

**Highgate Housing Liaison Board Meeting
Monday 17 October 2016 12:30 pm
Wilmcote Tower**

Present:

Krystyna Peratikos	(KP)	Vice Chair
Eddie Howard	(EH)	Chair
Bill Hopkins	(BH)	Member
Munasif Mohammed	(MM)	Tenant Participation Officer
Val Dean	(AW)	Member
Jenny Poole	(JP)	Wates
Mohammed Zaman	(MZ)	Housing Officer ASB
Cath Hogan	(CH)	Member
Alex Warsama	(AW)	Place Manager

1.	<p>Apologies</p> <p>Vivienne Harrison</p>
2.	<p>Welcome</p> <p>2.1 EH welcomed everyone to the meeting</p> <p>2.2 MM advised that Alex is running and will join us shortly</p>
3.	<p>Accuracy of Minutes from last meeting</p> <p>3.1 Agreed</p>
4.	<p>Matters arising</p> <p>4.1 NCHT to remove the overgrown bush at Sugden Grove</p> <p>4.2 EH added that he has observed many city centre workers parking their vehicles in Southacre.</p> <p>4.3 MM advised that RB has contacted VH to arrange Block inspections</p> <p>4.4 EH stated that he attended Ward Committee and was advised that Highgate is to receive 3 Police Officers for the next 2 years</p> <p>4.5 KP added that Police Office should stop Quad bikes</p> <p>4.6 EH stated that Quad Bikes are still in the area</p> <p>Agreed</p>

<p>5</p> <p>5.1</p> <p>5.2</p> <p>5.3</p> <p>5.4</p> <p>5.5</p> <p>5.6</p> <p>5.7</p> <p>5.8</p> <p>5.9</p> <p>5.10</p> <p>5.11</p> <p>5.12</p> <p>5.13</p> <p>5.14</p>	<p>Neighbourhood Plan - Horton Square</p> <p>MZ updated that board and confirmed that the gates have now been repaired.</p> <p>MZ confirmed that the CCTV does work and points at the betting shop</p> <p>MZ advised that if a member does observe any sort ASB, then they should record the time, date and the Police are able to view the CCTV.</p> <p>EH confirmed that the CCTV does work</p> <p>MZ added that SGT Lowe will be taking over from SGT Snape</p> <p>MZ stated that the Police have confirmed that Horton Square is a priority</p> <p>MZ advised that there is a city centre wide injunction from November to stop all unlicensed motorbikes and quad bikes.</p> <p>MM asked how is this promoted</p> <p>MZ stated that the Police will be promoting this</p> <p>MZ stated that he will monitor the rubbish at the rear of Big Johns and Ian Tinglaling is also involved.</p> <p>EH stated that the Police and Environmental Services need to carry out joint visits to discuss the rubbish and the rota</p> <p>MZ advised that SGT Snape had stated that only two calls were received in respect of Horton Square</p> <p>EH stated that this cannot be true as he is aware of at least 8 calls and two were direct to SGT Snape</p> <p>MZ stated that the we will invite the SGT Lowe to the next meeting</p>
<p>6.</p> <p>6.1</p> <p>6.2</p> <p>6.3</p> <p>6.4</p>	<p>Jenny Poole - Wates</p> <p>JP referred to the CRE's and also complaints. JP stated that 2 new members of staff that are dealing with the Customer Resolution Enquiries (CRE's) in the call centre and once trained that's where they will be based and we were getting about 30 enquiries a day, however we are on top of things no</p> <p>JP added that she also deals with formal complaints and these come direct to her and have not been affected, to date all complaints are up to date and are being dealt with daily</p> <p>JP stated that Wates have upgraded a room at Apna Ghor in Clevedon and she happy to take on any new ideas.</p>

7.	HLB Walkabout /Estate Assessments
7.1	MM circulated the previous walkabout report and up and coming Estate Assessment dates
8.	CHLB
8.1	MM circulated the CHLB newsletter
8.2	EH stated that he received letter from the MP advising that Barrett's Homes will be purchasing land to build more homes
10.	HLB/Capital spend
10.1	MM briefed members on the following projects
10.2	<p>Members agreed the following</p> <ul style="list-style-type: none"> • Install gate Sugden Grove car park - £3,188.67 <p>Awaiting quotes</p> <ul style="list-style-type: none"> • Install trips rails on Conybere St adjacent to the garage site
10.3	Aerial Fund - Brinklow Tower & Wilmcote Tower
10.4	MM to meet residents from Brinklow Tower with Andy Court to discuss the communal landscaping and MM will also consult resident from Wilmcote Tower
10.5	EH proposed removing the Ivy and Shrubs from Wilmcote Tower as they causing rats and maybe an additional rat baiting programme
10.6	MM updated the board on the proposed capital spend
10.7	CH stated that she has reported the damaged wall at Brinklow tower
11.0	Kitemark and Bi-AGM
11.1	MM advised that most the criteria has been met and we now need to start thinking about BI-AGM
11.	Any Other Business
11.1	Members agreed to have Xmas meal at the next meeting
	Date of next meeting Monday 21 November 2016 -12:30pm @ Wilmcote Tower