers.

CONTACT: Catherine Haines, Bishop Challoner Teaching School Alliance
EMAIL: [teachingschool@bishopchalloner.bham.sch.uk](mailto:teachingschool@bishopchalloner.bham.sch.uk)
TEL: 0121 441 6175

Bournville Junior School Teaching School Alliance: Effective Assistant Headship

Bournville Junior School Teaching School Alliance is holding a course for aspiring or current Assistant Headteachers.

Key Elements:
• Exploring the role of Assistant Headship;
• What does the Headteacher need from you? An overview of characteristics and pedagogy;
• Leadership styles and impact. Identify your style – positives and negatives to be aware of;
• Learning how to inspire, be ‘people savvy’ and build effective teams;
• Monitoring Schedule and Time Management - Identifying how to gather key evidence to effectively evaluate school performance
• Ofsted Handbook—Identifying the key things to prioritise and get right!
• School Development Plan, School Evaluation Form and Performance Management—linking for effectiveness.

Date: Friday 26 January 2018
Cost: £120

CONTACT: Martine Corry, Bournville Junior School Teaching School Alliance
EMAIL: m.corry@bournvillej.bham.sch.uk
TEL: 0121 675 9103
Welcome!

The new health and wellbeing service for all pre-school children throughout Birmingham began operating on Monday, 8 January. Led by BCHC, the new service sees the integration of health visiting and children’s centre teams as part of a drive to give every child in Birmingham an equal chance to have the best start in life so they can achieve their full potential.

Named Birmingham Forward Steps following consultation with families about what they would like the service to be called, the citywide model is to be delivered collaboratively by BCHC working alongside Barnardo’s, Spurgeons Children’s Charity (Spurgeons), the Springfield Project and St. Paul’s Community Development Trust across 10 districts for children and their parents/carers from shortly before birth up to the age of five. Commissioned by Birmingham City Council, it is designed to provide all families of pre-school children with accessible, community-based services in their own homes, GP surgeries, children’s centres and a number of other community venues such as places of worship or libraries, with extra help available to those that need it.
A new, dedicated website is live at www.bhamforwardsteps.co.uk offering general information about the service, the provider partnership and a postcode-search directory that enables members of the public to find out where their nearest children’s centre is and how to contact the team there.

As we go live today, can we also offer a big ‘thank you’ to all colleagues across the partnership who have worked so hard with each other and with Birmingham City Council to arrive at this point.

Staying safe – a quick guide for safeguarding business continuity

Day 1 - What stays the same?

1. Safeguarding practice, policies and procedures (BSCB and organisational) and the responsibilities of all staff to identify and request support for children of concern remains the same. No change to requests for support via the Birmingham Children’s Advice and Support Service (CASS), phone number 0121 303 1888.

2. Health Visiting bases, Health Visitor duty team system and secure Health Visitor team email contact addresses, (see BFS website and/or BCHC intranet (for BCHC staff).

3. BCHC Safeguarding Named Nurse team available for advice and support 0121 466 7090. An advice line is open for clinical teams across BCHC to seek safeguarding advice throughout the working day. Calls are recorded on a database and reported on a quarterly basis. A Named Safeguarding Nurse is aligned to every Health Visiting team. The aligned nurse will meet by pre-arrangement with the Health Visiting team leader and team, on request and (as a minimum) every three months, to review safeguarding practice issues, communicate new messages and learning alongside providing support as required.

4. Family support workers will be allocated to families and will keep these families regardless of changes to organisation or base. New cases will be taken as usual and the need to record all contacts with families and assessment outcomes remains the same.

5. Single agency case allocation meetings will continue for health visiting and children’s centre teams.

6. Named Designated Safeguarding Leads (DSL) will be in every children’s centre to advise and support children’s centre and family support workers on issues around safeguarding practice and
decision-making throughout the working day. These will be identified at induction and publicised for staff and partners to identify their local DSL.

7. The designated safeguarding leads (DSL) network meetings and forums will continue as per normal schedule.

8. Access to case supervision for all BFS staff will continue in accordance with the policies of their employing organisations (BCHC, Barnado’s, Spurgeons, St. Paul’s and the Springfield Project).

9. Service responses to invitations from Birmingham Children’s Trust to attend child protection, child in need, LAC reviews, strategy meetings and early help panels do not change in the first instance. Where staff have received invitations to attend meetings they should continue to attend, the service has been given a 100% attendance target for children’s meetings. If staff cannot attend when invited, they must communicate with their team leader who will liaise with colleagues in relation to attendance and representation.

10. Professional attendance at children’s meetings is essential for children and is therefore monitored by commissioners and the BSCB. Every team must have a timetable that shows when meetings are being held and whom will attend in order that there is assurance of compliance with the contract.

11. There are no changes to the training requirements for staff, or their access to training. There is no change to BCHC or BSCB training provision or organisational safeguarding internal programmes, or the right of access of staff to these courses in consultation with their line management.

What changes on Day 1?

1. The contact details for Birmingham Forward Steps children’s centres will be on the new website and also available via reception of the sites. The BFS website contains a postcode checker directing users to their local children’s centre and providing the phone number. A full list of phone numbers is also available on the BCHC website here.

2. Secure email addresses for all partner communications relating to children will be identified and communicated to local stakeholders and multi-agency partners.

3. New bases for transferring Family Support Workers (as above) will be established.

4. Allocation of unallocated family support cases and new referrals received over the past three weeks will commence.

5. Venues for stay and play sessions – contact the local children’s centre for location and directions. Services will start again on 22nd January 2018.

6. Current, and recently closed, family support case files (paper or electronic) from previous
children’s centres will be collected and transported to the new children’s centres according to postcode and ward boundaries. They will be signed into each centre according to a strict protocol agreed with Birmingham City Council commissioners. A checking procedure for every file will be undertaken to ensure receipt of all case files transferred.

7. A two-week induction period for transferring children’s centre staff will commence within their new organisations on Day 1 of the contract.

8. The Birmingham Forward Steps website will be live to support information for public and professionals and will be developed with further service information and resources for professionals going forward.

Health Visiting

BCHC Health Visiting teams will continue to provide support in relation to the health and wellbeing of children and their families providing universal services for all families. They will be working within the Birmingham Forward Steps partnership and with other key stakeholders eg. General Practitioners, Midwifery, and School Nursing to improve the health of children and families in the crucial first years of life.

We want to hear from you! Please send comments, requests and queries to earlyyears@bhamcommunity.nhs.uk
Connecting globally, acting locally, leading compassionately

Birmingham schools are invited to register for this conference which is taking place on **Friday 9 February 2018** at **St Andrew’s Stadium B9 4RL**

This is a conference of signposts, not simple solutions; of pathways, not prescriptions. The conference aims to demonstrate that empirically, scientifically, morally and spiritually making compassion *the* key organising principle of education and other systems *everywhere*, offers hope.

We aim to be visionary and mundane, inspirational and routine, providing the big-picture imperatives for change as well as practical suggestions for bringing them into being. It is based upon the humblest of all premises: that through the conscious implementation of compassion, schools can influence a more cohesive and inclusive world.

**Speakers include:**

- Councillor Ian Ward  
  Leader Birmingham City Council
- Colin Diamond  
  Corporate Director Children and Young People, Birmingham City Council
- Maurice Coles  
  Chief Executive, The CoED Foundation
- Mick Waters  
  Trustee, The Co-Ed Foundation
- Paul Evans  
  Chief Executive, UFA

To find out more and book a place, please visit [http://www.birminghameducationsupportservices.co.uk/Event/62777](http://www.birminghameducationsupportservices.co.uk/Event/62777)

Places are free and limited to one per school with a maximum of 200 delegates.
Guidance for schools on filling out an ECDOP form A – for a Child Death

Log in to the following website: https://www.ecdop.co.uk/birmingham/live/public

You only need to complete a Form A, not the Immediate Response Form. Click on ‘To complete a Form A’ whether the child’s death was Expected or Unexpected.

There are three pages of the form, shown on tabs at the top of the screen:

**Page 1 – Child Details**

Most of this page is straightforward.

- **CDOP Identifier**: You do not put anything in here.
- **Date of Birth**: Enter date of birth by typing or using the calendar option. You do not need to calculate their age in Years, Months and Days (on the right of the screen).
- **NHS Number**: You do not put anything in here, unless for some reason you know the child’s NHS number.
- **Significant Family Members**: This would be Mother, Father, Siblings and any other members who you know have been significantly involved ion the child’s life. To add each member of the family, click on the green button ‘Add Significant Family Member’
- **Child’s Address**: Type in post code and click on the search symbol next to it. Choose the child’s address from the drop down list on the right.
- **GP and School Addresses**: Use the same method as above to find the GP address and the school’s address.

Move on to Page 2 by clicking ‘Next’ at the bottom of the page or by clicking on the ‘Details of Death’ tab at the top of the page.

**Page 2 – Details of Death**

- **Date of Death**: Enter date of death by typing or using the calendar option. Enter time if you know (you may not).
- **Details surrounding the death**: Put in any and all details that you know.
- **Upload file**: You are unlikely to have anything to upload but can do so by clicking on the green button and uploading as usual.
- **Death Expected? / Death Unexpected?** Choose between these two options.

November 2017
<table>
<thead>
<tr>
<th>Question</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Reported to Coroner?</td>
<td>It is likely that you will not know this – that is fine. If you do not, just click on ‘Not Known’ on the dropdown menu.</td>
</tr>
<tr>
<td>Has a medical certificate of</td>
<td>It is likely that you will not know this – that is fine. If you do not, just click on ‘Not Known’ on the dropdown menu.</td>
</tr>
<tr>
<td>Cause of Death been issued?</td>
<td></td>
</tr>
<tr>
<td>Post-Mortem Examination?</td>
<td>It is likely that you will not know this – that is fine. If you do not, just click on ‘Not Known’ on the dropdown menu.</td>
</tr>
</tbody>
</table>

**Page 3 – Referrer Details**

- **Date of referral and Time**: These are filled in automatically.
- **Email**: Use your direct email address rather than e.g. an office inbox. This will ensure you receive a copy of the form.
- **Agency**: Click on blue Lookup button
  - Click on drop down arrow and on ‘Agency’
  - Click on ‘Education’
- **Address**: Type in the school post code and click on the search symbol next to it.
  - Choose the school address from the drop down list on the right.

**Click** on the green ‘Submit and Finish’ button.

On completing this form, please also let Jon Needham know by email (jon.j.needham@birmingham.gov.uk) as additions will need to be made to the submitted document as it converts to a ‘Form B’.

If you have any problems filling in the form you can contact:   Cheryl Harnett
Email - cheryl.harnett@birmingham.gov.uk     Telephone – 0121-464-1198 or 0121-464-2612

**What happens next?**

- The school will be invited to attend a SUDIC (Sudden Unexplained Death in Childhood) Case Review meeting, chaired by a paediatrician.
- If any further information is required following receipt of form A you may also be asked to fill in Form B which will also come with instructions – there will be large sections that you cannot fill in but this is ok as the form will also go to all other professionals involved with the child and will then be merged together – this then gives the fullest picture of the child possible. Just fill in what you can.
Statutory SPRING 2018 DFE School Census

FAO Head Teacher / School Census Contact

Key dates: census date: Thursday 18 January Return date : Monday 22 January

Every school in England has a statutory duty to submit school census each term under Section 537A of the Education Act 1996.

Extract from DfE guidance highlighting changes from 2016-17 to 2017-18 School Census

1.4.1 New data items
1.4.1.1 Extended childcare hours [Not for: CTC and NMSS] [used for funding]
For three and four-year-old pupils with working parents, this new field records the take-up of the additional 15 hours of childcare, see paragraph 5.3.12 for full details.

1.4.1.2 30-hour code indicator [Not for: CTC and NMSS] [used for funding]
For three and four year old pupils, the 30-hour code indicator confirms the eligibility of working parents to access the additional 15 hours of extended childcare, see paragraph 5.3.13 for full details.

1.4.1.3 Disability access fund indicator [Not for: CTC and NMSS] [used for funding]
For three and four year old pupils (not in Reception), this new field records whether a child is in receipt of disability living allowance, see paragraph 5.3.14 for full details.

1.4.1.4 Establishment unique reference number (URN) [ALL schools]
This new data item records the establishment unique reference number as held on the department’s EduBase system, see paragraph 4.2.3 for full details.

1.4.1.5 2-year-old basis for funding [ALL schools]
This new data item records the basis on which a 2-year-old has been funded, see paragraph 5.3.21 for full details.

1.4.2 Existing data items
1.4.2.1 Pupil level collection
The SEN unit indicator and resourced provision indicator have been amended to be collected each term and the proficiency in English indicator has been amended to a spring collection only.

1.4.2.2 General amendment
To add clarity regarding the nature of provision, the school phase marker for pupil referral units [PRU] has been amended to clearly indicate that this school phase marker includes alternative provision (AP) academies and AP free schools and so is changed to: [PRU / AP].

1.4.2.3 Change to decimal places
Funded hours (5.3.11) and hours at setting (5.3.15) have changed from recording hours to one decimal place to recording hours to two decimal places. Please note: this is decimal of hours and therefore does not record hours and minutes. A conversion table can be found in section 8.

Section 3.2 details all of the school and pupil data items collected for each phase for each termly census.

Link to complete DfE school census guidance for 2017-18

DfE video Guides
DfE video Guides (Census preparation and funding) are available at the following Link:
https://registration.livgroup.co.uk/efa/ContentTabs/Category.aspx?ctid=242&cat=1593
Maximise Your Funding

Spring school census will be used to allocate the following sources of funding: the early year’s block of the dedicated schools grant as well as pupil premium and universal infant school meals therefore it is vitally important that you promptly submit accurate census data for your school.

Early Years Funding changes

There are a number of changes to Early Years funded hours from September 2017 and list below gives details of and DfE guidance section number for these items 1.4.1.1 Extended childcare hours, .4.1.2 30-hour code indicator 1.4.1.5, 2-year-old basis for funding and 5.3.14 and Disability access fund indicator.

4.1.1 Extended childcare hours and .4.1.2 - 30-hour code indicator

These first two data items are for pupils aged 3 and 4 who are in ‘E1’, ‘E2’, ‘N1’ or ‘N2’ only and who have working parents with a valid 30-hour code. Pupils who are in ‘Reception’ or above are not eligible for extended childcare hours, as they are in full-time education.

1.4.15 2 year-old basis for funding

For each 2 year old child on your return you must add at least one of the reasons (codes) below to receive funding. Also see ‘Do I need an ECS code?’ for more information.

<table>
<thead>
<tr>
<th>Code</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>ECO</td>
<td>Economic criteria</td>
</tr>
<tr>
<td>HSD</td>
<td>High-level SEN or disability</td>
</tr>
<tr>
<td>LAA</td>
<td>Looked after or adopted from care</td>
</tr>
</tbody>
</table>

5.3.14 Disability access fund indicator

The disability access fund (DAF) indicator records, for eligible pupils aged 3 and 4, the receipt of DAF funding. 3 and 4 year olds will be eligible for the DAF if they meet the following criteria:

• the child is in receipt of child disability living allowance; AND
• the child receives free early education.

Please note: Pupils aged 4 as at the 31 August in reception and above, who are funded via the schools block of the dedicated schools grant, are not eligible for DAF funding. Further information on the DAF is available in the early years national funding formula (EYNFF) operational guidance.

Nursery Schools and Schools with nursery classes must also complete the Early Years data collection template (issued October 2017) identifying, qualifying 2 year olds and qualifying pupils entitled to the Early Years Pupil Premium. There were 64 schools who failed to supply this data for the Summer Term 2017 and failure to complete this return will result in schools not receiving funding and no retrospective allocations will be made in the 2018/19 financial year.

This template will be available via the Schools Noticeboard and published on the Schools budget pages: https://www.birmingham.gov.uk/info/20014/schools_and_learning/788/budgets_for_schools_in_birmingham/2

Please e-mail: fairfunding@birmingham.gov.uk with any queries on the Early Years template or funding queries.

DfE Pupil Premium Information https://www.gov.uk/pupil-premium-information-for-schools-and-alternative-provision-settings Also see 5.3.6 of school census guidance.
COLLECT site

Spring census COLLECT familiarisation

The ‘beta’ release of the 2018 spring school census ‘live’ COLLECT blade will remain available until 4pm on Friday 12 January 2018. Please log onto the site in advance of producing spring census to ensure you are able to upload a test file and check errors and queries in your current data. Completion of this process will make loading and correction easier and to ensure you are able to submit a final return in January. This is particularly important for staff new to school Census. The blade will then be removed and cleared out in advance of the start of the live collection on Thursday 18 January.

DfE Secure Access Site
https://sa.education.gov.uk/idp/Authn/UserPassword
If you are experiencing any other issues with the Secure Access Site please don’t contact the LA as this is a DfE system and we do not provide support. If you are experiencing issues with the site then you can go to Secure Access Help https://sa.education.gov.uk/ui/help
Or submit a DfE Service Request form https://www.education.gov.uk/researchandstatistics/datatdatam/secureaccess/service-request-form
(please note the DfE can take up to five working days to action your request).

Secure Access Username & Password Recovery
You can recover your username & password for the Secure Access site from the following: https://sa.education.gov.uk/ui/forgotten.

Notepad entries on Collect
PLEASE NOTE: The DfE will not authorise school returns unless all errors are corrected and notepad entries are added to COLLECT for any outstanding acceptable DfE queries. ALL notes MUST be recorded in strict accordance with the DfE acceptable notepad entry guidance which can be accessed by the following link: https://www.gov.uk/government/publications/school-census-notepad-entries-for-collect-queries--2

The guide provides examples of what would be regarded as an acceptable notepad entry for queries on the autumn census. Within this workbook there are separate tables for school level queries, pupil level queries and term on term queries. Please note that the examples within this document are only provided for illustrative purposes and should not be used as a simple ‘copy and paste’ into COLLECT – a relevant explanation for an individual school’s circumstances should be provided.

A note should be entered for each individual query and the UPN supplied for individual pupil query and the error number for each query.

COLLECT user guides
To assist schools with using the COLLECT system to make a successful school census return, the DfE have published COLLECT user guides on the school census website.

COLLECT duplicate reports
There are 2 new duplicate reports available for schools to run in COLLECT and guidance can be accessed by the link below: https://www.gov.uk/government/publications/school-census-2017-to-2018-duplicate-reports-in-collect

The reports are:
(i) duplicate report – Same UPN
(ii) duplicate report – Same Person Different UPN

A new report has been introduced which will allow local authorities to identify which academies within their local authority area have unresolved duplicates remaining which will be used to ensure accurate returns are submitted to the DfE.

COLLECT & General Census Queries: DfE on-line chat helpdesk: https://www.education.gov.uk/doyouwish
Last chance to download autumn school census

The autumn census will be removed from COLLECT at 3pm on 12 January 2018. If you want to take a copy of your autumn census data, please do so by this date as this will be the last opportunity to get an export of your data before the database is archived by the DfE.

Software and IT support for Census

SIMS Users
Software support is available from Link2ICT Tel: 303 5100
For any updates on known software issues, software guides and upgrade information please check: https://link2ict.service-now.com

Facility CMIS / Progresso Users
Software support is available from Advance Learning helpdesk: 0330 060 2199
For any updates on known software issues, software guides and upgrade information please check https://customers.advancedcomputersoftware.com/login

Scholar pack users
Software support is available on Tel: 01522 71604

Other MIS users
If you do not use any of these MIS system please contact your software supplier or IT support for updates on software issues and upgrades.

Egress Email Encryption
As you may be ware from the previous census the school census team have started using the Egress email encryption service to secure any confidential information which is sent out about the school census return. If you are not registered for Egress then you will need to register your email address before you will be able to open and read an email encrypted through Egress. Also PLEASE NOTE if you forward an email Encrypted with Egress onto another person then they will need to be registered with Egress and will have to request access to the email from the original sender before the will be able to open and read the email. If you have any issues with the Egress portal please refer to the information available on the Egress support webpage available here: https://www.egress.com/support.

Further Updates
Please ensure the person completing census regularly checks the school noticeboard: http://www.birmingham.gov.uk/schoolnoticeboard

Please can I take this opportunity to thank you all in your efforts with completing the autumn census.

Kind Regards

Sandra Dawkes
Education Intelligence I Business Improvement; Insight and Intelligence
Strategic Services Directorate
Birmingham City Council
Email: r&s@birmingham.gov.uk
Telephone: 0121 303 8842 / 8836 / 675 1757
### Cost

#### Costs to schools for a half day course.

<table>
<thead>
<tr>
<th>First CPD place.</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>BEP Enhanced member</td>
<td>£75</td>
</tr>
<tr>
<td>BEP member</td>
<td>£100</td>
</tr>
</tbody>
</table>

#### Costs to schools for a full day course.

<table>
<thead>
<tr>
<th>First CPD place.</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>BEP Enhanced members</td>
<td>£100</td>
</tr>
<tr>
<td>BEP members</td>
<td>£150</td>
</tr>
</tbody>
</table>

#### Additional places at Power of an Active School session.

<table>
<thead>
<tr>
<th>Additional places at full day course or after attendance at any other event in this series.</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>BEP Enhanced member</td>
<td>£25</td>
</tr>
<tr>
<td>BEP member</td>
<td>£75</td>
</tr>
</tbody>
</table>

| BEP Enhanced member | £50 |
| BEP member         | £100 |

### BEP & Youth Sport Trust CPD Courses for Primary Schools—Spring / Summer 2018

Youth Sport Trust are the UK's leading experts on the power of PE and school sport to deliver whole school positive outcomes to improve attainment, physical well-being and inclusion.

In partnership, BEP and Youth Sport Trust will be offering Birmingham Primary schools access to a range of CPD opportunities at heavily discounted prices. These sessions will inform school leaders about the multiple benefits that result from the creation of active schools, as well as providing PE coordinators and classroom teachers with practical skills for delivery.

This is a chance to use your PE and Sports Premium Effectively!

To find out more please use the following link: [https://www.bep.education/product-category/events/](https://www.bep.education/product-category/events/)

<table>
<thead>
<tr>
<th>Power of an Active School</th>
<th>25th January 2018</th>
<th>3 hour interactive session; 2pm—5pm</th>
<th>Venue: Colmore J&amp;I School</th>
<th>HTs/ Governors/ Subject Coordinators/ Classroom teachers</th>
</tr>
</thead>
<tbody>
<tr>
<td>Effective PE Leadership</td>
<td>5th March 2018</td>
<td>1 full day theory session; 9.30am—3.30pm</td>
<td>Venue: TBC</td>
<td>PE coordinators</td>
</tr>
<tr>
<td>Active Literacy</td>
<td>13th March 2018</td>
<td>1 day interactive workshop; 9.30am—3.30pm</td>
<td>Venue: TBC</td>
<td>PE coordinators / Literacy coordinators/KS1 + 2 classroom teachers</td>
</tr>
<tr>
<td>PE Assessment &amp; Feedback</td>
<td>22nd May 2018</td>
<td>1 full day theory session; 9.30am—3.30pm</td>
<td>Venue: TBC</td>
<td>PE coordinators and classroom teachers</td>
</tr>
<tr>
<td>Active Maths</td>
<td>20th June 2018</td>
<td>1 day interactive workshop; 9.30am—3.30pm</td>
<td>Venue: TBC</td>
<td>PE coordinators / Numeracy coordinators/KS1 + 2 classroom teachers</td>
</tr>
</tbody>
</table>

Participating schools will also automatically become Level 1 YST members and enjoy all associated benefits!