

Oracle Transition for Schools

HT / SBM Teams Drop-In

Wednesday 21st May 2025, 1.30pm

Agenda

Project update

Statutory duties update

Q&A



Project update

- All but three schools have moved to full chequebook status, with the those remaining moving on 1st June
 - SUN numbers must be sorted before first payroll run with new provider to pay BACS.
- 84% of schools have off-boarded from BCC HR/Payroll, or are in the process of doing so
 - It is vitally important that we stick to agreed off-boarding dates in the final stages of the project as staffing at BCC has been structured around these during this period of business change.
- The documentation around Birmingham City Council's statutory duties and ongoing compliance and assurance role as the employer in schools has been updated.
 - These procedures will be an ongoing focus of these drop-in sessions to ensure that these procedures are both effective for BCC in its role as employer, but also efficient for schools
- We will begin reviewing the impact of the Oracle Transition for Schools Project in two phases.
 - Firstly, those schools who left HR/Payroll on or prior to 1st April 2025 in Summer 2.
 - The schools who have transitioned since then will be surveyed in Autumn 1.

Statutory Duties update

- The updated document outlining Birmingham City Council's statutory duties and ongoing compliance and assurance role as the employer in schools is linked below.
 - Building on the last update at the end of January, it contains information around key contacts for each area of responsibility, summaries of the responsibilities for BCC, schools and new providers, alongside specific details for certain processes as appropriate.
- [Ongoing statutory duties schools | Birmingham City Council](#)
- This new way of working together (BCC, Schools, and new providers) will be essential to test and refine, so that the processes can evolve to ensure maximum efficiency. Future HT/SBM drop-in dates for this term, of which this will be a focus, are shown below:

Wednesday 18th June 1.30pm
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Today's session

- We are very pleased to have representatives from different service areas involved in the ongoing statutory duties remaining for BCC in the meeting today. This will ensure that you can get answers to questions and feedback from experts.
- Catherine Taylor-Ludolf, programme lead for the Oracle transition project, will go through each area outlined in the updated document in turn, and the key detail that you should know.
- There will then be a Q&A session after each section where you can ask questions or query aspects of the detail provided. This is where the expertise of the BCC representatives will be invaluable.
- We will manage any questions in the chat, and you will also be able to ask them directly.
- There will be a final session at the end for any other business and any questions from earlier sections that you may still have.
- Working together we can try to ensure that this transition is as effective and efficient as possible.