

Correspondence Schedule

Schedule of correspondence between Birmingham City Council/Bruton Knowles and Lambert Smith Hampton from May 2016 to November 2017

DATE	FROM	TO	DESCRIPTION
17/05/2016	Azmat Mir	Stephen Hemming	Email from BCC to LSH confirming BK Appointment
17/05/2016	Nicola Harrington	Stephen Hemming	Initial contact from BK to LSH, providing accommodation works/plans and requested copies of leases and fee estimates
24/05/2016	Nicola Harrington	Sarah Everall	BK chased LSH
24/05/2016	Stephen Hemming	Nicola Harrington	LSH confirmation that they are gathering requested data
01/06/2016	Nicola Harrington	Stephen Hemming	BK Chased LSH
06/06/2016	Sarah Everall	Nicola Harrington	Re meeting Date
07/06/2016	Nicola Harrington	Sarah Everall	Re meeting
07/06/2016	Nicola Harrington	Martin Wilson	Re meeting
18/06/2016	Nicola Harrington	Sarah Everall	Re fees
20/06/2016	Nicola Harrington	Sarah Everall	Re car parking provision within Matalan lease
18/07/2016	Sarah Everall	Nicola Harrington	Re fees
22/07/2016	Nicola Harrington	Sarah Everall	Re land exchange proposals and occupiers feedback
27/07/2016	Nicola Harrington	Sarah Everall	BK chased LSH re fee & traffic/parking study
08/08/2016	Nicola Harrington	Sarah Everall	BK Chased LSH re: traffic/parking study
08/08/2016	Sarah Everall	Nicola Harrington	LSH confirming hourly rate

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09/08/2016	Nicola Harrington	Sarah Everall	BK acknowledgement
09/08/2016	Sarah Everall	Nicola Harrington	LSH request for info - updated scheme plan
09/08/2016	Nicola Harrington	Sarah Everall	BK Response providing current plans as requested
17/08/2016	Sarah Everall	Nicola Harrington	Re fees
17/08/2016	Sarah Everall	Nicola Harrington	Re fees
18/08/2016	Nicola Harrington	Sarah Everall	Re car parking spaces
18/08/2016	Nicola Harrington	Sarah Everall	BK Chased LSH
19/08/2016	Nicola Harrington	Sarah Everall	Re fees
22/08/2016	Nicola Harrington	Sarah Everall	BK Chased LSH for traffic/parking study
26/08/2016	Sarah Everall	Nicola Harrington	Re fees
26/08/2016	Nicola Harrington	Sarah Everall	Re fees
07/09/2016	Nicola Harrington	Sarah Everall	BK provided LSH with revised drawings
09/09/2016	Nicola Harrington	Sarah Everall	BK chased LSH for traffic/parking study
22/09/2016	Nicola Harrington	Sarah Everall	BK Chased LSH
22/09/2016	Sarah Everall	Nicola Harrington	Re lease review
26/09/2016	Sarah Everall	Nicola Harrington	Re traffic/parking study
30/09/2016	Sarah Everall	Nicola Harrington	Re meeting re: lease reviews
03/10/2016	Nicola Harrington	Sarah Everall	BK chased LSH for traffic modelling
10/10/2016	Sarah Everall	Nicola Harrington	Re meeting
10/10/2016	Nicola Harrington	Sarah Everall	Re meeting

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13/10/2016	Sarah Everall	Nicola Harrington	Re meeting
13/10/2016	Nicola Harrington	Sarah Everall	Re meeting
17/10/2016	Sarah Everall	Nicola Harrington	Re meeting
17/10/2016	Sarah Everall	Nicola Harrington	Re meeting
17/10/2016	Nicola Harrington	Sarah Everall	Re meeting
18/10/2016	Nicola Harrington	Sarah Everall	Re meeting
20/10/2016	Nicola Harrington	Sarah Everall	Queries re: traffic/parking data following meeting
21/10/2016	Nicola Harrington	Sarah Everall	Re demise/ownership
21/10/2016	Nicola Harrington	Sarah Everall	BK Chased LSH
21/11/2016	Nicola Harrington	Sarah Everall	BK Chased LSH
22/11/2016	Sarah Everall	Nicola Harrington	LSH response re: demise and fees
23/11/2016	Nicola Harrington	Sarah Everall	BK response re: demise and fees
29/11/2016	Nicola Harrington	Sarah Everall	Various matters re scheme details
01/12/2016	Nicola Harrington	Sarah Everall	Parking Survey
02/12/2016	Sarah Everall	Nicola Harrington	Re land ownership for planning application
02/12/2016	Nicola Harrington	Sarah Everall	Re land ownership for planning application
09/12/2016	Amijid Bashir	Nicola Harrington	Re planning application
12/12/2016	Nicola Harrington	Sarah Everall	Re land ownership for planning application
13/12/2016	Nicola Harrington	Sarah Everall	Re land ownership for planning application
13/01/2017	Sarah Everall	Martin Wilson	BK surveyor reallocation

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13/01/2017	Sarah Everall	Martin Wilson	Re meeting
02/02/2017	Martin Wilson	Sarah Everall	Request from BK for Matalan & Pets at Home Leases
03/02/2017	Martin Wilson	Sarah Everall	Re revised car parking proposals
13/03/2017	Sarah Everall	Martin Wilson	LSH queries re: traffic modelling, fees etc.
13/03/2017	Sarah Everall	Martin Wilson	LSH provided lease review to BK
23/03/2017	Martin Wilson	Sarah Everall	Re planning permission
23/03/2017	Martin Wilson	Sarah Everall	BK provided LSH with modelling results
31/03/2017	Amjid Bashire	Stephen Hemming	BCC notified LSH of planning permission notices
28/04/2017	Martin Wilson	Sarah Everall	BK request for Gross Floor Space from LSH
15/05/2017	Martin Wilson	Sarah Everall	BK Chased LSH
24/05/2017	Sarah Everall	Martin Wilson	LSH queries re: timescales & fees & traffic modelling
07/06/2017	Martin Wilson	Sarah Everall	BK response
16/06/2017	Martin Wilson	Sarah Everall	Re fees
11/07/2017	Martin Wilson	Sarah Everall	BK chased LSH for floor areas
19/07/2017	Martin Wilson	Sarah Everall	Bk chased LSH for floor areas
28/07/2017	Amjid Bashire	Stephen Hemming	Re amended planning application
28/07/2017	Sarah Everall	Azmat Mir	Request from LSH that no direct contact made from BCC/BK to tenants
08/08/2017	Nigel Foster	Sarah Everall	Re meeting - notifying tenants of CPO notice

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05/09/2017	Sarah Everall	Matt Goaley	Re fees
05/09/2017	Matt Goaley	Sarah Everall	Re fees
06/09/2017	Matt Goaley	Sarah Everall	BK provided overlay plans to LSH
14/09/2017	Sarah Everall	Matt Goaley	Re fees
15/09/2017	Sarah Everall	Matt Goaley	Re land adjoining McDonalds and traffic modelling
18/09/2017	Matt Goaley	Sarah Everall	BK acknowledgement
18/09/2017	Sarah Everall	Matt Goaley	Re fees
21/09/2017	Matt Goaley	Sarah Everall	Re land adjoining McDonalds and traffic modelling
21/09/2017	Sarah Everall	Matt Goaley	Re fees
26/09/2017	Matt Goaley	Sarah Everall	Re fees
27/09/2017	Sarah Everall	Matt Goaley	Re traffic data, car parking & notices
29/09/2017	Matt Goaley	Sarah Everall	Re fees and Car parking spaces
03/10/2017	Sarah Everall	Matt Goaley	Re fes and traffic data
09/10/2017	Matt Goaley	Sarah Everall	Response to LSH queries re: fees, traffic and data
10/10/2017	Matt Goaley	Sarah Everall	Re traffic data
24/10/2017	Sarah Everall	Azmat Mir	Re meeting
25/10/2017	Sarah Everall	Azmat Mir	Re meeting
25/10/2017	Azmat Mir	Sarah Everall	Re meeting
30/10/2017	Sarah Everall	Matt Goaley	Re fees and traffic data
31/10/2017	Sarah Everall	Matt Goaley	LSH asked again for overlay plans

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31/10/2017	Azmat Mir	Sarah Everall	Re meeting
31/10/2017	Sarah Everall	Azmat Mir	Re meeting
03/11/2017	Matt Goaley	Sarah Everall	BK provided LSH again with overlay plans