

**Kings Norton HLB & Christmas Tea**  
**Held at Melrose Close Sheltered Scheme, Kings Norton, B38**

**Thursday 24 November 2016**

<b>Present</b>	<ul style="list-style-type: none"> <li>• Pam Dean, Chair</li> <li>• Ron Lees, Vice Chair</li> <li>• Penny Oosthuizen</li> <li>• Betty Swann</li> <li>• Carl Manning</li> <li>• Arron Blake-Knight</li> <li>• Paul Eccleshall</li> <li>• Julie Prentice</li> <li>• Phil Hassall, Observer</li> <li>• Louise Wynne-Williams, “</li> </ul>	
<b>In Attendance</b>	<ul style="list-style-type: none"> <li>• Nadeen Justice, Tenant Participation Officer</li> <li>• Lynne Bridgman, Place Manager</li> <li>• Melanie Checkley, WMD</li> </ul>	
<b>Apologies</b>	<ul style="list-style-type: none"> <li>• Ann Guise</li> <li>• Andy Slater</li> <li>• Cllr Seabright</li> <li>• Cllr Peter Griffiths</li> <li>• Anne Guise</li> </ul>	
1	<b>Item</b>	<b>Action</b>
1.1	<p><b>Welcome, Introductions and Apologies</b></p> <ul style="list-style-type: none"> <li>• <b>Pam</b> welcomed all in attendance, quick introductions took place and apologies were received as above</li> </ul>	
2	Item	
2.1	<b>Minutes of Previous Meeting 27 October 2016 &amp; Matters Arising</b>	
2.2	Previous Minutes were agreed as true copy	
2.3	2.4 <b>Flytipping</b> - Carl reported that the issue has been dealt with	
2.4	8.1 <b>Service Review</b> - Arron informed that there has been no report received from Carol Dawson on the Service Review for Sheltered Schemes; going back to October 2015,	

3	<b>Wilmott Dixon (WMD)</b>	
3.1	<b>WMD - Melanie Checkley Brief was as follows:</b>	
3.2	<b>Litter picking</b> - Melanie informed that she is happy to join the HLB group on future litter picks, given enough notice	
3.3	<b>WMD Rebranding</b> - Melanie informed the group on the rebranding and the new uniforms; commencing 1 January 2017; Willmott Dixon will be called Fortem	
3.4	<b>German Market</b> – WMD has a stall at the market	
3.5	<b>Ron</b> asked for clarity; is there a rebranding or change of company	
3.6	<b>Melanie</b> confirmed that it will be a rebranding	
3.7	<b>Business Cards</b> – Melanie will distribute new cards in the new year	
3.8	<b>West Midlands Police</b> – discussion took place regarding the new Segt - Lee Trinder	
3.9	<b>Pam</b> to email the Police Officer who will be temporarily filling out in Marj's absence	<b>Pam</b>
4	<b>Item</b>	
4.	<b>Community Improvement Budgets</b>	
4.1	<b>Nadeen</b> report to the group; their budget allocation i.e. <u>£23,134.83</u> and remaining budget of <u>£20,389.95</u> .	
4.2	<b>Nadeen</b> informed that there were no movement on quotes outstanding.	
4.3	<b>Ron</b> explained that money will be carried forward once projects are put forward	
4.4	<b>Pam</b> informed on a potential project @ Edgewood Road i.e., security gating. Consultation to be carried out. <u>Gary Chalke</u>	<b>Gary Chalke</b>
4.5	<b>Lynne</b> explained that she is seeking clarification on budget carry forward from BCC Accountant	
5	<b>Performance Update</b>	
5.1	<b>Lynne circulated</b> the HLB Report i.e. (2 <sup>nd</sup> Quarter - 2016-17)	

5.2	<b>Hobbis House</b> - Lynne reported that Lifts will be fitted @ Hobbis House; a letter will be sent out, work to commence on 7 January – March 2017	<b>Lynne</b>
5.3	Arron queried Appointments kept – 65.4% is it customer not keeping appointment or WMD?	
5.4	Lynne agreed to query	
5.5	Lynne informed that there has been a move around i.e. Place Managers. Ruth Bowles covering Druids Heath & Northfield Wards, Melvin, Brandwood and Lynne, covering Weoley/Longbridge & Kings Norton	
6	<b>Item CHLB Feedback &amp; Social media update – Arron Blake-Knight</b>	
6.1	Social Media Update - Still ongoing	
6.2	<b>Arron CHLB; Reported as follows:</b>	
6.2	<ul style="list-style-type: none"> <li>• Still not up on HLB Website</li> <li>• New Wards 2018</li> <li>• No presentation received from Carol Dawson</li> <li>• CHLB; the newsletter is sparse</li> <li>• Livestreaming – will update the group in the future</li> </ul>	
6.3	<b>Pam</b> explained that at some point there will need to be a discussion around the ward changes/boundary	
7	<b>Item - Next HLB Walkabout</b>	
7.1	<b>Ron</b> confirmed that a litter pick was carried out with Cllr Griffiths and Lynne, issues around the fly tipping were actioned as Lynne had reported previously	
7.2	<b>Next Walkabout</b> – Sunday, 22 January 2017; meeting @ <b>by</b> <b>Campion &amp; Saffron Flats in the car park, 2pm.</b>	
8	<b>Item - Any Other Business</b>	
8.1	<b>Nadeen/Pam</b> distributed a draft Calendar with Birmingham in Bloom winning Gardens / Veg Patches for 2017; the group made positive comments and congratulated the RI central team on a job well done	
8.2	<b>Nadeen</b> informed on the next AGM ie., 23 February 2017	
8.3	<b>KPI Figures</b> – Rent arrears; Arron reported that the council took a	

8.4	positive decision to reduce rent arrears  Meeting closed @ 6.55pm; group proceeded to have their Christmas tea	
9	<b>Date of next meeting</b>	
9.1	<ul style="list-style-type: none"> <li>• 26 January 2017</li> <li>• Melrose Close Sheltered Scheme,</li> <li>• 6.00-7.30</li> </ul>	