Local Innovation Fund Road Map… (**NSDU Oct 2016)**

…to successful Ward Proposals and Delivery

**STAGE ONE**

Report and process approved at **Cabinet Committee**

Local Leadership on 20 September 2016

**\*Member Development Information Sessions**

3/10/16 & 17/10/16

\*Additional Information sessions – 3/10 and 10/10

\*District Committees and Ward Mtgs.

\*BCC Website

\*Deep End – Community Conversation – 3/11

**Neighbourhood Development and Support Team**

(will attend ward meetings if requested

**Ward Councillors.**

Arrange local Ward Meeting with residents, Community groups & third sector to develop priorities for innovation and proposals.

**Ward Proposals** written and submitted to

Neighbourhood Development & Support Team

Email **NDSU@birmimgham.gov.uk.**

**STAGE TWO**

Queries return to

Ward Councillors

**Neighbourhood Development and Support Unit**

First sift - To check Local Innovation Fund criteria

Proceed or Returned for more information/ clarity

Regular meetings with **Assistant Leaders**

on Ward Proposals sent in

**Appeals Process?**

**Details tbc**

Cabinet Report goes to monthly

Cabinet Committee Local leadership for approval

**25 October, 11 November, 20 December 2016**

**30 January, 7 March, 11 April 2017**

**STAGE THREE**

**APPROVED BY CABINET COMMITTEE**

**Turning Proposal into Action** –

**Awareness of Procurement Governance Toolkit required**

**Ward codes now set up and ready to use**

**Procurement**

**Grant Management System**

**Commissioning**

**STAGE FOUR**

**Delivery of proposals at Ward Level**

**Reporting back on progress at Ward Meetings**

**City wide Good Practice Sharing and Learning Sessions**

**X2 per year**

**Evaluation (Template and Tracking system)**

**Neighbourhood Development and Support Unit Good Practice and Learning Sessions developed**