

EQUALITY IMPACT ASSESSMENT

Savings Proposals: Property Licensing- Administrative
Overhead and Absorption Rate

Reference: EIA000230



 **RESET**

 **RESHAPE**

 **RESTART**

EIA Form – About your EIA

Reference number	EIA000230
Date Submitted	22/01/2024
Subject of the EIA	Savings Proposals: Property Licensing - Administrative Overhead and Absorption Rate
Brief description of the policy, service or function covered by the EIA	The newly introduced (June 2023) Property Licensing Schemes together with the more established Mandatory (Houses in Multiple Occupation) Licensing Scheme are statutory services operating within a ring fenced budget funded by the licence fee. The Schemes are self funded and should not impact on the General Fund. As a result the fee was pre calculated to include central support charges and divisional overheads. This includes support from Birmingham City Council Finance, Human Resources, Digital & Customer Services etc. as well as management and other resource provided by the Regulation & Enforcement Division, which is where these schemes operate from. This proposal is an internal process which covers the payment of these support and overhead charges from the ring fenced budget to the Divisions and Sections providing the services to the Licensing Schemes, so as to ensure that the General Fund is not impacted by there operation. This is an internal process and does not impact on the delivery of the services to the member of the public.
Equality Assessment is in support of...	["New policy", "New service"]
How frequently will you review impact and mitigation measures identified in this EIA?	Not required
Due date of the first review	2024-04-01

Directorate, Division & Service Area

Which directorate(s) are responsible for this EIA?	["City Operations"]
Division	Regulation & Enforcement
Service area	Property Licensing
Budget Saving	Yes

Officers

What is the responsible officer's email address?	Simon Williams
What is the accountable officer's email address?	Sajeela Naseer



Data Sources

Data sources	["N/A"]
Data source details	Not relevant

Protected Characteristics
Protected Characteristic – Age

Does this proposal impact people due to their age as per the Equality Act 2010?	No
What age groups are impacted by your proposal?	N/A
Please describe the impact to the age characteristic	N/A
How will you mitigate against any negative impact to the age characteristic?	N/A

Protected Characteristic – Disability

Does this proposal impact those people with a disability as per the Equality Act 2010?	No
Please describe the impact to the disability characteristic	N/A
How will you mitigate against any negative impact to the disability characteristic?	N/A

Protected Characteristic – Sex

Does this proposal impact citizens based on their gender as per the Equality Act 2010?	No
What genders will be impacted by this proposal?	N/A
Please describe the impact to the gender characteristic	N/A
How will you mitigate against any negative impact to the gender characteristic?	N/A



Protected Characteristic - Gender Reassignment

Does this proposal impact people who are proposing to undergo, undergoing or have undergone a process to reassign one's sex as per the Equality Act 2010?	No
Please describe the impact to the gender reassignment characteristic	N/A
How will you mitigate against any negative impact to the gender reassignment characteristic?	N/A

Protected Characteristic - Marriage and Civil Partnership

Does this proposal impact people who are married or in a civil partnership as per the Equality Act 2010?	No
What legal marital or registered civil partnership status will be impacted by this proposal?	N/A
Please describe the impact to the marriage and civil partnership characteristic	N/A
How will you mitigate against any negative impact to the marriage and civil partnership characteristic?	N/A

Protected Characteristic - Pregnancy and Maternity

Does this proposal impact people covered by the Equality Act 2010 under the protected characteristic of pregnancy and maternity?	No
Please describe the impact to the pregnancy and maternity characteristic	N/A
How will you mitigate against any negative impact to the pregnancy and maternity characteristic?	N/A



Protected Characteristic - Ethnicity and Race

Does this proposal impact people due to their race as per the Equality Act 2010?	No
What ethnic groups would be impacted by this proposal?	N/A
Please describe the impact to the ethnicity and race characteristic	N/A
How will you mitigate against any negative impact to the ethnicity and race characteristic?	N/A

Protected Characteristic - Religion or Beliefs

Does this proposal impact people's religion or beliefs as per the Equality Act 2010?	No
What religions could be impacted by this proposal?	N/A
Please describe the impact to the religion or beliefs characteristic	N/A
How will you mitigate against any negative impact to the religion or beliefs characteristic?	N/A

Protected Characteristic - Sexual Orientation

Does this proposal impact people's sexual orientation as per the Equality Act 2010?	No
What sexual orientations may be impacted by this proposal?	N/A
Please describe the impact to the sexual orientation characteristic	N/A
How will you mitigate against any negative impact to the sexual orientation characteristic?	N/A



Monitoring

<p>How will you ensure any adverse impact and mitigation measures are monitored?</p>	<p>This saving proposal is an internal process where services provided by the wider City Council to the Property Licensing Schemes are paid for from the ring fenced budgets. This is to ensure that the schemes are fully funded by the licence fee, and are not impacting on the General Fund. As result there are no adverse impacts to members of the public by implementing this proposal and no mitigations required.</p>
<p>Please enter the email address for the officer responsible for monitoring impact and mitigation</p>	<p>Simon Williams</p>

