

Application for Prior Notification of proposed demolition

VALIDATION CHECKLIST

This type of application should be submitted in accordance with the requirements shown in this checklist. If not, the application may be declared invalid and not determined or processing may be delayed.

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- Immediate delivery and acknowledgement
- Savings on postage and printing costs
- Online help function when completing applications
- Online record of your applications
- Online payment

If you prefer, you can complete your application form online and submit supporting documents and fees by post, this could delay the validation of your application.

National Application Requirements – Mandatory Information

Application Form <ul style="list-style-type: none"> • Prior notification for demolition form 	<input type="checkbox"/>
Application Fee You must provide the appropriate fee for the proposed development when the application is submitted, failure to submit the correct fee will result in the application being declared as invalid Download the fees schedule for all English applications here	<input type="checkbox"/>
Plans <ul style="list-style-type: none"> • Location Plan – Preferably on paper size less than A2 and at a typical scale of 1:1250 or 1:2500 clearly outlining the site in red. • Site Plan – Preferably on paper size less than A2 and at a typical scale of 1:500 or 1:200 clearly marking on the proposed development 	<input type="checkbox"/>
A statement and photograph That a notice has been posted on site advising of the proposed demolition. The site notice must include <ol style="list-style-type: none"> The name of the applicant; A description, including the address, of the building or buildings which it is proposed to be demolished; A statement that the applicant has applied to the local planning authority for a determination as to whether the prior approval of the authority will be required to the method of demolition and any proposed restoration of the site; The date on which the applicant proposes to carry out the demolition, and The name and address of the local planning authority, and which is 	<input type="checkbox"/>

signed and dated by or on behalf of the applicant.	
Method of Demolition <ul style="list-style-type: none">Details of the method of demolition and site restoration details will need to be provided	<input type="checkbox"/>

Monitoring

Equalities Monitoring Form <ul style="list-style-type: none">It would help us if you could complete our Equalities Monitoring form so we can check there is a fair planning process for all. Monitoring is essential if we are to address the needs of all sections of the community. It will help us fulfil the Government's aim to build sustainable and inclusive communities and to reduce social exclusion.	<input type="checkbox"/>
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