

Tudor Road, Park Road, Lyndon Road and Railway Road, Sutton Coldfield
On-street permit parking places

Business Parking Permits - Available to employees of businesses only

Business permits can be purchased by employees of businesses in the area shown within the line on the map below (the scheme area).

Permits are required during the permitted hours set out in the Order:

- all-day every day for the designated permit parking bays in Railway Road only

The parking bays will also be available to residents:

- Monday to Friday 6:00pm to 8:00am
- all-day Saturday and Sunday

A permit is only necessary within the restricted times displayed on the permit bay signs.

Permits are only valid for use in the designated permit bays within the scheme area.

Conditions of issue

1. A business permit will only be issued once the following evidence has been uploaded:
 - proof of ownership of vehicle (Vehicle Registration Document (V5C) or vehicle insurance document), and
 - proof of employment in the area (confirmation from employer on company letterhead required)The name on the proof of ownership and proof of employment must be the same.
2. A permit may be withdrawn if it has not been used according to the conditions of issue. Refunds will not be given.
3. The permit is only valid for use in the designated permit parking bays within the scheme area and for the vehicle stated on the permit.
4. A permit may be purchased for the following classes of vehicle:
 - passenger vehicles
 - goods vehicles not exceeding 5 tonnes maximum gross weight
 - motorcycles
5. The Parking Section must be notified immediately of any change of vehicle or other details. A Penalty Charge Notice (PCN) may be issued to any vehicle left without a valid permit.
6. The permit will become invalid if the permit holder:
 - is no longer employed within the scheme area, or
 - no longer owns the vehicle to which the permit was issuedThe permit will be withdrawn if it is used for a class of vehicle not specified above.
7. If the permit is no longer needed, a permit holder can email a request for it to be cancelled. A refund will be made of any days remaining on the permit. The refund will be calculated from the day after the receipt of the email cancellation request and an admin fee will be deducted.
8. An admin charge will be made for a temporary permit and change of permit details. All charges are subject to annual review.
9. Only one business permit will be issued per employee.
10. Purchase of a permit does not guarantee availability of a parking space. If spaces are not available, permit holders will have to make alternative parking arrangements.

