

## Application for Prior Notification of proposed development in respect of permitted development by telecommunications code systems operators

### VALIDATION CHECKLIST

This type of application should be submitted in accordance with the requirements shown in this checklist. If not, the application may be declared invalid and not determined or processing may be delayed.

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#### National Application Requirements – Mandatory Information

<p><b>Application Form</b></p> <ul style="list-style-type: none"> <li>• Application for Prior Notification of proposed development in respect of permitted development by telecommunications code systems operators form</li> </ul>	<input type="checkbox"/>
<p><b>Application Fee</b> You must provide the appropriate fee for the proposed development when the application is submitted, failure to submit the correct fee will result in the application being declared as invalid</p> <p><a href="#">Download the fees schedule for all English applications here</a></p>	<input type="checkbox"/>
<p><b>Plans and Drawings</b> <b>Location Plan</b> All applications must include a location plan which should:</p> <ul style="list-style-type: none"> <li>• Be at a scale of 1:1250 or 1:2500;</li> <li>• Show the direction of North and identify sufficient roads and/or buildings on land adjoining the application site to ensure that the exact location of the application is clear</li> <li>• Show the application site outlined in red, which includes all land necessary to carry out the proposed development</li> <li>• Show any other land owned by the applicant, close to or adjoining the application site, outlined in blue.</li> </ul> <p><b>Site Plan</b> All applications must be submitted with a site plan (sometimes called a block plan) which should:</p> <ul style="list-style-type: none"> <li>• Be at a scale of 1:500 or 1:200; and</li> </ul>	<input type="checkbox"/>

<p><b>Application Form</b></p> <ul style="list-style-type: none"> <li>Application for Prior Notification of proposed development in respect of permitted development by telecommunications code systems operators form</li> </ul>	<input type="checkbox"/>
<ul style="list-style-type: none"> <li>Show the direction of North and proposed development in relation to the site boundaries and other existing buildings, both on the site and adjacent to it, with dimensions including those to the boundaries.</li> <li>The site plan should also include the following, unless these would not influence or be affected by the proposed development:</li> <li>All buildings, roads and footpaths on land adjoining the site including access arrangements;</li> <li>All public rights of way crossing or adjoining the site;</li> <li>The position of all trees on the site and those on adjacent land;</li> <li>The extent and type of any hard surfacing; and</li> <li>The type and height of any boundary treatment including walls or fencing where proposed.</li> </ul>	
<p><b>Statement</b></p> <ul style="list-style-type: none"> <li>Evidence that the developer has given notice of the proposed development in accordance with A.3(1) of part 24 of schedule 2 to the Town &amp; Country Planning (General Permitted Development) Order 1995.</li> </ul>	<input type="checkbox"/>

**Local Application Requirements**

<p><b>Additional Plans and Drawings</b></p> <ul style="list-style-type: none"> <li>On paper size less than A2 and at a typical scale of 1:50 or 1:100, (existing &amp; proposed should be at a similar scale to aid comparative study) scale annotated on the plan</li> <li>Elevations - Plans showing details of all existing and proposed elevations (If relevant). These should show clearly the proposed works in relation to what existing. All elevations of the proposal must be shown and these should indicate, where possible, the proposed building materials and the style, materials and finish of windows and doors. Blank elevations must also be included. Where a proposed elevation adjoins another building or is in close proximity, the drawings should clearly show the relationship between the buildings, and detail the positions of the openings on each property</li> <li>Floor Plans - These should explain the proposal in detail. Where existing buildings or walls are to be demolished these should be clearly shown. The drawings submitted should show details of the existing building(s) as well as those for the proposed development. New buildings should also be shown in context with adjacent buildings, including property numbers where applicable.</li> </ul>	<input type="checkbox"/>
<p><b>Telecommunications Development – Supplementary Information</b></p> <ul style="list-style-type: none"> <li>Planning applications for mast and antenna development by mobile phone network operators in England should be accompanied by a</li> </ul>	<input type="checkbox"/>

<p><b>Additional Plans and Drawings</b></p> <ul style="list-style-type: none"> <li>On paper size less than A2 and at a typical scale of 1:50 or 1:100, (existing &amp; proposed should be at a similar scale to aid comparative study) scale annotated on the plan</li> <li>Elevations - Plans showing details of all existing and proposed elevations (If relevant). These should show clearly the proposed works in relation to what existing. All elevations of the proposal must be shown and these should indicate, where possible, the proposed building materials and the style, materials and finish of windows and doors. Blank elevations must also be included. Where a proposed elevation adjoins another building or is in close proximity, the drawings should clearly show the relationship between the buildings, and detail the positions of the openings on each property</li> <li>Floor Plans - These should explain the proposal in detail. Where existing buildings or walls are to be demolished these should be clearly shown. The drawings submitted should show details of the existing building(s) as well as those for the proposed development. New buildings should also be shown in context with adjacent buildings, including property numbers where applicable.</li> </ul>	<input type="checkbox"/>
<p>range of supplementary information including the area of search, details of any consultation undertaken, details of the proposed structure, and technical justification and information about the proposed development.</p> <ul style="list-style-type: none"> <li>Planning applications should also be accompanied by a signed declaration that the equipment and installation has been designed to be in full compliance with the requirements of the radio frequency (RF) public exposure guidelines of the International Commission on Non-Ionizing Radiation Protection (ICNIRP).</li> </ul>	<input type="checkbox"/>
<p><b>Emissions Details</b></p> <ul style="list-style-type: none"> <li>Emissions profile/graph showing the range of the emissions from the antennae</li> </ul>	<input type="checkbox"/>
<p><b>Notification Details</b></p> <ul style="list-style-type: none"> <li>All prior approval and full planning applications need to provide evidence of consultation with local schools and day nurseries.</li> <li>All applications for masts within 3km of Birmingham International Airport must provide evidence of consultation with <a href="#">Birmingham International Airport</a>.</li> <li>All applications must also be accompanied by a statement that the proposal, when operational, will meet the ICNIRP (International Commission on Non-Ionizing Radiation Protection) guidelines.</li> <li>Where new base stations are proposed on non-established telecoms sites, a list of alternative sites considered for the development is also required.</li> </ul> <p><b>Further Advice</b></p> <p><a href="#">Code of Best Practise on Mobile Phone Network Development</a> (DCLG)</p>	<input type="checkbox"/>
<p><b>Photographs and Photomontages</b></p>	<input type="checkbox"/>

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<p>These provide useful background information and can help to show how developments can be satisfactorily integrated within the street scene.</p>	

**Monitoring**

<p><b>Equalities Monitoring Form</b></p> <ul style="list-style-type: none"> <li>It would help us if you could complete our <a href="#">Equalities Monitoring form</a> so we can check there is a fair planning process for all. Monitoring is essential if we are to address the needs of all sections of the community. It will help us fulfil the Government's aim to build sustainable and inclusive communities and to reduce social exclusion.</li> </ul>	<input type="checkbox"/>
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