

Informal Minutes of the Quinton Housing Liaison Board
Wednesday 14th December 2016
Toronto Gardens Sheltered Housing Scheme
2.00pm – 4.00pm

Residents	Stuart Richings (IChair) – Interim Chair Vera Ravenscroft (VR) – Vice Chair Tom Brownley (TB) – Member Tom Ryan (TR) – Member Sandra Woakes –Toronto Gardens	Graham Bryan (GB) – Member Jean Powers (JP) – Member Joan Townsend (JT) – Member Lynn Callaghan (LC) Member
Councillors/ Others Attending	Councillor Kate Booth (Cllr Booth)	
BCC Officers	Simon Rogers (SR) – Housing Officer Jennie carter – Tenant Participation Officer	
Apologies	Councillor Gregson (Cllr G) Dani Knox (DK) – Director of Youth for Christ Quinton Paul Holroyd – Wilmott Dixon Steve Chatterton – (SC) Wilmott Dixon Brenda De Costa (BD) – Member Kenneth Ferris – (KF) Member Michael Thawe – (MT) Member WHF Donna McMullan (DM) – Place Manager, Quinton	
No	Item	Action
1	Welcome, introductions and apologies Chair welcomed all Members.	
No	Item	Action
2	Minutes of Previous Meeting Group discussed the HLB minutes from November and agreed they were correct.	
No	Item	Action
4	Kite Mark and moving Forward Although a number of activities or works did not get carried out this year due to various circumstances, the Chair stated that he would	

<p>endeavour to do much more with regards to the projects and activities on the ward.</p> <p>The Chair informed the members that the Kite Mark is due to be drafted; therefore he will be working with the TPO to complete this to ensure the board receives a Kite Mark for the new financial year.</p> <p>Stuart went on to say that the Kite Mark is important and he would request that all members work together on this.</p> <p>Stuart reported that there is a freeze, why a number of projects have yet not commenced to date. He also stated that Willmott Dixon has now changed their name to Fortem.</p> <p>The works at Holly Bush Grove will commence in the new year 2017.</p> <p>Observer for January 2017</p> <p>There will be an observer attending the January 2017 meeting. Stuart informed the members that the observer is aware that there must be confidentiality; therefore nothing that is said in the meeting would be repeated.</p> <p>There would be two observers attending the meeting, however the first observer will be attending in January's meeting, the 2nd Observer would confirm when they are able to attend.</p> <p>Stuart went on to say that he would hope that 2017 would bring younger people onto the HLB.</p> <p>Carbon Monoxide Alarms</p> <p>Stuart will be working with the Fire Service to support in providing Carbon Monoxide Alarms. The first protocol would be to identify the elderly and vulnerable residents.</p> <p>It is anticipated that the Fire Officer will be attending a future meeting in the new year to discuss the project with the members and the progress of the distribution of the alarms.</p> <p>Stuart informed the members that Donna will be assisting with the project by providing a list of elderly and vulnerable residents that would be identified for an alarm.</p> <p>Tom queried the whereabouts of the bikes that were purchased for the police. Stuart responded that unfortunately he had not heard any update on this.</p>	<p>ALL</p> <p>CHAIR</p>
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No	Item	Action
4	<p>Young People's Concert</p> <p>There will be a meeting held on 23rd January 2017 to discuss the youth concert.</p> <p>Stuart will be looking into some funding for this event through POC funding. Stuart said it was good to see how much talent is out there amongst people and he would like to provide more opportunities for young people from the area to showcase their talent.</p>	CHAIR
No	Item	Action
5	<p>Any Other Business</p> <p>Graham Bryan reported that the painting of the balconies at Block 9 Wisley Way has still not been painted. Graham also informed the members that the branch on Wisley Way is dangerous.</p> <p>Stuart requested that the members report any Anti-Social Behaviour they witness on the area to the police.</p> <p>Lynn queried the cleaning of the graffiti wall on First Meadow Piece. Simon said he would investigate.</p> <p>Sandra Woakes expressed her concern with regards to the homeless. Stuart suggested it would be an idea for the shipping of containers to be used for the winter period through until March for the Homeless to have some kind of sheltered.</p> <p>Stuart stated this is a project the board members can look at for the new year.</p>	SR
No	Item	Action
	Meeting ended with a Christmas Lunch.	
11	<p>Date of next meeting – 11th January 2017 commencing at 2pm – 4pm at Toronto Gardens Sheltered Housing Common Room</p>	