



Music Development Fund

Application Form Questions

Applicant Details

Please provide information about the organisation applying for grant funding and a lead contact for this application.

1. Culture Service grant registration reference number

Enter the reference we gave you when you completed your registration. It starts with CGR, eg: CGR123456.

Answer

2. Organisation name

Answer

3. Organisation postcode

Example B11BB

4. Email Address

Answer

- a) Tick the box if you would like to receive email updates from Birmingham City Council about services, events or opportunities

Your project

Through our Music Development Fund we want to support the development of grassroots music across Birmingham, including developing the producers, promoters and musicians that make it so unique.

We are open to supporting new ideas and approaches to developing Birmingham's music scene.

The applicant information on our [Vibrant and Active City Programme webpage](#) provides an overview of the available funding and the types of projects we can and cannot support.

5. What is your project called?

Answer

6. Project Start Date: This date must be after 24 October 2025

Select start date

7. Project End Date: This date must be before 31 March 2026

Select end date

8. Tell us what will happen: In your own words, give a clear overview of your project. 3000 characters

Answer

9. Why do you want to do this project?

If you've done something similar before, please include how this project is different.

1500 characters

Answer

10. How will you tell people about your project and encourage them to take part?

1500 characters

Answer

People, communities and location

Through this fund we want to support the development of grassroots music across Birmingham, including developing the producers, promoters and musicians that make it so unique.

11. Who will benefit from your project?

Include whether the people who will benefit will mainly be from specific groups, communities or demographics.

1500 characters

Answer

12. How will the people benefiting help to create, design or decide the project activities?

1500 characters

Answer

13. Will your project engage children or vulnerable adults?

Select Yes or No

14. If your project will engage children or vulnerable adults. Who in your organisation is responsible for Safeguarding?

Answer required if your project will involve children or vulnerable adults

15. Tell us about any people, groups, or organisations (project partners) supporting your project.

Who are they, and what role will they play in helping you deliver the project?

Please include relevant website addresses or social media links where available

Maximum 3000 characters

Answer

16. Where will your project happen?

Maximum 750 characters

Answer

17. Main project delivery postcode

Example B11BB

18. How will you make sure your project, activities and venues are accessible to the people that will take part?

Maximum 1500 characters

Answer

Budget

Make sure the amount you are asking for matches the information in your uploaded project budget.

The Music Development Fund is Revenue funding.

You cannot use this grant funding for capital costs such as the purchasing of equipment or expenditure on physical assets.

Your revenue project can include costs for the project's overall operation and success. These costs include direct expenses like labour, materials, and equipment and indirect costs such as rent, IT and premises costs. All indirect costs should be proportionate to the project and less than 15% of the total project cost.

19. Is your organisation VAT registered?

If you are VAT registered, please ensure your project costs do not include any recoverable tax

Select Yes or No

19. How much grant funding are you applying for?

Applicants can apply for revenue grant funding between £2,000 and £10,000.

We aim to make up to 5 awards.

Answer

20. Upload your project budget

A project budget form is available on our Vibrant and Active City webpage. Please upload a completed budget form.

Document Upload

21. Please confirm that everybody being paid to work on the project will be paid the Real Living Wage

Confirmation: Yes, everybody being paid to work on the project will be paid the Birmingham Real Living Wage

22. Tell us about the people being paid to work on your project, including any artists, producers and trainers. Include their experience of working on similar projects.

Maximum 2275 characters

Answer

Project Management and Planning

24. Who will manage the project delivery and budget?

This could be one person or a group of people. Please provide their name and a short summary. You can also provide a relevant website address' or social media link.

Maximum 300 characters

Answer

25. What experience do they have of managing similar projects and budgets?

If they have not managed a project and budget of this size before, tell us who included in this application will support them.

Maximum 1500 characters

Answer

26. How will you make your project as environmentally sustainable and climate friendly as possible?

Maximum 1500 characters

Answer

27. How will you monitor and evaluate your project?

Maximum 1500 characters

Answer

28. How will you celebrate your project and its achievements with the public?

Maximum 1500 characters

Answer

29. Upload your project milestones

A project milestones form is available on our Vibrant and Active City webpage. Download, complete and upload the milestones form.

Document Upload

Risks, Challenges and Impacts

The Vibrant and Active City Programme is focused on achieving specific UKSPF output and outcome indicators.

Your project must deliver at least one output and one outcome.

You will be required to identify baseline data where appropriate, track progress and collect evidence to show how you achieve these goals throughout your project.

30. What might go wrong?

Tell us what problems your project might have and how you will try to stop them happening

Maximum 1500 characters

Answer

31. What do you hope will be the result or impact of your project?

Maximum 1500 characters

Answer

32. These are the outputs for this funding. Select the outputs your project will achieve.

Please select all that apply

- **create or improve amenities/facilities**
- **create or improve tourism, culture or heritage assets**
- **support local events or activities**
- **engage people as participants and audiences**

33. These are the outcomes for this funding. Select the outcomes your project will achieve

Please select all that apply

- **Increase the number of people using facilities/amenities**
- **Increase the number of visitors**
- **Increase the number of people engaged in the local area/activities**
- **Create organised volunteering roles as a direct result of the grant funded project**

Other

34. If you are successful, it will be a condition of your grant aid to have insurances, policies and procedures in place. Please confirm that you have the following key documents:

Please select all that apply

- **Current valid public liability insurance**
- **Safeguarding policy and procedures**
- **Equality, diversity and inclusion policy**

35. Has any person on your organisation or group's management committee or board been employed by Birmingham City Council or served as a Councillor for Birmingham City Council in the last three years?

Select Yes or No

36. I confirm that the information provided is true and correct at the point of completion.

Select Yes or No