

## MINUTES

**Edgbaston Housing Liaison Board  
Monday, 17 October 2016  
Barsham Close Common Room  
2.00 pm**

### In Attendance

K. Wale	Chair
David Spiers	Member
Gwen Spiers	Member
Kath Edwards	Member
Linda Waterhouse	Member
Chris Hoare	Member
Donna McMullan	Place Manager / Edgbaston and Quinton Wards
Simon Rogers	Housing Officer / Edgbaston and Quinton Wards
Steve O'Reilly	Service Co-Ordinator BCC

### Apologies

Councillor Deirdre Alden	Councillor for Edgbaston
Councillor Fergus Robinson	Councillor for Edgbaston
Councillor Matt Bennett	Councillor for Edgbaston
Alan Kilby	Representative from Willmott Dixon

No	Item	Action
1.	<p><b><u>Minutes of the last meeting 19<sup>th</sup> September 2016</u></b></p> <p>Linda advised, number 5, under any other business should be 'Unsafe slabs 180A to 182, Bristol Road' not 187.</p> <p>The minutes were then agreed as correct.</p>	
No	Item	Action
2.	<p><b><u>Matters Arising</u></b></p> <p>1. <u>Lampposts on Priory Estate</u></p> <p><u>Donna:</u> Sent an email to Marie Brown, who advised that priory estate is not on the new lighting contract. The chair felt that lampposts 8, 9 and 10 Wyatt Close should go back for double head lights quote, on project list.</p>	

	<p>The chair reported repair of lamppost no 8 Wyatt Close to Gaynor at local office on 12 October 2016, Job Number 5869366/1.</p> <p>2. <u>Litter Bin Replacement</u></p> <p><u>Linda:</u> Advised the bin outside “Hollies Wok” have been removed, but was now back again, all agreed very odd</p> <p><u>Donna:</u> Although reminder sent to Kevin McCoy, the bin will now stay where it is, concluded.</p> <p>3. <u>Bollards outside Hollies Croft shops.</u></p> <p><u>Update from Simon:</u> The job is still live, job number 5847538/1 – target date 9 November 2016</p> <p>4. <u>Ceiling / 2<sup>nd</sup> part of repair, low rise blocks 41 – 47 Foster Way.</u></p> <p><u>Update:</u> Kath Edwards advised that this was completed 14<sup>th</sup> October 2016 also lights fixed as well.</p> <p>5. <u>Fly Tipping, Foster Way.</u></p> <p><u>Simon:</u> Sent to street scene, now clear. Same for Sir Harry’s Road, now cleared.</p> <p>6. <u>180A to 182 Bristol Road, Paving slabs unsafe</u></p> <p><u>Update Simon:</u> Reported to Highways, Steve also reported on 10<sup>th</sup> October 2016. <u>David:</u> Advised it was now completed.</p> <p>7. <u>Foliage against windows rear of 53 – 57 Foster Way.</u></p> <p><u>Update Simon:</u> Advised no change as of 12<sup>th</sup> October 2016, so emailed Peter Hill, Tree Officer again</p> <p>8. <u>Low Rise Block 4, 4a, 5, 5a Sir Harrys Road – Secure communal door omitted from programme.</u></p> <p><u>Update from Steve O’Reilly:</u> Steve advised that this block was not put on the programme from the Manager at the local office at that time(This was before Donna became Manager) Steve said Donna could put this forward into next year’s programme. Donna to email Keith Harris</p>	<p><b>Donna MCMullan</b></p>
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9.	<p>Linda asked Simon if he had spoken to the residents about the foliage dumped in Foster Way drying area. Simon: Has carded them, called to see them but no answer, they have also had a warning letter. Linda felt they should be fined, fixed penalty. There was a full discussion about this. The chair asked if they had done it since the letter, Linda said no, so the chair advised we should conclude this for now, unless it happens again.</p> <p><u>Steve O'Reilly. BCC. Service Co-Ordinator</u></p> <p>The chair stated that she has known Steve almost 7 years, since becoming the chair of the HLB. She wanted to thank him for all of his help, advice and information over the years, but more so just recently. The chair added that he is her "go to man", "the fount of all knowledge". Nothing is too much trouble for Steve and he is a genuinely nice man, he was the first person the chair contacted to ask about tarmac for Barsham Close, and everyone can see how well that turned out. So once again a very big thank you to Steve.</p> <p>The members gave Steve a round of applause, which he much appreciated.</p>	
No.	Item	Action
3.	<p><b><u>TQP Report</u></b></p> <p>Steve advised that he does not have a TQP to deliver today due to ongoing discussions with the Repairs Partner. Formal discussions are happening with Senior Managers who will meet with the Performance Monitoring Group in October. The next TQP will be delivered to HLBs in February 2017.</p>	
4.	<p><b><u>HLB BUDGET / PROJECTS</u></b></p> <p>There is still £3,044.92 in the budget</p> <p>1. There was a discussion about no quote for the gates for Richmond and Hampton Courts, it seemed that we needed more time to sort out other difficulties concerning them, so the project has now been deferred until the April budget 2017. This decision was ratified by a members vote.</p> <p>2. We decided to put lampposts 8 – 9 -10 Wyatt Close up for double head lights quotes again. The chair asked for them to be quoted separately in case we only have enough funds for one or maybe two. No 8 needs doing first, Took a vote again: Yes from all members.</p> <p>3. Priory Estate Planters, this is a major talking point. The chair advised the quote for the planters came in on 25<sup>th</sup> January 2016, it is now middle of October, about 9 months to wait and after all that, unsatisfactory outcome, everyone who has</p>	

	<p>seen the work feels that it is not value for money, the chair feels that the centre piece “dead twig” should be replaced with a decent plant at no extra cost. The parks department needs to be taken to task.</p> <p>Jennie to chase Mo regarding what they are going to do with the planter. Mo advised that he will ask the contractors to put a different centre piece in and also add some Lavender plants.</p>	
<b>No.</b>	<b>Item</b>	<b>Action</b>
5.	<p><b><u>HLB Walkabout</u></b></p> <p>The next one – Wednesday 19 October 2016 – Priory Estate - 10.30am outside Boundary House with Darren Ellis.</p>	
<b>No.</b>	<b>Item</b>	<b>Action</b>
6.	<p><b><u>City HLB Update/15 September 2016</u></b></p> <p>The chair did not receive the minutes in time for tonight’s meeting</p>	
<b>No.</b>	<b>Item</b>	<b>Action</b>
7.	<p><b><u>Any Other Business</u></b></p> <p>1 The chair said if HLBs were still having a Christmas buffets ours would be Monday 12<sup>th</sup> December</p> <p>DM to check with Jennie regarding event and budget.</p> <p>2. Complaint from tenants at Barsham Close about a nuisance issue, letter to go to woman on Bristol Road.</p> <p>3. Steve O’Reilly. After the chair contacted Steve about tenants concern about roadway on Barsham Close he looked into it and found Central West sewerage are to dig up part of the new tarmac because of a drainage problem. Tenants will get 7 days notice as the road has to be closed.</p> <p>4. Donna gave the members a talk about local innovation funding £48,000 led by our three Councillors, discussion with all about it.</p> <p>5. Donna to send “procedure to deal with nuisance vehicles on Housing communal land” to Chris and Linda.</p> <p>6. Linda asked if anyone knew why there had been lots of surveyors around Bristol Road, Priory Road and Sir Harry’s Road. The chair said she would phone</p>	<p><b>JC</b></p> <p><b>DM</b></p>

	Councillor Fergus Robinson to see if he knows.	
<b>No</b>	<b>Item</b>	<b>Action</b>
8.	<p style="text-align: center;"><b><u>Date and Time of Next Meeting</u></b></p> <p style="text-align: center;"><b>Monday 21<sup>st</sup> November 2016</b>  <b>Commencing at 2.00pm</b>  <b>Barsham Close Common Room.</b></p>	