

Minutes of the Harborne Housing Liaison Board
 Held on Wednesday 12th October 2016
 At Weatheroaks Sheltered Housing Scheme commencing
 At 4.30pm – 6.00pm

PRESENT

- | | |
|----------------|--------------------------------|
| Rita Chatfield | - Chair |
| Pam Wood | - Member |
| Lloyd Patten | - Housing Officer |
| Alex Harrison | - Member |
| Bibi Donohue | - Member |
| Jennie Carter | - Tenant Participation Officer |

1.0	<p>WELCOME AND INTRODUCTIONS</p> <p>Rita welcomed everyone to the meeting.</p> <p>APOLOGIES</p> <table border="0"> <tr> <td>Councillor McKay</td> <td>- Councillor</td> </tr> <tr> <td>Adrian Ray</td> <td>- Member</td> </tr> <tr> <td>Gina Powers</td> <td>- Member</td> </tr> <tr> <td>Christopher Hoogerwerf</td> <td>- Willmott Dixon</td> </tr> <tr> <td>Councillor J Alden</td> <td>- Councillor</td> </tr> <tr> <td>John Clarke</td> <td>- Member</td> </tr> <tr> <td>Karen Bailey</td> <td>- Place Manager</td> </tr> <tr> <td>Councillor F Jayne</td> <td>- Councillor</td> </tr> </table>	Councillor McKay	- Councillor	Adrian Ray	- Member	Gina Powers	- Member	Christopher Hoogerwerf	- Willmott Dixon	Councillor J Alden	- Councillor	John Clarke	- Member	Karen Bailey	- Place Manager	Councillor F Jayne	- Councillor	
Councillor McKay	- Councillor																	
Adrian Ray	- Member																	
Gina Powers	- Member																	
Christopher Hoogerwerf	- Willmott Dixon																	
Councillor J Alden	- Councillor																	
John Clarke	- Member																	
Karen Bailey	- Place Manager																	
Councillor F Jayne	- Councillor																	
1.0	<p>Rita welcomed the members.</p> <p>The minutes were read as a true record</p>																	
1.1	<p>MATTERS ARISING</p>																	
1.2	<p>There are no active street events carried out on the ward.</p>																	
1.3	<p>No action has been taken for the no.2. Walkway lighting to Marsland Close. Lloyd will look into this.</p>	LP																
1.4	<p>No. 30 – 32 Marsland Close lighting is also out and it is pitch black at</p>																	

	<p>night.</p> <p>Tarmac on the garage site – no action has been taken</p>	LP
1.5	Pam expressed her concerns that the scaffolding has been taken down on her block although the remainder of the blocks guttering has not been cleaned.	
2.0	CITY HOUSING LIAISON BOARD	
2.1	Alex Harrison gave a brief report from the City Housing Liaison Board meeting.	
2.2	Jennie to speak to Colin to identify why Alex or Rita does not receive a copy of the CHLB minutes.	TPO
2.3	Rita provided an update from the minutes of the CHLB dated 21 st July 2016.	
2.4	Alex reported that there was a meeting for the Leasehold Liaison Board. The main discussion was on price per property. The value was £400 – 450 per property to each contractor on average.	
2.5	The funds are paid to the contract works on costs per repair per year.	
2.6	Rita queried why the leaseholder is charged. Alex responded that there is no separate price per property contract for leaseholders.	
2.7	Leaseholders are legally entitled to see invoices.	
3.0	COMMUNITY IMPROVEMENT BUDGET	
3.1	Still awaiting a quote for the stairs at Marsland Close. Still waiting for a quote for double yellow lines at Old Abbey Gardens.	
3.2	There is a need to move forward but due to the lack of quotes, the board cannot do this.	
3.4	Rita to provide a newsletter to all residents at Marsland Close to request that they clean their communal and bin areas. Alex will support with this.	RC/AH
3.5	The group discussed the update with regards to making individual gardens into communal gardens or drying areas. Karen will update on this.	KB

4.0	<p>PLACE MANAGERS ACTION PLAN</p> <p>No update on this</p>	
5.0	<p>WALKABOUT</p> <p>5.1 Lloyd updated the members on the walkabout. He stated that the last walkabout was held on 6 October 2016 at Cadleigh Gardens.</p> <p>5.2 There is a possible project for a hand rail to be installed on Cadnam Close as it is very slippery in the cold winter.</p> <p>5.3 Rita handed out a walkabout date sheet for all to participate in future walkabouts.</p> <p>Friday 11th November 2016 @ 11.30am – Ferncliffe Road</p> <p>Thursday 8th December 2016 @ 11.30am - Cross Farm Road</p> <p>Friday 3rd February 2017 @ 11.30am – Weatheroaks & Old Token Gate</p> <p>Wednesday 8th March 2017 @ 11.30am – Old Abbey Gardens & Marsland Close</p> <p>Dates are subject to change.</p>	
6.0	<p>ANY OTHER BUSINESS</p> <p>6.1 Alex stated that he will not be attending the CHLB meeting on 20th October 2016.</p>	
7.0	<p style="text-align: center;">Wednesday 7th December 2016 Weatheroaks Sheltered Housing Scheme Weatheroaks Harborne Birmingham B17 Commencing at 4.30pm – 6.00pm</p>	