

Scheme of Delegations: Strategic Director City Operations

August 2023

The Strategic Director, City Operations, is authorised in accordance with Part E: Officer Delegation Scheme to carry out functions on behalf of Full Council and the Executive. The Strategic Director has chosen to sub-delegate some or all of those functions to officers of suitable experience and seniority in his/her own directorate or in another directorate. These officers are identified by reference to their job title rather than by name. If the Strategic Director delegates functions to a fellow Director he/she makes it clear in this sub-delegation scheme whether that Director can sub-delegate those functions.

This scheme details the officers who can carry out each function on the Director's behalf, together with the details of any terms and conditions which the Director has imposed on that sub-delegation. **All officers are bound by the Finance, Contract and Procurement Rules ([Part D of the Constitution](#)) and the Employee Code of Conduct (which can be found in [Part C of the Constitution](#)) and should consider these together with any other rules or requirements in relation to personal conflicts of interest which may apply to them when exercising authority delegated under this scheme.**

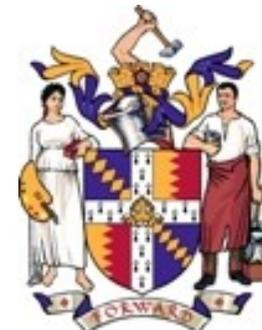
Even though the Strategic Director has sub-delegated the functions he/she remains accountable for all decisions taken in accordance with this scheme and also retains the same delegated authority. An officer with sub-delegated authority may decide not to exercise that authority, or the Strategic Director may indicate that the authority should not be exercised, in respect of any individual matter. In either case that matter should be referred to the Strategic Director for a decision or for referral to the relevant Committee if appropriate.

Signed:



Craig Cooper

Date: 7th August 2023



Group Delegations

The Strategic Director, whilst also retaining the function, has chosen to delegate a number of functions to other groups of officers. Where the same group of officers receive a number of separate delegations, in order to save space within the sub-delegation scheme, those groups of officers have been given a title. The following table sets out the title of each group of officers and lists the officers within each group.

Group Title (e.g. below)	Officers Included in Group Authorisation
Assistant Directors/Directors	Director - Street Scene - Darren Share Director - Regulation and Enforcement - Sajeela Naseer Assistant Director - Neighbourhoods - Chris Jordan Assistant Director - Community Safety and Resilience - Waqar Ahmed Assistant Director - Highways and Infrastructure - Mark Shellswell
Heads of Service	Neighbourhoods <ul style="list-style-type: none"> • Head of Community Service Birmingham - Lesley Poulton • Head of Neighbourhood Development and Support - Karen Cheney • Head of Advice and Information - Mike Davies • Events Commissioning Manager - Garry Peel • Head of Events Delivery - Katie Brazier • Head of Sport & Physical Activity - Dave Wagg • Head of Cultural Development & Tourism - Symon Easton • City Centre Operations Manager - Mahendra Chauhan

	<p>Regulation and Enforcement</p> <ul style="list-style-type: none"> • Head of Bereavement & Registration Services - Bev Nash • Coroners - Cheryl Bates • Head of Environmental Health, Mortuary and Pest Control - Mark Croxford • Head of Illegal Money Lending Team (IMLT), Regional Investigation Team (RIT) and Trading Standards - Tony Quigley • Head of Licensing, Markets including Street Trading and Private Rented Sector (PRS) - Nick Lowe • Head of Selective Licensing - Simon Williams
	<p>Street Scene</p> <ul style="list-style-type: none"> • Parks Services Manager - Joe Hayden • Head of Landscape and Development - Bob Churn • Senior Business Development Manager - Val Lecky • Contract Management and Compliance Manager - Phil Beville • Best Value Contracts Manager - Gary McManus • Tree Manager - Simon Smith • Depot Managers - Les Williams and Nick Reid • Service Manager (Trade Waste) - Brett Sargeant • Service Manager (Fleet, Garage and Stores - Asha Kadara • Operational Manager (ECU Lead) - Paul Pritchett • Contracts Manager - Michelle Climer

	<p>Highways</p> <ul style="list-style-type: none"> • PFI Contract Manager - Domenic de Bechi • Head of Highways PFI Procurement - Stephen Walton • Parking Services Manager - Stacey Ryans • Local Highways Services Manager - Ravinder Sahota • Highways Services Manager - Kamyar Tavassoli • Flood Risk Manager - Hannah Hogan • Highways Information Manager - Mahroof Malik • Highways Network Manager - Luke Keen
	<p>Community Safety and Resilience</p> <ul style="list-style-type: none"> • Head of Resilience & Operations - Michael Enderby • Prevent Manager - Sean Arbuthnot • Acting Head of Community Safety - Pamela Powis
	<p>Performance and Support Services Digital and Customer Services</p> <ul style="list-style-type: none"> • Head of Business Improvement and Support - Jonathan Antill

Delegation to Strategic Director	
Part E 3.2 (i)	<p>To make decisions and approve expenditure relating to the functions of the Directorate providing:</p> <ul style="list-style-type: none"> • that the sum expended is within the approved budget for the Directorate and/or relevant portfolio, and • the amount in relation to any single matter does not exceed £200,000 or in the case of procurement, the Procurement Threshold (£181,302 as at September 2019); • that the requirements of the Financial Approval Framework in the Financial Regulations (Part D of the Constitution) and other requirements in the Constitution are complied with. <p>Where the amount in relation to any single matter is between £200,000 and £500,000 (revenue) or £1m (capital) then the decision will be made by the Cabinet Member with the Strategic Director.</p> <p>Each Director must ensure that they and their relevant staff follow the Financial Rules (Part D of the Constitution) and the Financial Management Tool to ensure that their services are administered in line with procedure.</p>
Sub-Delegations	Sub Delegation to Officers within City Operations
<p>Subject to there being an approved budget, and in accordance with Part D: Financial, Contract and Procurement Regulations* (and any other requirements), make purchases of goods and services (excluding consultancy services costing greater than £25,000) as shown.</p> <p>Note 1: virements of revenue budgets between directorates and between capital schemes can only be undertaken by the Chief Finance Officer or delegates.</p> <p>Note 2: all grant applications must be approved by the Chief Finance Officer and City Solicitor (Officer or delegates).*</p> <p>* See in particular Appendix B: Financial Approval Framework</p>	<p>Up to £10m subject to Procurement Governance etc Strategic Director - City Operations or deputising officer</p> <p>Up to £200,000 Assistant Directors/Directors</p> <p>Up to £50,000 Heads of Service</p>

Delegation to Strategic Director	
Part E 3.2 (ii)	<p>To determine employment matters relating to staff including all changes to staffing structures below JNC level and the annual implementation of the contractual pay increment system.</p> <p>These powers will not include changes to terms and conditions of employment (the Birmingham Contract) or additional payments to any individual member of staff above the general financial threshold delegated to officers (£200,000).</p>
Sub-Delegations	Sub Delegation to Officers within City Operations Directorate
1.	<p>Authority to fill vacancies in line with Contract of Employment (applicable to Grade)</p> <p>Note: the creation of new posts must be agreed corporately</p>
	<p>In line with policy and procedures on the intranet, and with the Constitution in relation to Employee Code of Conduct</p> <p>For posts below Assistant Director/Directors: approval of business cases by managers and HR Business Manager for review of recommendations at Directorate Workforce Board (DLT)/or according to Directorate process.</p>

2.	Acting Up / Honoraria	<p>In line with policy and procedures on the intranet, and with the Constitution in relation to Employee Code of Conduct</p> <p>For posts below Assistant Director: approval of business cases by managers and HR Business Manager for review of recommendations at Directorate Workforce Board (DLT)/or according to Directorate process.</p>
3.	The organisational structure, job duties, grade and deployment of posts and employees for the Directorate	<p>In line with policy and procedures on the intranet, and with the Constitution in relation to Employee Code of Conduct</p> <ul style="list-style-type: none"> • Assistant Director/Directors • Heads of Service
4.	The operation of arrangements relating to hours of work, annual and other leave and time off for employees.	<p>In line with policy and procedures on the intranet, and with the Constitution in relation to Employee Code of Conduct</p> <p>Procedures for local operation:</p> <ul style="list-style-type: none"> • Assistant Director /Directors • Managers at GR7 – GR4

5.	<p>The operation of the Council's procedures relating to:</p> <ul style="list-style-type: none"> • Discipline; • Grievance; • Managing Capability; • Dignity at Work. 	<p>In line with policy and procedures on the intranet, and with the Constitution in relation to Employee Code of Conduct</p> <ul style="list-style-type: none"> • Assistant Director/Directors • Managers at GR7 – GR4 <p>Note: the Chair of a Disciplinary Hearing must have attended the Power to Dismiss Course</p>
6.	<p>Operation of the Council's procedures in relation to redundancy, including consultation with trade unions</p>	<p>In line with policy and procedures on the intranet, and with the Constitution in relation to Employee Code of Conduct</p> <ul style="list-style-type: none"> • Assistant Director/Directors • Heads of Service
7.	<p>The promotion, implementation and monitoring of the Council's Equal Opportunities in Employment policy.</p>	<p>In line with policy and procedures on the intranet, and with the Constitution in relation to Employee Code of Conduct</p> <ul style="list-style-type: none"> • Assistant Director/Directors • Managers at GR7 – GR4
8.	<p>Training and Development for the Directorate.</p>	<p>In line with policy and procedures on the intranet, and with the Constitution in relation to Employee Code of Conduct</p> <ul style="list-style-type: none"> • Assistant Director/Directors • Managers at GR7 – GR4

9.	Ensuring the health, safety & welfare of employees	In line with policy and procedures on the intranet, and with the Constitution in relation to Employee Code of Conduct <ul style="list-style-type: none"> • Assistant Director/Directors • Managers at GR7 – GR4
10.	Determining 'politically restricted' posts	Assistant Director /Directors with advice from HR Director and City Solicitor (or delegates)
11.	Approval of cases of early retirement	Assistant Director/Directors with advice from the Chief Finance Officer and HR Director (or delegates)
12.	Deal with compensation for loss of office	Assistant Director /Directors under advice from the Chief Finance Officer and HR Director (or delegates)
13.	Make Compensation for diminution of Emoluments	Assistant Director/Directors under advice of the HR Director and City Solicitor (or delegates)

	Delegation to the Strategic Director	
Part E 3.2 (iii)	To approve tender strategies and award contracts in accordance with the Procurement Government Arrangements where the supplies, materials, or services to be purchased or the works to be executed are between the Procurement Threshold (£181,302 as at September 2019) and £10,000,000 in value, over the contract length.	
	Sub-Delegations	Sub Delegation to Officers within City Operations Directorate
1.	<p>To approve tender strategies and contracts in accordance with Part D Financial, Contract and Procurement Regulations (Procurement Government Arrangements). Submitting bids to external organisations in accordance with Part D Financial, Contract and Procurement Regulations</p> <p>To approve contract extensions where the option to extend exists in the original contract, in accordance with Part D Financial, Contract and Procurement Regulations</p>	<p>Up to £10m subject to Procurement Governance etc Strategic Director City Operations – or deputising officer</p> <p>Up to £200,000 Assistant Directors/Directors</p> <p>Up to £50,000 Heads of Service</p>

Delegation to Strategic Director		
Part E 3.2 (iv)	Where no other viable alternative exists to approve contract extensions, where no extension option in the contract exists, in accordance with the Procurement Governance Arrangements where the supplies, materials, or services to be purchased or the works to be executed do not exceed £500,000	
Sub-Delegations		Sub Delegation to Officers within City Operations Directorate
1.	<p>Approval of Contract extensions as above in accordance with Part D Financial, Contract and Procurement Regulations</p> <p>Note: The report author (or team member) cannot approve their own report – this should be done by another officer with appropriate delegations</p>	<p>Strategic Director - City Operations or deputising officer</p> <p>in conjunction with the City Solicitor and Chief Finance Officer (or their delegates)</p>

Delegation to the Strategic Director		
Part E 3.2 (v)	To write off any individual debts of income (including any associated court costs and bailiffs' fees) within their service directorate responsibility, and after consultation with the Chief Finance Officer, up to the sum of £25,000 per individual or organisation, which in the opinion of the Strategic Director is considered to be uneconomical to collect or is irrecoverable. <i>All individual debts above this amount can only be written off by the Chief Finance Officer.</i>	
Sub-Delegations		Sub Delegation to Officers within the City Operations Directorate
1.	Write-off debts up to £25,000 for each debtor.	Assistant Director/Directors (or deputising officer)

Delegation to Strategic Director		
Part E 3.2 (vi)	The Chief Executive and Strategic Directors have delegated authority to approve and make payments in connection with the duties of the council where it holds monies in the capacity of an “Accountable Body”. In all such cases where the Council is the Accountable Body, the Chief Executive or any Chief Officer has authority to make lawful payments in compliance with the terms under which the Council holds monies as the Accountable Body and in accordance with any requirements approved by the Council as Accountable Body, up to but not exceeding the total amount held under each agreement with the grant giver.	
Sub-Delegations		Sub Delegation to Officers within City Operations Directorate
1.	To approve and make payments in connection with the duties of the council where it holds monies in the capacity of an “Accountable Body” as above and in accordance with Part D Financial, Contract and Procurement Regulations	Assistant Directors/Directors
Delegation to Chief Officers, Strategic Director City Operations and Statutory Officers		
Part E 3.3	<ul style="list-style-type: none"> i. Chief Officers, Strategic Director of City Operations and Statutory Officers are empowered to authorise all necessary actions in relation to disasters and emergencies as designated under the Council’s Emergency Plan when activated; or under Business Continuity Plans in the event of a business continuity disruption. ii. In the event of the Emergency Plan being activated, and following action taken, the Chief Officer must notify the Chief Finance Officer in writing, of the circumstances and estimated financial impact and report formally to the relevant Cabinet Member or, for non-executive matters, to the next available meetings of the relevant committee. 	
Sub-Delegations		Sub Delegation to Officers within City Operations Directorate
1.	As above	Assistant Directors/Directors Head of Environmental Health, Mortuary and Pest Control

Scheme of Delegations: Functions

FUNCTION	JOB TITLE
LAND AND PROPERTY MATTERS	
<p>To consider matters relating to any land or property allocated to the Department / Directorate, including (if appropriate, after consultation with the relevant Cabinet Member) the acquisition and disposal of freehold and leasehold interests (including granting and surrendering of any rights over land and property), declaring land or property to be surplus to requirements and including, where appropriate, appropriating the same to another Directorate for other purposes and requesting the Director – Inclusive Growth to give approval to the matter under their delegated powers.</p> <p>N.B. The delegated power for such decisions relating to land and property is with the Chief Executive and Director – Inclusive Growth or Officers to whom they sub delegate these powers. This excludes land and property held by the Council as Trustee which is the responsibility of the Trusts and Charities Committee.</p>	<p>NB: The City Operations Directorate Officers powers are limited to giving approval in principle in so far as the service area is concerned, and not power to take the final decision.</p> <p>Strategic Director Assistant Directors/Directors</p> <p>The following Heads of Service:</p> <ul style="list-style-type: none"> • Operations Manager Bull Ring Markets • Parks Services Manager • Head of Sport & Physical Activity • Head of Community Services

<p>After consultation with the Monitoring Officer, accept any free transfers of land to the Council for open space purposes, resulting from any S106 Agreements and/or subject to any planning conditions;</p> <p>N.B. The delegated power for such decisions relating to property is with the Chief Executive and Corporate Director – Economy or Officers to whom they sub delegate these powers.</p>	<p>N.B. City Operations Directorate Officers powers are limited to giving approval in principle in so far, the service area is concerned and to request the Corporate Director – Economy or their delegated officer to take the decision.</p> <p>Director – Street Scene Head of Landscape and Development Head of Parks Parks Services Manager</p>
<p>To agree with the Chief Finance Officer any amendments to the agreed subvention programme which are within budget</p>	<p>Strategic Director Assistant Directors</p>
WASTE	
<p>To negotiate variations to the prices for the Trade Refuse Service in order to offer commercial flexibility, subject to the requirement that all variations in excess of 20% of the basic price, or £10,000 per annum total value, be approved in consultation with the relevant Cabinet Member, unless commensurate reductions can be made in service costs.</p>	<p>Strategic Director Director – Street Scene Depot Managers Service Manager (Trade Waste)</p>
COMMUNITY SAFETY	
<p>To authorise action on behalf of the Council in its role as a statutory partner to the Crime and Disorder Act 1998</p>	<p>Strategic Director Assistant Director – Community Safety and Resilience Director – Regulation and Enforcement</p>

<p>To discharge local authority approvals for S30 Dispersal Orders, Crack House Closures and other statutory instruments relating to local community safety.</p>	<p>Strategic Director Director – Regulation and Enforcement Assistant Director – Community Safety and Resilience Senior Service Manager – Safer Places</p>
<p>To exercise powers in relation to the Anti-Social Behaviour, Crime & Policing Act 2014:</p> <ul style="list-style-type: none"> (a). Apply to the court for an Injunction under Section 1 of the Act (b). Apply to the court for a Criminal Behaviour Order under Section 22 of the Act (c). Issue a Community Protection Notice under Section 53(1b) of the Act (d).To make and serve Public Spaces Protection Orders under Section 59 of the Act (e). To act as the Council’s Authorised Person in respect of powers under Sections 53(1c) and 63(1), (2) and (3) of the Act relating to the Community Protection Notice and Consumption of Alcohol in Breach of Public Spaces Protection Order respectively. 	<p>Strategic Director Assistant Director / Heads of Service, Community Safety and Resilience, Regulation and Enforcement Senior Service Manager – Safer Places</p>
<p>REGULATORY</p>	
<p>Further to the delegated power in Part E, and only relating to cases requiring a settlement ‘at the door of the Court’, and only after consultation with the Chief Finance Officer (or in his/her absence Finance Business Partners) and with the relevant Director or the relevant deputising officer in the absence of the relevant Director, - to settle and determine any compensation or other regulatory and licensing related claims up to a limit of £200,000 per case;</p>	<p>Strategic Director Director – Regulation and Enforcement</p>

<p>Subject to any limitations or conditions imposed by the Licensing and Public Protection Committee or the Executive: to deal with, approve, grant, refuse, settle or determine any licensing, public protection, waste management, travellers and fly-posting enforcement functions of the Council (including the making of, issue and service of any licence, notice or order and any advertising issues);</p>	<p>Strategic Director Head of Licensing, Markets (inc Street Trading) and Private Rented Sector Head of Environmental Health, Mortuary and Pest Control Head of England Illegal Money Lending Team and Trading Standards Head of Bereavement and Registration Services Head of Selective Licensing Assistant Director – Street Scene</p>
<p>to authorise officers to deal with, approve, grant, refuse, settle or determine any licensing, public protection, waste management, travellers and fly-posting enforcement functions of the Council (including the making of, issue and service of any licence, notice or order and any advertising issues)</p>	<p>Strategic Director Head of Licensing, Markets (inc Street Trading) and Private Rented Sector Head of Environmental Health, Mortuary and Pest Control Head of England Illegal Money Lending Team and Trading Standards Head of Bereavement and Registration Services Head of Selective Licensing Director – Street Scene</p>

<p>To authorise the service of notices and the institution of legal proceedings in connection with the enforcement of all the Council’s regulatory functions as required by the Executive or delegated to the Licensing and Public Protection Committee, or to the Assistant Director of Regulation and Enforcement;</p> <p>and, subject to open and transparent arrangements being provided,</p> <p>to authorise these sub delegated officers to sub delegate their powers, functions and duties in respect to the above delegated power, to any staff within their respective areas of responsibility</p>	<p>Strategic Director Director – Regulation and Enforcement Head of Licensing, Markets (inc Street Trading) and Private Rented Sector Head of Environmental Health, Mortuary and Pest Control Head of England Illegal Money Lending Team and Trading Standards Head of Bereavement and Registration Services Head of Selective Licensing</p> <p>Strategic Director Director – Regulation and Enforcement Head of Licensing, Markets (inc Street Trading) and Private Rented Sector Head of Environmental Health, Mortuary and Pest Control Head of England Illegal Money Lending Team and Trading Standards Head of Bereavement and Registration Services Head of Selective Licensing</p>
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<p>To authorise officers to enter premises, authorise officers to investigate offences, authorise officers to institute or defend any legal proceedings relating to any licensing or regulatory issues and investigations into criminal conduct including such relevant provisions of the Local Government Act of 1972 and 2000 and authorise officers to investigate criminal matters, institute or defend such legal proceedings on behalf of other local authorities;</p>	<p>Strategic Director Director – Regulation and Enforcement Head of Licensing, Markets (inc Street Trading) and Private Rented Sector Head of Environmental Health, Mortuary and Pest Control Head of England Illegal Money Lending Team and Trading Standards Head of Bereavement and Registration Services Head of Selective Licensing</p>
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<p>To enter into any agreements, memorandum of understanding, protocols or delegations with local authorities or public bodies in respect of joint working, partnerships, joint working arrangements, sharing of information and service provision arrangements (including providing services and where appropriate charging for such services);</p> <p>to enter into agreements, delegations and protocols in respect of the England illegal money lending team and the CenTSA scambusters team as agreed by the Leader of the Council</p> <p>Enforcement activities, including the authorisation of proceedings and defending proceedings on behalf of the council in relation to civil and criminal matters in respect of these services, other services as appropriate and other enforcement agencies / authorities.</p> <p>To authorise appropriately competent officers and persons from outside the authority to act under Trading Standards, Environment Health, Street Trading and Licensing legislation as specified in any formal joint working arrangements or in the event of an emergency where additional staff are required to supplement the existing workforce.</p>	<p>Strategic Director</p> <p>Director – Regulation and Enforcement</p> <p>Head of Licensing, Markets (inc Street Trading) and Private Rented Sector</p> <p>Head of Environmental Health, Mortuary and Pest Control</p> <p>Head of England Illegal Money Lending Team and Trading Standards</p> <p>Head of Bereavement and Registration Services</p> <p>Head of Selective Licensing</p> <p>Director – Regulation and Enforcement</p> <p>Head of England Illegal Money Lending Team and Trading Standards</p> <p>Director – Regulation and Enforcement</p> <p>Head of England Illegal Money Lending Team and Trading Standards</p> <p>Strategic Director</p> <p>Director – Regulation and Enforcement</p> <p>Head of Licensing, Markets (inc Street Trading) and Private Rented Sector</p> <p>Head of Environmental Health, Mortuary and Pest Control</p>
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	<p>Head of England Illegal Money Lending Team and Trading Standards</p> <p>Head of Bereavement and Registration Services</p> <p>Head of Selective Licensing</p>
<p>To deal with any matters relating to the caravan sites, the security industry, Anti-Social Behaviour and dogs' legislation</p>	<p>Strategic Director</p> <p>Director – Regulation and Enforcement</p> <p>Senior Service Manager – Safer Neighbourhoods (ASB and caravan sites only)</p> <p>Head of Environmental Health and Pest Control</p> <p>Head of Illegal Money Lending Team and Trading Standards</p>
<p>To take action to deal with dangerous non highways trees (including authorising officers to enter relevant premises);</p>	<p>Strategic Director</p> <p>Director – Regulation and Enforcement</p> <p>Other Assistant Directors (in absence of the above)</p> <p>Head of Parks</p> <p>Parks Services Manager</p> <p>Head of Landscape and Development</p>

MARKETS	
To determine markets applications for changes and additions to “authorised lines”;	Strategic Director Director – Regulation and Enforcement Head of Licensing, Markets (inc Street Trading) and Private Rented Sector
To grant Street Trading Consent(s);	Strategic Director Director – Regulation and Enforcement Head of Licensing, Markets (inc Street Trading) and Private Rented Sector
To hear and determine appeals against decisions taken under the Market Rules and Regulations and Street Trading Policy.	Strategic Director Director – Regulation and Enforcement Head of Licensing, Markets (inc Street Trading) and Private Rented Sector
REGISTER OFFICE FUNCTIONS	
To exercise the Council’s powers and duties relating to the registration of births, marriages and deaths, save for the review or setting of fees and charges relating to the same; and to authorise officers to perform this function on their behalf.	Strategic Director Director – Regulation and Enforcement Head of Bereavement and Registration Services

PRIVATE RENTED SECTOR (PRS)	
To exercise all the powers and duties of the Council relating to private rented sector housing, including licensing and rating schemes, enforcement and policy.	Strategic Director Director – Regulation and Enforcement Head of Licensing, Markets (inc Street Trading) and Private Rented Sector Head of Licensing, Registration and Markets
FEES AND CHARGES	
To deal with the approval, grant or distribution of any District Local Delivery Group budgets allocated to the City Council;	Strategic Director Assistant Directors /Directors Heads of Service (as appropriate)
To waive the increased exclusive right of burial fee (out of Parish) in exceptional circumstances	Strategic Director Assistant Director – Regulation and Enforcement
NEIGHBOURHOODS	
To negotiate and renew operating agreements with Business Improvement Districts (BIDS) and provide a Baseline Services Statement as per legislative requirement where the BIDs must have been established in accordance with the provisions contained within the Local Government Act 2003 and the Business Improvement District (England) Regulations 2004.	Strategic Director Assistant Director - Neighbourhoods

HIGHWAYS AND INFRASTRUCTURE AND TRANSPORT AND CONNECTIVITY MATTERS	
<p>Powers and obligations relating to operational and enforcement activities under the Highways Act 1980 including (but not exclusive to) obligations, duties and powers contained from Section 139 through to Section 185</p>	<p>Strategic Director</p> <p>Assistant Director Highways & Infrastructure</p> <p>Highways Services Manager</p> <p>Highway Asset Manager</p> <p>Highways Asset Manager</p> <p>PFI Commercial Manager</p> <p>PFI Contract and Performance Manager</p> <p>Principal Network Inspection and Enforcement Officer</p>
<p>To take action to deal with dangerous trees (including authorising officers to enter relevant premises);</p>	<p>For highway trees:</p> <p>Highways and Infrastructure Officers as appropriate</p> <p>Assistant Director Transport & Connectivity</p> <p>Head of Major Transport Projects</p> <p>Head of Transport Projects</p> <p>Local Highways Services Manager</p>

<p>To deal with, apply review, approve, grant, allocate, refuse, transfer, manage and terminate licences in relation to the Council's highway function</p>	<p>Strategic Director Assistant Director Highways & Infrastructure Assistant Director Transport & Connectivity Highways Services Manager PFI Contract Manager Highway Asset Manager Highways Asset Manager Electrical Asset Manager PFI Commercial Manager PFI Contract and Performance Manager Head of Transport Planning & Network Strategy</p>
<p>To have full authority to act as the Authority's Representative on behalf of the Council in accordance with the terms of the Highway Maintenance and Management Service PFI Contract subject, where such action involves expenditure, to a financial limit in relation to any single matter of £200,000;</p>	<p>Strategic Director Assistant Director Highways & Infrastructure Highway Services Manager PFI Contract Manager PFI Contract and Performance Manager</p>

<p>To issue indemnities for the siting of passenger transport apparatus / equipment on the highway</p>	<p>Strategic Director Assistant Director Highways & Infrastructure Assistant Director Transport & Connectivity Head of Transport Planning & Network Strategy Traffic Manager Highways Services Manager Highways Asset Manager Highway Asset Manager</p>
<p>To accept and approve the engineering details on schemes up to a value of the Chief Officer Limit. (Subject to the financial limits set out in 3.2 (i) and (ii) above</p>	<p>Strategic Director Assistant Director Highways & Infrastructure Strategic Director Assistant Director Transport & Connectivity Head of Major Transport Projects Head of Transport Projects Head of Transport Planning & Network Strategy Highway Services Manager PFI Contract Manager Traffic Manager</p>

<p>To exercise all routine land drainage and Lead Local Flood Authority functions and carry out all duties and exercise responsibilities in implementing the Council's declared policy statement on flood defence</p>	<p>Strategic Director Assistant Director Highways & Infrastructure Local Highways Services Manager Flood Risk Manager</p>
<p>To make a request and representations for a Traffic Regulation Condition on the grounds of suitability of stops, terminals and route, and on highway considerations;</p>	<p>Strategic Director Assistant Director Highways & Infrastructure Assistant Director Transport & Connectivity Traffic Regulation Orders Manager Head of Major Transport Projects Head of Transport Projects Head of Transport Planning & Network Strategy Traffic Manager Local Highways Services Manager Highways Asset Manager Highway Asset Manager</p>

<p>To suspend parking places within the area covered by the City Council’s various Controlled Parking Zone Orders in force at the time and as amended from time to time;</p>	<p>Strategic Director Assistant Director Highways & Infrastructure Assistant Director Transport & Connectivity Parking Services Manager Head of Major Transport Projects Head of Transport Projects Head of Transport Planning & Network Strategy Traffic Manager</p>
<p>To consider Traffic Regulation Order applications and to consider any objections thereto and, following consultation with the relevant Cabinet Member, to determine the Traffic Regulation Order applications in light of such objections</p>	<p>Strategic Director Assistant Director Highways & Infrastructure Assistant Director Transport & Connectivity Head of Major Transport Projects Head of Transport Projects Head of Transport Planning & Network Strategy Traffic Manager</p>

<p>Where any mediation or other form of alternative dispute resolution process has been entered by the Council, to agree the terms of any mediation agreement or other form of agreement to conclude the process (subject to there being an approved budget provision where payment is to be made by the Council, and in accordance with any guidance issued by the Monitoring Officer);</p>	<p>Strategic Director Assistant Director Highways & Infrastructure Assistant Director Transport & Connectivity Head of Major Transport Projects Head of Transport Projects Head of Transport Planning & Network Strategy Local Highways Services Manager Highways Services Manager PFI Contract Manager PFI Commercial Manager PFI Contract and Performance Manager</p>
<p>Deal with, apply, review, approve, grant, allocate, refuse, transfer, manage (including to make, cancel issue and/or serve notices and lift restrictive covenants) and terminate tenancies/licences in relation to the Council's Transport and Connectivity function</p>	<p>Strategic Director Assistant Director Highways & Infrastructure Assistant Director Transport & Connectivity Head of Major Transport Projects Head of Transport Projects Head of Transport Planning & Network Strategy</p>

<p>Invite, accept and appoint consultants for a specified period for the development and execution of approved projects;</p>	<p>Strategic Director Assistant Director Highways & Infrastructure Highways Services Manager Local Highways Services Manager PFI Contracts Contract Manager Parking Services Manager Assistant Director Transport & Connectivity Head of Major Transport Projects Head of Transport Projects Head of Transport Planning & Network Strategy Head of Project Delivery</p>
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<p>Lodge objections and make representations on heavy goods vehicle operator licensing issues</p>	<p>Strategic Director Assistant Director Highways & Infrastructure Assistant Director Transport & Connectivity Head of Major Transport Projects Head of Transport Projects Head of Transport Planning & Network Strategy Traffic Manager</p>
<p>Issue responses to planning applications and development plan consultations received from neighbouring authorities where such responses are do not raise matters of strategic concern;</p>	<p>Strategic Director Assistant Director Highways & Infrastructure Assistant Director Transport & Connectivity Head of Major Transport Projects Head of Transport Projects Head of Transport Planning & Network Strategy</p>

<p>Issue a response to Department for Transport and other transport planning bodies on transport policy development matters where such responses do not raise matters of strategic design;</p>	<p>Strategic Director Assistant Director Highways & Infrastructure Assistant Director Transport & Connectivity Head of Major Transport Projects Head of Transport Projects Head of Transport Planning & Network Strategy Traffic Manager</p>
<p>Issue a screening opinion to determine whether a strategic Environmental Assessment is required and to undertake a scoping exercise subject to the Environmental Assessment of Plans and Programmes Regulations 2004;</p>	<p>Strategic Director Assistant Director Transport & Connectivity Head of Major Transport Projects Head of Transport Projects Head of Transport Planning & Network Strategy Head of Project Delivery</p>

<p>Approve schemes and execute transportation, highway and infrastructure related work under the Town and Country Planning Act 1990, Highways Act 1980, Road Traffic Act 1991, Traffic Management Act 2004 and other related legislation, directives, instructions and guidance and other highways matters including but not limited to:</p> <ul style="list-style-type: none"> a) Agreements under Section 278 or Section 38 Highways Act 1980, or agreements between authorities and agreements for the creation of highways or new streets up to the Chief Officer limit b) To approve all related payment certificates, variation orders, partial completion, practical completion, final completion certificates, time extension orders, and payments in respect of such transportation, highway and infrastructure works up to the Chief Officer limit 	<p>Strategic Director Assistant Director Highways and Infrastructure Highways Services Manager Local Highways Services Manager PFI Contract Manager Parking Services Manager Assistant Director Transport & Connectivity Head of Major Transport Projects Head of Transport Projects Head of Transport Planning & Network Strategy Head of Project Delivery</p>
<ul style="list-style-type: none"> c) Stopping up and/or diversion orders under the Town and Country Planning Act / Highways Act d) General powers of improvements to highways and Private Street Works matters under the Highways Act e) Issuing of Section 220 notices on development/building regulations notifications (Highways Act) f) Powers and duties relating to rights of way (including closures) under the Wildlife and Countryside Act, Highways Act, Town and Country Planning Act or Clean Neighbourhoods Act 	<p>Strategic Director Assistant Director Highways and Infrastructure Assistant Director Transport & Connectivity Head of Major Transport Projects Head of Transport Projects Head of Transport Planning & Network Strategy Highways Information Manager</p>

<p>g) Street naming and property numbering</p>	<p>Strategic Director Assistant Director Highways and Infrastructure Highways Services Manager Local Highways Services Manager PFI Contract Manager Parking Services Manager Assistant Director Transport & Connectivity Head of Major Transport Projects Head of Transport Projects Head of Transport Planning & Network Strategy Traffic Manager Highways Information Manager</p>
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h) Rights of entry	Strategic Director Assistant Director Highways and Infrastructure Highways Services Manager Local Highways Services Manager PFI Contract Manager Parking Services Manager Assistant Director Transport & Connectivity Head of Major Transport Projects Head of Transport Projects Head of Transport Planning & Network Strategy Traffic Manager Highways Information Manager
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<p>i) Traffic Regulation Orders pursuant to the Road Traffic Regulations Act 1984</p>	<p>Strategic Director Assistant Director Highways and Infrastructure Highways Services Manager Local Highways Services Manager PFI Contract Manager Parking Services Manager Assistant Director Transport & Connectivity Head of Major Transport Projects Head of Transport Projects Head of Transport Planning & Network Strategy Traffic Manager</p>
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<p>Accept and approve the engineering details on schemes up to a value of the Chief Officer limit</p>	<p>Strategic Director Assistant Director Highways and Infrastructure Highways Services Manager Local Highways Services Manager PFI Contract Manager Parking Services Manager Assistant Director Transport & Connectivity Head of Major Transport Projects Head of Transport Projects Head of Transport Planning & Network Strategy Traffic Manager</p>
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