

**N**eighbourhood

**D**evelopment &

**S**upport

**U**nit

**Beyond Birmingham 2022 – Celebrating Communities Fund Round 1 Summer 2023 Application Form**

*‘Enabling a coordinated ward funding approach, to bolster local decision making and putting people at the heart of everything we do’*

**DEADLINE: FRIDAY 30TH JUNE 2023 AT 5PM**

**PLEASE RETURN TO** [celebratingcommunities@birmingham.gov.uk](mailto:celebratingcommunities@birmingham.gov.uk)

Refer to the [Beyond Birmingham 2022 – Celebrating Communities Fund application guidance available on the BCC website](Overview%20|%20Beyond%20Birmingham%202022%20-%20Celebrating%20Communities%20Fund%20round%201%20summer%202023%20|%20Birmingham%20City%20Council) when completing this application form

# **Your organisation or group**

| **Name of group/organisation** |  |
| --- | --- |
| **Group/organisation address** |  |
| **Ward you will be working in** |  |
| **Lead contact name** |  |
| **Lead contact number** |  |
| **Lead contact email address** |  |
| **Type of organisation** |  |
| **Sponsor** *Provide details of the organisation that will hold the funds on your behalf if relevant.* |  |

# **Your proposal**

Provide a summary of the project/activities and the amount of funding you are requesting from this grant programme.

| **Project Title** |  |
| --- | --- |
| **Project Summary (no more than 150 words)** |  |
| **Amount requested (up to £10,000)** | £ |
| **Location of activities (including postcode)** |  |

|  |
| --- |
| **Tell us what your organisation would like to do in more detail and why you would like to undertake these activities.** |
|  |
| **How will the project/activities be implemented?** |
|  |

|  |  |
| --- | --- |
| **Will there be a charge for people to attend the proposed activities?** | Yes/No |
| **If yes, please provide details** |  |

| **Has your activities been previously funded by BCC** | Yes/No |
| --- | --- |
| **If yes, please provide details (including dates)** |  |

# **Key delivery milestones**

Provide a list of key activities and dates they are going to take place. Add more rows to the table if needed.

|  |  |
| --- | --- |
| **Date** | **Activity** |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |

# **Beneficiaries**

Tell us about the people you expect will take part in your proposed activities? Please add estimated numbers in the table if exact numbers are not known at this stage.

| **Age** | **0-5** | **5-12** | **13-17** | **18-59** | **60+** | **Total no of people** |
| --- | --- | --- | --- | --- | --- | --- |
| **Expected no of people** |  |  |  |  |  |  |

# **Project costs**

Provide a breakdown of how the funding will be spent. Add more rows to the table if needed.

|  |  |
| --- | --- |
| **Budget heading** | **Amount** |
| *Example: Room hire – 5 hours at £25 per hour* | *£125* |
|  |  |
|  |  |
|  | £ |
|  |  |
|  |  |
|  | £ |
| **Total amount requested (up to £10,000)** | £ |

| **Total project cost** | £ |
| --- | --- |

|  |
| --- |
| **If the total cost of the project is higher than the amount requested, please detail where the remaining funds will come from and if this has already been secured.** |
|  |

# **Partners**

Provide a list of other organisations and groups you will be working with to deliver the proposed project/activities.

|  |
| --- |
| **Please list any partners involved** |
|  |

# **Aims of the Fund**

The aims of the fund are detailed on the Beyond Birmingham 2022 – Celebrating Communities Fund Round 1 Summer 2023 application guidance.

|  |  |
| --- | --- |
| **Aim** | **Detail how the project will link with the aims of the fund** |
| 1. **Getting Active** |  |
| 1. **Ready, Steady, Fun – Connecting communities** |  |
| 1. **Celebrating Culture -Supporting communities to showcase the culture of their local area** |  |

# **Outcomes**

Provide details of up to 3 main outcomes you expect to be achieved and how they will link with the aims of the fund.

|  |  |
| --- | --- |
| **Outcome** | **Detail how you expect to achieve the outcomes** |
| 1) |  |
| 2) |  |
| 3) |  |

|  |
| --- |
| **How are you planning to measure the outcomes and what will success look like?** Detail the plans for monitoring and evaluation. |
|  |

|  |
| --- |
| **Any other information you think would be useful to support your proposal.** Provide any further information you feel is relevant to support the proposal |
|  |

# **Supporting documentation**

If you are successful in securing funding, you will be required to provide supporting documentation. The main supporting documentation we check is listed below, please tick which documents you currently have in place.

Please note, if you do not have the following documents, this will not stop you from securing funding. NDSU can signpost to support to develop the documents listed.

| Governing document |  | Group bank account |  |
| --- | --- | --- | --- |
| Health and Safety policy |  | Safeguarding policy |  |
| Relevant insurance in place |  | Other (please detail) |  |

|  |  |
| --- | --- |
| Have you provided copies of your group/organisations supporting documents to NDSU in the last 12 months? | Yes/No |
| Do you require assistance in developing policies and procedures for your group/organisation? | Yes/No |

**Declaration**

Birmingham City Council is committed to being open and transparent about decisions which affect Birmingham Citizens. Details of grant payments to voluntary and community sector organisations are published on the Council’s website. By submitting this application, you are agreeing that your details will be published.

# **Application Form Declaration**

I confirm that:

* I understand that the ward elected member(s) may request sight of the full application form, and I am happy for the application form, including my personal contact details to be shared.
* The information provided in this application are correct and complete. If the requested grant is approved, any additional supporting documents required will be provided.
* If the requested grant is approved, the proposed activities will be carried out as described in this application.
* Details of all other funding related to this activity, confirmed, or applied for, have been disclosed.
* I am authorised to sign and submit this application for grant funding on behalf of the organisation.

This section must be signed by the person who completed this form, on behalf of the organisation applying.

**Form completed by:**

| **Name** |  |
| --- | --- |
| **Role** |  |
| **Signature** |  |
| **Date** |  |