Introduction

The report records the information that has been submitted for this equality analysis in the following format.

Overall Purpose

This section identifies the purpose of the Policy and which types of individual it affects. It also identifies which equality strands are affected by either a positive or negative differential impact.

Relevant Protected Characteristics

For each of the identified relevant protected characteristics there are three sections which will have been completed.

- Impact
- Consultation
- Additional Work

If the assessment has raised any issues to be addressed there will also be an action planning section.

The following pages record the answers to the assessment questions with optional comments included by the assessor to clarify or explain any of the answers given or relevant issues.
1 Activity Type

The activity has been identified as a Reviewed Function.

2 Overall Purpose

2.1 What the Activity is for

| What is the purpose of this Function and expected outcomes? | The aim of the Information Assurance Framework is to formally establish Birmingham City Council's position regarding information assurance. It is intended to describe the processes in place to gain confidence that information risk is being adequately identified, mitigated and monitored. It sets out the roles and responsibilities within Birmingham City Council to support information assurance, with particular emphasis on ensuring appropriate personnel have been assigned responsibilities for the management of information assets within the organisation. This objectives of the Information Assurance Framework are to define the roles and responsibilities within the Information Assurance Framework, define the Information Assurance Model and outline the Implementation Plan. |

Comment
Aims: The aim of the Information Assurance Framework is to formally establish Birmingham City Council’s position regarding information assurance. It is intended to describe the processes in place to gain confidence that information risk is being adequately identified, mitigated and monitored. It sets out the roles and responsibilities within Birmingham City Council to support information assurance, with particular emphasis on ensuring appropriate personnel have been assigned responsibilities for the management of information assets within the organisation.

Objectives: This objectives of the Information Assurance Framework are to:

- define the roles and responsibilities within the Information Assurance Framework;
- define the Information Assurance Model; and
- outline the Implementation Plan.

Outcomes: Information risk within the Council is adequately identified, mitigated and monitored in accordance with statutory and legislative requirements.

Benefits: The results of implementing the Information Assurance Framework are intended to be to the benefit of all citizens of Birmingham as they give confidence to citizens that information is handled in a compliant manner.

For each strategy, please decide whether it is going to be significantly aided by the Function.

<table>
<thead>
<tr>
<th>Function</th>
<th>Aids</th>
</tr>
</thead>
<tbody>
<tr>
<td>Public Service Excellence</td>
<td>Yes</td>
</tr>
<tr>
<td>A Fair City</td>
<td>Yes</td>
</tr>
<tr>
<td>A Prosperous City</td>
<td>No</td>
</tr>
<tr>
<td>A Democratic City</td>
<td>Yes</td>
</tr>
</tbody>
</table>

2.2 Individuals affected by the policy

<table>
<thead>
<tr>
<th>Question</th>
<th>Answer</th>
</tr>
</thead>
<tbody>
<tr>
<td>Will the policy have an impact on service users/stakeholders?</td>
<td>Yes</td>
</tr>
</tbody>
</table>
Comment
The framework regulates the management of information in accordance with legislation and recognised industry best practice. Good information management allows the Council to meet its statutory obligations and enables people to know what the Council does and why the Council does it.

The framework formally establishes Birmingham City Council's position regarding information assurance. This will ensure the Council's compliance with legislative and regulatory standards.
Information is an important public asset and should be effectively managed. The right to access information is open to everybody anywhere in the world.

The Information Assurance Framework is intended to demonstrate the Council's governance processes for ensuring that all types of information and data, regardless of how it has been obtained, or who it relates to, in a consistent and fair manner, that is compliant with legal and regulatory standards and best practice.

The management of information is enshrined in the law and the Council is obliged to follow it. The right of access to information is available to everybody regardless of who and where they are.

| Will the policy have an impact on employees? | Yes |
| Comment | See notes under service users/ stakeholders |
| Will the policy have an impact on wider community? | Yes |
| Comment | See notes under service users/ stakeholders |

### 2.3 Analysis on Initial Assessment

Chairperson:

Summary statement:

Having undertaken an initial impact assessment of the Information Assurance Framework, we have concluded that as there is no potential adverse impact associated with any aspects of the framework, we should not proceed to a full impact assessment.

Should any equality issue arise during implementation of the framework it will be considered.

Sign-off Date: 24th October 2014
3 Concluding Statement on Full Assessment

Suresh Sharma from the Equalities, Community Safety and Cohesion Team, confirmed on 18th November 2014, that he agreed that this EA did not need to go to a full assessment.

4 Review Date

24/10/17

5 Action Plan

There are no relevant issues, so no action plans are currently required.