

Kings Norton Housing Liaison Board

AGM Minutes

Thursday 23 February 2017

Melrose Close, Kings Norton B38

Residents	<ul style="list-style-type: none">• Pam Dean, Chair• Ron Lees, Vice Chair• Penny Oosthuizen• Betty Swann• Ann Guise• Carl Manning• Raymond Gillett• Mr Singh• Paul Eccleshall	
Councillors/ Others Attending	<ul style="list-style-type: none">•	
Bcc Officers	<ul style="list-style-type: none">• Lynne Bridgman, Place Manager• Nadeen Justice, Tenant Participation Officer• Karen Goodall, Business Manager, Consultancy and Training	
Apologies	<ul style="list-style-type: none">• Andy Slater; retained membership• Cllr Seabright• Arron Blake-Knight; retained membership• Phil Hassall, Observer• Louise Wynne-Williams,• Melanie Checkley, WMD• Julie Prentice• Cllr Peter Griffiths	

No	Item	Action
1.	Welcome, introductions and Apologies	
1.2	Pam Welcomed the meeting	

No 2.	Item Minutes of the last Meeting – Approval /Matters Arising	Action
2.1	Minutes from previous meeting were agreed as accurate.	
2.2	No Matters Arising	
No 3.	Item – Chairperson’s Report / HLB Achievements (Pam Dean)	Action
3.1	<p>Pam thanked the group for their hard work and welcomed all present. She gave a detailed report on the last 12 months which acknowledged Ron for supporting all walkabouts and other members who were able to attend on occasions. She reported that there have been displays for the last 2 years @ the Farmers Market; twitter accounts updated regularly and the Board worked well to spend the community improvement yearly allocation. Challenges were related to the CHLB ie., not being able to tweet and budget cuts. She thanked Nadeen Justice for her hard work and acknowledged Lynne Bridgman for her support and contribution; the contractors were acknowledged for their prompt support. She hoped to have Police Representation again at the meetings and explained that it was time to step down as chair; Pam thanked the group for their support towards her as a Chair.</p>	
3.2	The Board stood down and handed over to the Lynne Bridgman, Place Manager	
3.3	Lynne explained the HLB Function:	
3.4	HLB’s carry out a variety of functions across the area, which include, estate walkabouts, influences and contributing to local decisions, getting involved with community fun days and other social activities, carrying out local improvement works within the community.	
3.5	<u>Community improvement Budget</u>	
3.6	Each year the HLB has an annual budget to carry out improvements within the area. This has proven very successful and has helped resolved problems, which have been identified within the area.	
3.7	<p><u>The Kings Norton Ward HLB 16/17 - £23,134.83</u> Budget was broken down according to the number of council properties in each ward – approx. 2,000 @ £7.93 per property</p>	

<p>3.8</p> <p>3.9</p>	<p>Some Recent Projects – carried out by Community Improvement Budget were as follows:</p> <p>Installation of new path, Chipper/Shredder & Fencing; remove two disused drying areas which have become regular areas for fly tipping Environmental issues picked up and actioned through estate walkabouts, including overgrown and un-kept areas, etc.</p>	
<p>No 4.</p>	<p>Item – Annual General Meeting (Nadeen Justice)</p>	<p>Action</p>
<p>4.1</p> <p>4.2</p> <p>4.3</p> <p>4.4</p> <p>4.5</p>	<p>Menu of Involvement & Training</p> <p>Nadeen explained various ways of getting involved as well as training available. She said that Resident Involvement work is important and will continue.</p> <p>Training</p> <p>Kate Goodhall explained her role; she informed the group that BCC is exploring how to engage more people in Resident Involvement. Training Courses will take place @ Middmore Sheltered Scheme which will include:</p> <ul style="list-style-type: none"> • Teams • Involvement • Advance involvement module • Effective Meetings • Co regulation • Finance/Statistics • Social Housing <p>Carl apologized to the group as he was unable to make a commitment to the Board due to personal challenges but explained that he will be more proactive in the new financial year</p>	
<p>No 5.</p>	<p>AGM / Election Process - Lynne</p>	<p>Action</p>
<p>5.1</p> <p>5.2</p> <p>5.3</p>	<p>Lynne asked the group for nominations for Chair & Vice.</p> <p>Nominations and elections were as follows :</p> <ul style="list-style-type: none"> • Votes for Chairperson were unanimous – Ron Lees • Votes for Vice, unanimous - Penny <p>The group congratulated Ron on the position of chair.</p>	

5.4	Penny was also congratulated on being selected as Vice Chair.	
5.5	The meeting was then handed over to Ron as Chair	
5.6	Ron gave the new attendees opportunity to join the Board	
5.7	The board noted 2 new members	
No 6.	Item HLB Community Improvement Project	Action
6.1	Nadeen circulated a budget report and explained that there were a number of projects which were agreed outside meetings she revisited the quotes below and the group confirmed that they were all in agreement:	
6.2	Disused drying areas : 66 Hawskmore = £3088.34 & 22 Hawskmore = £3025.56	
6.3	Access route situated @ rear : 37-41 & side of 46 HAWKESLEY END = 2,616.52	
6.4	Communal entrance improvements 157-159 Popes Lane, Kings Norton = 221.09	
6.5	Install bow type fencing on communal garden @ rear with double lockable gates 155 Popes Lane = 2946.17	
7	Local Updates – Melanie Checkley sent a leaflet in her Absence covering the Contract YTD Summary of Community Investment for Birmingham – A brief was as follows:	
7.1	Jobs and Skills So far this contract we have provided 6824 hours of work experience, through our Opening Doors scheme to 184 people of Birmingham. (This is more than double that achieved in previous years). We have recruited a further 5 apprentices in 2016 , and are looking to recruit 10 new apprentices for 2017 . We have advertised all vacancies with the BCC Employment Access Team. Have recruited 3 Management Trainees for Birmingham. We have supported 22 careers fairs in schools, colleges, job centres, community centres and prisons.	

	<p>We have carried out a variety of activities with schools and colleges such as 3 Day Women In Construction Events, Inspirational Talks, Guess my Job activities, Mock Interviews, Employability course, CV writing workshops, STEM (Science, Technology, Engineering and Mathematics) projects and Business Challenge projects.</p> <p>Community Projects</p> <p>We have carried out a wide variety of projects for people of Birmingham so far in this contract, and our Community Investment figure is nearly £400,000.00. Examples include;</p> <p>Sponsorships and Awards</p> <p>We again sponsored this year’s Chamberlain Awards, Birmingham City Councils’ event to recognise the extraordinary work of council employees and services, and also the TPAS awards.</p> <p>For the 4th year running we have supported BCC by sponsoring the Birmingham Frankfurt Christmas Market. Part of this investment includes us having a stall in the Craft Market in Centenary Square. We donated our stall to 25 charities and social enterprises from across Birmingham to use and benefit from the stall free of charge.</p> <p>The group thanked Melanie for her brief and acknowledged the contribution being made by Fortem.</p> <p>7.2 Lynne gave a quick overview on the regeneration ie consultation took place at Ark Rose. Previous reports stated that the Fold was going to be demolished; this is now being revisited as remaining with new lighting.</p> <p>7.3 There be a programme stating which blocks will be taken down</p> <p>7.4 New allocation Scheme starting in April; thee is a priority for move</p>	
<p>8</p> <p>8.1</p> <p>8.2</p> <p>8.3</p>	<p>AOB</p> <p><u>City Housing Liaison Board Representative</u></p> <p>The group agreed Arron as Rep</p> <p><u>Constitution & Code of Conduct</u></p> <p>The Chair agreed the Constitution and Code of Conduct.</p> <p><u>Kitemark</u></p> <p>Nadeen updated on the programme to achieve the HLB</p>	

<p>9.1</p>	<p>Kitemark 2017 and informed that this was on target</p> <p><u>DATES / VENUE/ TIMES OF THE NEXT MEETING</u></p> <p>DATE OF NEXT MEETING was agreed as 1st Thursday of each Month; next meeting will take place on 6 April 2017. 6.00 to 7.30pm. Common Room Melrose Close, B38 9DU</p> <p>Future Dates /Venue & Time were agreed as follows:</p> <ul style="list-style-type: none"> • 4 May 2017 @ Common Room Melrose Close, B38 9DU; 6.00-7.30pm • 1 June 2017 • 6 July 2017 • August – nil • 7September 2017 • 5 October 2017 • 9 November 2017 • December Nil 	
<p>9.2</p>	<p>Pam reported on CHLB meeting held in January 2017. She read her report which was presented by Arron on the sheltered scheme @ CHLB, it related to Review of Sheltered Housing</p>	
<p>9.3</p>	<p>Walkabout Update from 19 February 2017</p>	
<p>9.4</p>	<p>The walkabout covers Beech Walk & Green Lane Walk @ rear of Ark Rose Academy. Issues related to:</p> <ul style="list-style-type: none"> • Number of hot spots identified and fly tipping which were noted • A back garden was noted that was overloaded with fly tipping 	
<p>9.5</p>	<p>The group discussed overgrown hedges and the issues around fly tipping</p>	
<p>9.6</p>	<p>Nadeen circulated a poster on a 2 hour litter pick due to take place on Saturday 4 March, starting @ the Fold</p>	
<p>9.7</p>	<p>Date for the Next HLB Walkabout – 23 March 17; meeting @ The Fold, 1.30pm</p>	
<p>9.7</p>	<p>Meeting closed @ 7.35pm</p>	