

**APPLICATION FOR A BIRTH CERTIFICATE**If the person is adopted please contact us for advice [register.office@birmingham.gov.uk](mailto:register.office@birmingham.gov.uk)**1. To be completed by the person applying for the certificate**

Your Full Name Mr/Mrs/Miss/ Ms .....

Your Postal Address .....

Post Code ..... Daytime Telephone No. ....

**2. Is it your own certificate?** Yes / No  
If no, please state your relationship to the person  
.....**3. Why do you need the certificate?**  
.....**4. Details of Birth Certificate Required**

Surname ..... Forenames.....

Date of birth ..... Place of Birth (Full address or name of hospital) .....

Fathers Full Name .....

Mothers Full Name ..... Mothers Maiden Name .....

*(GRO Reference if known QTR..... Year ..... District ..... Vol..... Page .....)***5. Signature** ..... **Date** .....**6. Payment Details** Certificates cost £11.00 each plus £3.50 UK P&P or £7.50 international P&P  
Please do not send cash How many copies of this certificate do you want? .....  
Payment by Credit or Debit card (we cannot accept American Express, Diners Club or Electron)

Please charge £ ..... to my ..... Card (please specify card type)

Card No.            Final 3 digits of the Security Code on back of card    Valid from       Expiry Date     Issue No.  

Card Holders Name .....

Card Holders Address .....

..... Post Code .....

Card Holders Signature ..... Date .....

Or send a cheque or postal orders, made payable to Superintendent Registrar for the number of certificates you require at £11 each plus £3.50 or £7.50 P&amp;P. These fees are non refundable.

**Please send to****Register Office, Holliday Wharf, Holliday Street, Birmingham, B1 1TJ**Confidentiality - The information you provide is confidential and subject to the requirements of the Data Protection Act 1998. This personal data will be held and processed by Birmingham City Council for the purpose of processing your application. Any data may be used to prevent fraud or the misuse of resources. For further information of our privacy notice, please visit [www.birmingham.gov.uk/privacy](http://www.birmingham.gov.uk/privacy)