NEXT STEPS

This booklet tells you about the different things you can do at the end of Year 11 or when you leave school.

It can help you make up your mind about what you want to do next.
Options

When you are 16 you will need to think about your future life and decide what you want to do after Year 11.

You will need to carry on with your learning for another two years. This will give you more skills and qualifications to help you in the future.

These are:

• Stay at school

• College

• 19+ Centre

• Training

• Work
It is important to think carefully about your options because the choices you make now may affect:

- What type of job you do
- If you live on your own or with friends
- How you spend your spare time
- Your independence
- Having things to do that you enjoy
Choosing a job area

There are lots of different job areas you can train in. The skills you learn can help you find a job in the future.

- Administration, business and office work
- Working with animals
- Building and construction
- Care and childcare
- Catering and hospitality
- Design, arts and crafts
- Engineering and Motor Vehicle
- Hair and Beauty
- ICT
- Plants
- Shop Work
- Sport, Leisure and Tourism
- Warehouse Work
Study Programme

If you go to college, for young people aged 19 and over you will do a study programme.

Your study programme will include:

- Studying
- Personal and social skills
- Learning about different jobs

On a Study Programme you will do things like:

**Studying**

- English
- Maths
- Job Area
Personal and Social Skills

- Communication
- Independent living skills
- Working as part of a team

Work Experience

- Job Skills
- Preparing for Work
- Work Placement

A Study Programme can be done at different levels:

- Entry Level 1
- Entry Level 2
- Entry Level 3
- Level 1

You will need to talk to your teacher to find out the right level for you.
Stay in education

These are some of the things you may do if you stay in education:

- Learn new skills in Information technology and Communications

- Learn to be independent and travel on your own

- Get certificates of achievement

- Improve your own learning

- Do work experience or work related courses
Stay at school

If you stay at school after year 11, it might be in the school you are already at or you may move to a new school.

If you decide to stay on at school you will:

• Already have friends there

• Have the chance to do a course at a college or training centre link course

• Know the teachers and will have a form teacher to help and guide you

• Have more time to think and decide what to do next
Go to college

If you leave school you may choose to go to college.

College is not like school

- You may work with people of different ages
- Your teachers will be called tutors
- You will make new friends
- You will try different courses
- You will be able to use the college canteen for lunch and snacks

There are many colleges
Each one will do things a bit differently.

Different colleges offer different courses. Choose a college and course that you like best.

You can contact the colleges if you want more information. The information is contained in the Post 16 Transition Booklet.
Go on a training course or get a job

If you decide to go on a training course or get a job you:

• Will learn new skills

• Will have the chance to gain experience of work

• May gain work-based qualifications
Training

Training is a bit like being at work because some of the time you will be doing a job.

On a training course you:

- Will do a Study Programme
- Will get extra help and support with your reading and writing if you need it
- May get a training allowance
- May have different hours and holidays to school or college
- Will learn job skills to help you get a job
Find Work
You might find a job or voluntary work when you leave school. There are lots of different jobs you could apply for.

Here are some places to help you find work:

- Birmingham Careers Service
- Job Centre
- Websites
- Thursday local newspapers
- Family and friends
Getting a job with extra support

There are some jobs that can give you extra help and support. This is called supported employment.

In a supported employment job, you will:

- Have someone to help and support you
- Be working for an employer
- Paid a wage

Voluntary work

This can be a good way to get experience of work.

If you do voluntary work you will not get a wage but may get money to pay for travel or other costs.
What do I have to do now?

The steps you need to take now are:

• **Step 1**
  Look through the green Post 16 Transition Booklet. Ask your parents/carer/teacher to support you with this if you need it.

• **Step 2**
  Ask your school’s Career Advisor for a careers meeting. You will get a Careers Action Plan at this meeting. **Remember** to take the Post 16 Transition Booklet with you.

• **Step 3**
  If you want to attend college/sixth form, go to their Open Days and apply to them directly.

• **Step 4**
  You’ll be invited to attend an Annual Review Meeting to discuss changes to your EHC Plan. **Remember** to take your Careers Action Plan to this meeting.

• **Step 5**
  Complete the Post 16 Preference Form at the meeting and hand it in to the SENCo. You can include different types of placements on your Preference Form.
Remember to ask for help if you need it. People who can help you are:

- Parents, carers and family members
- Staff at school or college
- Careers Adviser
- Other supporting agencies, such as a family support worker, CAT worker, or a youth worker
- Friends

Contact the Birmingham Special Educational Needs Assessment and Review Post 16 Team.

For any more information

Email: SENAR.Transfers@birmingham.gov.uk

Telephone: 0121 303 1888

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