# **FAIR ACCESS REQUEST**

# **EXCEPTIONAL SCHOOL CIRCUMSTANCES SUBMISSION**

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| All schools are required to participate in admissions through the local authority Fair Access Protocol. Under exceptional circumstances, a school may wish a Fair Access panel to consider exemption from admissions into one or more-year groups in particular. Simply being full is not considered a sufficient reason to constitute an exceptional circumstance.Schools wishing to be considered for exemption are asked to complete the additional information below for panel to consider. Information is required across year groups for which special consideration is required. |
| 1 | PAN for the relevant year group  |  |
| 2 | Number of pupils on roll in every year group  |  |
| 3 | Number currently over PAN in each year group (please enter zero if not currently over PAN/CAN) |  |
| 4 | Number of pupils admitted into each year group through Fair Access *in the current accounting period* |  |
| 5 | Give details of any exceptionally, rare or unusual circumstances |  |

Thank you for your responses. These factors will be considered by the relevant Fair Access panel as part of the placement process.