Occupational Therapist

£25,440 – £31,846

Citywide, Occupational Therapy Area Teams/ Adults services

Permanent - Working 36.5 hours per week

We are pleased to announce exciting opportunities have arisen within our expanding Occupational Therapy service. We are looking for highly motivated individuals with excellent communication and organisational skills.

You will work as part of a fast-paced, vibrant and dynamic team as well as autonomously, frequently using your initiative.

You will have opportunities to develop skills in a range of specialisms for example in provision of house adaptations, specialist equipment, discretionary blue badge, learning disabilities, health and housing and enablement programmes for service users 18+. There are a variety of CPD activities available to support your development.

All applicants must have State registration with the HCPC. All newly qualified Occupational Therapists and students in final year are welcome to apply.

There is a two years learning and development plan/ programme available for newly qualified members of staff. If you are interested to apply for the job please look at Birmingham City Council website: www.birmingham.gov.uk/jobs and look for jobs in special care services and occupational therapy area teams.

Informal enquiries to Carolyn Vincent on 0121 303 1783

Ref: PE0952017

Closing date: 21.04.2017

A Disclosure and Barring Service (DBS) check will be undertaken

“Right to work in the UK documentation will be fully checked for all applicants. All non UK and non EU applicants are required to apply for a Certificate of Sponsorship from Birmingham City Council and must be approved by the UK Border Agency (UKBA) before any employment offer can be confirmed.”
1. **Job Purpose**

1.1 To carry out assessments which enable users and carers to determine how to maintain their lifestyles in the face of disability or age.

2. **Duties & Responsibilities**

2.1 To work with all agencies in order to achieve acceptable solutions to the users needs.

2.2 To understand the aspirations of the elderly and disabled and their carers.

2.3 To work with environmental agencies to reduce the barriers to social inclusion.

2.4 To arrange provision of services as appropriate.

2.5 To be responsible for personal development within the organisation requirements.

2.6 To take an active part in helping other staff.

2.7 To take an active part in helping to develop services in conjunction with users.

2.8 Manage workload to meet performance targets.

2.9 Actively seek to support the work of the Occupational Therapy Team Manager by undertaking any other duties commensurate with the post or the needs of the service as necessary.

3. **Supervision Received**

3.1 **Supervising Officer Job Title:**

Occupational Therapy Team Manager

3.2 **Level of Supervision**

Left to work within established guidelines subject to scrutiny by supervisor.
4. **Supervision Given** (excludes those who are indirectly supervised i.e. through others).
   
   N/A

5. **Special Conditions**

   - The post holder may be required to work at other locations within the Occupational Therapy service as required.
   - This post is exempt from the Rehabilitation of Offenders Act.
   - A Disclosure and Barring Service check will be undertaken.

   Observance of the **City Council's Equal Opportunities Policy** will be required.
## Directorate for People

### Person Specification

**Job Title:** Occupational Therapist  
**Grade:** GR4  
**Division:** Rehabilitation and Enablement  
**Section:** Occupational Therapy

**Method of Assessment (M.O.A.)**  
A.F. = Application Form; I = Interview;  
T. = Test or Exercise; C. = Certificate; P. = Presentation.

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<tr>
<th>CRITERIA</th>
<th>ESSENTIAL</th>
<th>M.O.A.</th>
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<tbody>
<tr>
<td><strong>Experience</strong></td>
<td>1. Understanding of assessment process and required outcomes.</td>
<td>AF/I</td>
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<tr>
<td>(Relevant work and other experience)</td>
<td>2. Experience of working with elderly or disabled people in a professional or voluntary capacity.</td>
<td>AF/I</td>
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<tr>
<td><strong>Skills and Ability</strong></td>
<td>1. Excellent verbal and written communication skills.</td>
<td>AF/I/T</td>
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<td>e.g. written communication skills, dealing with the public etc.</td>
<td>2. Competent keyboard skills.</td>
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<td></td>
<td>3. Ability to organise own workload.</td>
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<td></td>
<td>4. Understanding of equal opportunities and diversity issues.</td>
<td>I</td>
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<td><strong>Training</strong></td>
<td>Willingness to progress to a Senior Occupational Therapist role.</td>
<td>I</td>
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<tr>
<td><strong>Education/Qualifications</strong></td>
<td>1. Degree or diploma in Occupational Therapy.</td>
<td>AF/C</td>
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<td>NB: Full regard must be paid to overseas qualifications.</td>
<td>2. State registration with HCPC (Health &amp; Care Professions Council).</td>
<td>AF/C</td>
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All staff are expected to understand and be committed to Equal Opportunities in employment and service delivery.