

FILE PATH - X:\ACAD\dwg\stc\Standard Detail Drawings\Current\Series 100\DWG\HW-1.02 RevH Offices and Equipment 2 of 3.dwg

	A	B	C	D
1	Access to the below equipment is to be provided for the duration of the works			
2	CATEGORY	A	B	C
3	Bookcase	2	2	4
4	Desk, kneehole	3	4	8
5	Plan chest A0/6 drawer	3	3	4
6	Filing cabinet 2 drawer	2	2	4
7	Filing cabinet 4 drawer	3	3	5
8	Steel double cupboard 1m high	1	1	1
9	Steel double cupboard 2m high	-	2	4
10	Draughtsman's chair	2	3	6
11	4-tier filing basket	3	4	8
12	Angle-poise lamp	3	4	8
13	Waste basket	3	4	12
14	Coco doormat	1	1	1
15	Scraper	1	1	1
16	Work top with drawing surface (sq.m)	6	8	16
17	Drawing board A0 size with T square	2	3	6
18	PVC floor covering whole floor	item	item	item
19	Framed wall mounted cork board (sq.m)	15	20	40
20	Wall mounted black board (sq.m)	1	1	2
21	Conference table (approx. 1.5m x 1.5m)	1	1	2
22	Chair with upholstered seat and back	6	8	20
23	Fire proof filing cabinet (2 drawer)	1	1	-
24	Fire proof filing cabinet (4 drawer)	-	-	1
25	single drainer sink and work top	1	1	1
26	Microwave (cu ft)	0.6	0.6	1.0
27	Automatic toaster	1	1	1
28	Kettle (2kw)	1	1	1

Access to the below equipment is to be provided for the duration of the works			
CATEGORY	A	B	C
Coat and hat peg	9	12	30
Fire extinguisher	3	4	10
Wall mirror	1	1	2
Automatic towel roller machine	1	1	2
First aid kit	1	1	1
13 amp socket	6	8	20
Wellington boot remover	1	1	1
Refrigerator (cu ft)	5	5	5
Jug (0.5l)	1	1	1
Dish drainer	1	1	1
Consumables (see point 5)			

- The equipment requirements for office categories A to C are shown table above and left.
- Provision must be made in the floor structure for the weight :-
 - 2 drawer cabinet (350lbs);
 - 4 drawer cabinet (600lbs).
- All cupboards, drawers etc. should be lockable.
- All furnishings & fittings to be of good quality & in good condition
- A supply of consumables shall be provided as required.

Notes :-
 1. This drawing is to be read in conjunction with Clause 101 and Standard Detail Sheets HW/1.01 and 1.03.
 2. For office category (A to C) refer to Appendix 1/1.



SCHEME		STANDARD DETAIL SHEETS	
DRAWING		OFFICES AND EQUIPMENT REQUIREMENTS FOR THE PROJECT MANAGER	
SHEET 2 OF 3			
DATE	REV.	REVISIONS	DRN PM
2018	H	NOTE AMENDED	DAM TE
2015	G	ITEMS DELETED	DH MS
2013	F	FORMER CATEGORY C DELETED	DH PP
2009	E	FORMER CATEGORY A DELETED	PAS BSP
2007	D	TITLE CHANGED	- BSP
2004	C	MINOR TEXT CHANGES	- AJC
2003	B	FORMER CATEGORY A DELETED	- AJC
2002	A	BORDER & TITLE AMENDED	- AJC
2000	-	ORIGINAL DRAWING CREATED	SRE AJC
DRAWN	DESIGNER	PM	REVISION
DH	TE	PP	H
DRAWING STATUS			SCALE
GENERAL			NTS
DWG. No			
HW/1.02			

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A3