

Frankley & Cock Hill Housing Liaison Board
AGM Minutes
Wednesday 26 January 2017
Grizedale Close Supported Housing Scheme, B45 0JL

Residents	<ul style="list-style-type: none"> • Albert Harrison • Stephanie Dudt • Stuart Scandrett 	Bruce Pitt Ian Bruckshaw Keith Smith
Councillors/ Others Attending	<ul style="list-style-type: none"> • Ian Cruise • Andy Cartwright • Gemma Cartwright • Councillor Carole Griffiths 	
Bcc Officers	<ul style="list-style-type: none"> • Lynne Bridgman, Place Manager • Nadeen Justice, Tenant Participation Officer 	
Apologies	Chris Tame Brenda Cartwright, Mandy Hollis Denise Hammond Bill Hollis	

No	Item	Action
1.	Welcome, introductions and Apologies	
1.2	Albert Welcomed the meeting	
No 2.	Item Minutes of the last Meeting – Approval /Matters Arising	Action

2.1	Minutes from November's Meeting were deferred to the next meeting due to the AGM.	
No 3.	Item – Chairperson's Report / HLB Achievements (Albert Harrison)	Action
3.1 3.2 3.3 3.4 3.5 3.6 3.7 3.9	<p>Albert asked Stephanie to read the Chair's report. The report was as follows:</p> <p>The Frankley and Cockhill HLB covers two neighbourhoods within the ward</p> <p>HLB Function</p> <p>HLB's carry out a variety of functions across the area, which include, estate walkabouts, influences and contributing to local decisions, getting involved with community fun days and other social activities, carrying out local improvement works within the community.</p> <p><u>Community improvement Budget</u></p> <p>Each year the HLB has an annual budget to carry out improvements within the area. This has proven very successful and has helped resolved problems, which have been identified within the area.</p> <p>Some examples of projects, which have been carried out by the Frankley & Cockhill HLB were as follows</p> <p><u>The F&C Ward HLB 16/17 - £15,537.16</u></p> <p>Budget was broken down according to the number of council properties in each ward @ £7.93 per council property</p> <p>Some Recent Projects – carried out by Community Improvement Budget were as follows:</p> <ul style="list-style-type: none"> •Environmental issues picked up and actioned through estate walkabouts, including overgrown and un-kept areas, fly tipping •Various Community Improvement Projects, including security gating and signage, •Repairs and maintenance issues discussed and actioned, including performance statistics provided 	

<p>3.10</p> <p>3.11</p> <p>3.12</p>	<p>HLB Projects included:</p> <p>Trip Rails, Heavy Duty Waste Bins, Chipper/Shredder Ballard's & Fencing; Environmental issues picked up and actioned through estate walkabouts, including overgrown and un-kept areas, fly tipping etc.</p> <p>Aerial Budget – Telecommunications Budget for Cockhill Estate was awarded £19,050</p> <p>Albert thanked the group for their hard work and achievements over the course of the months and asked for their continued support towards the Frankley & Cockhill HLB.</p> <p>The Board stood down and handed over to the Local Housing Team</p>	
<p>No 4.</p>	<p>Item – Annual general Meeting (TPO & Place Manager)</p>	<p>Action</p>
<p>4.1</p> <p>4.2</p> <p>4.3</p> <p>4.4</p>	<p>Menu of Involvement & Training</p> <p>Nadeen explained various ways of getting involved as well as training available. She said that Resident Involvement work is important and will continue. I.e., There are formal engaging and informal.</p> <p>She gave an update on the various training that will be extended to the group over the next 12 months.</p> <p>Nadeen queried the HLB Constitution and Code of Conduct for the HLB which Albert confirmed had been ratified by the CHLB.</p>	
<p>No 5.</p>	<p>AGM / Election Process – Lynne Bridgman, Place Manager</p>	<p>Action</p>
<p>5.1</p> <p>5.2</p> <p>5.3</p> <p>5.4</p> <p>5.5</p> <p>5.5</p>	<p>Lynne asked the group for nominations of Chair & Vice Chair.</p> <p>Nominations and elections were as follows:</p> <ul style="list-style-type: none"> • 7 Votes for Albert to remain as Chair • 7 Votes for Stephanie Dudt remain as Vice Chair <p>The group congratulated Albert on the position of chair.</p> <p>Stephanie was congratulated on being selected as Vice Chair.</p> <p>Bruce Pitt thanked Bill for his contribution over the years as vice chair.</p> <p>The meeting was then handed over to Albert as Chair</p>	

No 6.	Item HLB Community Improvement Project	Action
6.1	Nadeen circulated a budget report and explained that there were a number of projects awaiting quotes which have been slow.	<p data-bbox="1150 400 1449 510">Group agreed that Albert should raise at City HLB</p> <p data-bbox="1150 622 1246 656">Bruce</p>
6.2	Nadeen asked Albert to query @ City Board whether there would be any HLB carry forward as the projects awaiting quotes were submitted over 6 months ago;	
6.3	Debate followed about the projects being ring fenced.	
6.4	Bruce reminded the group that there were more projects to be updated on the schedule for this financial year.	
7	<p data-bbox="231 703 304 736">AOB</p> <p data-bbox="108 775 1129 846">7.1 Albert Harrison asked about lift maintenance procedures for dealing with maintenance and faults.</p> <p data-bbox="108 884 847 918">7.2 <u>City Housing Liaison Board Representative</u></p> <p data-bbox="231 956 970 990">The group to agree @ next meeting - Rep at CHLB</p> <p data-bbox="108 1028 687 1061">7.3 <u>Constitution & Code of Conduct</u></p> <p data-bbox="231 1099 1038 1133">The Chair agreed the Constitution and Code of Conduct.</p> <p data-bbox="108 1171 363 1205">7.4 <u>Kitemark</u></p> <p data-bbox="231 1243 1026 1314">Nadeen updated on the programme to achieve the HLB Kitemark 2017 and informed that this was on target</p> <p data-bbox="108 1352 1074 1386">7.5 Bruce gave a roundup of events in and around Longbridge.</p> <p data-bbox="108 1424 1129 1570">7.6 A lengthy discourse continued with the Ward Councillors about various charities; flexibility around estate walkabouts, lights @ the Cockhill Estate, Tenant Conference, Rover collapse and how good neighbourhood works</p> <p data-bbox="108 1608 1046 1641">7.7 Lynne confirmed that lights @ Cockhill is being dealt with</p> <p data-bbox="108 1680 975 1713">7.8 <u>DATES / VENUE/ TIMES OF THE NEXT MEETING</u></p> <p data-bbox="231 1751 1129 1823">Nadeen asked the group to agree the dates/venue/times. The meeting acceded to her request.</p> <p data-bbox="108 1861 1129 1933">7.6 DATE OF NEXT MEETING: Wednesday 22 February 2017 6.15 to 7.45pm. Common Room Grizedale Close</p> <p data-bbox="108 1971 628 2004">7.7 Meeting closed @ 7.30pm</p>	

