

Opportunities for your child in Birmingham

Secondary Education 2017



This document contains important information. If you do not understand it please ask a friend or relative, who reads English, to translate it for you or ask them to contact Joseph Tees on **0121 303 1888** and we can arrange a translation.

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এই তথ্যপত্রটিতে গুরুত্বপূর্ণ তথ্য দেয়া হয়েছে। আপনি যদি এটা বুঝতে না পারেন, তবে দয়া করে ইংরেজী পাড়তে পারেন এমন একজন বন্ধু বা আত্মীয়কে আপনার জন্য অনুবাদ করতে অনুরোধ করুন বা এখানে দেয়া নম্বরে ফোন করতে তাদেরকে অনুরোধ জানান যাতে আমরা আপনার জন্য অনুবাদের ব্যবস্থা করতে পারি।

這份文件的內容極為重要。如果你看不懂，請找一位會閱讀英語的親戚或朋友幫你翻譯，或者請他們打這個指定的電話號碼，我們可安排翻譯這些資訊。

این سند حاوی اطلاعات مهمی می باشد. اگر آن را نمی فهمید از يك دوست یا خویشاوند كه قادر به خواندن انگلیسی است بخواهید تا آن را برای شما ترجمه كند و یا از آنها بخواهید با شماره تلفن اعلام شده تماس بگیرند تا ما ترجمه را بر عهده بگیریم.

Ce document contient des informations importantes. Si vous ne le comprenez pas, demandez à un ami ou un parent qui peut lire l'anglais, de vous le traduire ou demandez-leur d'appeler le numéro de téléphone indiqué afin de pouvoir en obtenir la traduction.

આ દસ્તાવેજમાં અગત્યની માહિતી આપેલી છે. જો તમને તે ન સમજાય તો કૃપા કરી અંગ્રેજી વાંચી શકે તેવા કોઈ મિત્ર અથવા સહાસંબંધીને તેનું ભાષાંતર કરવા અથવા આપવામાં આવેલા ટેલિફોન નંબર પર ફોન કરવા વિનંતી કરો જેથી અમે ભાષાંતર કરી આપવાની વ્યવસ્થા કરી શકીએ.

इस प्रलेख में आवश्यक जानकारी है। यदि आप इसे नहीं समझ सकते हैं तो कृपया अपने ऐसे मित्र या संबंधी के साथ संपर्क करें जो अंग्रेजी पढ़ कर, आपके लिए इसका अनुवाद करें या उन्हें कहें कि दिए गए नंबर पर संपर्क करें ताकि हम अनुवाद करवा सकें।

نه م نامه په زانيارى زوړ گړنگى ټيډايه نه گه ر نو ټيټاگه ټيټ ټکايه داوا بکه له براده ريک يان خزميک که وازانيت نينگلزي بخوينته وه بو نه وه ي وه ريبيگريټ بوټ ياخود داوايان ليټيکه ته له فون بکه ن بو نه و ژماره په ي نووسراوه بو نه وه ي نيټه خزمه تي وه رگير ان دابين بکه ين بو نو

ਇਸ ਦਸਤਾਵੇਜ਼ ਵਿੱਚ ਮਹੱਤਵਪੂਰਨ ਜਾਣਕਾਰੀ ਦਿੱਤੀ ਗਈ ਹੈ। ਜੇ ਤੁਹਾਨੂੰ ਇਸ ਦੀ ਸਮਝ ਨਹੀਂ ਲੱਗਦੀ ਤਾਂ ਕਿਰਪਾ ਕਰਕੇ ਅਪਣੇ ਕਿਸੇ ਅੰਗਰੇਜ਼ੀ ਪੜ੍ਹ ਸਕਣ ਵਾਲੇ ਦੋਸਤ/ਸਹੇਲੀ/ਰਿਸ਼ਤੇਦਾਰ ਨੂੰ ਕਹੋ ਕਿ ਉਹ ਤੁਹਾਨੂੰ ਇਸ ਦਾ ਤਰਜਮਾ ਕਰਕੇ ਦੇਵੇ ਜਾਂ ਦਿੱਤੇ ਗਏ ਨੰਬਰ ਉੱਤੇ ਫ਼ੋਨ ਕਰੇ ਤਾਂਕਿ ਅਸੀਂ ਤਰਜਮੇ ਦਾ ਪ੍ਰਬੰਧ ਕਰ ਸਕੀਏ।

دا سند کينې مهم معلومات لېکل شوی، د خپل يو دوست يا خپلوان، هغه څوک چه په انگلېسي ژبه باندي پوهېږي، وغواړي چه تاسوته ترجمه کړي او يا دهغوي نه وغواړي چه په لېکل شوي ټېلېفون نمبر زنگ ووهي، ترڅومور تاسو ته د هغې ترجمه واستاوو.

Dokument ten zawiera ważne informacje. Jeżeli jego treść jest niezrozumiała, proszę poprosić znajomego lub krewnego, który czyta po angielsku, o jego przetłumaczenie, lub o telefon pod podany numer by umożliwić nam zorganizowanie tłumaczenia dokumentu.

Dukumeentigan waxaa ku qoran akhbaar muhiim ah. Haddii aad fahmi waydid fadlan waydiiso saaxiib ama qaraabo, akhriya Ingiriisida, inuu kuu turjumo ama uu kuu waco nambarka ku qoran si aan kuugu turjumno.

اس دستاویز میں اہم معلومات ہیں۔ اگر آپ انہیں سمجھ نہیں سکتے تو اپنے کسی انگریزی بولنے والے دوست یا رشتہ دار سے، جو انگریزی پڑھ سکتے ہیں، کہیں کہ وہ آپ کے لیے اس کا ترجمہ کر دیں، یا ان سے کہیں کہ یہاں دیے گئے نمبر پر فون کریں تاکہ ہم تجھے کا انتظام کر دیں۔

Hồ sơ này chứa tin tức quan trọng. Nếu quý vị không hiểu nội dung xin nhờ một người bạn hay thân nhân, đọc được tiếng Anh, dịch lại cho quý vị hoặc nhờ họ gọi theo số điện thoại được cung cấp để chúng tôi thu xếp một bản chuyển ngữ cho quý vị.

Introduction



Dear Parents and Carers

Thank you for taking time to read this booklet. Your child may be moving to secondary school from primary or maybe moving to a new secondary school this is a positive and exciting time but you may also have a number of questions.

What's in this booklet?

This booklet will help you to understand the application process for secondary schools and consider the options available to you. It contains contact details and admission criteria for all Birmingham's state-funded Secondary schools and Academies. It also explains how to apply online for a school place. For entry to secondary school in September 2016, 86% of parents/carers completed their application online. Applying online means that you can find out which school your child has been offered by email on the offer day, rather than waiting for your offer letter to be posted to you.

Why choose a Birmingham secondary school?

Birmingham has some of the best GCSE results of any city in the country. Many of the city's schools have achieved excellent results in recent years and are continually improving. All Birmingham schools have a great deal to offer your child, not only in the academic sphere but also in terms of sporting, artistic, vocational, and social opportunities to develop their potential.

We have a strong commitment to developing the best education for all our children so that they get the best start in life.

Many Birmingham schools are extremely popular and applications were exceptionally high last year so it is important that you are fully aware of the admission process and ensure your application is completed properly and on time. We will do our best to offer you a place at one of the schools you list on your preference form. Last year over 93% of Birmingham children transferring to Year 7 were offered a place at one of their preferred schools.

How do I apply?

Birmingham operates a "co-ordinated admissions scheme" with neighbouring areas. This means that if you live in Birmingham, you can use the Birmingham application system to apply for secondary schools and academies both inside and outside the Birmingham area. If you don't live in Birmingham but want to apply for a Birmingham secondary school, you should do this via the application process of your own local authority. Contact details for neighbouring local authorities can be found at Appendix 3.

How do I know if a school is right for my child?

The best way to find the right school for your child is to visit possible schools, talk to teachers and then decide which school you feel would best meet your child's particular needs. Involving your child in this process can also be very helpful. All schools hold open evenings and events aimed at helping you and your child.

If you have any queries about the admissions process, the staff of School Admissions and Pupil Placements will be very pleased to offer information and advice.

Like you, I wish your child a happy and successful education at secondary school.

Peter Hay CBE

A stylized, handwritten signature in black ink, appearing to read 'Peter Hay'.

**Strategic Director
Directorate for People**

How to contact us

You can obtain information and advice about school admissions in various ways:

Website: **www.birmingham.gov.uk/schooladmissions**

Telephone: **0121 303 1888**

All telephone enquiries requiring specialist information in respect of school admission and appeal matters will be transferred to the School Admissions and Pupil Placements Service.

Opening hours: **Monday to Thursday 8.45am – 5.15pm
Friday 8.45am – 4.15pm
Public holidays closed**

In writing: **Birmingham City Council
Directorate for People
School Admissions and Pupil Placements Service
PO Box 16513
Birmingham
B2 2FF**

Other services: **Other services within Directorate for People are also available to support you and your child.
See Section 6 for further details.**

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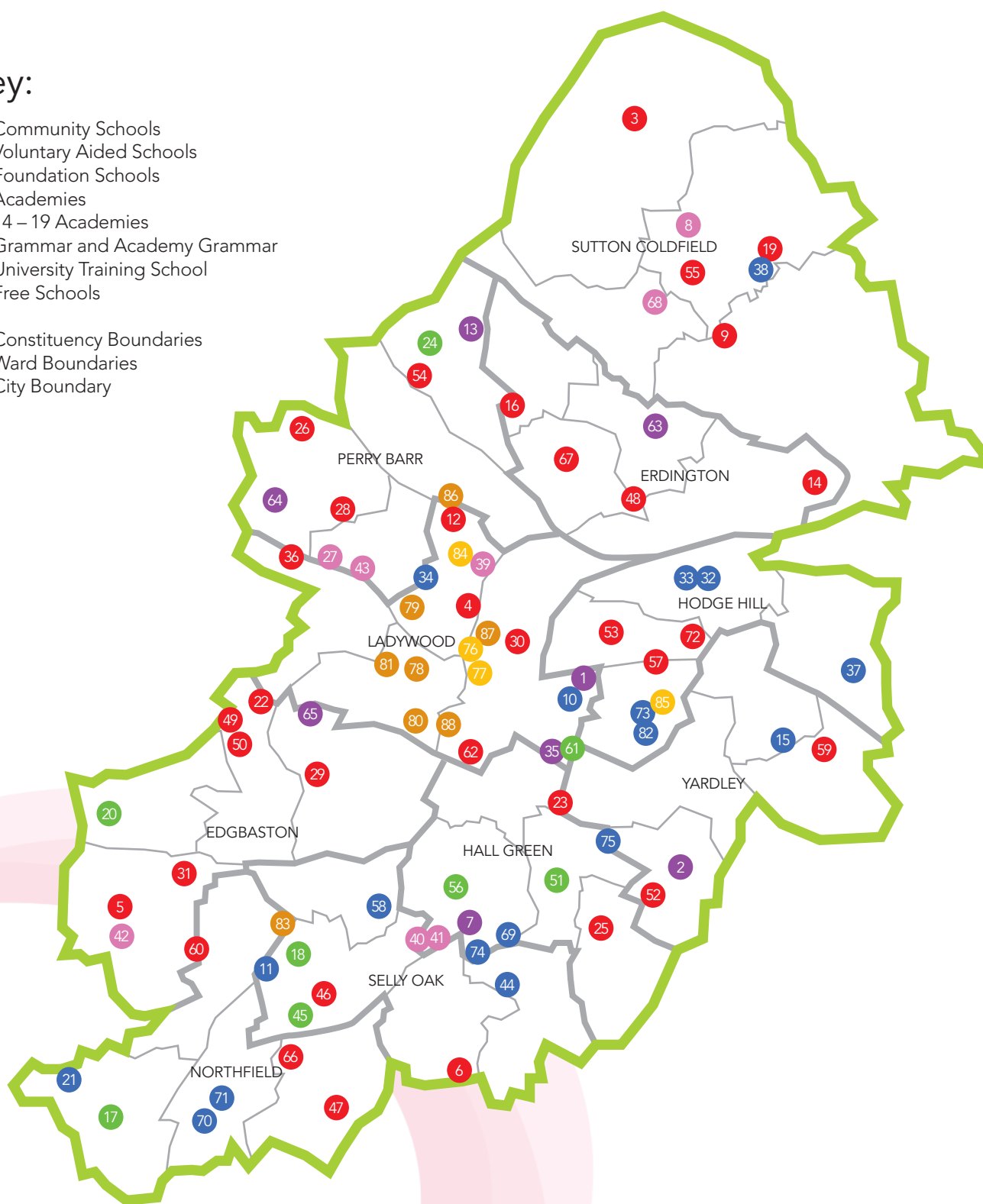
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Map of Schools

Key:

- Community Schools
- Voluntary Aided Schools
- Foundation Schools
- Academies
- 14 – 19 Academies
- Grammar and Academy Grammar
- University Training School
- Free Schools

- Constituency Boundaries
- Ward Boundaries
- City Boundary



- | | | | |
|----|---|----|---|
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| 2 | Archbishop Ilsley Catholic Technology College and Sixth Form Centre | 59 | King Edward VI Sheldon Heath Academy |
| 47 | ARK Kings Academy | 87 | King Solomon International Business School |
| 23 | ARK Boulton Academy | 44 | Kings Heath Boys' School |
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| 4 | Aston Manor Academy | 46 | Kings Norton Girls' School |
| 76 | Aston University Engineering Academy | 48 | Erdington Academy (formerly known as Kingsbury School and Sports College) |
| 5 | Bartley Green School: A Specialist Technology and Sports College | 49 | Lordswood Boys' School |
| 6 | Baverstock Academy | 50 | Lordswood Girls' School and Sixth Form Centre |
| 77 | Birmingham Ormiston Academy | 51 | Moseley School: A Language College |
| 7 | Bishop Challoner Catholic College | 52 | Ninestiles Academy |
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| 19 | Fairfax School | 57 | Saltley School and Specialist Science College |
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Types of schools in Birmingham

There are various types of state-funded schools in Birmingham. These include schools and academies that are maintained by the Local Authority, and those that are sponsored by other organisations.

In line with legislation, the Local Authority coordinates applications to all state-funded schools in Birmingham, regardless of the type of school or academy.

However, different types of schools and academies have different admission authorities, and therefore different admission and appeal processes. In particular, academies, foundation, grammar, voluntary aided and free schools may have their own oversubscription criteria, and many of them have supplementary information forms that need to be completed in addition to the Local Authority Form.

You should carefully read and understand the admission arrangements for these schools before completing your child's Local Authority Preference Form or Application for a Change of School Form.

Community Schools

Birmingham Local Authority is the admission authority for all community schools in Birmingham. The Local Authority ensures that community schools adhere to the published admission arrangements, manages the waiting lists for these schools, and arranges independent appeal hearings on behalf of community schools.

Foundation Schools

The Governing Body is the admission authority at each Foundation School. The Governing Body is responsible for setting the oversubscription criteria at their school, although the Local Authority coordinates the offer of places in Year 7.



Voluntary Aided Schools

These are schools that have been set up by voluntary bodies, such as churches or foundations. The Governing Body at each voluntary aided school is its own admission authority and is responsible for setting the oversubscription criteria at their school, although the Local Authority coordinates the offer of places in Year 7.

Grammar Schools

These are schools (which may be academies, community, foundation or voluntary aided schools) that select pupils by reference to their academic ability. They co-ordinate the secondary transfer process with the Local Authority, and for this purpose tests are held in the Autumn Term of Year 6. Please note that children older than 11 years may not register for the tests, but parents/carers can still contact these schools about their admission arrangements outside the normal admissions round.

Academies

These are state-funded schools that are sponsored by independent sponsors from a wide range of backgrounds. The Governing Body and Head Teacher at each academy is responsible for managing the academy. Once an academy is open, the Department for Education provides funding direct to the academy. This funding is on a comparable basis to maintained schools in the area.

The Governing Body at each academy is the admission authority. The Governing Body sets the oversubscription criteria at their academy, although the Local Authority coordinates the offer of places in Year 7 and, in the case of 14 – 19 Academies, Year 10.

Free Schools

Free schools are independent, state-funded schools that are established by individuals or organisations from a wide range of backgrounds, including charities and community groups. The body that established each free school is its own admission authority and is responsible for setting the over-subscription criteria at their school.



University Training School

These are a new type of school established to be a centre for initial teacher training, ongoing teacher education and research which will inform national policy and practice. Classes will be taught by qualified teachers with trainees learning their craft alongside them; therefore the pupils will have excellent professional support, challenge and guidance. A University Training School is governed by the Academies Act 2010 which means the school is directly funded by the Department for Education. The University School Trust is the admissions authority for the University Training School, although the Local Authority coordinates the offer of places in Year 7.



Schools in other local authorities

Birmingham Local Authority runs a co-ordinated admissions scheme with other admission authorities in Birmingham, as detailed above, and also with surrounding local authorities. This means that your preferences can be for schools that are inside and outside of Birmingham. If you are applying for schools in another local authority then you should contact that Authority for their information booklet. This will help you to decide whether your application is likely to be successful based on their admission policies.

However, if you are resident within the area of Birmingham Local Authority, your application must be made to Birmingham Local Authority, even if one or more of your preferred schools is situated within a neighbouring Local Authority's area. Contact details for surrounding local authorities can be found in Appendix 3.



Section 1

Oversubscription criteria and key definitions

Section 1

Oversubscription criteria and key definitions

Oversubscription Criteria for Birmingham Community Schools

Children are admitted to schools in accordance with parental preference as far as possible. However, when a school receives more applications than it has places available, oversubscription criteria are used to decide who will be offered a place, and the ranking of the waiting list. These criteria are sometimes also referred to as 'admission criteria'.

For all community schools in Birmingham, Birmingham Local Authority is the admission authority and has set their oversubscription criteria. When a community school receives more applications than it has places available, the places at that school will be offered based on the following order of priority:

1. Looked After Children (in public care) or previously Looked After Children
2. Siblings (brother or sister who will still be in attendance in September 2017)
3. Distance (children who live nearest the school)

Within each of these categories, priority is given to those who live nearest the school, calculated on the basis of a straight line measurement between the child's home address and the school. This is usually measured to the centre point of the school unless otherwise stated in the individual school's entry in Section 7.

For each academy, foundation, grammar, voluntary aided and free school in Birmingham, the school's Governing Body is the admission authority and sets its own oversubscription criteria. Please see Section 7 for details of the oversubscription criteria of individual academy, foundation, grammar, voluntary aided and free secondary schools, and Section 4 for 14 – 19 academies.

Every effort has been made to ensure that the oversubscription criteria for all schools are correct at the time of print (June 2016), but it is possible that changes may occur before or after the beginning of September 2017. You are advised to visit www.birmingham.gov.uk/schooladmissions to view the most up to date oversubscription criteria for each school.

Notes:

- Any child with an Education Health and Care Plan or statement of special educational needs (SEN) is required to be admitted to the school that is named in their statement. This gives any such child overall priority for admission to the named school. This is not an oversubscription criterion.
- Separate boys' and girls' schools are not considered to be linked for the purposes of sibling claims.
- All schools are day schools.
- There are no boarding schools.

Definitions of key terms used in oversubscription criteria

Definitions that apply to maintained schools in Birmingham:

Definition of Looked After Children (in public care) or previously Looked After Children

Looked after children or children who were previously looked after but immediately after being looked after became subject to an adoption, residence or special guardianship order. This includes any child/young person who is subject to a Full Care Order, an interim Care Order, accommodated under Section 20 of the Children Act 1989, is remanded or detained into Local Authority accommodation under Criminal Law or who has been placed for adoption. Birmingham Local Authority's School Admissions and Pupil Placements Service will obtain names of all children who are looked after or were previously looked after, within the appropriate age range, from the Looked After Children Education Service (LACES). Places for these children will be considered in accordance with each school's admission criteria.

Distance – Home to school measurements

Distances are calculated on the basis of a straight line measurement between the applicant's home address and a point at the school which is usually the main gate or centre point of the school (unless otherwise stated). The local authority uses a computerised system called Cartology, which measures all distances in metres. Ordnance Survey supply the co-ordinates that are used to plot an applicant's home address within this system.

Additional/Supplementary Information Forms

All parents who list their preferred schools on the Local Authority's Preference Form are regarded as having made valid applications. However, an additional or supplementary information form may also have to be completed (please check individual school entries in Section 4 and Section 7). Failure to complete an additional or supplementary information form may affect the category within the oversubscription criteria in which your child is placed, and this could reduce their chances of being offered a place.

Parents/Family Members

A parent/carer is any person who has parental responsibility for, or is the legal guardian of the child. Where admission arrangements refer to 'parents' attendance at church' it is sufficient for just one parent to attend. 'Family members' include only parents, as defined above, and siblings.

Shared Responsibility

Where parents who live apart have shared responsibility for a child, and the child lives with each parent for part of the week, then the main residence will be determined as the address where the child lives for the majority of the week. Parents may be requested to supply documentary evidence to support the address used.

Separating "final qualifier" applications (blocks of flats etc.)

In a very small number of cases it may not be possible to decide between the applications of those pupils who are the final qualifiers for the last available place when applying the oversubscription criteria. For example, this

may occur when children in the same year group live in the same blocks of flats and therefore live at exactly the same distance from the school. If there is no other way of separating the application according to the oversubscription criteria, and to admit both, or all, of the children would cause the admission number to be exceeded, the local authority may use a computerised system to randomly select the child to be offered the final place.

For example:

Children A and B live at the same address and their parents apply for Green Secondary School, a four form entry school admitting 120 pupils each year. When the places are offered for admission to the school and the oversubscription criteria are applied to all applications, the children are 120th on the list. Only one pupil may be admitted in order to comply with the legal limits and so the local authority offers the place by random electronic selection. The parents receive an offer of a place at Green Secondary School for Child B only.

Sibling Definition – academy, community, voluntary aided (non-Catholic), foundation and free schools.

Siblings are children with a brother or sister already at the school who will still be in attendance at the time the sibling enters the school.

Siblings (brothers or sisters) are considered to be those children who live at the same address and either:

- i.** have one or both natural parents in common; or
- ii.** are related by a parent's marriage; or
- iii.** are adopted or fostered by a common parent.

Unrelated children living at the same address, whose parents are living as partners, are also considered to be siblings.

Definitions that apply to Catholic schools in Birmingham:

The following definitions generally apply to Catholic Secondary schools in Birmingham. Please consult the school admissions policy to check for any specific requirements for admission.

Sibling Definition

For Catholic and non-Catholic children the definition of a brother or sister is:

- A brother or sister sharing the same parents;
- Half-brother or half-sister, where two children share one common parent;
- Step-brother or step-sister, where two children are related by a parent's marriage;
- Step-brother or step-sister
- Adopted or fostered children

The children must be living permanently in the same household.

Parish Boundaries

Parish maps are available in the parishes and at the schools, by post on request or on the Archdiocese of Birmingham website

<http://www.birminghamdiocese.org.uk/>

Definition of "Baptised Catholic"

A "Baptised Catholic" is one who:

- Has been baptised into full communion (Cf. Catechism of the Catholic Church, 837) with the Catholic Church by the Rites of Baptism of one of the various ritual Churches in communion with the See of Rome (i.e. Latin Rite, Byzantine Rite, Coptic, Syriac, etc, Cf. Catechism of the Catholic Church, 1203). Written evidence* of this baptism can be obtained by recourse to the Baptismal Registers of the church in which the baptism took place (Cf. Code of Canon Law, 877 & 878).

Or

- Has been validly baptised in a separated ecclesial community and subsequently received into full communion with the Catholic Church by the Right of

Reception of Baptised Christians into the Full Communion of the Catholic Church. Written evidence of their baptism and reception into full communion with the Catholic Church can be obtained by recourse to the Register of Receptions, or in some cases, a subsection of the Baptismal Registers of the church in which the Rite of Reception took place (Cf. Rite of Christian Initiation, 399).

Written Evidence of Baptism

The Governing bodies/Board of Directors of Catholic schools will require written evidence in the form of a Certificate of Baptism or Certificate of Reception before applications for school places can be considered for categories of "Baptised Catholics". A Certificate of Baptism or Reception is to include: the full name, date of birth, date of baptism or reception, and parent(s) name(s). The certificate must also show that it is copied from the records kept by the place of baptism or reception.

Those who would have difficulty obtaining written evidence of baptism for a good reason, may still be considered as baptised Catholics but only after they have been referred to their parish priest who, after consulting the Vicar General, will decide how the question of baptism is to be resolved and how written evidence is to be produced in accordance with the law of the Church.

Those who would be considered to have good reason for not obtaining written evidence would include those who cannot contact the place of baptism due to persecution or fear, the destruction of the church and the original records, or where baptism was administered validly but not in the Parish church where records are kept.

Governors/Board of Directors' may request extra supporting information when the written documents that are produced do not clarify the fact that a person was baptised or received into the Catholic Church, (i.e. where the name and address of the Church is not on the certificate or where the name of the Church does not state whether it is a Catholic Church or not.)



Section 2

**Transfer from Primary to Secondary
School in September 2017**

Section 2

Transfer from Primary to Secondary School in September 2017

Information for parents/carers of children born between 1 September 2005 and 31 August 2006 transferring to secondary schools in September 2017.

Timetable for moving onto secondary school

When	What happens?
Mid May 2016 –	Grammar School applications are available online at www.birminghamgrammarschools.org
July 2016	<p>If you live in Birmingham, you will receive information on the secondary transfer process from us through your child's Birmingham primary school or via post if your child attends a primary school outside Birmingham. If you have not received any literature then please contact the Children's Information and Advice Service on 0121 303 1888.</p> <p>If you live outside Birmingham but wish to apply for a Birmingham School or Academy, you must apply to your own Local Authority (your home Authority) for their information booklet and Preference Form for you to fill in and return to them.</p>
8 July 2016	Final date to for Grammar School applications to be submitted online, must be submitted by no later than 4.00pm.
September 2016	Schools hold open session events.
10 September 2016	Grammar School tests take place.
1 October 2016	<p>You are strongly advised to have applied online or to have returned your Birmingham Local Authority Preference Form by this date to: Birmingham City Council, Directorate for People, School Admissions and Pupil Placements Service, PO Box 16513, Birmingham B2 2FF</p> <p>If you wish to view schools that are outside of Birmingham, and whose open evenings fall after 1 October 2016, then you may return your Birmingham Local Authority Preference Form by the final deadline of 31 October 2016. This will not disadvantage your application.</p>
14 October 2016	The results of Birmingham grammar school tests should be sent by letter to parents .
31 October 2016	This is the final date for acceptance of preferences and online applications or change of preference through moving home etc. If you submit your application online you will receive an email acknowledgement. Those parents who submit a paper application will receive an acknowledgement through the post. If you have not received an acknowledgment by this date you should contact the Children's Information and Advice Service on 0121 303 1888 .
1 March 2017	Emails are sent to those applicants who have applied online for their child's secondary school place (and will arrive ahead of postal notifications). You can also log in to the online application system using your user name and password to check your offer.

All applicants are sent a letter on this date letting you know the secondary school place we are offering your child. Letters will be sent by first class post and should arrive at your home address on 2 March 2016.

16 March 2017

If your child has been offered an academy, community, foundation, grammar, voluntary aided or free school, then you must return the reply slip to that school by this date and indicate whether or not you are accepting the place. If your child has been offered a school in another local authority, you must return your reply slip by this date to the School Admissions and Pupil Placements Service and indicate whether or not you are accepting the place.

29 March 2017

You must complete any appeal forms for Birmingham community schools and the majority of academies and return them by this date to **Birmingham City Council, Directorate for People, School Admissions and Pupil Placements Service, PO Box 16513, Birmingham B2 2FF**. Foundation schools, voluntary aided schools, free schools, some academies, and schools in other local authorities may have different appeal procedures and closing dates for appeals. You must contact them directly for their individual closing dates.

9 June 2017

Date by which all appeals that have been submitted on time for secondary schools will be heard.

5 July 2017

Year 6 induction day.

September 2017

Start school in Year 7.



How to apply online for a place in Year 7

Did you know you can apply for your child's year 7 place in September 2017 online?

All applicants who apply online will receive an email confirming which school or academy your child has been offered, which should arrive by 3.30pm on 1 March 2017, one day ahead of postal notifications.

Benefits of online admissions:

- It is a quick, easy, and secure process.
- By using our online facility you will be using a secure and tested system which prevents others from seeing your information.
- It is available 24 hours a day and 7 days a week, up until the published final closing date of 31 October 2016.
- Once you have submitted your application you will receive an immediate confirmation by email that your application has been received. We strongly recommend that you read this booklet, which you can also view online by visiting: www.birmingham.gov.uk/schooladmissions

Before you apply online we advise that you:

- Know the key deadline dates
- Understand how the admission process works
- Attend school and academy open sessions

NB: If any of your preferences include academy, foundation, grammar or voluntary aided schools, then you may need to complete an additional information form, as well as applying online. You should obtain the additional information form from the relevant school or the local authority, and return the completed form to the school by the deadline.

Remember, you do not need to have the internet at home. You can apply online from any computer with internet access – such as from work, in a library or an internet café. Your child's primary school may also be willing to let you have access to the internet.

IMPORTANT:

Please ensure when applying online that you complete all relevant fields correctly, e.g. If you have an older child (sibling) attending one of your preferred schools list the sibling and their date of birth in the sibling field provided, do not list it in the reasons for preference field. Birmingham Local Authority takes no liability for parent/carers errors and misplaced information could affect your child's application detrimentally.

You only need to fill in one application. **Do not** fill in both a paper application and an online application.

If you have any problems with your online application, staff from the Children's Information and Advice Service will be able to assist you. Please telephone: **0121 303 1888**.

The move to secondary school

Finding out about schools and discussing them with your child

Before applying for secondary schools for your child no doubt you will want to take time to discuss with your child what he or she feels are their needs and what is best for them. The earlier that you start this process the better. In order to make an informed decision you should research all the schools you and your child are interested in using a variety of sources.

School prospectuses

Schools have their own prospectuses or booklets that explain what subjects they teach, what facilities they have and what they aim to achieve for their pupils.

You should contact the schools that interest you to ask for a copy of these booklets. You should find this information helpful in making up your mind which school would be best for your child.

School open sessions

There is no substitute for seeing things for yourself. That is why all schools hold open days and evenings when parents

and children can visit and talk to teachers and current pupils. We believe this provides a very good opportunity for you to get the feel of the school, and strongly encourage you to attend.

At open sessions, information will be available to help you see whether your child would have met the oversubscription criteria for this particular school in the past three years. You should consider this information carefully as a guide to whether you have a realistic chance of being offered a place at this school. However, please note that due to population changes from year to year there is no guarantee that the trend in past years will be repeated.

Full details of all Birmingham secondary school open sessions have been provided to Year 5 pupils in Birmingham primary schools, and are also available on request by telephoning **0121 303 1888** and on our website at: www.birmingham.gov.uk/schooladmissions

Advice from Children's Information and Advice Service

Children's Information and Advice Service staff are available to provide you with information and advice about transferring to Year 7, including:

- How the admission and appeal processes work;
- Admission policies and oversubscription criteria for different schools;
- Home to school distance measurements to assist you in making realistic choices of secondary school.

Staff can support parents/carers who have difficulty with understanding and completing the Local Authority Preference Form.

Children's Information and Advice Service staff cannot make decisions for you or guarantee a school place at one of your preferred schools.

Completing the Birmingham Local Authority Preference Form

If you live in Birmingham and would like your child to start at any maintained (state-funded) secondary school or academy (including those outside Birmingham) in September 2017, then you should complete the Birmingham Local Authority application online by visiting www.birmingham.gov.uk/schooladmissions

If you do not have access to the internet, you may fill in a paper copy of the Birmingham Local Authority Preference Form, which you can obtain from your child's primary school or the Children's Information and Advice Service.

If you apply online then you will receive notification of which school your child has been offered the day before those who complete a paper application.

If you live outside Birmingham but wish to apply for a Birmingham secondary school or academy you must apply to the local authority in which you live (i.e. the council to which you pay your council tax) using their online application system or preference form. You can include Birmingham schools or academies on that form and return it to them. Please note that other local authorities have different closing dates and admission policies. You should contact them for further information (see Appendix 3 for contact details).

When you complete the Local Authority Preference Form, we strongly advise you to:

- complete ALL sections of the Preference Form.
- name up to six different schools you would like your child to attend. (If you name the same school more than once, it will only be counted once. You will not increase your chances of being offered that school and you will waste preferences.)
- include schools in other local authorities in your six preferences if you would like a place at a school in another local authority.

- rank your six preferences in the order of schools you most prefer. We will try to offer schools in the order you rank them, so put your first choice first even if there is only a slim chance you will be offered that school. Make sure you include at least one school you have a realistic chance of being offered somewhere in your six preferences. Your preference ranking is not shared with schools in Birmingham, but will be provided to other local authorities if you have applied for any school(s) outside Birmingham.
- include the full details of any brothers or sisters that are already in attendance at the school(s) you are applying for who will still be in attendance in September 2017 as this will increase your chances of being offered a place at those schools (as sibling claims have a higher priority for admission).
- include any faith details that are required for schools that you are applying to as this will increase your chances of being offered a place at those schools (as faith claims have a higher priority for admission to some schools – see individual school admission criteria in Section 7).
- include any particular reasons why you prefer a school.
- if applying online, make a note of your username, application reference number and password. If completing your Preference Form on paper, clearly sign and date the back of the form. Do not submit your preferences both online and on paper.
- ensure you receive acknowledgement that we have received your preferences by 31 October 2016. If not, please contact the Children's Information and Advice Service urgently as your application may not have been received. If your list includes one or more academy, foundation, grammar, voluntary aided or free schools, then you will probably need to complete a supplementary information form for that school as well as the Local Authority Preference Form. The supplementary information form will need to be returned to the school by their deadline so please check this.

Please note that once you have submitted your preferences you will not be allowed to change them without a genuine reason. If you are applying for an independent (private) school, then you should apply directly to that school. Do not list it on the Preference Form.

If you do not want a place at any maintained (state-funded) secondary school clearly write the name and address of the school your child will be attending on the Preference Form and return it to School Admissions and Pupil Placements. Your child will not be offered a maintained school for September 2017.

If you live in Birmingham, but your child attends a primary school outside of Birmingham, then you should complete your Birmingham Local Authority application online or return a completed Birmingham Local Authority Preference Form to the **School Admissions and Pupil Placements Service, PO Box 16513, Birmingham, B2 2FF by 31 October 2016.**

All online applications will be acknowledged when submitted online by email.

All paper applications will be acknowledged in writing when preferences are manually entered onto the computer system during late September and October. If you have not received an acknowledgment of your application by 31 October 2016, then you should contact the Children's Information and Advice Service as we may not have received your application.

Examples of how the secondary transfer process works

All of the examples given are made up. They do not intend to imply any preferences are better than others. They simply highlight some of the issues that you need to consider when making your preferences. Just because the child in the example was either successful or unsuccessful for a particular school this does not mean your application will have the same result. Please check the admission criteria for each school you list on your preference form



and use the information included in this booklet to consider how successful your application might be. The Children's Information and Advice Service will be happy to discuss your particular preferences and provide any advice to help you make an informed decision.

Joshua

Joshua lives near to both John Willmott and Fairfax Schools. Nether Stowe is also close by. Joshua sat the test for the grammar schools, but was not sure if he would achieve a high enough score to be offered a place at a grammar school.

Joshua's parents received confirmation prior to the final closing date to submit his preferences after sitting the grammar test that he was just below the final qualifying score in previous years for all the grammar schools. However, Joshua's parent's decided to submit grammar schools as preferences just in case the final qualifying score dropped for September 2017 and he would meet the criteria.

Their preferences are:

1. King Edward VI Aston
2. Fairfax
3. Bishop Vesey's Grammar
4. King Edward VI Camp Hill School for Boys
5. John Willmott
6. Nether Stowe School (Staffordshire School)

Joshua did not achieve a high enough score in the selective tests to be offered a place at King Edward or Bishop Vesey's Grammar schools. He meets the admission criteria for both John Willmott and Fairfax because he lives near to both and is offered Fairfax because it was a higher preference than John Willmott.

Amanpreet

Amanpreet lives close to both Yardleys School and Ark Boulton Academy. Amanpreet sat the tests for the grammar schools. Amanpreet's parent's received confirmation prior to the final closing date that she was well above the final qualifying score in previous years for the grammar schools, so her parent's decided to submit grammar schools as preferences.

Their preferences are:

1. King Edward VI Camp Hill for Girls
2. King Edward VI Handsworth
3. Yardleys
4. Ark Boulton Academy
5. Sutton Coldfield Grammar School for Girls
6. Heartlands Academy

Amanpreet achieved a high enough score in the selective tests to be offered a place at King Edward VI Camp Hill for Girls, King Edward VI Handsworth and Sutton Coldfield Grammar School for Girls. She qualified for a place at Yardleys, Ark Boulton Academy and Heartlands because she lives close enough to be offered a place under the distance criterion for all of these schools. Because Amanpreet meets the admission criteria for all six preferences, she is offered a place at the school ranked highest, King Edward VI Camp Hill for Girls.

Becki

Becki lives 1,865 metres from Selly Park Girls' School and closer to Queensbridge School. Her parents know that they live a very long way from Ninestiles Academy but they want to see if they will be offered a place there. Becki's parents would really like her to go to a grammar school but they think they should rank other schools higher in case Becki does not achieve a high enough score to be offered a place at a grammar school.

Their preferences are:

1. Queensbridge
2. Ninestiles
3. Selly Park
4. King Edward VI Camp Hill for Girls
5. King Edward VI Handsworth
6. King Edward VI Five Ways

Becki lives too far from Ninestiles to be offered a place. She qualifies for places at Queensbridge and Selly Park. She also achieved a high enough score in the tests to be offered a place at King Edward Camp Hill, King Edward Handsworth and King Edward Five Ways. Becki is offered a place at Queensbridge, the highest ranked school for which she met the admission criteria.

Archie

Archie lives 155 metres from his local community mixed school, but his parents don't want him to go there. They do not want their son to sit the grammar school tests and prefer a place for Archie at a Catholic school. The other schools they put down on the Local Authority Preference Form are well out of their area.

Their preferences are:

1. Bishop Walsh
2. Arthur Terry
3. John Willmott
4. Fairfax
5. No Preference
6. No Preference



Archie attends a Catholic primary school but is not a baptised Catholic so does not meet the admission criteria for Bishop Walsh School. He lives too far from his parents' other three preferences to qualify for places. As none of his preferences could be met, he was offered a place at the nearest school with places available at the time of the offer of places. This school offered is 1,542 metres from his home. His closer school, 155 metres from his home address, had offered all its places to children whose parents ranked it as one of their preferences.

How places are offered

- On receipt of your Birmingham Local Authority Preference Form, your preferences for schools in Birmingham will be considered equally, regardless of the order in which you have ranked them on your form.
- If you have applied for any academy, foundation, grammar, voluntary aided or free school(s) in Birmingham, they will not be informed of the order you have ranked their schools before the offer of places in March 2017.

- If you have applied for any school(s) outside Birmingham, the local authority in which the school is situated will be informed of the order in which you ranked their school(s).
- If there are more applications to a Birmingham community school than places available, the local authority applies the oversubscription criteria (as outlined in Section 1) to see who can be offered a place. The children offered a place will be those who best meet the oversubscription criteria.
- If your preferences include an academy, foundation, grammar, voluntary aided or free school, or a school in another local authority, then we send that school or authority your child's details. This is because they are responsible for considering your child's application against others received in accordance with their own oversubscription criteria and published admission arrangements.
- If a school or academy has too many applications for the places available, the school Governing Body or the Local Authority will use the school's criteria to rank applications and return them to School Admissions and Pupil Placements for places to be offered.
- Some schools or academies may ask the local authority to rank applications in accordance with their admission criteria on behalf of their Governing Body.
- When your applications to individual schools have been considered they will be compared to your preference list by the local authority. The school that you will be offered will be the school where you have met the admission criteria better than other applicants and that is ranked the highest on your preference form. Please consider the following carefully before submitting your preference form:
 - The order in which you rank schools becomes important if you meet the criteria for more than one school.
 - If your child meets the criteria for all six schools, you will be offered your first preference.
 - If your child meets the criteria for less than your six schools, you will be offered the school ranked highest by you on your Preference Form and where your child has met the admission criteria.
 - If you only meet the criteria for your sixth preference, you will be offered that school, above other applicants whose children don't meet the criteria but who have ranked the school higher than you.
 - If your child does not meet the criteria for any of your preferred schools it will not be possible to offer any of your preferences. It is important to include as a preference at least one school where you think you have a good chance of getting a place, such as a nearby school where your child would have got in under the distance criterion in the past. Requesting a local school may also give your child the option to walk there.

What are my chances of getting my child into the school I want?

It is not possible to give guidance which will guarantee a place at a particular school or academy. However, if you take the time to consider the following it may reduce the chances of all your preferences being refused.

- **Proof of your address**

If your child attends a Birmingham primary school you should receive a letter from the school containing details of how to apply online for a Year 7 place. If your address on the letter is incorrect then you will need to send us proof of your address, such as recent council tax documentation, or a gas, water or electricity bill received in the last 6 months.

If you live in Birmingham but your child attends a primary school outside Birmingham you should provide proof of address with your application.

- **Admission criteria**

Carefully check the admission criteria of the schools you are applying for in this booklet or in the other local authorities' information booklets. Be realistic. Would your child have met the admission criteria last year? Would they have met the criteria in the past 3 years?

If in doubt contact the Children's Information and Advice Service for guidance.

- **Previous admission patterns**

Refer to the 'Previous admission pattern at the time of offer of places for Year 7' under the individual school details in section 7 in this booklet. Whilst there is no guarantee that the same pattern will occur in 2017, you should consider this information carefully when expressing your preferences.

- **Sibling claims**

Give the name and date of birth of any brother or sister who is already at a school you are applying to, and will still be in attendance in September 2017. Failure to include this information could mean your child is ranked in a lower category of the oversubscription criteria, and this could affect their chances of being offered a place at that school.

- **Faith claims**

If any of your schools require faith details, then please remember to include these on the preference form. Failure to include this information could mean your child is ranked in a lower category of the oversubscription criteria, and this could affect their chances of being offered a place at that school.

- **Additional Information Forms**

Do any of your preferred schools require an additional (or supplementary) form to be sent in? For Birmingham schools check "How to apply" under the individual school details in Section 7. For schools outside Birmingham you should read the information booklet for that local authority.

- **Distance**

Do not include as preferences too many schools where you live further away than the cut-off distance in the past 3 years, as this could prevent any of your preferences being offered. You can contact the Children's Information and Advice Service to check how far (by straight line measurement) you live from the schools you prefer.

- **Preferences**

Do not put down the same preference more than once. If you do we will count this as one preference. Similarly, do not include independent (private) schools in your application as these cannot be considered. You must contact these schools directly.

Complete your application online or by Local Authority Preference Form. The closing date for submitting your application to Birmingham Local Authority is 31 October 2016.

When will I know what school my child has been offered?

Birmingham Local Authority will write to parents/carers of children living in Birmingham informing them which school their child has been offered.

On 1 March 2017 an email will be sent to those applicants who have applied online ahead of postal notifications. Offer letters will be sent by first class post on 1 March 2017 to all applicants, including those who have applied online, and should arrive on 2 March 2017.

You will receive only ONE offer. You will not receive letters from schools that cannot offer a place for your child.

You will be asked to confirm by 16 March 2017 whether you accept that offer. You risk losing the place if you do not reply by then.

Sometimes, we may not be able to offer you a place at any school you have asked for. This will be because the schools you prefer received more applications than there are places available and children who meet their admission criteria better than you are offered those places. If this happens and you live in Birmingham we will offer your child

a place at one of the nearest schools with available places at the time we offer places. **If you decide to refuse the place at the school offered it may be that, in the future, we can only offer a school even further away.**

Late applications

Birmingham Local Authority will only consider applications received after 31 October 2016 (the final closing date) in exceptional circumstances. The Local Authority will use its discretion when considering the individual circumstances, for example where:

- There were exceptional reasons which prevented the parent/carer from applying by the closing date.
- A child and the person with parental responsibility has moved into the area after the closing date.

Any applications received after 31 October 2016, without exceptional reason, will only be considered for places after other applications received on time. Such applicants may be less likely to be offered a place at one of their preferred schools.

Once Birmingham Local Authority has exchanged provisional offers with other admitting authorities (December 2016) it will not be able to consider any late application for an oversubscribed school until after the offer of places (1 March 2017).

Late applications received after the offer of places (1 March 2017) until the start of the Autumn Term will be considered by Birmingham Local Authority and will be only accepted in exceptional circumstances (as stated above). Any late application made for a place at an undersubscribed school will be offered.

Late applications made on or after the start of the Autumn Term 2017 should be made on an 'Application for a Change of School' Form which is available from individual schools and the Children's Information and Advice Service (Tel: **0121 303 1888**).

Change of preference

Once parents/carers have submitted their preferences they will not be allowed to change them without an exceptional change in circumstances, for example, if the family has recently moved address or an older sibling has changed schools. All requests to change preferences should be made in writing to **Julie Newbold, Head of School Admissions and Pupil Placements, School Admissions and Pupil Placements Service, PO Box 16513, Birmingham B2 2FF.**

Any request for a change of preference for a school that is undersubscribed will be accepted and a place offered in accordance with the admission criteria for that school.

Entry to The Grammar Schools in Birmingham

For entry to selective schools in September 2017 only those children born between 1 September 2005 and 31 August 2006 are eligible to take the optional selective tests.

If you wish your child to be entered for an entrance test, you should discuss this with your child's Head teacher first. Within Birmingham there is one entrance test your child can sit. Entrance tests are held for places at one of the grammar schools within The Grammar Schools in Birmingham.

In addition, you may also wish your child to sit entrance tests for schools outside Birmingham. Please note that other Local Authorities have different closing dates and admission arrangements and you are advised to contact them for further information.

An application to sit the entrance test is not an expression of preference for the school concerned. You must also complete the preference form of your home Local Authority (i.e. the Local Authority to which you pay your council tax).

The Grammar Schools in Birmingham

The following grammar schools are within The Grammar Schools in Birmingham:

- Bishop Vesey's Grammar School for Boys
- Handsworth Grammar School
- King Edward VI Aston School
- King Edward VI Camp Hill School for Boys
- King Edward VI Camp Hill School for Girls
- King Edward VI Five Ways School
- King Edward VI Handsworth School for Girls
- Sutton Coldfield Grammar School for Girls

Entry requirements

Optional tests for the admission of pupils to any of The Grammar Schools in Birmingham will take place on Saturday 10 September 2016. If you wish your child to be entered for the entrance test for one of the above schools then you should complete the online test registration by 16:00 hours (4pm) on 8 July 2016 at the latest. You must include a passport style (head and shoulders) photograph of your child for identification purposes. Registration is to be submitted online via www.birminghamgrammar.schools.org

Please note that if your form has not been received by 16:00 hours (4pm) Friday 8 July 2016, for whatever reason, your child will not be permitted to take the tests.

An explanatory brochure will be available from mid-May 2016 from The Grammar Schools in Birmingham (Tel: **0121 415 6004**) and the individual grammar schools or available to download from the website www.birminghamgrammar.schools.org

All registration received will be acknowledged within fifteen working days. Candidates will then be informed of their allocated test centre and the time at which they should attend to take the entrance test. This will be via email.

If you do not receive an acknowledgement, you should contact The Grammar Schools in Birmingham before the closing date to confirm that your form has been received.

Supplementary tests will be held later in September 2016 for those who provide proof of illness on the day of the original test (a medical certificate or doctor's letter) or proof they cannot sit the test on that day on religious grounds (a letter from their religious leader).

The Tests

Candidates will only be required to sit one test to be considered for a place at a school that forms part of The Grammar Schools in Birmingham or Warwickshire Authority. There are 2 tests of approximately 50 minutes duration each, with additional time for instructions to be given. Papers will be divided into smaller individually timed sections that test:

- Verbal ability
- Non-verbal ability
- Reading comprehension
- Numerical ability

Candidates will record their answers on a separate answers sheet and most of the questions take a multiple choice format. Scores will be standardised to take account of differences in age and then added together to provide a total rounded score.

Results of tests

The results of Birmingham grammar school tests should be sent by letter to parents by 14 October 2016. The test results will be sent out by The Grammar Schools in Birmingham. Once parents receive the test results for their child they should make an informed decision as to whether they should name a grammar school as one of their preferences.

Offer of grammar schools

Places are offered to candidates on the basis of the highest qualifying scores in the tests.

Please refer to the individual schools' information section of this booklet for full details of their admission policies.

Pupils who gain places at selective schools will not be entitled to free transport from the Local Authority if an appropriate vacancy exists in a Local Authority maintained school within three miles of their home address.

Coaching for Selective Tests

The Local Authority's policy is that no teaching or coaching for selective tests should take place in any of the city's primary schools. It is believed that the practice of coaching is counterproductive, as overachievement in the selective tests may be against the long term interests of children whose ability may be more limited than their test score would suggest.

Head Teachers who receive requests for guidance from parents have been asked to provide this within the context of the overall educational development of the children concerned.

Selective Tests and Equality Act 2010

It is unlawful for a Local Authority to discriminate against a person who is considered to have a disability in any of the following ways:

- the arrangements made for determining the admission of pupils to a school;
- the terms on which admission to the school is offered; or
- refusing or deliberately not accepting an application for admission to a school from someone who is disabled.

Where a pupil has a disability (as defined in the Equality Act 2010), the admission authority must consider any reasonable adjustments that could be made to ensure that disabled pupils are not placed at a substantial disadvantage to those who are not disabled.

If you wish to enter your child for the selective test for a place The Grammar Schools in Birmingham and you want your child considered for a reasonable adjustment because of a disability, then please contact The Grammar Schools in

Birmingham on **0121 415 6004** to request an application form (Form A1).

The application form will be available from May 2016. Please note that parents/carers are required to submit the information requested on Form A1 by no later than **15 June 2016**.

For further information and independent advice please contact: The Equality and Human Rights Commission Helpline on 0845 604 6610 or visit www.equalitieshumanrights.com

Frequently Asked Questions

I live in Birmingham but want to apply for a school outside Birmingham. What do I do?

You can apply to Birmingham Local Authority for schools outside of Birmingham. We strongly recommend that you contact the relevant Authority for their information booklet. This will help you to decide whether your application is likely to be successful based on their oversubscription criteria and previous years' admission patterns. (However please note that there is no guarantee that the same admission patterns will occur.) Birmingham Local Authority runs a coordinated admissions scheme with other admission authorities in Birmingham and with surrounding authorities. Therefore, if you live in Birmingham you can list preferences for schools that are both inside and outside of Birmingham.

I do not live in Birmingham but I want my child to go to a Birmingham school. What do I do?

If you want to apply for a school in Birmingham, but you live outside of Birmingham, you must apply on the preference form supplied by the local authority where you live (the authority to which you pay your council tax). By law we have to treat all applications equally no matter where people live. Once you have applied to your home authority they will send us your details to consider against the published admission criteria for that school(s). If you are

not offered a place at a Birmingham school then it is the responsibility of your home local authority to make sure your child has a school place.

What if I miss the October deadline?

It is very important that you complete your Birmingham Local Authority Preference online (or we receive a paper copy of your Preference Form) by 1 October 2016. This means that we have the time to consider over 15,000 applications and exchange data with other admission authorities in Birmingham and surrounding local authorities. The final closing date for receipt of preference forms in Birmingham is 31 October 2016. Applications received after 31 October 2016 will be considered only in exceptional circumstances.

I only want to apply to one academy/grammar/foundation/voluntary aided/free school. Do I still need to submit a Preference Form/online application?

Yes, we will not consider your application if you have not submitted a Birmingham Local Authority application, either online or on paper. So, everyone must submit a preference form as well as any additional forms asked for by individual foundation, voluntary aided, grammar, academy or free schools.

I know which school I want my child to go to.

Why should I list other schools?

If you live in Birmingham and list only one school as a preference, and your child cannot be offered a place at that school, then we will have to offer you a place at an alternative school. This will be one of the nearest schools with a place available after offers have been made to all other applicants who applied on time. There may well be other schools that you would have preferred your child to go to, and where your child would have met the oversubscription criteria if you had applied for them but these schools may have filled and no longer have places available. It is well worth listing more than one preference even if you are confident that your child will be offered a place at a certain school based on previous years'

admission patterns. Due to demographic changes from year to year, there is no guarantee that a pattern will continue in future.

Some applicants list the same school more than once on their preference form in the false belief that this will increase their chances of being offered a place at that school. It does not. A repeated preference is counted only once and is therefore a waste of preferences.

What if I am moving home?

You should provide proof of your new address (e.g. a letter confirming exchange of contracts) when you submit your application. If possible we will take this information into consideration when deciding on the offer of a place. Otherwise we make decisions based on the address supplied by your child's primary school.

What if my situation changes after I have submitted my application?

If you would like us to consider new information, for example if you move address, then you should write to School Admissions and Pupil Placements Service, PO Box 16513, Birmingham B2 2FF as soon as possible. However, it may not always be possible to take new information into account before places are offered.

If you do not offer my child a place at my preferred school, can I appeal against the decision?

You have the right of appeal as set out in Section 5 of this booklet. If you have applied for an academy, foundation, grammar, voluntary aided or free school and want to appeal against their decision, then you must contact that school directly for details of their appeal arrangements.



Section 3

In-Year Admissions (places in other year groups)

Section 3

In-Year Admissions (places in other year groups)

Information for parents/carers of pupils applying for secondary school places after the normal intake in September 2017. This includes places in Year 7 and other year groups.

In-Year Admissions – Applications for places in other year groups

Applications made outside the normal admissions round (in-year admissions) should be made directly to the school(s) concerned. You can apply for a place for your child at any time and to any school.

The local authority or the school will provide you with an application form for you to complete when applying for a school place.

Things to consider

Moving to a new secondary school is an important step for any child. If you are not moving address and would like to change your child's school, you should take the following into consideration:

- How will your child cope with learning new rules and having to do things differently, or possibly having missed important work? Children who transfer schools after their exam subjects have been chosen in Year 9 may find that they cannot do the same subjects, or that the exam board and courses are different.
- If your child has brothers or sisters at the same school, transferring one child may affect the others. Will it be difficult for you to have children attending different schools? How will you manage the start and finish times?
- Most secondary schools in Birmingham are full and may not be able to offer you a place.
- In addition to reading this booklet, we advise that you sit down with your child and ask them why they want to move to a different school. If they mention that they are being bullied or not getting on with other pupils, you should speak to your child's Form Tutor or Head of Year first in order to try and resolve the situation. All schools

in Birmingham have an 'Anti-Bullying Policy' that must be followed. If, after doing this, you still have major concerns or are unhappy about the way the school is dealing with your complaint, you should make an appointment to speak to the Head Teacher. You may also write to the Chair of Governors.

How schools process your application and what happens next

In determining applications for school places outside the normal admission round, admission authorities must comply with parental preference. In accordance with Section 86 of the School Standards and Framework Act 1998, with the exception of designated grammar schools, all maintained schools and Academies that have enough places available must offer a place to every child that has applied for one, without condition or the use of any criteria, unless one of the statutory reasons for refusing admission applies.

The statutory reasons for refusal of admission are:

- **Children who have been permanently excluded twice**

If a child has been permanently excluded from two or more schools, whilst a parent may still express a preference for a school place, the obligation to comply with that preference is removed for a period of two years from the date on which the most recent permanent exclusion took place.

This rule applies whatever the length of the period or periods elapsing between the exclusions and regardless of whether it has applied to that pupil on a previous occasion.

For these purposes, a permanent exclusion takes effect from the first school day the head teacher has told the child not to attend school.

The above provision does not apply to:

- Children with statements of special educational needs;
- Children who were below compulsory school age when permanently excluded;
- Children who were reinstated by an Independent Appeal Panel following a permanent exclusion; and,
- Children who would have been reinstated by an Independent Appeal Panel following a permanent exclusion had it been practicable to do so.

The admission authority for the school may refuse to admit a child who has been excluded twice, or in the case of a community or voluntary controlled school, the governing body may appeal against the decision of the local authority as the admission authority to admit the child.

Local authorities are still responsible for providing full-time education for these children and may use their powers of direction or provide a place in a Pupil Referral Unit.

Children with challenging behaviour

Admission authorities must not refuse to admit children in or outside the normal admission round on the basis of their behaviour elsewhere, unless the provisions above relating to two permanent exclusions apply.

Admission authorities must also not refuse to admit a child thought to be potentially disruptive, or to exhibit challenging behaviour, on the grounds that the child is first to be assessed for special educational needs.

Where a governing body does not wish to admit a child with challenging behaviour outside the normal admissions round, even though places are available, it must refer the case to the local authority for action under the Fair Access Protocol. This will normally only be appropriate where the school has a particularly high proportion of children with challenging behaviour or previously excluded children.

If, following admission, a child is found to be seriously and persistently disruptive, the school may consider disciplinary action in the normal way, including fixed term and, ultimately, permanent exclusion procedures.

In order for co-ordination to be effective, schools that are their own admission authority must communicate the availability of places to School Admissions and Pupil Placements Service when requested.

Fair Access Sharing Protocols

Each local authority must have a Fair Access Protocol, agreed with the majority of schools in its area to ensure that – outside the normal admissions round – unplaced children, especially the most vulnerable, are offered a place at a suitable school as quickly as possible. In agreeing a protocol, the local authority must ensure that no school – including those with available places – is asked to take a disproportionate number of children who have been excluded from other schools, or who have challenging behaviour. The protocol must include how the local authority will use provision to ensure that the needs of pupils who are not ready for mainstream schooling are met.

The operation of Fair Access Protocols is outside the arrangements of co-ordination and is triggered when a parent of an eligible child has not secured a school place under in-year admission procedures.

All admission authorities must participate in the Fair Access Protocol in order to ensure that unplaced children are allocated a school place quickly. There is no duty for local authorities or admission authorities to comply with parental preference when allocating places through the Fair Access Protocol.

Where a governing body does not wish to admit a child with challenging behaviour outside the normal admissions round, even though places are available, it must refer the case to the local authority for action under the Fair Access Protocol. This will normally only be appropriate where a school has a particularly high proportion of children with challenging behaviour or previously excluded children.

The use of this provision will depend on local circumstances and must be described in the local authority's Fair Access Protocol. This provision will not apply to a looked after child, a previously looked after child or a child with an Education, Health and Care (EHC) plan naming the school in question, as these children must be admitted.

Admission authorities must not refuse to admit a child thought to be potentially disruptive, or likely to exhibit challenging behaviour, on the grounds that the child is first to be assessed for special educational needs.

A Fair Access Protocol must not require a school automatically to take another child with challenging behaviour in the place of a child excluded from the school.

The list of children to be included in a Fair Access Protocol is to be agreed with the majority of schools in the area but must, as a minimum, include the following children of compulsory school age who have difficulty securing a school place:

- a. children from the criminal justice system or Pupil Referral Units who need to be reintegrated into mainstream education;
- b. children who have been out of education for two months or more;
- c. children of Gypsies, Roma, Travellers, refugees and asylum seekers;
- d. children who are homeless;
- e. children with unsupportive family backgrounds for whom a place has not been sought;
- f. children who are carers; and
- g. children with special educational needs, disabilities or medical conditions (but without an Education, Health and Care Plan).

For further information regarding Birmingham's Fair Access Protocol, please contact the Children's Information and Advice Service on **0121 303 1888**.

Year 12 Entry Requirements in Birmingham Community Schools

Year 12 applications are not coordinated by the Local Authority and therefore applications should be made direct to the school(s) concerned.

Pupils are considered for entry into Year 12 based upon their academic attainment and/or individual subject grade criteria and the availability and suitability of courses at the school. Details of the academic requirements for each course can be obtained by contacting the school.

Internal applicants who meet the minimum academic entrance requirements will be offered a place automatically.

The following oversubscription criteria will be used for external applicants at community schools when there are more applications than places available:

1. Looked after or previously looked after child (in public care).
2. Where the child has a brother or sister currently attending the School (as per the Local Authority's 'sibling' definition – see Section 1).
3. Proximity of the child's home to school with those living nearer accorded the higher priority (as per the local authority's 'distance' definition – see Section 1).

Please see Section 7 for individual academy, foundation, grammar, voluntary aided and free school Year 12 entry requirements.

Please note that entry to Year 12 is not dependent upon attendance or behaviour records. Applicants refused a place in Year 12 are entitled to appeal to an independent appeal panel.



Section 4

Admission to 14 – 19 studio colleges and academies

Section 4

Admission to 14 – 19 studio colleges and academies



Overview

Birmingham has a number of brand new studio colleges and academies who admit pupils aged from 14 – 19 years.

All studio colleges and academies will recruit students at age 14 for admission into Year 10 and again at age 16 into Year 12. Admission will be based on their interest and aptitude in specialist curriculum areas.

How to apply?

If you wish to apply for a place at either of the studio colleges or academies, you should apply when your child is in Year 9 to the Local Authority in which you live using the Local Authority Preference Form (14 – 19). In the case of Birmingham Ormiston Academy you will also need to complete their supplementary information form.

Things to consider:

Before completing the Local Authority Preference Form (14 – 19) it is very important that you contact the studio college or academy and attend information events to understand their admission criteria, and discuss the implications of a move for your child with the Principal and academy staff.

- How will your child cope with learning new rules and having to do things differently?
- If your child leaves their current school that place will be offered to another child from the school's waiting list and he/she may not be able to return.
- Is your child confident to travel across the city on a daily basis?

Aston University Engineering Academy – A University Technical College Specialising in Engineering and Science

1 Lister Street, Birmingham, B7 4AG

Tel: 0121 380 0570

www.auea.co.uk

Type: University Technical College

Published Admission number: 120

Number on roll: 340

Age range: 14 – 19

DFE No: 330 4003

Number on roll in sixth form: 200

How to make an In-Year application

See Section 3.

How to apply for Year 10 in September 2017

An application must be made online at www.birmingham.gov.uk/schooladmissions or by using a Local Authority Preference Form. The initial closing date for applications is 30 January 2017. Places will be offered on 3 April 2017.

Previous admission pattern at the time of offer of places for Year 10

For entry in September 2014 and 2015 places were offered to all applicants.

Statement

Aston University Engineering Academy is a 14 – 19 mixed University Technical College sponsored by Aston University and specialising in Engineering and Science.

The curriculum provides a unique blend of practical, applied and academic courses in Engineering and Science which are linked closely to industry. It also ensures that all students develop their knowledge, understanding and skills in business and the use of ICT. Students study Engineering, Science, English, Mathematics, and Personal Development and can choose a Modern Foreign Language, Computer Science or Product Design. Students also undertake weekly Physical Education.

The Academy runs an extended school day from 8.30am to 4.40pm Tuesday to Thursday and from 8.30am to 3.30pm on Friday. This ensures that all students make the most of independent study support and enrichment opportunities. As part of this students participate in industry led projects competing in national competitions as well as activities such as sports and Duke of Edinburgh Awards. These curriculums inspire our young people and motivate them to plan for jobs and careers in engineering and will open up clear progression routes into apprenticeships and higher education.

Admission criteria

Where the number of applications for admission is greater than the published admission number, applications will be considered against the criteria set out below. After the admission of pupils with statements of Special Educational Needs where the Aston University Engineering Academy is named on the statement (this is not an oversubscription criterion), the criteria will be applied in the order in which they are set out below:

- a.** Looked After Children and previously looked after children in the care of a local authority;
- b.** Distance between home address and the nodal point nearest to that home address. Distances are calculated according to a straight line measurement between the applicant's home address and the nodal point. In cases where parents have

shared responsibility for a child following the breakdown of their relationship and the child lives for part of the week with each parent the applicant's home address will be deemed to be the home address of the parent with the main responsibility for care of the applicant. The nodal point will be the main entrance at each station. In the event that a tie break situation occurs for the distance criteria, a random allocation tie break will be used.

Up to 20 places will be allocated to each of six nodal points across the city based on proximity of the applicant's home address to the nearest nodal point. The points have been selected to allow access to the Academy for pupils living in a wider area than that local to the school. Railway stations have been selected as the nodal points for their obvious links to engineering, to allow a good geographical spread of points and to encourage pupils to use public transport when travelling to school. There is one nodal point in each of Birmingham's six area networks.

The points selected are Hall Green Station, Moor Street Station, Perry Barr Station, Stechford Station, University Station, and Wylde Green Station.

Should there be fewer than 20 applicants for a given nodal point; the remaining places will be allocated to the applicants living closest to other nodal points.

Where fewer applicants than the published admission number for the relevant year groups are received, The Academy Trust will offer places at the Academy to all those who have applied.

Waiting lists

Where in any year the Aston University Engineering Academy receives more successful applications for places than there are places available, a waiting list will operate until the end of the first term after the start of the school year. This will be maintained by the Academy Trust and it will be open to any parent to ask for his or her child's name to be placed on the waiting list.

Children's position on the waiting list will be determined solely in accordance with the oversubscription criteria set out above. Where places become vacant they will be allocated to children on the waiting list in accordance with the oversubscription criteria.

Post-16 Admission criteria

The Academy has places for up to 360 students in the 16 – 19 age range and there is a right of transfer to the post-16 section of the Academy from Year 11 for those students meeting the published minimum entry requirements for the courses offered at the Academy.

Admission number for external applicants: 60 (subject to change).

After internal transfers, the admissions and oversubscription criteria set out above will be applied to external applicants who meet the published minimum entry requirements for the courses offered at the Academy. In the event that a tie-break situation occurs, this will be decided by distance from the Academy. If a course is full existing pupils at the Academy will be given priority for that course. External pupils will be offered alternative course options according to course availability.

There will be a right of appeal to an independent appeal panel for unsuccessful applicants.



Birmingham Ormiston Academy

1 Grosvenor Street, Birmingham, B4 7QD

Tel: 0121 359 9300

www.boa-academy.co.uk

Type: Academy

Published Admission Number: 150

Number of pupils on roll in sixth form: 703

Age range: 14 – 19

Number of pupils on roll: 1011

DFE No: 330 4000

How to apply for Year 10 in September 2017

An application must be made online at www.birmingham.gov.uk/schooladmissions or by using a Local Authority Preference Form. You will also be required to complete an additional form for the Academy which is available from the Academy or local authority. The final closing date for applications is 30 January 2017. Places will be offered by 3 April 2017.

Previous admission pattern at the time of offer of places for Year 10

Not applicable. Admissions are determined by aptitude.

Statement

Birmingham Ormiston Academy is an independent state-funded 14 – 19 academy specialising in Creative, Digital and Performing Arts. BOA is sponsored by Ormiston Trust and Birmingham City University together with founding partners Maverick TV and the BRIT School.

The academy opened September 2011 in a brand new landmark building, located at the hub of the digital and creative industries in the West Midlands. It has superb facilities for academic, vocational and extracurricular activities.

BOA is unique in both its admissions and approach to education. One hundred per cent selective based on aptitude within the specialism, the academy is at the forefront of the development of the arts and creative industries.

Outstanding teaching coupled with constant support and guidance underpins the students' personalized learning experiences. The curriculum is designed to develop the specific identified talents, gifts and potential of each student. Performance, production, creativity and excellence is at the centre of their experiences.

Working in partnership with industry, our programmes of study are delivered by both excellent teachers and skilled professionals. Teaching is of the highest quality and students are able to apply their learning to the world of work.

Encompassing a full range of vocational, traditional and enrichment courses, our students have the opportunity to individualise their learning pathways. Gaining qualifications accepted by universities or career specific courses related to areas with the creative industry sector.

Although located in the heart of Birmingham, BOA is a regional academy admitting students from Birmingham and the local Authorities of Coventry, Dudley, Solihull, Sandwell, Walsall and Wolverhampton. Ten per cent of students are also admitted from outside the West Midlands region.

Admission criteria

All applicants will be required to take an aptitude assessment. Places will be offered to all those who have demonstrated the relevant aptitude.

Post-16 Admission criteria

BOA has places for 325 students in Year 12. There is an automatic right to transfer to the post 16 section of the school from Year 11.

After internal transfers, the admission criteria (in the above paragraphs) will be applied to external applicants. All external applicants will be required to take an aptitude assessment.

Admission number for external applicants: 175

Waverley Studio College

311 Yardley Green Road, Birmingham, B9 5QA

Tel: 0121 566 6600

www.waverleystudiocollege.waverley.bham.sch.uk

Type: Studio College

Published Admission Number: 75

Age range: 14 – 19

DFE No: 330 4009

How to make an In-Year application

See Section 3.

How to apply for Year 10 in September 2017

An application must be made online at www.birmingham.gov.uk/schooladmissions or by using a Local Authority Preference Form. The final closing date for applications is 30 January 2017. Places will be offered by 3 April 2017.

Previous admission pattern at the time of offer of places for Year 10

All applicants offered for September 2017.

Any child with a statement of special educational needs is required to be admitted to the Studio College that is named in the statement. This gives such children overall priority for admission. This is not an oversubscription criterion.

Admission criteria – Year 10

If the school receives more applications than places available, the following oversubscription process and criteria will be applied in the following order:

1. A 'looked after child' or a child who was previously looked after but immediately after being looked after became subject to an adoption, residence, or special guardianship order.
2. Students with a sibling on roll at the school at the time of the proposed admission.
3. Distance.

Waiting lists

Where in any year Waverley Studio College receives more applications for places than there are places available, a waiting list will operate until 31 December of the same year. The waiting list will be maintained by the school and it will be open to any parent to ask for their child's name to be placed on the waiting list, following an unsuccessful application. Position on the waiting list and allocation of places will be determined solely in accordance with the list.

Appeals

Appeals will be administered by Birmingham City Council's School Admissions and Pupil Placements Service. Please contact **0121 303 1888** for details.



Section 5

Information relevant to all types of admission

Section 5

Information relevant to all admissions

Pupils' home address

Please note that a pupil's home address is considered to be a residential property that is the child's only or main residence and is either:

- Owned by the child's parent(s), or the person with parental responsibility for the child;
- Leased to or rented by the child's parent(s), or the person with parental responsibility under a lease or written rental agreement of not less than twelve months duration. Evidence of ownership or rental agreement may be required, plus proof of permanent residence at the property concerned.
- Where parents have shared responsibility for a child, and the child lives with both parents for part of the week then the main residence will be determined as the address where the child lives the majority of the week.

Parents may be requested to supply documentary evidence to support the address used when offering places.

Acceptable proof of address includes:

- A copy of your council tax bill or;
- A copy of a recent utility bill (gas, water, electric, dated within the last six months)
- A solicitor's letter stating that contracts have been exchanged and specifying a completion date.
- A copy of your Child Tax Credit or Working Tax Credit award letter (if you receive either of these benefits).
- A signed and dated tenancy agreement. Plus proof of residency e.g. copy of recent utility bill.

The local authority may undertake a home visit without prior notice to verify a child's home address. If a school is offered on the basis of an address that is subsequently found to be different from a child's normal and permanent home address, then that place may be withdrawn.



If a parent/carer knowingly and willingly provides a false statement, which would affect the success of their application, they may have the place withdrawn.

Distances

The Local Authority measures from the address point of your home to a point at the school which is usually the main gate or the centre of the school (unless otherwise stated) using a computerised mapping system called Cartology. Ordnance Survey supply the co-ordinates that are used to plot an applicant's home address within this system.

Distances are measured in metres and are calculated on the basis of a straight line measurement. The Local Authority considers this to be the fairest way to treat all applicants. It does not take into account walking, cycling, or driving routes.

Please contact the Children's Information and Advice Service if you would like to check the distance from your home to a particular school. Websites that provide a distance measuring facility do not measure home to school distances as defined by the local authority and therefore will produce different measurements.

Waiting lists

All parents whose children have not been offered their preferred school will be informed of their right of appeal and will be added to their preferred school's waiting list (unless your child has not scored a high enough score at the selective test for entry into Year 7).

Academy, grammar, foundation, voluntary aided and free schools

If your child is on a waiting list at an academy, foundation, grammar, voluntary aided or free school, you will need to contact them directly. This is because the governing body is responsible for maintaining the waiting lists at these schools.

The School Admissions and Pupil Placements Service will send academy, grammar, foundation, voluntary aided and free schools their waiting lists following the offer of secondary school places in March 2017.

Community schools

The Local Authority (School Admissions and Pupil Placements Service) maintains the waiting lists for all community schools until the end of the autumn term. We will then pass the waiting lists to community schools and it will be their responsibility to maintain them in accordance with their 'In Year' procedures.

Please note that waiting lists for community schools are not fixed. They are subject to change. This means that a child's waiting list position during the year could go up or down. This is because any late applicants will be added to each school's list in accordance with the order of priority for offering places.

Inclusion on a school's waiting list does not mean that a place will eventually become available there. It may be that those already offered places will accept them, thereby filling all available places.

Please note all schools in Birmingham have to admit pupils through Fair Access Protocols. Any such pupils will take precedence over the waiting list.

How to appeal

Where you have been refused admission to a school, you have the right to appeal to an independent appeal panel who can take into account your individual circumstances. The panel will consider the school's case that it cannot take any more children weighed against your case that your child really needs that particular school.

The appeal panel is completely independent and the decisions they make are legally binding on the local authority, the school, and on you.

Parents who have appealed unsuccessfully for a particular school may not apply for a place at the same school in the same academic year, unless they can show there has been a significant and material change in their circumstances since the appeal.

Transfer from primary to secondary school – deadline for community school appeals



The deadline for receipt of appeals for community schools is 29 March 2017. Please make sure that your appeals are submitted by this date as appeals received afterwards may not be accepted without a reasonable explanation as to why they are late. You can make appeals for any schools that you have submitted as a preference. All appeals that have been submitted on time will take place by 9 June 2017.

How to appeal

If you are unhappy with the place that has been offered you can have your case considered by an independent appeals panel. You can only appeal for those schools you listed as a preference.

You can visit www.birmingham.gov.uk/sae to view up to date details of how to appeal for a particular school. Alternatively, you can contact a member of the Children's Information and Advice Service on **0121 303 1888** who will be pleased to provide details on individual schools appeal arrangements.

The **deadline** for receipt of appeals administered by the School Admissions and Pupil Placements Service is **Wednesday 29 March 2017**. Please make sure that your appeals are submitted by this date, as appeals received afterwards may not be considered until September 2017.

Appeals for places at the King Edward VI Grammar Schools should be made to the Schools of King Edward VI in Birmingham, Foundation Office, Edgbaston Park Road, Birmingham, B15 2UD.

Appeals for schools outside Birmingham should be made in accordance with the published admission arrangements of the Local Authority concerned.

Appeals for In-Year Admissions

There are no deadlines for receipt of appeals for in-year admissions. These will take place throughout the academic year.

If your child has experienced difficulties at school, especially with behaviour, he or she may also be covered by the local authority's Fair Access Protocol, which is administered by regional Sharing Panels across the City (see Section 3). You should contact a member of the Children's Information and Advice Service on **0121 303 1888** to seek further advice.

Please note that your statutory right of appeal to an independent appeal panel is not limited by the existence of Sharing Panels or any decisions they make. Any decision by an independent appeal panel will take precedence.



Section 6

Services to support you and your child

Section 6

Services to support you and your child

Travelling to School

Before you decide on your school preferences, it is worth considering how your child will get to school. In recent years the number of children who are driven to school has steadily increased. This contributes to traffic congestion and air pollution. Less walking and cycling to school is affecting children's health and independence. Birmingham City Council is committed to encouraging more children to walk or cycle to school, or catch the bus for longer distances.

When deciding how your child travels to school, the following points are important to consider:

- How long will it take for your child to travel to your preferred school?
A journey planner, which shows routes, times and distances and the bus services to individual Birmingham schools can be found at:
www.schooltravelwise.org.uk
- Research has shown that children who walk to school are fitter, have better developed social skills, are more familiar with their surroundings, have better road sense and arrive at school more relaxed and ready to learn.
- Walking, cycling or using the bus reduces congestion on the roads. In the school holidays, when the roads tend to be much quieter, it is clear how much rush hour traffic is school-run related.
- On average, the "school run" by car per primary school costs families £367 a year in petrol costs and general wear and tear.*

(* Department of Health)

If you are interested in regular walking or cycling to school then please ask your school about the Walk Once a Week (WoW) scheme or Bikeability training.

Almost all Birmingham schools now have travel plans, with targets to increase the use of sustainable travel. If you need any further information or advice on sustainable travel choices please contact a school travel adviser on **0121 303 7633 / 7870** or use the email address below.



If you require a paper copy please contact the School Travel Plan Team:

by email **schooltravelplans@birmingham.gov.uk**
or telephone **0121 303 7870**.

Travel assist

Travelling expenses for children who live more than three miles from school

If your child goes to a school more than the 'Statutory' walking distance from your home, measured by the shortest available walking route, we may be able to provide your child with a free scholars pass to enable them to use bus and train services to attend school.

How we decide who pays:

You pay:

- If your child is allocated a school more than three miles away but we could have offered you a nearer school if you had expressed different preferences.

- If your child goes to a school more than three miles from your home because it is a school you want, even though at the time places were decided your child could have gone to a school within three miles.

For example:

- a. If you choose an academy, community, voluntary aided or foundation school more than 3 miles walking distance from your home, you must pay travelling expenses if there would have been an available academy, community, foundation or voluntary aided school within 3 miles walking distance.
- b. If you choose a selective (grammar) school which is more than 3 miles walking distance from your home, then you must pay travelling expenses if there would have been an available all ability academy, community, voluntary aided or foundation school within 3 miles walking distance.

- c. If you choose a school because it is single sex which is more than 3 miles walking distance from your home, then you must pay travelling expenses if there would have been an available academy, community, voluntary aided or foundation school within 3 miles walking distance.
- d. If you choose a school on denominational grounds which is more than 3 miles walking distance from your home, then you must pay travelling expenses if there would have been an available academy, community, voluntary aided or foundation school within 3 miles walking distance.

We pay:

If your child goes to a school more than 3 miles from your home unless the reason for your child attending that school is listed above.



A full copy of the transport policy can be obtained from our website or Travel Assist at the address stated on the next page.

What if I am on a low income?

Children from low income families may be eligible for free transport assistance to one of their three nearest 'qualifying' schools where they live more than 2 miles, but not more than 6 miles, from that school, and to the nearest school preferred by reason of a parent's religion or belief up to a maximum of 15 miles.

If your child is entitled to free school meals or your family is in receipt of the maximum of working tax credit, then your family is considered to be on a low income. Help can be considered for all those pupils in year groups 7 to 11. Evidence of eligibility is required.

'Qualifying' Schools' are:

- community, foundation or voluntary aided schools
- pupil referral units
- city technology colleges (CTC), city colleges for the technology of the arts (CCTA) or academies Low income applications will be re-assessed at the end of each academic year. If your child is no longer in receipt of free school meals or your family is no longer in receipt of the maximum of working tax credit, then your child may not continue to get free travel assistance to school under the low income rules. If circumstances change eligibility could be withdrawn at the end of the school year. There is no guarantee that assistance will be provided throughout your child's secondary education.

When a parent from a low income family has expressed a preference for a school based on their religion or belief, written supporting evidence as to how and why that school meets their needs must be provided. The term belief has to be more than an opinion or idea held by a parent and must be genuinely held.

Examples of where we will not consider assistance based on religion or belief are as follows:

- a wish for a child to attend a particular category of school e.g. a grammar school
- a wish for a child to be taught in a particular language
- a belief that a child should be privately educated
- objections to the rules requiring school uniform to be worn
- content of school curriculum
- a belief that a particular school would provide a better standard of education

How to apply for assistance

If you believe that, under the rules described you may be entitled to financial help with transport costs, there is a special form to fill in for this purpose. Application forms for bus passes can be obtained from the school your child attends, our website or from Travel Assist. You should only complete this form after you have accepted a place at secondary school and not beforehand.

Please note it may take up to 20 working days after receipt of your application to arrange appropriate transport assistance, and you will be expected to make and pay for your own travel arrangements during this time

How you can appeal

If you are not entitled to assistance under the rules described you can ask that your application is reviewed. A request for a review should be made within 15 working days of the decision being received by the parents/carers. The appeal should be made in writing on the appropriate form which can be obtained from Travel Assist.

Further information

If you would like further information about transport assistance and /or a full copy of the Transport Policies please contact Travel Assist at the following address:

Travel Assist
PO Box 16541
Birmingham
B2 2DD

Tel No: 0121 303 2450 /4425/ 4955
Email: travelassist@birmingham.gov.uk



School Meals

The aim of Birmingham's school meal service is to inspire children to eat healthily by providing exciting nutritious food in a safe caring environment.

Menus are designed to offer choice, take into consideration vegetarian, cultural and religious dietary requirements and meet the Nutritional Standards and Requirements for School Food 2007. The local authority/school must provide a free meal to those pupils whose parents/carers or pupils themselves receive:

- Income Support;
- Income Based Job Seekers Allowance;
- Support under part VI of the Immigration & Asylum Act 1999;
- Child Tax Credit;
- The Guaranteed Element of State Pension Credit;
- Employment and Support Allowance.

Further information can be obtained from school administrators, and neighbourhood offices.

For a full range of information on school meals visit the Birmingham's school meal service web site on www.birmingham.gov.uk/school-meals

Education Welfare Service

Birmingham's Education Welfare Service works directly with schools in promoting and enforcing children's regular attendance at school.

As a parent, or someone with care and control of a child, you are legally responsible to ensure your child receives a suitable full time education and for most children this is by attending school regularly. A child should only ever be absent when s/he is so authorised by the Head Teacher. Failure to ensure your child's attendance can leave you liable to the Local Authority issuing a Penalty Notice or taking Court action against you. Court action could result in you having a criminal record as well as heavy fines which are issued per parent per child

If you are worried about your child's attendance speak to your child's school and mention this article to them. There are a number of services and teams of specialists who work in partnership with schools to help with problems of illness, learning, behaviour, and emotional or general development all of which can impact school attendance.

Specialist support for children with physical, sensory or learning difficulties in mainstream education

We believe that children and young people with physical, sensory or learning difficulties should be welcomed and educated in their local mainstream secondary school. This is where a lot of children with these needs are educated. Meeting the needs of children and young people in their local community benefits them both academically and socially.

We have teams of specialists who are available to work with teachers in mainstream secondary schools in

developing individual programmes of help and support for children experiencing problems. We are supporting all schools in using the Standards for Inclusion. If you, as a parent, or a member of staff in your child's school, feel that your child has special educational needs and may require additional help, please talk to the school's Special Educational Needs Co-ordinator (SENCo).

The SENCo has regular contact with specialist teachers and psychologists who can work with the school to gain a better understanding of your child's learning needs and to develop teaching approaches that will meet them.

Transfer from Primary to Secondary School when your child has a Statement of Special Educational Needs or an Education, Health and Care Plan.

A child who had previously undergone a statutory assessment for their special educational needs prior to 1 September 2014, was issued with a document called a Statement of Special Educational Needs (SEN). On 1 September 2014 a new Code of Practice came into force, this saw Statements of SEN being replaced with Education, Health and Care Plans (EHCPs). As this is such a major change in the legislation, the transfer of existing Statements of SEN into an EHCP is an ongoing process scheduled to run until 2017. Therefore, Statements of SEN and EHCPs both currently form the statutory documentation required to represent a child or young person's special educational needs.

Any child who has undergone a statutory assessment and been issued with a Statement of SEN or an EHCP is required to be admitted to the school that is named in their Statement/EHCP. This gives any such child overall priority for admission to the named school. Special

Educational Needs Assessment and Review (SENAR) is the service within Birmingham LA that is responsible for allocating secondary school places, amending Statements/EHCPs and naming the transfer school for children who have a current Statement of SEN or an EHCP.

Sibling criteria and twins: Where only one twin has a Statement of SEN or an EHCP, the non-statemented/ non-EHCP twin will be considered as having a sibling for the school that has been allocated and named in the Statement/EHCP of the other twin, even though neither child will be on roll until September 2016.

Therefore:

If your child has, or is issued with, a Statement of SEN/EHCP during Year 6 you will need to contact SENAR, who administer the secondary transfer process for this cohort of children and will allocate their transfer school for Y7 in September 2016.

Contact them:

By telephone: 0121 303 1888 and ask for SENAR, stating your child's current primary school.

**By Post: SENAR,
PO Box 16289,
Birmingham
B2 2XN**

By Email: senar.transfers@birmingham.gov.uk



Section 7

Details and admission criteria of individual schools

Section 7

Details and admission criteria of individual schools

You should carefully read and understand the admission arrangements for schools before completing your child's application.

Information about schools includes the cut-off distance of the last child admitted at the time of offer for entry in September 2014, 2015 and 2016 where applicable. It is not possible to predict precise distances for 2017. There is no guarantee that the same pattern will occur in 2017, but parents/carers should consider the information carefully when expressing preferences for transfer to secondary school.

- Separate boys' and girls' schools are not considered to be linked for the purposes of sibling claims.
- 1 mile = 1,609 metres
- All schools are day schools. There are no boarding schools.

Al-Hijrah Secondary School

Burbridge Road, Bordesley Green, Birmingham B9 4US

Tel: 0121 773 7979

www.al-hijrah.bham.sch.uk

Type: Voluntary Aided Islamic (Boys and Girls)

Published Admission Number: 60

Number on roll: 766

Age range: 4 – 16

DfE No: 330 4334

How to make an In-Year application

See Section 3.

How to apply for Year 7 in September 2017

Not applicable. On 1 January 2012, Al-Hijrah School became an all-through voluntary aided school admitting children from age 4 – 16. The school admits 60 children each year to its Reception Class.

Statement

Al-Hijrah School is a voluntary aided Islamic school for boys and girls in the 4 – 16 age range. The Governing Body is the admissions authority for the school; priority will be given to children practising the Islamic faith. The school provides education for boys and girls in parallel gender streams from year 5.

Admission criteria for Year 7 in September 2017

Not applicable. Children on roll in Year 6 will automatically transfer to Year 7.

Admission criteria for 'In Year' applications

Waiting lists are ranked using the oversubscription criteria as set out below;

- a. Looked After children or previously looked after children practising the Islamic faith.
- b. Children practising the Islamic faith with a brother or sister at the school who will still be in attendance at the time the sibling enters the school.
- c. Children of staff employed at the School for three or more years, at the time at which the application for admission to the School is made, or children of staff who meet a skills shortage.
- d. Other children practising the Islamic faith.

- e. Other looked after children or previously looked after children.
- f. Other children with a brother or sister at the school who will still be in attendance at the time the sibling enters the school.
- g. Other children.

In the event of oversubscription in any of the above the categories, offers will be made by random allocation.

1. Using a Random Number Generator each applicant will be electronically allocated a number within each category.
2. Applicants will be randomly selected using an electronic system in order to decide which applicant should take priority in each category.
3. Any subsequent places offered from the waiting list will be offered using a fresh round of the random allocation process. This will include applications that have been accepted after the closing date.

The process will be supervised by a person that is independent of Al-Hijrah School. That person will check that each of the above stages is properly carried out. Any places that become available will be allocated according to the waiting list.

Islamic Faith

Evidence will be required in the form of a completed questionnaire which can be obtained from the school and should be returned to the school by the date stated on the questionnaire.

Al-Hijrah School has adopted the Local Authority's definitions for 'Children with an education, health and care plan', 'Looked after or previously looked after children', 'Sibling'.

Appeals

If a child is refused admission, parents have a right to appeal to an independent appeals panel. An appeal form can be obtained from the school office.

Archbishop Ilsley Catholic Technology College and Sixth Form Centre

39 Victoria Road, Acocks Green, Birmingham B27 7XY

Tel: 0121 706 4200

www.ilsley.bham.sch.uk

Type: Voluntary Aided Catholic

Published Admission Number: 210

Number on roll: 1131

Age range: 11 – 18

DFE No: 330 4804

Number on roll in the Sixth Form: 151

How to make an In-Year application

See Section 3.

How to apply for Year 7 in September 2017

An application must be made online at www.birmingham.gov.uk/schooladmissions or by using a Local Authority Preference Form. You will also be required to complete an additional information form for the school which is available from the school office or the local authority. Both must be completed for a place.

Previous admission pattern at the time of offer of places for Year 7

In 2014, 2015 and 2016 this school received more applications than there were places available.

2014 – 533 preferences received ranking the school 1 – 6

2015 – 570 preferences received ranking the school 1 – 6

2016 – 590 preferences received ranking the school 1 – 6

Statement

The ethos of this school is Catholic. The school was founded by the Catholic Church to provide education for children of Catholic families. The school is conducted by its governing body as part of the Catholic Church in accordance with its Trust Deed and Instrument of Government and seeks at all times to be a witness to Jesus Christ. We ask all parents applying for a place here to respect this ethos and its importance to the school community. This does not affect the right of parents who are not of the faith of this school to apply for and be considered for a place here.

Admission criteria

The School's Admission Number for the school year 2017/18 is 210.

If the number of applications exceeds the admission number, the Governing Body will give priority to applications in accordance with the criteria listed below, provided that the Governing Body is made aware of that application before decisions on admissions are made (see Note 1).

In all categories the Governing Body will give priority to those who have a brother or sister (see note 3 below) attending Archbishop Ilesley Catholic School at the time of admission and then to those children living closest to the school determined by shortest distance (see note 5).

Criteria

1. Baptised Catholic children (see note 2 below) who are in the care of a local authority (children in care) or provided with accommodation by them (e.g. children with foster parents) (Section 22 of the Children Act 1989) and children who were previously looked after but ceased to be so because they were adopted or became subject to a residence order, a child arrangements order or a special guardianship order.
2. Baptised Catholic children who currently attend a Catholic feeder school (see Note 4 below)
3. Baptised Catholic children who currently live in the parish area of a Catholic feeder school who are not currently attending the Catholic feeder school (see Note 4 below).
4. Other Baptised Catholic children.
5. Non-Catholic children who are in the care of a local authority (children in care) or provided with accommodation by them (e.g. children with foster parents) (Section 22 of the Children Act 1989) and children who were previously looked after but ceased to be so because they were adopted or became subject to a residence order, a child arrangements order or a special guardianship order.
6. Non-Catholic children who currently attend a Catholic feeder school.
7. Other non-Catholic children.

Note 1

Children with a Statement of Special Educational Needs or an Education, Health and Care (EHC) Plan that names the school must be admitted. This will reduce the number of places available to other applicants. This is not an oversubscription criterion.

Note 2

In all categories, for a child to be considered as a Catholic, evidence of Catholic Baptism or Reception into the Church will be required. For a definition of Baptised Catholic see the Appendix. Those who face difficulties in producing written evidence of Catholic Baptism/Reception should contact their Parish Priest. Individuals with parental responsibility making an application for a Catholic child should also complete the school's Supplementary Information Form (SIF). Failure to complete the SIF/provide evidence of Catholic Baptism/Reception may affect the criterion the child's name is placed in. The Supplementary Information Form is available from the school upon request and will require information on the child's place and time of Baptism including a copy of the Baptismal certificate.

Note 3

For Catholic and non-Catholic children the definition of a brother or sister is:

- A brother or sister sharing the same parents;
- Half-brother or half-sister, where two children share one common parent;
- Step-brother or step-sister, where two children are related by a parent's marriage;

- Step-brother or step-sister;
- Adopted or fostered children;

The children must be living permanently in the same household.

Note 4

The designated feeder schools for Archbishop Ilsey Catholic School are: Corpus Christi, English Martyrs, Holy Souls, Our Lady of Lourdes, St Ambrose Barlow, St Bernard's, St Cuthbert's and St Thomas More.

The Parish areas for the feeder schools are as follows: English Martyrs, Holy Souls, Our Lady of Lourdes, St Ambrose Barlow, Corpus Christi and St Thomas More. Parish maps are available in the parishes on request.

Note 5

Distances are calculated on the basis of a straight-line measurement between the applicant's home address and the front gate of the school. The local authority uses a computerised system, which measures all distances in metres. Ordnance Survey supply the co-ordinates that are used to plot an applicant's home address within this system.

In a very small number of cases it may not be able to decide between the applications of those pupils who are qualifiers for a place, when applying the published admission criteria.

For example, this may occur when children in the same year group live at the same address, or where there are twins, or if the distance between the home and school is exactly the same, for example, blocks of flats. If there is no other way of separating the application according to the admissions criteria and to admit both or all of the children would cause the legal limit to be exceeded, the local authority, on behalf of the Governing Body, will use a computerised system to randomly select the child to be offered the final place. Where appropriate, the Governing Body will give careful consideration to offering places above the Admission Number to applications from individuals with parental responsibility for children whose twin or sibling from a multiple birth is admitted even when there are no other vacant places.

The home address of a pupil is considered to be the permanent residence of a child. The address must be the child's only or main residence for the majority of the school week. Documentary evidence may be required. Where care is split equally between mother and father, parents must name which address is to be used for the purpose of allocating a school place and proof may be requested.

Appeals

Parents who wish to appeal against the decision of the Governing Body to refuse their child a place in the school may apply in writing to the Chair of Governors. Appeals will be heard by an independent panel.

Repeat applications

Any parent can apply for a place for their child at any time outside the admissions round. Parents do not have the right to a second appeal in respect of the same school for the same academic year unless, in exceptional circumstances, the Governing Body has accepted a second application from the appellant because of a significant and material change in the circumstances of the parent, child or school but still refused admission.

Late applications

Applications received after the closing date will only be considered alongside those received by the closing date under the following circumstances:

- The family were unable to complete an application form before the closing date because they moved into the school's parish area after the issue of the application forms OR
- The family were unable to comply with the admissions timetable because of exceptional circumstances which prevented the application arriving on time – the circumstances must be given in writing and attached to the Application Form.

Change of preference

Once parent/carers have submitted their preferences they will not be allowed to change them without an exceptional change in circumstances, for example, if the family has recently moved address or an older sibling has changed schools.

All requests to change preferences should be made in writing to the home Local Authority. Any parent/carer who submits an application for a change of preference for an oversubscribed school, without an exceptional change in the circumstances, will have that application refused.

Waiting lists

Parents whose children have not been offered their preferred school will be informed of their right of appeal and will be added to their preferred school's waiting list.

The Local Authority will send Voluntary Aided and Foundation Schools their waiting lists following the offer of school places.

Waiting lists for admission will remain open until the 31 December 2017 and will then be discarded. Parents may apply for their child's name to be reinstated until the end of the academic year when the list will be discarded.

Waiting lists will not be fixed following the offer of places. They will be held in accordance with the order of priority for allocating places and are therefore subject to change. When a new child joins the waiting list, all applicants on that list will be re-ranked to ensure that the list is always maintained in oversubscription criteria order. This means that a child's position on the waiting list could go up or down. Any late applicants accepted will be added to the school's list in accordance with the school's published admissions criteria.

Inclusion on a school's waiting list does not mean that a place will eventually become available. It may be that those already offered places may accept them, thereby filling all available places.

Children who are the subject of a direction by a local authority to admit or who are allocated to a school in accordance with a Fair Access Protocol take precedence over those on a waiting list.

Sixth Form criteria

Year 12 Admissions Policy

The admission number for Year 12 from external candidates for the school year 2017/18 is 20.

In all categories the Governing Body will give priority to those children living closest to the school determined by shortest distance (See Note 1).

1. Children who are in the care of a Local Authority (children in care) or provided with accommodation by them (e.g. children with foster parents) (Section 22 of the Children Act 1989) and children who were previously looked after but ceased to be so because they were adopted or became subject to a residence order, a child arrangements order or a special guardianship order.
2. Students attending other schools.

Note 1

Distances are calculated on the basis of a straight-line measurement between the applicant's home address and the front gate of the school. The local authority uses a computerised system, which measures all distances in metres. Ordnance Survey supply the co-ordinates that are used to plot an applicant's home address within this system.

In a very small number of cases it may not be able to decide between the applications of those pupils who are qualifiers for a place, when applying the published admission criteria.

For example, this may occur when children in the same year group live at the same address, or where there are twins, or if the distance between the home and school is exactly the same, for example, blocks of flats. If there is no other way of separating the application according to the admissions criteria and to admit both or all of the children would cause the legal limit to be exceeded, the local authority, on behalf of the Governing Body, will use a computerised system to randomly select the child to be offered the final place. Where appropriate, the Governing Body will give careful consideration to offering places above the Admission Number to applications from individuals with parental responsibility for children whose twin or sibling from a multiple birth is admitted even when there are no other vacant places.

The home address of a pupil is considered to be the permanent residence of a child. The address must be the child's only or main residence for the majority of the school week. Documentary evidence may be required. Where care is split equally between mother and father, parents must name which address is to be used for the purpose of allocating a school place and proof may be requested.

How do we recruit?

- Initially through Sixth Form Open Evening in October and through taster events with Year 10 and Year 11
- Assemblies
- Attending Open Evenings at local schools without Sixth Forms
- Website
- Local newspapers
- Students must apply using 'UCAS PROGRESS'

What are the entrance requirements?

- Students need to attain 5 A* – C grades at GCSE including English language and Mathematics
- Normally, students must gain a B grade at GCSE (or related subject) in the subject they wish to pursue at Sixth Form
- Higher GCSE grades are required to study Maths (A)
- Subjects that have not been studied at GCSE will normally ask for B grades in English GCSE however, please check individual subjects for more advice

What else is considered?

- Suitability for appropriate courses, to ensure success at the end of a qualification. Through discussion with staff
- There is no charge or cost related to the admission of a child to this school

Ark Boulton Academy

Golden Hillock Road, Sparkhill, Birmingham B11 2QG

Tel: 0121 773 8156

www.arkboulton.org

Type: Academy

Age range: 11 – 16

Published Admission Number: 180

DFE No: 330 4013

Number on roll: 857

How to make an In-Year application

See Section 3.

How to apply for Year 7 in September 2017

An application must be made online at www.birmingham.gov.uk/schooladmissions or by using a Local Authority Preference Form.

Previous admission pattern at the time of offer of places for Year 7

In 2014, 2015 and 2016 this school received more applications than there were places available.

2014 – 766 preferences received ranking the school 1 – 6. Last child admitted lived 0.936 Km from the school

2015 – 693 preferences received ranking the school 1 – 6. Last child admitted lived 2.054 Km from the school

2016 – 514 preferences received ranking the school 1 – 6. All applicants were offered

Admission criteria

Oversubscription criteria

Where the academy is named on a pupil's Statement of Special Educational Needs or Education and Health Care Plan, that child will be admitted by the academy. Where fewer applications are received than places available, the academy will offer places to all those who have applied. If the number of applications for admission to the academy is greater than the PAN, applications will be considered against the criteria and order set out below:

1. Looked After Children and children who have been previously looked after (pursuant to the Admissions Code)
2. Children of staff at the school where there is a demonstrable skill shortage – Ark Schools is required to approve the Principal's designation of such posts and confirm the assessment that a member of staff appointed meets the requirements of the shortage. Priority will be limited to one place for each form of entry in any year (i.e. 3 places in Year 7).
3. Children who at the time of the admission have a sibling who attends the academy. For this purpose "sibling" means a whole, half or step-brother or -sister or an adopted child resident at the same address.
4. Children of staff in the school – Where there is no demonstrable skill shortage, priority may be given where the academy is oversubscribed to a child of a person who will have been employed in the academy for two or more years at the time the application for admission is made. Priority will be limited to one place for each form of entry in any year (i.e. 3 places in Year 7).
5. Distance measurement – A child's home will be the address at which the child normally resides and which has been notified to the academy and other relevant agencies as being the child's normal place of residence. Birmingham City Council measures distance on behalf of Ark Schools; the method they adopt for measurement and also selection between equal applicants and those living in flats will apply.

Tie breaker: If Ark Schools is unable to distinguish between applicants using the published criteria, including those who live in blocks of flats with the same building entrance, places will be offered via a random draw which will be supervised by someone independent of the academy.

Note: In the case of multiple births or brothers and sisters in the same year group, where there is only one place available in the academy, both will be considered together as one application.

Waiting lists

Subject to any provisions regarding waiting lists in the LA's co-ordinated admission scheme, the academy will operate a waiting list. Where in any year the academy receives more applications for places than there are places available, a waiting list will operate until the end of the summer term. Thereafter, parents/carers will be written to asking if they wish for their child to remain on the waiting list. This will be maintained by the academy and it will be open to any parent/carer to ask for his or her child's name to be placed on the waiting list following an unsuccessful application.

A child's position on the waiting list will be determined solely in accordance with the oversubscription criteria set out above. When places become vacant they will be allocated to children on the waiting list in accordance with the oversubscription criteria.

Note: Distances are calculated on the basis of a straight line measurement between the applicant's home address and the entrance to the School building.

ARK Kings Academy

Shannon Road, Kings Norton, Birmingham B38 9DE

Tel: 0121 459 4451

www.arkkingsacademy.org

Type: Academy

Published Admission Number: 120

Number on roll: 260

Age range: 11 – 16

DFE No: 330 4001

Number on roll in the Sixth Form: Sixth Form proposed to open in 2017

How to make an In-Year application

See Section 3.

How to apply for Year 7 in September 2017

An application must be made online at www.birmingham.gov.uk/schooladmissions or by using a Local Authority Preference Form.

Previous admission pattern at the time of offer of places for Year 7

In 2014, 2015 and 2016 all applicants were offered a place.

Statement

ARK Kings is a state-funded academy and is part of the ARK Schools network along with ARK St Alban's Academy and ARK Rose and ARK Tindal primary academies.

Admission criteria

Where the Academy is named on a pupil's Statement of Special Educational Needs or Education Health and Care Plan, that child will be admitted by the Academy.

If the number of applications for admission to either the secondary school or Sixth Form is greater than the published admissions number, applications will be considered against the criteria and order set out below:

1. Looked After Children and Children who have been previously looked after (pursuant to the Admissions Code).
2. Children of staff at the school where there is a demonstrable skill shortage– children of members of staff will have priority in the oversubscription criteria if the staff member is filling a post for which there is a demonstrable skill shortage. ARK Schools is required to approve the Principal's designation of such posts and confirm the assessment that a member of staff appointed meets the requirements of the shortage. Priority will be limited to one place for each form of entry in any year.
3. Children who at the time of the admission have a sibling who attends the academy. For this purpose "sibling" means a whole, half or step-brother or -sister or an adopted child resident at the same address. In respect of applications to the primary school (where applicable), the fact that an applicant has a sibling attending the nursery school will not be a factor giving rise to priority. In the case of multiple births or brothers and sisters in the same year group, where there is only one place available in the academy, both will be considered together as one application.
4. Children of staff in the school – where there is no demonstrable skill shortage, priority may be given where the academy is oversubscribed to a child of a person who will have been employed in the academy for two or more years at the time the application for admission is made. Priority will be limited to one place for each form of entry in any year.
5. Distance measurement – a child's home will be the address at which the child normally resides and which has been notified to the Academy and other relevant agencies as being the child's normal place of residence.

ARK Kings Academy has adopted the Local Authority's definitions for 'Children with an education, health and care plan', 'Looked after or previously looked after children', 'Sibling', 'Distance', 'Shared Responsibility' and 'Separating "Final Qualifier" applications (blocks of flats etc)'.

Waiting lists

Subject to any provisions regarding waiting lists in the LA's co-ordinated admission scheme, the Academy will operate a waiting list. Where in any year the Academy receives more applications for places than there are places available, a waiting list will operate. This will be maintained by the Academy and it will be open to any parent to ask for his or her child's name to be placed on the waiting list following an unsuccessful application.

A child's position on the waiting list will be determined solely in accordance with the oversubscription criteria. When places become vacant they will be allocated to children on the waiting list in accordance with the oversubscription criteria.

Appeals

Parents will have the right of appeal to an Independent Appeal Panel ("Appeal Panel") if they are dissatisfied with an admission decision of the Academy.

The Appeal Panel will be independent of the Academy. The arrangements for Appeals will be in line with the Appeals Code. The determination of the Appeal Panel will be made in accordance with the Code and will be binding on all parties. The Academy will provide written guidance for parents about how the appeals process works and will provide parents with a named contact who can answer any enquiries parents may have about the process.

Sixth Form

Post-16 provision (if opened)

1. The PAN for the external Year 12s is 5.
2. Those students already attending the academy and achieving the minimum academic entrance requirements will transfer to the sixth form.
3. The minimum academic entrance requirements for admission to the post-16 provision will be published in the academy sixth form prospectus which will be available on request and also published on the academy website. These requirements will relate to both internal and external applicants.
4. Young people may apply on their own.
5. Students will be informed in writing whether or not they have been allocated a place.

Where fewer applications are received than places available, the academy will offer places to all those who have applied.

Post-16 oversubscription criteria

Where the sixth form is oversubscribed, priority will be given to those qualifying applicants following the oversubscription criteria as described above.

The Arthur Terry School

Kittoe Road, Four Oaks, Sutton Coldfield, West Midlands, B74 4RZ

Tel: 0121 323 2221

www.arthurterry.bham.sch.uk

Type: Academy

Published Admission Number: 270

Number on roll: 1747

Age range: 11 – 18

DFE No: 330 4307

Number on roll in the Sixth Form: 499

How to make an In-Year application

See Section 3.

How to apply for Year 7 in September 2017

An application must be made online at www.birmingham.gov.uk/schooladmissions or by using a Local Authority Preference Form.

Previous admission pattern at the time of offer of places for Year 7

In 2014, 2015 and 2016 this school received more applications than there were places available.

2014 – 992 preferences received ranking the school 1 – 6. Last child admitted lived 1.931 Km from the school

2015 – 1085 preferences received ranking the school 1 – 6. Last child admitted lived 1.511 Km from the school

2016 – 1158 preferences received ranking the school 1 – 6. Last child admitted lived 1.832 Km from the school

Admission criteria

1. Looked after or previously looked after children.
2. Children with a brother or a sister already at the academy who will still be in attendance in September 2017. **Siblings of sixth formers do NOT qualify for a sibling claim.**
3. Children who live nearest the academy.

Within each of these categories, priority is given to those who live nearest the academy, calculated on the basis of a straight-line measurement between home and academy.

Waiting lists

Waiting lists will not be fixed following the offer of places. They are subject to change. This means that a child's waiting list position during the year could go up or down. Any applicants will be added to the academy's list in accordance with the order of priority for offering places. Waiting lists will be maintained until the end of each academic year.

Appeals

Appeals are administered by the Local Authority for this Academy. Parents who wish to appeal against the decision to refuse their child admission should contact the School Admissions and Pupil Placements Service on **0121 303 1888** to request an appeal form. Appeals will be heard by an independent panel.

In Year Applications

Applications made outside the normal admissions round (in-year admissions) should be made directly to the academy. Parents/carers can apply for a place for their child at any time and to any academy. On receipt of an in-year application, the academy will notify the local authority of both the application and its outcome, to allow the local authority to keep up to date with figures on the availability of academy places in Birmingham.

Sixth Form capacity (both internal and external applicants)

520

Admission number for external applicants

Joining Year 11 students from other schools are invited to apply to join Year 12 where the joining student admissions number is expected to be 100 students and is subject to availability on individual courses.

Minimum academic entrance requirements

Oversubscription criteria for external applicants.

- a. Looked after or previously looked after children.
- b. Students who live nearest the Arthur Terry School.

Waiting lists

The Arthur Terry School operates a waiting list process for Year 12 admissions in the event that the Year 12 admissions number is oversubscribed. Applicants who are placed on the waiting list will only be offered a place in Year 12 if places become available in the subjects chosen by the applicant. Places will be allocated in accordance with the oversubscription criteria.

Siblings

Siblings of sixth formers do NOT qualify for a sibling claim.

Aston Manor Academy

Phillips Street, Aston, Birmingham B6 4PZ

Tel: 0121 359 8108

www.astonmanoracademy.com

Type: Academy

Published Admission Number: 150

Number on roll: 750

Age range: 11 – 18

DFE No: 330 4220

Number on roll in the Sixth Form: 149

How to make an In-Year application

See Section 3.

How to apply for Year 7 in September 2017

An application must be made online at www.birmingham.gov.uk/schooladmissions or by using a Local Authority Preference Form.

Previous admission pattern at the time of offer of places for Year 7

In 2014, 2015 and 2016 this school received more applications than there were places available.

2014 – 642 preferences received ranking the school 1 – 6. Last child admitted lived 1.191 Km from the school

2015 – 677 preferences received ranking the school 1 – 6. Last child admitted lived 1.199 Km from the school

2016 – 665 preferences received ranking the school 1 – 6. Last child admitted lived 2.103 Km from the school

Admission criteria

When there are more applications than places available at the school the following criteria will be used to determine which children will be allocated places:

1. Looked after or previously looked after children.
2. Children with a brother or a sister already at the academy who will still be in attendance in September 2017.
3. Children who attend Chilwell Croft Academy.
4. Children who live nearest the academy.

Within each of these categories, priority is given to those who live nearest the academy, calculated on the basis of a straight-line measurement between home address and the school gate on Phillips Street.

Aston Manor Academy has adopted the Local Authority's definitions for 'Children with an education, health and care plan', 'Looked after or previously looked after children', 'Sibling', 'Distance', 'Shared Responsibility' and 'Separating "Final Qualifier" applications (blocks of flats etc)'.

Waiting lists

Waiting lists will not be fixed following the offer of places. They are subject to change. This means that a child's waiting list position during the year could go up or down. Any applicants will be added to the academy's list in accordance with the order of priority for offering places. Waiting lists will be maintained until the end of each academic year.

Appeals

Appeals are administered by the Local Authority for this Academy. Parents who wish to appeal against the decision to refuse their child admission should contact the Children's Information and Advice Service on **0121 303 1888** to request an appeal form. Appeals will be heard by an independent panel.

Sixth Form

- Sixth Form capacity (both internal and external applicants): 150 (subject to change)
- Admission number for external applicants: 20 (subject to change)
- Minimum academic entrance requirements (i.e. GCSEs): Level 3 students 5 A* – C grades including English and Maths

- with a 'B' in any subject to be studied at Level 3
- Level 2 students 5A* – G grades

Oversubscription criteria for external applicants

- Looked after or previously looked after children.
- Where the child has a brother or sister currently attending Aston Manor Academy. The Local Authority's 'Sibling' definition has been adopted.
- Proximity of the child's home to academy with those living nearer accorded the higher priority. The Local Authority's 'Distance' definition has been adopted.

Note: Distances are calculated on the basis of a straight-line measurement between home address and the school gate on Phillips Street.

Balaam Wood School

New Street, Frankley, Birmingham B45 0EU

Tel: 0121 464 9901

www.bwschool.org.uk

Type: Community

Published Admission Number: 97

Number on roll: 270

Age range: 11 – 16

DFE No: 330 4333

How to make an In-Year application

See Section 3.

How to apply for Year 7 in September 2017

An application must be made online at www.birmingham.gov.uk/schooladmissions or by using a Local Authority Preference Form.

Previous admission pattern at the time of offer of places for Year 7

In 2014, 2015 and 2016 places were offered to all applicants.

Admission criteria

The oversubscription criteria for community schools are shown at the beginning of Section 1.

Note: Distances are calculated on the basis of a straight line measurement between the applicant's home address and the centre of the School building.

Bartley Green School

Adams Hill, Bartley Green, Birmingham B32 3QJ

Tel: 0121 476 9246

www.bartleygreen.org.uk

Type: Academy

Published Admission Number: 185

Number on roll: 908

Age range: 11 – 16

DFE No: 330 4108

How to make an In-Year application

See Section 3.

How to apply for Year 7 in September 2017

An application must be made online at www.birmingham.gov.uk/schooladmissions or by using a Local Authority Preference Form.

Previous admission pattern at the time of offer of places for Year 7

In 2015 and 2016 this school received more applications than there were places available.

2014 – All applicants offered

2015 – 565 preferences received ranking the school 1 – 6. Last child admitted lived 1.619 Km from the school

2016 – 482 preferences received ranking the school 1 – 6. Last child admitted lived 2.620 Km from the school

Statement

Bartley Green School is an 11 – 16 mixed comprehensive school. Bartley Green School converted to Academy Status in April 2011. The main principle of admission is to provide for the educational needs of young people who live in Bartley Green and the surrounding area. We are an inclusive school and welcome all applications. The admission number for 2017 for Year 7 will be 185. In recent years we have received more applications than we have places for. In these circumstances the following oversubscription criteria will be applied.

Admission criteria

Where there are more applications than there are places available, places will be allocated based on the following order of priority:

1. Looked after or previously looked after children.
2. Children (siblings) with an older brother or sister already at the school who will still be in attendance at the time the sibling enters the school.
3. Children of members of staff.
4. Children who live nearest the school.

Bartley Green School have adopted the Local Authority's definitions for 'Children with an education, health and care plan', 'Looked after or previously looked after children', 'Distance', 'Sibling', 'Shared Responsibility' and 'Separating "Final Qualifier" applications (blocks of flats etc)'.

Children of members of staff

Staff refers to staff that have been employed at the school for two or more years at the time at which the application for admission to the school is made,

And or;

The member of staff has been recruited to fill a vacant post for which there is a demonstrational skill shortage.

Appeals

Appeals are administered by the Local Authority for this Academy. Parents who wish to appeal against the decision to refuse their child admission should contact the Children's Information and Advice Service on **0121 303 1888** to request an appeal form. Appeals will be heard by an independent panel.

Waiting lists

The school holds waiting lists for oversubscribed years. Waiting lists are routinely reviewed with parents/carers to see if a place is still required. Pupils remain on the waiting list until a parent/carer states that the place is no longer required. Waiting lists applications will be ranked according to the oversubscription criteria as described above. If places become available they are offered to pupils in rank order.

Note: Distances are calculated on the basis of a straight line measurement between the applicant's home address and the School gate on Adams Hill.

Baverstock Academy (The)

501 Bells Lane, Druids Heath, Birmingham B14 5TL

Tel: 0121 430 7924

www.baverstock.bham.sch.uk

Type: Academy

Published Admission Number: 240

Number on roll: 595

Age range: 11 – 18

DFE No: 330 5400

Number on roll in the Sixth Form: 52

How to make an In-Year application

See Section 3.

How to apply for Year 7 in September 2017

An application must be made online at www.birmingham.gov.uk/schooladmissions or by using a Local Authority Preference Form.

Previous admission pattern at the time of offer of places for Year 7

In 2014, 2015 and 2016 places were offered to all applicants.

Admission criteria

Where applications exceed the number of places available, places are allocated based on the following order of priority:

1. Looked after or previously looked after children.
2. Where the child has a brother or sister currently attending Baverstock School.
3. Proximity of the child's home to the Academy with those living nearer accorded the higher priority.

Baverstock School have adopted the Local Authority's definitions for 'Children with an education, health and care plan', 'Looked after or previously looked after children', 'Distance', 'Sibling', 'Shared Responsibility' and 'Separating "Final Qualifier" applications (blocks of flats etc)'.

Waiting lists

A waiting list will be held in strict oversubscription criteria order until at least the first term of the academic year. Each child added to the waiting list will require the list to be ranked again in line with the oversubscription criteria.

Appeals

Parents who wish to appeal against the decision of the Governors to refuse their child a place in the school may apply in writing to the Chair of Governors. Appeals will be heard by an independent panel.

Sixth Form

- Sixth Form capacity (both internal and external applications): 150
- Admission number for external applicants: 30
- Minimum academic entrance requirements: Details of the academic requirement for each course can be found in the Prospectus. Internal applicants who meet the minimum academic entrance requirements will be offered a place automatically

Oversubscription criteria for external applicants:

1. Looked after or previously looked after children.
2. Where the child has a brother or sister currently attending Baverstock School. The Local Authority's 'Sibling' definition has been adopted.
3. Proximity of the child's home to the Academy with those living nearer accorded the higher priority. Distances are calculated on the basis of a straight line measurement between the applicant's home and the front gates of the Academy.

Note: Distances are calculated on the basis of a straight line measurement between the applicant's home and the front gates of the Academy.

Bishop Challoner Catholic College

Institute Road, Kings Heath, Birmingham B14 7EG

Tel: 0121 444 4161

www.bishopchalloner.org.uk

Type: Voluntary Aided Catholic

Published Admission Number: 180

Number on roll: 1200

Age range: 11 – 18

DFE No: 330 5413

Number on roll in the Sixth Form: 260

How to make an In-Year application

See Section 3.

How to apply for Year 7 in September 2017

An application must be made online at www.birmingham.gov.uk/schooladmissions or by using a Local Authority Preference Form. You will also be required to complete an additional information form for the school which is available from the school office or the local authority. Both must be completed for a place.

Previous admission pattern at the time of offer of places for Year 7

In 2014, 2015 and 2016 the school received more applications than there were places available.

2014 – 842 preferences received ranking the school 1 – 6

2015 – 833 preferences received ranking the school 1 – 6

2016 – 892 preferences received ranking the school 1 – 6

Statement

The ethos of this school is Catholic. The school was founded by the Catholic Church to provide education for children of Catholic families. The school is conducted by its Governing Body as part of the Catholic Church in accordance with its Trust Deed and Instrument of Government and seeks at all times to be a witness to Jesus Christ. We ask all parents applying for a place here to respect this ethos and its importance to the school community. This does not affect the right of parents who are not of the faith of this school to apply for and be considered for a place here.

If the number of applications exceeds the admission number, the Governing Body will give priority to applications in accordance with the criteria listed below, provided that the Governing Body are made aware of that application before decisions on admissions are made (see Note 1 below).

In criteria 1 – 6 inclusive if there is oversubscription in a criterion the Governing Body will give priority to those children living closest to the school determined by shortest distance (see Note 5).

In criteria 7 – 10 inclusive, if there is oversubscription in a criterion the Governing Body will give priority firstly to those applicants who have a brother or sister (see Note 3 below) attending Bishop Challoner Catholic College at the time of admission and then to those children living closest to the school determined by the shortest distance (see Note 5).

Admission criteria

1. Baptised Catholic children (see note 2) who are in the care of a local authority (children in care) or provided with accommodation by them (e.g. children with foster parents) (Section 22 of the Children Act 1989) and children who were previously looked after but ceased to be so because they were adopted or became subject to a residence order, a child arrangements order or special guardianship order.
2. Baptised Catholic children who have a brother or sister attending at the time of entry.
3. Baptised Catholic children who currently attend a designated Catholic feeder school (see Note 4 below).
4. Baptised Catholic children (see Note 2 below) who currently live in the parish area of a designated Catholic feeder school who are not currently attending the designated Catholic feeder school (see Note 4 below).
5. Baptised Catholic children (see Note 2 below) of staff appointed by the Governors to permanent positions at Bishop Challoner Catholic College for two or more years at the time at which the application is made, and/or the member of

staff is recruited to fill a vacant post for which there is a demonstrable skill shortage.

6. Other Baptised Catholic children.
7. Non-Catholic children in the care of a local authority (children in care) or provided with accommodation by them (e.g. children with foster parents) (Section 22 of the Children Act 1989) and children who were previously looked after but ceased to be so because they were adopted or became subject to a residence order, a child arrangements order or a special guardianship order.
8. Non-Catholic children who currently attend a designated Catholic feeder school (see note 4 below).
9. Non-Catholic children (see Note 2 below) of staff appointed by the Governors to permanent positions at Bishop Challoner Catholic College for two or more years at the time at which the application is made, and/or the member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage.
10. Other Non-Catholic Children.

Note 1

Children with a Statement of Special Educational Needs or an Education, Health and Care (EHC) Plan that names the school must be admitted. This will reduce the number of places available to other applicants.

Note 2

In all categories, for a child to be considered as a Catholic, evidence of Catholic Baptism or Reception into the Church will be required. For a definition of Baptised Catholic see the Appendix. Those who face difficulties in producing written evidence of Catholic Baptism/Reception should contact their Parish Priest. Individuals with parental responsibility making an application for a Catholic child should also be able to provide evidence of Catholic Baptism/Reception. Failure to provide evidence of Catholic Baptism/Reception may affect the criterion the child's name is placed in.

Definition of brother/sister

Note 3

For Catholic and non-Catholic children the definition of a brother or sister is:

- A brother or sister sharing the same parents;
- Half-brother or half-sister, where two children share one common parent
- Step-brother or step-sister, where two children are related by a parent's marriage;
- Step-brother or Step-sister
- Adopted or fostered children.

The children must be living permanently in the same household.

Designated feeder school(s)

Note 4

The designated feeder schools for Bishop Challoner Catholic College are:

Our Lady of Lourdes Catholic Primary School (Billesley)
St Alban's Catholic Primary School (Kings Heath)
St Bernard's Catholic Primary School (Moseley)
St Dunstan's Catholic Primary School (Kings Heath)
St Jude's Catholic Primary School (Brandwood)
St Edward's Catholic Primary School (Selly Oak)
SS John & Monica Catholic Primary School (Moseley)
St Martin de Porres Catholic Primary School (Moseley)
St Mary's Catholic Primary School (Harborne).

The parish areas for the feeder schools are as follows: Our Lady of Lourdes Yardley Wood, St Dunstan Kings Heath, English Martyrs Sparkhill, St Jude Maypole, St Edward Selly Park, St John & St Martin Balsall Heath and St Mary Harborne. Parish maps are available in the parishes and at the schools or by post on request.

Oversubscription and definition of permanent residence

Note 5

Distances are calculated on the basis of a straight-line measurement between the front door of the applicant's home address and the front gate of the school. The local authority uses a computerised system, which measures all distances in metres. Ordnance Survey supplies the co-ordinates that are used to plot an applicant's home address within this system.

In a very small number of cases it may not be able to decide between the applicants of those pupils who are qualifiers for a place, when applying the published admission criteria.

For example, this may occur when children in the same year group live at the same address, or where there are twins, or if the distance between the home and school is exactly the same, for example, blocks of flats. If there is no other way of separating the application according to the admission criteria, as an exception, the governing body will give careful consideration to offering places above the Admission Number and to applications from individuals with parental responsibility for children whose twin or sibling from a multiple birth is admitted even where there are no other vacant places.

The home address of a pupil is considered to be the permanent residence of a child. The address must be the child's only or main residence for the majority of the school week. Documentary evidence may be required.

Where care is split equally between mother and father, parents must name which address is to be used for the purpose of allocating a school place and proof may be requested.

Appeal

Note 6

Parents who wish to appeal against the decision of the Governors to refuse their child a place in the school may apply in writing to the Chair of Governors. Appeals will be heard by an independent panel.

Repeat applications

Note 7

Any parent can apply for a place for their child at any time outside the admissions round. Parents do not have the right to a second appeal in respect of the same school for the same academic year unless, in exceptional circumstances, the admission authority has accepted a second application from the appellant because of a significant and material change in the circumstances of the parent, child or school but still refused admission.

Late applications

Note 8

Late applications will be dealt with according to the Local Authority co-ordinated admissions scheme.

Waiting list

Note 9

Parents whose children have not been offered their preferred school will be informed of their right of appeal and will be added to their preferred schools waiting list.

The Local Authority will send voluntary aided and foundation schools their waiting lists following the offer of school places.

Waiting lists for admission will remain open until the 31 December 2017 and will then be discarded. Parents may apply for their child's name to be reinstated until the end of the academic year when the list will be discarded.

Waiting lists will not be fixed following the offer of places. They will be held in accordance with the order of priority for allocating places and are therefore subject to change. This means that a child's position on the waiting list could go up or down. Any late applicants accepted will be added to the school's list in accordance with the school's published admissions criteria.

Inclusion on a school's waiting list does not mean that a place will eventually become available. It may be that those already

offered places may accept them, thereby filling all available places.

Children who are the subject of a direction by a local authority to admit or who are allocated to a school in accordance with a Fair Access Protocol take precedence over those on a waiting list.

Change of preference

Note 10

Once parent/carers have submitted their preferences they will not be allowed to change them without an exceptional change in circumstances, for example, if the family has recently moved address or an older sibling has changed schools.

All requests to change preferences should be made in writing to the Local Authority.

Any parent/carer who submits an application for a change of preference for an oversubscribed school, without an exceptional change in their circumstances, will have that application refused.

Applications for children to be admitted into a class outside of their normal age group

Note 11

If parents wish for their child to be considered for admission to a class outside of their normal age group, they should make an application for the normal age group in the first instance. Parents should then submit a formal request to the Governing Body. This request should be in the form of a written letter of application outlining the reasons why you wish for your child to be considered to be admitted into a class outside of their normal age group, and enclosing any supportive evidence and documentation that you wish to be taken into account as part of that request. The Governing Body will consider applications submitted and advise the parents of the outcome of their application before the national offer day, having taken into account the information provided by the parents, the child's best interests and the views of the Head Teacher.

If parents are considering submitting an application for their child to be admitted into a class outside of their normal age group, it is strongly recommended that they also read the DFE Guidance which can be found at <https://www.gov.uk/government/publications/summer-born-children-school-admission>

Applications other than the normal Year 7 intake (In Year Applications)

Note 12

An application should be made to the governing body at the school.

In Year Fair Access Policy

Note 13

The Governing body is required to participate in the Local Authority's Fair Access Protocol for the admission of previously excluded or hard to place children.

Year 12 Admission Number:

50 External Candidates

Sixth Form Admissions Policy Statement

Every year a high proportion of Bishop Challoner students from Year 11 enter the Sixth Form to continue their studies and they are joined by students from other schools and colleges of different faiths and cultures.

Internal applicants

Priority for places is given to students in Year 11 currently on roll who meet the entry requirements for post-16 courses.

External applicants

The Governing Body will admit up to 50 external students each year. If the number of applications exceeds the admission number, the governors will give priority to applications in accordance with the criteria in the order listed, depending upon applicants achieving the relevant entry requirements for individual subjects.

1. Baptised Catholic children (see note 2) in the care of a local authority (children in care) or provided with accommodation by them (e.g. children with foster parents) (Section 22 of the Children Act 1989) and children who were previously looked after but ceased to be so because they were adopted (or became subject to a residence order, a child arrangements order or special guardianship order).
2. Baptised Catholic students with brothers or sisters already in the school.
3. Baptised Catholic students from other schools and colleges.
4. Non-Catholic children in the care of a local authority (children in care) or provided with accommodation by them (e.g. children with foster parents) (Section 22 of the Children Act 1989) and children who were previously looked after but ceased to be so because they were adopted (or became subject to a residence order, a child arrangements order or special guardianship order).
5. Other students who desire to be educated in a Catholic Sixth Form.

In the event of oversubscription, applications will be admitted in an order of priority within the appropriate category, based upon the students living closest to the school determined by shortest distance (see Section 5).

Admission to courses

All students will receive advice and guidance to support them in making the correct post-16 choices.

Entry requirements:

AS courses (including Applied 'A' levels) – a minimum of 5

- GCSEs at Grade B and above (usually to include Maths and English)
- Level 3 BTEC courses – a minimum of 5 GCSEs at Grade C and above

For external students a reference will be required from their current institution.

Bishop Vesey's Grammar School

Lichfield Road, Sutton Coldfield, B74 2NH

Tel: 0121 250 5400

www.bvgs.co.uk

Type: Academy Grammar (Boys)

Published Admission Number: 160

Number on roll: 1024

Age range: 11 – 18

DFE No: 330 4660

Number on roll in the Sixth Form: 365

How to make an In-Year application

See Section 3.

How to apply for Year 7 in September 2017

Please see Section 2.

Previous admission pattern at the time of offer of places for Year 7

In 2014, 2015 and 2016 this school received more applications than there were places available.

2014 – 1074 applications ranking the school 1 – 6

2015 – 1009 applications ranking the school 1 – 6

2016 – 980 applications ranking the school 1 – 6

Admission criteria

Bishop Vesey's Grammar School is an Academy for boys aged 11 – 16 years with a co-educational Sixth Form and is designated as a selective grammar school under S104 of the School Standards and Framework Act 1998. The school is part of 'The Grammar Schools of Birmingham' Consortium.

Admission to the school is on the basis of selection by reference to ability. Only boys who attain the required standard in the prescribed arrangements for selection are eligible to be considered for admission to the school. These arrangements require that prospective pupils are considered for admission on the basis of a combined score, standardised according to the age of the pupil, on standardised tests of verbal, numerical and non-verbal reasoning ability.

Boys born between 1 September 2005 and 31 August 2006 are eligible to apply for admission in Year 7 in September 2017.

In order to be eligible for admission to the school, candidates must achieve a minimum standardised score (the 'qualifying score') in the selection test.

Where the number of applications for admission exceeds the number of places available at the school, places are offered to children as follows:

1. Looked After Children/Previously Looked After Children who achieve the qualifying score by rank order of standardised score;
2. Children attracting the Pupil Premium, who achieve the qualifying score by rank order of standardised score but limited to no more than 32 pupils in this category;
3. Other children who achieve the qualifying score by rank order of standardised score.

Where children are equal on standardised score, places will be offered to those who live nearest the school. Distances are calculated on the basis of a straight-line measurement between the applicant's home address and the foot of the steps leading to the main school entrance. Birmingham Local Authority uses a computerised system, called Cartology, which measures all distances in metres. Ordnance Survey supply the co-ordinates that are used to plot an applicant's home address within this system.

Bishop Vesey's Grammar School have adopted the Local Authority's definitions for 'Children with an education, health and care plan', 'Looked after or previously looked after children', 'Distance', 'Sibling', 'Shared Responsibility' and 'Separating "Final Qualifier" applications (blocks of flats etc)'.

Pupil Premium

Children attracting Pupil Premium are those who have been registered for free school meals at any point in the 6 years prior to the closing date for test registration. The school will require evidence of Pupil Premium registration and reserves the right to withdraw the offer of a place if the offer has been made on the basis of an incorrect, fraudulent or misleading application.

Parents/carers of children attracting Pupil Premium must have ticked the Pupil Premium box when registering their child for the test. Any alterations to this box cannot be made after the end of September 2016.

Parents will need to provide evidence of Pupil Premium registration to our School Business Manager no later than the end of November 2016. Any evidence received after this date will be considered as late and will be considered after the main round of allocations has been made.

Waiting list

A Local Authority waiting list, of those boys who sat the test for admission in September 2017, and who did not receive an offer from our school, or a more preferred school, will be held in strict oversubscription criteria order until the end of the first term of the academic year. Each child added to the waiting list will require the list to be ranked again in line with the oversubscription criteria.

Appeals

Parents whose child is not offered a place at the School (provided they submitted the School as a preference) have a right of appeal to an independent panel. Parents must fill in an appeal form which should be requested from the Local Authority and returned to the Local Authority. Parents will be informed of the deadline for returning the completed appeal form when it is issued to them.

Sixth Form Arrangements

Sixth Form Admission Number: 80

Admission to the Sixth Form is based on performance in a student's best 6 GCSE subjects plus GCSE English Language and Mathematics (throughout this document this is referred to as 'Best 8').

Points are awarded for new GCSE qualifications in English Language, English Literature and Mathematics and in all the other legacy full course GCSE subjects.

Old 'Legacy' Grade	Old 'Legacy' Grade Vesey Points
A*	9
A	7
B	6
C	5
D	4
E	3
F	2
G	1

NEW GCSE GRADE	Vesey Points
9	9
8	8
7	7
6	6
5	5
4	4
3	3
2	2
1	1

A minimum score of 54 Vesey points will be required to gain entry to Sixth Form. Students need to achieve the minimum of a 5 in English Language and Mathematics GCSE, and a minimum of an A-grade or a 7 in the subjects (or equivalents e.g. In the cases of Economics and Computer Science, we will take the GCSE Mathematics grade. In the case of Psychology we will take the GCSE Biology grade. In the case of those students opting for A-Level History, who have not taken GCSE History, they will be required to attain a 7 or better in GCSE English Language or English Literature) to be studied at A-Level. To study Further Mathematics at A level, students are required to achieve an 8 or better in GCSE Mathematics.

Sixth Form Oversubscription

Priority will always be given to students who have studied their GCSE qualifications at BVGS, if they meet the published entry standard. We have 80 places allocated for external applicants.

In case of oversubscription, priority should be given to students based on the following criteria. The criteria will be applied in rank order:

1. Looked After Children/Previously Looked After Children.
2. Students attracting the Pupil Premium.

Students attracting Pupil Premium are those who have been registered for free school meals at any point in the 6 years prior to the Sixth Form application closing date of 1 March 2017. The school will require evidence of Pupil Premium registration and reserves the right to withdraw the offer of a place if the offer has been made on the basis of an incorrect, fraudulent or misleading application.

Parents/carers of students attracting Pupil Premium must have ticked the Pupil Premium box when applying to Bishop Vesey's Grammar School by 1 March 2017. No alterations to this box can be made after 1 March 2017.

Parents will need to provide evidence of Pupil Premium registration to our School Business Manager no later than the end of May 2017. Any evidence received after this date will be considered as late and will be considered after the main round of allocations has been made.

3. Conditional offers will then be made based on predicted grades, as stated on a post-Christmas (of Year 11), official report or progress check from the student's current school. The judgement will be based on the Best 8 predicted GCSE grades, to include English Language and Mathematics. Applications will be scored based on the Vesey points system, as detailed above. Conditional offers will be then made (depending on capacity) to external students with the highest (Best 8) predicted GCSE score.
4. If an applicant has a Best 8 subject score which is equal to another candidate, we will then apply the average score of the 4 stated A/S subjects or an equivalent subject, if it is not taken at GCSE. In the cases of Economics and Computer Science, we will take the predicted GCSE Mathematics grade. In the case of Psychology we will take the predicted GCSE Biology grade. In the case of those students opting for A-Level History, who have not taken GCSE History, we will take the higher of the GCSE English Language or English Literature grade.

If data is still identical then a tie breaker will be applied based on a closest proximity to the school (See above for the calculation).

If a student meets the general admissions requirement but we are unable to offer a place based on the criteria detailed above; they will be automatically placed on a waiting list.

Conditional offers will become 'firm' offers when a copy of GCSE results are provided on, or within 24 hours of 11am on GCSE results days. If a student is away for 'GCSE Results Day' it is strongly advised they make arrangements for GCSE results to be delivered, faxed or sent by e-mail to BVGS.

Please note that this is the responsibility of the applicant and if results are not received within the deadline, BVGS may withdraw the offer.

On receiving results if the 'actual GCSE score' is more than 4 points below the predicted 'Best 8 Subject score', then the Best 8 score will be recalculated using actual grades and an applicant position in the ranking order may change accordingly.

Consequently, the offer of a place may no longer be valid.

Please note that this offer of study only relates to Year 12, with Year 13 considered a separate point of entry. If students wish to make the transition from Year 12 to Year 13, they must achieve a minimum of 3 C grades, or the equivalent (for example BCD) in their 3 best Lower Sixth stand-alone AS examinations and/or end of year summer examinations (if they are not taking a Lower Sixth AS stand-alone qualification).

Please also note that our PAN for external students at Year 13 is 0.

The Headteacher, on behalf of the Governors, reserves the right to make a discretionary award of a place in the Sixth Form where it can be shown that personal, domestic or other exceptional circumstances prior to, or during, the GCSE examinations, have affected a student's exam performance and the student has a school record which indicates academic potential of the type suitable for progression to AS/A2 Level courses at the school.

Note: Distances are calculated on the basis of a straight-line measurement between the applicant's home address and the foot of the steps leading to the main school entrance.

Bishop Walsh Catholic School

Wylde Green Road, Sutton Coldfield, B76 1QT

Tel: 0121 351 3215

www.bishopwalsh.net

Type: Academy

Published Admission Number: 150

Number on roll: 787

Age range: 11 – 18

DFE No: 330 4661

Number on roll in the Sixth Form: 231

How to make an In-Year application

See Section 3.

How to apply for Year 7 in September 2017

An application must be made online at www.birmingham.gov.uk/schooladmissions or by using a Local Authority Preference Form. You will also be required to complete an additional information form for the school which is available from the school office or the local authority. Both must be completed for a place.

Previous admission pattern at the time of offer of places for Year 7

Priority is given to practising Catholic applicants. The school has received more applications than it has vacancies in this category in 2014, 2015 and 2016.

2014 – 762 preferences received ranking the school 1 – 6

2015 – 828 preferences received ranking the school 1 – 6

2016 – 831 preferences received ranking the school 1 – 6

Admissions statement

On 1 January 2014 Bishop Walsh Catholic School converted to Academy status and is part of the John Paul II Multi-Academy.

The Admission Policy of the Board of Directors of John Paul II Multi-Academy is as follows:

The Academy was founded by the Catholic Church to provide education for children of Catholic families. The school is conducted by its Board of Directors as part of the Catholic church in accordance with its Articles of Association and seeks at all times to be a witness to Jesus Christ. We ask all parents applying for a place here to respect this ethos and its importance to the Academy community. This does not affect the right of parents who are not of the faith of this school to apply for and be considered for a place here.

If the number of applications exceeds the admission number, the Board of Directors will give priority to applications in accordance with the criteria listed, provided that the Board of Directors are made aware of that application before decisions on admissions are made (see Note 1 below).

In categories 6, 7 and 8, priority will be given to those who have a brother or sister (see Note 3 below) attending Bishop Walsh Catholic School at the time of admission. After this, priority will be given by distance. (see Oversubscription section)

Admission criteria

1. Baptised Catholic children who are in the care of a local authority (looked-after children) or provided with accommodation by them (e.g. children with foster parents) (Section 22 of the Children Act 1989) and children who were previously looked after but ceased to be so because they were adopted (or became subject to a residence order or special guardianship order).
2. Baptised Catholic children (see Note 2 below) who live in one of the four feeder parishes:
 - a. attending a designated feeder school (see Note 4 below) and;
 - (i) is a sibling and has provided a signature of endorsement from the Parish Priest of the Parish in which you reside/attend on a regular basis along with the Parish stamp;
 - (ii) is not a sibling and has provided a signature of endorsement from the Parish Priest of the Parish in which you

- reside/attend on a regular basis along with the Parish stamp;
- (iii) is a sibling and has not provided a signature of endorsement from the Parish Priest of the Parish in which you reside/attend on a regular basis along with the Parish stamp;
- (iv) is not a sibling and has not provided a signature of endorsement from the Parish Priest of the Parish in which you reside/attend on a regular basis along with the Parish stamp.
- 3.** Baptised Catholic children who reside in the four parishes (see Note 6 below) who are not in the designated feeder schools and:
- (i) is a sibling and has provided a signature of endorsement from the Parish Priest of the Parish in which you reside/attend on a regular basis along with the Parish stamp;
- (ii) is not a sibling and has provided a signature of endorsement from the Parish Priest of the Parish in which you reside/attend on a regular basis along with the Parish stamp;
- (iii) is a sibling and has not provided a signature of endorsement from the Parish Priest of the Parish in which you reside/attend on a regular basis along with the Parish stamp;
- (iv) is not a sibling and has not provided a signature of endorsement from the Parish Priest of the Parish in which you reside/attend on a regular basis along with the Parish stamp.
- 4.** Baptised Catholic children who currently attend a designated Catholic feeder school but do not live in one of the four feeder parishes and:
- (i) is a sibling and has provided a signature of endorsement from the Parish Priest of the Parish in which you reside/attend on a regular basis along with the Parish stamp;
- (ii) is not a sibling and has provided a signature of endorsement from the Parish Priest of the Parish in which you reside/attend on a regular basis along with the Parish stamp;
- (iii) is a sibling and has not provided a signature of endorsement from the Parish Priest of the Parish in which you reside/attend on a regular basis along with the Parish stamp;
- (iv) is not a sibling and has not provided a signature of endorsement from the Parish Priest of the Parish in which you reside/attend on a regular basis along with the Parish stamp.
- 5.** Other Baptised Catholic children.
- (i) is a sibling and has provided a signature of endorsement from the Parish Priest of the Parish in which you reside/attend on a regular basis along with the Parish stamp;
- (ii) is not a sibling and has provided a signature of endorsement from the Parish Priest of the Parish in which you reside/attend on a regular basis along with the Parish stamp;
- (iii) is a sibling and has not provided a signature of endorsement from the Parish Priest of the Parish in which you reside/attend on a regular basis along with the Parish stamp;
- (iv) is not a sibling and has not provided a signature of endorsement from the Parish Priest of the Parish in which you reside/attend on a regular basis along with the Parish stamp.
- 6.** Non-Catholic children who are in the care of a local authority (looked after children) or provided with accommodation by them (e.g. children with foster parents) (Section 22 of the Children Act 1989) and children who were previously looked after but ceased to be so because they were adopted (or became subject to a residence order or special guardianship order).
- 7.** Non-Catholic children who currently attend a Catholic feeder school.
- 8.** Other Non-Catholic children.

Oversubscription

If there is oversubscription within the category, the Board of Directors will give priority to children according to the following criteria:

- Baptised Catholic sibling;
- A signature of endorsement from the Parish Priest of the Parish in which you reside should be appended on the Supplementary Information Form (SIF) along with the Parish stamp.

- Shortest distance – Distances are calculated on the basis of a straight-line measurement between the applicant's home address and the front door of Holy Trinity Catholic Church, Sutton Coldfield. The local authority uses a computerised system, which measures all distances in metres. Ordnance Survey supply the co-ordinates that are used to plot an applicant's home address within this system (See Note 5).

In a very small number of cases it may not be able to decide between the applicants of those pupils who are qualifiers for a place, when applying the published admission criteria.

For example, this may occur when children in the same year group live at the same address, or if the distance between the home and school is exactly the same, for example, blocks of flats. If there is no other way of separating the application according to the admissions criteria and to admit both or all of the children would cause the legal limit to be exceeded, the local authority will use a computerised system to randomly select the child to be offered the final place. As an exception, the governing body will give careful consideration to offering places above the Admission Number to applications from children whose twin or sibling from a multiple birth is admitted even when there are no other vacant places.

Note 1

Children with a Statement of Special Educational Needs or an Education, Health and Care (EHC) Plan that names the school must be admitted. This will reduce the number of places available to other applicants. This is not an oversubscription criterion.

Note 2

In all categories, for a child to be considered as a Catholic, evidence of Catholic Baptism or Reception into the Church will be required. To this end, parents of all children are asked to complete a Supplementary Information Form (SIF) available from the school office to which it should be returned by 1 October. For a definition of Baptised Catholic see the Appendix. Those who face difficulties in producing written evidence of Catholic Baptism/Reception should contact their Parish Priest. Failure to complete the SIF/provide evidence of Catholic Baptism/Reception may affect the criterion the child's name is placed in.

Note 3

For Catholic and non-Catholic children the definition of a brother or sister is:

- A brother or sister sharing the same parents;
- Half-brother or half-sister, where two children share one common parent;
- Step-brother or step-sister, where two children are related by a parent's marriage;
- Step-brother or step-sister;
- Adopted or fostered children.

The children must be living permanently in the same household.

Note 4

The designated feeder schools for Bishop Walsh Catholic School are: St Joseph's, Sutton Coldfield; Holy Cross, Walmley; St Nicholas, Boldmere.

Note 5

The home address of a pupil is considered to be the permanent residence of a child. The address must be the child's only or main residence. Documentary evidence may be required.

Where care is split equally between mother and father, parents must name which address is to be used for the purpose of allocating a school place.

Note 6

The four parishes are Holy Trinity, Sutton Coldfield; Holy Cross and St Francis, Walmley; St Nicholas, Boldmere; Sacred Heart, Four Oaks. Maps of the parish boundaries are available at the Bishop Walsh office and parish churches. Bishop Walsh was set up to serve the four Catholic parishes in Sutton Coldfield. Holy Trinity Catholic Church is the central point of the four

parishes that the school serves. Therefore the distances are calculated on the basis of a straight-line measurement between the applicant's home address and the front door of Holy Trinity Catholic Church, Sutton Coldfield and not the front door of the school in order to recognise this. The local authority uses a computerised system, which measures all distances in metres. Ordnance Survey supply the co-ordinates that are used to plot an applicant's home address within this system

Appeals

Parents who wish to appeal against the decision of the Board of Directors to refuse their child a place in the school may apply in writing to Chair of the Board of Directors, Bishop Walsh Catholic School, Wylde Green Road, Sutton Coldfield B76 1QT. Appeals will be heard by an independent panel.

Repeat applications

Any parent can apply for a place for their child at any time outside the admission round. Parents do not have the right to a second appeal in respect of the same school for the same academic year unless, in exceptional circumstances, the admission authority has accepted a second application from the appellant because of a significant and material change in the circumstances of the parent, child or school but still refused admission.

Late applications

Late applications will be dealt with according to the local authority co-ordinated scheme.

Change of preference

Once parent/carers have submitted their preferences they will not be allowed to change them without an exceptional change in circumstances, for example, if the family has recently moved address or an older sibling has changed schools.

All requests to change preferences should be made in writing to the Local Authority.

Any parent/carer who submits an application for a change of preference for an oversubscribed school, without an exceptional change in their circumstances, will have that application refused.

Waiting lists

Parents whose children have not been offered their preferred school will be informed of their right of appeal and will be added to their preferred schools waiting list. The Local Authority will send voluntary aided and foundation schools their waiting lists following the offer of school places.

Waiting lists for admission will remain open until the 31 December 2017 and will then be discarded. Parents may apply for their child's name to be reinstated.

Waiting lists will not be fixed following the offer of places. They will be held in accordance with the order of priority for allocating places and are therefore subject to change. This means that a child's position on the waiting list could go up or down. Any late applicants accepted will be added to the school's list in accordance with the order of priority for allocating places.

Inclusion on a school's waiting list does not mean that a place will eventually become available. It may be that those already offered places may accept them, thereby filling all available places.

School entry

Applications for children to be admitted into a class outside of their normal age group

If parents wish for their child to be considered for admission to a class outside of their normal age group, they must make an application for the normal age group in the first instance. Parents must then submit a formal request to the Board of Directors. This request should be in the form of a written letter of application outlining the reasons why you wish for your child to be considered to be admitted into a class outside of their normal age group and enclosing any supportive evidence and documentation that you wish to be taken into account as part of that request. The Board of Directors will consider requests submitted and advise the parents of the outcome of that request before the national offer day, having taken into

account the information provided by the parents, the child's best interests and the views of the head teacher.

If parents are considering submitting an application for their child to be admitted into a class outside of their normal age group, it is strongly recommended that they also read the DFE guidance which can be found at:

<https://www.gov.uk/government/publications/summer-born-children-school-admission>

Sixth Form entry

Entry requirements for courses:

Level 3 entry: GCSE point score of 230 or above. To include GCSE grades at A* – C in five separate subjects. There are also academic stipulations for each separate subject at Key Stage 5. See Sixth Form prospectus.

Level 2 entry: GCSE point score of 112.

GCSE points score – A* – 58 points, A – 52 points, B – 46 points, C – 40 points, D – 34 points, E – 28 points, F – 22 points, G – 16 points, U – Below 16 points.

The admission number for entry into Year 12 in September 2017 is 150. Application forms should be returned to the Head of Sixth Form.

External applicants

Where there are spare places the Board of Directors will consider external applicants. The minimum number of external candidates likely to be admitted for Year 12 in September 2017 should be 15.

Applicants are required to complete a Board of Directors' Application form for a Sixth form place. In addition, if more applications are received than there are places available the Board of Directors will allocate places in the following order:

1. Baptised Catholic children who are in the care of a local authority (looked-after children) or provided with accommodation by them (e.g. children with foster parents) (Section 22 of the Children Act 1989) and children who were previously looked after but ceased to be so because they were adopted (or became subject to a residence order or special guardianship order).
2. Baptised Catholic students with brothers or sisters already in the school.
3. Baptised Catholic students already attending 11 – 16 Catholic Secondary schools.
4. Baptised Catholic students already attending 11 – 18 Catholic Secondary schools.
5. Baptised Catholic students attending non-Catholic Secondary schools.
6. Non-Catholic children who are in the care of a local authority (looked after children) or provided with accommodation by them (e.g. children with foster parents) (Section 22 of the Children Act 1989) and children who were previously looked after but ceased to be so because they were adopted (or became subject to a residence order or special guardianship order).
7. Non-Catholic students with brothers or sisters already in the school.
8. Non-Catholic students attending other Catholic schools.
9. Non-Catholic students.

These priorities having been applied, in the event of oversubscription, applications will be admitted in an order of priority within the appropriate category, based upon the proximity of their domicile to the front door of Holy Trinity Catholic Church, Sutton Coldfield, measured in a straight line.

The Board of Directors have adopted Birmingham LA's definition of residency.

Bordesley Green Girls' School And Sixth Form

Bordesley Green Road, Birmingham B9 4TR

Tel: 0121 464 1881

www.bordgrng.bham.sch.uk

Type: Community (Girls)

Published Admission Number: 120

Number on roll: 595

Age range: 11 – 19

DFE No: 330 4115

Number on roll in the Sixth Form: 331

How to make an In-Year application

See Section 3.

How to apply for Year 7 in September 2017

An application must be made online at www.birmingham.gov.uk/schooladmissions or by using a Local Authority Preference Form.

Previous admission pattern at the time of offer of places for Year 7

In 2014, 2015 and 2016 this school received more applications than there were places available.

2014 – 972 preferences received ranking the school 1 – 6. Last child admitted lived 0.785 Km from the school

2015 – 925 preferences received ranking the school 1 – 6. Last child admitted lived 0.745 Km from the school

2016 – 909 preferences received ranking the school 1 – 6. Last child admitted lived 0.793 Km from the school

Admission criteria

The oversubscription criteria for community schools are shown at the beginning of Section 1.

Note: Distances are calculated on the basis of a straight line measurement between the applicant's home address and School gate on Bordesley Green Road.

Bournville School & Sixth Form Centre

Griffins Brook Lane, Birmingham B30 1QJ

Tel: 0121 475 3881

www.bournvilleschool.org

Type: Academy

Published Admission Number: 210

Number on roll: 810

Age range: 11 – 18

DFE No: 330 4017

Number on roll in the Sixth Form: 89

How to make an In-Year application

See Section 3.

How to apply for Year 7 in September 2017

An application must be made online at www.birmingham.gov.uk/schooladmissions or by using a Local Authority Preference Form.

Previous admission pattern at the time of offer of places for Year 7

In 2014, 2015 and 2016 places were offered to all applicants.

Admission criteria

Where there are more applications than there are places available, places will be allocated based on the following order of priority:

1. Looked after or previously looked after children.
2. Children with a brother or a sister already at the academy who will still be in attendance in September 2017.
3. Children who live nearest the academy.

Bournville School have adopted the Local Authority's definitions for 'Children with an education, health and care plan', 'Looked after or previously looked after children', 'Distance', 'Sibling', 'Shared Responsibility' and 'Separating "Final Qualifier" applications (blocks of flats etc)'.

Waiting lists

Waiting lists will not be fixed following the offer of places. They are subject to change. This means that a child's waiting list position during the year could go up or down. Any applicants will be added to the academy's list in accordance with the order of priority for offering places. Waiting lists will be maintained until the end of each academic year.

Appeals

Appeals are administered by the Local Authority for this Academy. Parents who wish to appeal against the decision to refuse their child admission should contact the Children's Information and Advice Service on **0121 303 1888** to request an appeal form. Appeals will be heard by an independent panel.

Sixth Form

Sixth Form capacity (both internal and external applicants): 250

Minimum academic entrance requirements (i.e. GCSEs)

Criteria – 5 GCSE's at C or above. If this does not include English and Maths at C or above then they must re-sit in year 12.

There are also subject specific requirements.

Oversubscription criteria for external applicants

1. Looked after or previously looked after children.
2. Where the child has a brother or sister currently attending the Academy. The Local Authority's 'Sibling' definition has been adopted.
3. Proximity of the child's home to academy with those living nearer accorded the higher priority. The Local Authority's 'Distance' definition has been adopted.

Note: Distances are calculated on the basis of a straight line measurement between the applicant's home address and the School gate off Griffins Brook Lane.

Broadway Academy

The Broadway, Perry Barr, Birmingham B20 3DP

Tel: 0121 566 4334

www.broadway-academy.co.uk

Type: Academy

Published Admission Number: 210

Number on roll: 1025

Age range: 11 – 18

DFE No: 330 4227

Number on roll in the Sixth Form: 169

How to make an In-Year application

See Section 3.

How to apply for Year 7 in September 2017

An application must be made online at www.birmingham.gov.uk/schooladmissions or by using a Local Authority Preference Form.

Previous admission pattern at the time of offer of places for Year 7

In 2014, 2015 and 2016 this school received more applications than there were places available.

2014 – 611 preferences received ranking the school 1 – 6. Last child admitted lived 1.081 Km from the school

2015 – 612 preferences received ranking the school 1 – 6. Last child admitted lived 1.143 Km from the school

2016 – 673 preferences received ranking the school 1 – 6. Last child admitted lived 1.226Km from the school

Admission criteria

1. Looked after or previously looked after children.
2. Children with a brother or a sister already at the academy who will still be in attendance in September 2017.
3. Children who live nearest the school.

Sixth Form

For details please contact the Academy.

Cardinal Wiseman Catholic Technology College

Old Oscott Hill, Kingstanding, Birmingham B44 9SR

Tel: 0121 360 6383

www.cardinalwiseman.net

Type: Voluntary Aided Catholic

Age range: 11 – 16

Published Admission Number: 110

DFE No: 330 4801

Number on roll: 545

How to make an In-Year application

See Section 3.

How to apply for Year 7 in September 2017

An application must be made online at www.birmingham.gov.uk/schooladmissions or by using a Local Authority Preference Form. You will also be required to complete an additional information form for the school which is available from the school office or the local authority. Both must be completed for a place.

Previous admission pattern at the time of offer of places for Year 7

Priority will be given to practising Catholics. In 2014, 2015 and 2016 places were offered to all applicants.

Statement

The Admission Policy of the Governors of Cardinal Wiseman Catholic Technology College is as follows:

The school was founded by the Catholic Church to provide education for children of Catholic families. The school is conducted by its governing body as part of the Catholic church in accordance with its Trust Deed and Instrument of Government and seeks at all times to be a witness to Jesus Christ.

We ask all parents applying for a place here to respect this ethos and its importance to the school community.

Admissions criteria

If the number of applications exceeds the admission number, the governors will give priority to applications in accordance with the criteria listed, provided that the governors are made aware of that application before decisions on admissions are made (see Note 1 below).

In all categories, priority will be given to those who have a brother or sister (see Note 2 below) attending Cardinal Wiseman Catholic Technology at the time of admission and then to those children living closest to the school determined by shortest distance (See Note 5).

1. Baptised Catholic children who are in the care of a local authority (looked-after children) or provided with accommodation by them (e.g. children with foster parents) (Section 22 of the Children Act 1989) and children who were previously looked after but ceased to be so because they were adopted (or became subject to a residence order or special guardianship order).
2. Baptised Catholic children who currently attend a Catholic feeder school (See Note 4 below).
3. Baptised Catholic children who currently live in the parish area of a feeder school who are not currently attending a feeder school (see Note 4 below).
4. Other Baptised Catholic children.
5. Non-Catholic children who are in the care of a local authority (looked after children) or provided with accommodation by them (e.g. children with foster parents) (Section 22 of the children Act 1989) and children who were previously looked after but ceased to be so because they were adopted (or became subject to a residence order or special guardianship order).
6. Non-Catholic children who currently attend a Catholic feeder school.
7. Other Non-Catholic children.

Note 1

Children with a Statement of Special Educational Needs that names the school must be admitted. This will reduce the number of places available to applicants. This is not an oversubscription criterion.

Note 2

In all categories, for a child to be considered as a Catholic, evidence of Catholic Baptism or Reception into the Church will be required. For a definition of Baptised Catholic see Appendix A. Those who face difficulties in producing written evidence of Catholic baptism/Reception should contact their Parish Priest.

Parents making an application for a Catholic child should also complete a supplementary information form (SIF). Failure to complete the SIF/provide evidence of Catholic Baptism/Reception may affect the criterion the child's name is placed in.

Note 3

For Catholic and Non Catholic children the definition of a brother or sister is:

- A brother or sister sharing the same parents;
- Half-brother or half-sister, where two children share one common parent;
- Step-brother or step-sister, where two children are related by a parent's marriage;
- Adopted or fostered children.

The children must be living permanently in the same household.

Note 4

The designated feeder schools for Cardinal Wiseman Catholic Technology College are:

- Christ the King Catholic Primary School;
- Maryvale Catholic Primary School;
- Sacred Heart Catholic Primary School;
- St Margaret Mary Catholic Primary School.

The parish areas for the feeder schools are as follows: Our Lady of the Assumption (Maryvale), Sacred Heart (Aston), Christ The King (Kingstanding) and St Margaret Mary (Perry Common). Parish maps are available in the parishes and at the schools.

Note 5

Distances are calculated on the basis of a straight-line measurement between the applicant's home address and the front gate of the school. The local authority uses a computerised system, which measures all distances in metres. Ordnance Survey supplies the co-ordinates that are used to plot an applicant's home address within this system.

In a very small number of cases, it may not be possible to decide between the applications of those pupils who are the final qualifiers for a place, when applying the published admission criteria.

For example, this may occur when children in the same year group live at the same address, or if the distance between the home and school is exactly the same, for example, blocks of flats. If there is no other way of separating the application according to the admissions criteria and to admit both or all of the children would cause the legal limit to be exceeded, the local authority will use a computerised system to randomly select the child to be offered the final place. As an exception, the governing body will give careful consideration to offering places above the Admission Number to applications from children whose twin or sibling from a multiple birth is admitted even when there are no other vacant places.

The home address of a pupil is considered to be the permanent residence of a child. The address must be the child's only or main residence for the majority of the school week. Documentary evidence may be required.

Where care is split equally between mother and father, parents must name which address is to be used for the purpose of allocating a school place and proof may be requested.

Appeals

Parents who wish to appeal against the decision of the Governors to refuse their child a place in the school may obtain an appeal form by writing to the Chair of Governors c/o the school. Appeals will be heard by an independent panel.

Repeat applications

Any parent can apply for a place for their child at any time outside the admissions round. Parents do not have the right to a second appeal in respect of the same school for the same academic year unless, in exceptional circumstances, the admission authority has accepted a second application from the appellant because of a significant and material change in the circumstances of the parent, child or school but still refused admission.

Late applications

Late applications will be dealt with according to the local authority co-ordinated scheme.

Change of preference

Once parents/carers have submitted their preferences they will not be allowed to change them without an exceptional change in circumstances, for example, if the family has recently moved address or an older sibling has changed schools.

All requests to change preferences should be made in writing to the Local Authority.

Any parent/carer who submits an application for a change of preference for an oversubscribed school, without an exceptional change in their circumstances, will have that application refused.

Waiting lists

Parents whose children have not been offered their preferred school will be informed of their right of appeal and will be added to their preferred schools waiting list.

The Local Authority will send voluntary aided schools their waiting lists following the offer of school places.

Waiting lists for admission will remain open until 31 December 2017 and will then be discarded. Parents may apply for their child's name to be reinstated.

Waiting lists will not be fixed following the offer of places. They are subject to change. This means that a child's waiting list position during the year could go up or down. Any late applications accepted will be added to the school's list in accordance with the order of priority for allocating places.

Inclusion on a school's waiting list does not mean that a place will eventually become available. It may be that those already offered places may accept them, thereby filling all available places.

Cockshut Hill School

Cockshut Hill, Yardley, Birmingham B26 2HX

Tel: 0121 464 2122

www.cockshut.bham.sch.uk

Type: Community

(Due to convert to an Academy on 1 September 2016 at the time of going to print)

Published Admission Number: 270

Number on roll: 1132

Age range: 11 – 19

DFE No: 330 4233

Number on roll in the Sixth Form: 40

How to make an In-Year application

See Section 3.

How to apply for Year 7 in September 2017

An application must be made online at www.birmingham.gov.uk/schooladmissions or by using a Local Authority Preference Form.

Previous admission pattern at the time of offer of places for Year 7

In 2014, 2015 and 2016 places were offered to all applicants.

Admission criteria

The oversubscription criteria for community schools are shown at the beginning of Section 1.

Sixth Form

Year 12 entry requirements for community schools are shown at the end of Section 3.

Note: Distances are calculated on the basis of a straight line measurement between the applicant's home address and the centre of the School grounds.

Colmers School & Sixth Form College

Bristol Road South, Rednal, Birmingham B45 9NY

Tel: 0121 453 1778

www.colmers.org.uk

Type: Foundation

Published Admission Number: 210

Number on roll: 1048

Age range: 11 – 19

DFE No: 330 5416

Number on roll in the sixth form: 48

How to make an In-Year application

See Section 3.

How to apply for Year 7 in September 2017

An application must be made online at www.birmingham.gov.uk/schooladmissions or by using a Local Authority Preference Form.

Previous admission pattern at the time of offer of places for Year 7

In 2014, 2015 and 2016 this school received more applications than there were places available.

2014 – 535 preferences received ranking the school 1 – 6. Last child admitted lived 1.979 Km from the school

2015 – 551 preferences received ranking the school 1 – 6. Last child admitted lived 1.812 Km from the school

2016 – 574 preferences received ranking the school 1 – 6. Last child admitted lived 2.159 Km from the school

Admission criteria

1. Looked after or previously looked after children.
2. Where the child has a sibling who will be attending the school in September 2017 and who lives within three miles of the school.
3. Where the child lives within three miles of the school.
4. Where the child has a sibling who will be attending the school in September 2017 but lives over three miles from the school.
5. Where the child lives over three miles from the school.

In each category priority will be given to those living nearest the school.

Colmers School have adopted the Local Authority's definitions for 'Children with a statement of special educational needs/EHC Plan', 'Looked after or previously looked after children', 'Distance', 'Sibling', 'Shared Responsibility' and 'Separating "Final Qualifier" applications (blocks of flats etc)'.

Waiting list

A waiting list will be kept until at least the end of the autumn term. The waiting list will be kept in strict oversubscription criteria order. Each added child will require the list to be ranked again in line with the oversubscription criteria.

Appeals

Parents have the right to appeal against the Governors decision to refuse their child a place in the school. Parents should do this in writing to the Chair of Governors. Appeals will be heard by an Independent Appeal Panel.

Sixth Form

In time Colmers will admit a maximum of 150 students to the Sixth Form.

Sixth Form entry requirements

- Students will need a minimum of 5 A* – C GCSE qualifications
- Students will need to meet the additional entry requirements for courses as identified in the Sixth Form prospectus

Oversubscription criteria

Where applications for the Sixth Form are oversubscribed (assuming entry requirements above have been met) the following criteria will apply:

1. The potential of the student to benefit from the curriculum and facilities offered by the school will be assessed.
2. Preference will be given to existing pupils, then looked after and previously looked after children, students for whom Colmers is named within their SEN statements and then those who live closest to the school.

Note: Distances are measured in a straight line from the school to home. The school is defined as the location of the front school gate situated in Belton Grove.

Dame Elizabeth Cadbury Technology College

Woodbrooke Road, Bournville, Birmingham B30 1UL

Tel: 0121 464 4040

www.dectc.bham.sch.uk

Type: Foundation

Published Admission Number: 125

Number on roll: 625

Age range: 11 – 19

DFE No: 330 4129

Number on roll in the Sixth Form: 30

How to make an In-Year application

See Section 3.

How to apply for Year 7 in September 2017

An application must be made online at www.birmingham.gov.uk/schooladmissions or by using a Local Authority Preference Form.

Previous admission pattern at the time of offer of places for Year 7

In 2014, 2015 and 2016 this school received more applications than there were places available.

2014 – 665 preferences received ranking the school 1 – 6. Last child admitted lived 2.792 Km from the school

2015 – 655 preferences received ranking the school 1 – 6. Last child admitted lived 2.711 Km from the school

2016 – 679 preferences received ranking the school 1 – 6. Last child admitted lived 3.933 Km from the school

Admission criteria

Where there are more applications than there are places available, places will be allocated based on the following order of priority:

1. Looked after or previously looked after children.
2. Children with a brother or sister already at the school, who will still be in attendance, including in the sixth form, in September 2017, where a brother/sister is defined as: having the same two natural parents; having one common parent; having a 'step' sibling relationship; legally adopted or fostered by the same parent(s).
3. Children of members of staff. Children that have a parent or step-parent, are legally adopted or fostered by a member of staff who has been in employment of the school for one year by the deadline of school applications.
4. Children who live nearest to the school. Distance between home and school will be a straight line measurement from the front door of the pupil's residence to the front gates of the school leading to the school's main entrance doors and reception. The Local authority uses a computerised system, which measures all distances in metres. Ordnance Survey supply the co-ordinates that are used to plot an applicant's home address within this system.

Dame Elizabeth Cadbury School have adopted the Local Authority's definitions for 'Children with an education, health and care plan', 'Looked after or previously looked after children', 'Distance', 'Sibling', 'Shared Responsibility' and 'Separating "Final Qualifier" applications (blocks of flats etc)'.

Waiting list

The school holds waiting lists for over subscribed year groups. Applications for inclusion on a waiting list must be made on the school's appropriate form. Waiting list applications will be ranked according to the school's oversubscription criteria, as described above. The waiting list will be kept for the first academic term. Thereafter the list will be re-ordered in line with the published oversubscription criteria.

Appeals

All pupils not offered a place at the school have the right of appeal to an Independent Appeals Panel. Further details of the appeal procedure will be provided with the letter explaining why the application has been refused.

Dame Elizabeth Cadbury Sixth Form admission criteria as a member of the Oaks Sixth Form College

The Oaks Sixth Form College Prospectus details the courses being offered across the 5 Oaks College schools and the admission criteria in terms of end of Key Stage 4 examination grades for each course.

Dame Elizabeth Cadbury admits students to a maximum of 100 students in total in Years 12 & 13. We plan to expand our Sixth Form provision but in the unlikely event of oversubscription the criteria is as follows:

- Looked after or previously looked after children
- Children with a brother or a sister already at the school
- Children who live nearest to the school

Any students who cannot be placed in our Sixth Form will be offered a place in an Oaks Partner Sixth Form school.

Note: Distances are calculated on the basis of a straight line measurement between the applicant's home address and the School gate on Woodbrooke Road.

Eden Boys' School

150 Wellhead Lane, Perry Barr, Birmingham B42 2SY

Tel: 0121 657 7070

Tauheedul Trust: 01254 918 684

www.edenboysbirmingham.com

Type: Free School

Published Admission Number: 120

Number on roll: 255

Age range: 11 – 18

DFE No: 330 4021

Number on roll in the Sixth Form: None currently

How to make an In-Year application

See section 3.

How to apply for Year 7 in September 2017

An application must be made online at www.birmingham.gov.uk/schooladmissions or by using a Local Authority Preference Form.

Previous admission pattern at the time of offer of places for Year 7

In 2015 and 2016 this school received more applications than there were places available.

2015 – 96 preferences received ranking the school 1 – 6. All applicants were offered.

2016 – 283 preferences received ranking the school 1 – 6. Last child admitted lived 3.101 Km from the school

Statement

Eden Boys' School, Birmingham is part of the Tauheedul Education Trust. The Tauheedul Education Trust has devolved responsibility for admissions to the Local Governing Body of Eden Boys' School, Birmingham. As an 11 – 18 progressive and inclusive Muslim faith school, the Governing Body will consider all applications equally without reference to faith.

Admission criteria

If the school is oversubscribed, the school will admit boys in accordance with the oversubscription criteria below, once all boys with a statement of special educational needs or education, health and care plan, naming the school, have been admitted.

Oversubscription criteria

1. Looked after boys or a boy who was previously looked after, but immediately after being looked after became subject to an adoption, child arrangements, or special guardianship order (see note 1).

2. Boys with a sibling who is a pupil already attending Eden Boys' School, Birmingham at the time of both application and admission (see note 2).
3. Sons of staff employed at Eden Boys' School, Birmingham for 2 or more years at the time at which the application for admission is made, and/or the member of staff has been recruited to fill a post where there is a demonstrable skill shortage (see note 3).
4. Boys for whom the Governing Body accepts that they have proven, exceptionally strong special, medical or social circumstances, which are directly relevant to attendance at Eden Boys' School, Birmingham.
Professional supporting evidence must be provided by the parent(s)/carer(s) from e.g. a consultant, doctor, psychologist, social worker or from another professional. A place will only be offered, if the Governing Body accepts the view of the professional, which confirms that the existing medical or social difficulties will be exacerbated if admission is not offered at Eden Boys' School, Birmingham (see note 4).
5. Boys who live nearest from home to Eden Boys' School, Birmingham.

Tie-breaker

If any criteria are oversubscribed, then priority will be given to those boys who live nearest from home to school. The distance will be measured in a straight line using Birmingham City Council's computerised mapping system. This will measure distance from home to the main entrance of the school, using the co-ordinates supplied by Ordnance Survey. If the distance between the boys' homes and the school is the same, which includes the same geographical property reference (such as a block of flats), then random allocation will be used as a tie-breaker. The random allocation process will be undertaken by Birmingham City Council's School Admissions Team at the Council Offices in the presence of a school representative.

Address

The address given must be where the child and parent(s)/carer(s) live permanently. It must not be the child minder's, grandparent's or other relative's address. If parent(s)/carer(s) share custody of a child, then the Governing Body may request to see the court order, child tax credit letter, child benefit letter, medical card or other evidence to establish where the child is resident for the majority of the time during the weekdays. If there is joint custody for the child, then the address of the parent(s)/carer(s) receiving the child benefit will be used.

Notes:

1. A 'looked after child' is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in section 22(1) of the Children Act 1989) at the time of making an application to a school. This includes children who were adopted under the Adoption Act 1976 (see section 12 adoption orders) and children who were adopted under the Adoption and Children Act 2002 (see section 46 adoption orders). Under the provisions of s14 of the Children and Families Act 2014, which amend section 8 of the Children Act 1989, residence orders have now been replaced by child arrangement orders. Section 14A of the Children Act 1989 which defines a 'special guardianship order' as an order appointing one or more individuals to be a child's special guardian (or special guardians).
2. Siblings refers to full, half, adopted, step, foster brothers or the son of the parent(s)/carer(s) partner, and, in every case, the boy must be living in the same family unit at the same address.
3. A boy will be eligible for consideration when his parent(s)/carer(s) confirm on the home Local Authority's common application form that they are employed at Eden Boys' School, Birmingham for 2 or more years at the time at which the application for admission is made, and/or they have been recruited to fill a post where there is a demonstrable skill shortage.
4. It is important that you state on the application form and if required, attach a letter, clearly setting out your reasons for requesting admission under the medical or social criteria. You must also provide written supporting evidence from a professional with the application form. The letter from the professional must confirm that the existing medical or social difficulties will be exacerbated if admission is not offered at Eden Boys' School, Birmingham.

The supporting evidence from the professional must be submitted by 31 October 2016. If the evidence from the professional is received after 31 October 2016, then the Governing Body will accept this as long as it is received by 25 November 2016, at the very latest.

Multiple births

If children of multiple births (twins and triplets) and siblings require admission in the same year group and there is only a single place left within the published admission number, the Governing Body will offer places above the published admission number.

Late applications

Unless there are exceptional reasons for the late submission of the common application form, late applications will not be considered at the same time as applications that were received by the closing date.

When determining whether exceptional circumstances apply, the Governing Body may consider the following information:

- Parent(s)/carer(s) moving into the borough after the closing date,
- Parent(s)/carer(s) were abroad for the whole period between the publication of the Local Authority's composite prospectus and the closing date of the application form;
- Parental/child illness which required hospitalisation for a significant period between the publication of the Local Authority's composite prospectus and the closing date of the application form.

No late applications will be considered after 25 November 2016. These late applications will be considered after all the others that were received on time and placed on the waiting list in order, according to the oversubscription criteria. Applications made after the start of the autumn term 2017 will be treated as an in-year application.

Waiting list

Parent(s)/carer(s) of boys who are refused admission for Eden Boys' School, Birmingham's year 7 group each September, will automatically be included on the waiting list for the school, where Eden Boys' School, Birmingham is a higher preference than the school where your son was allocated a place. Parent(s)/carer(s) who wish their child's details to be included on the waiting list for Eden Boys' School, Birmingham, even though a place has been allocated at a higher preference school, should contact Birmingham City Council's School Admissions Team.

The position on the waiting list will be determined by the priority order of the admission policy and nothing else.

When the number of boys admitted to the school drops below the published admission number, a place will be offered to the child who is at the top of the waiting list.

The position on the waiting list may change. They may move up or down each time a children is added or removed, or when the change in circumstances of the child requires him to be considered against a different priority order of the school's oversubscription criteria. Looked after children, previously looked after children, and those allocated a place at the school in accordance with the Fair Access Protocol must take precedence over those on the waiting list.

The waiting list will be maintained by the school, in accordance with the school's oversubscription criteria, until 31 December in the academic year of Year 7 admission. Parent(s)/carer(s) are advised to contact the school, if they want their son's details to be kept on the waiting list, from the spring term onwards.

The in-year admission waiting list will be maintained by the school, in accordance with the school's oversubscription criteria.

Withdrawing an offer of a place

The Governing Body reserves the right to withdraw an offer of a place if:

- It was made in error;
- Parent(s)/carer(s) fails to respond to the offer of a place within a reasonable period of time;
- It is established that the offer of a place was obtained through a fraudulent or misleading application.

Where parent(s)/carer(s) fail to respond to the offer of a place, the Governing Body will give the parent(s)/carer(s) a further opportunity to respond and explain to them that the offer of a place will be withdrawn unless they respond by the specified date. Where an offer of a place is withdrawn on the basis of misleading information, the Governing Body will consider the application afresh, and will offer a right of appeal if admission cannot be offered.

The Governing Body will not withdraw the offer of a place once the boy has started at the school, except where that place was fraudulently obtained. In deciding whether or not to withdraw the offer of a place, account will be taken of the length of time the boy has been at the school. Where the boy has been at the school for less than a term, the Governing Body may consider it to be appropriate to withdraw the place.

Admission of children outside their normal age group

Parent(s)/carer(s) may seek a place for their child outside of their normal age group, for example, if a child is gifted and talented or has experienced problems such as ill health.

Parent(s)/carer(s) of children who are already of secondary school age must submit their written request for admission out of the normal age group to the Governing Body. If their request is agreed and a place is available in the requested year group, the child will be admitted.

Parent(s)/carer(s) of children who wish to seek admission to Year 7 outside their normal age group (i.e. who are currently placed in a lower year group) will need to submit a normal common application form to the Local Authority (in writing or online) for admission into the normal age group at the same time as they submit a written request to the Governing Body for their child to be admitted out of the normal age group.

Please note the Governing Body will not honour a decision made by another admission authority on admission out of the normal age group. Parent(s)/carer(s), therefore, should consider whether to request admission out of the normal year group at all their preference schools, rather than just their first preference school.

The Governing Body will make a decision on the request before the Secondary national offer date if at all possible.

If the request is agreed, the parent(s)/carer(s) must make a new application for the next main admission round the following year, and their current application for the normal age group should be withdrawn before a place is offered.

If their request for admission outside the normal age group is refused, parent(s)/carer(s) must decide whether to accept the offer of a place for the normal age group that they receive from the Local Authority, or to refuse it and make a further in-year application to the Governing Body for their child to be admitted outside their normal age group when they leave the current primary school.

Parent(s)/carer(s) seeking admission of their child outside their normal age group must send their written request to the Governing Body. It is the responsibility of the parent(s)/carer(s) to provide the Governing Body with all relevant information relating to this request which is outlined below:

- Evidence to show that the child is currently or has previously been educated outside the normal age group and/or they may naturally have fallen into a lower age group if it were not for being born prematurely
- Letter from the Headteacher at the current school outlining the level of work undertaken, the progress being made and evidence that the child will learn more from being in a group that is outside their normal age group
- Letter from the Headteacher at the current school regarding the child's social and emotional development and the likely impact of the admission
- Existing professional assessment reports either from the LA's educational psychologist or an independent educational psychologist
- Medical history of the child along with a letter from the Consultant/GP outlining the benefits of admission outside their normal age group

The Governing Body is required to take into account the views of the Headteacher on the application as well as the information from the parent(s)/carer(s).

The Governing Body will make their decision on the basis of the circumstances of each individual case, and in the best interests of the child concerned. The Governing Body will then inform the parent(s)/carer(s) of their decision on the year group the child should be admitted to and will provide the reasons for their decision.

Parent(s)/carer(s) have a statutory right to appeal to an independent appeal panel against the refusal of a place at a school for which they have applied. As the purpose of the appeals process is to consider whether a child should be admitted to a particular school, the right of appeal does not apply if they are offered a place at the school but it is not in their preferred year group. However, they may make a complaint about the Governing Body's decision not to admit their child outside their normal age group.

Appeals

Parent(s)/carer(s) have a legal right of appeal to an independent appeal panel against the decision not to offer admission at Eden Boys' School, Birmingham. The appeals process will be administered by Birmingham City Council, on behalf of the school. Parent(s)/carer(s) who wish to appeal will be advised in writing to contact the school for an appeal form.

Parent(s)/carer(s) will be given at least 20 school days to prepare and submit their written case to the independent appeal panel. They will normally receive 14 days' notice of the place and time of the hearing, if they wish to attend, in order to present the case in person.

The decision letter from the independent appeal panel, which will include the reasons for the decision will be communicated to all parties as soon as possible, but no later than 5 school days, after the hearing.

Re-appeals

Parent(s)/carer(s) do not have the right to a second appeal in respect of the same year group, unless in exceptional circumstances, the Governing Body has accepted a second application from the parent(s)/carer(s) because of a significant and material change in the circumstances of the parent(s)/carer(s), child or school but were still refused admission.

Fairfax

Fairfax Road, Sutton Coldfield, B75 7JT

Tel: 0121 378 1288

www.fairfax.bham.sch.uk

Type: Academy

Published Admission Number: 250

Number on roll: 1379

Age range: 11 – 18

DFE No: 330 5410

Number on roll in the Sixth Form: 250

How to make an In-Year application

See Section 3.

How to apply for Year 7 in September 2017

An application must be made online at www.birmingham.gov.uk/schooladmissions or by using a Local Authority Preference Form.

Previous admission pattern at the time of offer of places for Year 7

In 2014, 2015 and 2016 this school received more applications than there were places available.

2014 – 1145 preferences received ranking the school 1 – 6. Last child admitted lived 4.166 Km from the school

2015 – 1248 preferences received ranking the school 1 – 6. Last child admitted lived 2.075 Km from the school

2016 – 1247 preferences received ranking the school 1 – 6. Last child admitted lived 3.478 Km from the school

Admission criteria

Fairfax Academy has a strong tradition in promoting the Performing Arts through its Annual Eisteddfod Festival. For September 2017 intake, students can opt to sit an aptitude assessment for admission to Fairfax Academy. The assessment will test aptitude in The Performing Arts: Drama, Dance or Music.

Applicants who wish to be considered for a place under the aptitude assessment will be required to complete an “Optional Assessment Test – Application Form” and indicate the school as a preference on the Local Authority Preference Form. These aptitude assessments will take place on Saturday 1 October 2016.

Up to 25 places (10% of 250) will be offered to students in descending order by aptitude test score to applicants with more than 20 points (From a possible 40).

All remaining places will be allocated on the criteria of:

1. Priority goes too looked after and/or previously looked after children.
2. Secondly, those with a brother or sister already in the school in years 7 – 12 will be given priority. The Local Authority's sibling/shared responsibility definitions have been adopted.
3. After this, admission is made according to the proximity of the child's home to the school, with those living nearest being accorded the highest priority.

Notes

The allocation of places will be made upon the information provided on the application form. Any inaccuracy in this information could result in an offer of a place being withdrawn at a subsequent date.

Fairfax have adopted the Local Authority's definitions for 'Children with an education, health and care plan', 'Looked after or previously looked after children', 'Distance', 'Sibling', 'Shared Responsibility' and 'Separating "Final Qualifier" applications (blocks of flats etc)'.

Waiting list

Following the offer of places, a waiting list will be kept in strict oversubscription criteria order until at least the end of the first academic term. Each added child will require the list to be ranked again in line with the oversubscription criteria.

Appeals

As an Academy, Fairfax has adopted the Birmingham City Council scheme for appeals. In the first instance, parents must contact Fairfax directly and will be informed of the process in such cases.

Sixth Form

Capacity (both internal and external applicants): Year 12 – 250

Admission number for external applicants: 30

- Applicants will need to have at least a Grade 4 in English and Mathematics and an additional 3 GCSE grades A* – C
- There are also subject specific requirements which can be found in the Sixth Form prospectus
- Internal applicants who meet the minimum academic entrance requirements will be offered a place automatically (subject to individual subject requirements and availability of courses)

All successful applicants will be required to sign a sixth form code of conduct in recognition of the Academy's expectations of sixth form students in terms of their behaviour, punctuality and attendance.

Oversubscription criteria for external applicants:

- a. Looked after or previously looked after children.
- b. Then those with a brother or sister already in the school in years 7 – 12.
- c. Then those living nearest to the school calculated by a straight line measurement between the house and the school.

Four Dwellings Academy

Dwellings Lane, Quinton, Birmingham B32 1RJ

Tel: 0121 566 6666

www.fourdwellingsacademy.org

Type: Academy

Published Admission Number: 150

Number on roll: 400

Age range: 11 – 16

DFE No: 330 4005

How to make an In-Year application.

See Section 3.

How to apply for Year 7 in September 2017

An application must be made online at www.birmingham.gov.uk/schooladmissions or by using a Local Authority Preference Form.

Previous admission pattern at the time of offer of places for Year 7

In 2014, 2015 and 2016 places were offered to all applicants.

Admission criteria

Where there are more applications than there are places available, places will be allocated based on the following order of priority:

1. Looked after or previously looked after children.
2. Children with a brother or a sister already at the school who will still be in attendance in September 2017
3. Children who live nearest the school.

Within each of these categories, priority is given to those who live nearest the school, Distances are calculated on the basis of a straight-line measurement between home and the centre of the School site.

Four Dwellings Academy have adopted the Local Authority's definitions for 'Children with an education, health and care plan', 'Looked after or previously looked after children', 'Distance', 'Sibling', 'Shared Responsibility' and 'Separating "Final Qualifier" applications (blocks of flats etc)'.

Waiting lists

Waiting lists will not be fixed following the offer of places. They are subject to change. This means that a child's waiting list position during the year could go up or down. Any applicants will be added to the school's list in accordance with the order of priority for offering places. Waiting lists will be maintained until the end of each academic year.

Appeals

Academies Enterprise Trust as the Admission Authority delegates the responsibility for appeals back to the Academy. Parents who wish to appeal the decision of the admissions authority to refuse their child a place at your Academy may apply in writing to the Academy where appeals will be heard by an independent panel.

The Academy can be contacted at the following address:

Miss Rebecca Elcocks, Principal,
Four Dwellings Academy, Dwellings Lane,
Quinton, Birmingham B32 1RJ
Tel: 0121 566 6666
Fax: 0121 566 6668

Note: Distances are calculated on the basis of a straight-line measurement between home and the centre of the school site.

George Dixon Academy

Portland Road, Birmingham B16 9GD

Tel: 0121 566 6565

www.georgedixonacademy.com

Type: Academy

Published Admission Number: 180

Number on roll: 905

Age range: 11 – 18

DFE No: 330 5412

Number on roll in the Sixth Form: 64

How to make an In-Year application

See Section 3.

How to apply for Year 7 in September 2017

An application must be made online at www.birmingham.gov.uk/schooladmissions or by using a Local Authority Preference Form.

Previous admission pattern at the time of offer of places for Year 7

In 2014, 2015 and 2016 places were offered to all applicants.

Admission criteria

Where applications exceed the number of places available, places are allocated based on the following order of priority:

1. Looked after or previously looked after children.
2. Where a child has a brother or sister (sibling) currently attending the school. (The Local Authority's 'sibling' definition has been adopted.)
3. Proximity of the child's home to the school, those living nearer to school (George Dixon Academy – The main entrance on Portland Road) accorded higher priority.

George Dixon Academy have adopted the Local Authority's definitions for 'Children with an education, health and care plan', 'Looked after or previously looked after children', 'Distance', 'Sibling', 'Shared Responsibility' and 'Separating "Final Qualifier" applications (blocks of flats etc)'.

Waiting list

Following the offer of places, a waiting list will be kept in strict oversubscription criteria order until at least the end of the first academic term. Each added child will require the list to be ranked again in line with the oversubscription criteria.

Appeals

Appeals are administered by the Local Authority for this Academy. Parents who wish to appeal against the decision to refuse their child admission should contact the Children's Information and Advice Service on **0121 303 1888** to request an appeal form. Appeals will be heard by an independent panel.

Sixth Form

The Sixth Form offers an extensive range of advanced level courses. Students are considered for entry based on previous academic attainment and their suitability for the required course. The minimum entry requirements are 5 GCSEs at grade C or above and must include English and Maths.

The Sixth Form recruits the majority of its students from Year 11. In the event of oversubscription of external candidates, preference will be given to:

1. Looked after or previously looked after children.
2. Those who have a sibling attending the school.
3. Those who live closest to the school (using the Local Authority's distance definition).

Note: Distances are calculated on the basis of a straight line measurement between the applicant's home address and the main School entrance on Portland Road.

Great Barr School

Aldridge Road, Great Barr, Birmingham B44 8NU

Tel: 0121 366 6611

www.greatbarrschool.org.uk

Type: Foundation

Published Admission Number: 422

Number on roll: 1828 pupils on roll

Age range: 11 – 18

DFE No: 330 5403

Number on roll in the Sixth Form: 226

How to make an In-Year application

See Section 3.

How to apply for Year 7 in September 2017

An application must be made online at www.birmingham.gov.uk/schooladmissions or by using a Local Authority Preference Form.

Previous admission pattern at the time of offer of places for Year 7

In 2014, 2015 and 2016 places were offered to all applicants.

Admission criteria

Where there are more applications than there are places available, places will be allocated based on the following order of priority:

1. Looked after or previously looked after children.
2. Children with an elder brother or sister already attending the school in 2017.
3. Other children with priority being given to those living nearer the school in a straight-line distance.

Great Barr School have adopted the Local Authority's definitions for 'Children with an education, health and care plan', 'Looked after or previously looked after children', 'Distance', 'Sibling', 'Shared Responsibility' and 'Separating "Final Qualifier" applications (blocks of flats etc)'.

Waiting list

Following the offer of places, a waiting list will be kept in strict oversubscription criteria order until at least the end of the first academic term. Each added child will require the list to be ranked again in line with the oversubscription criteria.

Appeals

An independent Appeals Panel will hear all requests for an Appeal for a place at the School. In the first instance contact the school directly about the procedure.

Sixth Form

Year 12 Admissions: (minimum number of external candidates 20).

Students will be considered for entry into Year 12 based upon their academic attainment and/or individual subject grade criteria and the school's ability to offer meaningful courses.

Students who choose to follow the AS/A2 route should have a minimum of 5 GCSE A* – C grades in five different subjects, including English and Maths. There are also some level 2 courses available and the requirements for these will depend on the subject selected.

Progression to Year 13 (A2 courses) is subject to students successfully obtaining three or more passes in their AS subjects.

Looked after children or children who have previously been 'looked after' will be prioritised.

Note: Distances are calculated on the basis of a straight line measurement between the applicant's home address and a point within the main School building.

Greenwood Academy

Farnborough Road, Castle Vale, Birmingham B35 7NL

Tel: 0121 464 6101

www.greenwoodacademy.org

Type: Academy

Published Admission Number: 180

Number on roll: 729 (including sixth form)

Age range: 11 – 16

DFE No: 330 4006

How to make an In-Year application

See Section 3.

How to apply for Year 7 in September 2017

An application must be made online at www.birmingham.gov.uk/schooladmissions or by using a Local Authority Preference Form.

Previous admission pattern at the time of offer of places for Year 7

In 2014, 2015, 2016 places were offered to all applicants.

Admission criteria

Where there are more applications than there are places available, places will be allocated based on the following order of priority:

1. Looked after or previously looked after children.
2. Children with a brother or a sister already at the academy who will still be in attendance in September 2017.
3. Children who live nearest the academy.

Within each of these categories, priority is given to those who live nearest the academy, calculated on the basis of a straight-line measurement between home and the front School gates.

Greenwood Academy have adopted the Local Authority's definitions for 'Children with an education, health and care plan', 'Looked after or previously looked after children', 'Distance', 'Sibling', 'Shared Responsibility' and 'Separating "Final Qualifier" applications (blocks of flats etc)'.

Waiting lists

Waiting lists will not be fixed following the offer of places. They are subject to change. This means that a child's waiting list position during the year could go up or down. Any applicants will be added to the academy's list in accordance with the order of priority for offering places. Waiting lists will be maintained until the end of each academic year.

Appeals

Appeals are administered by the Local Authority for this Academy. Parents who wish to appeal against the decision to refuse their child admission should contact the Children's Information and Advice Service on **0121 303 1888** to request an appeal form. Appeals will be heard by an independent panel.

Note: Distances are calculated on the basis of a straight line measurement between the applicant's home address and the front School gates.

Hall Green School (An Academy)

Southam Road, Hall Green, Birmingham B28 0AA

Tel: 0121 628 8787

www.hallgreen.bham.sch.uk

Type: Academy

Published Admission Number: 180

Number on roll: 900

Age range: 11 – 16

DFE No: 330 5409

How to make an In-Year application

See Section 3.

How to apply for Year 7 in September 2017

An application must be made online at www.birmingham.gov.uk/schooladmissions or by using a Local Authority Preference Form.

Previous admission pattern at the time of offer of places for Year 7

In 2014, 2015 and 2016 this school received more applications than there were places available.

2014 – 960 preferences received ranking the school 1 – 6. Last child admitted lived 1.498 Km from the school

2015 – 1012 preferences received ranking the school 1 – 6. Last child admitted lived 1.408 Km from the school

2016 – 1019 preferences received ranking the school 1 – 6. Last child admitted lived 1.484 Km from the school

Statement

Hall Green is an 11 – 16 Academy; co-educational: one admission age group; roll 900; provides mainstream integration of Education Health and Care Plan /SEN Statemented pupils with physical disabilities. Any child with an Education Health and Care Plan/statement of special needs is required to be admitted to the school that is named in their statement. This gives any such child overall priority for admission. This is not an oversubscription criterion.

Admission criteria

Where applications for admission exceed the number of places available, the following criteria will be applied in the order set out below to decide which children to admit:

1. First priority goes to looked after or previously looked after children.
2. Secondly, we give priority to children with an elder brother or sister in the school who will be in attendance at the school in September of the year admission is sought.
3. Thirdly, we give priority to children who live nearest the school, as calculated on the basis of a straight line measurement between home and the main entrance of the school.

Hall Green School have adopted the Local Authority's definitions for 'Children with an education, health and care plan', 'Looked after or previously looked after children', 'Distance', 'Sibling', 'Shared Responsibility' and 'Separating "Final Qualifier" applications (blocks of flats etc)'.

Catchment Area

There is no catchment area for Hall Green School.

Appeals

If you are unsuccessful in your application, you can have your case considered by an independent appeals panel. Appeals must be made in writing directly to the Local Authority.

Waiting list

A waiting list is maintained throughout the academic year of admission, in which children are ranked in the same order as the published criteria for oversubscription.

ALL SCHOOL PLACES ARE OFFERED ON THE BASIS THAT THE INFORMATION PROVIDED IS CORRECT. THE SCHOOL RESERVES THE RIGHT TO WITHDRAW ANY OFFER ON THE BASIS OF A FRAUDULENT OR INTENTIONALLY MISLEADING APPLICATION.

Hamstead Hall Academy

Craythorne Avenue, Handsworth Wood, Birmingham B20 1HL

Tel: 0121 386 7510

www.hamsteadhall.com

Type: Academy

Published Admission Number: 180

Number on roll: 1085

Age range: 11 – 18

DFE No: 330 4240

Number on roll in the Sixth Form: 176

How to make an In-Year application

See Section 3.

How to apply for Year 7 in September 2017

An application must be made online at www.birmingham.gov.uk/schooladmissions or by using a Local Authority Preference Form.

Previous admission pattern at the time of offer of places for Year 7

In 2014, 2015 and 2016 this school received more applications than there were places available.

2014 – 777 preferences received ranking the school 1 – 6. Last child admitted lived 1.874 Km from the school

2015 – 772 preferences received ranking the school 1 – 6. Last child admitted lived 2.135 Km from the school

2016 – 773 preferences received ranking the school 1 – 6. Last child admitted lived 2.230 Km from the school

Admission criteria

Where there are more applications than there are places available, places will be allocated based on the following order of priority:

1. Looked after or previously looked after children.
2. Children who have a sibling at the school at the time of admission.
3. Children who are currently in Year 6 at Grestone Academy.
4. Distance from the Academy.

Within each of these categories, priority is given to those who live nearest the academy, calculated on the basis of a straightline measurement between home and the academy gate on Craythorne Avenue.

Hamstead Hall have adopted the Local Authority's definitions for 'Children with an education, health and care plan',

'Looked after or previously looked after children', 'Distance', 'Sibling', 'Shared Responsibility' and 'Separating "Final Qualifier" applications (blocks of flats etc.)'.

Waiting lists

Waiting lists will not be fixed following the offer of places. They are subject to change. This means that a child's waiting list position during the year could go up or down. Any applicants will be added to the academy's list in accordance with the order of priority for offering places. Waiting lists will be maintained until the end of each academic year.

Appeals

All appeals are dealt with by the Local Authority. Parents who wish to appeal against the decision of the Governors to refuse their child a place in the academy must request an appeal form from Birmingham Local Authority tel: **0121 303 1888** and return it to the Authority. Appeals will be heard by an independent panel.

Sixth Form

Every year a proportion of students from Year 11 enter the Sixth Form to continue their studies and students from other schools and colleges may be eligible to join them.

Sixth Form capacity September 2017 Year 12: 125

Year 13: 125

Advice and guidance

All students will receive advice and guidance to support them in making the correct post-16 choices.

Internal applicants

Priority for places is given to students in Year 11 currently on roll who meet the entry requirements for Sixth Form courses.

If the number of applications exceeds the admission number, the governors will give priority to applications in accordance with the criteria in the order listed, depending upon applicants achieving the relevant entry requirements for individual subjects.

External applicants

The minimum admission number for external candidates is 1. Applications from internal candidates who meet the academic requirements will be considered first.

For external applications the remaining places available on a particular course will be offered to those who have the better grades at GCSE or related subject specific requirements.

Academic entry requirements:

AS courses (including Applied 'A' levels) – a minimum of 5 GCSEs at Grade C and above (to include Maths and English) and a Grade B in chosen subject [eg English A Level at least B in English at GCSE]

BTEC courses level 3 – minimum of 5 GCSEs at Grade C and above (to include Maths and English)

BTEC courses level 2 – minimum grade D in English Language

Oversubscription criteria

The oversubscription criteria of looked after children, siblings and distance will only be used if the number of external candidates exceeds the amount of places the school is able to admit.

1. Looked after or previously looked after children.
2. Siblings.
3. Children who live nearest the academy.

Note: Distances are calculated on the basis of a straight line measurement between the applicant's home address and the academy gate on Craythorne Avenue.

Handsworth Grammar School: A Specialist Mathematics & Computing School

Grove Lane, Handsworth, Birmingham B21 9ET

Tel: 0121 554 2794

www.handsworth.bham.sch.uk

Type: Voluntary Aided Selective Secondary

Published Admission Number: 150

Number on roll: 983

Age range: 11 – 18

DFE No: 330 5402

Number on roll in the Sixth Form: 238

How to make an In-Year application

See Section 3. Please note that children who are older than 11 years may not register for the tests. However, parents/carers can still contact the school about their admission arrangements for places in other year groups.

How to apply for Year 7 in September 2017

Please see section 2.

Previous admission pattern at the time of offer of places for Year 7

In 2014, 2015 and 2016 this school received more applications than there were places available.

2014 – 1025 preferences received ranking the school 1 – 6

2015 – 1047 preferences received ranking the school 1 – 6

2016 – 1064 preferences received ranking the school 1 – 6

Admission criteria

Admissions policy statement

Admission to the School is in accordance with Public Notices issued on 4 September 1992 under Section 63(2) of the Education Reform Act 1988 as varied by the Public Notices issued on 1 December 1995 under Section 96(1) of the Education Act 1993.

Only children who attain the required standard in the prescribed arrangements for selection by reference to aptitude are eligible to be considered for admission to the School. These arrangements require that prospective pupils are considered for admission to the school on the basis of a combined score, standardised according to the age of the pupil, normally above the seventieth percentile of the national ability range on standardised tests of verbal, numerical and non-verbal reasoning ability. The content, nature and scope of these tests is reviewed regularly.

The number of intended admissions each year is 150 at age 11 years. Children who have not reached the age of 11 years, but who are in the same year group at primary school as those who have done so, may be considered for admission to the school.

The School expects to attract pupils from Birmingham and its surrounding areas. Where the number of applications for admission from eligible pupils exceeds the number of places available, places are offered in merit order according to their standardised score in the entrance tests. Where children are equal on test score, Looked After Children (in Public Care) and previously Looked After Children will be given priority, and then those who live nearest to the school (according to the straight line distance between home and school).

Details of admission and appeal arrangements regarding entry to the school at age 11 years are published each year.

All applicants will need to complete a Grammar Schools in Birmingham Test Registration Form. All applicants also need to complete the Local Authority preference form supplied by the Local Authority in which they currently live.

A number of schools can be named on these forms in a ranked order of preference. It is important to name Handsworth Grammar School as a preferred choice. If a school is not listed on your Local Authority form you cannot be offered a place.

In considering applications, all schools will apply their own admissions criteria. The Grammar Schools in Birmingham only consider entrance test scores and will make offers to the highest scoring applicants. Other schools may make offers based on distance from the school to the applicant's home. All offers will be submitted to the Local Authority. If a child meets the criteria for two or more schools, the Local Authority will offer a place at the school ranked highest on the Local Authority preference form. Parents will only receive one offer.

For absolute clarity in all respects of the admissions process, please refer to the current Admissions Brochure for the Grammar Schools in Birmingham and also visit the website at <http://www.birminghamgrammarschools.org/>.

Parents wishing to enrol a pupil of statutory school age other than at the normal age of admission should contact the Headmaster. Admissions to the school after the normal age of admission, (up to the number of places available), are based upon the pupil's 11+ entrance examination score or on an assessment of the pupil's ability. Only applicants who have requested admission at the time of the vacancy arising can be considered. Where the number of applicants exceeds the number of places available, candidates are admitted according to merit.

Sixth Form

A number of external admissions at age 16 are anticipated (preference is given to existing pupils) who meet the same requirements. The school welcomes applications from boys and girls at age 16 years for entry into the Sixth Form. Details of the procedures for entry into the Sixth Form are available from the school after the start of the Autumn term in the year preceding entry. Admission is based upon an assessment of the pupil's potential to benefit from the curriculum and facilities offered by the school. This assessment is based primarily upon the pupil's educational record, including actual or anticipated exam results, with particular reference to achievement in the intended and related areas of study and may include a school visit. Offers of places in the Sixth Form will be conditional upon academic results and satisfactory school report.

Details of how to apply can be found in the Sixth Form area of the website.

Criteria

1. Looked after or previously looked after children.
2. Distance of the child's residence from the School, with those living nearer to the School being given higher priority.

(Distances are calculated on the basis of a straight line measurement between the applicant's home and the front gate at the School. The local authority uses a computerised system, which measures all distances in metres. Ordnance Survey supply the co-ordinates that are used to plot an applicant's home address within this system.

Where parents have shared responsibility for a child, and the child lives with both parents for part of the week, then the main residence will be determined as the address where the child lives the majority of the week.)

Late applicants for Year 7 will be considered after the initial allocation of offers have been made by the authority.

Distances are calculated on the basis of a straight line measurement between the applicant's home and the front gate at the School. The local authority uses a computerised system, which measures all distances in metres. Ordnance Survey supply the co-ordinates that are used to plot an applicant's home address within this system.

Where parents have shared responsibility for a child, and the child lives with both parents for part of the week, then the main residence will be determined as the address where the child lives the majority of the week.)

Late applications

Late applicants for Year 7 will be considered after the initial allocation of offers have been made by the authority.

Waiting list

Following the offer of places, a waiting list will be kept in strict oversubscription criteria order until at least the end of the first academic term. Each added child will require the list to be ranked again in line with the oversubscription criteria.

Appeals

Parents wishing to appeal an admissions outcome should contact Birmingham Local Authority for the appeal documents on **0121 303 1888**.

Handsworth Wood Girls' Academy

Church Lane, Handsworth, Birmingham B20 2HL

Tel: 0121 554 8122

www.hwga.org.uk

Type: Academy (Girls)

Published Admission Number: 160

Number on roll: 852

Age range: 11 – 18

DFE No: 330 4207

Number on roll in the Sixth Form: 184

How to make an In-Year application

See Section 3.

How to apply for Year 7 in September 2017

An application must be made online at www.birmingham.gov.uk/schooladmissions or by using a Local Authority Preference Form.

Previous admission pattern at the time of offer of places for Year 7

In 2014, 2015 and 2016 this school received more applications than there were places available.

2014 – 466 preferences received ranking the school 1 – 6. Last child admitted lived 1.911 Km from the school

2015 – 525 preferences received ranking the school 1 – 6. Last child admitted lived 2.398 Km from the school

2016 – 559 preferences received ranking the school 1 – 6. Last child admitted lived 1.892 Km from the school

Admission criteria

Where there are more applications than there are places available, places will be allocated based on the following order of priority:

1. Looked after or previously looked after children.
2. Children with a sister already at the academy who will still be in attendance in September 2017.
3. Children who live nearest the academy.

Within each of these categories, priority is given to those who live nearest the academy, calculated on the basis of a straight-line measurement between home and the centre of the main school building.

Handsworth Wood Girls Academy have adopted the Local Authority's definitions for 'Children with an education, health and care plan', 'Looked after or previously looked after children', 'Distance', 'Sibling', 'Shared Responsibility' and 'Separating "Final Qualifier" applications (blocks of flats etc)'.

Waiting lists

Waiting lists will not be fixed following the offer of places. They are subject to change. This means that a child's waiting list position during the year could go up or down. Any applicants will be added to the academy's list in accordance with the order of priority for offering places. Waiting lists will be maintained until the end of each academic year.

Appeals

Appeals are administered by the Local Authority for this Academy. Parents who wish to appeal against the decision to refuse their child admission should contact the Children's Information and Advice Service on **0121 303 1888** to request an appeal form. Appeals will be heard by an independent panel.

Sixth Form

Sixth Form capacity (both internal and external applicants): 200

Admission number for external applicants: 40

Minimum academic entrance requirements:

Level 3: 5A* – C including English and Mathematics with specific entrance requirements for individual subjects.

Level 2: 5A* – G including English and Mathematics at grade E in English and Mathematics

Oversubscription criteria for external applicants:

- a. Looked after or previously looked after children.
- b. Where the child has a sister currently attending the Academy. The Local Authority's 'Sibling' definition has been adopted.
- c. Proximity of the child's home to academy with those living nearer accorded the higher priority. The Local Authority's 'Distance' definition has been adopted.

Note: Distances are calculated on the basis of a straight line measurement between the applicant's home address and the centre of the main school building.

Harborne Academy

Harborne Road, Edgbaston, Birmingham B15 3JL

Tel: 0121 464 2737

www.harborneacademy.co.uk

Type: Academy

Published Admission Number: 120

Number on roll: 650

Age range: 11 – 18

DFE No: 330 6910

Number on roll in the Sixth Form: 64

How to make an In-Year application

See Section 3.

How to apply for Year 7 in September 2017

An application must be made online at www.birmingham.gov.uk/schooladmissions or by using a Local Authority Preference Form.

Previous admission pattern at the time of offer of places for Year 7

In 2014 places were offered to all applicants, in 2015 and 2016 this school received more applications than there were places available.

2014 – All applicants were offered

2015 – 463 preferences received ranking the school 1 – 6. Last child admitted lived 7.220 Km from the school

2016 – 474 preferences received ranking the school 1 – 6. Last child admitted lived 11.392 Km from the school

Admission criteria

When there are more applications than places available at the school the following criteria will be used to determine which children will be allocated places:

1. Looked after or previously looked after children.
2. Children with a brother or a sister already at the school who will still be in attendance in September 2017.
3. Children who live nearest the school.

Within each of these categories, priority is given to those who live nearest the school, calculated on the basis of a straight-line measurement between home and the school gate on Harborne Road.

Harborne Academy have adopted the Local Authority's definitions for 'Children with an education, health and care plan', 'Looked after or previously looked after children', 'Distance', 'Sibling', 'Shared Responsibility' and 'Separating "Final Qualifier" applications (blocks of flats etc)'.

Waiting lists

Waiting lists will not be fixed following the offer of places. They are subject to change. This means that a child's waiting list position during the year could go up or down. Any applicants will be added to the Academy's list in accordance with the order of priority for offering places. Waiting lists will be maintained until the end of each academic year.

Appeals

Appeals are administered by the Local Authority for this Academy. Parents who wish to appeal against the decision to refuse their child admission should contact the Children's Information and Advice Service on **0121 303 1888** to request an appeal form. Appeals will be heard by an independent panel.

Sixth Form

Every year a proportion of students from Year 11 enter the Sixth Form to continue their studies and students from other schools and colleges may be eligible to join them.

Sixth Form capacity

September 2017

Year 12 – 100

Year 13 – 100

Advice and guidance

All students will receive advice and guidance to support them in making the correct post-16 choices.

Internal applicants

Priority for places is given to students in Year 11 currently on roll who meet the entry requirements for Sixth Form courses.

If the number of applications exceeds the admission number, the governors will give priority to applications in accordance with the criteria in the order listed, depending upon applicants achieving the relevant entry requirements for individual subjects.

External applicants

The minimum admission number for external candidates is 1. Applications from internal candidates who meet the academic requirements will be considered first.

For external applications the remaining places available on a particular course will be offered to those who have the better grades at GCSE or related subject specific requirements.

Academic entry requirements:

- AS courses (including Applied 'A' levels) – a minimum of 5 GCSEs at Grade C and above (to include Maths and English) and a Grade B in chosen subject [e.g. English A Level at least B in English at GCSE]
- BTEC courses – Level 2 – A minimum of 4 GCSE's at Grade D and above to include English & Maths or suitable qualification at Level 1
- BTEC courses – Level 3 – A minimum of 4 GCSE's at Grade C and above to include English & Maths or suitable qualification at Level 2

Oversubscription criteria

The oversubscription criteria of looked after children, siblings and distance will only be used if the number of external candidates exceeds the amount of places the school is able to admit.

Note: Distances are calculated on the basis of a straight line measurement between the applicant's home address and the School gate on Harborne Road.

Heartlands Academy

10 Great Francis Street, Nechells, Birmingham B7 4QR

Tel: 0121 464 3931

www.heartlands-academy.org.uk

Type: Academy

Published Admission Number: 150

Number on roll: 875

Age range: 11 – 18

DFE No: 330 6905

Number on roll in the Sixth Form: 100

How to make an In-Year application

See Section 3.

How to apply for Year 7 in September 2017

An application must be made online at www.birmingham.gov.uk/schooladmissions or by using a Local Authority Preference Form.

Previous admission pattern at the time of offer of places for Year 7

In 2014, 2015 and 2016 this school received more applications than there were places available.

2014 – 672 preferences received ranking the school 1 – 6. Last child admitted lived 1.218 Km from the school

2015 – 773 preferences received ranking the school 1 – 6. Last child admitted lived 1.006 Km from the school

2016 – 785 preferences received ranking the school 1 – 6. Last child admitted lived 1.030 Km from the school

Admission criteria

Where there are more applications than there are places available, places will be allocated based on the following order of priority:

1. Looked after or previously looked after children.
2. Children (siblings) with a brother or sister already at the school and who will still be in attendance at the time the sibling enters the school.
3. Children who attend Nechells Primary E-ACT Academy.
4. Children who live nearest the school.

Within each of these categories, priority is given to those who live nearest to the school. For these purposes, distances are calculated on the basis of a straight-line measurement between the applicant's home address and the front gates of the school on Great Francis Street.

Heartlands Academy have adopted the Local Authority's definitions for 'Children with an education, health and care plan', 'Looked after or previously looked after children', 'Distance', 'Sibling', 'Shared Responsibility' and 'Separating "Final Qualifier" applications (blocks of flats etc)'.

Waiting lists and appeals

Parents whose children have not been offered their preferred school will be informed of their right of appeal.

Appeals are administered by the Local Authority for this Academy. Parents who wish to appeal against the decision to refuse their child admission should contact the Children's Information and Advice Service on **0121 303 1888** to request an appeal form. Appeals will be heard by an independent panel.

Children will also be added to the school's waiting list in accordance to the oversubscription criteria. The waiting list will be kept until 1 January 2018.

Sixth Form (Post 16 admission criteria)

Heartlands Academy has capacity for 200 students in the sixth form. It will provide places for at least 100 internal and external students in Year 12. The minimum number for external applicants to be admitted is 5. The Academy will not admit

any more external applicants unless it is undersubscribed by students progressing from its own Year 11, and in such circumstances it will apply the same academic entry requirements as it does to student's already on roll in the Academy and, if a tie-break is necessary to determine who is admitted, it will apply the oversubscription criteria below;

1. Looked after or previously looked after children.
2. Those who live closest to the school (according to the straight-line distance between home and school).

The Academy will publish annually specific criteria in relation to minimum academic entrance requirements for admission to the post-16 provision. Both internal and external students wishing to enter the sixth form will be expected to have met the minimum academic entry requirements for the sixth form. The minimum academic entry requirements for September 2017 admissions are 5 GCSE's at Grade C and above usually to include Maths and English.

In addition to the sixth form's minimum academic entry requirements, students will need to satisfy minimum entrance requirements for the courses for which they are applying. Specific courses require a B or above at GCSE e.g. French AS a B in French GCSE needed. These academic entry requirements will be published in the Academy's prospectus. If either internal or external applicants fail to meet the minimum course requirements they will be given the option of pursuing any alternative courses for which they do meet the minimum academic requirements.

Note: Distances are calculated on the basis of a straight line measurement between the applicant's home address and the School front gate on Great Francis Street.

Hillcrest School: A Specialist Maths & Computing College and Sixth Form Centre

Stonehouse Lane, Bartley Green, Birmingham B32 3AE

Tel: 0121 464 3172

www.hillcrest.bham.sch.uk

Type: Academy

Published Admission Number: 120

Number on roll: 512

Age range: 11 – 18

DFE No: 330 4012

Number on roll in the Sixth Form: 70

How to make an In-Year application

See Section 3.

How to apply for Year 7 in September 2017

An application must be made online at www.birmingham.gov.uk/schooladmissions or by using a Local Authority Preference Form.

Previous admission pattern at the time of offer of places for Year 7

In 2014, 2015 and 2016 places were offered to all applicants.

Admission criteria

Where there are more applications than there are places available, places will be allocated based on the following order of priority:

1. Looked after or previously looked after children.
2. Sisters of children at the school in the year of admission.
3. Distance.

Hillcrest Academy have adopted the Local Authority's definitions for 'Children with an education, health and care plan', 'Looked after or previously looked after children', 'Distance', 'Sibling', 'Shared Responsibility' and 'Separating "Final Qualifier" applications (blocks of flats etc)'.

Waiting list

Following the offer of places, a waiting list will be kept in strict oversubscription criteria order until at least the end of the first academic term. Each added child will require the list to be ranked again in line with the oversubscription criteria.

Appeals

Appeals are administered by the Local Authority for this Academy. Parents who wish to appeal against the decision to refuse their child admission should contact the Children's Information and Advice Service on **0121 303 1888** to request an appeal form. Appeals will be heard by an independent panel.

Sixth Form admission arrangements and criteria

Students apply for places directly to the school or via The Oaks Sixth Form Collegiate.

Hillcrest admits a maximum of 30 external candidates into Year 12.

Entry requirements for each course are available in the Oaks Collegiate prospectus in terms of the required end of Key Stage 4 examination grades for each course. In the event of oversubscription the following priority criteria are applied:

1. Looked after or previously looked after children.
2. Brothers or sisters (as defined by the Local Authority) of children at the school in the year of admission.
3. Distance.

Note: Distances are calculated on the basis of a straight line measurement between the applicant's home address and the centre of the main school building.

Hodge Hill College

Bromford Road, Hodge Hill, Birmingham B36 8HB

Tel: 0121 783 7807

www.hodgehill.bham.sch.uk

Type: Community

Published Admission Number: 240

Number on roll: 1178

Age range: 11 – 16

DFE No: 330 4201

How to make an In-Year application

See Section 3.

How to apply for Year 7 in September 2017

An application must be made online at www.birmingham.gov.uk/schooladmissions or by using a Local Authority Preference Form.

Previous admission pattern at the time of offer of places for Year 7

In 2014, 2015 and 2016 this school received more applications than there were places available.

2014 – 684 preferences received ranking the school 1 – 6. Last child admitted lived 3.240 Km from the school

2015 – 707 preferences received ranking the school 1 – 6. Last child admitted lived 2.532 Km from the school

2016 – 724 preferences received ranking the school 1 – 6. Last child admitted lived 2.878 Km from the school

Admission criteria

The oversubscription criteria for community schools are shown at the beginning of Section 1.

Note: Distances are calculated on the basis of a straight line measurement between the applicant's home address and a point within the main School building.

Hodge Hill Girls' School

Bromford Road, Hodge Hill, Birmingham B36 8EY

Tel: 0121 464 3094

www.hodgehgs.bham.sch.uk

Type: Community

Published Admission Number: 150

Number on roll: 750

Age range: 11 – 16

DFE No: 330 4015

How to make an In-Year application

See Section 3.

How to apply for Year 7 in September 2017

An application must be made online at www.birmingham.gov.uk/schooladmissions or by using a Local Authority Preference Form.

Previous admission pattern at the time of offer of places for Year 7

In 2014, 2015 and 2016 this school received more applications than there were places available.

2014 – 600 preferences received ranking the school 1 – 6. Last child admitted lived 2.034 Km from the school

2015 – 583 preferences received ranking the school 1 – 6. Last child admitted lived 1.906 Km from the school

2016 – 589 preferences received ranking the school 1 – 6. Last child admitted lived 1.476 Km from the school

Admission criteria

The oversubscription criteria for community schools are shown at the beginning of Section 1.

Note: Distances are calculated on the basis of a straight line measurement between the applicant's home address and the entrance to the School building.

Holte School

Wheeler Street, Lozells, Birmingham B19 2EP

Tel: 0121 566 4370

www.holte.bham.sch.uk

Type: Community

Published Admission Number: 192

Number on roll: 1112

Age range: 11 – 18

DFE No: 330 4223

Number on roll in Sixth Form: 169

How to make an In-Year application

See Section 3.

How to apply for Year 7 in September 2017

An application must be made online at www.birmingham.gov.uk/schooladmissions or by using a Local Authority Preference Form.

Previous admission pattern at the time of offer of places for Year 7

In 2014, 2015 and 2016 this school received more applications than there were places available.

2014 – 636 preferences received ranking the school 1 – 6. Last child admitted lived 0.680 Km from the school

2015 – 621 preferences received ranking the school 1 – 6. Last child admitted lived 0.838 Km from the school

2016 – 658 preferences received ranking the school 1 – 6. Last child admitted lived 0.613 Km from the school

Admission criteria

The oversubscription criteria for community schools are shown at the beginning of Section 1.

Sixth Form

Year 12 entry requirements for community schools are shown at the end of Section 3.

Note: Distances are calculated on the basis of a straight line measurement between the applicant's home address and the centre of the School grounds (approximately).

Holyhead School

Milestone Lane, Holyhead Road, Birmingham B21 0HN

Tel: 0121 523 1960

www.holyheadschool.com

Type: Academy

Published Admission Number: 210

Number on roll: 1170

Age range: 11 – 18

DFE No: 330 4241

Number on roll in Sixth Form: 200

How to make an In-Year application

See Section 3.

How to apply for Year 7 in September 2017

An application must be made online at www.birmingham.gov.uk/schooladmissions or by using a Local Authority Preference Form.

Previous admission pattern at the time of offer of places for Year 7

In 2014, 2015 and 2016 this school received more applications than there were places available.

2014 – 721 preferences received ranking the school 1 – 6. Last child admitted lived 0.949 Km from the school

2015 – 719 preferences received ranking the school 1 – 6. Last child admitted lived 1.021 Km from the school

2016 – 797 preferences received ranking the school 1 – 6. Last child admitted lived 0.993 Km from the school

Statement

Holyhead is an 11 – 18 co-educational comprehensive School. Students will be admitted at age 11 without reference to ability or aptitude.

Admission criteria

Where applications for admission exceed the number of places available, the following criteria will be applied in the order set out below to decide which children to admit:

- 1.** Looked after and previously looked after children (in public care).
- 2.** Siblings, Children with an older brother or sister already at the school who will still be in attendance at the time the sibling enters the school.
- 3.** Children of Staff at the School.
 - a.** where the member of staff has been employed at the school for two or more years at the time at which the application for admission to the school is made, or
 - b.** the member of staff is recruited to fill a vacant post for which there is a demonstrable shortage.
- 4.** Children who live nearest the school.

Holyhead have adopted the Local Authority's definitions for 'Children with an education, health and care plan', 'Looked after or previously looked after children', 'Distance', 'Sibling', 'Shared Responsibility' and 'Separating "Final Qualifier" applications (blocks of flats etc)'.

Appeals

Where parents are not satisfied with the school allocated by the Local Authority for Year 7 entry, or refused admission 'In-Year', arrangements exist for appeals to be heard by an Appeals Panel, which is independent of Holyhead School.

Appeals in respect of Admission to Holyhead School should be sent to the Clerk to the Governing Body at the school's address, in accordance with prescribed procedures.

Waiting lists

If Holyhead was a parent's preferred choice of school and they have not been allocated a place, they will be informed of their right to appeal and asked if they wish to go on to Holyhead's waiting list, which will be held for at least one term in the academic year of admission.

Children named on the waiting list will be ranked in the same order as Holyhead's published oversubscription criteria. Should places become available at Holyhead, an offer to students from the waiting list will be made.

Inclusion on Holyhead's waiting list does not mean that a place will eventually become available. It may be that those already allocated places do not give them up and that Holyhead is unable to make further offers in the future.

Admissions criteria for Holyhead Sixth Form

Every year a proportion of students from Year 11 enter the Sixth Form to continue their studies and students from other schools and colleges may be eligible to join them.

Sixth Form capacity

September 2017

Year 12 – 130

Year 13 – 130

Internal applicants

Priority for places is given to students in Year 11 currently on roll who meet the entry requirements for Sixth Form courses.

If the number of applications exceeds the admission number, the governors will give priority to applications in accordance with the criteria in the order listed, depending upon applicants achieving the relevant entry requirements for individual subjects.

External applicants

Applications from internal candidates who meet the academic requirements will be considered first.

For external applications the remaining places available on a particular course will be offered to those who have the better grades at GCSE or subject specific requirements.

Advice and guidance

All students will receive advice and guidance to support them in making the correct post-16 choices.

Academic entry requirements:

- AS courses (including Applied 'A' Levels) – a minimum of 5 GCSEs Grade A* – C (to include English and Maths at a minimum of a 'C') and a Grade B in chosen subject if it has been studied at GCSE with the exception of mathematics which is a Grade A [e.g. English 'A' Level at least a B in English GCSE]
- BTEC courses – A minimum of 5 GCSEs including Maths and English with a minimum of Grade C
- a Grade D is required for Level 2 courses including English and Maths resits
- at least 3 Grade Ds are required to move into Year 13 (or a Merit for BTEC qualifications)

Oversubscription criteria

The oversubscription criteria of looked after children, siblings, children of staff and distance will only be used if the number of external candidates exceeds the amount of places the school is able to admit.

Appeals

Where applicants are not satisfied with the school's decision, arrangements exist for appeals to be heard by an Appeals Panel, which is independent of Holyhead School.

Appeals in respect of Admission to Holyhead Sixth Form should be sent to the Consultant Clerk to the Governing Body at the school's address, in accordance with prescribed procedures.

Unsuccessful applicants will be informed of their right to appeal and asked if they wish to go on to Holyhead's waiting list, which will be held for at least one term in the academic year of admission.

Waiting list

Children named on the waiting list will be ranked in the same order as Holyhead's published oversubscription criteria. Should places become available at Holyhead, an offer to students from the waiting list will be made. Inclusion on Holyhead's waiting list does not mean that a place will eventually become available. It may be that those already allocated places do not give them up and that Holyhead is unable to make further offers in the future.

Note: Distances are calculated on the basis of a straight line measurement between the applicant's home address and the School gate on Milestone Lane (as the crow flies).

Holy Trinity Catholic School

Oakley Road, Small Heath, Birmingham B10 0AX

Tel: 0121 772 0184

www.holytrc.bham.sch.uk

Type: Voluntary Aided Catholic

Published Admission Number: 126

Number on roll: 600

Age range: 11 – 16

DFE No: 330 4664

How to make an In-Year application

See Section 3. You will also be required to complete an additional information form for this school which is available from the school office or the local authority. Both forms must be returned to the school, not to the local authority.

How to apply for Year 7 in September 2017

An application must be made online at www.birmingham.gov.uk/schooladmissions or by using a Local Authority Preference Form. You will also be required to complete an additional information form for the school which is available from the school office or the local authority. Both must be completed for a place.

Previous admission pattern at the time of offer of places for Year 7

Priority will be given to practising Catholics initially. The school has received more applications than it has vacancies in this category in 2014, 2015 and 2016.

2014 – 313 preferences received ranking the school 1 – 6

2015 – 346 preferences received ranking the school 1 – 6

2016 – 314 preferences received ranking the school 1 – 6

Admission criteria

The ethos of this school is Catholic. The school was founded by the Catholic Church to provide education for children of

Catholic families. The school is conducted by its governing body as part of the Catholic Church in accordance with its Trust Deed and Instrument of Government and seeks at all times to be a witness to Jesus Christ. We ask all parents applying for a place here to respect this ethos and its importance to the school community. This does not affect the right of parents who are not of the faith of this school to apply for and be considered for a place here.

If the number of applications exceeds the admission number, the governors will give priority to applications in accordance with the criteria listed, provided that the governors are made aware of that application before decisions on admissions are made (see Note 1 below).

In all categories the governors will give priority to those who have a brother or sister (see Note 3 below) attending Holy Trinity Catholic Media Arts College at the time of admission and then to those children living closest to the school Proposed by shortest distance (see Note 5).

Criteria

1. Baptised Catholic children (see Note 2 below) who are in the care of a local authority (children in care) or provided with accommodation by them (e.g. children with foster parents) (Section 22 of the Children Act 1989) and children who were previously looked after but ceased to be so because they were adopted (or became subject to a residence order or special guardianship order).
2. Baptised Catholic children who currently attend a Catholic feeder school (see Note 4 below).
3. Baptised Catholic children who currently live in the parish area of a designated Catholic feeder school who are not currently attending the designated Catholic feeder school (see note 4 below) Holy Family, Small Heath, Our Lady of the Rosary, St There of Lisieux, Saltley, St Vincent de Paul and Ashted and Vauxhall.
4. Other Baptised Catholic children.
5. Non-Catholic children who are in the care of a local authority (children in care) or provided with accommodation by them (e.g. children with foster parents) (Section 22 of the Children Act 1989) and children who were previously looked after but ceased to be so because they were adopted (or became subject to a residence order or special guardianship order).
6. Non-Catholic children who currently attend a Catholic feeder school.
7. Other Non-Catholic children.

Note 1

Children with a Statement of Special Educational Needs that names the school must be admitted. This will reduce the number of places available to other applicants.

Note 2

In all categories, for a child to be considered as a Catholic, evidence of Catholic Baptism or Reception into the Church will be required. For a definition of Baptised Catholic see the Appendix. Those who face difficulties in producing written evidence of Catholic Baptism should contact their Parish Priest.

Parents making an application for a Catholic child should also complete the school's supplementary information form (SIF). Failure to complete the SIF/provide evidence of Catholic Baptism may affect the criterion the child's name is placed in

Note 3

For Catholic and non-Catholic children the definition of a brother or sister is:

- A brother or sister sharing the same parents;
- Half-brother or half-sister, where two children share one common parent;
- Step-brother or step-sister, where two children are related by a parent's marriage;
- Adopted or fostered children;

The children must be living permanently in the same household.

Note 4

The designated feeder schools for Holy Trinity Catholic Media Arts College are: Holy Family, St Bernadette's, The Rosary, St Vincent's de Paul and Ashted & Vauxhall.

The parish areas for the feeder schools are as follows: Birmingham.

Parish maps are available in the parishes and at the schools or by post on request.

Note 5

Distances are calculated on the basis of a straight-line measurement between the applicant's home address and a point decided by the school, usually the front gate on Oakley Road. The local authority uses a computerised system, which measures all distances in metres. Ordnance Survey supply the co-ordinates that are used to plot an applicant's home address within this system.

In a very small number of cases it may not be able to decide between the applicants of those pupils who are qualifiers for a place, when applying the published admission criteria.

For example, this may occur when children in the same year group live at the same address, or if the distance between the home and school is exactly the same, for example, blocks of flats. If there is no other way of separating the application according to the admissions criteria and to admit both or all of the children would cause the legal limit to be exceeded, the local authority will use a computerised system to randomly select the child to be offered the final place.

The home address of a pupil is considered to be the permanent residence of a child. The address must be the child's only or main residence for the majority of the school week. Documentary evidence may be required.

Where care is split equally between mother and father, parents must name which address is to be used for the purpose of allocating a school place and proof may be requested.

Appeals

Parents who wish to appeal against the decision of the Governors to refuse their child a place in the school may apply in writing to Chair of Governors. Appeals will be heard by an independent panel.

Repeat applications

Any parent can apply for a place for their child at any time outside the admissions round. Parents do not have the right to a second appeal in respect of the same school for the same academic year unless, in exceptional circumstances, the admission authority has accepted a second application from the appellant because of a significant and material change in the circumstances of the parent, child or school but still refused admission.

Late applications

Late applications will be dealt with according to the local authority co-ordinated scheme.

Change of preference

Once parent/carers have submitted their preferences they will not be allowed to change them without an exceptional change in circumstances, for example, if the family has recently moved address or an older sibling has changed schools.

All requests to change preferences should be made in writing to the Local Authority.

Any parent/carer who submits an application for a change of preference for an oversubscribed school, without an exceptional change in their circumstances, will have that application refused.

Waiting lists

Parents whose children have not been offered their preferred school will be informed of their right of appeal and will be added to their preferred schools waiting list.

The Local Authority will send voluntary aided and foundation schools their waiting lists following the offer of school places.

Waiting lists for admission will remain open until the 31 December 2016 and will then be discarded. Parents may apply for their child's name to be reinstated until the end of the academic year when the list will be discarded.

Waiting lists will not be fixed following the offer of places. They will be held in accordance with the order of priority for allocating places and are therefore subject to change. This means that a child's position on the waiting list could go up or down. Any late applicants accepted will be added to the school's list in accordance with the order of priority for allocating places.

Inclusion on a school's waiting list does not mean that a place will eventually become available. It may be that those already offered places may accept them, thereby filling all available places.

The International School

Gressel Lane, Tile Cross, Birmingham B33 9UF

Tel: 0121 566 6400

www.tisbham.org

Type: Community

Published Admission Number: 120

Number on roll: 701

Age range: 11 – 16

DFE No: 330 4244

How to make an In-Year application

See Section 3.

How to apply for Year 7 in September 2017

An application must be made online at www.birmingham.gov.uk/schooladmissions or by using a Local Authority Preference Form.

Previous admission pattern at the time of offer of places for Year 7

In 2014, 2015 and 2016 places were offered to all applicants.

Admission criteria

The oversubscription criteria for community schools are shown at the beginning of Section 1.

John Willmott School

Reddicap Heath Road, Sutton Coldfield B75 7DY

Tel: 0121 378 1946

www.jws.bham.sch.uk

Type: Maintained Secondary

Published Admission Number: 195

Number on roll: 1030

Age range: 11 – 18

DFE No: 330 4301

Number on roll in the Sixth Form: 137

How to make an In-Year application

See Section 3.

How to apply for Year 7 in September 2017

An application must be made online at www.birmingham.gov.uk/schooladmissions or by using a Local Authority Preference Form.

Previous admission pattern at the time of offer of places for Year 7

In 2014 all applicants were offered, in 2015 and 2016 this school received more applications than there were places available.

2014 – All applicants were offered

2015 – 771 preferences received ranking the school 1 – 6. Last child admitted lived 6.098 Km from the school

2016 – 796 preferences received ranking the school 1 – 6. Last child admitted lived 5.653 Km from the school

Admission criteria

The oversubscription criteria for community schools are shown at the beginning of Section 1.

Sixth Form

Year 12 entry requirements for community schools are shown at the end of Section 3.

Note: Distances are calculated on the basis of a straight line measurement between the applicant's home address and the centre of main School building.

King Edward VI Aston School

Frederick Road, Aston, Birmingham B6 6DJ

Tel: 0121 327 1130

www.keaston.bham.sch.uk

Type: Academy Grammar (Boys)

Published Admission Number: 120

Number on roll: 801

Age range: 11 – 18

DFE No: 330 5408

Number on roll in the Sixth Form: 247

How to make an In-Year application

See Section 3. Please note that children who are older than 11 years may not register for the tests. However, parents/carers can still contact the school about their admission arrangements for places in other year groups.

How to apply for Year 7 in September 2017

Please see Section 2.

Previous admission pattern at the time of offer of places for Year 7

In 2014, 2015 and 2016 this school received more applications than there were places available.

2014 – 1039 preferences received ranking the school 1 – 6

2015 – 1097 preferences received ranking the school 1 – 6

2016 – 992 preferences received ranking the school 1 – 6

Statement

King Edward VI Aston School ("the school") is an Academy for boys aged 11 – 18 years and is designated as a selective grammar school under S104 of the School Standards and Framework Act, 1998.

Admission to the school is on the basis of selection by reference to ability. Only boys who attain the required standard in the prescribed arrangements for selection are eligible to be considered for admission to the school. These arrangements require that prospective pupils are considered for admission on the basis of a combined score, standardised according to the age of the pupil, on standardised tests of verbal, numerical and non-verbal reasoning ability.

All boys (including looked after children) born between 1 September 2005 and 31 August 2006 will have attained the age of 11 years by 1 September 2017 and are eligible to apply for admission in September 2017. Children who will not have reached the age of 11 years by 1 September 2017, but who are in the same year group at primary school as those who will have done so, may be considered for admission to the school in September 2017.

The School gives priority to Looked After Children/Previously Looked After Children and those attracting the Pupil Premium.

Admission criteria

In order to be eligible for admission to the school, candidates must achieve a minimum standardised score in the selection test ("the qualifying score"). Where the number of applications for admission exceeds the number of places available at the school, places are offered to children as follows:

1. Looked After Children/Previously Looked After Children who achieve the qualifying score by rank order of standardised score;
2. Children attracting the Pupil Premium who achieve the qualifying score by rank order of standardised score but limited to no more than 30 in this category;
3. Other children who achieve the qualifying score by rank order of standardised score;

Where children are equal on standardised score, places will be offered to those who live nearest to the school (according to the straight-line distance between home and the front gates of the school.)

A Looked After Child is a child who is in the care of a local authority or is being provided with accommodation by a local authority as set out in s22(1) of the Children Act 1989. A Previously Looked After

Parents/carers of children attracting Pupil Premium must have ticked the Pupil Premium box when registering their child for the test. Any alterations to this box cannot be made after the end of September 2016.

Parents will need to provide evidence of Pupil Premium registration to the Foundation Office no later than the end of November 2016. Any evidence received after this date will be considered as late and will be considered after the main round of allocations has been made.

Distances are calculated on the basis of a straight-line measurement between the applicant's home address and a point decided by the school (the front gates). The local authority uses a computerised system, which measures all distances in metres. Ordnance Survey supply the co-ordinates that are used to plot an applicant's home address within this system.

Local Authorities (LAs) will then consider all offers in conjunction with the ranking of schools on the LA preference form. Where a child meets the criteria for two or more schools, a place will be allocated at the school listed highest on the preference form.

Notes

- The Local Authority's 'Shared Responsibility' definition has been adopted.
- In the event of a tie breaker, the Local Authority's 'Separating "final qualifier" applications (twins, blocks of flats etc.) has been adopted.

Procedural arrangements for admission

Please see Section 2.

Policy and procedural arrangements for Sixth Form admissions

A limited number of external admissions is anticipated each year into Year 12. For entry into Year 12 in September 2017 this number is expected to be 20. Parents of external candidates wishing to enrol a pupil into the Sixth Form should contact the school. It is not necessary for parents of existing pupils to apply formally for places in Year 12. Admission is based upon an assessment of the pupil's potential to benefit from the curriculum and facilities offered by the school. This assessment is based primarily upon the pupil's educational record, including actual or anticipated examination results, with particular reference to achievement in the intended and related areas of study and may include a school visit.

To achieve entry into the sixth form in September 2017 prospective entrants, both existing pupils and external candidates, must achieve 7 GCSE passes at grades A* – C including 3 passes at grades A*/A and at least B grade passes in English Language and Mathematics.

Students should ideally have a GCSE pass at grade A*/A in the subjects that they wish to study at A/S Level although they will be allowed to start one A/S Level course on the basis of having achieved a B grade in the subject at GCSE or in the appropriate qualifying subject(s) for those A/S Level courses in which a GCSE qualification is unavailable.

Offers of places in the Sixth Form will be conditional on achievement of these results and capacity on chosen courses. In the event of oversubscription preference will be given to: “looked after or previously looked after children” and then those who live nearest to the school (according to the straight-line distance between home and school).

King Edward VI Camp Hill School for Boys

Vicarage Road, Kings Heath, Birmingham B14 7QJ

Tel: 0121 444 3188

web.camphillboys.bham.sch.uk

Type: Academy Grammar (Boys)

Published Admission Number: 120

Number on roll: 492

Age range: 11 – 18

DFE No: 330 5407

Number on roll in the Sixth Form: 262

How to make an In-Year application

See Section 3. Please note that children who are older than 11 years may not register for the tests. However, parents/carers can still contact the school about their admission arrangements for places in other year groups.

How to apply for Year 7 in September 2017

Please see Section 2.

Previous admission pattern at the time of offer of places for Year 7

In 2014, 2015 and 2016 this school received more applications than there were places available.

2014 – 746 preferences received ranking the school 1 – 6

2015 – 778 preferences received ranking the school 1 – 6

2016 – 703 preferences received ranking the school 1 – 6

Statement

King Edward VI Camp Hill School for Boys (“the school”) is an Academy for boys aged 11 – 18 years and is designated as a selective grammar school under S104 of the School Standards and Framework Act, 1998.

Admission to the school is on the basis of selection by reference to ability. Only boys who attain the required standard in the prescribed arrangements for selection are eligible to be considered for admission to the school. These arrangements require that prospective pupils are considered for admission on the basis of a combined score, standardised according to the age of the pupil, on standardised tests of verbal, numerical and non-verbal reasoning ability.

All boys (including looked after children) born between 1 September 2005 and 31 August 2006 will have attained the age of 11 years by 1 September 2017 and are eligible to apply for admission in September 2017. Children who will not have reached the age of 11 years by 1 September 2017, but who are in the same year group at primary school as those who will have done so, may be considered for admission to the school in September 2017.

The School gives priority to Looked After Children/Previously Looked After Children and those attracting the Pupil Premium

Admission criteria

In order to be eligible for admission to the school, candidates must achieve a minimum standardised score in the selection test (“the qualifying score”). Where the number of applications for admission exceeds the number of places available at the school, places are offered to children as follows:

1. Looked After Children/Previously Looked After Children who achieve the qualifying score by rank order of standardised score;
2. Children attracting the Pupil Premium who achieve the qualifying score by rank order of standardised score but limited to no more than 24 in this category;
3. Other children who achieve the qualifying score by rank order of standardised score;

Where children are equal on standardised score, places will be offered to those who live nearest to the school (according to the straight-line distance between home and the front gates of the school.)

A Looked After Child is a child who is in the care of a local authority or is being provided with accommodation by a local authority as set out in s22(1) of the Children Act 1989. A Previously Looked After Child is a child who immediately after being looked after became subject to an adoption, residence or special guardianship order.

Children attracting Pupil Premium are those who have been registered for free school meals at any point in the 6 years prior to the closing date for test registration (8 July 2016). The school will require evidence of Pupil Premium registration and reserves the right to withdraw the offer of a place if the offer has been made on the basis of an incorrect, fraudulent or misleading application.

Parents/carers of children attracting Pupil Premium must have ticked the Pupil Premium box when registering their child for the test. Any alterations to this box cannot be made after the end of September 2016.

Parents will need to provide evidence of Pupil Premium registration to the Foundation Office no later than the end of November 2016. Any evidence received after this date will be considered as late and will be considered after the main round of allocations has been made.

Distances are calculated on the basis of a straight-line measurement between the applicant's home address and a point decided by the school (the front gates). The local authority uses a computerised system, which measures all distances in metres.

Ordnance Survey supply the co-ordinates that are used to plot an applicant's home address within this system.

Local Authorities (LAs) will then consider all offers in conjunction with the ranking of schools on the LA preference form. Where a child meets the criteria for two or more schools, a place will be allocated at the school listed highest on the preference form.

Notes

- The Local Authority's 'Shared Responsibility' definition has been adopted
- In the event of a tie breaker, the Local Authority's 'Separating "final qualifier" applications (twins, blocks of flats etc.) has been adopted

Procedural arrangements for admission

Please see Section 2.

Policy and procedural arrangements for Sixth Form admissions

A limited number of external admissions is anticipated each year into Year 12. For entry in September 2017, this number is expected to be at least 20. External candidates wishing to enrol should contact the school. It is not necessary for existing pupils to apply formally for places in Year 12. Admission depends upon an assessment of the candidate's potential to benefit from the curriculum and facilities offered by the school. This assessment is based primarily upon his educational record, including actual or anticipated examination results, with particular reference to achievement in the intended and related areas of study and may include a school visit. To achieve entry in September 2017, both existing pupils and external candidates must normally achieve:

- at least five GCSE subjects at A* to B or grade 9 to 6, to include Mathematics at grade 7 or above and English Language at grade 5 or above

- at least an A or grade 7 at GCSE in order to study Mathematics, Biology, Chemistry and Physics at A level
- at least an A or grade 7 is also required in order to study other subjects at A level, although a B or grade 6 may be considered in some cases
- at least a grade 7 in Mathematics for the study of Economics
- at least a grade 8 in Mathematics to study Further Maths
- at least A*A in Core and Additional Science, where this is studied, in order to pursue any Science A level

Offers of places in the Sixth Form will be conditional on achievement of these results and capacity on chosen courses. In the event of oversubscription preference will be given to: “looked after or previously looked after children”; and then those who live nearest to the school (according to the straight-line distance between home and school).

King Edward VI Camp Hill School for Girls

Vicarage Road, Kings Heath, Birmingham B14 7QJ

Tel: 0121 444 2150

www.kechg.org.uk

Type: Academy Grammar (Girls)

Published Admission Number: 150

Number on roll: 965

Age range: 11 – 18

DFE No: 330 5406

Number on roll in the Sixth Form: 305

How to make an In-Year application

See Section 3. Please note that children who are older than 11 years may not register for the tests. However, parents/carers can still contact the school about their admission arrangements for places in other year groups.

How to apply for Year 7 in September 2017

Please see Section 2.

Previous admission pattern at the time of offer of places for Year 7

In 2014, 2015 and 2016 this school received more applications than there were places available.

2014 – 806 preferences received ranking the school 1 – 6

2015 – 863 preferences received ranking the school 1 – 6

2016 – 878 preferences received ranking the school 1 – 6

Statement

King Edward VI Camp Hill School for Girls (“the school”) is an Academy for girls aged 11-18 years and is designated as a selective grammar school under S104 of the School Standards and Framework Act, 1998.

Admission to the school is on the basis of selection by reference to ability. Only girls who attain the required standard in the prescribed arrangements for selection are eligible to be considered for admission to the school. These arrangements require that prospective pupils are considered for admission on the basis of a combined score, standardised according to the age of the pupil, on standardised tests of verbal, numerical and non-verbal reasoning ability.

All girls (including looked after children) born between 1 September 2005 and 31 August 2006 will have attained the age of 11 years by 1 September 2017 and are eligible to apply for admission in September 2017. Children who will not have reached the age of 11 years by 1 September 2017, but who are in the same year group at primary school as those who will have done so, may be considered for admission to the school in September 2017.

The School gives priority to Looked After Children/Previously Looked After Children and those attracting the Pupil Premium.

Admission criteria

In order to be eligible for admission to the school, candidates must achieve a minimum standardised score in the selection test (“the qualifying score”). Where the number of applications for admission exceeds the number of places available at the

school, places are offered to children as follows:

1. Looked After Children/Previously Looked After Children who achieve the qualifying score by rank order of standardised score;
2. Children attracting the Pupil Premium who achieve the qualifying score by rank order of standardised score but limited to no more than 30 in this category;
3. Other children who achieve the qualifying score by rank order of standardised score;

Where children are equal on standardised score, places will be offered to those who live nearest to the school (according to the straight-line distance between home and the front gates of the school.)

A Looked After Child is a child who is in the care of a local authority or is being provided with accommodation by a local authority as set

out in s22(1) of the Children Act 1989. A Previously Looked After Child is a child who immediately after being looked after became subject to an adoption, residence or special guardianship order.

Children attracting Pupil Premium are those who have been registered for free school meals at any point in the 6 years prior to the closing date for test registration (8 July 2016). The school will require evidence of Pupil Premium registration and reserves the right to withdraw the offer of a place if the offer has been made on the basis of an incorrect, fraudulent or misleading application.

Parents/carers of children attracting Pupil Premium must have ticked the Pupil Premium box when registering their child for the test. Any alterations to this box cannot be made after the end of September 2016.

Parents will need to provide evidence of Pupil Premium registration to the Foundation Office no later than the end of November 2016. Any evidence received after this date will be considered as late and will be considered after the main round of allocations has been made.

Distances are calculated on the basis of a straight-line measurement between the applicant's home address and a point decided by the school (the front gates). The local authority uses a computerised system, which measures all distances in metres. Ordnance Survey supply the co-ordinates that are used to plot an applicant's home address within this system.

Local Authorities (LAs) will then consider all offers in conjunction with the ranking of schools on the LA preference form. Where a child meets the criteria for two or more schools, a place will be allocated at the school listed highest on the preference form.

Notes

- The Local Authority's 'Shared Responsibility' definition has been adopted
- In the event of a tie breaker, the Local Authority's 'Separating "final qualifier" applications (twins, blocks of flats etc.) has been adopted

Procedural arrangements for admission

Please see Section 2.

Policy and procedural arrangements for Sixth Form admissions

A limited number of external admissions is anticipated each year into Year 12. For entry into Year 12 in September 2017 this number is expected to be 20. Parents of external candidates wishing to enrol a pupil into the Sixth Form should contact the school. It is not necessary for parents of existing pupils to apply formally for places in Year 12. Admission is based upon an assessment of the pupil's potential to benefit from the curriculum and facilities offered by the school. This assessment is based primarily upon the pupil's educational record, including actual or anticipated examination results, with particular reference to achievement in the intended and related areas of study and may include a school visit. To achieve entry into the sixth form in September 2017 prospective entrants, both existing pupils and external candidates, must achieve six GCSEs at grade B or above, which would include English and Mathematics. A*/A grades are expected in the subjects pupils wish to

study at A level; however subject to availability of places on specific courses a B grade may be considered.

Offers of places in the Sixth Form to external candidates will be conditional on achievement of these results and capacity on chosen courses. In the event of oversubscription preference will be given to: looked after or previously looked after children; and then those who live nearest to the school (according to the straight-line distance between home and school).

King Edward VI Five Ways School

Scotland Lane, Bartley Green, Birmingham B32 4BT

Tel: 0121 475 3535

www.kefw.org

Type: Academy Grammar (Mixed)

Published Admission Number: 180

Number on roll: 1300

Age range: 11 – 19

DFE No: 330 5405

Number on roll in the Sixth Form: 400

How to make an In-Year application

See Section 3. Please note that children who are older than 11 years may not register for the tests. However, parents/carers can still contact the school about their admission arrangements for places in other year groups.

How to apply for Year 7 in September 2017

Please see Section 2.

Previous admission pattern at the time of offer of places for Year 7

In 2014, 2015 and 2016 this school received more applications than there were places available.

2014 – 1377 preferences received ranking the school 1 – 6

2015 – 1802 preferences received ranking the school 1 – 6

2016 – 1734 preferences received ranking the school 1 – 6

Statement

King Edward VI Five Ways School ("the school") is an Academy for pupils aged 11 – 18 years and is designated as a selective grammar school under S104 of the School Standards and Framework Act, 1998.

Admission to the school is on the basis of selection by reference to ability. Only children who attain the required standard in the prescribed arrangements for selection are eligible to be considered for admission to the school. These arrangements require that prospective pupils are considered for admission on the basis of a combined score, standardised according to the age of the pupil, on standardised tests of verbal, numerical and non-verbal reasoning ability.

All children (including looked after children) born between 1 September 2005 and 31 August 2006 will have attained the age of 11 years by 1 September 2017 and are eligible to apply for admission in September 2017. Children who will not have reached the age of 11 years by 1 September 2017, but who are in the same year group at primary school as those who will have done so, may be considered for admission to the school in September 2017.

The School gives priority to Looked After Children/Previously Looked After Children and those attracting the Pupil Premium.

Admission criteria

In order to be eligible for admission to the school, candidates must achieve a minimum standardised score in the selection test ("the qualifying score"). Where the number of applications for admission exceeds the number of places available at the school, places are offered to children as follows:

1. Looked After Children/Previously Looked After Children who achieve the qualifying score by rank order of standardised score;

2. Children attracting the Pupil Premium who achieve the qualifying score by rank order of standardised score but limited to no more than 36 in this category;
3. Other children who achieve the qualifying score by rank order of standardised score;

Where children are equal on standardised score, places will be offered to those who live nearest to the school (according to the straight-line distance between home and the front gates of the school).

A Looked After Child is a child who is in the care of a local authority or is being provided with accommodation by a local authority as set out in s22(1) of the Children Act 1989. A Previously Looked After Child is a child who immediately after being looked after became subject to an adoption, residence or special guardianship order.

Children attracting Pupil Premium are those who have been registered for free school meals at any point in the 6 years prior to the closing date for test registration (8 July 2016). The school will require evidence of Pupil Premium registration and reserves the right to withdraw the offer of a place if the offer has been made on the basis of an incorrect, fraudulent or misleading application.

Parents/carers of children attracting Pupil Premium must have ticked the Pupil Premium box when registering their child for the test. Any alterations to this box cannot be made after the end of September 2016.

Parents will need to provide evidence of Pupil Premium registration to the Foundation Office no later than the end of November 2016. Any evidence received after this date will be considered as late and will be considered after the main round of allocations has been made.

Distances are calculated on the basis of a straight-line measurement between the applicant's home address and a point decided by the school (the front gates). The local authority uses a computerised system, which measures all distances in metres. Ordnance Survey supply the co-ordinates that are used to plot an applicant's home address within this system.

Local Authorities (LAs) will then consider all offers in conjunction with the ranking of schools on the LA preference form. Where a child meets the criteria for two or more schools, a place will be allocated at the school listed highest on the preference form.

Notes

- The Local Authority's 'Shared Responsibility' definition has been adopted
- In the event of a tie breaker, the Local Authority's 'Separating "final qualifier" applications (twins, blocks of flats etc.) has been adopted

Procedural arrangements for admission

Please see Section 2.

Policy and procedural arrangements for Sixth Form admissions

A limited number of external admissions is anticipated each year into Year 12. For entry into Year 12 in September 2017 this number is expected to be 40. Parents of external candidates wishing to enrol a pupil into the Sixth Form should contact the school. It is not necessary for parents of existing pupils to apply formally for places in Year 12. Admission is based upon an assessment of the pupil's potential to benefit from the curriculum and facilities offered by the school. This assessment is based primarily upon the pupil's educational record, including actual or anticipated examination results, with particular reference to achievement in the intended and related areas of study and may include a school visit. To achieve entry into the sixth form in September 2017 prospective entrants, both existing pupils and external candidates, must achieve 4A*/A at GCSE, with A grades in all subjects to be taken at A level (or nearest equivalent if a new subject). In addition, there is a minimum requirement for B in English and Maths.

Offers of places in the Sixth Form will be conditional on achievement of these results and capacity on chosen courses. In the event of oversubscription preference will be given to: looked after children or previously looked after children; and then those who live nearest to the school (according to the straight-line distance between home and school).

King Edward VI Handsworth School

Rose Hill Road, Handsworth, Birmingham B21 9AR

Tel: 0121 554 2342

www.kingedwardvi.bham.sch.uk

Type: Academy Grammar (Girls)

Published Admission Number: 160

Number on roll: 927

Age range: 11 – 18

DFE No: 330 5404

Number on roll in the Sixth Form: 256

How to make an In-Year application

See Section 3. Please note that children who are older than 11 years may not register for the tests. However, parents/carers can still contact the school about their admission arrangements for places in other year groups.

How to apply for Year 7 in September 2017

Please see Section 2.

Previous admission pattern at the time of offer of places for Year 7

In 2014, 2015 and 2016 this school received more applications than there were places available.

2014 – 1048 preferences received ranking the school 1 – 6

2015 – 936 preferences received ranking the school 1 – 6

2016 – 1052 preferences received ranking the school 1 – 6

Statement

King Edward VI Handsworth School ("the school") is an Academy for girls aged 11 – 18 years and is designated as a selective grammar school under S104 of the School Standards and Framework Act, 1998.

Admission to the school is on the basis of selection by reference to ability. Only girls who attain the required standard in the prescribed arrangements for selection are eligible to be considered for admission to the school. These arrangements require that prospective pupils are considered for admission on the basis of a combined score, standardised according to the age of the pupil, on standardised tests of verbal, numerical and non-verbal reasoning ability.

All girls (including looked after children) born between 1 September 2005 and 31 August 2006 will have attained the age of 11 years by 1 September 2017 and are eligible to apply for admission in September 2017. Children who will not have reached the age of 11 years by 1 September 2017, but who are in the same year group at primary school as those who will have done so, may be considered for admission to the school in September 2017.

The School gives priority to Looked After Children/Previously Looked After Children and those attracting the Pupil Premium.

Admission criteria

In order to be eligible for admission to the school, candidates must achieve a minimum standardised score in the selection test ("the qualifying score"). Where the number of applications for admission exceeds the number of places available at the school, places are offered to children as follows:

1. Looked After Children/Previously Looked After Children who achieve the qualifying score by rank order of standardised score;
2. Children attracting the Pupil Premium who achieve the qualifying score by rank order of standardised score but limited to no more than 32 in this category;
3. Other children who achieve the qualifying score by rank order of standardised score;

Where children are equal on standardised score, places will be offered to those who live nearest to the school (according to the straight-line distance between home and the front gates of the school).

A Looked After Child is a child who is in the care of a local authority or is being provided with accommodation by a local authority as set out in s22(1) of the Children Act 1989. A Previously Looked After Child is a child who immediately after being looked after became subject to an adoption, residence or special guardianship order.

Children attracting Pupil Premium are those who have been registered for free school meals at any point in the 6 years prior to the closing date for test registration (8 July 2016). The school will require evidence of Pupil Premium registration and reserves the right to withdraw the offer of a place if the offer has been made on the basis of an incorrect, fraudulent or misleading application.

Parents/carers of children attracting Pupil Premium must have ticked the Pupil Premium box when registering their child for the test. Any alterations to this box cannot be made after the end of September 2016.

Parents will need to provide evidence of Pupil Premium registration to the Foundation Office no later than the end of November 2016. Any evidence received after this date will be considered as late and will be considered after the main round of allocations has been made.

Distances are calculated on the basis of a straight-line measurement between the applicant's home address and a point decided by the school (the front gates). The local authority uses a computerised system, which measures all distances in metres. Ordnance Survey supply the co-ordinates that are used to plot an applicant's home address within this system.

Local Authorities (LAs) will then consider all offers in conjunction with the ranking of schools on the LA preference form. Where a child meets the criteria for two or more schools, a place will be allocated at the school listed highest on the preference form.

Notes

- The Local Authority's 'Shared Responsibility' definition has been adopted
- In the event of a tie breaker, the Local Authority's 'Separating "final qualifier" applications (twins, blocks of flats etc.) has been adopted

Procedural arrangements for admission

Please see Section 2.

Policy and procedural arrangements for Sixth Form admissions

A limited number of external admissions is anticipated each year into Year 12. For entry into Year 12 in September 2017 this number is expected to be 10. Parents of external candidates wishing to enrol a pupil into the Sixth Form should contact the school. It is not necessary for parents of existing pupils to apply formally for places in Year 12. Admission is based upon an assessment of the pupil's potential to benefit from the curriculum and facilities offered by the school. This assessment is based primarily upon the pupil's educational record, including actual or anticipated examination results, with particular reference to achievement in the intended and related areas of study and may include a school visit.

To achieve entry into the sixth form in September 2017 prospective entrants, both existing pupils and external candidates, must achieve six GCSEs at grade B or above, which would include English and Mathematics. A*/A grades are expected in the subjects pupils wish to study at A level; however subject to availability of places on specific courses a B grade may be considered.

Offers of places in the Sixth Form will be conditional on achievement of these results and capacity on chosen courses. In the event of oversubscription preference will be given to looked after children or previously looked after children; and then those who live nearest to the school (according to the straight-line distance between home and school).

King Edward VI Sheldon Heath Academy

Sheldon Heath Road, Sheldon, Birmingham B26 2RZ

Tel: 0121 464 4428

www.keshacademy.com

Type: Academy

Published Admission Number: 210

Number on roll: 1211

Age range: 11 – 18

DFE No: 330 6906

Number on roll in the Sixth Form: 188

How to make an In-Year application

See Section 3.

How to apply for Year 7 in September 2017

An application must be made online at www.birmingham.gov.uk/schooladmissions or by using a Local Authority Preference Form.

Previous admission pattern at the time of offer of places for Year 7

In 2014, 2015 and 2016 this school received more applications than there were places available.

2014 – 688 preferences received ranking the school 1 – 6. Last child admitted lived 2.162 Km from the school

2015 – 840 preferences received ranking the school 1 – 6. Last child admitted lived 1.504 Km from the school

2016 – 803 preferences received ranking the school 1 – 6. Last child admitted lived 1.505 Km from the school

Admission criteria

Where the number of applications for admission is greater than the published admission number, applications will be considered against the criteria set out below.

- a. Looked after or previously looked after children;
- b. admission of pupils whose siblings currently attend the school and who will continue to do so on the date of admission.
- c. admission of pupils on the basis of proximity to the school using straight line measurement from the school gate on Sheldon Heath Road to the main entrance to the child's home.

King Edward VI Sheldon Heath Academy have adopted the Local Authority's definitions for 'Children with an education, health and care plan', 'Looked after or previously looked after children', 'Distance', 'Sibling', 'Shared Responsibility' and 'Separating "Final Qualifier" applications (blocks of flats etc)'.

Post 16 admission criteria

To determine eligibility for admission, the Academy Trust will publish specific criteria in relation to minimum entrance requirements for Year 12 based on GCSE grades or other measures of prior attainment. The King Edward VI Sheldon Heath Academy will also publish academic entry requirements for each course available based upon GCSE grades or other measures of prior attainment. These criteria will be the same for internal and external transfers and will be published in its prospectus and on its website.

- a. Children failing to meet the grades for their preferred course option will be offered alternative courses if available. Children already on the Academy roll are entitled to transfer to Year 12 if they meet the published standards of entry.
- b. If Year 12 is oversubscribed, the criteria for admission to Year 7 will be applied.
- c. Where there is space within Year 13 (i.e. where there are fewer than 150 pupils in the year group) the Academy will admit additional pupils up to this number using the oversubscription criteria above.

There will be a right of appeal to an Independent Appeals Panel for internal pupils refused transfer and external applicants refused admission.

Operation of waiting lists

Subject to any provisions regarding waiting lists in the LA's co-ordinated admission scheme, the Academy will operate a waiting list for each year group. Where in any year the King Edward VI Sheldon Heath Academy receives more applications for places than there are places available, a waiting list will operate for the whole academic year. This will be maintained by the Academy Trust.

Children's position on the waiting list will be determined solely in accordance with the oversubscription criteria above. Where places become vacant they will be allocated to children on the waiting list in accordance with the oversubscription criteria.

Appeals

Parents whose application is turned down are entitled to appeal, please contact the Academy for details.

Note: Distances are calculated on the basis of a straight line measurement between the applicant's home address and the School gate on Sheldon Heath Road.

King Solomon International Business School

Lord Street/Richard Street, Birmingham B7 4AA

Tel: 0121 357 1905

www.kingsolomonibs.com

Type: Free School

Published Admission Number: 90 for Year 7

Number on roll in the Sixth form: N/A

(Sixth form opens in September 2016)

Age range: 4 – 19

DFE No: 330 9783

Number on roll: 156

How to make an In-Year application

See Section 3.

How to apply for Year 7 in September 2017

An application must be made online at www.birmingham.gov.uk/schooladmissions or by using a Local Authority Preference Form. Faith based applicants will also need to complete a 'Faith Supporting Evidence Form' for consideration under Group A as part of your application. The form is available to download from the www.kingsolomonibs.com website or it can be obtained by contacting our admissions office.

Previous admission pattern at the time of offer of places for Year 7

In 2016 this school received more applications than there were places available.

2016 – 207 preferences received ranking the school 1 – 6. Last child admitted lived 6.685 Km from the school

Admission criteria

If oversubscribed, the school will admit children under two groups. 50% of the available places will be allocated to children in Group A who are of the Christian faith. The remaining places will be allocated, without reference to faith, to children in Group B.

On this basis a maximum of 50% of the available places will be allocated to children who are members of the Christian faith.

Definitions of 'Christian faith' and other terms (such as 'pupil premium', 'child arrangement order') can be found in the glossary below. King Solomon International Business School have adopted the Local Authority's definitions for 'Children with an education, health and care plan', 'Looked after or previously looked after children', 'Distance', 'Sibling',

Places will be allocated as follows.

All applicants

Pupils with a Statement of Special Educational Needs/Education Health & Care Plan where KSIBS is named in the Statement/EHCP will be admitted to King Solomon International Business School.

Group A – Applicants of the Christian faith (50% of Places)

An applicant will be eligible for consideration under Group A only where they have submitted a completed 'Faith Supporting Evidence Form' as part of their application. The form is available to download from the www.kingsolomonibs.com website or it can be obtained by contacting our admissions office.

If Group A is undersubscribed, the school will admit all eligible applicants.

If Group A is oversubscribed, the following oversubscription criteria will be applied in order:

1. Looked after *Christian faith' children and previously looked after Christian faith children.
2. Children of the Christian faith with a sibling (*) who is a pupil already attending King Solomon International Business School, at the time of admission.
3. Children of the Christian faith living closest to KSIBS based on straight line distance measurement using GIS software via the OS Address Point (#) of their home and the OS Address Point of the school.
4. Children of the Christian faith eligible for the Pupil Premium or Service Premium. If applying under this criterion, please complete the relevant SIF.

Group B – Community applicants (50% of places)

In Group B applicants will be considered without reference to faith. Places will be allocated in the following order:

If Group B is undersubscribed, the school will admit all eligible applicants.

If Group B is oversubscribed, the following oversubscription criteria will be applied in order:

1. Looked after children and previously Looked After children.
2. Children with a sibling (*) who is a pupil already attending King Solomon International Business School, at the time of admission.
3. Children living closest to KSIBS based on straight line distance measurement using GIS software via the OS Address Point (#) of their home and the OS Address Point of the school.
4. Children eligible for the Pupil Premium or Service Premium.

Tie Breaker (Group A & B and Sixth Form)

If a tie break is needed, where two or more eligible applications have equal priority for admission, to determine which applicant will be allocated a place, this will be done through random allocation via drawing of lots by an independent person of good standing.

Allocation of places if one of Group A or Group B is undersubscribed. If after the admission of children with a Statement/EHCP fewer than 50% of the remaining children qualify for admission in Group A, additional places will be offered using the criteria listed for Group B above until the PAN is reached.

If after the admission of children with a Statement/EHCP fewer than 50% of the remaining children qualify for admission in Group B then additional places will be offered to applicants who were not allocated a place under Group A. These applicants will be considered without reference to faith in line with the oversubscription criteria in Group B until the admission numbers are met.

Sixth Form admission criteria

King Solomon will operate a sixth form from September 2016 for a total of 180 students. 90 places overall will be available in Year 12 (the Year 12 'capacity').

The admission number for Year 12 is 90. This is the number of places which will be offered on an annual basis to eligible external applicants.

- a. For those wishing to pursue the International Baccalaureate Diploma students will be required to have at least six GCSE subjects at grade C or above, including English, mathematics, and a foreign language.
- b. For those wishing to pursue the International Baccalaureate Career Related Certificate, students will be required to have at least five GCSE subjects, at grade C or above.

When the sixth form is undersubscribed all applicants meeting the minimum academic entry requirements will be admitted.

King Solomon will admit any statemented pupils or pupils with an EHCP whose statement/EHCP names the King Solomon International Business School.

When there are more eligible external applicants (i.e. that satisfy the above academic entry requirements) than places available in Y12, priority will be given in the following order:

1. Eligible students who are looked after children or previously looked after children.
2. Other eligible students meeting the GCSE criteria for admission to the sixth form.

Appeals

All applicants refused a place have the right of appeal to an independent appeal panel constituted and operated in accordance with the School Admission Appeals Code. Parents who are refused a place will be sent a letter advising them of how to appeal.

The decision of the Appeals Panel will be binding on all parties. Contact the school for details.

Waiting list

Where in any year the school receives more applications for places in Groups A and B than there are places available, a waiting list will operate. This will be maintained by the Academy Trust and it will be open to any parent to ask for his or her child's name and contact details to be placed on the waiting list, following an unsuccessful application.

A child's position on the waiting list will be determined solely in accordance with the above oversubscription criteria. Where places become vacant they will be allocated to children on the waiting list in accordance with the oversubscription criteria. Each new child added to the waiting list will require the list to be ranked again in line with the published oversubscription criteria above. In this process the position of children on the waiting list may change as other applications are received.

Glossary

Christian Faith

***Note:** For the purposes of these admission arrangements children of the Christian Faith will be determined by whether the parent/s of the child or the child regularly attends a recognised Christian church, that is, at least twice per month. A recognised Christian Church is a church which is in membership with or affiliated to at least one of the following organisations: Churches Together in Britain, the Evangelical Alliance, the Order of St Leonard, or belong to a church that accepts the Nicene Creed as the statement of faith. **This must be affirmed by the Church Leader on the Supporting Evidence Form.**

Pupil Premium

Including the service premium. Parents will be required to provide evidence of eligibility and the school may request confirmation from the applicant's home Local Authority. Children given priority under this criterion fall into the following categories:

- children currently registered as eligible for free school meals and children who have been registered as eligible for free school meals at any point in the last six years; and
- children whose parent(s) are serving in the regular UK armed forces, or to the children of ex regular UK armed forces personnel who were serving in the last 3 years.

- children where at least one parent died while serving in the UK armed forces and the child is in receipt of a pension under the Armed Forces Compensation Scheme (AFCS) and the War Pensions Scheme (WPS)

Child Arrangement Order (CAO)

A 'child arrangements order' ('CAO') is defined as an order regulating arrangements relating (a) with whom a child is to live, spend time or otherwise have contact, and (b) when a child is to live, spend time or otherwise have contact with any person. It is arrangements in category (a) of that definition that are those that would have been caught under a residence order: specifically those related to the person with whom a child is to live.

Note: Distances are calculated on the basis of a straight line measurement between the applicant's home address and.

Erdington Academy (formerly known as Kingsbury School and Sports College)

Kingsbury Road, Erdington, Birmingham B24 8RE

Tel: 0121 373 1080

www.kingsbury.bham.sch.uk

Type: Academy

Age range: 11 – 16

Published Admission Number: 180

DFE No: 330 4330

Number on roll: 850

How to make an In-Year application

See Section 3.

How to apply for Year 7 in September 2017

An application must be made online at www.birmingham.gov.uk/schooladmissions or by using a Local Authority Preference Form.

Previous admission pattern at the time of offer of places for Year 7

In 2014, 2015 and 2016 places were offered to all applicants.

Admission criteria

The oversubscription criteria for community schools are shown at the beginning of Section 1.

Kings Heath Boys' School

Chamberlain Road, Birmingham B13 0QP

Tel: 0121 464 4454

www.khb.bham.sch.uk

Type: Community (Boys)

Age range: 11 – 16

Published Admission Number: 120

DFE No: 330 4063

Number on roll: 550

How to make an In-Year application

See Section 3.

How to apply for Year 7 in September 2017

An application must be made online at www.birmingham.gov.uk/schooladmissions or by using a Local Authority Preference Form.

Previous admission pattern at the time of offer of places for Year 7

In 2015 places were offered to all applicants, in 2014 and 2016 this school received more applications than there were places available.

2014 – 364 preferences received ranking the school 1 – 6. Last child admitted lived 6.958 Km from the school

2015 – Places were offered to all applicants

2016 – 371 preferences received ranking the school 1 – 6. Last child admitted lived 1.841 Km from the school

Admission criteria

The oversubscription criteria for community schools are shown at the beginning of Section 1.

Kings Norton Boys' School

Northfield Road, Kings Norton, Birmingham B30 1DY

Tel: 0121 628 0010

www.kingsnortonboys.bham.sch.uk

Type: Foundation (Boys)

Published Admission Number: 128

Number on roll: 572

Age range: 11 – 18

DFE No: 330 5415

Number on roll in the Sixth Form: 90

How to make an In-Year application

See Section 3.

How to apply for Year 7 in September 2017

An application must be made online at www.birmingham.gov.uk/schooladmissions or by using a Local Authority Preference Form.

Previous admission pattern at the time of offer of places for Year 7

In 2014, 2015 and 2016 this school received more applications than there were places available.

2014 – 408 preferences received ranking the school 1 – 6. Last child admitted lived 2.481 Km from the school

2015 – 416 preferences received ranking the school 1 – 6. Last child admitted lived 3.345 Km from the school

2016 – 445 preferences received ranking the school 1 – 6. Last child admitted lived 2.603 Km from the school

Admission criteria

Any child with a statement of special educational needs is required to be admitted to the school that is named in the statement. This gives such children overall priority for admission to the named school. This is not an oversubscription criterion.

1. Looked after or previously looked after children.
2. Boys with a brother already at the school who will still be in attendance at the time the sibling enters the school.
3. Boys who live nearest the school.

Sibling – 'The Local Authority's 'Sibling' definition has been adopted.

Distance – Distance between home and school will be a straight line measurement from the front door of the student's residence to the school's main entrance door at reception. The Local authority uses a computerised system, which measures all distances in metres. Ordnance Survey supply the co-ordinates that are used to plot an applicant's home address within this system.

Shared responsibility – The Local Authority's 'Shared Responsibility' definition has been adopted.

Separating "final qualifier" applications (twins, blocks of flats etc) - The Local Authority's 'Separating "final qualifier" applications (twins, blocks of flats etc)' definition has been adopted.

Waiting list

Following the offer of places, a waiting list will be kept in strict oversubscription criteria order until the end of the autumn term. Each added child will require the list to be ranked again in line with the oversubscription criteria.

Appeals

All students not offered a place at the school have the right of appeal to an Independent Appeals Panel. Further details of the appeal procedure will be provided with the letter explaining why the application has been refused.

Sixth Form admission arrangements

Sixth Form capacity (both internal and external applicants): 120

Year 12 Admission number for external applicants: 50

Minimum academic entrance requirements

To be considered for automatic entry to the sixth form students must have 5 or more A* – C GCSEs including Maths and English. A vocational qualification must be awarded at Merit or Distinction to count and can only count it as ONE of the 5 GCSEs needed.

To be accepted onto certain courses there are additional requirements that must be met. In most cases students should have at least a Grade 'B' at GCSE level for the subject they wish to study at A Level, or an appropriate equivalent.

Oversubscription criteria for external applicants

- a. Looked after or previously looked after children
- b. Where the child has a sibling currently attending King's Norton Boys' School
- c. Proximity of the child's home to school with those living nearer accorded the higher priority.

Note: Distances are calculated on the basis of a straight line measurement between the applicant's home address and the entrance to the School building.

Kings Norton Girls' School

Selly Oak Road, Kings Norton, Birmingham B30 1HW

Tel: 0121 675 1305

www.kngs.co.uk

Type: Academy (Girls)

Published Admission Number: 160

Number on roll: 950

Age range: 11 – 18

DFE No: 330 5414

Number on roll in the Sixth Form: 160

How to make an In-Year application

See Section 3.

How to apply for Year 7 in September 2017

An application must be made online at www.birmingham.gov.uk/schooladmissions or by using a Local Authority Preference Form.

Previous admission pattern at the time of offer of places for Year 7

In 2014, 2015 and 2016 this school received more applications than there were places available.

2014 – 455 preferences received ranking the school 1 – 6. Last child admitted lived 3.451 Km from the school

2015 – 551 preferences received ranking the school 1 – 6. Last child admitted lived 2.701 Km from the school

2016 – 615 preferences received ranking the school 1 – 6. Last child admitted lived 2.313 Km from the school

Admission criteria

When there are more applications than places available at the school the following criteria will be used to determine which children will be allocated places:

1. Looked after or previously looked after children.
2. Siblings: Children with an older sister already at the school who will still be in attendance at the time at which the application to the school is made.
3. Children of staff at the school where
 - a. where the member of staff has been employed at the school for two or more years at the time at which the application for admission to the school is made, or
 - b. the member of staff is recruited to fill a vacant post for which there is a demonstrable shortage.
4. Distance: Children who live nearest to the school.

Kings Norton Girls' School have adopted the Local Authority's definitions for 'Children with an education, health and care plan', 'Looked after or previously looked after children', 'Distance', 'Sibling', 'Shared Responsibility' and 'Separating "Final Qualifier" applications (blocks of flats etc)'.

Waiting lists

Following the offer of places, a waiting list will be kept in strict oversubscription criteria order until at least the end of the first academic term. Each added child will require the list to be ranked again in line with the oversubscription criteria.

Appeals should be made directly to the school by no later than the 15 April 2016. The appeals will be heard within 40 school days of the closing date.

Applications made outside the normal admissions round (in-year admissions) should be made directly to the school. Parents/carers can apply for a place for their child at any time and to any school.

Appeals

All students not offered a place at the school have the right of appeal to an Independent Appeals Panel. Further details of the appeal procedure will be provided with the letter explaining why the application has been refused.

Sixth Form admission arrangements

ENTRANCE REQUIREMENTS SEPTEMBER 2017 A GUIDE FOR SIXTH FORM STUDENTS

The school admits both boys and girls into the sixth form. Admission is based on academic potential to follow the courses offered.

Oversubscription criteria (assuming that entrance requirements indicated below are met)

- Existing students
- Looked after or previously looked after children
- Siblings
- Distance

Academic criteria

A minimum of 5 good GCSEs in 4 or more different subjects. Individual subject entry requirements can be found on our website www.kngs.co.uk.

Note: Distances are calculated on the basis of a straight line measurement between the applicant's home address and the front main reception entrance to the school.

Lordswood Boys' School and Sixth Form Centre

Hagley Road, Birmingham B17 8BJ

Tel: 0121 464 2837

www.lordswoodboys.bham.sch.uk

Type: Academy (Boys)

Published Admission Number: 130

Number on roll: 353

Age range: 11 – 16

DFE No: 330 4057

How to make an In-Year application

See Section 3.

How to apply for Year 7 in September 2017

An application must be made online at www.birmingham.gov.uk/schooladmissions or by using a Local Authority Preference Form.

Previous admission pattern at the time of offer of places for Year 7

In 2014, 2015 and 2016 places were offered to all applicants.

2014 – All applicants were offered

2015 – All applicants were offered

2016 – All applicants were offered

Admission criteria

Where there are more applications than there are places available, places will be allocated based on the following order of priority:

1. Looked after or previously looked after children.
2. Siblings
A child with a brother in the school (years 7 – 11) or a brother in the Lordswood Sixth Form Centre, who is already at the school and who will still be on roll at the time the child enters the school.
3. Children who live nearest the school.

Lordswood Boys' School have adopted the Local Authority's definitions for 'Children with an education, health and care plan', 'Looked after or previously looked after children', 'Distance', 'Sibling', 'Shared Responsibility' and 'Separating "Final Qualifier" applications (blocks of flats etc)'.

Waiting list

If Lordswood Boys' was a parent's preferred choice of school and they have not been allocated a place, they will be informed of their right to appeal and asked if they wish to go on to the waiting list. Waiting lists are maintained for at least one term in the academic year of admission and children will be ranked in the same order as the published oversubscription criteria detailed above.

Should places become available at Lordswood Boys', an offer to students from the waiting list will be made.

Inclusion on Lordswood Boys' waiting list does not mean that a place will eventually become available. It may be that those already allocated places do not give them up and that Lordswood Boys' is unable to make further offers in the future.

Appeals

Appeals are administered by the Local Authority for this Academy. Parents who wish to appeal against the decision to refuse their child admission should contact the School Admissions and Pupil Placements Service on **0121 303 1888** to request an appeal form. Appeals will be heard by an independent panel.

Sixth Form

Lordswood Girls' School and Lordswood Boys' School currently operate a sixth form of around 300 students.

Admission is based on an assessment of the student's potential to benefit from the curriculum and facilities offered by the school.

In the event of oversubscription preference will be given to existing pupils, then looked after or previously looked after children, then siblings, applicants to the Basketball and Cricket Academies and then those who live nearest the school.

Note: Distances are calculated on the basis of a straight line measurement between the applicant's home address and the front gates of the school on the drive leading to the main school entrance.

Lordswood Girls' School

Knightlow Road, Harborne, Birmingham B17 8QB

Tel: 0121 429 2838

www.lordswoodgirls.co.uk

Type: Academy (Girls)

Published Admission Number: 154

Number on roll: 921

Age range: 11 – 18

DFE No: 330 4060

Number on roll in Sixth Form: 268

How to make an In-Year application

See Section 3.

How to apply for Year 7 in September 2017

An application must be made online at www.birmingham.gov.uk/schooladmissions or by using a Local Authority Preference Form.

Previous admission pattern at the time of offer of places for Year 7

In 2014, 2015 and 2016 this school received more applications than there were places available.

2014 – 547 preferences received ranking the school 1 – 6. Last child admitted lived 2.127 Km from the school

2015 – 485 preferences received ranking the school 1 – 6. Last child admitted lived 2.002 Km from the school

2016 – 528 preferences received ranking the school 1 – 6. Last child admitted lived 2.000 Km from the school

Admission criteria

Where applications for admission exceed the number of places available, the following criteria will be applied in the order set out below to decide which children to admit:

1. Looked after or previously looked after children.
2. Siblings
 - (1) A child with a sister in the school (years 7 – 11), who is already at the school and who will still be on roll at the time when the child enters the school.
 - (2) A child with a brother or sister in the Lordswood Sixth Form Centre who will still be on roll when the child enters the school.
3. Children who live nearest the school.

Lordswood Girls' School have adopted the Local Authority's definitions for 'Children with an education, health and care plan', 'Looked after or previously looked after children', 'Distance', 'Sibling', 'Shared Responsibility' and 'Separating "Final Qualifier" applications (blocks of flats etc)'.

Waiting list

If Lordswood Girls' was a parent's preferred choice of school and they have not been allocated a place, they will be informed of their right to appeal and asked if they wish to go on to the waiting list. Waiting lists are maintained for at least one term in the academic year of admission and children will be ranked in the same order as the published oversubscription criteria detailed above.

Should places become available at Lordswood Girls', an offer to students from the waiting list will be made.

Inclusion on Lordswood Girls' waiting list does not mean that a place will eventually become available. It may be that those already allocated places do not give them up and that Lordswood Girls' is unable to make further offers in the future.

Appeals

Appeals are administered by the Local Authority for this Academy. Parents who wish to appeal against the decision to refuse their child admission should contact the School Admissions and Pupil Placements Service on **0121 303 1888** to request an appeal form. Appeals will be heard by an independent panel.

Sixth Form

Lordswood Girls' School and Lordswood Boys' School currently operate a sixth form of around 300 students.

Admission is based on an assessment of the student's potential to benefit from the curriculum and facilities offered by the school.

In the event of oversubscription preference will be given to existing pupils, then looked after or previously looked after children, then siblings, applicants to the Basketball and Cricket Academies and then those who live nearest the school

Note: Distances are calculated on the basis of a straight line measurement between the applicant's home address and the School gate on Knightlow Road.

Moseley School

Wake Green Road, Moseley, Birmingham B13 9UU

Tel: 0121 678 6400

www.moseley.bham.sch.uk

Type: Foundation

Published Admission Number: 250

Number on roll: 1328

Age range: 11 – 18

DFE No: 330 4245

Number on roll in the Sixth Form: 191

How to make an In-Year application

See Section 3.

How to apply for Year 7 in September 2017

An application must be made online at www.birmingham.gov.uk/schooladmissions or by using a Local Authority Preference Form.

Previous admission pattern at the time of offer of places for Year 7

In 2014, 2015 and 2016 places were offered to all applicants.

2014 – All applicants were offered

2015 – All applicants were offered

2016 – All applicants were offered

Admissions criteria

Where there are more applications than there are places available, places will be allocated based on the following order of priority:

1. Looked after or previously looked after children.
2. Brothers or sisters (as defined by the Local Authority) of children at the school in the year of admission.
3. Distance.

Moseley School have adopted the Local Authority's definitions for 'Children with an education, health and care plan', 'Looked after or previously looked after children', 'Distance', 'Sibling', 'Shared Responsibility' and 'Separating "Final Qualifier" applications (blocks of flats etc)'.

Waiting list

If Moseley was a parent's preferred choice of school and they have not been allocated a place, they will be informed of their right to appeal and asked if they wish to go on to the waiting list. Waiting lists are maintained for at least one term in the academic year of admission and children will be ranked in the same order as the published oversubscription criteria detailed above.

Should places become available at Moseley, an offer to students from the waiting list will be made.

Inclusion on Moseley's waiting list does not mean that a place will eventually become available. It may be that those already allocated places do not give them up and that Moseley is unable to make further offers in the future.

Appeals

Parents are entitled to appeal if they are not offered a place. Appeals are administered by the Local Authority for this School. Parents who wish to appeal against the decision to refuse their child admission should contact the School Admissions and Pupil Placements Service on **0121 303 1888** to request an appeal form. Appeals will be heard by an independent panel.

Sixth Form admission arrangements and criteria

Admission criteria for entry into the sixth form are related to the courses a pupil wishes to follow. To study:

- level 2 qualifications, 5 GCSEs or equivalent at grade D/E
- BTEC level 3 and 1 AS, 4 GCSEs or equivalent at grades A* – C
- 3AS levels or BTEC subsidiary Diploma, 5 GCSEs or equivalent at grade A* – C, including English and Maths at grade A* – C
- AS levels, 5 GCSEs at grade B or above, including English and Maths at grade A* – C are required

A grade B or above is required in the subject to be studied at level 3 except for art, media studies, RE, psychology and sociology where grade C is acceptable.

In the event of oversubscription, the same admissions criteria as the rest of the school would apply.

Note: Distances are calculated on the basis of a straight line measurement between the applicant's home address and the School gate on College Road.

Ninestiles School: An Academy

Hartfield Crescent, Acocks Green, Birmingham B27 7QG

Tel: 0121 628 1311

www.ninestiles.org.uk

Type: Academy

Age range: 11 – 16

Published Admission Number: 300

DFE No: 330 5411

Number on roll: 1380

How to make an In-Year application

See Section 3. You will also be required to complete an additional information form for this school which is available from the school office or the local authority. Both forms must be returned to the school, not to the local authority.

How to apply for Year 7 in September 2017

An application must be made online at www.birmingham.gov.uk/schooladmissions or by using a Local Authority Preference Form. You will also be required to complete an additional form for the school which is available from the school office or the local authority. Both must be completed for a place. The Ninestiles Application Form should be returned to Ninestiles School.

Previous admission pattern at the time of offer of places for Year 7

In 2014, 2015 and 2016 this school received more applications than there were places available.

2014 – 1052 preferences received ranking the school 1 – 6. Last child admitted lived 1.486 Km from the school

2015 – 1085 preferences received ranking the school 1 – 6. Last child admitted lived 1.519 Km from the school

2016 – 1081 preferences received ranking the school 1 – 6. Last child admitted lived 2.520 Km from the school

Admission criteria

300 places are available to children aged 11 by 1 September in the year of entry.

9 of the 300 places are allocated to the Resource Base by the Local Authority, who administer these admissions.

All other applicants will be required to complete an assessment. These assessments will test aptitude in non-verbal reasoning in line with the Government White Paper 'Excellence in Schools'. 30 places (10%300) will be allocated to those students achieving the highest marks in the assessment tests.

Up to 261 places offered using the criteria outlined above and in line with Birmingham City Council School Admissions and Pupil Placement.

1. Children in the care of the local authority or who previously were.
2. Children with a brother or sister already in the school who will be in attendance in September of the year admission is sought – The Local Authority's sibling definition has been adopted.
3. Children attending Erdington Hall Primary, Pegasus Primary, The Oaklands Primary and Yarnfield Primary at the time of application, who choose to make an application in accordance with Ninestiles School, an Academy's application procedure.
4. Children living closest to the school.

The Local Authority's Distance Definition, Shared Responsibility, and Separating the 'final qualifier'/Tie Breaker definitions have been adopted by Ninestiles.

All applicants are required to submit a completed Ninestiles application form directly to the school no later than the published date for that year. (Forms available for collection from the school) Parents will be informed of the outcome of the test no later than 31 October 2016.

All Local Authority applications must be submitted to the LA in accordance with their outlined procedure and by the date specified.

Where applications for admission exceed the number of places available, the following criteria will be applied in the order set out below to decide which children to admit:

Priority is given to:

- Children who are in the care of the local authority or who were previously so and have followed our admission process.
- A child in the care of the local authority or previously so but immediately after became subject to an adoption, residence, or special guardianship order.
- A looked after child is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in Section 22(1) of the Children Act 1989). In the case of children previously in the care of the local authority, admission authorities may request a copy of the adoption order, residence order or special guardianship order and a letter from the local authority that last looked after the child confirming that he or she was previously in the care of the local authority immediately prior to that order being made.

Oversubscription – Waiting list

Children who have followed our admissions process and are unsuccessful in gaining a place are given the opportunity to go on the waiting list.

Places will be offered on the basis that they become vacant. If a student is offered a place on distance from the school but no longer requires that place, it will be offered to the child highest on the waiting list in terms of distance.

Similarly, if a place is no longer required by a student who was offered a place because of their performance in the tests, the place will be offered to the child highest on the waiting list in terms of performance in the assessments.

Late entries from children who have moved into the area after the assessment process was completed are positioned on the distance waiting list.

Each added child will require the waiting lists to be ranked again in line with the oversubscription criteria. Waiting lists will remain open until the end of the academic year. Inclusion on Ninestiles waiting list does not mean that a place will eventually become available. It may be that those already allocated places do not give them up and Ninestiles is unable to make further offers in the future.

Appeals

If you are unsuccessful in your application, you may have your appeal considered by an independent appeals panel convened by the school in accordance with the guidelines issued by the DCSF. All appeals should be addressed to the Chair of Governors at Ninestiles School. These appeals will take place no later than 18 June before admission in September. Appeal forms will be available from the school office.

Note: Distances are calculated on the basis of a straight line measurement between the applicant's home address and the middle front gate of the school.

Nishkam High School and Sixth Form

Great King Street North, Birmingham B19 2LF

Tel: 0121 348 7660

www.nishkamschool.org

Type: Free School

Published Admission number: 100

Age range: 11 – 19

DfE number: 330 4004

How to apply for Year 7 in September 2017

An application must be made online at www.birmingham.gov.uk/schooladmissions or by using a Local Authority Preference Form. You will also be required to complete an additional form for the school which is available from the school office. Both forms must be completed for a place.

How to make an in year application

See Section 3. You will also be required to complete an additional form for the school which is available from the school office. Both forms must be completed for a place.

Previous admission pattern at the time of offer of places for Year 7

In 2014, 2015 and 2016 this school received more applications than there were places available.

2014 – 269 preferences received ranking the school 1 – 6

2015 – 342 preferences received ranking the school 1 – 6

2016 – 401 preferences received ranking the school 1 – 6

Statement

The Nishkam High School (NHS) is an exceptional new state funded Independent school. It is a non-selective inclusive school for both boys and girls aged 11 – 19 years. NHS is a Sikh ethos multi-faith school open to all.

School vision

To empower children with values to enable them to excel academically and spiritually, enabling them to serve humanity selflessly (Nishkam) with an abundance of love, compassion and forgiveness.

Sikh ethos

Encourages pupils to practice their own faith whilst learning about and supporting others to practice their respective faiths.

Multi-faith approach

Encourages and supports pupils of all faiths and none in a context of shared values.

At NHS we believe that all pupils can succeed when given outstanding teaching, pastoral care and family support. We offer academic excellence with faith inspired values. Our motto is: "More than Academic Excellence, More than a School, More than Self".

More than academic excellence

We offer excellence in education and inspire in children a passion for lifelong learning. We provide learning experiences which build character and responsibility. We offer an enhanced National Curriculum to prepare children for further study, University, employment and adulthood.

More than a school

We work to foster communities which actively support children throughout life, both within and beyond then School gates. We work with parents, families and guiding institutions to ensure children are surrounded by positive role models and mentors. These partnerships will provide children with the direct experience of civic institutions, industry and commerce, as well as skills in research and innovation.

More than self

The Nishkam School is driven and sustained by the principle of being 'nishkam' – a mind-set to serve others without expectation of reward or recognition. Our experience shows that this selfless practice promotes humility and can unlock great potential to transform ourselves and the world around us.

Admissions criteria

Where the number of applications received is fewer than the admissions number all applicants will be offered a place without being ranked.

Where the number of applications is greater than the admission number, all applications will be ranked using the oversubscription criteria set out below.

All applicants for the Faith category who are not offered a place under that category will automatically be considered within the open category according to the oversubscription criteria for that category.

Oversubscription criteria

Category 1 – Faith-based places

50% of places will be offered to applicants where the child (and/or parent or Guardian) is/are Amritdhari¹ (initiated) Sikhs; or the child is Keshadhari Sikh (has uncut hair); or child (and/or parent or guardian) is/are baptised (initiated) into any other religion in the order given below.

Priority Faith-based places

1. Looked After or Previously Looked After Children² – applying for a faith place.
2. Siblings³ – applying for a faith place.
3. Children in Nishkam Primary School – applying for a faith place.

Remaining Faith-based places will be allocated in the following order.

1. Child (and/or parent or guardian) is/are Amritdhari (initiated) Sikhs.
2. Keshadhari Sikh child (has uncut hair).
3. Child (and/or parent or guardian) is/are baptised (or formally initiated) in their respective religion.

All faith applicants must ensure that the either Section B or C of the Supplementary Information Form (SIF) is completed by an appropriate religious official or authorised signatory from an appropriate place of worship.

Category 2 – Open places

50% of places will be offered to applicants under the open places category.

Priority Open places

1. Looked After or Previously Looked After Children².
2. Siblings³.
3. Children in Nishkam Primary School.

All other open place applicants will be ranked by proximity to the School using the distance data supplied by the Local Authority.

The following process will be followed when the 'faith' and 'open' place categories are undersubscribed or oversubscribed.

a. Undersubscription within a category

If the school is undersubscribed within the Faith category, additional offers will be made to children from the Open category until the admission number of 100 is met or all applicants have been offered a place. All applicants for the Faith category who are not offered a place under that category will automatically be considered within the open category.

b. Oversubscription within a category

If there is oversubscription in any category all applicants will be ranked using proximity to the school based on the distance data provided by Birmingham Local Authority.

All applicants applying under the Faith category will need to provide confirmation of religious initiation by completing the Supplementary Information Form (SIF) and ensuring sections B or C are countersigned by an appropriate authorised person at the place of worship or other appropriate organisations.

The SIF can be obtained from the school or the school website.

Waiting list

The school will maintain a waiting list until the end of the first academic term of the year. Places will be allocated in priority order of the oversubscription criteria. Each added child will require the list to be ranked again in line with the oversubscription criteria.

Appeals

Appeals are administered by the Local Authority for this School. Parents who wish to appeal against the decision to refuse their child admission should contact the School Admissions and Pupil Placements Service on **0121 303 1888** to request an appeal form. Appeals will be heard by an independent panel.

Definitions

Nishkam High School have adopted the Local Authority's definitions for 'Children with an education, health and care plan', 'Looked after or previously looked after children' and 'Sibling'

Amritdhari (initiated) Sikh is defined in these arrangements as those who have undergone the Khanda-ki-Pahul Amrit Sanchar initiation.

Sixth Form

Admission number: 100

Applications for the Sixth Form must be made directly to the School. All applicants will need to complete an application form and those applying for a faith based place will also need to complete a Supplementary Information Form (SIF). Both forms are available from the School or School web-site.

Admission into Year 12 will be based on academic attainment and suitability of the courses to meet individual student needs.

Entry requirements

For AS Courses – a minimum of 5 GCSEs at Grade B or higher (to include Mathematics and English).

Oversubscription

If Year 12 is oversubscribed, the oversubscription criteria for Year 7 will be applied.

Waiting list

A child will be placed on the waiting list if they meet the entry requirements and their position will be determined using the oversubscription criteria.

Appeals

The Appeals procedure will be as outlined above for Year 7.

North Birmingham Academy

395 College Road, Erdington, Birmingham B44 0HF

Tel: 0121 373 1647

www.nbacademy.org.uk

Type: Academy

Published Admission Number: 180

Number on roll: 1047

Age range: 11 – 18

DFE No: 330 6909

Number on roll in the Sixth Form: 145

How to make an In-Year application

See Section 3.

How to apply for Year 7 in September 2017

An application must be made online at www.birmingham.gov.uk/schooladmissions or by using a Local Authority Preference Form.

Previous admission pattern at the time of offer of places for Year 7

In 2014 and 2015 places were offered to all applicants.

2014 – All applicants were offered

2015 – All applicants were offered

2016 – 413 preferences received ranking the school 1 – 6. Last child admitted lived 5.161 Km from the school

Admission criteria

Where there are more applications than there are places available, places will be allocated based on the following order of priority:

1. Looked after or previously looked after children.
2. Children with a brother or a sister already at the academy who will still be in attendance in September 2017.
3. Children who live nearest the school.

North Birmingham Academy have adopted the Local Authority's definitions for 'Children with an education, health and care plan', 'Looked after or previously looked after children', 'Distance', 'Sibling', 'Shared Responsibility' and 'Separating "Final Qualifier" applications (blocks of flats etc)'.

Waiting lists

Waiting lists will not be fixed following the offer of places. They are subject to change. This means that a child's waiting list position during the year could go up or down. Any applicants will be added to the Academy's list in accordance with the order of priority for offering places. Waiting lists will be maintained until the end of each academic year.

Appeals

Appeals are administered by the Local Authority for this Academy. Parents who wish to appeal against the decision to refuse their child admission should contact the Children's Information and Advice Service on **0121 303 1888** to request an appeal form. Appeals will be heard by an independent panel.

Sixth Form

From where do we recruit?

The sixth form recruits the majority of its students from Year 11 and a small but significant minority from local schools. For entry into Year 12 in September 2017 the number of external candidates is expected to be 10.

How do we recruit?

A post 16 Evening in October/November and through taster sessions in Years 10 and 11, Transition assemblies and whole school and Year Assemblies.

What are the entrance requirements?

'A' Level/BTEC National Diplomas Level 3: A minimum of 5 GCSE's at Grade C and above usually to include Maths and English.

What else is considered?

Suitability for appropriate courses is discussed at a meeting where advice and entry requirements will be given and followed up with discussions with teaching staff.

External students

External students are welcome to apply and are considered using the same criteria as above. There is no charge or cost directly associated with admission to this Academy.

Oversubscription for external students

In the event of oversubscription preference will be given to:

Looked after or previously looked after children; and then those who live closest to the school (according to the straight-line distance between home and school).

Note: Distances are calculated on the basis of a straight line measurement between the applicant's home address and the school gate.

Perry Beeches: The Academy

Beeches Road, Great Barr, Birmingham B42 2PY

Tel: 0121 360 4242

www.pb-theacademy.co.uk

Type: Academy

Age range: 11 – 16

Published Admission Number: 180

DFE No: 330 4109

Number on roll: 921

How to make an In-Year application

See Section 3.

How to apply for Year 7 in September 2017

An application must be made online at www.birmingham.gov.uk/schooladmissions or by using a Local Authority Preference Form.

Previous admission pattern at the time of offer of places for Year 7

In 2014, 2015 and 2016 this school received more applications than there were places available.

2014 – 1115 preferences received ranking the school 1 – 6. Last child admitted lived 1.254 Km from the school

2015 – 1135 preferences received ranking the school 1 – 6. Last child admitted lived 1.259 Km from the school

2016 – 1167 preferences received ranking the school 1 – 6. Last child admitted lived 1.176 Km from the school

Admission criteria

Where there are more applications than there are places available, places will be allocated based on the following order of priority:

1. Looked after children (in Public Care) or previously looked after children.

2. Children with a brother or sister already at the school who will still be in attendance at the time the sibling enters the school.
3. Children of staff at the school
Admission authorities may give priority in their oversubscription criteria to children of staff in either or both of the following circumstances:
 - a. Where the member of staff has been employed at the school for two or more years at the time at which the application for admission to the school is made.
 - b. The member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage.
4. Children who live nearest the school.

Perry Beeches: The Academy have adopted the Local Authority's definitions for 'Children with an education, health and care plan', 'Looked after or previously looked after children', 'Distance', 'Sibling', 'Shared Responsibility' and 'Separating "Final Qualifier" applications (blocks of flats etc)'.

Waiting lists

Waiting lists will not be fixed following the offer of places. They are subject to change. This means that a child's waiting list position during the year could go up or down. Any applicants will be added to the academy's list in accordance with the order of priority for offering places. The waiting list will be kept until 31 December 2017.

Appeals

Appeals are administered by the Local Authority for this Academy. Parents who wish to appeal against the decision to refuse their child admission should contact the Children's Information and Advice Service on **0121 303 1888** to request an appeal form. Appeals will be heard by an independent panel.

Note: Distances are calculated on the basis of a straight line measurement between the applicant's home address and the School gate on Beeches Road.

Perry Beeches II: The Free School

156 Newhall Street, Birmingham B3 1SJ

Tel: 0121 270 8090

www.perrybeechesii.co.uk

Type: Free School

Published Admission Number: 100

Number on roll: 500

Age range: 11 – 19

DFE No: 330 4002

Number on roll in the Sixth Form: 77

How to make an In-Year application

See Section 3.

How to apply for Year 7 in September 2017

An application must be made online at www.birmingham.gov.uk/schooladmissions or by using a Local Authority Preference Form.

Previous admission pattern at the time of offer of places for Year 7

In 2014, 2015 and 2016 this school received more applications than there were places available.

2014 – 491 preferences received ranking the school 1 – 6. Last child admitted lived 2.297 Km from the school

2015 – 610 preferences received ranking the school 1 – 6. Last child admitted lived 2.345 Km from the school

2016 – 518 preferences received ranking the school 1 – 6. Last child admitted lived 2.419 Km from the school

Admission criteria

Where there are more applications than there are places available, places will be allocated based on the following order of priority:

1. Looked after or previously looked after children.
2. Children with a brother or sister already at the school who will still be in attendance at the time the sibling enters the school.
3. Children of staff at the school Admissions authorities are able to give priority in their oversubscription criteria to children of staff in either or both of the following circumstances.
 - a. Where the member of staff has been employed at the school for two or more years at the time which the application for admission to the school is made.
 - b. The member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage.
4. Children who live nearest the free school.

Perry Beeches II: The Free School have adopted the Local Authority's definitions for 'Children with an education, health and care plan', 'Looked after or previously looked after children', 'Distance', 'Sibling', 'Shared Responsibility' and 'Separating "Final Qualifier" applications (blocks of flats etc)'.

Waiting lists

Waiting lists will not be fixed following the offer of places. They are subject to change. This means that a child's waiting list position during the year could go up or down. Any applicants will be added to the academy's list in accordance with the order of priority for offering places. The waiting list will be kept until 31 December 2017.

Appeals

Appeals are administered by the Local Authority for this Academy. Parents who wish to appeal against the decision to refuse their child admission should contact the Children's Information and Advice Service on **0121 303 1888** to request an appeal form. Appeals will be heard by an independent panel.

Sixth Form admission arrangements and criteria

Sixth Form capacity:

Year 12 – 60

Admission number of external applicants: 60

Minimum academic entrance requirements 5 A* – C including English & Maths, plus a grade B in the chosen A level subject (or related subject).

In the event of oversubscription preference will be given to:

1. Looked after or previously looked after children.
2. Children with a brother or sister currently attending the school.
3. Distance from the school using a straight line measurement.

Note: Distances are calculated on the basis of a straight line measurement between the applicant's home address and the centre of the main school building.

Perry Beeches III: The Free School

23 Langley Way, Bath Row, Ladywood, B15 2EF

Tel: 0121 647 2760

www.perrybeecheesiii.co.uk

Type: Free School

Published Admission Number: 100

Number on roll: 214

Age range: 11 – 19

DFE No: 330 4011

How to make an In-Year application

See Section 3.

How to apply for Year 7 in September 2017

An application must be made online at www.birmingham.gov.uk/schooladmissions or by using a Local Authority Preference Form.

Previous admission pattern at the time of offer of places for Year 7

In 2014 and 2015 this school received more applications than there were places available.

2014 – 300 preferences received ranking the school 1 – 6. Last child admitted lived 4.425 Km from the school

2015 – 315 preferences received ranking the school 1 – 6. Last child admitted lived 4.490 Km from the school

2016 – All applicants were offered

Admission criteria

Where there are more applications than there are places available, places will be allocated based on the following order of priority:

1. Looked after or previously looked after children.
2. Children with a brother or sister already at the school who will still be in attendance at the time the sibling enters the school.
3. Children of staff at the school Admissions authorities are able to give priority in their oversubscription criteria to children of staff in either or both of the following circumstances.
 - a. Where the member of staff has been employed at the school for two or more years at the time which the application for admission to the school is made.
 - b. The member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage.
4. Children who live nearest the free school.

Perry Beeches III: The Free School have adopted the Local Authority's definitions for 'Children with an education, health and care plan', 'Looked after or previously looked after children', 'Distance', 'Sibling', 'Shared Responsibility' and 'Separating "Final Qualifier" applications (blocks of flats etc)'.

Waiting lists

Waiting lists will not be fixed following the offer of places. They are subject to change. This means that a child's waiting list position during the year could go up or down. Any applicants will be added to the academy's list in accordance with the order of priority for offering places. The waiting list will be kept until 31 December 2017.

Appeals

Appeals are administered by the Local Authority for this Academy. Parents who wish to appeal against the decision to refuse their child admission should contact the Children's Information and Advice Service on **0121 303 1888** to request an appeal form. Appeals will be heard by an independent panel.

Note: Distances are calculated on the basis of a straight line measurement between the applicant's home address and the centre of the main school building.

Perry Beeches IV – The Free School

St Georges Court, 1 Albion Street, Birmingham B1 3AA

Tel: 0121 289 3944

www.perrybeechesiv.co.uk

Type: Free School

Published Admissions Number: 100

Age Range: 11 – 16

DFE No: 330 4016

How to make an In-Year application

See Section 3.

How to apply for Year 7 in September 2017

An application must be made online at www.birmingham.gov.uk/schooladmissions or by using a Local Authority Preference Form.

Previous admission pattern at the time of offer of places for Year 7

In 2015 and 2016 this school received more applications than there were places available.

2015 – 303 preferences received ranking the school 1 – 6. Last child admitted lived 3.638 Km from the school

2016 – 242 preferences received ranking the school 1 – 6. Last child admitted lived 4.210 Km from the school

Admission criteria

Where there are more applications than there are places available, places will be allocated based on the following order of priority:

1. Looked after or previously looked after children.
2. Children with a brother or sister already at the school who will still be in attendance at the time the sibling enters the school.
3. Children of staff at the school Admissions authorities are able to give priority in their oversubscription criteria to children of staff in either or both of the following circumstances.
 - a. Where the member of staff has been employed at the school for two or more years at the time which the application for admission to the school is made.
 - b. The member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage.
4. Children who live nearest the free school.

Perry Beeches IV: The Free School have adopted the Local Authority's definitions for 'Children with an education, health and care plan', 'Looked after or previously looked after children', 'Distance', 'Sibling', 'Shared Responsibility' and 'Separating "Final Qualifier" applications (blocks of flats etc)'.

Waiting lists

Waiting lists will not be fixed following the offer of places. They are subject to change. This means that a child's waiting list position during the year could go up or down. Any applicants will be added to the academy's list in accordance with the order of priority for offering places. The waiting list will be kept until 31 December 2017.

Appeals

Appeals are administered by the Local Authority for this Academy. Parents who wish to appeal against the decision to refuse their child admission should contact the Children's Information and Advice Service on **0121 303 1888** to request an appeal form. Appeals will be heard by an independent panel.

Note: Distances are calculated on the basis of a straight line measurement between the applicant's home address and the centre of the main school building.

Perry Beeches V – The All Through Family School

Talbot Way, Small Heath, B10 0HJ

Tel: 0121 289 3535

www.perrybeechev.co.uk

Type: Free School

Published Admissions Number: 100

Number on roll: 400

Age Range: 4 – 18

DFE No: 330 4019

How to make an In-Year application

See Section 3.

How to apply for Year 7 in September 2017

An application must be made online at www.birmingham.gov.uk/schooladmissions or by using a Local Authority Preference Form.

Previous admission pattern at the time of offer of places for Year 7

In 2016 this school received more applications than there were places available.

2016 – 360 preferences received ranking the school 1 – 6. Last child admitted lived 0.755 Km from the school

Admission criteria

Where there are more applications than there are places available, places will be allocated based on the following order of priority:

1. Looked after or previously looked after children.
2. Children with a brother or sister already at the school who will still be in attendance at the time the sibling enters the school.
3. Children of staff at the school Admissions authorities are able to give priority in their oversubscription criteria to children of staff in either or both of the following circumstances.
 - a. Where the member of staff has been employed at the school for two or more years at the time which the application for admission to the school is made.
 - b. The member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage.
4. Children who live nearest the free school.

Perry Beeches V: The Free School have adopted the Local Authority's definitions for 'Children with an education, health and care plan', 'Looked after or previously looked after children', 'Distance', 'Sibling', 'Shared Responsibility' and 'Separating "Final Qualifier" applications (blocks of flats etc)'.

Waiting lists

Waiting lists will not be fixed following the offer of places. They are subject to change. This means that a child's waiting list position during the year could go up or down. Any applicants will be added to the academy's list in accordance with the order of priority for offering places. The waiting list will be kept until 31 December 2017.

Appeals

Appeals are administered by the Local Authority for this Academy. Parents who wish to appeal against the decision to refuse their child admission should contact the Children's Information and Advice Service on **0121 303 1888** to request an appeal form. Appeals will be heard by an independent panel.

Note: Distances are calculated on the basis of a straight line measurement between the applicant's home address and the centre of the main school building.

Plantsbrook School

Upper Holland Road, Sutton Coldfield, B72 1RB

Tel: 0121 362 7310

www.plantsbrookschool.co.uk

Type: Academy

Published Admission Number: 240

Number on roll: 1293

Age range: 11 – 18

DFE No: 330 4331

Number on roll in the Sixth Form: 232

How to make an In-Year application

See Section 3.

How to apply for Year 7 in September 2017

An application must be made online at www.birmingham.gov.uk/schooladmissions or by using a Local Authority Preference Form.

Previous admission pattern at the time of offer of places for Year 7

In 2014, 2015 and 2016 this school received more applications than there were places available.

2014 – 1207 preferences received ranking the school 1 – 6. Last child admitted lived 3.063 Km from the school

2015 – 1253 preferences received ranking the school 1 – 6. Last child admitted lived 2.791 Km from the school

2016 – 1439 preferences received ranking the school 1 – 6. Last child admitted lived 2.140 Km from the school

Admission criteria

Where there are more applications than there are places available, places will be allocated based on the following order of priority:

1. Looked after or previously looked after children.
2. Brothers or sisters (as defined by the Local Authority) of children at the school in the year of admission.
3. Distance (Distance measured from the applicant's home address to the centre of the main school building)

Plantsbrook School have adopted the Local Authority's definitions for 'Children with an education, health and care plan', 'Looked after or previously looked after children', 'Distance', 'Sibling', 'Shared Responsibility' and 'Separating "Final Qualifier" applications (blocks of flats etc)'.

Waiting list

Following the offer of places, a waiting list will be kept in strict oversubscription criteria order until at least the end of the first academic term. Each added child will require the list to be ranked again in line with the oversubscription criteria.

Appeals

Parents have the right of an appeal if their application is unsuccessful. These are administered by Birmingham Local Authority.

Sixth Form admissions

Minimum entrance requirements for A level programmes is 5 GCSE grades A* – C including English and Maths. Minimum entrance requirements for one-year vocational programmes and GCSE re-sits is 4 GCSE grades A* – C or below or equivalent.

Sixth Form oversubscription criteria for external candidates

Places will be offered to students in each category under the following criteria until places are full:

1. Looked after or previously looked after students that have been in Public care.
2. Students with a sibling at the school at the time of admission.
3. If the admission number is exceeded in any of these groups priority will be given to those who live nearest to Plantsbrook school (straight line measurement).

Note: Distances are calculated on the basis of a straight line measurement between the applicant's home address and the centre of the main school building.

Queensbridge School: Visual and Performing Arts School

Queensbridge Road, Moseley, Birmingham B13 8QB

Tel: 0121 464 5566

www.queensbridge.bham.sch.uk

Type: Foundation

Published Admission Number: 170

Number on roll: 770

Age range: 11 – 16

DFE No: 330 4173

How to make an In-Year application

See Section 3.

How to apply for Year 7 in September 2017

An application must be made online at www.birmingham.gov.uk/schooladmissions or by using a Local Authority Preference Form.

Previous admission pattern at the time of offer of places for Year 7

In 2014, 2015 and 2016 this school received more applications than there were places available.

2014 – 828 preferences received ranking the school 1 – 6. Last child admitted lived 1.750 Km from the school

2015 – 840 preferences received ranking the school 1 – 6. Last child admitted lived 1.775 Km from the school

2016 – 886 preferences received ranking the school 1 – 6. Last child admitted lived 1.641 Km from the school

Admission criteria

Where there are more applications than there are places available, places will be allocated based on the following order of priority:

1. Looked after or previously looked after children.
2. Brothers or sisters (as defined by the Local Authority) of children at the school in the year of admission.
3. Distance.

Waiting list

Following the offer of places, a waiting list will be kept in strict oversubscription criteria order until at least the end of the first academic term. Each added child will require the list to be ranked again in line with the oversubscription criteria.

Appeals

For hard to place or at risk pupils, applications are processed by Sharing Panel.

Appeals are administered by the Local Authority for this School. Parents who wish to appeal against the decision to refuse their child admission should contact the Children's Information and Advice Service on **0121 303 1888** to request an appeal form. Appeals will be heard by an independent panel.

Note: Distances are calculated on the basis of a straight line measurement between the applicant's home address and the centre of the main school building.

Rockwood Academy

Naseby Road, Alum Rock, Birmingham B8 3HG

Tel: 0121 566 6500

www.rockwood-academy.co.uk

Type: Academy

Age range: 11 – 16

Published Admission Number: 120

DFE No: 330 4323

Number on roll: 588

How to make an In-Year application

See Section 3.

How to apply for Year 7 in September 2017

An application must be made online at www.birmingham.gov.uk/schooladmissions or by using a Local Authority Preference Form.

Previous admission pattern at the time of offer of places for Year 7

In 2014, 2015 and 2016 this school received more applications than there were places available.

2014 – 849 preferences received ranking the school 1 – 6. Last child admitted lived 0.361 Km from the school

2015 – 793 preferences received ranking the school 1 – 6. Last child admitted lived 0.357 Km from the school

2016 – 642 preferences received ranking the school 1 – 6. Last child admitted lived 0.392 Km from the school

Admission criteria

Where there are more applications than there are places available, places will be allocated based on the following order of priority:

1. Looked after or previously looked after children.
2. Children with a brother or a sister already at the academy who will still be in attendance in September 2017.
3. Children who live nearest the academy.

Rockwood Academy have adopted the Local Authority's definitions for 'Children with an education, health and care plan', 'Looked after or previously looked after children', 'Distance', 'Sibling', 'Shared Responsibility' and 'Separating "Final Qualifier" applications (blocks of flats etc)'.

Waiting lists

Waiting lists will not be fixed following the offer of places. They are subject to change. This means that a child's waiting list position during the year could go up or down. Any applicants will be added to the academy's list in accordance with the order of priority for offering places. Waiting lists will be maintained until the end of each academic year.

Appeals

Appeals are administered by the Local Authority for this Academy. Parents who wish to appeal against the decision to refuse their child admission should contact the Children's Information and Advice Service on **0121 303 1888** to request an appeal form. Appeals will be heard by an independent panel.

Note: Distances are calculated on the basis of a straight line measurement between the applicant's home address and the centre of the main school building.

Saltley Academy

Belchers Lane, Bordesley Green, Birmingham B9 5RX

Tel: 0121 566 6555

www.saltley@saltley.bham.sch.uk

Type: Academy

Published Admission Number: 210

Number on roll: 1004

Age range: 11 – 16

DFE No: 330 4018

How to make an In-Year application

See Section 3.

How to apply for Year 7 in September 2017

An application must be made online at www.birmingham.gov.uk/schooladmissions or by using a Local Authority Preference Form.

Previous admission pattern at the time of offer of places for Year 7

In 2014, 2015 and 2016 this school received more applications than there were places available.

2014 – 1124 preferences received ranking the school 1 – 6. Last child admitted lived 0.853 Km from the school

2015 – 1054 preferences received ranking the school 1 – 6. Last child admitted lived 1.164 Km from the school

2016 – 1009 preferences received ranking the school 1 – 6. Last child admitted lived 1.161 Km from the school

Admission criteria

Where there are more applications than there are places available, places will be allocated based on the following order of priority:

1. Looked after or previously looked after children.
2. Children with a brother or a sister already at the academy who will still be in attendance in September 2017.
3. Children who live nearest the academy.

Saltley Academy have adopted the Local Authority's definitions for 'Children with an education, health and care plan', 'Looked after or previously looked after children', 'Distance', 'Sibling', 'Shared Responsibility' and 'Separating "Final Qualifier" applications (blocks of flats etc)'.

Waiting lists

Waiting lists will not be fixed following the offer of places. They are subject to change. This means that a child's waiting list position during the year could go up or down. Any applicants will be added to the academy's list in accordance with the order of priority for offering places. Waiting lists will be maintained until the end of each academic year.

Appeals

Appeals are administered by the Local Authority for this Academy. Parents who wish to appeal against the decision to refuse their child admission should contact the Children's Information and Advice Service on **0121 303 1888** to request an appeal form. Appeals will be heard by an independent panel.

Note: Distances are calculated on the basis of a straight line measurement between the applicant's home address and the centre of the main school building.

Selly Park Technology College for Girls

5 Selly Park Road, Selly Park, Birmingham B29 7PH

Tel: 0121 472 1238

www.sellyprk.bham.sch.uk

Type: Community

Published Admission Number: 140

Number on roll: 685

Age range: 11 – 16

DFE No: 330 4177

How to make an In-Year application

See Section 3.

How to apply for Year 7 in September 2017

An application must be made online at www.birmingham.gov.uk/schooladmissions or by using a Local Authority Preference Form.

Previous admission pattern at the time of offer of places for Year 7

In 2014, 2015 and 2016 this school received more applications than there were places available.

2014 – 457 preferences received ranking the school 1 – 6. Last child admitted lived 4.507 Km from the school

2015 – 443 preferences received ranking the school 1 – 6. Last child admitted lived 4.276 Km from the school

2016 – 506 preferences received ranking the school 1 – 6. Last child admitted lived 3.848 Km from the school

Admission criteria

The oversubscription criteria for community schools are shown at the beginning of Section 1.

Distance

Note: Distances are calculated on the basis of a straight line measurement between the applicant's home address and the centre of the main school building.

Shenley Academy

Shenley Lane, Northfield, Birmingham B29 4HE

Tel: 0121 464 5191

www.shenleyacademy.org.uk

Type: Academy

Published Admission Number: 180

Number on roll: 1024

Age range: 11 – 19

DFE No: 330 6907

Number on roll in the Sixth Form: 180

How to make an In-Year application

See Section 3.

How to apply for Year 7 in September 2017

An application must be made online at www.birmingham.gov.uk/schooladmissions or by using a Local Authority Preference Form.

Previous admission pattern at the time of offer of places for Year 7

In 2014, 2015 and 2016 this school received more applications than there were places available.

2014 – 628 preferences received ranking the school 1–6. Last child admitted lived 1.276 Km from the school

2015 – 709 preferences received ranking the school 1–6. Last child admitted lived 1.269 Km from the school

2016 – 691 preferences received ranking the school 1–6. Last child admitted lived 1.295 Km from the school

Admission criteria

Where there are more applications than there are places available, places will be allocated based on the following order of priority:

- a. Looked after or previously looked after children.
- b. Admission of students whose siblings currently attend the school and who will continue to do so on the date of admission.
- c. Admission of students on the basis of proximity to the school.

Notes

Sibling is defined as:

- A full brother or sister, whether or not resident in the same household
- Another child normally resident for the majority of term time in the same household, whom an adult in the household has parental responsibility as defined in the Children Act 1989
- In the case of twins (or two siblings in the same age cohort) and where there is only one place available in the school, both will be considered together as one application. The school will be authorised to exceed its Published Admission Number by one

Shenley Academy have adopted the Local Authority's definitions for 'Children with an education, health and care plan', 'Looked after or previously looked after children', 'Distance', 'Shared Responsibility' and 'Separating "Final Qualifier" applications (blocks of flats etc)'.

Appeals

Appeals will be made to the Local Authority in the first instance.

Post 16 admission criteria

Shenley Academy has capacity for 250 students in the sixth form. It will provide places for at least 140 internal and external students in Year 12. The Academy will not admit external applicants unless it is undersubscribed by students progressing from its own Year 11, and in such circumstances it will apply the same academic entry requirements as it does to students already on roll in the Academy and, if a tie-break is necessary to determine who is admitted, it will apply the oversubscription criteria below.

The Academy will admit any Statemented students whose Statement names the Academy and which the Academy has agreed. This is not an oversubscription criterion.

The Company will publish specific criteria in relation to minimum academic entrance requirements for admission to the post-16 provision. Both internal and external students wishing to enter the sixth form will be expected to have met the minimum academic entry requirements for the sixth form. The academic entry requirements will be published annually in the LA's composite admissions prospectus and in the Academy's own prospectus.

In addition to the sixth form's minimum academic entry requirements, students will need to satisfy minimum entrance requirements for the courses for which they are applying. If either internal or external applicants fail to meet the minimum course requirements they will be given the option of pursuing any alternative courses for which they do meet the minimum academic requirements.

These academic entry requirements form part of the admission arrangements and so will be consulted upon and published in the Academy's prospectus and in the LA's composite admissions prospectus.

When the sixth form is undersubscribed all applicants meeting the minimum academic entry requirements will be admitted.

When there are more external applicants that satisfy academic entry requirements than the number of post-16 places available the criteria will be applied in the order in which they are set out below;

- a. Looked after or previously looked after children.
- b. Straight line distance measured from the Academy's main entrance to the main entrance of the child's home.

There will be a right of appeal to an Independent Appeals Panel for internal students refused transfer and external applicants refused admission.

The Academy may participate in local 14 – 19 partnerships which are likely to involve some Shenley Academy students, if they follow relevant options, receiving part of their education at schools and colleges other than Shenley Academy. There will be reciprocal arrangements for students on roll at other local schools and colleges.

N.B: Local 14 – 19 partnership agreements will determine which national Diplomas will be offered within the local geographical area and by which local providers.

Shenley Academy Sixth Form entry criteria

5 A* – C GCSE Qualifications to take level 3 Course of BTEC National/AS – 3 Subjects.

8+A* – C GCSE Qualifications to take level 3 Course of BTEC National/AS – 4 Subjects.

A selection of D/E GCSE Qualifications to take a BTEC Level 2 Course comprising of 3 BTEC First Qualifications.

Maths and English Qualifications are available at an appropriate level e.g. GCSE resit.

Students also need a reference from a teacher.

The list of students applying for Sixth Form is approved by the Leadership Team.

Operation of waiting lists

Subject to any provisions regarding waiting lists in the LA's co-ordinated admission scheme, the Academy will operate a waiting list for each year group. Where in any year Shenley Academy receives more applications for places than there are places available, a waiting list will operate until a term after the start of the school year. This will be maintained by the Company and it will be open to any parent to ask for his or her child's name to be placed on the waiting list, following an unsuccessful application.

Children's position on the waiting list will be determined solely in accordance with the oversubscription criteria. Where places become vacant they will be allocated to children on the waiting list in accordance with the oversubscription criteria.

Arrangements for admitting students to other year groups, including to replace any students who have left Shenley Academy.

From September 2013, applications for other year groups should be made directly to the Academy. Company will consider all such applications and if the year group applied for has a place available, admit the child unless one of the permitted reliefs apply. If more applications are received than there are places available, the oversubscription criteria shall apply. Parents whose application is turned down shall be entitled to appeal.

Note: Distances are calculated on the basis of a straight line measurement between the applicant's home address and the school gate on Shenley Lane.

Small Heath School & Sixth Form Centre

Muntz Street, Small Heath, Birmingham B10 9RX

Tel: 0121 464 7997

www.smallheathschool.org.uk

Type: Foundation

Published Admission Number: 240

Number on roll: 1094

Age range: 11 – 18

DFE No: 330 5401

Number on roll in the Sixth Form: 152

How to make an In-Year application

See Section 3.

How to apply for Year 7 in September 2017

An application must be made online at www.birmingham.gov.uk/schooladmissions or by using a Local Authority Preference Form.

Previous admission pattern at the time of offer of places for Year 7

In 2014, 2015 and 2016 this school received more applications than there were places available.

2014 – 1240 preferences received ranking the school 1 – 6. Last child admitted lived 0.581 Km from the lower school and 0.573 Km from the upper school.

2015 – 1171 preferences received ranking the school 1 – 6. Last child admitted lived 0.546 Km from the lower school and 0.570 Km from the upper school.

2016 – 1037 preferences received ranking the school 1 – 6. Last child admitted lived 0.811 Km from the lower school and 0.852 Km from the upper school.

Admission criteria

Where there are more applications than there are places available, places will be allocated based on the following order of priority:

1. Looked after or previously looked after children.
2. Siblings.
3. Distance from school. Those living nearest to the school, the distance being measured in a straight line from the centre of each school site, as measured by ordnance survey, and those living nearest each site being accorded the higher priority. [Proof of residence will be required; the offer of a place may be withdrawn if proof of residency is not met.]

Small Heath School have adopted the Local Authority's definitions for 'Children with an education, health and care plan', 'Looked after or previously looked after children', 'Distance', 'Sibling', 'Shared Responsibility' and 'Separating "Final Qualifier" applications (blocks of flats etc)'.

Waiting lists

The school intends to hold waiting lists for any oversubscribed year group after the 1 September. Applications for inclusion on a waiting list must be made on the school's appropriate form and they will be ranked according to our oversubscription criteria as described above. We have to admit any pupil who is the subject of a 'direction' by the LA or allocated to us according to the Fair Access Protocol and any such pupil will take precedence over the waiting list.

Appeals

Appeals will be made to the Local Authority in the first instance.

Sixth Form

General principles

We aim to offer a range of academic and vocational qualifications to our sixth form students and some of these require minimum grades at GCSE. Our policy is to ensure that students accepted into the sixth form can be placed on appropriate

courses where they are likely to succeed. For this reason we ask all applicants to attend a meeting with a senior member of staff to discuss the most suitable courses of study. As part of this discussion you might be asked to show a relevant portfolio of appropriate work, for example in Art.

All students in Year 11 will be encouraged to apply for the sixth form and marketing materials are posted to the families of these students. We also accept applications from students wishing to transfer from another school.

Definitions and details

Admission number Year 12: 150

Our admission number is dependent upon the number of places on each course offered.

Internal candidates should apply by the appropriate date stated in the current sixth form prospectus, available on our school website. Applications from external candidates should if possible, comply with dates given in the prospectus to enable us to plan courses effectively.

Candidates whose applications are refused are notified of their right to appeal.

Academic requirements

- For 3 A levels, a minimum of 5 grade Cs at full GCSE inc. En/Ma
- For 4 A levels, a minimum of 5 grade Bs at full GCSE inc. En/Ma

Some of our vocational courses and A level subjects have specific entry requirements which you can find on our website and we will be pleased to discuss any individual concerns about meeting these.

The initial offer guarantees a place only within the sixth form. Meeting the requirements of the course is no guarantee that the applicant will automatically be offered a place on his or her preferred choices.

Oversubscription

Where a particular course is heavily oversubscribed and we cannot run a parallel group the places will be offered to those candidates who have the better grades at GCSE or subject specific requirements. This will form a major part of the discussion referred to above to determine the most appropriate course for an individual. We will offer alternative courses to any student affected by this criterion.

St Albans Academy (ARK)

Conybere Street, Highgate, Birmingham B12 0YH

Tel: 0121 446 1300

www.arkstalbens.org

Type: Academy

Published Admission Number: 120

Number on roll: 626

Age range: 11 – 18

DFE No: 330 6908

Number on roll in the Sixth Form: 90

How to make an In-Year application

See Section 3.

How to apply for Year 7 in September 2017

An application must be made online at www.birmingham.gov.uk/schooladmissions or by using a Local Authority Preference Form.

Previous admission pattern at the time of offer of places for Year 7

In 2014, 2015 and 2016 this school received more applications than there were places available.

2014 – 357 preferences received ranking the school 1 – 6. Last child admitted lived 1.032 Km from the school

2015 – 364 preferences received ranking the school 1 – 6. Last child admitted lived 0.878 Km from the school

2016 – 382 preferences received ranking the school 1 – 6. Last child admitted lived 1.002 Km from the school

Admission criteria

If the number of applications for admission to either the secondary school is greater than the published admissions number, applications will be considered against the criteria and order set out below:

Where the academy is named on a pupil's Statement of Special Educational Needs or Education and Health Care Plan, that child will be admitted by the academy. If the number of applications for admission to the secondary or sixth form is greater than the PAN, applications will be considered against the criteria and order set out below:

- a. Looked After Children and children who have been previously looked after.
- b. Children of staff at the school where there is a demonstrable skill shortage – Children of members of staff will have priority in the oversubscription criteria if the staff member is filling a post for which there is a demonstrable skill shortage. Ark Schools is required to approve the Principal's designation of such posts and confirm the assessment that a member of staff appointed meets the requirements of the shortage. Priority will be limited to one place for each form of entry in any year.
- c. Children who at the time of the admission have a sibling who attends the academy.
- d. Children currently attending, and who have been attending one of the following named feeder primary schools for at least one year:
 - Ark Tindal Primary Academy, Tindal Street, Birmingham B12 9QS (URN: 138397)
 - Christ Church CofE Primary, Claremont Road, Birmingham B11 1LF (URN: 103397)
 - St Thomas' CofE Primary, Great Colmore Street, Birmingham B15 2AT (URN: 103419)(If there are more children applying from the named feeder primary schools than there are places, admission of pupils will be on the basis of proximity to the school using straight-line measurement from the main entrance of the academy to the entrance of the child's home.)
- e. Children of staff in the school –Where there is no demonstrable skill shortage, priority may be given where the academy is oversubscribed to a child of a person who will have been employed in the academy for two or more years at the time the application for admission is made. Priority will be limited to one place for each form of entry in any year.
- f. Distance measurement.

St Albans Academy has adopted the Local Authority's definitions for 'Children with an education, health and care plan', 'Looked after or previously looked after children', 'Sibling', 'Distance', 'Shared Responsibility' and 'Separating "Final Qualifier" applications (blocks of flats etc)'.

Waiting lists

Subject to any provisions regarding waiting lists in the LA's co-ordinated admission scheme, the Academy will operate a waiting list. Where in any year the Academy receives more applications for places than there are places available, a waiting list will operate. This will be maintained by the Academy and it will be open to any parent to ask for his or her child's name to be placed on the waiting list following an unsuccessful application.

A child's position on the waiting list will be determined solely in accordance with the oversubscription criteria. When places become vacant they will be allocated to children on the waiting list in accordance with the oversubscription criteria.

Appeals

Parents will have the right of appeal to an Independent Appeal Panel ("Appeal Panel") if they are dissatisfied with an admission decision of the Academy.

The Appeal Panel will be independent of the Academy. The arrangements for Appeals will be in line with the Appeals Code. The determination of the Appeal Panel will be made in accordance with the Code and will be binding on all parties. The Academy will provide written guidance for parents about how the appeals process works and will provide parents with a named contact who can answer any enquiries parents may have about the process.

Post-16 oversubscription criteria

Where the sixth form is oversubscribed, priority will be given to those qualifying applicants following the oversubscription criteria as described above.

Note: Distances are calculated on the basis of a straight line measurement between the applicant's home address and the School gate on Angelina Street.

St Edmund Campion Catholic School & Sixth Form Centre

Sutton Road, Erdington, Birmingham B23 5XA

Tel: 0121 464 7700

www.stedcamp.bham.sch.uk

Type: Voluntary Aided Catholic

Published Admission Number: 186

Number on roll: 888

Age range: 11 – 18

DFE No: 330 4663

Number on roll in Sixth Form: 124

How to make an In-Year application

See Section 3.

How to apply for Year 7 in September 2017

An application must be made online at www.birmingham.gov.uk/schooladmissions or by using a Local Authority Preference Form.

Previous admission pattern at the time of offer of places for Year 7

Priority is given to practising Catholic applicants.

2014 – 500 preferences received ranking the school 1 – 6

2015 – 548 preferences received ranking the school 1 – 6

2016 – 530 preferences received ranking the school 1 – 6

Statement

The ethos of this school is Catholic. The school was founded by the Catholic Church to provide education for children of Catholic families. The school is conducted by its governing body as part of the Catholic Church in accordance with its Trust Deed and Instrument of Government and seeks at all times to be a witness to Jesus Christ. We ask all parents applying for a place here to respect this ethos and its importance to the school community. This does not affect the right of parents who are not of the faith of this school to apply for and be considered for a place here.

Admissions criteria

If the number of applications exceeds the admission number, the governors will give priority to applications in accordance with the criteria listed, provided that the governors are made aware of that application before decisions on admissions are made (see Note 1 below).

In all categories the governors will give priority to those who have a brother or sister (see Note 3 below) attending St. Edmund Campion Catholic School at the time of admission and then to those children living closest to the school determined by shortest distance (see Note 5).

1. Baptised Catholic children (see Note 2 below) who are, or were previously in the care of a local authority (children in care) or provided with accommodation by them (e.g. children with foster parents) (Section 22 of the Children Act 1989).
2. Baptised Catholic children who currently attend a Catholic feeder school (see Note 4 below).
3. Baptised Catholic children who currently live in the parish area of a feeder school who are not currently attending a feeder school (see note 4 below).
4. Other Baptised Catholic children.
5. Non-Catholic children who are, or were previously in the care of a local authority (children in care) or provided with accommodation by them (e.g. children with foster parents) (Section 22 of the Children Act 1989).
6. Non-Catholic children who currently attend a Catholic feeder school.
7. Other Non-Catholic children.

Note 1

Children with a Statement of Special Educational Needs that names the school must be admitted. This will reduce the number of places available to other applicants. This is not an oversubscription criterion.

Note 2

In all categories, for a child to be considered as a Catholic, evidence of Catholic Baptism or Reception into the Church will be required. For a definition of Baptised Catholic see the Appendix. Those who face difficulties in producing written evidence of baptism should contact their Parish Priest.

Note 3

For Catholic and non-Catholic children the definition of a brother or sister is:

- A brother or sister sharing the same parents;
- Half-brother or half-sister, where two children share one common parent;
- Step-brother or step-sister.
- Adopted or fostered children.

Note 4

The designated feeder schools for St. Edmund Campion Catholic School are:

- Abbey Catholic Primary School
- Corpus Christi Catholic Primary School
- St Cuthbert's Catholic Primary School
- St Gerard's Catholic Primary School
- St Joseph's Catholic Primary School, Nechells
- St Margaret Mary Catholic Primary School
- St Mary and St John Junior and Infant School
- St Peter and St Paul Catholic Primary
- St Wilfrid Catholic Primary School

The parish areas for the feeder schools are as follows:

- Sts Thomas and Edmund of Canterbury
- Corpus Christi
- St Gerard
- St Joseph, Nechells
- St Margaret Mary
- St Mary and St John
- Sts Peter and Paul
- St Wilfrid

Parish maps are available in the parishes and at the schools.

Note 5

Distances are calculated on the basis of a straight-line measurement between the applicant's home address and the front school gate, which is situated on Holly Lane, Erdington, Birmingham B23 5XA. The local authority uses a computerised system, which measures all distances in metres. Ordnance Survey supply the co-ordinates that are used to plot an applicant's home address within this system.

In a very small number of cases it may not be able to decide between the applicants of those pupils who are qualifiers for a place, when applying the published admission criteria.

For example, this may occur when children in the same year group live at the same address, or if the distance between the home and school is exactly the same, for example, blocks of flats. If there is no other way of separating the application according to the admissions criteria and to admit both or all of the children would cause the legal limit to be exceeded, the local authority will use a computerised system to randomly select the child to be offered the final place. As an exception, the governing body will give careful consideration to offering places above the Admission Number to applications from children whose twin or sibling from a multiple birth is admitted even when there are no other vacant places.

The home address of a pupil is considered to be the permanent residence of a child. The address must be the child's only or main residence for the majority of the school week. Documentary evidence may be required.

Where care is split equally between mother and father, parents must name which address is to be used for the purpose of allocating a school place and proof may be requested.

Appeals

Parents who wish to appeal against the decision of the Governors to refuse their child a place in the school may apply in writing to Chair of Governors. Appeals will be heard by an independent panel.

Repeat applications

Any parent can apply for a place for their child at any time outside the admissions round. Parents do not have the right to a second appeal in respect of the same school for the same academic year unless, in exceptional circumstances, the admission authority has accepted a second application from the appellant because of a significant and material change in the circumstances of the parent, child or school but still refused admission.

Late applications

Applications received after the closing date will only be considered alongside those received by the closing date under the following circumstances:

- The family were unable to complete an application form before the closing date because they moved into the school's parish area after the issue of application forms OR
- The family were unable to comply with the admissions timetable because of exceptional circumstances which prevented the application arriving on time – the circumstances must be given in writing and attached to the Application Form.

Change of preference

Once parent/carers have submitted their preferences they will not be allowed to change them without an exceptional change in circumstances, for example, if the family has recently moved address or an older sibling has changed schools. All requests to change preferences should be made in writing to the Local Authority.

Any parent/carer who submits an application for a change of preference for an oversubscribed school, without an exceptional change in their circumstances, will have that application refused.

Waiting lists

Parents whose children have not been offered their preferred school will be informed of their right of appeal and will be added to their preferred schools waiting list.

The Local Authority will send voluntary aided and foundation schools their waiting lists following the offer of school places.

Waiting lists for admission will remain open until the 31 December 2017 and will then be discarded. Parents may apply for their child's name to be reinstated.

Waiting lists will not be fixed following the offer of places. They are subject to change. This means that a child's waiting list position during the year could go up or down. Any late applicants accepted will be added to the school's list in accordance with the order of priority for allocating places.

Inclusion on a school's waiting list does not mean that a place will eventually become available. It may be that those already offered places may accept them, thereby filling all available places.

Year 12 Admissions Policy (if appropriate)

The Planned Admission number for Y12 from external candidates is 25. Academic entry requirements are outlined in the Post 16 prospectus. If the number of applications exceeds the admission number, the governors will give priority to applications in accordance with the criteria listed above.

St John Wall Catholic School: A Specialist Humanities College

Oxhill Road, Handsworth, Birmingham B21 8HH

Tel: 0121 554 1825

www.sjw.bham.sch.uk

Type: Voluntary Aided Catholic

Published Admission Number: 120

Number on roll: 620

Age range: 11 – 16

DFE No: 330 4625

How to make an In-Year application

See Section 3. You will also be required to complete an additional information form for this school which is available from the school office or the local authority. Both forms must be returned to the school, not to the local authority.

How to apply for Year 7 in September 2017

An application must be made online at www.birmingham.gov.uk/schooladmissions or by using a Local Authority Preference Form. You will also be required to complete an additional information form for the school which is available from the school office or the local authority. Both must be completed for a place.

Previous admission pattern at the time of offer of places for Year 7

Priority is given to practising Catholic applicants. The school has received more applications than it has vacancies in this category in recent years.

2014 – 317 preferences received ranking the school 1 – 6

2015 – 323 preferences received ranking the school 1 – 6

2016 – 330 preferences received ranking the school 1 – 6

Admission criteria

The ethos of this School is Catholic. The school was founded by the Catholic Church to provide education for children of Catholic families. The school is conducted by its governing body as part of the Catholic Church in accordance with its Trust Deed and Instrument of Government and seeks at all times to be a witness to Jesus Christ. We ask all parents applying for a place here to respect this ethos and its importance to the school community. This does not affect the right of parents who are not of the faith of this school to apply for and be considered for a place here.

If the number of applications exceeds the admission number, the governors will give priority to applications in accordance with the criteria listed, provided that the governors are made aware of that application before decisions on admissions are made. (See Note 1).

In all categories, the governors will give priority to those who have a brother or sister attending St John Wall School at the time of admission, (see Note 3) and then to those children living closest to the school determined by shortest distance (see Note 5).

1. Baptised Catholic Children (see Note 2) who are in the care of a local authority (children in care) or provided with accommodation by them (eg children with foster parents) (Section 22 of the Children Act 1989) and children who were previously looked after but ceased to be so because they were adopted (or became subject to a child arrangements order or special guardianship order).
2. Baptised Catholic children (see Note 4) who currently attend a Catholic feeder school.
3. Baptised Catholic children who currently live in the parish area of a designated Catholic feeder school who are not currently attending the designated Catholic feeder school. (See Note 4).
4. Other Baptised Catholic children.
5. Non-Catholic children who are in the care of a local authority as criteria 1.
6. Non-Catholic children who currently attend a designated Catholic feeder school.
7. Other Non-Catholic children.

Note 1

Children with a Statement of Special Educational Needs or an Educational, Health and Care (EHC) Plan that names the school must be admitted. This will reduce the number of places available to other applicants. This is not an oversubscription criterion.

Note 2

In all categories, for a child to be considered as a Catholic, evidence of Catholic Baptism or Reception into the Church will be required. For a definition of baptised Catholic see the Appendix. Those who face difficulties in producing written evidence of Catholic Baptism/Reception should contact their Parish Priest.

Individuals with parental responsibility making an application for a Catholic child should also complete a Supplementary Information Form (SIF). Failure to complete the SIF/provide evidence of Catholic Baptism/Reception may affect the criterion the child's name is placed in.

Note 3

For Catholic and non-Catholic children the definition of a brother or sister is:

- A brother or sister sharing the same parents;
- Half brother or half sister, where two children share one common parent;
- Step brother or step sister where two children are related by a parent's marriage;
- Step-brother or step-sister;
- Adopted or fostered children
- The children must be living permanently in the same household

Note 4

The designated feeder schools for St John Wall Catholic School - Specialist Humanities College are:

- Sacred Heart Catholic Primary School – Birchfield
- St Augustine's Catholic Primary School – Handsworth
- St Chad's Catholic Primary School – Newtown
- St Clare's Catholic Primary School – Handsworth
- St Edmund's Catholic Primary School – Springhill
- St Francis' Catholic Primary School – Handsworth
- St Patrick's Catholic Primary School – Ladywood
- St Teresa's Catholic Primary School – Handsworth Wood
- The Oratory Catholic Primary School – Ladywood

The Parish areas for the feeder schools are as follows – Birchfield, Handsworth, Handsworth Wood, Newtown, Springhill and Ladywood. Parish maps are available in the Parishes and at the schools or by post on request.

Note 5

Distances are calculated on the basis of a straight line measurement between the applicant's front door of the home address and the front door of the school. The Local Authority uses a computerised system which measures all distances in metres. Ordnance Survey supply the co-ordinates that are used to plot an applicant's home address within this system.

In a very small number of cases it may not be able to decide between the applicants of those pupils who are qualifiers for the final place, when applying the published admission criteria.

For example, this may occur when children in the same year group live at the same address, or if the distance between the home and school is exactly the same, for example, blocks of flats. If there is no other way of separating the application according to the admissions criteria and to admit both or all of the children would cause the legal limit to be exceeded, the local authority, on behalf of the Governing Body, will use a computerised system to randomly select the child to be offered the final place. Where appropriate, the Governing Body will give careful consideration to offering places above the Admission Number to applications from individuals with parental responsibility for children whose twin or sibling from a multiple birth is admitted even when there are no other vacant places.

The home address of a pupil is considered to be the permanent residence of a child. The address must be the child's only or main residence for the majority of the school week. Documentary evidence may be required. Where care is split between mother and father, parents must name which address is to be used for the purpose of allocating a school place and proof may be requested.

Appeals

Parents who wish to appeal against the decision of the Governors to refuse their child a place in the school may obtain an appeal form by writing to the Chair of Governors c/o the school. Appeals will be heard by an Independent Panel.

Repeat applications

Any parent can apply for a place for their child at any time outside the admissions round. Parents do not have the right to a second appeal in respect of the same school for the same academic year unless, in exceptional circumstances, the admission authority has accepted a second application from the appellant because of a significant and material change in the circumstances of the parent, child or school but still refused admission.

Late applications

Applications received after the closing date will only be considered alongside those received by the closing date under the following circumstances:

- The family were unable to complete an application form before the closing date because they moved into the school's parish area after the issue of application forms, OR
- The family were unable to comply with the admissions timetable because of exceptional circumstances which prevented the application arriving on time – the circumstances must be given in writing and attached to the Application Form.

Change of preference

Once parent/carers have submitted their preferences they will not be allowed to change them without an exceptional change in circumstances, for example, if the family has recently moved address or an older sibling has changed schools.

All requests to change preferences should be made in writing to the Local Authority.

Where a change of preference is submitted for an oversubscribed school, without an exceptional change in their circumstances, then the application will be refused.

Applications other than the normal intake to Year 7 (In year application)

An application should be made to the Governing Body at the school.

Applications for children to be admitted into a class outside of their normal age group

If parents wish for their child to be considered for admission to a class outside of their normal age group, they should make an application for the normal age group in the first instance. Parents should then submit a formal request to the Governing Body. This request should be in the form of a written letter of supportive evidence and documentation that you wish to be taken into account as part of that request. The Governing Body will consider applications submitted and advise the parents of the outcome of their application before the national offer day, having taken into account the information provided by the parents, the child's best interest and the views of the Headteacher.

If parents are considering submitting an application for their child to be admitted into a class outside of their normal age group, it is strongly recommended that they also read the DFE Guidance which can be found at:

www.gov.uk/government/publications/summer-born-children-school-admission

Waiting lists

Parents whose children have not been offered their preferred school will be informed of their right of appeal and will be added to their preferred schools waiting list.

The Local Authority will send voluntary aided and foundation schools their waiting lists following the offer of school places.

Waiting lists for admission will remain open until the 31 December 2016 and will then be discarded. Parents may apply for their child's name to be reinstated until the end of the academic year when the list will be discarded.

Waiting lists will not be fixed following the offer of places. They are subject to change. This means that a child's waiting list position during the year could go up or down. Any late applications accepted will be added to the school's list in accordance with the school's published admissions criteria.

Children who are the subject of a direction by a local authority to admit or who are allocated to a school in accordance with a Fair Access Protocol take precedence over those on a waiting list.

Inclusion on a school's waiting list does not mean that a place will eventually become available. It may be that those already offered places may accept them, thereby filling all available places.

Sixth Form entry

Year 12 Admission Number: Up to forty Candidates

Sixth Form Admission Policy Statement:

Every year a high proportion of Saint John Wall Catholic School pupils from Year 11 enter the Sixth Form to continue their studies. They may be joined by pupils from other schools of different faiths and cultures to form a group of forty/eighty pupils (within Year 12 and 13).

In September 2016 the Governing Body will admit up to forty students into Year 12 depending upon them achieving the relevant entry requirements and the requirements for individual subjects.

Admission to courses

All students will be guided in two individual discussions to support them in making the correct Post 16 choices. What follows provides general guidelines:

- For 2017 entry students must have a minimum of 5 GCSEs at Grade C in 5 separate subjects including English and Maths (not including Citizenship GCSE)
- Most students will take 4 AS subjects
- Those with an average point score of between 40 and 42 should consider studying 3 subjects at AS level
- Students with an average point score of less than 38 should consider whether AS and A2 qualifications are the best route. Evidence shows that students with an average point score below 38 are likely to be more successful on a

vocational course. For 2016-2017 we are offering vocational courses at level 2/3 which would be suitable for students who have at least two Grade C results and the rest at Grade D or below.

External candidates

Where there are spare places the Governors will consider external candidates. The number of external candidates likely to be admitted to Year 12 in September 2016 should be a maximum of 10.

External applicants are required to complete a Governors' Application Form for a Sixth form place. In addition, if more applications are received than there are places available the Governors will allocate places in the following order.

Entry requirements for courses:

1. Baptised Catholic children who are in the care of a local authority (looked-after children) or provided with accommodation by them (e.g. children with foster parents) (Section 22 of the Children Act 1989) and children who were previously looked after but ceased to be so because they were adopted (or became subject to a residence order or special guardianship order).
2. Baptised Catholic Students already attending Saint John Wall Catholic School with brothers and sisters in the school.
3. Baptised Catholic Students already attending Saint John Wall Catholic School.
4. Baptised Catholic students already attending 11 – 16 Catholic Secondary Schools.
5. Baptised Catholic students attending non-Catholic Secondary Schools.
6. Non-Catholic students who are in the care of a local authority (looked-after children) or provided with accommodation by them (e.g. children with foster parents) (Section 22 of the Children Act 1989) and children who were previously looked after but ceased to be so because they were adopted (or became subject to a residence order or special guardianship order).
7. Non-Catholic Students already attending Saint John Wall Catholic School with brothers and sisters in the school.
8. Non-Catholic Students already attending Saint John Wall Catholic School.
9. Non Catholic students already attending 11 – 16 Catholic Secondary Schools.
10. Baptised Catholic students attending non-Catholic Secondary Schools.

These priorities have been applied, in the event of oversubscription. Please see Note 5.

St Paul's School for Girls

Vernon Road, Edgbaston, Birmingham B16 9SL

Tel: 0121 454 0895

www.stpaulgl.bham.sch.uk

Type: Voluntary Aided Catholic

Published Admission Number: 165

Number on roll: 993

Age range: 11 – 18

DFE No: 330 4606

Number on roll in the Sixth Form: 172

How to make an In-Year application

See Section 3. You will also be required to complete an additional information form for this school which is available from the school office or the local authority. Both forms must be returned to the school, not to the local authority.

How to apply for Year 7 in September 2017

An application must be made online at www.birmingham.gov.uk/schooladmissions or by using a Local Authority Preference Form. You will also be required to complete an additional information form for the school which is available from the school office or the local authority. Both must be completed for a place.

Previous admission pattern at the time of offer of places for Year 7

Priority is given to practising Catholic applicants. The school has received more applications than it has vacancies in this category in recent years.

2014 – 576 preferences received ranking the school 1 – 6

2015 – 545 preferences received ranking the school 1 – 6

2016 – 653 preferences received ranking the school 1 – 6

Statement

St Paul's is a non-selective Catholic Girls' School. The ethos of the school is Catholic. The school was founded by the Sisters of Charity of St. Paul the Apostle to provide education for girls of Catholic families. The school is conducted by its governing body as part of the Catholic Church in accordance with its Trust Deed and Instrument of Government and seeks at all times to be a witness to Jesus Christ. We ask all parents applying for a place here to respect this ethos and its importance to the school community. This does not affect the right of parents who are not of the faith of this school to apply for and be considered for a place here.

Governors require that parents approach Parish Priests to support their application and confirm evidence of Baptism. A Supplementary Information Form for this evidence is available from St. Paul's and is to be returned to St. Paul's school by parents on or before 31 October 2016, to assist the governors in applying the criteria stipulated below.

In September 2017 the Governing Body will admit 165 girls and, if the number of applications exceeds the admission number, the governors will give priority to applications in accordance with the criteria listed, provided that the governors are made aware of that application before decisions on admissions are made. (See note 1)

In all categories, If there is oversubscription, the Governors will give priority to children living closest to the school determined by shortest distance. (See Note 5)

Criteria

1. Baptised Catholic girls (see Note 2) who are in the care of a local authority (children in care) or provided with accommodation by them (e.g. children with foster parents) (Section 22 of the Children Act 1989) and children who were previously looked after but ceased to be so because they were adopted (or became subject to a Child Arrangements order or Special Guardianship order).
2. Baptised Catholic girls, who are siblings (see Note 3) (i.e. those who have sisters attending the school at the time of admission), whose application is supported by their Parish Priest on the Supplementary Information Form (see Note 4).
3. Non-siblings who otherwise fulfil Criterion No. 2.
4. Baptised Catholic girls, who are siblings (i.e. those who have sisters attending the school at the time of admission), not covered by Criteria 1-3 (inclusive).
5. Other Baptised Catholic girls not covered by Criteria 1-4 (inclusive).
6. Non-Catholic girls who are in the care of a local authority (children in care) or provided with accommodation by them (e.g. children with foster parents) (Section 22 of the Children Act 1989) and children who were previously looked after but ceased to be so because they were adopted (or became subject to a Child Arrangements order or Special Guardianship order).
7. Non-Catholic siblings (i.e. those who have sisters attending the school at the time of admission).
8. Other non-Catholics.

Determined Admission Arrangements for 2017-18

Note 1

Girls with a Statement of Special Educational Needs/Education, Health and Care Plan that names the school must be admitted. This will reduce the number of places available to applicants. (This is not oversubscription criterion.)

Note 2

In all categories, for a girl to be considered as a Catholic, evidence of Catholic Baptism or Reception into the Church will be required. For a definition of a Baptised Catholic see the Appendix. Those who face difficulties in producing written evidence of Catholic Baptism/Reception should contact their Parish Priest.

Note 3

For Catholic and non-Catholic girls the definition of sibling is:

- A sister sharing the same parents;
- half-sister, where two girls share one common parent;
- step-sister, where two girls are related by a parent's marriage;
- Adopted or fostered girls

The children must be living permanently in the same household.

Note 4

Parents/Carers making an application for a Catholic girl should also complete the school's Supplementary Information Form (SIF). Failure to complete the SIF may affect the criterion their daughter's name is placed in.

Note 5

Distances are calculated on the basis of a straight-line measurement between the applicant's home address and a point decided by the school (the front gate). The local authority uses a computerised system, which measures all distances in metres.

Ordnance Survey supply the co-ordinates that are used to plot an applicant's home address within this system.

In a very small number of cases it may not be able to decide between the applicants of those girls who are qualifiers for a place, when applying the published admission criteria.

For example, this may occur when girls in the same year group live at the same address, or if the distance between the home and school is exactly the same, for example, blocks of flats. If there is no other way of separating the application according to the admissions criteria and to admit both or all of the girls would cause the legal limit to be exceeded, the local authority will use a computerised system to randomly select the girl to be offered the final place.

As an exception, the governing body will give careful consideration to offering places above the Admission Number to applications from children whose twin or sibling from a multiple birth is admitted even when there are no other vacant places.

The home address of a pupil is considered to be the permanent residence of a girl. The address must be the girl's only or main residence for the majority of the school week.

Documentary evidence may be required.

Where care is split equally between mother and father, parents must name which address is to be used for the purpose of allocating a school place and proof may be requested.

Appeals

Parents who wish to appeal against the decision of the Governors to refuse their daughter a place in the school must apply in writing to Chair of Governors. Appeals will be heard by an independent panel.

Repeat applications

Any parent can apply for a place for their child at any time outside the admissions round. Parents do not have the right to a second appeal in respect of the same school for the same academic year unless, in exceptional circumstances, the admission authority has accepted a second application from the appellant because of a significant and material change in the circumstances of the parent, child or school but still refused admission.

Late applications

Late applications will be dealt with according to the Local Authority co-ordinated scheme, after consultation with an admission authority, if appropriate.

Change of preference

Once parent/carers have submitted their preferences they will not be allowed to change them without an exceptional

change in circumstances, for example, if the family has recently moved address or an older sibling has changed schools.

All requests to change preferences should be made in writing to the Local Authority.

Any parent/carer who submits an application for a change of preference for an oversubscribed school, without an exceptional change in their circumstances, will have that application refused.

Waiting lists

Parents whose girls have not been offered their preferred school will be informed of their right of appeal and will be added to their preferred schools waiting list.

The Local Authority will send Voluntary Aided and Foundation Schools their waiting lists following the offer of school places.

Waiting lists for admission will remain open until the 31 December 2017 and will then be discarded. Parents may apply for their daughter's name to be reinstated until the end of the academic year when the list will be discarded.

Waiting lists will not be fixed following the offer of places. They will be held in accordance with the order of priority for allocating places and are therefore subject to change. This means that a girl's position on the waiting list could go up or down. Any late applicants accepted will be added to the school's list in accordance with the order of priority for allocating places.

Inclusion on a school's waiting list does not mean that a place will eventually become available. It may be that those already offered places may accept them, thereby filling all available places.

Children who are the subject of a direction by a local authority to admit or who are allocated to a school in accordance with a Fair Access Protocol take precedence over those on a waiting list.

Sixth Form Admission Policy Statement

St Paul's is a non-selective Catholic Girls' School. The ethos of the school is Catholic. The school was founded by the Sisters of Charity of St. Paul the Apostle to provide education for girls of Catholic families. The school is conducted by its governing body as part of the Catholic Church in accordance with its Trust Deed and Instrument of Government and seeks at all times to be a witness to Jesus Christ. We ask all parents applying for a place here to respect this ethos and its importance to the school community. This does not affect the right of parents who are not of the faith of this school to apply for and be considered for a place here.

Governors require that parents approach Parish Priests to support their application and confirm evidence of Baptism (see Note 3). A Supplementary Information Form for this evidence is available from St. Paul's and is to be returned to St. Paul's school along with your application form, to assist the governors in applying the criteria stipulated below.

Admissions number

100 including up to 25 External Applicants

Every year a high proportion of St. Paul's pupils from Year 11 enter the Sixth Form to continue their studies. They are joined by girls from other schools and colleges of different faiths and cultures to form a group of 145-170 students (within Year 12 and 13).

In September 2017 the Governing Body will admit up to 100 girls into Year 12 depending upon them achieving the relevant entry requirements and the requirements for individual subjects. In the event of oversubscription the governors will give priority to applications in accordance with the criteria listed below.

In all categories, if there is oversubscription, the Governors will give priority to children living closest to the school determined by shortest distance. (See Note 1)

Criteria

1. Baptised Catholic girls (see Note 2) who are in the care of a local authority (children in care) or provided with accommodation by them (e.g. children with foster parents) (Section 22 of the Children Act 1989) and children who were

previously looked after but ceased to be so because they were adopted (or became subject to a Child Arrangements order or Special Guardianship order).

2. Girls already attending the school.
3. Baptised Catholic girls from other schools and colleges.
4. Non-Catholic girls who are in the care of a local authority (children in care) or provided with accommodation by them (e.g. children with foster parents) (Section 22 of the Children Act 1989) and children who were previously looked after but ceased to be so because they were adopted (or became subject to a Child Arrangements order or Special Guardianship order).
5. Other non-Catholic girls.

Admission to courses

All girls will be guided in two individual discussions to support them in making the correct Post 16 choices. What follows provides general guidelines: For 2017 entry you must have a minimum of 5 Grade B's in GCSEs/BTECs/Diplomas in five separate subjects (not including Citizenship) and meet subject specific admission criteria.

Determined Sixth Form Admission Arrangements for 2017-18.

Note 1

Distances are calculated on the basis of a straight-line measurement between the applicant's home address and a point decided by the school (the front gate). The local authority uses a computerised system, which measures all distances in metres. Ordnance Survey supply the co-ordinates that are used to plot an applicant's home address within this system.

In a very small number of cases it may not be able to decide between the applicants of those girls who are qualifiers for a place, when applying the published admission criteria.

For example, this may occur when girls in the same year group live at the same address, or if the distance between the home and school is exactly the same, for example, blocks of flats. If there is no other way of separating the application according to the admissions criteria and to admit both or all of the girls would cause the legal limit to be exceeded, the local authority will use a computerised system to randomly select the girl to be offered the final place.

As an exception, the governing body will give careful consideration to offering places above the Admission Number to applications from children whose twin or sibling from a multiple birth is admitted even when there are no other vacant places.

The home address of a pupil is considered to be the permanent residence of a girl. The address must be the girl's only or main residence for the majority of the school week. Documentary evidence may be required.

Where care is split equally between mother and father, parents must name which address is to be used for the purpose of allocating a school place and proof may be requested.

Note 2

In all categories, for a girl to be considered as a Catholic, evidence of Catholic Baptism or Reception into the Church will be required. For a definition of a Baptised Catholic see the Appendix. Those who face difficulties in producing written evidence of Catholic Baptism/Reception should contact their Parish Priest.

Note 3

Catholic applicants should also complete a Supplementary Information Form (SIF). Failure to complete the SIF/provide evidence of Catholic Baptism/Reception may affect the criterion the student's name is placed in.

Appeals

Parents who wish to appeal against the decision of the Governors to refuse their daughter a place in the school must apply in writing to Chair of Governors. Appeals will be heard by an independent panel.

St Thomas Aquinas Catholic School

Wychall Lane, Kings Norton, Birmingham B38 8AP

Tel: 0121 464 4643

www.stacs.org

Type: Voluntary Aided Catholic

Published Admission Number: 210

Number on roll: 1011

Age range: 11 – 18

DFE No: 330 4616

Number on roll in the Sixth Form: 181

How to make an In-Year application

See Section 3.

How to apply for Year 7 in September 2017

An application must be made online at www.birmingham.gov.uk/schooladmissions or by using a Local Authority Preference Form.

Previous admission pattern at the time of offer of places for Year 7

Priority is given to practising Catholic applicants.

2014 – 661 preferences received ranking the school 1 – 6

2015 – 581 preferences received ranking the school 1 – 6

2016 – 613 preferences received ranking the school 1 – 6

Statement

The Admission Policy of the Board of Directors of the Lumen Christi Catholic Multi Academy for St. Thomas Aquinas Catholic School is as follows:

The ethos of this school is Catholic. The school was founded by the Catholic Church to provide education for children of Catholic families. The school is conducted by its Board of Directors and Local Academy Committee as part of the Catholic Church in accordance with its Trust Deed and Instrument of Government and seeks at all times to be a witness to Jesus Christ. We ask all parents applying for a place here to respect this ethos and its importance to the school community. This does not affect the right of parents who are not of the faith of this school to apply for and be considered for a place here.

Admissions criteria

1. Baptised Catholic children (see Note 2 below) who are in the care of a local authority (children in care) or provided with accommodation by them (e.g. children with foster parents) (Section 22 of the Children Act 1989), and children who were previously looked after but ceased to be so because they were adopted (or became subject to a residence order or special guardianship order).
2. Baptised Catholic children who currently attend a Catholic feeder school (see note 4 below).
3. Baptised Catholic children.
4. Non-Catholic children who are in the care of a local authority (children in care) or provided with accommodation by them (e.g. children with foster parents) (Section 22 of the Children Act 1989), and children who were previously looked after but ceased to be so because they were adopted (or became subject to a residence order or special guardianship order).
5. Non-Catholic children who currently attend a Catholic feeder school.
6. Other Non-Catholic children.

If the number of applications exceeds the admission number, the Board and Local Academy Committee will give priority to applications in accordance with the criteria listed, provided that the Board and Local Academy Committee are made aware of that application before decisions on admissions are made (see Note 1 below).

In all categories the board of directors will give priority to those who have a brother or sister (see Note 3 below) attending St Thomas Aquinas Catholic School at the time of admission and then to those children living closest to the school determined by shortest distance (see Note 5).

Notes

Note 1

Children with a Statement of Special Educational Needs or an Education, Health and Care (EHC) Plan that names the school must be admitted. This will reduce the number of places available to other applicants.

Note 2

In all categories, for a child to be considered as a Catholic, evidence of Catholic Baptism or Reception into the Church will be required (in English). For a definition of Baptised Catholic see the Appendix. Those who face difficulties in producing written evidence of baptism should contact their Parish Priest.

Note 3

For Catholic and non-Catholic children the definition of a brother or sister is:

- A brother or sister sharing the same parents;
- Half-brother or half-sister, where two children share one common parent;
- Step-brother or step-sister;
- Adopted or fostered children.

The children must be living permanently in the same household.

Note 4

The designated feeder schools for St Thomas Aquinas Catholic School are:

- Our Lady & St Rose of Lima, Weoley Castle
- St Brigid's, Lumen Christi MAC, Northfield
- St Columba's, Lumen Christi MAC, Rednal
- St Edward's, Selly Park
- St James', Lumen Christi MAC, Rubery
- St John Fisher, West Heath
- St Joseph's, Lumen Christi MAC, Kings Norton
- St Mary's, Harborne
- St Paul's, Lumen Christi MAC, Kings Norton
- St Peter's, Bartley Green

Note 5

Distances are calculated on the basis of a straight-line measurement between the applicant's home address and the front gate of the school. The local authority uses a computerised system, which measures all distances in metres. Ordnance Survey supply the co-ordinates that are used to plot an applicant's home address within this system.

In a very small number of cases it may not be able to decide between the applicants of those pupils who are qualifiers for a place, when applying the published admission criteria.

For example, this may occur when children in the same year group live at the same address, or where there are twins, or if the distance between the home and school is exactly the same, for example, blocks of flats. If there is no other way of separating the application according to the admissions criteria and to admit both or all of the children would cause the legal limit to be exceeded, the local authority will use a computerised system to randomly select the child to be offered the final place.

The home address of a pupil is considered to be the permanent residence of a child. The address must be the child's only or main residence for the majority of the school week. Documentary evidence may be required.

Where care is split equally between mother and father, parents must name which address is to be used for the purpose of allocating a school place and proof may be requested.

Appeals

Parents who wish to appeal against the decision of the Local Academy Committee to refuse their child a place in the school may apply in writing to Chair of the Committee. Appeals will be heard by an independent panel.

Repeat applications

Any parent can apply for a place for their child at any time outside the admissions round. Parents do not have the right to a second appeal in respect of the same school for the same academic year unless, in exceptional circumstances, the admission authority has accepted a second application from the appellant because of a significant and material change in the circumstances of the parent, child or school but still refused admission.

Late applications

Applications received after the closing date will only be considered alongside those received by the closing date under the following circumstances:

- The family were unable to complete an application form before the closing date because they moved into the school's parish area after the issue of application forms, OR
- The family were unable to comply with the admissions timetable because of exceptional circumstances which prevented the application arriving on time – the circumstances must be given in writing and attached to the Application Form.

Change of preference

Once parent/carers have submitted their preferences they will not be allowed to change them without an exceptional change in circumstances, for example, if the family has recently moved address or an older sibling has changed schools.

All requests to change preferences should be made in writing to the Local Authority.

Any parent/carer who submits an application for a change of preference for an oversubscribed school, without an exceptional change in their circumstances, will have that application refused.

Waiting lists

Parents whose children have not been offered their preferred school will be informed of their right of appeal and will be added to their preferred school's waiting list.

The Local Authority will send academies, voluntary aided and foundation schools their waiting lists following the offer of school places.

Waiting lists for admission will remain open until the 31 December 2017 and will then be discarded. Parents may apply for their child's name to be reinstated.

Waiting lists will not be fixed following the offer of places. They are subject to change. This means that a child's waiting list position during the year could go up or down. Any late applicants accepted will be added to the school's list in accordance with the order of priority for allocating places.

Inclusion on a school's waiting list does not mean that a place will eventually become available. It may be that those already offered places may accept them, thereby filling all available places.

Sixth Form

Year 12 Admissions Policy (if appropriate): St Thomas Aquinas Catholic School will admit up to 20 external candidates into year 12.

There is no charge or cost related to the admission of a child to this school.

St Thomas Aquinas Sixth form recruits the majority of students from Year 11 and a small yet increasing proportion from local schools.

Recruitment begins with the Sixth Form Open Evening in October and all applicants are then interviewed in the Spring term and invited to attend a taster day for their chosen subjects before Easter.

Entrance requirements

- AS courses – a minimum of 5 GCSEs at grade C and above (usually to include Maths and English). Some courses may require a higher grade (see course details).
- Level 3 BTEC courses – a minimum of 5 GCSEs at Grade C and above usually to include Maths and English).
- Level 2 BTEC – 4 GCSEs grades A* to E
- Level 2 Diploma – 4 GCSEs grade A* to E

External students

The admission process is the same as that for internal students.

Oversubscription

Where applications for admission exceed the number of places available, the following oversubscription criteria will be applied:

1. Baptised Catholic students (see Note 2 above) who are currently in or have previously been in the care of a local authority (children in care) or provided with accommodation by them (eg children with foster parents) (Section 22 of the Children Act 1989).
2. Baptised Catholic students.
3. Non-Catholic students who are currently in or have previously been in the care of a local authority (children in care) or provided with accommodation by them (eg children with foster parents) (Section 22 of the Children Act 1989).
4. Non-Catholic students.

If there is oversubscription within a criterion, the board of directors will give priority to students living closest to the school. Please see Note 5 above.

Starbank School

Hob Moor Road, Birmingham B10 9BT

Tel: 0121 464 2638

www.starbankprimary.co.uk

Type: Community

Published Admission Number: 180

Number on roll: 1323

Age range: 4 – 16

DFE No: 330 2179

How to make an In-Year application

See Section 3.

How to apply for Year 7 in September 2017

An application must be made online at www.birmingham.gov.uk/schooladmissions or by using a Local Authority Preference Form.

Previous admission pattern at the time of offer of places for Year 7

In 2015 and 2016 this school received more applications than there were places available.

2015 – 338 preferences received ranking the school 1–6. Last child admitted lived 0.905 Km from the school

2016 – 425 preferences received ranking the school 1–6. Last child admitted lived 0.639 Km from the school

Admission criteria

For entry to Year 7 in September 2016, children on roll in Year 6 at Starbank Primary School will automatically transfer to Year 7, although parents and carers will be free to submit applications for Year 7 places at other schools.

Any remaining places for entry into Year 7 at September 2017 will be offered in accordance with the following admissions criteria:

1. Looked After or previously Looked After Children
2. Children with a brother or sister already at the school who will still be in attendance in September 2017
3. Children who live nearest to the school (Hob Moor Road, B10 9BT)

Stockland Green School

Slade Road, Erdington, Birmingham B23 7JH

Tel: 0121 566 4300

www.stocklandgreen.co.uk

Type: Academy

Age range: 11 – 16

Published Admission Number: 150

DFE No: 330 4206

Number on roll: 750

How to make an In-Year application

See Section 3.

How to apply for Year 7 in September 2017

An application must be made online at www.birmingham.gov.uk/schooladmissions or by using a Local Authority Preference Form.

Previous admission pattern at the time of offer of places for Year 7

In 2014, 2015 and 2016 this school received more applications than there were places available.

2014 – 418 preferences received ranking the school 1 – 6. Last child admitted lived 1.336 Km from the school

2015 – 360 preferences received ranking the school 1 – 6. Last child admitted lived 10.340 Km from the school

2016 – 342 preferences received ranking the school 1 – 6. Last child admitted lived 1.166 Km from the school

Admission criteria

Where there are more applications than there are places available, places will be allocated based on the following order of priority:

1. Looked after or previously looked after children.
2. Children with a brother or a sister already at the academy who will still be in attendance in September 2017.
3. Children who live nearest the academy.

Stockland Green School have adopted the Local Authority's definitions for 'Children with an education, health and care plan', 'Looked after or previously looked after children', 'Distance', 'Sibling', 'Shared Responsibility' and 'Separating "Final Qualifier" applications (blocks of flats etc)'.

Waiting lists

Waiting lists will not be fixed following the offer of places. They are subject to change. This means that a child's waiting list position during the year could go up or down. Any applicants will be added to the academy's list in accordance with the order of priority for offering places. Waiting lists will be maintained until the end of each academic year.

Appeals

Appeals are administered by the Local Authority for this Academy. Parents who wish to appeal against the decision to refuse their child admission should contact the Children's Information and Advice Service on **0121 303 1888** to request an appeal form. Appeals will be heard by an independent panel.

Note: Distances are calculated on the basis of a straight line measurement between the applicant's home address and the main school building.

Sutton Coldfield Grammar School for Girls

Jockey Road, Sutton Coldfield, B73 5PT

Tel: 0121 354 1479

www.suttcold.bham.sch.uk

Type: Academy Grammar (Girls)

Published Admission Number: 180

Number on roll: 1016

Age range: 11 – 18

DFE No: 330 4300

Number on roll in the Sixth Form: 209

How to make an In-Year application

See Section 3. Please note that children who are older than 11 years may not register for the tests. However, parents/carers can still contact the Local Authority about their admission arrangements for places in other year groups.

How to apply for Year 7 in September 2017

See section 2.

Previous admission pattern at the time of offer of places for Year 7

2014 – 1153 applications ranking the school 1 – 6

2015 – 1151 applications ranking the school 1 – 6

2016 – 1174 applications ranking the school 1 – 6

Admissions statement

Sutton Coldfield Grammar School for Girls ("the school") is a school with converter academy status for girls aged 11 – 18 years. It is designated as a selective grammar school under S104 of the School Standards and Framework Act 1998 and is part of the 'Grammar Schools of Birmingham' Consortium.

Admission to the school is on the basis of selection by reference to ability. Only girls who attain the required standard in the prescribed arrangements for selection are eligible to be considered for admission to the school. These arrangements require that prospective pupils are considered for admission on the basis of a combined, score, standardised according to the age of the pupil, on standardised tests of verbal, numerical and non-verbal reasoning ability.

Admission criteria

Sutton Coldfield Grammar School for Girls does not have a residence requirement and entry to this school is solely as a result of scores gained in the tests. In order to be eligible for admission to the school, candidates must achieve a minimum standardised score in the selection test ("the qualifying score").

Sutton Coldfield Grammar School for Girls does not have a residence requirement and entry to this school is solely as a result of scores gained in the tests, whether or not candidates live in Birmingham. Only girls who attain the required standard in the prescribed arrangements for selection are eligible to be considered for admission to the school. Where several candidates have the same score and only one place is available, offers will be made first to looked after or previously looked after children, then to students eligible for the Pupil Premium and then to those who live closest to the school. (This is determined by a straight line measurement between the applicant's home address and the main reception of the school).

Sutton Coldfield Grammar School for Girls have adopted the Local Authority's definitions for 'Children with an education, health and care plan', 'Looked after or previously looked after children', 'Distance', 'Sibling', 'Shared Responsibility' and 'Separating "Final Qualifier" applications (blocks of flats etc)'.

Procedural arrangements

The arrangements for the selective test are co-ordinated by 'The Grammar Schools in Birmingham' consortium.

Information explaining the arrangement for admission in September 2017 will be available online and from the school from May 2016 onwards. This information will include details of relevant Open Mornings/Open Evenings to which prospective pupils and parents are invited.

Completed test registration forms must be submitted electronically online via the relevant website by 8 July 2016. All registration forms received will be acknowledged. Pupils registered for the test will be issued with a candidate number and allocated to a test centre.

Local candidates who have not registered for the test by the deadline of 8 July 2016 may only be tested in exceptional circumstances and consideration after the main round of applications has been made.

Children who move into the area between the test registration deadline of 8 July 2016 and the test date will be tested and considered in the main round of admissions. Applications received after this date will be considered after initial applications have been made.

Parents also have to complete their home Local Authority application form ranking their choice of schools in order of preference. These forms must be completed and returned to the Local Authority by 31 October 2016.

In accordance with the Equality Act 2010, requests for adjustments to the entrance tests from parents/carers of a disabled child who wishes to attend the school. A pro-forma needs to be completed and returned to the 'Grammar Schools in Birmingham' Consortium, accompanied by a supporting letter from the child's current school and any detailed medical evidence. The deadline for the return of this form will be published in advance. A specialist panel will consider the information submitted to decide whether reasonable adjustments should be made for the candidate.

Where the school has been named on a child's statement of Special Educational Needs, the child will be admitted. The naming of the school is undertaken after a statutory consultation with the school in order to consider whether the school is suitable for the child's age, ability, aptitude or special educational needs. The school would require and expects to be made available evidence that the child's ability is of the requisite academic standard as part of the process. Usually this will be evidenced by the pupil having achieved the qualifying score in the entrance test. This is not an oversubscription criterion but the Admission Number will reduce accordingly for all other applicants.

The Entrance Test will take place on a Saturday in early September 2016.

For girls unable to sit the test on a Saturday for religious reasons, an alternative date will be arranged. Details are provided on 'The request for Optional Test' Form.

Places at the school will be awarded in accordance with the admissions policy outlined above. Parents will be notified in writing on 1 March 2017 of the school to which their child has been allocated, based on the application and ranking order that they submitted to their Local Authority.

Waiting list

A local authority waiting list of those girls who sat the test for admission in September 2017, and who did not receive an offer from our Sutton Coldfield Grammar School for Girls, or a preferred school, will be held in strict oversubscription criteria order until the end of the first term of the academic year. Each child added to the waiting list will require the list to be ranked again in line with the oversubscription criteria.

Appeals

If a parent/carer is refused a place at a school for their child, they have the right to appeal to an independent Appeal Panel set up under the School Standards and Framework Act 1998. Appeals for Sutton Coldfield Grammar School for Girls with regards to Years 7 – 11 are administered by the School Admissions and Pupil Placements Service.

Sixth Form

We welcome applications to the Sixth Form from current Year 11 students and Year 11 applicants from other schools. The Sixth Form is open to girls only. Entry to Year 12 is on the basis of academic ability demonstrated by achievement at GCSE. Places in the Sixth Form are awarded on the basis of the following criteria:

- A minimum of five A grades in five different subjects;
- All students should achieve B grades as a minimum in English (Language not Literature) and Mathematics;

- In order to be able to take a particular subject at AS level, an A or A* grade at GCSE in that subject is expected. Where the subject to be studied has not been taken at GCSE, a specified equivalent subject will be used; The availability of places in a subject, bearing in mind the total efficiency of the school;
- A meeting with a senior member of staff at the school;
- A reference and predicted grades from the current school;
- Acceptance of the Sixth Form Student-School agreement;
- Where Sixth Form places are over-subscribed, priority will be given to current students, looked after children or previously looked-after children, students who have been eligible for Pupil Premium funding and then those who live nearest to the school (according to the straight-line distance between home and school).

Conditional places will be offered based on predicted GCSE grades supplied by the applicant's school. Places will be confirmed following the publication of GCSE results. The school holds a waiting list of applicants who meet the general academic requirements for admission to Year 12 but who, in accordance with the criteria given above, cannot initially be offered places. If places become available upon the publication of GCSE results, or if the number of students studying particular subjects falls below the maximum set sizes for the subjects, those applicants on the waiting list will be offered places in accordance with the admission criteria, in order of priority, revised in the light of actual GCSE grades.

The Headteacher reserves the right to make the final decision on admissions.

Swanshurst School

Brook Lane, Billesley, Birmingham B13 0TW

Tel: 0121 464 2400

www.swanshurst.org

Type: Community (Girls)

Published Admission Number: 300

Number on roll: 1500

Age range: 11 – 18

DFE No: 330 4237

Number on roll in the Sixth Form: 300

How to make an In-Year application

See Section 3.

How to apply for Year 7 in September 2017

An application must be made online at www.birmingham.gov.uk/schooladmissions or by using a Local Authority Preference Form.

Previous admission pattern at the time of offer of places for Year 7

In 2014, 2015 and 2016 this school received more applications than there were places available.

2014 – 749 preferences received ranking the school 1 – 6. Last child admitted lived 3.667 Km from the school

2015 – 734 preferences received ranking the school 1– 6. Last child admitted lived 3.469 Km from the school

2016 – 714 preferences received ranking the school 1 – 6. Last child admitted lived 4.837 Km from the school

Admission criteria

The oversubscription criteria for community schools are shown at the beginning of Section 1.

Sixth Form

Year 12 entry requirements for community schools are shown at the end of Section 3.

Note: Distances are calculated on the basis of a straight line measurement between the applicant's home address and the School gate on Brook Lane.

Turves Green Boys' School: A Specialist Technology College

Turves Green, Northfield, Birmingham B31 4BS

Tel: 0121 483 2890

www.turvesgreenboys.bham.sch.uk

Type: Community (Boys)

Age range: 11 – 16

Published Admission Number: 150

DFE No: 330 4188

Number on roll: 512

How to make an In-Year application

See Section 3.

How to apply for Year 7 in September 2017

An application must be made online at www.birmingham.gov.uk/schooladmissions or by using a Local Authority Preference Form.

Previous admission pattern at the time of offer of places for Year 7

In 2014, 2015 and 2016 places were offered to all applicants.

Admission criteria

The oversubscription criteria for community schools are shown at the beginning of Section 1.

Turves Green Girls' School

Turves Green, Northfield, Birmingham B31 4BP

Tel: 0121 464 8346

www.turvgng.bham.sch.uk

Type: Community

Age range: 11 – 16

Published Admission Number: 150

DFE No: 330 4187

Number on roll: 600

How to make an In-Year application

See Section 3.

How to apply for Year 7 in September 2017

An application must be made online at www.birmingham.gov.uk/schooladmissions or by using a Local Authority Preference Form.

Previous admission pattern at the time of offer of places for Year 7

In 2014, 2015 and 2016 places were offered to all applicants.

Admission criteria

The oversubscription criteria for community schools are shown at the beginning of Section 1.

University of Birmingham School

12 Weoley Park Road, Selly Oak, Birmingham B29 6QW

Tel: 0121 796 5000

www.universityofbirmingham.org.uk

Type: Free School

Published Admission Number: 150

Number on roll: 332

Age: 11 – 18

DFE No: 330 4014

Number on roll in the Sixth Form: 182

How to make an In-Year application

The University of Birmingham School opened in 2015 with two year groups, year 7 and year 12. It will normally only admit children to these year groups but as children progress through the School, more year groups will open until in 2019 there will be children on roll in each year group from year 7 to year 13.

How to apply for Year 7 in September 2017

An application must be made online at www.birmingham.gov.uk/schooladmissions or by using a Local Authority Preference Form.

Previous admission pattern at the time of offer of places for Year 7

2015 – 1237 preferences received ranking the school 1– 6. Last child admitted from University of Birmingham 1.429 Km, Hall Green station 0.954 Km, Small Heath Station 1.240 Km and Jewellery Quarter station 1.639 Km.

2016 – 1587 preferences received ranking the school 1– 6. Last child admitted from University of Birmingham 0.985 Km, Hall Green station 0.812 Km, Small Heath Station 0.869 Km and Jewellery Quarter station 1.305 Km.

Admission criteria

- a. Looked-after children and children who were previously looked-after (see note 1)
- b. Siblings of students currently attending the University of Birmingham School and who will continue to do so on the date of admission. This does not include siblings who were external entrants to the Sixth Form.
- c. Distance between applicant's home address and the nodal points set out below. Distance will be calculated according to a straight line measurement between the applicant's home and the main entrance of the node (as the crow flies).

In the event that a tie break situation occurs for the distance criteria, a random allocation tie break will be used (the local authority will use a computerised system to randomly select the child to be offered the final place).

The nodes selected are:

- The University of Birmingham School site (B29 6QW)
- Hall Green Rail Station (B28 8AA)
- Small Heath Station (B10 0DP)
- Jewellery Quarter Station (B18 6LE)

The following proportion of places will be allocated to each node:

- The University of Birmingham School site (B29 6QW) 50.0% (up to 75 pupils)
- Hall Green Rail Station (B28 8AA) 16.7% (up to 25 pupils)
- Small Heath Station (B10 0DP) 16.7% (up to 25 pupils)
- Jewellery Quarter Station (B18 6LE) 16.7% (up to 25 pupils)

The definition of a sibling is:

- A brother or sister sharing both parents;
- Half-brother or half-sister sharing one common parent;
- Step-brother or step-sister living at the same address and related by a parent's marriage;
- Children living at the same address whose parents are living as partners at this address;
- Adopted or fostered children;
- We do not include cousins in our definition of siblings.

The home address is considered to be the child's, along with their parents', main and genuine principal place of residence at the time of allocation of places, i.e. where they are normally and regularly living. If a child is resident with friends or relatives (for reasons other than legal guardianship) the friends' or relatives' address will not be considered for allocation purposes. Where care is split equally between mother and father, parents must name which address is to be used for the purpose of allocating a school place. Documentary evidence may be required.

Sixth Form entry requirements for courses:

For 2017/18, the University of Birmingham School has a Published Admissions Number (PAN) for entry in year 12 of 140 pupils.

The University of Birmingham School will admit any pupils with either an Education, Health and Care Plan or a statement of Special Educational Needs naming the University of Birmingham School and who meets the minimum academic entry requirements.

To be eligible for entry into the Sixth Form both internal and external pupils will be expected to have met the minimum academic entry requirements for the Sixth Form. These are:

- Pupils will have at least 5 GCSEs at Grade B or above
- Pupils will have at least a Grade C at GCSE in English and Maths

In order to follow their chosen AS/ A-level course, pupils will be expected to have obtained at least a Grade B at GCSE in the subjects (or associated subjects) that they select to study. Grade requirements for each AS/A-level course will be set out in the prospectus which will be published on the School's website and available in paper format and via email. If the pupil has not met the requirements for their chosen course, they will be offered subjects for which they have achieved the requirements. If the School cannot offer them a place because of lack of capacity or timetabling issues, then the applicant will be offered alternative subjects for which they have achieved the requirements and which can be timetabled.

When the Sixth Form is undersubscribed, all applicants meeting the minimum academic entry requirements set out at paragraph 16, and their chosen AS/ A-level course requirements, will be admitted/ permitted to progress. If the School cannot offer them a place because of lack of capacity or timetabling issues, then the applicant will be offered alternative subjects for which they have achieved the requirements and which can be timetabled.

If an applicant has met the minimum entry requirements for Sixth Form, and the requirements for their chosen AS/ A-level courses, but the School cannot offer them a place because of lack of capacity or timetabling issues, then the applicant will be offered alternative subjects for which they have achieved the requirements and which can be timetabled.

When there are more external applicants that satisfy any academic entry requirements, after the admission of pupils with either an Education, Health and Care plan or statement of Special Educational Needs naming the University of Birmingham School, priority will be given to applicants in the following order:

- a. Looked-after children or children who were previously looked-after (see note 1).
- b. Children eligible for the Pupil Premium (see note 2).

In the event of two or more applications that cannot otherwise be separated, the School will use random allocation as a tie-break.

The University of Birmingham School can refuse admission if a pupil has been permanently excluded from two or more schools.

An application form for external applicants can be obtained from the School via the website. Applications can be submitted from 1 October 2014.

For the closing date for Sixth Form applications please contact the school. Applications received after this date will only be considered once applications have been processed for those applying within the prescribed timescale.

External applicants must complete an application form; internal pupils wishing to progress to Sixth Form must complete a form providing details of their chosen courses.

Sixth Form information events for parents and prospective pupils will be organised for autumn 2016 and communicated via the School's website.

Further detailed information will be published in the Sixth Form prospectus and on the University of Birmingham School website.

Waiting lists

If the School is oversubscribed in any year group, names of all unsuccessful applicants will be placed on a waiting list. The list will operate in accordance with the oversubscription criteria defined above and will operate until the end of the school year. This will be maintained by the School and following an unsuccessful application, the applicant will be informed if they have been placed on the waiting list.

Appeals

The University of Birmingham School shall ensure that parents and relevant children will have the right of appeal to an Independent Appeal Panel if they are dissatisfied with an admission decision of the University of Birmingham School. The arrangements for appeals will comply with the School Admission Appeals Code. The determination of the appeal panel is binding on all parties (see note 3).

Note 1

A looked-after child is a child who is (a) in the care of the local authority, or (b) being provided with accommodation by a local authority in their exercise of their social services functions (see the definition in Section 22(1) of the Children Act 1989). Previously looked-after children are those who have been adopted, or have become subject to a child arrangement or special guardianship order.

Note 2

Children eligible for the Pupil Premium for the purposes of this admissions criterion are those who: are registered as eligible for free school meals; have been registered as eligible for free school meals at any point in the last six years; have parent(s) who are serving in the regular UK armed forces or who were serving in the past 3 years; or are in receipt of a pension under the Armed Forces Compensation Scheme and the War Pensions Scheme because their parent(s) died on active service with the UK armed forces.

Note 3

Relevant children means: in the case of appeals for entry to a Sixth Form, the child and; in any other case, children who are above compulsory school age or will be above compulsory school age by the time they start to receive education at the school.

Washwood Heath Academy

Burney Lane, Stechford, Birmingham B8 2AS

Tel: 0121 675 7272

www.washwoodheath.com

Type: Academy

Published Admission Number: 260

Number on roll: 1296

Age range: 11 – 18

DFE No: 330 4084

Number on roll in the Sixth Form: 115

How to make an In-Year application

See Section 3.

How to apply for Year 7 in September 2017

An application must be made online at www.birmingham.gov.uk/schooladmissions or by using a Local Authority Preference Form.

Previous admission pattern at the time of offer of places for Year 7

In 2014, 2015 and 2016 this school received more applications than there were places available.

2014 – 875 preferences received ranking the school 1 – 6. Last child admitted lived 2.579 Km from the school

2015 – 862 preferences received ranking the school 1 – 6. Last child admitted lived 2.602 Km from the school

2016 – 863 preferences received ranking the school 1 – 6. Last child admitted lived 2.629 Km from the school

Admission criteria

Where there are more applications than there are places available, places will be allocated based on the following order of priority:

1. Looked after or previously looked after children.
2. Children with a brother or a sister already at the academy who will still be in attendance in September 2017.
3. Children who live nearest the academy.

Washwood Heath Academy have adopted the Local Authority's definitions for 'Children with an education, health and care plan', 'Looked after or previously looked after children', 'Distance', 'Sibling', 'Shared Responsibility' and 'Separating "Final Qualifier" applications (blocks of flats etc)'.

Note: Distances are calculated on the basis of a straight line measurement between the applicant's home address and the main entrance to the school.

Waverley School

311 Yardley Green Road, Birmingham B9 5QA

Tel: 0121 566 6600

www.waverley.bham.sch.uk

Type: Academy

Published Admission Number: 180

Number on roll: 1361

Age range: 4 – 19

DFE No: 330 4009

Number on roll in the Sixth Form: 76

How to make an In-Year application

See Section 3.

How to apply for Year 7 in September 2017

An application must be made online at www.birmingham.gov.uk/schooladmissions or by using a Local Authority Preference Form.

Previous admission pattern at the time of offer of places for Year 7

In 2014, 2015 and 2016 this school received more applications than there were places available.

2014 – 1217 preferences received ranking the school 1 – 6. Last child admitted lived 0.762 Km from the school

2015 – 802 preferences received ranking the school 1 – 6. Last child admitted lived 0.802 Km from the school

2016 – 967 preferences received ranking the school 1 – 6. Last child admitted lived 0.934 Km from the school

Admission criteria

For entry to Year 7 in September 2016, children on roll in Year 6 at Waverley School will automatically transfer to Year 7, although parents and carers will be free to submit applications for Year 7 places at other schools.

Any remaining places for entry into Year 7 at September 2017 will be offered in accordance with the following admissions criteria:

1. Looked After or previously Looked After Children.
2. Children with a brother or sister already at the school who will still be in attendance in September 2017.
3. Children who live nearest to the School.

Note: Distances are calculated on the basis of a straight line measurement between the applicant's home address and the centre of the school.

Wheelers Lane Technology College

Wheelers Lane, Kings Heath, Birmingham B13 0SF

Tel: 0121 444 2864

www.wheelerslane.co.uk

Type: Community (Boys)

Age range: 11 – 16

Published Admission Number: 125

DFE No: 330 4193

Number on roll: 625

How to make an In-Year application

See Section 3.

How to apply for Year 7 in September 2017

An application must be made online at www.birmingham.gov.uk/schooladmissions or by using a Local Authority Preference Form.

Previous admission pattern at the time of offer of places for Year 7

In 2014, 2015 and 2016 this school received more applications than there were places available.

2014 – 429 preferences received ranking the school 1 – 6. Last child admitted lived 2.625 Km from the school

2015 – 377 preferences received ranking the school 1 – 6. Last child admitted lived 2.636 Km from the school

2016 – 506 preferences received ranking the school 1 – 6. Last child admitted lived 2.226 Km from the school

Admission criteria

The oversubscription criteria for community schools are shown at the beginning of Section 1.

Yardleys School

Reddings Lane, Tyseley, Birmingham B11 3EY

Tel: 0121 464 6821

www.yardleys.bham.sch.uk

Type: Academy

Age range: 11 – 16

Published Admission Number: 180

DFE No: 330 4246

Number on roll: 903

How to make an In-Year application

See Section 3.

How to apply for Year 7 in September 2017

An application must be made online at www.birmingham.gov.uk/schooladmissions or by using a Local Authority Preference Form.

Previous admission pattern at the time of offer of places for Year 7

In 2014, 2015 and 2016 this school received more applications than there were places available.

2014 – 989 preferences received ranking the school 1 – 6. Last child admitted lived 1.107 Km from the school

2015 – 941 preferences received ranking the school 1 – 6. Last child admitted lived 1.146 Km from the school

2016 – 911 preferences received ranking the school 1 – 6. Last child admitted lived 1.202 Km from the school

Admissions statement

Yardley School is currently a secondary school that admits children at age 11 and who leave age 16.

The School has completed a consultation process with all stakeholders and Governors have approved the proposal to become.

an all age school by providing an additional 60 places (or 2 classes) in each primary school year group – Reception, Year 1, Year 2, Year 3, Year 4, Year 5 and Year 6. This will be done gradually as groups of children are admitted each year and move through the school. The creation of an all through school will allow pupils to stay at Yardleys from age 4 to age 16.

There is not enough room on the current Yardleys School site to build a new primary school so we will have to provide this on a new site nearby. The new primary school will be located in new accommodation and is proposed to open in 2017.

If, following the consultation process, the proposal is approved by the Department for Education and Council's Cabinet committee, it is anticipated that the new school building will be ready for the primary pupils at Yardleys School to move into in September 2016. At that time the school would admit its first primary school age pupils with 60 Reception and 60 Year 1 places on offer. The primary school will become part of Yardleys School Academy Trust.

If there are more applications than places available in any year group the following oversubscription criteria will be applied:

Admission criteria

1. Looked after or previously looked after children.
2. Children with a brother or a sister already at the academy who will still be in attendance in September 2017.
3. Children who live nearest the academy.

Yardleys Academy have adopted the Local Authority's definitions for 'Children with an education, health and care plan', 'Looked after or previously looked after children', 'Distance', 'Sibling', 'Shared Responsibility' and 'Separating "Final Qualifier" applications (blocks of flats etc)'.

Note: Distances are calculated on the basis of a straight line measurement between the applicant's home address and the main entrance to the school.



Appendices

2016 Admission Patterns
General information
Useful addresses and telephone numbers
Data Protection Policy

Appendix 1 – 2016 Admission Patterns

Admission Patterns for September 2016 (as at 1.3.2016)

SCHOOL	PAN	SEN	LAC/PLAC	SIB	STAFF	DIST	SEL	FEE	PP	PLCD
Archbishop Ilsley Catholic Technology College & Sixth Form Centre	210		1/0	81	0	128	0	0	0	0
ARK Boulton Academy	180	3	0/0	61	0	115	0	0	0	1
ARK Kings Academy	120	1	0/0	18	0	49	0	0	0	4
Arthur Terry School (The)	240	7	1/0	72	0	160	0	0	0	0
Aston Manor Academy	150	1	0/0	68	0	81	0	0	0	0
Balaam Wood Academy	97	1	0/1	12	0	50	0	0	0	4
Bartley Green School	185	3	1/0	43	0	138	0	0	0	0
Baverstock Academy (The)	240	1	0/0	28	0	51	0	0	0	129
Bishop Challoner Catholic College	180	2	1/1	69	0	107	0	0	0	0
Bishop Vesey's Grammar School	160	0	0/0	0	0	0	160	0	0	0
Bishop Walsh Catholic School	150	2	0/3	45	0	100	0	0	0	0
Bordesley Green Girls' School	120	5	2/0	38	0	75	0	0	0	0
Bournville School	210	5	0/0	35	0	97	0	0	0	14
Broadway Academy	210	3	0/0	91	0	116	0	0	0	0
Cardinal Wiseman Catholic Technology College	110	0	2/0	28	0	28	0	0	0	0
Cockshut Hill Technology College	270	1	0/0	48	0	81	0	0	0	140
Colmers School	210	2	2/3	53	0	150	0	0	0	0
Dame Elizabeth Cadbury Technology College	125	2	0/1	26	0	95	0	0	0	0
Eden Boys' School	100	0	0/	14	0	86	0	0	0	0
Fairfax School	250	4	4/1	57	0	184	0	0	0	0
Four Dwellings Academy	150	0	0/0	17	0	39	0	0	0	17
George Dixon Academy	180	3	2/0	42	0	60	0	0	0	73
Great Barr School	422	4	0/1	76	0	148	0	0	0	180
Greenwood Academy	180	9	1/0	19	0	107	0	0	0	27
Hall Green School	180	10	2/0	59	0	109	0	0	0	0
Hamstead Hall Academy	180	3	2/0	45	0	91	0	39	0	0
Handsworth Grammar School	150	0	0/0	0	0	0	150	0	0	0
Handsworth Wood Girls' Academy	160	1	0/0	53	0	106	0	0	0	0
Harborne Academy	120	4	0/1	20	0	95	0	0	0	0
Heartlands Academy	150	2	1/0	79	0	68	0	0	0	0
Hillcrest School	120	1	0/0	15	0	40	0	0	0	11
Hodge Hill Girls' School	150	0	1/0	51	0	98	0	0	0	0
Hodge Hill College	240	0	0/0	87	0	153	0	0	0	0
Holte School	192	5	0/0	119	0	68	0	0	0	0
Holy Trinity Catholic Media Arts College	126	0	0/0	38	0	47	0	0	0	40
Holyhead School	210	1	4/1	82	0	122	0	0	0	0
International School & Community College (The)	120	0	0/0	27	0	25	0	0	0	68
John Willmott School	195	5	0/1	49	0	140	0	0	0	0
King Edward VI Aston School	120	0	0/0	0	0	0	120	0	0	0
King Edward VI Camp Hill School for Boys	120	0	0/0	0	0	0	120	0	0	0
King Edward VI Camp Hill School for Girls	150	0	0/0	0	0	0	120	0	0	0
King Edward VI Five Ways School	180	0	0/0	0	0	0	180	0	0	0

SCHOOL	PAN	SEN	LAC/PLAC	SIB	STAFF	DIST	SEL	FEE	PP	PLCD
King Edward VI Handsworth School	160	0	0/0	0	0	0	160	0	0	0
King Edward VI Sheldon Heath Academy	210	1	3/1	85	0	120	0	0	0	0
King Solomon International Business School	90	0	0/0	5	0	85	0	0	0	0
Kings Heath Boys' School	120	0	0/0	22	0	98	0	0	0	0
Kings Norton Boys' School	128	1	0/0	20	0	107	0	0	0	0
Kings Norton Girls' School	160	0	2/1	38	0	119	0	0	0	0
Kingsbury School & Sports College	180	1	0/0	37	0	63	0	0	0	78
Lordswood Boys' School	130	0	0/0	12	0	38	0	0	0	28
Lordswood Girls' School	132	2	1/1	34	0	94	0	0	0	0
Moseley School	250	0	0/0	59	0	109	0	0	0	82
Ninestiles School	300	12	0/1	112	0	175	0	0	0	0
Nishkam High School	100	1	0/0	25	0	74	0	0	0	0
North Birmingham Academy	180	1	0/0	60	0	119	0	0	0	0
Perry Beeches: The Academy	180	1	3/2	55	2	117	0	0	0	0
Perry Beeches II: The Free School	100	0	0/0	17	0	83	0	0	0	0
Perry Beeches III: The Free School	100	0	0/0	12	0	46	0	0	0	42
Perry Beeches IV: The Free School	100	1	0/0	14	0	85	0	0	0	0
Perry Beeches V: The All Through Family School	100	0	0/1	28	0	71	0	0	0	0
Plantsbrook School	225	8	8/4	82	0	123	0	0	0	0
Queensbridge School	170	3	1/4	48	0	114	0	0	0	0
Rockwood Academy	120	2	0/0	64	0	54	0	0	0	0
Saltley School	210	1	1/0	83	0	125	0	0	0	0
Selly Park Technology College for Girls	140	1	0/0	35	0	104	0	0	0	0
Shenley Academy	180	3	1/0	72	0	104	0	0	0	0
Small Heath School	210	3	0/0	82	0	125	0	0	0	0
St Alban's Academy (ARK)	120	1	0/0							
St Edmund Campion Catholic School	186	4	0/0	67	0	115	0	0	0	0
St John Wall Catholic School	120	0	1/0	26	0	78	0	0	0	12
St Paul's School for Girls	165	1	2/0	17	0	145	0	0	0	0
St Thomas Aquinas Catholic School	210	1	3/0	61	0	145	0	0	0	0
Starbank School (All through)	180	0	0/0	15	0	17	0	0	0	0
Stockland Green Technology College	150	3	0/0	46	0	101	0	0	0	0
Sutton Coldfield Grammar School for Girls	180	0	0/0	0	0	0	100	0	0	0
Swanshurst School	300	2	1/0	72	0	225	0	0	0	0
Turves Green Boys' Technology & Humanities College	150	1	0/0	17	0	101	0	0	0	12
Turves Green Girls' School & Technology College	150	0	0/0	14	0	75	0	0	0	19
University of Birmingham School	150	9	2/1	12	0	126	0	0	0	0
Washwood Heath Academy	260	1	1/0	100	0	158	0	0	0	0
Waverley School	180	8	0/0	88	0	84	0	0	0	0
Wheeler Lane Technology College	125	0	1/1	24	0	99	0	0	0	0
Yardleys School	180	2	0/0	92	0	86	0	0	0	0

Key:

PAN – Published Admission Number
LAC – Looked After Child (child in care)
PLAC – Previously Looked After Child

SEN – Education Health and Care Plan
(Statement of Educational Needs)
STAFF – Children of Staff
SIB – Sibling
DIST – Distance

SEL – Selective Test
FEE – Feeder
PP – Pupil Premium
PLCD – Placed

Appendix 2 – General information

School uniforms

Governing Bodies are responsible for deciding whether or not pupils should wear a school uniform. Parents should contact individual schools for details of the uniform policy and any sports kits. Generally school uniforms should be available in high street shops and other retail outlets rather than from one supplier. Schools should offer arrangements so that no family feels unable to apply for admission on account of high uniform costs and details should be available from individual schools.

Religion/Belief

The law requires all schools without a religious character to provide religious education that fulfils the requirements of a locally agreed syllabus. For Birmingham schools this is the Birmingham Agreed Syllabus for Religious Education. Voluntary Aided Schools with a religious character normally follow a Diocesan syllabus or one agreed by the governing body.

Religious Education (RE) is intended for all pupils. However, parents have the right to withdraw their child from all part of RE. This will need careful thought and discussion and parents are encouraged to discuss with Head Teachers the Religious Education provision in the school.

All schools are also required to have collective worship for all pupils every day. This will follow a pattern agreed by the governors of the school. Collective worship is intended for all pupils. However parents also have the right to withdraw their child from collective worship.

Contributions to school funds and school trips

There is no charge or cost related to the admission of a child to a school. Many schools operate a school fund to which they ask parents to contribute small sums. Such donations are entirely voluntary. The money collected in this way is used to pay for activities or to buy equipment that is not provided from the school budget.

School trips are an important part of school life and can contribute to the ethos of the school. Schools may ask parents for a voluntary contribution towards the cost of a school trip but may not charge for a trip, which takes place in school hours or is part of the National Curriculum. Many schools offer help to those who are unable to afford the cost of school trips. Details are available from individual schools.

Military families

Birmingham Local Authority understands that families of UK Service personnel often have to move at short notice within the UK and from abroad. If we receive an 'Application for a Change of School' form along with an official letter from the MOD, FCO or GCHQ stating a relocation date, then we will be able to arrange a school place in advance of the relocation. Please contact the Children's Information and Advice Service on **0121 303 1888** for further advice.

School Term Dates and Holidays 2016 – 2017

The following dates are for all community schools in Birmingham.

For information about academy, foundation, grammar, voluntary aided and free schools please contact each school directly.

Autumn Term 2017	Spring Term 2018	Summer Term 2018
Term Starts: Monday 4 September 2017	Term Starts: Monday 8 January 2018	Term Starts: Monday 16 April 2018
Half Term Holiday: Monday 23 October 2017 to Friday 27 October 2017	Half Term Holiday: Monday 19 February 2018 to Friday 23 February 2018	Half Term Holiday: Monday 28 May 2018 to Friday 1 June 2018
Term Ends: Friday 22 December 2017	Term Ends: Thursday 29 March 2018	Term Ends: Tuesday 24 July 2018

Time out in term time can seriously damage your child's educational progress. Such leave will only be authorised by Head Teachers in exceptional circumstances. Unauthorised absences will lead to a referral for action by the Local Authority.

Parents, Penalty Notices, and Court

As a parent you are legally responsible to ensure your child received a suitable full time education and for most children this is by attending school regularly. A child should only ever absent when s/he is so authorised by the Head Teacher. Failure to ensure your child's attendance can leave you liable to the Authority issuing a Penalty Notice or taking court action against you. This would never be done without the Education Welfare Service first seeking to work with you to ensure your child's attendance.

If you are worried about your child's attendance speak to your child's school and mention this article to them. There are a number of services and teams of specialists who work in partnership with schools to help with problems of attendance, learning, behaviour, and emotional or general development.

Long term illness

If your child is suffering with long-term illness they can still be supported by the school and, if needed, teachers from the James Brindley Hospital School. Speak to your school if illness is preventing attendance.

Appendix 3 – Useful addresses and telephone numbers

Adjacent local authorities

Coventry

www.coventry.gov.uk/schooladmissions

Civic Centre 1
Little Park Street
Coventry CV1 5RS
Tel: 024 7683 1577
Email: secondary.admissions@coventry.gov.uk

Closing date for applications to transfer from primary to secondary school: 31 October 2016

Dudley

www.dudley.gov.uk/admissions

People Services Directorate
School Admissions Service
Westox House
1 Trinity Road
Dudley DY1 1JQ
Tel: 01384 814223
Email: admissions.cs@dudley.gov.uk

Closing date for applications to transfer from primary to secondary school: 31 October 2016

Sandwell

www.sandwell.gov.uk/schooladmissions

Admissions and Appeals
PO Box 16230
Freeth Street
Oldbury B69 9EX
Tel: 0121 569 6765
Email: annual_schooladmissions@sandwell.gov.uk

Closing date for applications to transfer from primary to secondary school: 31 October 2016

Solihull

www.solihull.gov.uk

Solihull Council
School Admissions
Council House
Manor Square
Solihull B91 3QB
Tel: 0121 704 6693
Email: admissions@solihull.gov.uk

Closing date for applications to transfer from primary to secondary school: 31 October 2016

Staffordshire

www.staffordshire.gov.uk/admissions

School Admissions and Transport Service
2 Staffordshire Place
Staffordshire County Council
ST16 2DH
Tel: 0300 111 8007 (select option for 'School Admissions and Transport')
Email: admissions@staffordshire.gov.uk

Closing date for applications to transfer from primary to secondary school: 31 October 2016

Walsall

www.walsall.gov.uk

Admissions and Pupil Place Planning
Walsall MBC
2nd Floor
Civic Centre
Darwall Street
Walsall WS1 1TP
Tel: 01922 652 585
Email: secondary.admissions@walsall.gov.uk

Closing date for applications to transfer from primary to secondary school: 31 October 2016

Warwickshire

www.warwickshire.gov.uk/admissions

Warwickshire Admissions Service
Saltisford Office Park
Ansell Way
Warwick CV34 4UL
Tel: 01926 742047
Email: admissions@warwickshire.gov.uk

Closing date for applications to transfer from primary to secondary school: 31 October 2016

Wolverhampton

www.wolverhampton.gov.uk/admissions

School Admissions and Transfer Section
Wolverhampton City Council
School, Skills and Learning
Civic Centre
St. Peter's Square
Wolverhampton WV1 1RR
Tel: 01902 551122
Email: schooladmissions@wolverhampton.gov.uk

Closing date for applications to transfer from primary to secondary school: 31 October 2016

Worcestershire

www.worcestershire.gov.uk/schooladmissions

School Admissions
Prime House
Woodbury Lane
Norton
Worcester WR5 2PT
Tel: 01905 678200
Email: primeschooladmissions@babcockinternational.com

Closing date for applications to transfer from Primary to Secondary schools, and from Middle to High Schools:
31 October 2016

Other useful contacts

Archdiocese of Birmingham (RC)

Diocesan Education Service

St Anne's House
61 Coventry Road
Coleshill
Birmingham B46 3EA
Tel: 01675 430230

Advisory Centre for Education

ACE Education Advice & ACE Education Training
72 Durnford Road
London N11 2EJ
Tel: 020 8888 3377
www.ace-ed.org.uk

Department for Education

Department for Education
Piccadilly Gate
Store Street
Manchester M1 2WD
Tel: 0370 000 2288
www.education.gov.uk

Diocese of Birmingham (CE)

Diocesan Board of Education,
175 Harborne Park Road
Harborne
Birmingham B17 0BH
Tel: 0121 426 0418

Education Transport Section

Travel Assist
PO Box 16541
Birmingham B2 2DD
Tel No: 0121 303 2450 /4425/ 4955
Fax: 0121 303 2662
Website: www.birmingham.gov.uk/school-travel

Special Educational Needs

Assessment Service

SEN Assessment and Review
PO Box 16289
Lancaster Circus
Birmingham B2 2RZ
Tel: 0121 303 1888

GCSE results/Ofsted reports

Individual schools can provide details of recent performance results and Ofsted reports.
Information is also available at:
<http://www.education.gov.uk>
www.ofsted.gov.uk

Appendix 4 – Data Protection Policy

Your guide to data protection

The Data Protection Act 1998 gives rights to you, our customers, about how your personal information is obtained and used by Birmingham City Council. The act also places obligations on Birmingham City Council.

This guide informs you of your rights under the Data Protection Act and details how we handle your information.

What information do we hold and how do we obtain it?

Generally, we receive information about you from one or more of the following sources:

- The school your child attends
- The forms and associated documentation you submit to us
- Data matching (see below).

For what purpose do we use your information?

We use your information for one of a number of purposes, which are outlined below:

- The information will be used to allocate your child a place at secondary school.
- Section 12 of the Children Act 2004 requires all children's services authorities in England to establish information sharing databases as part of the Every Child Matters agenda and move towards children's trusts arrangements.

Caring for your data

We undertake that we will have in place a level of security appropriate to the nature of the data and the harm that might result from a breach of security. We further undertake that we will:

- Not hold information about you that is excessive in relation to the purpose for which it is processed.
- Keep any information about you accurate and where necessary up-to-date. To help us to do this, please keep us informed if any of your details change.
- Not keep data processed for any purpose or purposes longer than necessary.
- Process your information in accordance with your rights under the Data Protection Act.

Your rights

You have certain rights under the Data Protection Act in relation to the information we hold about you. These rights are set out below:

Access to personal data. You may request by writing to the address below, details of the information that we hold about you and the purpose(s) for which it is held. We will provide the information in a permanent form, as at the time of the request, subject to any routine processing continuing between that time and the time of response. Your request will be met within 40 days of receiving the request, or, if later, of receipt of any supplementary information needed to establish your relationship with the authority or verify your identity.

You are entitled, by notice in writing to require us to cease (or not to begin) processing personal data on the grounds that it is causing, or is likely to cause substantial damage or distress to you or to another and that damage or distress is, or would be unwarranted.

This does not apply where you have consented to the processing, the processing is necessary for the compliance with a legal obligation, or the processing is necessary to protect your vital interests.

You are entitled, by notice in writing, to require us to stop using information about you for the purposes of direct marketing. Direct marketing means the communication (by whatever means) of any advertising or marketing material, which is directed to you.

You are entitled, by notice in writing, to require us to ensure that no decision taken by or on behalf of us and which significantly affects you is based solely on the automated processing of your information.

**The following contact details are for matters that relate to data protection ONLY.
For any other queries please call 0121 303 1888.**

Departmental Data Protection contact:

The Information Governance Manager
Children, Young People and Families Directorate
Governance and Policy
PO Box 16568
1 Lancaster Circus
Birmingham B2 2FX

The Information Commissioner

If you wish to know more about your rights in respect of protection of personal data, you should contact:

Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire SK9 5AF
Tel: 0303 123 1113 or 01625 545745
Website: <http://www.ico.org.uk/>

Data Matching

Data matching involves comparing computer records held by one body against other computer records held by the same or another body to see how far they match. This is usually personal information.

Birmingham City Council undertakes data matching, where necessary, for a number of purposes, to comply with legal requirements placed on the Council. These include the detection and prevention of crime and fraud.

For more information about how Birmingham City Council collects, holds and processes your personal information, please see our website at:
www.birmingham.gov.uk/privacy

The School Admissions and Pupil Placements Service undertakes data matching, where necessary, to comply with legal requirements, including the detection of fraudulent address claims for the purposes of gaining admission to a particular school.

Disclaimer

Every effort has been made to ensure that the information in this booklet is correct at the time of printing (June 2015), but it is possible that changes may occur before or after the beginning of the school year in September 2016. For the most up to date information, please check the School Admissions and Pupil Placements website at:
www.birmingham.gov.uk/schooladmissions

We hope that this booklet will have answered most of your questions about secondary school admissions in Birmingham.

Requests for information about individual schools are best made to the Head Teachers concerned but if you have any general queries contact the Children's Information and Advice Service on telephone number **0121 303 1888**. Our staff will be pleased to help you.

The School Admissions and Pupil Placements Service is always working to improve its procedures and the information it provides. If you wish to make written comments then please contact us at:

School Admissions and Pupil Placements Service
PO Box 16513
Birmingham
B2 2FF

Birmingham City Council
Directorate for People
School Admissions and Pupil Placements
PO Box 16513
Birmingham
B2 2FF

www.birmingham.gov.uk/schooladmissions