

Kings Norton HLB & Christmas Tea
Held at Melrose Close Sheltered Scheme, Kings Norton, B38

Thursday 26 January 2017

Present	<ul style="list-style-type: none"> • Pam Dean, Chair • Ron Lees, Vice Chair • Penny Oosthuizen • Betty Swann • Carl Manning • Julie Prentice • Ann Guise • Carl Manning 	
In Attendance	<ul style="list-style-type: none"> • Nadeen Justice, Tenant Participation Officer • Lynne Bridgman, Place Manager • Cllr Peter Griffiths 	
Apologies	<ul style="list-style-type: none"> • Andy Slater • Cllr Seabright • Arron Blake-Knight • Phil Hassall, Observer • Louise Wynne-Williams, • Melanie Checkley, WMD • Paul Eccleshall 	
1	Item	Action
1.1	Welcome, Introductions and Apologies <ul style="list-style-type: none"> • Pam welcomed all in attendance, quick introductions took place and apologies were received as above 	
2	Item	
2.1	Minutes of Previous Meeting 24 November 2016 & Matters Arising	

2.2	Previous Minutes were agreed as true copy	
2.3	Page 2; Item 3.9 - Pam reported that she has spoken to the police who now runs the tasking meeting ie., whether she will be representing the police @ the Kings Norton HLB.	
2.4	Page 2; Item 4.3 & 4.5 – HLB carry forward; Ron asked if this has been confirmed	
2.5	Cllr Griffiths explained that this was discussed at CHLB and the agreement was that there would be a carry forward if the projects have been put forward in advance awaiting quotes	
2.6	Lynne explained that we were still waiting for clarification	
2.7	Page 3; Item 5.2 - Cllr Griffiths queried Hobbis House lift	
2.8	Page 3; Item 6.2 Website – Carl asked if this up and running as yet	
2.9	Lynne/Nadeen explained they were still awaiting decision on this from the central team	
2.10	Page 3; Item 8.1 – Calendars; Pam explained that were some more calendar left unsold	
2.11	Carl asked for the dates of the tasking meetings	
2.12	Pam to action	Pam
3	Wilmott Dixon (WMD)	
3.1	Fortem – Gary Spooner	
3.2	Gas Compliance Manager @ Fortem	
3.3	Gary updated as follows: <ul style="list-style-type: none"> • interviewing for 3 engineers • continuing to keep maximum engineers • rebranding has moved smoothly • gas section have been rebranded • restocking of gas section vans • audit carried out in order to work out requirements for various areas. • new Staff has been put through training; still recruiting 	

3.4	Pam explained that she was pleased to hear about the audit on parts and the restocking	
3.5	Gary added that they have inherited old stock; but they are looking to upgrade another 2,000 systems throughout the year; (will seek clarification on this); several thousand pounds of stock, more Combi boilers in order to carry out first time fix	
3.6	Cllr Griffiths queried the emergency boilers	
3.7	Gary explained that there is a set team ie., separating 5 engineers for 2hr period, specialist emergency team	
3.8	Cllr Griffiths asked if engineers were logging boilers on site	
3.9	Gary explained that the information is still limited	
3.10	Cllr Griffiths suggested that these questions should be asked at the call Centre	
3.11	Carl stated that the model details would be helpful for quick turnaround	
3.12	Emergency call out was queried	
3,13	Ron queried the 100% boiler servicing ie., they should now have a list of all the boilers by now	
3.14	Gary explained that the data base from the previous contract was not transferred	
4	Item – community Improvement Budget Update	
4.	Community Improvement Budgets Nadeen	
4.1	Nadeen report to the group; their budget allocation i.e. <u>£23,134.83</u> and remaining budget of <u>£20,389.95</u> .	
4.2	Nadeen informed that there were 3 new quotes to be agreed ie., Hawksmoor = 3,077.34 Agreed Low Thatch = 2,389.44 Agreed Hawksley End = 2,616.52 Agreed	
4.3	Nadeen explained that there were other quotes outstanding and that these should be ring fenced for 2017 fin yr	
4.4	Nadeen updated on funds remaining following the group agreeing to the 3 new quotations ie., £12,295.65	

5	Item - Local Ward Councillor update Councillor Griffiths	
5.1	Councillor Griffiths gave an update on the Primrose Estate ie plans from Kier and the next phase that they are proposing	
5.2	295 properties – including in this is the site for the super market; this went to Cabinet on 24 January 2017 and was agreed.	
5.3	Cllr Griffiths explained the delay with the supermarket; he added that there will be a café. There is almost an acre of land not allocated as yet	
5.4	Carl asked about potential delays	
5.5	Cllr Griffiths informed that there is an application for the Co-op to sell licensed goods	
5.6	Sheltered housing revamp – cabinet decision was made on this	
5.7	Betty queried the training costs	
5.8	Cllr Griffiths explained that there wouldn't be much cost incurred	
5.9	Pam asked about the 59 employees and their job description ie., will be a difference between floating support and the handyman	
5.10	Lynne explained the job evaluation process	
5.11	Consultations will take place with JCC float	
5.12	Cllr Griffiths explained that he is happy to take queries outside the meetings	
6	Item CHLB Feedback & Social media update – Arron Blake-Knight	
6.1	Apologies received	
7	Performance Update – Lynne Bridgman	
7.1	Lynne explained that there were no performance figures, however, Pay and stay will not go ahead.	
7.2	Lynne congratulated the group for their organisation with the walkabout	
7.3	Ron thanked Lynne for actioning the waste / rubbish that was left outside Gilda's Rd	
7.4	Betty raised concerns for the overgrown bush on Reddith Road ie., in need of trim back, just before the Doctor's Surgery	Lynne to action

8	Item - Next HLB Walkabout	
8.1	Pam updated on the walkabout that took place on Sunday 22 January. The following concerns were raised:	
8.2	Bridges walk – rubbish on grass verges/wheelie bins/household rubbish	
8.3	Lime Walk / Offenham Court – Slippery and muddy due to use of motorbikes; group discussed a potential HLB project ie steps to prevent access to mini mobeds	
8.4	Ron offered to contact Street Scene and to email Nadeen with photographs	
8.5	Leight Grove – Fly tipping reported	
8.6	Next Walkabout scheduled to take place on Sunday, 19 February, meeting @ Melrose; 2pm	
8	Item - Any Other Business	
8.1	Meeting discussed the forthcoming AGM on 23 February; meeting closed @ 7.30pm;	
8.2	Flyers were distributed for members to promote	
9	Date of next meeting - AGM	
9.1	<ul style="list-style-type: none"> • AGM 26 February 2017 • Melrose Close Sheltered Scheme, • 6.00-7.30 	