

BILLESLEY HOUSING LIAISON BOARD MEETING

HELD ON WEDNESDAY 8th February 2017

Coleside Avenue 10:00am-12:00

Present:

AM	-	Alan Morrow	Chair
SM	-	Sylvia Martin	Member
GW	-	Garth West	Vice Chair
FH	-	Florence Hillier	Member
JB	-	Junior Bennett	Fortem
MH	-	Mary Henry	Assistant Housing Officer
SW	-	Sarah Wong	Tenant Participation Officer (minutes)

1. Apologies

Kerrie Titterton

2. Minutes of Last Meeting held on the 11th January 2017

The minutes of the last meeting were agreed as a true and accurate record.

AM-welcomed everyone who attended the meeting. An introduction was carried out around the table.

3.Matter Arising

MH provided the following update to the HLB members in relation to the actions points that were raised at the previous meeting.

The caretakers relief room- this is being chased up by Sally Doherty with Tim Triance

Holly Bank Road lights to the rear of block- MH reported the issue and Paul Britain is aware of the issue.

Extra bins have been delivered to the low rise blocks

Flooring and internal decoration are currently being carried out to the low rise blocks.

The door entry system fitted at TMO blocks was done via BCC and paid for by BCC. David Wray will keep all masters and programme any lost fobs and any repairs should be reported to HJS. Their contact details are on the notice board in the foyer on the ground floor.

<p><u>4. Fortem up-date</u></p> <p>FH cancelled the appointment via the call centre due to her sickness. The engineer turned up not knowing the appointment had been cancelled. FH provided letter evidence to JB. JB agreed to look into the issue.</p> <p>AM said he informed the call centre there were four dates that he is not available for the appointment. The call centre turned down his request. JB agreed to look into the issue.</p>	JB
<p><u>5. CHLB Update</u></p> <p>AM said he did not attend the January CHLB meeting due to illness.</p> <p>Copy of January CHLB newsletter was given to members</p>	
<p><u>6. Community Improvement</u></p> <p>SW confirmed that the 16/17 Billesley HLB Community Improvement Budget is £9,563.</p> <p>SW informed members that £8,088.02 has been committee. Therefore the remaining budget is £1,475.68</p> <p>SW said Barbara Osborn has passed away recently; she contributed a lot of her time and hard work on Billesley Ward. SW suggested to use the remaining fund for installing a bench at Coleside Avenue and a memorial plaque as a way of saying thank you for her dedication. Members voted and agreed with the above proposal. SW will submit the project proposal shortly.</p>	SW
<p><u>7. Estate Walkabout</u></p> <p>No estate walkabout was carried out last month due to adverse weather condition.</p> <p>SW confirmed the importance of walkabouts. There should be at least 2 members to participate on each walkabout.</p> <p>The next walkabout is on 2nd March 2017. The Estate walkabout will take place on Holly Bank Road. Members agreed to meet outside Claverdon House.</p>	
<p><u>8. AOB</u></p> <p>SW informed members that the Billesley AGM meeting will be held on Wednesday 8th March 2017 at 6:30pm Coleside Avenue.</p> <p>SW circulated the training information to members. The training date will be sent out alongside the minutes.</p>	

8. Date of Next Meeting

The next HLB Meeting is scheduled for Wednesday 8th March 2017, 10:00am-12:00 at Coleside Avenue Sheltered Housing Scheme. Billesley. B13 0BX

For members requiring taxi's, please contact Sarah Wong on 0121 464 3626. Please give at least 24 hours' notice so that these can be arranged with the taxi company.