School Noticeboard

Edition 2: Thursday 14 September 2017
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From the Director

Dear Colleagues,

Let’s start with the wonderful picture above from Gurkirath who studies at Calshot. Thanks for a great visit this week that reminded me what the real job is all about in the midst of political and financial turbulence.

And a few from the end of summer term that didn’t get written up include an inspiring visit to James Watt where I was introduced to the assistant heads in Years 5 and 6 who lead on safeguarding, budget etc. When you see their business files and listen to how they discharge their roles at school, this really is advanced learning and preparation for authentic adulthood. The year signed off with St Mary’s Handsworth CoE summer concert, an extraordinarily rich programme of dancing and singing from across the world. Plus a cameo from the “sixth formers” who performed a funky routine for Ava.

You will have seen that Cllr John Clancy resigned as Leader of BCC. His statement is available via this link http://birminghamnewsroom.com/statement-from-cllr-john-clancy/. We thank him for his support for education in the city and welcoming schools’ art into his office. And we look forward to working with Cllr Ian Ward who is now Interim Leader.

The refuse dispute continues and is impacting on many schools. We have an update from my colleague Jacqui Kennedy below. If there are issues in your schools please let us know ASAP.

Last week, I welcomed new heads in Noticeboard. Here is a (near) complete list. If you aren’t there or know of another head who is starting in post, please let us know. It does get harder to track headships in the mixed economy. This is a big changing of the guard with about 7% new heads at the start of the school year.

- Arden Primary School - Mrs Gurjit Shergill
- Ark St Alban’s Academy - Mr Mark Dalton
- Aston Manor Academy - Mrs Jill Sweeney
- Brays School - Mr Richard Sutton
- The Bridge School - Ms Sarah Kelly
- City of Birmingham School - Mr Steve Howell
- City Road Primary Academy - Mrs Sara Shepherd
- George Dixon Primary – Shaela Good
- Gilberstone Primary – Karen O’Reilly
- Hodge Hill Girls’ School - Mrs S Adu
- Kingsland Primary School - Mrs Karen Sedgwick
- Lindsworth School - Miss Kay Reid
- Lyndon Green Junior – Jane McInley
- The Meadows Primary School - Mr David Naughton
- Ninestiles, an Academy - Mr James Power
- Oasis Academy Woodview - Mr Paul Dodridge
- Oscott Manor School - Miss Victoria Miller
- Our Lady’s Catholic Primary School - Miss Vivien McDonald
- Princethorpe Junior School - Mr Gerrard Rothwell
The awards keep coming for **Cityserve!** This week they retained their position as Best Catering Service Team at the APSE (Association for Public Service Excellence) Awards, beating off competition from five other local authorities.

And a final shout for next week’s **BEP Conference**. Great speakers, even better company. See you there!

Best wishes

Colin

[[@anfieldexile]](https://twitter.com/anfieldexile)

**Update from Waste Management on refuse dispute**

We are aware that refuse collections are behind schedule as a result of the industrial action. Support crews have been allocated to deal with missed collections and we anticipate that the backlog will be cleared by the end of this week.

In addition if any schools feel they have the room, we can look at providing skips to supplement the containers. It is our intention to remain on a weekly collection however this is subject to the ongoing industrial action.

Schools will remain a priority for collections.

**CONTACT EMAIL:** **FWMCustomerSupport@birmingham.gov.uk**

Please use the Keyword **SCHOOLS** in the subject header.
To request a skip, please use the Keywords **SCHOOL SKIP** in the subject header.
Emergency evacuation and lockdown policies in schools: Advice from the West Midlands Counter Terrorism Unit

Project ARGUS explores what is likely to happen in the event of a terrorist attack. It highlights the importance of being prepared and having the necessary lock down and evacuation plans in place to help safeguard pupils, staff, visitors and assets. All events include a module on a terrorist firearm or weapons attack.

Project ARGUS is a NaCTSO counter terrorism testing and exercising initiative, delivered by Counter Terrorism Security Advisers and Counter Terrorism Awareness Advisers. Taking the opportunity to attend a session will enable you to gain a better understanding of the threat from terrorism and of simple security measures that can be taken to protect your education establishment.

Participants from schools and educational settings are asked to consider their preparedness for a terrorist attack through a series of simulated multi-media scenarios. The aim is to identify measures to help their organisation to prevent, manage and recover from a terrorist incident.

Venue: Tally-Ho Police Training Centre, Bristol Road
Time: 1.45pm arrival, 2pm-5pm session
   (please note that timing is critical and so the course will start promptly at 2pm)
Date: 31 October, 13 or 14 November, 12 or 13 December
Limits: Max number 80 people per session, max 2-3 per school
Cost: £10 per person

BOOKING LINK: www.birminghameducationsupportservices.co.uk/Services/3628
CONTACT: Jon Needham, Education Safeguarding Advisor
EMAIL: ssi@birmingham.gov.uk

SAFE: Keeping Birmingham at the Heart of Water Safety

Congratulations to the schools that have sent in their accreditation paperwork for the SAFE award. Over the summer I was able to award 14 schools their certificates and logo for their school website.

- St John Fisher – Gold award
- Hodge Hill Primary – Gold award
- Cedars Academy – Gold award
- The Bluecoat School – Gold award
- Robin Hood Primary – Gold award
- Hollyfields Primary – Gold award
- Holy Trinity Secondary – Gold award
- Heartlands Academy – Silver award
- Acocks Green Primary – Silver award
- Hollywood Primary – Silver award
• Gossey Lane Primary – Silver award
• Washwood Heath Academy – Bronze award
• Town Junior – Bronze award
• Safehands Childcare – Bronze award

The resources are still available for any school to use and can be found on the Schools Safeguarding web page: https://www.birmingham.gov.uk/info/50045/safeguarding_briefings/1110/water_safety

There has been some national interest in this project and the RNLI is currently talking to some large cities about replicating this work.

CONTACT: Jon Needham, Education Safeguarding Advisor
EMAIL: ssi@birmingham.gov.uk

Construction Careers Week: 9-13 October

Produced by Built Environment Skills in Schools, the platform for Birmingham’s construction sector, Construction Careers Week (CCW) will provide real-life insight for schools into the vital Construction and Built Environment sector in the region, one with plenty of prospects for future training and employment.

It is a unique opportunity for students to discover the huge and rapidly changing world of construction and for teachers to engage with a range of employers and identify potential support for your school.

Across a diverse range of roles - structural engineering, marketing, town planning, virtual reality, archaeology, environmental science - the participating employers aim to demonstrate and demystify their sector to inspire the region’s future generation. Activities are either hosted by employers from the sector across the region, or co-hosted by representatives from professional service firms at the school and include:

• Speed networking - discuss career options with representatives from all parts of the construction sector (held at the NEC)
• Hackathons – student teams are challenged to solve real-world local issues with all the ingenuity and creativity they can muster!
• Business Walks – through the Business District hosted by construction employers, to gain an understanding of the host business, routes to employment and the overall atmosphere of the area.
• Employer Talks – like the Business Walk, but without the walk!
• Construction site visits – upcoming developments in the region, including hospitals, viaducts, metro tracklines and offices
• “The interview experience” – hosted by firms, and include CV-writing and interview tips

As this week could involve a significant amount of travel around the region, we are pleased to announce subsidised support from National Express for bus transport.

LINK: www.beskillsinschools.co.uk
CONTACT: Julie Stirrup, Lead Officer, 14-19 Participation and Skills
EMAIL: CCW@beskillsinschools.co.uk
School Organisation Proposals

Harborne Primary School: Revocation of Expansion Proposal

The Governing Body of Harborne Primary School is consulting on the following proposal; Revocation of Expansion Proposal

Harborne Primary School is a community primary school located on Station Road, Harborne, within the Harborne ward of the Edgbaston District of the City.

In November 2014 the Governing Body issued proposals to expand the school onto an additional site.

The Governing Body has decided not to implement the proposal because it has not been possible to resolve the difficulties with the planning process relating to the Lordswood School site where the annex was to be built.

We are keen to receive your comments on the proposal; and you can comment online via the link below until 6 October 2017.

Birmingham City Council is proposing to issue a fresh proposal for the enlargement of Harborne Primary School at an alternative site in the near future.

LINK:  www.birminghambeheard.org.uk/people-1/harbournerevocation
CONTACT:  School Organisation Team/Education & Skills Infrastructure
EMAIL:  Edsi.enquiries@birmingham.gov.uk

Lindsworth School Final proposal: changes to an SEN school

Birmingham City Council, as the local authority, in collaboration with the Leadership and Governing Body of the school, have a draft proposal for the following changes to a community special school.

At Lindsworth School from January 2018:

- lower the age range to include year groups 5 to 11 (age 9 to 16) and
- increase the number of places from: up to 113, to, up to 138.

Lindsworth School is a community special school for pupils with Social, Emotional and Mental Health needs (SEMH) in the Brandwood ward of the Selly Oak district.

The final proposal is available on the Birmingham City Council BeHeard webpage: The statutory consultation starts from 14th September 2017. If you have any comments please let us know in writing no later than 12th October 2017 (via the BeHeard website, by email or letter).
James Brindley Admission Arrangements
Formal Consultation

James Brindley School (JBS) provides education to children and young people who are either hospital in-patients or pupils unable to attend a mainstream or special school by reason of their mental health needs and/or Autism (ASC).

Due to the unique and complex nature of the school, information relating to the admission criteria and the referrals process need to be accessible and understandable to both external and internal parties.

A draft Admission and Referral Policy has been complied to provide clear information and transparency on admission and referral arrangements.

The School welcomes feedback from all stakeholders. 
http://www.jamesbrindley.bham.sch.uk/surveymonkey/ReferralsAndAdmissionPolicyFinalDraft.pdf

Queries and comments should be sent to the Strategic Development Manager (Murphyk@JamesBrindley.bham.sch.uk).

The consultation will end on Friday 10 November 2017.

New Agency Framework

Birmingham City Council’s new Supply Staff contract is available for all schools.

Our Temporary Agency Staff framework provides quality, experienced, vetted agency workers in a wide range of work areas including Teachers, Teaching Assistants, Nursery Officers, Learning Support Assistants, Special Educational Needs, Administration, Catering, Cleaning, Professional (such as Accountancy, HR and Legal) and much more.

There are many benefits to using our agency framework including:

- Supply staff who have passed pre-employment/ safeguarding checks and hired on agreed framework terms of business, not that of the agency’s
- All our contracted providers will carry out the relevant checks ensuring adherence to the IR35 intermediaries legislation
- Fixed agency margins - you can agree the pay rate for the worker with the agency
- Contract management undertaken by us including performance monitoring and service improvement
- No introductory fee payable if an agency worker is engaged permanently
- Access to online portal for Non-Teaching Staff requests

For more information on the New Supply Staff contract, please visit:
http://www.birminghameducationsupportservices.co.uk/Pages/Download/0d1b66dd-e278-4aba-8c5c-3c487e886c5a

CONTACT:  CPS Helpdesk
EMAIL:  CPS@birmingham.gov.uk
**U.K Youth Parliament #MakeYourMark**

Make Your Mark gives a unique opportunity to reach out to young people who go on to be opinion formers and leaders of the future. This year, through School, Colleges, Youth Centre, and through our grassroots we'll be reaching out to young people to ensure they have a voice that will be heard. We would like all schools in Birmingham to be involved in the Make your Mark process so the young people have an opportunity to participate in this democratic process.

**Voting closes on Friday 6 October 2017.**

Last year a total of 978,216 young people from every corner of the country took part in the annual Make Your Mark ballot. The ballot will decide what Members of the UK Youth Parliament should debate and vote on to be their campaign for in 2018. The debate will take place in November 2017 within the House of Commons. We would really appreciate your support on this campaign and look forward to hear from you.

**LINK:** http://www.ukyouthparliament.org.uk/makeyourmark/

**CONTACT:** Darnish Amraz

**EMAIL** darnish.amraz@birmingham.gov.uk

**TEL:** 07885 235 935

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**VAT on Adult School Meals**

Further to the note on 29th June 2017 (school Noticeboard), regarding VAT on Adult School Meals, there are still a number of Schools/Academies that have not submitted their return. Please will those Schools/Academies that are yet to submit a return, as this is required urgently.

The following letters:
- Governors, Head-Teachers, Bursars Finance and Admin Staff of Maintained Schools
- Governors, Head-Teachers, Bursars, Finance and Admin Staff of Academies

outlining more details of this request to different settings, along with the Adult School Meals return are available by visiting the following weblink: Adult School Meal Return

ALL SCHOOLS/ACADEMIES ARE REQUIRED TO SUBMIT A RETURN SHOWING INCOME FOR ADULT MEALS.

Any Schools/Academies that have correctly accounted for VAT on this income (that have not already done so), are required to submit a nil return.

Please submit your return at your earliest convenience but no later than 31st October 2017.

If we do not receive a return, HMRC will calculate a VAT penalty charges, which may be passed on to those establishments that have not treated VAT correctly for Adult School meals.

Please contact the following if you have any queries:

**LINK:**

**CONTACT:** Leigh Nash, Business Analyst VAT  
Leigh.Nash@birmingham.gov.uk

Janet Morritt, Tax Advisor  
Janet.Morritt@birmingham.gov.uk

Ruth Hill, Tax Advisor  
Ruth.A.Hill@birmingham.gov.uk
Governor Training: Autumn Term 2017

With a new year just getting started it is the ideal time for governing boards (GBs) to look at the skills that individuals have around the table and identifying those skill areas that need strengthening to ensure the GB are effective; particularly in delivery of the three core functions GB’s should focus upon. S&GS recommend all GB’s update their skills analysis on an annual basis and we recommend using the NGA’s skills analysis and matrix; this was updated during the last academic year.

Any gaps in knowledge should be addressed and training booked for individuals on one of our central programme courses or possibly arranging a whole governing board training session that can be delivered in school.

Details of the training opportunities can be found at: www.birmingham.gov.uk/governor-training

CONTACT:  Bill Welsh, Assistant Governor Services Manager
EMAIL:  governors@birmingham.gov.uk

Getting the Best Careers Information, Advice and Guidance for your Students

Birmingham Careers Service is the perfect local choice for schools, academies and colleges wanting the best for their students. Buying our Matrix awarded quality service ensures you will be meeting your statutory responsibilities to provide independent, impartial careers information, advice and guidance (CIAG) for your students from Year 8 upwards.

Our advisers are all trained and professionally-qualified to Level 6, have DBS clearance and benefit from continuous professional development. Our service gives you full flexibility to buy the CIAG provision you require to meet the needs of your students.


Highlights for the 2017/18 academic year include:

• Flexible pricing structure giving you a service tailored to your needs
• Discounts available for “bulk buy”
• Tracking & follow up service that includes completion of your September Guarantee and Annual Participation returns and production of a Destination Report
• Specifically tailored Career Action Plans that link directly to Education, Health & Care Plans for students with special education needs

CONTACT:            Sian Powell, Contracts & Trading Manager
EMAIL:           sian.powell@birmingham.gov.uk
Job shadowing opportunities for Headteachers

AUTUMN TERM 2018 to SUMMER TERM 2020

Expressions of interest are being sought from headteachers who would like to participate in an international job shadowing programme. Placements take place during term-time, last a week and transportation, flight and accommodation costs will be met from a British Council grant should the bid be successful.

The bid to British Council needs to be submitted by February 2018 and if successful, visits will take place during an Autumn Term 2018 to Summer Term 2020 window. Strong links have been already been established with schools in Eskilstuna, Sweden and it is here that initial partnerships will be established. A willingness to accommodate reciprocal visits will be very important.

If you wish to express initial interest in this opportunity, please email Paul Walmsley, who is coordinating the application to British Council, on the contact details below. The email should detail your name, school and email contact details.

The closing date for expressions of interest is Friday 29 September 2017.

CONTACT: Paul Walmsley, Coordinating Officer
EMAIL: p.walmsley@newman.ac.uk
TEL: 0121 476 3415.

Key dates and deadlines for 2017/18 NQTs registering with BCC through Services for Education

Submission of assessments for NQTs who are following a full time contract will be due 4 days before the end of term. This means for the academic year 17-18 assessments will be due on the 18th of December 2017, assessment 2 on the 25th March 2018 and the final report on the 20th of July 2018. NQT Manager will send you out a system generated reminder the report is due, as well as overdue reminders if nothing has been submitted.

For those teachers who are employed part time, NQT Manager will calculate the dates for you and advise you at registration when the reports are due, and will send out reminders that an assessment needs to be completed. You will have access to the assessment form at any time to make contributions to it as evidence is seen, but you will not be able to submit it till 7 days before the due date.

NQTs are to be registered on the system by 20 September 2017. Late registration will incur a £25 administration fee.

LINK: http://servicesforeducation.co.uk/
CONTACT: Niall Crawford
EMAIL: Niall.crawford@servicesforeducation.co.uk
No Outsiders in Our School: Training Days

Following a hugely successful No Outsiders training day at Parkfield Community School with Andrew Moffat, we would like to announce a further date.

DATE: Tuesday 3 October 2017.
TIME: 9am – 3.30pm (lunch provided by on-site chef)
COST: £200 per delegate (includes a copy of the No Outsiders book)
       £350 for two delegates from the same setting

This one day training course will enable participants to confidently and effectively use the ‘No Outsiders’ framework within their settings, supporting the objectives outlined in the Equality Act 2010 and sharing an inclusive curriculum with both children and parents.

- “Excellent session, a huge boost to my confidence in dealing with these issues” Teacher, Salford
- “A truly brilliant training course with so many valuable resources and a real passion for educating children in modern day Britain” Teacher, Birmingham

A booking form is attached at the bottom of this Noticeboard.

CONTACT: Linda Vaughan, Administration Assistant Parkfield Community School
EMAIL: l.vaughan@parkfield.bham.sch.uk

Education Legal Intervention Team: Attendance Training

Fast-Track Prosecution Process & Case Study Workshop
The half day ‘School Attendance & the Legal Process’ course has now been extended to include a Case Study workshop in the afternoon, giving all participants the opportunity to have ‘hands-on’ practice at addressing issues relevant to their particular school circumstances.

- How, why & when we take legal action
- Reviewing the 'Spotlight' process & transition to Fast-Track Prosecution
- The Single Justice system
- Recording actions taken to meet the requirements of evidence in prosecutions
- Leave in Term Time
- An introduction to Early Help strategies
- Fast-Track case studies
- Legal interventions and outcomes

Date: Monday 25 September
Time: 10am – 4:30pm
Cost: £180 pp
Accurate Coding & Pupil Registration Practice

• Gain a clearer understanding of the Pupil Registration Regulations.
• How to register pupils and record pupil absences correctly.
• Clarify best practice in the use of Codes.
• Consider the implications for pupil attendance.

Date: Thursday 5 October
Time: 9:30am – 12:30pm
Cost: £98 pp

Pupil Deletion from Roll

• Specific circumstances where roll deletion can lawfully take place.
• School and Local Authority legal responsibilities regarding children who are ‘missing’ or take unauthorised leave in term time.
• Cases studies and good practice in relation to removal from roll.

Date: Thursday 5 October
Time: 1:15pm – 4:15pm
Cost: £98 pp

Spotlight Surgery

For schools who have already received either ‘Legal process’ (Spotlight) training, or the new Fast-track full day session. This is a practical session with the Education Legal Intervention Team and an opportunity to bring your case work to them for advice and support. Network with colleagues from across the city, share good practice and resolve issues that commonly arise with the prosecution process. There will be a chance to review your practice with our own Case Study examples.

Places are limited for this session, which we expect to be oversubscribed. Please book early to ensure your place.

Date: Tuesday 10 October
Time: 1:15pm – 4:15pm
Cost: £75 pp

Please note: Only previous attendees of either the ‘Attendance & the Legal Process’ or Fast-Track to Prosecution’ training are eligible for this session.

Attendance & the Ofsted Framework

• Understand Ofsted expectations with particular reference to attendance and safeguarding, under the new framework
• Enable best preparation for the Ofsted inspection of attendance
• Collate and evidence attendance data, statistics & strategies
• Consider a model for developing a school attendance policy

Date: Thursday 19 October
Time: 9:30am – 12:30pm
Cost: £98 pp

Reducing Persistent Absence

• To use the new census thresholds to identify persistent absence at an early stage
• To confidently analyse data to inform action planning
- To identify pupils at risk of becoming or who are already PA
- To work effectively with parents to improve attendance where there is PA or high levels of authorised illness absence

Date: Thursday 19 October
Time: 13:15pm – 16:15pm
Cost: £98 pp

The above costs are exclusive to Birmingham schools. Further discounts available for multiple bookings or a training package.

Please contact PACT for further details.

Visit: http://www.thepactgroup.co.uk/calendar/ or download the booking form interactive booking form

EMAIL: office@thepactgroup.co.uk
POST: PAC&T Ltd, 17 Vesey Road, Sutton Coldfield, B73 5NP

Keeping Children Safe Online Safeguarding Training for Year 5 Teachers

SKIPS Education invites you to take part in a further study action research group for our Year 5 “Safety Net” programme, developed in collaboration with Birmingham City Council’s Behaviour Change officer, Education Resilience team and Prevent Framework. We will investigate:

- The benefits to teachers of classroom resources and training workshops.
- The benefit to students of delivering life messages at school and at home.
- Students’ attitudes towards social media and associated risks.
- Parents and carers involvement in their child’s online activities and the potential dangers of sexting, cyberbullying, grooming and radicalisation.

The evaluation from the May session has already gained funding to support a further 50 schools to receive a highly subsidised training day plus exercise books, classroom resources at the low price of £150. For this you will receive:

- A CPD training day with lunch at the Edgbaston Golf Club- this training will equip you to deliver a fully resourced lesson on internet safety to a year 5 class and for parental engagement workshops.
- You will be given a teachers pack including ‘Safety Net; lesson plans, activities, exercise books and homework books for one Year 5 class.
- Optional parental workshop with additional charge.

We will use questionnaires and interviews with children, teachers and parents to help evaluate the project. Procedures will follow Data Protection legislation.

We will contribute to use evidence from these 50 schools to obtaining funding to deliver the programme to all Birmingham primary schools.

To be involved please contact Lorraine Cookson by Friday 22 September 2017.
DATE: 26 September including lunch
TIME: 9.30am - 2.30pm
VENUE: Edgbaston Golf Club, 25 Church Rd, Birmingham B15 3TB

CONTACT: Lorraine S. Cookson, Principal Behaviour Change Officer.
EMAIL: lorraine.s.cookson@birmingham.gov.uk
TEL: 0121 303 5449

**Autism Education Trust Schools Tier 2 Core Training**

The Autism Education Trust schools training programme is funded and supported by the DfE. This one day training is designed to support all practitioners working directly with pupils on the autism spectrum between 5-16 years. It will enable practitioners to develop their knowledge and understanding of autism and will provide guidelines and activities to inform practice.

Dates: Wednesday 18 October or Tuesday 5 December 2017
Time: 9am – 4pm
Venue: The Flat Sandwich (The City Learning Centre Building) Thornbury Road Birchfield Birmingham B20 3DE
Cost: £185 per person (Refreshments and lunch included).

LINK: [http://accesstoeducation.birmingham.gov.uk](http://accesstoeducation.birmingham.gov.uk)
CONTACT: Pam Simpson, Access to Education
EMAIL: Pam.simpson@birmingham.gov.uk

**Services for Education Courses and Workshops Programme 2017**

A series of workshops and educational course have been organised for September 2017. A programme leaflet is attached at the end of this Noticeboard.

All bookings for courses can be made by visiting: [www.servicesforesseducation.co.uk](http://www.servicesforesseducation.co.uk)

**Services for Education training courses**

**Safeguarding for Pastoral Support Staff: Tackling the tricky topics together**

This training is aimed at staff who are not a Designated Safeguarding Lead (DSL) but who deal with increasing numbers of safeguarding and child protection issues on a daily basis and would benefit from increased knowledge and confidence. The training will develop participants’ understanding of a variety of safeguarding issues – including FGM, CSE, Prevent, steering schools into making safeguarding an integral part of the curriculum,
recognising abuse, understanding safeguarding in relation to students with SEND, working effectively with external agencies and making your school voice heard and liaising successfully with parents and the community. **By the end of the training participants will have:**

- Increased knowledge of various specific safeguarding topics as detailed in Keeping Children Safe in Education (September 2016) equipping them with understanding in order to deal with situations they face in practice
- Worked through case studies from identification of a safeguarding issue, to deciding when or if to involve parents through to working with outside agencies by having a more detailed understanding of Child Protection and Early Help situations and processes in Birmingham
- Developed a deeper understanding of the role of different professionals and agencies in the child protection processes and instilling confidence to have their voice heard amongst a range of other professionals
- Identified the impact of their role in school and considered how best to work with other staff and the wider school community to safeguard children
- Considered their school’s ethos around safeguarding within the curriculum and through school values and shared good practice

**Date:** 29 September 2017  
**Venue:** Unit 3, Holt Court, Holt Street, B7 4AX  
**Time:** 9.00am – 4.00pm  
**Price:** £250  
**To book:** [http://servicesforeducation.co.uk/index.php/component/com_advancedopenportal/id,cf1df7f5-6758-3c65-7fba-5911738d244f/view,showevent/](http://servicesforeducation.co.uk/index.php/component/com_advancedopenportal/id,cf1df7f5-6758-3c65-7fba-5911738d244f/view,showevent/)  
**CONTACT:** Jo Perrin  
**EMAIL:** Jo.perrin@servicesforeducation.co.uk

### New to the EYFS (Day 1 of 1.5)

This one and a half day training package will explore the EYFS Framework in detail, enabling delegates to gain an insight in the expectations, statutory elements and profile. It will reinforce the importance of providing a planned, purposeful play-based learning environment with a combined mix of adult-led, child-initiated and objective-led planning evident.

By the end of the training participants will have:

- A thorough knowledge of the EYFS Framework  
- An understanding of the statutory elements of the EYFS such as the ELGs and Characteristics of Effective Learning  
- An understanding of the role of the EYFS Practitioner  
- An understanding of how ongoing observational assessments inform planning  
- A raised awareness of the importance of an ‘Enabling Environment’ which fosters independent learning, curiosity and enjoyment

**Day 1:** 26/09/2017 - 9:00am - 4:00pm  
**Day 2:** 31/01/2018 - 1:00pm - 4:00pm  
**Price:** £380  
**Venue:** Unit 3, Holt Court (B7 4AX)  
**Bookable Link:** [http://servicesforeducation.co.uk/index.php/component/com_advancedopenportal/id,cf1df7f5-6758-3c65-7fba-5911738d244f/view,showevent/](http://servicesforeducation.co.uk/index.php/component/com_advancedopenportal/id,cf1df7f5-6758-3c65-7fba-5911738d244f/view,showevent/)
Mental Health in the Workplace: An introductory briefing for Headteachers and Senior Leaders

We all talk about physical health. Every half marathon is celebrated, and how a cough won’t shift is discussed at length. However some subjects are not discussed and they usually involve our minds.

- Do you feel confident and equipped to talk about mental health with your staff?
- Do you want to create a climate where mental illness is destigmatised?
- Do you want your school to be an organisation that understands, manages and promotes mental health as an integral part of working life?

Mental health is a key determinant of the workplace environment as it affects employee retention and team relationships, and every year mental health issues will affect around one in four of us.

- 6 in 10 teachers say their job has impacted on their mental health in the last 12 months.
- 1 in 10 teachers say they have been prescribed anti-depressant drugs to cope with the pressure of their job (NASUWT).
- 88% of all staff working in education have suffered from stress (Education Support Partnership).

Compounded by 61% of employers responding reactively rather than proactively to mental ill health.

Services for Education in partnership with Mental Health at Work delivers practical and skills based mental health training. This 90 minute introduction will present an outline of what is covered in the full training, details of whole school follow up sessions and describe a delivery model suitable for MATs, School Consortia, Teaching Alliances as well as individual schools.

Event: Mental Health in the Workplace: An introductory briefing for Headteachers and Senior Leaders
Date: Thursday 28 September 2017
Time: 8am – 9.30am
Venue: Services for Education,
Holt Court,
Aston Science Park,
22 Jennens Rd,
Birmingham B7 4EH

To book visit:
http://servicesforeducation.co.uk/index.php/component/com_advancedopenportal/id,d71c9a92-428e-9835-88fd-59b67a3a5d7f/view,showevent/
Understanding Secure and Insecure Attachment

This course will introduce the four attachment types; the implications for the child, the classroom and the whole school; and look at ways of supporting our most vulnerable children.

What behaviours indicate that a child is less able than their peers to manage everyday challenges? Are some of these behaviours misunderstood? Are your staff able to provide support from a position of knowledge and understanding? Does your school reflect a ‘secure base’ model?

“One third of children do not have a secure attachment to at least one primary caregiver” – Chief Medical Officer’s Report Our Children Deserve Better, 2012.

By the end of the training participants will have:
• An understanding of attachment theory and its background
• Considered the implications for the child, her/his learning, and for the school
• Explored permanency and constancy, triggers, managing change, reparation and recovery
• Looked at and used a range of strategies and resources.

Date: 27th September 2017
Venue: Unit 3, Holt Court (B7 4AX)
Time: 9.00am – 4.00pm
Price: £250

Bookable Link: 
http://servicesforeducation.co.uk/index.php/component/com_advancedopenportal/id,93dc0daf-1b33-452f-3a0e-59117779a326/view,showevent/

LINK: http://servicesforeducation.co.uk/
CONTACT: Liz Bates
EMAIL: Liz.bates@servicesforeducation.co.uk

Preventing the Gap: Making Big Impacts through Small Changes in Mathematics

We would like to invite you to join me from 9:00am on Friday 10th November 2017 to consider leading and managing high achievement in mathematics in your school. The session, sponsored by Oxford University Press and organised by Christ Church C.E. Primary School, offers the opportunity to attend a day of CPD.

The day will consider how to make big impacts through small changes in the teaching of mathematics, looking at:

• What does effective mastery look like in mathematics, and how can this be based on Bruner’s and Dienes’ research?
• Concrete, Pictorial to Abstract: tasks to help children understand the concepts behind what they are asked to do, to ensure that all children are successful in mathematics.
• How to leverage the powerful aims of the 2014 Curriculum to support Mastery.
• Problem solving, including a deep understanding of Bar Modelling used in Singapore.
Numbers will be limited so please book early. Please register by emailing wkassim@christch.com.

There will be a non-profit charge of £50 to cover the cost of the venue and refreshments. In order to secure your place you are required to pre-pay by sending your cheque for the amount per delegate payable to: Christ Church CE Primary School.

CONTACT: Mrs W Kassim
EMAIL: wkassim@christch.com

Outstanding Primary Practice Programme

Start date Thursday 28 September 2017

This programme is for schools and teachers who want to advance their teaching practice and acquire the leadership skills to contribute to whole school.

Programme Dates:
  Time: 9:30 – 12:00
- Tuesday 3 October, 10th and October, Tuesday 17 October 2017 – Full Day.
  Time: 9:30am – 3:00pm

COST: £800 per person

CONTACT: Martine Corry, Bursar in training
EMAIL: m.corry@bnvillej.bham.sch.uk

Introduction to Bar Modelling

Bournville Junior School Teaching School Alliance is offering this training under licence from the nationally-acclaimed White Rose Maths Hub.

Course information

- Introduction to Bar Modelling with a focus on trying this approach for yourself to see how and why it has such an impact on children’s confidence and mathematical understanding.
- Techniques for delegates to take from this training for use in the classroom straight away.
- Designed to help teachers grasp the power of this concept.
- To understand why Bar Modelling is one of the cornerstones of teaching for mastery - an approach promoted by Government.
- Bar Modelling is a technique already being used in schools enjoying

Date: Monday 9th October 2017
Time: 14:00 – 16:00 - Cost: £50.00*

*Discounts are available for delegates from the same school

CONTACT: Martine Corry, Bursar in training
EMAIL: m.corry@bnvillej.bham.sch.uk
Developing Highly Effective Leaders

The theme of the 2 day programme, aimed at Aspiring Leaders or those already in middle or senior leadership positions, is the central issue of school performance, accountability and outcomes, and will explore the relationship between these challenging aspects of school leadership.

This programme covers:

- Leadership skills and attributes
- Roles and responsibilities – the day to day essentials.
- Definition of Leadership and Management
- Exploring Visions and Values.
- The Leadership Challenge – Kouzes and Posner.
- Learning Centered Leadership.
- Leadership habits
- Leadership styles
- Leading people through building trust
- Team motivation
- Responding to conflict
- Having challenging conversations and giving feedback

Venue: Professional Development Centre, Parkfield Community School B8 3AX
Date: Tuesday 3 October and Tuesday 21 November 2017

Delegates must attend both dates

A pre course task and gap task will be given, along with additional reading.

Cost: £300 per person, refreshments and buffet lunch provided.

CONTACT: Linda Vaughan, Administration Assistant Parkfield Community School
EMAIL: pdc@excelsiormat.co.uk

Discounted Link2ICT training

We’ve decided to extend our early bird special, offering you discounted pricing on ALL TRAINING COURSES* between now and December. Book onto any of our courses before Friday 29 September and you can get a discount on your personal development for the Autumn Term.

Special introductory offer:
Single Delegate
Full Day: Usually £195, now £150
Half Day: Usually £149, now £99

Double Delegate - First delegate full price, second delegate:
Full Day: £99
Half Day: £75

How to take advantage of this fantastic offer
Take a look at our Autumn training guide, find your course and then visit www.link2ict.org/training to book online or call us on 0121 303 5100.

Alternatively, download and complete a booking form www.link2ict.org/bookingform and return your completed form by email: sales@link2ict.org.

Places are going fast, so book now and save money for your school!

* Excluding Science and Technical courses.

CONTACT: Link2ICT
EMAIL: info@link2ict.org

Are you ready for GDPR?

Link2ICT continues to support schools (and our own colleagues) as we all get to grips with the new regulation.

The full extent to how GDPR will affect schools and organisations is uncertain, but ‘forewarned is forearmed’ they say, and so Link2ICT continues to run a number of awareness sessions for schools to understand best practice around data protection, data security and the opportunity to find out more about the steps you need to take to be fully equipped and ready when the GDPR goes live next May.

These events are FREE and open to all schools, so please book onto one of the following:

- **Are you ready for GDPR?** – Tuesday 19 September 2017 pm, The Chris Bryant Centre
- **Are you ready for GDPR?** – Wednesday 4 October 2017 am, Hillcrest School and Sixth Form Centre

CONTACT: Link2ICT
EMAIL: info@link2ict.org

MiDAS Standard Minibus Training Course

We are pleased to offer MiDAS minibus training to all our members and non-members at our conference centre in Handsworth.

The Handsworth Association of Schools have a Community Transport Association qualified Assessor booked to run a Standard Course on 11th October 2017. This is for people who do not currently have a MiDAS certification.

**What is MiDAS?**

MiDAS is the Minibus Driver Awareness Scheme, organised by the Community Transport Association U.K. (CTA) which promotes a nationally recognised standard for the assessment and training of minibus drivers. It is a membership based scheme that has been designed to enhance minibus driving standards and promote the safer operation of minibuses.

**Who is it aimed at?**
MiDAS is applicable to any organisation operating or using minibuses. Member organisations range from small voluntary organisations operating one vehicle, to local authorities operating large fleets of minibuses as well as schools, colleges and universities.

**How does MiDAS work?**
MiDAS operates on a "cascade" approach. CTA has appointed a number of training agents, who provide training for minibus Driver Assessor/Trainers (DAT’s) nominated from member organisations.

A DAT can then assess the competence of other minibus drivers, and provide them with training on how to safely use a minibus.

**CONTACT:**  Julie Tullett  
**EMAIL:**  j.tullett@handsworth.bham.org.uk

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**Fundraising Masterclass**

- Do you have little or no experience of applying for grants?  
- Is your school NOT getting its fair share of grant funding?  
- Don't know where to start?

If the answer to any of the above questions is yes, your school or organisation could benefit from attending our "Fundraising Masterclass". With over £1 billion in grant funding available to schools in the UK each year, there has never been a better time to consider whether your school is getting its fair share. Brought to you by Handsworth Association of Schools, this workshop will equip you with the skills and knowledge necessary to successfully access external funding sources.

**Who should attend?**
All those who have the responsibility of raising additional funding for their school or organisation and:
- Don’t know where to start looking for grants.  
- Don’t have the time to write bids.  
- Find application forms complicated.

**What to expect**
- Identify sources of funding  
- Uncover the secret of successful bid writing.  
- Share case study evidence of successful bids.  
- Help you complete ‘real’ application forms.  
- De-mystify business plans.

**LINK:** [https://www.eventbrite.com/e/fundraising-masterclass-tickets-37837459861](https://www.eventbrite.com/e/fundraising-masterclass-tickets-37837459861)  
**EMAIL:**  j.tullett@handsworth.bham.org.uk

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**Dynamic Safeguarding Workshop**

Book your place on Leadership and Dynamic Safeguarding and assess:
- The statutory obligations and opportunities following the Wood Review in relation to your policies, practice and procedures.
• How the broader, wider partnership requirements relating to a community led or a community partnership response to Dynamic Safeguarding can be realistically achieved for mutual benefit

• How to develop cultural awareness mechanisms, enhance corporate relevance and increase opportunities for social action in relation to this agenda, even when you are under pressure to consider budgetary constraints

This course will support you to develop leadership strategies and explore the systemic changes required to rethink community enablement and Dynamic Safeguarding in the company of a wide range of policy makers and practitioners from Children’s Services, Education, Commercial Services, Criminal Justice, Mental Health, Community Health Providers, Private Security Services, Probation Officers, Immigrations Specialist, Youth Violence Practitioners, and community based leaders working in vulnerable communities.

CONTACT:  Julie Tullett
EMAIL:  j.tullett@handsworth.bham.org.uk

Waverley TSA NQT Programme September 2017

Waverley TSA is providing a programme of six sessions to support NQTs through their statutory induction year. This programme is aimed at NQTs of all phases, supporting them to meet the teachers’ standards and to improve the quality of their day-to-day teaching and outcomes for the learners that they teach.

The programme is jointly delivered by experienced, outstanding senior leaders from the primary and secondary phases with expertise in teaching and learning.

The programme is run from September to December.

The course costs £200 per person or £40 per session per person.

For session details please visit.  http://www.waverley.bham.sch.uk/about-us/teaching-school/Secondary-NQT-Programme-1

CONTACT:  James Abley, CPD Coordinator
EMAIL:  James.abley@waverley.bham.sch.uk

NPQ Qualifications: Apply now

The Association of Central Teaching Schools (ACTS), are offering NPQML, NPQSL and NPQH, in partnership with Ambition School Leadership.

The programmes have been designed and created by a group of 47 MATs and teaching school alliances nationwide, encompassing more than 750 schools. Ambition School Leadership has drawn on the extensive skills, experience and best practice of its members to design programmes that have real impact.

We want to offer high quality professional development for leaders at affordable prices.

• NPQH is £1100 per delegate
• NPQSL £670 per delegate
• NPQML £575 per delegate.

ACTS will deliver the NPQs through trained and accredited facilitators, tailoring programme content to meet local challenges and each leader’s development needs. This school-led leadership development will align with school improvement plans and leaders’ strengths and areas for growth.

Qualifications are designed for aspiring and serving leaders, so if you are looking to develop your leadership skills, register with us now to take the next step in your career journey. Applications are now open and can be accessed via this

Applications are now open and can be accessed via [http://www.acts.education/npqalliance/](http://www.acts.education/npqalliance/)

**IT and Business Training Available**

Birmingham Adult Education Service (BAES) – Skills For Growth will be offering versatile and high-quality training in accredited and non-accredited professional courses. We provide a full schedule of extensive range of IT and Business training courses for staff and external businesses. The courses offered are:

• PRINCE2
• CHAMPS2
• Introduction to Project Management
• Business Analysis
• European Computer Driving Licence
• Touch Typing
• Speed Writing
• Successful Minutes and Meetings
• Contract Management
• Microsoft Office 2010 suite which includes Microsoft Word, Excel, Access, PowerPoint, Publisher, Outlook, Basic IT Skills, Visio and Project.

Dependent on subject and level the training is offered as either half day or full day sessions. The courses are offered at three different levels, beginners, intermediate and advanced so it’s easy to find the right course, at the right level.

If you are interested in any of these courses please contact Sameena Asmat on sameena.asmat@birmingham.gov.uk or 07522 228 644.

**CONTACT:** Sameena Asmat  
**EMAIL:** Sameena.asmat@birmingham.gov.uk

**Child Behaviour Direct training**

Becoming a Child Behaviour Direct (CBD) Coach gives you the ability to offer certified guidance to parents in your work place, improve a child’s cognitive behaviour, and unlock their full potential for a happy and fulfilling life.

**Venue:** Birmingham, Impact Hub
Date: November 13\textsuperscript{th}, 20\textsuperscript{th} & 27\textsuperscript{th} 2017

See full training details and booking form via the link below.

\textbf{LINK:} \url{http://bit.ly/2esamKq}

\textbf{CONTACT:} Ruth Edensor

\textbf{EMAIL:} ruth@childbehaviourdirect.com
No Outsiders in Our school: Teaching the Equality Act in Primary School

Presented by Andrew Moffat MBE, author of ‘No Outsiders in Our School’
Andrew has been awarded an MBE for his services to Equality and Diversity in Education

Training held at the Professional Development Centre, Parkfield Community School

Dates currently available for 2017 autumn term:

3rd October

All training 9:00-3:30, lunch provided by our on-site chef

This one day training course will enable participants to confidently and effectively use the ‘No Outsiders’ resources within their settings, supporting the objectives outlined in the Equality Act 2010 and sharing an inclusive curriculum with both children and parents.

- “Excellent session, a huge boost to my confidence in dealing with these issues” Teacher, Salford
- “Great practical ideas and use of resources that can be built in to everyday ethos, learning and assemblies” Teacher, Birmingham

Costs: £200 per delegate (includes a copy of the No Outsiders book)
£350 for two delegates from the same setting

Bookings: email Linda on pdc@excelsiormat.co.uk or telephone 0121 464 1131
What is ‘No Outsiders’ about?

- Teaching children to respect and accept difference and diversity
- Using the Equality Act 2010 (British Law) as a solid foundation
- Taking a proactive approach to bullying
- Reducing potential for radicalisation
- Preparing children for life in Modern Britain
- Teaching “British Values”

How is it taught?

- 35 picture books: 5 in each year group from EYFS to Y6
- Picture books deal with all equalities in the Equality Act (race, religion, gender, gender identity including transgender, age, disability, sexual orientation)
- Each characteristic is taught in context with British Law
- Creates and develops a whole school ethos

Comments from delegates include:

‘This was truly inspirational and motivating, I thoroughly enjoyed the training with a really enthusiastic and approachable trainer.’

‘A truly brilliant training course with so many valuable resources and a real passion for educating children in modern day Britain.’

‘Today was incredibly informative and gave us many ideas about how we can embed the ‘No Outsiders’ curriculum. We are excited about starting this journey with our community.’

Recent Ofsted reports have highlighted No Outsiders as good practice:

‘Fundamental British values are actively promoted through the school’s work on ‘No outsiders in our school’, which develops pupils’ understanding of how the Equality Act relates to and affects them’ (Parkfield School, May 2016)

‘The school’s work to promote pupils’ spiritual, moral, social and cultural understanding is exemplary, as is its promotion of fundamental British values. Pupils of different ages talk with passion about the school’s ‘no outsiders’ initiative that provides a focal point for the school community to explore different aspects of discrimination.’ (Summerville School, February 2017)
Booking Form

No Outsiders in Our School: Teaching the Equality Act in Primary School

Your details:

Title ____  First name ___________________  Surname ___________________

Position ___________________  Email address ___________________

Your school:

Name of school ___________________
Address line 1 ___________________
Address line 2 ___________________
School postcode ___________________
School telephone number ___________________

Preferred date 3rd October 2017 ☐

How did you hear about this course? ___________________

Please choose one of the following:

☐  £200 one delegate including No Outsiders book
☐  £350 two delegates including two copies of the No Outsiders book

Please post completed forms to:

Linda Vaughan,
Parkfield Community School,
Parkfield Road
Saltley
Birmingham
B8 3AX

Or email to: pdc@excelsiormat.co.uk
Services For Education

September Courses 2017

Early Career Development
- Logistics and Time Management - Tuesday 19th Sept at 1.00pm - 4.00pm
- The 3 Ps (Policy, Practise and Process) - Key Messages for NQTs - 26th, 27th and 28th Sept 1.00pm - 4.00pm

**Please Note: This session is FREE OF CHARGE to all NQTS registered through Services for Education (S4E)**

Teaching & Learning
- Effective Practice in the Teaching of Phonics and Spelling at KS1 - Monday 25th Sept 2017 at 9.00am - 4.00pm
- The Roles and Responsibilities of a new Primary PSHE Subject Leader - Tuesday 12th Sep 2017 at 9.00am - 4.00pm

Safeguarding & Emotional Health
- Understanding Secure and Insecure Attachment - Wednesday 27th Sept 2017 at 9.00am - 4.00pm
- Safeguarding for Pastoral Support Staff – Tackling the Tricky Topics Together - Friday 29th Sept 2017 at 9.00am - 4.00pm

Literacy and Maths Interventions
- Success@Arithmetic: Calculation (Day 1 of 3) - Thursday 21st Sept 2017 at 9.00am - 12.00pm
- Project X CODE (Day 1 of 6) - Tuesday 26th Sept 2017 at 9.00am - 4.00pm
- Numbers Count (Day 1 of 7) - Wednesday 27th Sept 2017 at 9.00am - 4.00pm

Please contact School Support - Tel: 0121 366 9950 or Email: denise.harris@servicesforeducation.co.uk

Leadership & Management
- Be a Marvellous Middle Leader - Wednesday 13th Sept 2017 at 9.00am - 12.00pm
- Effective & Robust Lesson Observation - Wednesday 13th Sept 2017 at 1.00pm - 4.00pm

The Successful Head Teacher: Essential Business Skills
- People management & performance HR focus - Wednesday 13th Sept 2017 at 9.00am - 12.00pm

Please contact Linda Brown, Senior Adviser: Tel: 0121 366 9924 or Email: linda.brown@servicesforeducation.co.uk

Governors’ Training & Support
- Safeguarding Children - The Role of the Governing Body - Tuesday 26th Sept 2017 at 6.30pm - 8.30pm

All bookings for courses can be made by visiting our website www.servicesforeducation.co.uk and clicking on ‘Book a Course’

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