Business Rates

Instruction to your Bank or Building Society to pay by Direct Debit



Originator's Identification Number

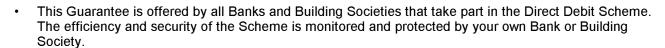
Please fill in the form and send to: Birmingham City Council, Revenues, P.O. Box 5, Birmingham B4 7AB

Name and full postal address of your Bank or Building Society		9	3	0	0	8	4	
To : The Manager Bank/Building Society Address	This is not part of the instruction to your Bank/Building Society Address of Account holder(s)							
Postcode								
Name(s) of Account Holder(s)	Please tick one of the bo payment option Monthly 1st of each month	oxes f yea		ow wi	-	our p Year		rred
Bank / Building Society account number	10 Months	Mon	ths					
Branch Sort Code	Your payment will be co the statutory monthly in					n the	e 1st	over
(From top right hand corner of your cheque) Reference Number	Instruction to your Bank	or E	Build	ing S	Socie	ty		
6 0 (For office use only)	Please pay Birmingham the account detailed in safeguards assured by understand that this Birmingham City Cour passed electronically to	this the Inst	s Ins Dir ructi and,	struc ect ion if	tion Debi may so, o	subj t Gu rei detai	ject uaran main ils w	to the itee. I with vill be
	Signature(s) Date							
	Date							



Banks and Building Societies may not accept Direct Debit Instructions for some types of account.

This Guarantee should be detached and retained for your information The Direct Debit Guarantee



- If the amounts to be paid or the payment dates change Birmingham City Council will notify you 10
 working days in advance of your account being debited or as otherwise agreed.
- If an error is made by Birmingham City Council or your Bank or Building Society, you are guaranteed a full and immediate refund from your branch of the amount paid.
- You can cancel a Direct Debit at any time by writing to your Bank or Building Society. Please also send a copy of your letter to us.