

# Greater Birmingham & Solihull Supervisory Board

29<sup>th</sup> June 2017 at 14:00 hrs

Committee Room 6, Council House, Birmingham

## PRESENT

<b>Lichfield</b>	Cllr Mike Wilcox (Chair)
<b>Redditch</b>	Cllr Bill Hartnett
<b>Solihull</b>	Cllr Bob Sleigh
<b>Birmingham</b>	Cllr John Clancy
<b>Tamworth</b>	Cllr Steve Claymore
<b>Cannock Chase</b>	Cllr George Adamson
<b>East Staffordshire</b>	Cllr Richard Grosvenor
<b>Wyre Forest</b>	Cllr Marcus Hart
<b>Bromsgrove</b>	Cllr Geoff Denaro

## APOLOGIES

None received

## IN ATTENDANCE

Nick Page	Solihull, CEO
Ian Miller	Wyre Forest, CEO
Dean Piper	NWEDR, Head of Economic Development
Stella Manzie	Birmingham, interim CEO
Andy O'Brien	East Staffordshire, CEO
Michael Tichford	Cannock Chase, Head of Economic Development
Craig Jordan	Lichfield, Head of Economic Growth
Steve Hollingworth	Birmingham, Assistant Director Sports & Leisure
Katie Trout	GBSLEP Director
Roger Mendonça	GBSLEP Interim Head of Delivery
Nick Glover	GBSLEP Executive Manager (Place)

<b>1.</b>	<b>Welcome and apologies for absence</b>
	Councillor Mike Wilcox, Chair of the Supervisory Board, welcomed those present to

	the meeting.
<b>2.</b>	<b>Agree notes of the Last Meeting on 13<sup>th</sup> April 2017 and Matters Arising</b>
	The minutes were approved as an accurate record. A number of matters arising were noted, as set out below.
<b>67</b>	<b>RESOLVED:</b> The Supervisory Board:  i Approved the minutes as an accurate record.  ii Noted that the programme management charge has been agreed with the accountable body.  iii Noted that the Revolving Investment Fund has now been established and discussions are taking place with project sponsors regarding opportunities to invest the fund.  iv Noted that the proposal to invest £40,000 from the retained element of the Business Rates Pool to develop a bid for the relocation of Channel 4 to Birmingham was circulated to the Supervisory Board by written procedure, and was subsequently endorsed by Cllr Wilcox  v Noted that the proposed tender brief for the lead generation activity was also circulated, setting out the intention to create 140 jobs over the course of the year in Greater Birmingham & Solihull, and the City of Wolverhampton.
<b>3.</b>	<b>Election of the Chairman</b>
	Cllr Mike Wilcox was proposed and agreed as the Chairman of the Supervisory Board for 2017/18.
<b>68</b>	<b>RESOLVED:</b> The Supervisory Board:  i Proposed and agreed that Cllr Mike Wilcox would be the Chairman of the Supervisory Board for the municipal year 2017/18
<b>4.</b>	<b>Election of the Vice-Chairman</b>
	Cllr Bill Hartnett was proposed and agreed as the Vice-Chairman of the Supervisory Board for 2017/18.
<b>69</b>	<b>RESOLVED:</b> The Supervisory Board:  i Proposed and agreed that Cllr Bill Hartnett would be the Vice-Chairman of the

	Supervisory Board for the municipal year 2017/18.
<b>5.</b>	<b>Current membership and notification of substitute members for 2017/18</b>
	The voting members and nominated alternates of the Supervisory Board were presented to the Board.
<b>70</b>	<b>RESOLVED:</b>  The Supervisory Board:  <b>i</b> Noted the voting members and nominated alternates of the Supervisory Board for the municipal year 2017/18.
<b>6.</b>	<b>Notification of declarations of interest</b>
	Members of the Supervisory Board were invited to declare any interests relevant to the agenda items. No such interests were notified.
<b>71</b>	<b>RESOLVED:</b>  <b>i</b> No conflicts relating to the agenda items were notified.
<b>7.</b>	<b>Appointment of the Secretary</b>
	Stella Manzie was proposed and agreed as the Secretary of the Supervisory Board for 2017/18.
<b>72</b>	<b>RESOLVED:</b>  The Supervisory Board:  <b>i</b> Proposed and agreed that Stella Manzie would be the Secretary of the Supervisory Board for the municipal year 2017/18.
<b>8.</b>	<b>GBSLEP Annual Report 2016/17</b>
	Katie Trout introduced the Annual Report 2016/17 to the Supervisory Board, noting that the report sets out a strong spread of activity across the LEP and a number of outstanding achievements throughout the year.
<b>73</b>	<b>RESOLVED:</b>  The Supervisory Board:  <b>i</b> Received the GBSLEP Annual Report 2016/17, which was tabled at the meeting; and  <b>ii</b> Reflected on the progress made by GBSLEP in 2016/17.
<b>9.</b>	<b>Growth Programme Update</b>
	Roger Mendonça presented the paper, specifying that agreement was sought to move to quarterly reporting for low value/low risk projects; and to the process for revising the Assurance Framework.

	In the discussion, Cllr Hartnett raised the issue of cross-LEP collaboration on key projects. Roger agreed to discuss this with Cllr Hartnett offline.
<b>74</b>	<p><b>RESOLVED:</b></p> <p>The Supervisory Board:</p> <ul style="list-style-type: none"> <li><b>i</b> Noted the progress in delivering the Local Growth Fund programme.</li> <li><b>ii</b> Agreed to move to quarterly reporting for low value/low risk projects, so that scarce monitoring resource can be focused where it is most required.</li> <li><b>iii</b> Noted the project approval for Kingswood Lakeside Phase 2.</li> <li><b>iv</b> Noted the intention to introduce a Programme Evaluation Plan.</li> <li><b>v</b> Noted the intention to register for VAT.</li> <li><b>vi</b> Agreed the process for revising the Assurance Framework.</li> </ul> <p>In addition, it was agreed that:</p> <ul style="list-style-type: none"> <li><b>vii</b> Roger would discuss cross-LEP collaboration on key projects with Cllr Hartnett.</li> </ul>
<b>10.</b>	<b>Bid to Host the 2022 Commonwealth Games</b>
	<p>Steve Hollingworth presented this item, outlining the developments with the bid and the outcome of the recent feasibility study, which established a compelling case for a Birmingham bid.</p> <p>Steve also presented a number of key issues, particularly with the significantly reduced timetable for the bidding process. Steve therefore sought a further £50,000 contribution to the development of the bid from GBSLEP.</p> <p>In the discussion, Cllr Clancy thanked the Supervisory Board and GBSLEP for its support to date. Stella Manzie noted that time is tight to deliver the proposal and that City Council officers are working closely with key partners, including the HCA, to ensure that it is deliverable.</p> <p>Cllr Grosvenor asked for a further paper setting out the economic benefits that would accrue to the GBSLEP districts, which Stella undertook to provide.</p>
<b>75</b>	<p><b>RESOLVED:</b></p> <p>The Supervisory Board:</p> <ul style="list-style-type: none"> <li><b>i</b> Noted developments since the GBSLEP Board received a report on the Commonwealth Games in December 2016, including the outcome of the feasibility study.</li> <li><b>ii</b> Endorsed the LEP Board's decision to contribute a further £50,000 from the retained</li> </ul>

	levy of the Business Rates Pool towards a regional consortium of funding in order to prepare to bid for the 2022 Commonwealth Games.  In addition, it was agreed that:
<b>iii</b>	A further paper on the wider economic benefits that could accrue to the region would be produced.
<b>AOB</b>	<b>Dates of next meetings</b>
	<ul style="list-style-type: none"> <li>• Thursday 12th October, 14:00 – 17:00</li> <li>• Thursday 7th December, 14:00 – 17:00</li> <li>• Thursday 12<sup>th</sup> October, 14:00 – 17:00</li> <li>• Thursday 7<sup>th</sup> December, 14:00 – 17:00</li> </ul>

The meeting closed at 14:20hrs.

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CHAIRMAN