

## **Care Homes Open Book 2021 report – navigation guidance – March 2022**

### **Introduction**

In Autumn 2021 Birmingham City Council Adult Social Care Commissioning Team carried out an 'Open Book' cost analysis exercise and invited care homes holding contracts with the Council and Birmingham and Solihull CCG to submit a range of cost, occupancy and funding data. The data has been analysed, used to inform fee increases for the year 2022/23 and is now presented in this report.

The report is presented in the form of an interactive Microsoft Excel document. This has been designed with transparency in mind, and to allow the user to select and view a range of data based on different variables. Please use the guidance below to help you navigate the report and select the data you wish to view.

While it is publishing the data, the Council will not, at this stage, enter into dialogue with care providers, answer specific questions or points raised about individual data or comments made about the figures or costs identified in the report. Nor will it provide further analysis in response to queries.

Please note that the report outputs are representative of care homes which supplied data to us through this process, and it does not represent all care homes in Birmingham or all care homes which the Council contracts with. To put this into context, the Council contracts with 563 care homes of which 236 are located in Birmingham. A total of 201 returns were received, 134 of which were from Birmingham located care homes.

### **Data sections**

The data is set out in the following sections:

#### **Data, methodology, assumptions and limitations**

##### **Response rates and local authorities of care homes**

- The number and percentage of returns and the location of these by area
- West Midlands excludes Birmingham but includes Coventry, Dudley, Sandwell, Solihull, Staffordshire, Telford and Wrekin, Walsall, Warwickshire, Wolverhampton and Worcestershire.

##### **Age ranges of residents**

- As detailed in the home's CQC registration

##### **Tenure of locations**

- As indicated by care homes in their returns

### **Employees**

- The number of employees summarised by role type

### **Average wage rates**

- Average minimum and maximum wage rates by role type 2020/21 and 2021/22

### **Average agency rates**

- Average rates paid and % of service delivery by agency staff
- Average employer pension contribution

### **National Living Wage and Real Living Wage**

- Estimated number of employees' current pay below 2022/23 National Living Wage & Real Living Wage rates

### **Capacity**

- Number of registered beds and number of useable beds
- Numbers of homes which have temporarily reduced capacity

### **Occupancy and Funding**

- Funding source of occupied beds
- Numbers and average amount of 3<sup>rd</sup> party top up charges

### **Average charges to other organisations**

### **Bed week costs**

- Care and accommodation costs returned as a weekly bed cost rate based on 100% occupancy; average occupancy (declared by the care home) and 94% occupancy

### **Navigation of the report**

The main menu to the far left of the report sets out the different sections described above as blue buttons which look like this:

Data, methodology, assumptions and limitations

To navigate to a particular section simply click on the relevant button and the section will appear in the middle of the screen.

At the top of each section is a blue 'Menu' button. Click on this button to go back to the main menu.

Menu



Alternatively, scroll across the page to navigate to the section you wish to view.

## Data selection / slicing

The data in each section can be sliced according to different combinations of the following variable groupings:

### Region

Location of homes in:

- Birmingham
- West Midlands (excluding Birmingham)
- Outside of the West Midlands

### Tenure

Homes which are:

- Leased or rented
- Mortgaged
- Owned outright
- (blank) – not indicated

### Age group

Homes which are registered to provide to:

- Over 65's
- Under 65's
- Both (Dual registered)

### Registration status

Homes which are registered:

- With nursing care
- Without nursing care

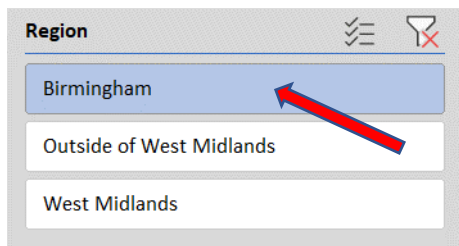
### CQC registered beds

By registered beds numbers in increments of 10

### Contract Status

- Birmingham City Council (BCC) contract held only
- Birmingham and Solihull Clinical Commissioning Group (CCG) contract held only
- Both (BCC and CCG contract held)
- Contract held with neither body

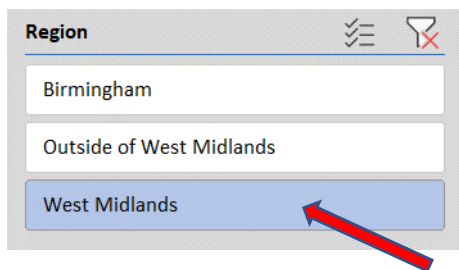
Each variable has its own blue button. To select data attached to a particular variable click on the relevant button. The selected button will remain blue and the other buttons will turn white. In the example below, if you click on 'Birmingham' in the 'Response Rates and Region' section you will see only data pertaining to homes located in Birmingham.



Response rates and regions of care homes

Region	Locations	Percentage
Birmingham	134	100.00%
<b>Grand Total</b>	<b>134</b>	<b>100.00%</b>

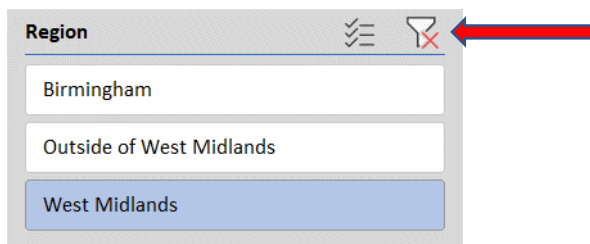
To view data attached to another variable simply click on the relevant button. The button will turn blue and the other buttons will turn white. In the example below, if you click on 'West Midlands' you will see only data pertaining to homes located outside of Birmingham but in the West Midlands. The previously selected 'Birmingham' button turns white to indicate the data is not selected.



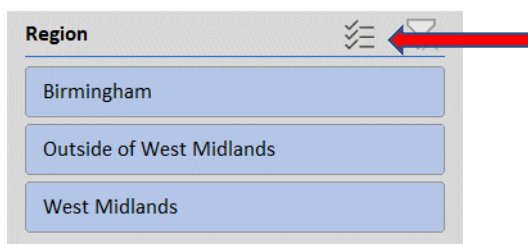
Response rates and regions of care homes

Region	Locations	Percentage
West Midlands	54	100.00%
<b>Grand Total</b>	<b>54</b>	<b>100.00%</b>

To clear any selections and select all of the data within a section, click on the clear filter button (funnel and red X).



To select multiple variables within a section click on the 'Multi-select' button (3 ticks and 3 lines) which will turn yellow. You can then select which combinations of variables you want to view.



If a button is blue then the data is selected. If the button is white the data is not selected. Click on the buttons to toggle between selected and unselected. For example, below Birmingham and West Midlands is selected.

Response rates and regions of care homes		
Region	Locations	Percentage
Birmingham	134	71.28%
West Midlands	54	28.72%
<b>Grand Total</b>	<b>188</b>	<b>100.00%</b>

To clear any selections and select all of the data in a section, click on the clear filter button (funnel and red X).

To turn-off the multi-select option simply click on the 'Multi-select button'. It will no longer be highlighted yellow.

You can view any combination of data by selecting your chosen variables in each of the groupings at the same time. For example, if you want to view data about Birmingham based nursing homes which have 40+ beds simply ensure the relevant buttons are selected in each of the groupings.

Birmingham City Council

Website: [Information for care providers - Birmingham City Council](#)

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