

**Application to Birmingham City Council Local Planning Authority for:  
1/ Designation of the Beeches, Booths and Barr (3Bs) Neighbourhood Area and  
2/ Beeches, Booths and Barr (3Bs) Neighbourhood Planning Forum on July 5th 2016.**

The proposal for a neighbourhood plan emanated from the Perry Barr Ward Advisory Board, a consultation forum of community groups established by the city council.

It has been in development for almost a year, led by a steering group of members of the WAB, local councillors and other community activists, including a volunteer from Planning Aid.

We are now seeking formal designation in accordance with the Neighbourhood Planning Regulations (2012). The content of this application fulfils the requirements of the regulations and clearly highlights the extent of the proposed Neighbourhood Area and the Forum's desire to produce the Neighbourhood Development Plan.

**The proposed Neighbourhood Area**

Appendix 1 highlights the proposed Neighbourhood Area, marked by a blue line. The A34 Walsall Road runs through the heart of the proposed area with Queslett Road to the north, the railway line and the Old Walsall Road to the west and the M6 and the Aldridge Road to the east. There are a number of local centres within the proposed boundary, including Tower Hill and Thornbridge Avenue, and there are a number of potential development sites.

**Why should Beeches, Booths and Barr be designated as a Neighbourhood Area?**

It is a suburban area with a growing, diverse and vibrant population. There are some development pressures as well as significant community aspirations.

The creation of the forum represents the increased cohesiveness of this part of the existing Perry Barr ward. Community organisations have worked closely together in recent years in support of local facilities and parks and on campaigns such as a successful bid to improve safety on the Walsall Road.

In the south of the area there is potential for considerable development. The forum and the plan will enable community involvement in how this takes place and will help ensure development contributes to a sustainable and vibrant neighbourhood.

The residential areas are mostly built on sloping hillsides and folds; this has created a significant challenge in managing groundwater. In the storms of June 2016, at least 100 properties within the Neighbourhood Area suffered internal flooding. At the same time many homes are in need of modernisation and property owners understandably seek to invest in their homes. A neighbourhood plan will balance the aspirations of individual property owners with the needs of the community.

The forum has established five working groups to explore the following issues:

- Housing and employment
- Flooding and drainage
- Open spaces and green spaces
- Local centres
- Safe spaces and local design.

Producing a statutory spatial framework will provide clear guidance and direction to investors and developers as to the way local people wish to see the area move forward and thrive in the future. It will become the basis for a long-term delivery plan, for implementation by a variety of partners.

## **How does the Beeches, Booths and Barr (3Bs) Neighbourhood Planning Forum meet the requirements of the Neighbourhood Planning Regulations?**

The Neighbourhood Planning Forum has been created for the purpose of preparing a Neighbourhood Development Plan for the Area. The Forum is a relevant body for the purposes of section 61G of the Town and Country Planning Act 1990 and has a written constitution (Appendix 2) specific to the preparation of a Neighbourhood Development Plan.

The Forum meets the conditions contained in section 61F(5) of the Town and Country Planning Act 1990, as required by the regulations as follows:

- It seeks to promote and improve the social, economic and environmental well-being of the area, specifically the proposed Neighbourhood Area.

- Its membership is open to:

I) Individuals who live in the Neighbourhood Area concerned;

II) Individuals who work in the Neighbourhood Area concerned;

III) Voluntary organisations operating mainly in the Neighbourhood Area;

IV) elected members of Birmingham City Council whose wards fall within the Beeches, Booths and Barr Neighbourhood Area.

- The Forum consists of at least 21 individuals, each of whom fulfils at least one of the above conditions. At the time of the application membership is more than 100.

- The Forum has a written constitution, adopted at a general meeting on June 16th 2016. At the same general meeting a full committee was elected.

Forum members have been recruited through information circulated to all households, through community organisations, through the local press and at events such as:

A stall at the Perry Hall Park Fun Day on July 23rd 2016;

A stall at the Big Birthday Bash on June 11th 2016 at Tower Hill;

The public Perry Barr ward meeting attended by 80 people on March 10th 2016. The meeting voted, from a number of choices, to adopt the name of the Forum.

The chair of the forum, Cllr Jon Hunt, and the secretary, Mrs Janet Summers, will be the main points of contact for the plan.

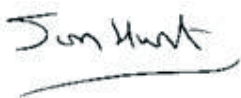
They can be contacted as follows:

Cllr Hunt [jon.hunt@birmingham.gov.uk](mailto:jon.hunt@birmingham.gov.uk) 0121 240 9689

Mrs Summers [jsumm0121@aol.com](mailto:jsumm0121@aol.com)

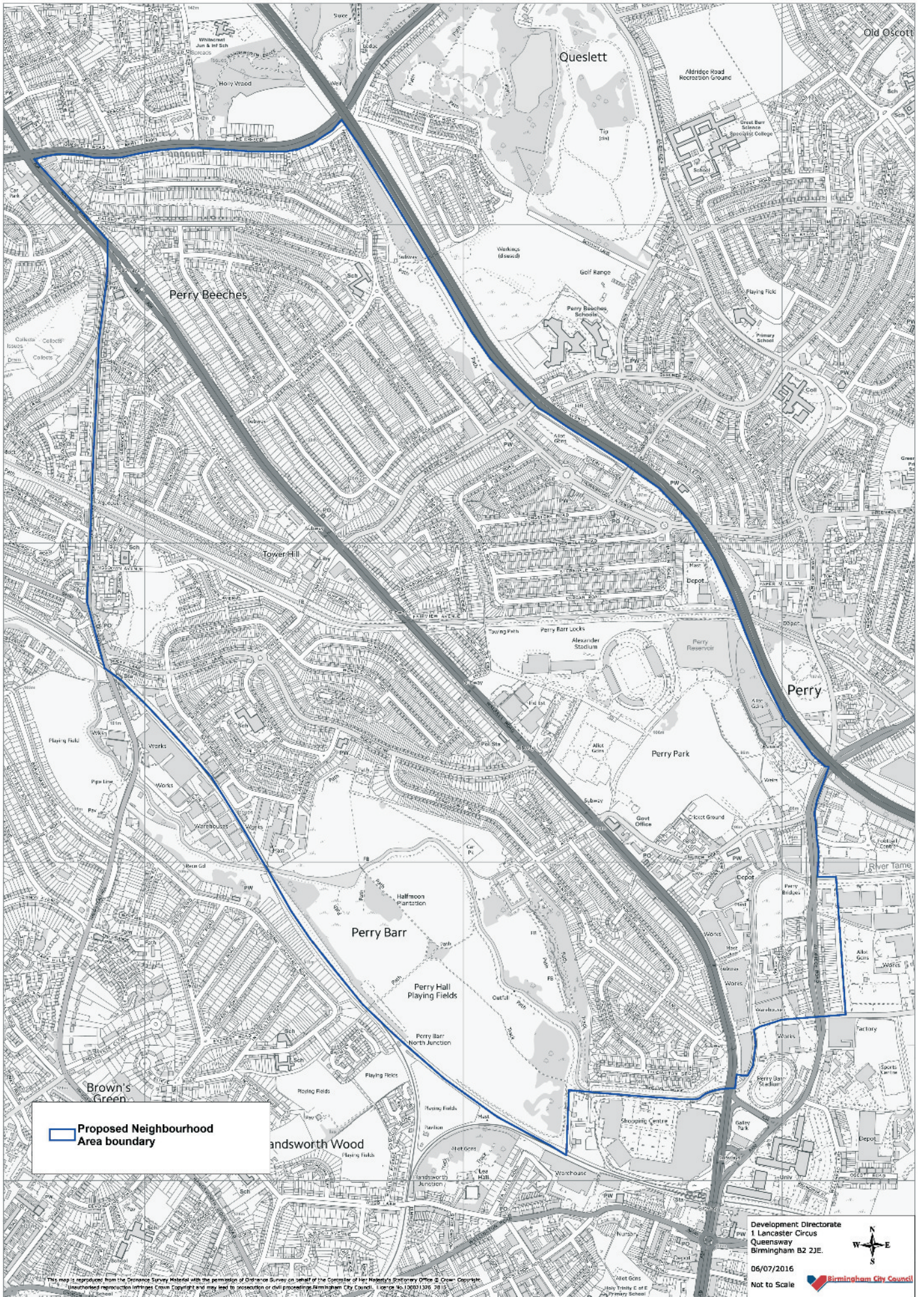
We trust that the information submitted meets the requirements set out in the Neighbourhood Planning Regulations. We look forward to formal designation to enable us to progress with the plan, helping to realise our regeneration aspirations for this area.

Yours sincerely



Cllr Jon Hunt  
chair








**Proposed Neighbourhood Area boundary**

Development Directorate  
 1 Lancaster Circus  
 Queensway  
 Birmingham B2 2JE.

06/07/2016  
 Not to Scale

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## **Constitution of the Beeches, Booths Farm and Barr(3Bs) Neighbourhood Planning Forum.**

**The name of the group shall be the Beeches, Booths Farm and Barr (3Bs) Neighbourhood Planning Forum hereafter referred to as the forum.**

The forum shall cover an area within the Perry Barr ward of Birmingham - as defined in 2016 - and bounded by the city boundaries of Birmingham, the railway line from Hamstead station to Perry Barr station, Regina Drive, the River Tame, the Aldridge Road from the river to the line of the M6, the M6 motorway so far as Queslett Road.

The forum shall hold an annual general meeting once a year.

### **Aims of the Forum**

The purpose of the forum is to draw up a neighbourhood development plan and steer it to a local referendum. The forum will seek to organise extensive consultation with the local community.

It will aim to:

1. develop strategies that contribute to the social, economic and environmental well-being of the Neighbourhood Plan Area, helping to make it a healthy and safe place to live, work and visit;
2. identify local centres and prepare strategies for their enhancement and improvement;
3. identify key environmental issues, including the role of green and open spaces and the problem of ground-water flooding and prepare strategies for their enhancement and improvement;
4. identify key opportunity sites and buildings that are suitable to accommodate new housing, commercial, retail and leisure developments and provide guidance on their development;
5. identify, as appropriate, neighbourhoods which will benefit from a local design framework;
6. Prepare local policy guidance documents to improve and enhance the Neighbourhood Plan Area;
7. Identify the relevant organisations, groups and individuals that will contribute to the preparation and implementation of the Neighbourhood Plan;
8. Identify the relevant mechanisms and sources of direct and in-kind funding to help implement the Neighbourhood Plan.

The work of the forum shall be completed by June 17<sup>th</sup> 2021 but may be extended by a vote of a general meeting.

Once the neighbourhood development plan is adopted by Birmingham City Council, members shall be given the option of winding up the forum and deciding how to distribute any remaining monies or assets.

### **Membership**

Membership is open to residents within the forum area, people working in the forum area, voluntary organisations operating wholly or mainly in the area (one representative per organisation), elected members of Birmingham City Council representing wards falling within the area of the Forum.

Membership shall be regardless of race, religion, gender, disability, ability or sexuality and is open to anyone over the age of 14.

The secretary will maintain a register of members and will abide by data protection legislation.

The Forum will have no less than 21 members. Any member may resign membership by providing the secretary with written notice.

## **The committee**

A committee will be elected to oversee the development of the plan for a duration of three years.

Forum members shall be elected, using the single transferable vote method (this requires voters to number their choices in order):

A chair

A vice-chair

A secretary

A treasurer

A steering committee of up to ten members.

The steering committee shall co-opt or invite members as is needed.

It may also appoint the following officers or allocate their roles to existing officers:

a social media officer

a press officer

a data protection officer

a safeguarding officer.

Nominations for posts must be delivered 48 hours in advance to the honorary secretary or returning officer. Nominations may be signed or sent using a recognised email address. In the event of no nominations being received for a post or not all committee posts being filled nominations may be taken from the floor of the meeting.

The committee may coopt further members, in particular to represent established community groups and to ensure diversity of representation.

The secretary will be responsible for taking minutes of annual meetings and of resolutions proposed at general meetings. For all other purposes the secretary will record action notes.

The secretary will be responsible, in conjunction with the chair, for ensuring that all members are invited to members' meetings.

The data protection officer in conjunction with the secretary will be responsible for safe storage.

The treasurer shall maintain accounts, arrange for bank accounts, make payments as approved by the committee and present annual accounts to an AGM. There shall be two approved signatories on cheques and three members approved to sign cheques.

The chair shall chair meetings and seek to represent the forum in public announcements. In the chair's absence, the vice-chair will take on the chair's duties.

The committee shall meet at least eight times a year.

It shall be empowered to set up working groups.

The quorum for the committee will be a minimum of six members.

A committee member who fails to attend or participate in meetings of the forum for a full year may be deemed to have vacated their position.

## **Meetings of members:**

Members will be given at least two weeks notice of meetings and annual general meetings.

Should members wish to move formal resolutions or amendments at a meeting, such proposals must have a seconder.

There should be at least two meetings of members a year, including an AGM, and preferably four. In the event of meetings not being held quarterly, the committee should seek to use other means, such as social media and email, to enable members to participate in the compilation of the plan.

No individual shall cast more than one vote in an election or during a vote at a meeting. A resident may represent a business or a voluntary group but cannot acquire extra votes by that means.

The quorum for a general meeting shall be 20% of the membership.

### **Code of Conduct**

Committee members will abide by the following code of conduct:

- Work with mutual trust and respect and combine their expertise;
- Be clear and open when their individual roles or interests are in conflict;
- Inform the committee when they are unable to deliver agreed actions;
- Treat everyone with dignity, courtesy and respect regardless of their age gender, sexual orientation, ethnicity, ability or religion and belief;
- Actively promote equality of access and opportunity.

In situations where interests and role are in conflict, they must be declared before the business is discussed and the committee member should leave the room for that item.