

**Highgate Housing Liaison Board Meeting
Monday 19 September 2016 12:30 pm
Wilmcote Tower**

Present:

Krystyna Peratikos	(KP)	Vice Chair
Eddie Howard	(EH)	Chair
Vivienne Harrison	(VH)	Member
Bill Hopkins	(BH)	Member
Munasif Mohammed	(MM)	Tenant Participation Officer
Val Dean	(AW)	Member
Jean Fletcher	(JF)	Wates
Mohammed Zaman	(MZ)	Housing Officer ASB
Cath Hogan	(CH)	Member
Mark Rodgers	(MR)	Investment Manager

1.	Apologies Alex Warsama
2.	Welcome
2.1	EH welcomed everyone to the meeting
3.	Accuracy of Minutes from last meeting
3.1	Krystyna Peratikos name spelt incorrectly
3.2	Agreed
4.	Matters arising
4.1	4.9 Vernolds Croft project to remove island in car park - is not financially viable
4.2	6.1 EH is still continuing with role as a Mystery Shopper
4.3	VH stated that her last block inspection was carried out in May 2016 and since then she has not received further invites
	Agreed
5	Mark Rodger - Capital Investment
5.1	MR gave a presentation on the 2016 Capital Programme and also gave out hand outs to accompany the presentation. The presentation covered the following points <ul style="list-style-type: none"> • Expired Lifecycles

	<ul style="list-style-type: none"> • Property Selection – Included or not included • Consultation Process • Contractors • Capital Programme 2016/17 • Communication • Ladywood District Planned Capital Investment 2026/17
5.6	MR added that if any members had any questions they can contact him direct on 0121 675 1108.
6.	Jean Fletcher - Wates
6.1	EH stated that he was very impressed with Wates presentation about Human Trafficking.
6.2	JF briefly explained the how Human Trafficking is done and what signs to look out for.
6.3	VD asked if tenants are charged if appointments are missed ,
6.4	JF advised that this only applies to missed gas appointments
6.5	EH stated that the call centre is working a lot better and calls are picked up quicker.
7.	HLB Walkabout Feedback
7.1	MM circulated the previous walkabout report and referred to the action points
7.2	MM advised next walkabout is Tuesday 27.09.16 @ Southacre and meet 10:30 outside Highgate House
8.	Neighbourhood Plan - Horton Square
8.1	MM advised that the gates are not being locked and after consultation with businesses it seems that there is a lack of ownership.
8.2	Members agreed with MM and stated that the gates are not being locked
8.3	MM stated that a way forward is to draft a rota for the businesses. MM circulated the proposed gate closing rota.
8.4	MM advised that the businesses have not seen the rota =.
8.5	EH stated that there is an increase of quad/motorbikes in the area and he has reported this to the Police on 101
8.6	MZ explained that's its very difficult for the Police to apprehend as in most cases the quad bikes have left the scene before the Police arrive.
8.7	MZ stated that he will request an update from SGT Snape regarding this matter
8.8	EH stated that he witnessed a drug deal take place in broad daylight.

8.9	MZ stated that he observed very little ASB activity whilst at Horton Square
8.10	A in depth discussion between EH and MZ took place regarding the number of ASB incidents.
8.11	MZ explained he accepts ASB does take place , but only observed incidents a few times and emphasised that's he is not saying that it does not happen.
8.12	Member stated that a motorbike is being used to conduct illegal activities
8.13	EH requested that the camera need to be positioned on the bookmakers
8.14	MZ stated that he will pass this information onto SGT Snape
9.	CHLB
9.1	EH stated that Universal Credit was discussed and the implications it will have on tenants.
9.2	EH advised that Highgate have been awarded their Kite-mark Certificate
9.3	EH briefed members on the 400 convictions by BCC for rubbish/fly tipping
9.4	EH explained Yasmin Rodgers went through the security service presentation
9.5	EH added that he was also asked to judge the street scene nomination as part of Birmingham in Bloom
10.	HLB/Capital spend
10.1	MM briefed members on the following projects
10.2	Members agreed the following <ul style="list-style-type: none"> • Bench at Stanhope Community Centre £868.72 • Install trip rails the pump house at Wilmcote Tower £692.00 • Gating at Sherlock st / Spooner Croft (240-242) £3,347.05
10.3	Awaiting quotes <ul style="list-style-type: none"> • Install gate Sugden Grove car park (Southacre) • Install trips rails on Conybere St adjacent to the garage site
10.4	Projects awaiting start date 62/74 Upper Highgate St & 15/69 Canford Close
10.5	MM updated the board on the proposed capital spend

11. 11.1	Any Other Business EH advised that the Paragon Hotel is being converted back to a Hotel and currently has 33 asylum seekers.
	Date of next meeting Monday 17 October 2016 -12:30pm @ Wilmcote Tower