Waste Management have a number of vacancies for Refuse Loaders.

You will need experience of operating complex machinery/equipment, have experience of providing a similar domestic refuse collection service or equivalent and the ability to work outdoors in all weathers including walking a minimum of 5 miles per day.

Team working skills are required to complete the daily allocated work, together with excellent communication skills to engage with residents and colleagues.

Applications are welcomed by women who are currently under-represented in the Waste Management refuse service.

To apply for this post please call 0121 303 2184 for a short telephone-screening interview.

The phone lines will be open between 9am to 4pm (Monday 04 September to Friday 08 September or until the 300 spaces are filled)

Please note we are expecting a high volume of calls and you may need to keep trying throughout the day to speak to one of our interviewers. **We can only take one interview screening enquiry per telephone call.**

If you are successful at the telephone screening stage, you will be invited to attend a short recruitment event.

**The Open Day has maximum participants of 300 people; once we have reached 300 people the phone line will be closed.**

Admission to the Open Day (Saturday 16 September) will be by proof of an invitation letter only.

At the event, you will find out more about the job and you will be given an application form to take away and complete.

For those that are then shortlisted you will be invited to attend an interview during week 08 October 2017.

Your Right to Work documentation will need to be provided at interview.

**Closing Date: Friday 08 September 2017 or until the 300 spaces are filled**

Reference no: PL2132017

“Right to work in the UK documentation will be fully checked for all applicants. All non UK and non EU applicants are required to apply for a Certificate of Sponsorship from Birmingham City Council and must be approved by the UK Border Agency (UKBA) before any employment offer can be confirmed.”
The Place Directorate

Job Description

Post: Refuse Loader
Grade: GR2

Division: Waste Management Services
Section: Operations

1. **Job Purpose**

   1.1 To deliver a predominantly wheeled bin domestic refuse collection and recycling collection service by the collection and loading of domestic waste including residual waste, paper recycling, green waste recycling and multi-materials recycling.

2. **Duties and Responsibilities**

   2.1 To undertake an effective and efficient refuse and recycling service that meets operational targets, by the collection and loading of refuse and recyclates into the refuse vehicle.

   2.2 To be aware of residents who require assistance with presenting their waste / recycling for collection (assisted collections) and to ensure that these collections are undertaken.

   2.3 To clear any refuse / recyclate spillage resulting from the collection and loading of refuse / recyclates into the vehicle and to return any refuse / recyclate container to the point of collection.

   2.4 To ensure all waste / recyclate is collected and that any identified non domestic waste collected is reported to the Team Leader Driver.

   2.5 To comply with all relevant Health and Safety legislation, policies, guidelines and requirements including Safe Working Practices, Risk Assessments and the use of Personal Protective Equipment.

   2.6 To respond to basic enquiries relating to Waste refuse collection services i.e. collection schedules / recycling enquiries and to signpost customers either to the Team Leader Driver for more complex service enquiries or to the Corporate Contact Centre for other BCC services.

   2.7 To carry out any other duties commensurate with the grade.

**Contacts**

   2.8 For the purposes of the role the post holder will liaise with members of the public, Team Leaders and WM colleagues.
Physical Conditions

2.9 Refuse / Recycling Collection - 36.5 hours per week (Monday – Friday). This role requires a 6am start.

2.10 Out of hours working may be required as determined by business need; to include special events and Council emergencies.

2.11 The work location is to be confirmed.

Supervision Received

Supervising Officer Job Title

Team Leader Driver

Level of Supervision

Regularly supervised with work checked by Assistant Service Manager.

4. Supervision Given (excludes those who are indirectly supervised i.e. through others).

N/A

5. Special Conditions

N/A

Observance of the City Council’s Equal Opportunities Policy will be required.
The Place Directorate

Person Specification

Job Title: Refuse Loader  
Grade: GR2

Division: Waste Management Services  
Section: Operations

Method of Assessment (M.O.A.) A.F. = Application Form; I = Interview; T. = Test or Exercise; C. = Certificate; P. = Presentation.

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<th>CRITERIA</th>
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| Experience (Relevant work and other experience) | 1. Experience of operating complex machinery / equipment.  
2. Experience of providing a similar domestic refuse collection or equivalent service.  
3. Basic knowledge of relevant Health and Safety i.e. manual handling.  
5. Experience of dealing with customer queries face to face. | AF/I   |
| Skills & Ability e.g. written communication skills, dealing with the public etc. | 1. Ability to work outdoors in all weathers including walking a minimum 5 miles daily and undertaking manual work (lifting, bending and stretching) in a safe manner.  
2. Ability to read and understand written instructions.  
3. Effective communication skills with the ability to respond to members of the public in a courteous and competent manner.  
4. Ability to understand how quality impacts upon service delivery.  
5. An awareness, understanding and commitment to Equal Opportunities | AF/I   |
| Training               | Willingness to undertake appropriate training as required including H&S training as deemed necessary. | AF/I   |
| Other                  | Commitment to Birmingham City Council core vision and values:  
Making a positive difference every day to citizens lives  
We put citizens first  
We are true to our word  
We act courageously  
We achieve excellence | I      |

All staff are expected to **understand** and be **committed** to Equal Opportunities in employment and service delivery.