

# **Birmingham Teacher Assessment Moderation**

## **Appeals Process End of Key Stage 2 2024-25**

March 2025



## Table of Contents

### **BIRMINGHAM TEACHER ASSESSMENT MODERATION..... 3**

Appeals Process end of Key Stage 2, 2025 ..... 3

Stage 1 Birmingham LA moderation panel..... 3

Stage 2 Cross LA (Solihull and Walsall) moderation panel ..... 4

### **REVIEWING EVIDENCE PROCESS AND APPEALS PROCEDURES ..... 5**

Concern: Insufficient evidence to secure the standards in school ..... 5

Concern: Additional evidence required to secure the standard ..... 5

Appeals ..... 6

### **APPEALS REVIEW FORM ..... 7**

School Section ..... 7

Moderator Section ..... 8

# **Birmingham Teacher Assessment Moderation**

## **Appeals Process end of Key Stage 2, 2025**

One of the local authority's statutory duties following statutory external moderation is to notify the head teacher of each moderated school whether or not the assessments in the school are accurate and consistent with national standards and the 'pupil can' statements in the KS2 Teacher Assessment Frameworks for use from 2018/19.

The LA moderation process is intended to ensure the maximum possible consistency of assessments across schools, and moderators, in a professional evidence-based discussion with the teacher/s, will endeavour to validate teacher assessment judgements. However, there will be occasions when it is not possible for moderators to do so because; -

1. Moderators consider that teacher assessment judgement is inaccurate against national standards.
2. There is insufficient evidence for a standard to be awarded.

Moderators will detail on the Record of Moderation visit note and feedback to the head teacher the reason/s why they have been unable to validate the school judgements. If a school disagrees with the moderated judgement and feedback, then they must formally appeal against the moderator's decision.

If a school submits, or re-submits, different data to that agreed as a result of LA moderation it may be viewed as maladministration, (Reference Key Stage 2 Teacher Assessment Guidance 2025, section 9.10 & 13.1). Head teachers are responsible for the submission of accurate teacher assessment data.

If a school does not agree with the changes that moderators have made to their original teacher assessment judgement, then the following procedures apply:

## **Stage 1 Birmingham LA moderation panel**

If the school intends to appeal, they must make this clear at the end of the moderation visit during the final verification meeting. This will be noted on the Record of Moderation and communicated by the moderator to the moderation manager directly. The school must e-mail their intention to appeal to Denise Harris [denise.harris@servicesforeducation.co.uk](mailto:denise.harris@servicesforeducation.co.uk) within three working days of the moderation visit and present or send their evidence to LA moderators at Services For Education by

**KS2 – 12:00 noon on Tuesday 24<sup>th</sup> June 2025.**

### **The school must:**

- Send or present evidence to the LA to support any appeal before it is processed.
- Provide only evidence that was seen by the external moderator during the original LA external moderation visit to the appeals panel.

- Reference evidence against 'pupil can statements' in the teacher assessment frameworks to support their appeal request. The evidence must not be dated as completed after the moderation visit.

A panel of LA moderators will convene to review the evidence on

### **KS2 - Wednesday 25<sup>th</sup> June 2025**

and will either agree with the school appeal or uphold the judgements of the original moderator/s who visited the school.

If the school does not agree with the LA appeal panel then they can choose to present evidence to an external appeal panel comprising of moderators from Solihull and Walsall LA on

### **KS2 - Thursday 26<sup>th</sup> June 2025**

#### **Stage 2 Cross LA (Solihull and Walsall) moderation panel**

Teachers present or send evidence to be reviewed by an external LA moderator panel.

An inter LA appeals panel will be convened and chaired by the moderation manager who will ensure that the judgements made by the appeals panel are fair and impartial.

The moderation manager will provide feedback to the school on the outcomes of the appeal.

If the school still does not accept the final decision this would be escalated to the Standards and Testing Agency for adjudication.

## Reviewing evidence process and appeals procedures

For KS2 teacher assessment (Writing)

### Concern: Insufficient evidence to secure the standards in school

Schools Must	LAs Must	Action
Respond to a request for additional evidence e.g. cross curricular work and/or to expand the pupil sample at the time of the visit	Request additional evidence and / or expand the sample during the visit if there is insufficient evidence or concern about the accuracy of a judgement. In certain cases, the sample may be expanded to include the whole cohort.	This concern may result in moderators making a second visit to the school prior to data submission.  The school may be charged for the additional visit.

### Concern: Additional evidence required to secure the standard NB: Agreement for a re-moderation is not part of the appeals process.

If the school and the LA external moderators agree some pupils (including pupils discussed outside of the moderation sample) have the potential to meet the proposed standard before the data submission deadline, the LA record of visit should record the pupil names, current TA, predicted TA and also include the next steps:

Schools Must	LAs Must	Action
If school TA judgements were accepted in full by the LA moderator, any changes based on additional evidence must be internally re-moderated by the school and submitted by the TA submission date	Agree with the school at the time of the visit, and note on the record of visit any potential changes to pupil data	Schools will confirm any internally moderated changes to the moderator, before data submission, by completing and returning the 'confirmation of changes' form

Schools Must	LAs Must	Action
Or, if school TA judgements were not accepted in full by the LA, the additional evidence must be submitted to the LA moderator for review prior to the TA submission date	<p>Moderators complete note of visit identifying the additional evidence required.</p> <p>Teachers scan or present additional evidence to moderators by 4pm, on</p> <p><b>Monday 23 June</b></p>	<p>Moderators review additional evidence and/or attend moderator review meeting as appropriate – <b>24/25 June</b></p> <p>LA moderators confirm standards with the school prior to data submission by</p> <p><b>Thursday 26 June</b></p>

## Appeals

- The moderators are not able to verify teacher assessment judgements.
- Teachers do not accept a moderator's judgement that even with extra time to produce additional evidence the pupil would not demonstrate sufficient and sustained evidence of the standard assessed by the school.

Schools Must	LAs Must	Action
<p>Provide evidence to the LA moderation manager to support any appeals claim before it is processed.</p> <p>If the school is not accepting the moderator's judgements based on the <b>original evidence</b> presented, then this becomes an appeal.</p> <p>In these circumstances, since the evidence can only be based on that seen by the moderator during the LA moderation visit then, a record of the original disputed evidence presented must be provided by the moderator.</p>	<p>LA moderator(s) will directly refer to the LA's appeals process during the moderation visit if any judgements have been amended.</p> <p>Include details of an independent review by a panel of different LA moderators</p> <p>and/or arrangements for a different LA panel to conduct a review of evidence in their appeals process.</p>	<p>The LA appeals panel will review the original evidence at an LA moderator meeting on</p> <p><b>Wednesday 25 June</b></p> <p>and decide to uphold or reject the appeal-</p> <p>if appeal rejected then –</p> <p>the same evidence may be presented to an appeals panel with moderators from another LA on</p> <p><b>Thursday 26 June</b></p> <p>The appeals panel will consider the evidence and decide to uphold or reject the appeal. If necessary, appeals may be escalated to the Standards and Testing Agency.</p>

## Appeals Review Form

*Complete one review form for each appeal*

### School Section

<b>School Name</b>	Click or tap here to enter text.
<b>Teacher Name/s</b>	Click or tap here to enter text.
<b>Pupil Name</b>	Click or tap here to enter text.
<b>Pupil UPN</b>	Click or tap here to enter text.
<b>TA Subject and Outcome/s</b>	Click or tap here to enter text.

**Evidence References** - Please ensure that you also submit evidence for appeal

Reference evidence in the pupil's independent work, to the <b>'pupil can'</b> statements in the Teacher assessment framework
Click or tap here to enter text.

## Moderator Section

<b>Moderator Name/s</b>	Click or tap here to enter text.
<b>Moderated Subject and Outcome/s</b>	Click or tap here to enter text.

<b>Moderation Visit Notes and Summary</b>
Click or tap here to enter text.

## Outcomes

<b>Appeal Outcome</b>	Click or tap here to enter text.
<b>Moderator Name</b>	Click or tap here to enter text.
<b>Moderator Signature</b>	Click or tap here to enter text.
<b>Date</b>	Click or tap here to enter text.