

SOLIHULL MBC LEAD FOR SKILLS ON BEHALF OF GBS LEP

STRATEGIC
Influencing, negotiating, writing narrative, consultation, partner engagement

CITY DEAL – deliver commitments

SKILLS FOR GROWTH PLAN (CITY SKILLS PLAN) & APPRENTICESHIP PLAN – delivery, review, monitoring

STRATEGY FOR GROWTH – SKILLS SECTION

HESELTINE ‘NO STONE UNTURNED’ SKILLS RESPONSE
(2013 – but relevant to recent work)

STRATEGIC ECONOMIC PLAN (SEP)
LOCAL GROWTH DEAL
SKILLS ASKS & FLEXIBILITIES

LOCAL GROWTH DEAL 2+ - support development & assessment of capital & freedoms and flexibilities

STRATEGIC ENABLER BUSINESS PLANS

BIS SECONDEE - developing a strategic narrative around skills, approach, plan, discussions, meetings, guide & support

ESIF – ESF & YEI SECTIONS & support LIP

CROSS LEP APPROACH – especially maintaining relations with NW & SS

CORE CITIES APPROACH

NATIONAL & REGIONAL & LOCAL POLICY ANALYSIS

STRATEGIC GROUP ATTENDANCE:

GBS LEP HS2: SKILLS & EMPLOYMENT GROUP – support approach, charter & plan development

NATIONAL LEP NETWORK SKILLS GROUP – ambition for GBS LEP to lead

SFA WEST MIDLANDS SKILLS TOP TABLE

SFA SKILLS NETWORK EVENTS – capital, apprenticeship reform, ESF, NCS

SMBC-led ESF Planning Group

ESIFD – ESF & YEI approach

OPERATIONAL

ESB

Governance
Schedule meetings (bi-monthly)
Set Agenda
Request papers from members
Minutes at meetings
Vision and TOR’s
TOR for members & champions
Approach new members
Write papers for ESB
Review – Away Day: organise, agenda
Briefing for Chair
GBSLEP Skills Summit at Skills Show
Working Groups
ESB ESF Lead Group

ESB OFFICERS GROUP

Arrange meetings (bi-monthly)
Set Agenda
Provide & Request papers from members
Vision and TOR’s

SKILLS FOR GROWTH PLAN

Progressing Actions
Partnership & stakeholder involvement
Quarterly monitoring
Yearly achievements – KPI’s & actions
Re-visit and streamline actions
Compact development

SKILLS FOR GROWTH HUB (virtual)

Apprenticeship, traineeship PR to young people, parents/carers, FE, providers, schools, employers, stakeholders

Marketing Group & events & campaigns
Skills Ambassadors
AGE grants
ATA (Apprenticeship Training Agency) development

SFA DATA CUBE

Responsibility & compliance
SLA development for partners
Data / information analysis

GROWTH SECTOR CHAMPIONS - support

LOCAL GROWTH DEAL & Joint Delivery Team

Responsibility for Skills Capital Projects
Support development of Business Case Capital Project Form
Monitoring & KPI’s design
Medium to long term evaluation
Liaison with SFA Skills Capital Team
Approval Panel
Interlink with Lead for FE Collaboration Group
Linkages to FE Colleges
Future Skills Project development - including with Work Based Learning Providers

ESB RESPONSIBILITY TO LEP BOARD

Write Skills reports & papers & presentations at LEP Board
Risk Management Report – skills section
Skills section in Finance Report
Skills section in City Deal Report
Briefing for Skills Chair
Briefing for LEP Chair skills visits & meetings
AGM – presentation development & write skills section of report & KPIs

SKILLS SHOW

Organise GBS LEP ESB-led Skills Summit – agenda, presenters, attendees, tours, parking, links with other activities/programmes

Marketing & PR to raise profile
Schools & residents attendance
Analysis of GBS LEP attendance

Development of GBS LEP role as major sponsor for 2015, incorporating ESF funding

LEP SECRETARIAT & LEP GENERALLY

LEP Governance Review
CITY Deal & Local Growth Deal feedback from BIS & Cabinet Office
Skills sections: GBS LEP website & newsletters
Marketing / campaigns / press releases

NW ESB OFFICER SUPPORT

SMBC Recruitment & contract Management & Induction of officer
NW ESB Group development

FUNDING

CITY SKILLS FUND

Development & Revision of EOJ
Milestone and expenditure planning
Procurement compliance
Claims & paperwork from partners
Contract with BCC
Financial monitoring & quarterly claims
Performance Tracker for SFA reviews

Contract management for commissions – Sector Champions & HS2 support

NAS APPRENTICESHIP PLAN FUND & APPRENTICESHIP SUPPORT FUNDS

Agreements & Reports
Financial claims
GBS LEP allocation of Higher Apprenticeships funding to providers

£1M CAPITAL POT: CITY DEAL FUNDING

SFA agreement & contracts
Application form/process & scoring
Sector Champion & SSC involvement
Round 1 – contracts & compliance & Sector Champion visits
Round 2 – progress & contracts & expenditure reports & Champions visits
Linkages to FE Colleges

ESIF – ESF & YEI

Development of skills section of ESIF & outputs and financial elements
Opt-out financial & match funding
Opt-in discussions – SFA, DWP, Big Lottery, Princes Trust
Partnership approach with ERDF
Partnership - Princes Trust, CITB, MAS
LEP-wide (districts) & cross-LEP approach
Project pipeline development
Response to stakeholders enquiries re: funding & involvement in ESF

SKILLS SHOW LOCAL

Co-development of GBS LEP approach & writing bids & involvement of partners

PARTNERSHIP

SFA / NAS

Support Apprenticeships & Traineeships
Quarterly review meetings
Input to commissioning: SSW, NCS
AGE grants marketing
LEP £5k Business Development Grant
Higher Apprenticeships

FE COLLABORATION GROUP

Member of group & feed in ESB strategy, updates and project approach
Apprenticeship & skills support

CREATIVE CITIES PARTNERSHIP: Skills sub-group

Member of group & feed in ESB strategy, updates and project approach
Creative skills projects development

SSW & LRF: Bournville College & In-Training

Liaise with & approve funding plans
Quarterly meetings
Monthly progress reports from providers
Agree change requests

NCS: Prospects

WM strategic quarterly meetings
Inspiration Agenda support
KPI’s development & monitoring
Engagement at local level

ADDITIONAL PARTNER SUPPORT:

Association of Colleges
Private Training Providers
DWP
UCAS
Remploy
Sector Skills Councils
Graduate Advantage
CITB – Skills Academy
Provider Forum

Multiple requests for meet & greet from skills & W2W providers