

## APPLICATION TO REGISTER AS A CHAPERONE

### THE CHILDREN (PERFORMANCES AND ACTIVITIES) (ENGLAND) REGULATIONS 2014

"The Licensing Authority must not approve a person as a chaperone unless it is satisfied that the person is suitable and competent..." (Regulation 15(4) (a), The Children (Performances and Activities) (England) Regulations 2014)

**Data Protection Act 1998** - The information collected may be shared with relevant colleagues within the City Council and other relevant parties in order to establish your suitability.

**Please complete this form in type or block capitals**

<b>Surname</b>		<b>Mr/Mrs/Miss/Ms</b> (Delete as appropriate)	
<b>Forenames</b>			
<b>Maiden Name or Previous Surnames</b>		<b>Date of Birth</b>	
<b>Present Address,</b> (including full post code)			
<b>Previous Address</b> (If at present address less than 5 years)			
<b>Telephone No.</b>	(Day)	(Evening)	
<b>Email Address</b> (If applicable)			

#### **Current/Previous Employment:**

Dates	Job Title	Employer Address

**Qualifications:**

Year	Subject	Qualification

**General Information:**

Have you previously been an Approved Chaperone? Are you a registered Child Minder or Foster Carer? If yes to either of these, please give the name and address of approving Authority.	
Do you have a current first aid qualification? If yes, please give details.	
Do you have an Enhance DBS Disclosure Certificate for working with children which is less than 3 months old and has been issued by Birmingham City Council?	
Do you have any unspent criminal Convictions? If yes, please give details:	
Do you have a health condition or disability that might have a bearing on your application? If so, please give details.	

**References:**

<b>Please give the Names, Addresses, Telephone Number and Email Addresses</b> of two responsible persons who would be prepared to give you references as to your suitability to be a chaperone. At least one of these should know you in a professional capacity. Please state in what capacity the person is known to you.
1.
2.

## **Experience:**

Please give details of relevant experience (paid or voluntary), of working with children to support your application.

## **Reason for Application:**

Please state your reason for applying and whether you wish to have your name added to our Public List.

**In order to assist us in monitoring the effectiveness of our Equal Opportunities Policy you are requested to give the following information.**

**Ethnic Origin:** I would describe my ethnic origin as: (Please tick appropriate box)

White	UK	
	European	
	Irish	
	Other	

Black	African	
	African Caribbean	
	Other	

Mixed	
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Asian	Indian	
	Pakistani	
	Bangladeshi	
	Chinese	
	Vietnamese	
	Other	

Any Other Group	
(Please state)	

Signed: .....

Date: .....

**Please return this form together with a Passport sized portrait photograph to:**

**Children and Families Directorate**  
Child Employment Team  
PO Box 16938  
Birmingham  
B2 2JZ

Telephone: 0121 303 8900  
Email: [childemployment@birmingham.gov.uk](mailto:childemployment@birmingham.gov.uk)