

**EASTSIDE HOUSING LIAISON BOARD  
TUESDAY 27 SEPTEMBER AT 12.00 PM  
WILLOW HOUSE SHELTERED SCHEME, NECHELLS**

**1. Welcome and Introductions**

Andrea Brown	AB	Chair
Peter Stafford	PS	Member
Munasif Mohammed	MM	Tenant Participation Officer
Anne-Marie	AM	Housing Officer
Dave wood	DW	Observer
Ute Youyle	UY	Observer

**2. Apologies**

Alex Warsama	AW	Local Housing Manager
Venietta Lewis	VL	Member

**3. Minutes of last meeting accuracy and matters arising**

MM raised concerns regarding membership and meetings not being quorate and decisions not being formally ratified

AB suggested moving the meeting the meeting to the evening as a possibility to encourage more members to join.

PS advised that he has read a report that stated Birmingham has loads of open spaces for parking

**Agreed**

**4. HLB walkabout and Estate Assessment**

MM circulated the Estate Assessments posters and encouraged members to attend.

AB discussed the new proposed boundaries and the how they would affect the HLB. MM advised that the changes have not come into effect.

## **5. Kitemark**

MM discussed the criteria and advised the board has not met the walkabout attendance criteria

## **6. CHLB**

AB stated that it was a very formative meeting and went through Jacquie Kennedy presentation

DW stated that BCC need to do more enforcement work

AB stated that Eastside HLB has met the Kitemark criteria and achieved the Kitemark for 2016/17

AB advised that Yasmin Rodgers was also present at CHLB and she went through her Night Security presentation.

AB briefly went through the presentation about Night Security and asked MM to circulate with the minutes

AB added that Wates informed members about modern slavery and asked MM to circulate the information leaflet.

AD advised that all Wates operative are trained to report any incident that maybe related to slavery

AD stated that a discussion was held around the good neighbourhood agreement.

AB asked MM to circulate a copy of the Good Neighbourhood Agreement with the minutes

## **7. HLB and Environmental capital projects**

Project 2016.17

Install bollards at Revesby Walk – Awaiting start date

Fencing at Heddon Place - Awaiting start date

Bulwell Close – Pending consultation

MM advise the board on the proposed flooring projects as part of the capital fund

AB requested a meeting with Andy to look at landscaping for Willow House

AB proposed a concave mirror is installed in the communal area at Willow House

AB stated that the toilets at the rear of Revesby Walk are leaking.

AB stated that she pushes her pushchair past these toilets and it smells pretty bad.

AB added that Costcutter is generating a lot of rubbish, and they seem to be dumping the rubbish in the car park.

## **8. Neighbourhood Plan**

AM stated that Street Scene visited Ashcroft and conducted a door to door knocking exercise to educate residents on recycling.

AB stated that the shops at Duddleston Manor road have a lot of rubbish at the front

## **9. AOB**

Utah expressed her concerns regarding the communal area next to her property has not been cleared and rats are accessing her property

AM stated that she will chase up the contractors.

**Next meeting Tuesday 25.10. 2016 @  
Willow house Sheltered Scheme – 12pm**