

**Informal Minutes of the Quinton Housing Liaison Board**  
**Wednesday 10<sup>th</sup> January 2017**  
**Toronto Gardens Sheltered Housing Scheme**  
**2.00pm – 4.00pm**

<b>Residents</b>	Stuart Richings (IChair) – Interim Chair Vera Ravenscroft (VR) – Vice Chair Tom Brownley (TB) – Member Tom Ryan (TR) – Member Sandra Woakes –Toronto Gardens	Graham Bryan (GB) – Member Jean Powers (JP) – Member Lynn Callaghan (LC) Member Michael Thawe – (MT) Member WHF
<b>Councillors/ Others Attending</b>	Dave Summers – Resident Observer	
<b>BCC Officers</b>	Donna McMullan (DM) – Place Manager, Quinton	
<b>Apologies</b>	Councillor Gregson (Cllr G) Councillor Kate Booth (Cllr Booth) Dani Knox (DK) – Director of Youth for Christ Quinton Brenda De Costa (BD) – Member Kenneth Ferris – (KF) Member Joan Townsend (JT) – Member Simon Rogers (SR) – Housing Officer	
<b>No</b>	<b>Item</b>	<b>Action</b>
1	<b>Welcome, introductions and apologies</b>  Chair welcomed all Members. Dave Summers introduced himself as resident and observer. Chair advised that he is unable to comment at this meeting as he is an observer.	
<b>No</b>	<b>Item</b>	<b>Action</b>
2	<b>Minutes of Previous Meeting</b>  Group discussed the HLB minutes from December and agreed they were correct.	
<b>No</b>	<b>Item</b>	<b>Action</b>
3	<b>Matters Arising</b> <u>Carbon Monoxide Alarms</u>	

	<p>Chair advised he has spoken to WMFS and the only issue raised was the maintenance of the alarms. Chair to have a further meeting with the fire officer in the next couple of weeks and the alarms will be given to the elderly and vulnerable adults in Quinton.</p> <p><u>Young People's Concert</u></p> <p>Chair advised Members that this is now not a viable thing as St Boniface Church are doing an event the week after.</p> <p>Going forward local groups need to work together therefore there will be a meeting held on 23<sup>rd</sup> January 2017 to discuss potential events in Quinton. Jennie Carter to send out invitations and all to discuss ideas for 2017.</p> <p><u>Wisley Way</u></p> <p>Graham reported that the painting of the balconies at Block 9 Wisley Way has still not been painted.</p> <p>Donna to investigate.</p> <p>Graham also informed the members that the branch on Wisley Way is dangerous.</p> <p>Donna to find out if this tree be removed? Can Big Local plant other trees to the right of this and also some bedding plants?</p> <p>Donna to find out.</p> <p>Chair suggested checking this area on a walkabout and discuss further.</p> <p><u>Graffiti – First Meadow Piece</u></p> <p>Lynn queried the cleaning of the graffiti wall on First Meadow Piece.</p> <p>Donna to speak to Kevin McCoy – Waste Management as they have a graffiti team.</p>	<p><b>CHAIR</b></p> <p><b>ALL</b></p> <p><b>DM</b></p> <p><b>DM</b></p> <p><b>ALL</b></p> <p><b>DM</b></p>
<b>No</b>	<b>Item</b>	<b>Action</b>
<b>4</b>	<p><b>HLB Budget</b></p> <p>Donna discussed the current projects with members.</p> <p>Vera raised the fire doors being stiff at Gower. Donna enquired if they had disabled electronic entrance buttons installed and Vera said</p>	

	they didn't. Donna to check with Jennie Carter to if this could be done	<b>DM</b>
<b>No</b>	<b>Item</b>	<b>Action</b>
<b>5</b>	<b>Local Innovation Fund</b>  DM discussed the Local Innovation Fund and the fact every ward has £48,000 for community led projects.  Members discussed ideas and Donna to find out when Quinton LIF meeting is.	<b>DM</b>
<b>No</b>	<b>Item</b>	<b>Action</b>
<b>6</b>	<b>CHLB</b>  Chair discussed minutes of CHLB with members and highlighted: Issues with Fortem Repairs satisfaction surveys and all citizens should complete satisfaction surveys. Concerns regarding management of Fortem contract. Fortem subcontractors Next CHLB agenda: HRA Bham Budget Capital Investments Sheltered Housing	
<b>7</b>	<b>Walkabout Dates</b>  Friday 13 January 2017 – Welsh House Farm – 10am – Wisley Way by the shop. If postponed due to bad weather then all agreed to change to 20 <sup>th</sup> January.	
<b>No</b>	<b>Item</b>	<b>Action</b>
<b>8</b>	<b>Any Other Business</b>  <u>Simmons drive</u>  Fridge fly tipped by the shops Donna to report to local caretakers. <u>2017/18 Budget</u>	<b>DM</b>

<p>Chair discussed 17/18 budget report with members.</p> <p><u>Council Plan 2031</u></p> <p>MT advised that he was privy to the Big Council Plan 2031 and Quinton was not mentioned in this budget.</p> <p><u>WMP</u></p> <p>Donna to invite Sgt Taylor to next meeting</p> <p><u>Local Maintenance Contracts</u></p> <p>Chair advised that local residents of sheltered housing schemes can put in for grants to get their own cleaning / maintenance contracts.</p> <p>DM to check with Wendy O'Malley</p> <p><u>Registered Resident Group</u></p> <p>MT advised they are setting up an action group and would like to know how to set this up formally.</p> <p>Donna to ask Jennie to send details to Michael.</p> <p><u>Fly Tipping</u></p> <p>Donna discussed the recent meeting with the Head of Service regarding fly tipping and enforcement.</p> <p>Donna to send email brief to members.</p> <p><u>Clean Up Day in Quinton</u></p> <p>Group discussed a clean-up event for Quinton which would include various agencies and partners together with using Good Neighbourhood Agreements.</p> <p>To be discussed at Event Meeting in January.</p> <p><u>Alleyway</u></p> <p>Lynn advised that the alley way between First Meadow and Quinton Road West, by the side of 425 West Boulevard has had CCTV signs put up.</p> <p>Donna to find out where the cameras are and who owns them Donna to liaise with the Enforcement Team</p> <p><u>Edison Grove fly tipping</u></p>	<p><b>DM</b></p> <p><b>DM</b></p> <p><b>DM</b></p> <p><b>DM</b></p> <p><b>DM</b></p> <p><b>DM</b></p> <p><b>ALL</b></p> <p><b>DM</b></p>
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<p>Michael advised that there is Fly tipping on this land</p> <p>Donna to ask local caretakers to check</p>	<p><b>DM</b></p>
<p><u>Quinton Community Groups meeting</u></p> <p>Chair suggested that we bring this group back together.</p> <p>Donna to speak with Jennie</p>	<p><b>DM</b></p>
<p><u>Plaque at Toronto Gardens</u></p> <p>Members discussed the historical plaque at Toronto Gardens and the heritage in Quinton.</p> <p>Donna to find out if we can clean it up and see if there is further information that can be obtained from Quinton History Group.</p>	<p><b>DM</b></p>
<p><u>Selcroft Blocks</u></p> <p>Graham advised that there used to be lights on the side of the blocks but they have not been on for a long time.</p> <p>Donna to investigate with local caretakers.</p>	<p><b>DM</b></p>
<p><u>Welsh House Farm Big Local Launch Day</u></p> <p>Michael advised that this is on 28<sup>th</sup> January 2017 – 12.00 -14.00. He invited Members of QHLB.</p> <p>Jennie to organize stands for TPO and QHLB and liaise with Michael.</p>	<p><b>JC</b></p>
<p><u>Spring / Summer HLB Meeting Times</u></p> <p>Chair suggested members vote in March regarding moving meeting to 6-8pm.</p>	<p><b>ALL</b></p>
<p><u>Fortem</u></p> <p>Jennie to contact Fortem to see if they will be sending reps in the future.</p>	<p><b>JC</b></p>
<p><u>Bins – Outside Worlds End Lane School</u></p> <p>Chair advised that there are 2 bins on the path outside Worlds End Lane School which have not been emptied.</p>	<p><b>DM</b></p>
<p>Donna to check with Kevin McCoy</p> <p><u>Bham in Bloom Calender</u></p>	<p><b>DM</b></p>

	Donna promoted the calender to members. Need to take to next meeting.	
<b>No</b>	<b>Item</b>	<b>Action</b>
<b>9</b>	<b>Date of next meeting 8th February 2017 commencing at 2pm – 4pm at Toronto Gardens Sheltered Housing Common Room</b>	