

Proposed: Birmingham School Admission Criteria September 2023/2024

School name	Hamstead Hall Academy
School address	Craythorne Avenue, Handsworth Wood, Birmingham, B20 1HL
Headteacher	Mr Sukhbir Farar Mr Jon Mortimer
Tel no:	0121 386 7510
Admission Number	190

Criteria	1. Looked after children or children who were previously looked after (including previously looked after children from outside of England).
	2. Children with a brother or a sister already at the academy who will still be in attendance in September 2023.
	3. Children who are currently attending Grestone Academy.
	4. Children who live nearest the Academy.
	Within each of these categories, priority is given to those who live nearest the academy, calculated on the basis of a straight-line measurement between home and academy.
Children with a statement of special educational needs/EHC Plan	Any child with a statement of special educational needs/Education Health and Care Plan is required to be admitted to the academy that is named in the statement/plan. This gives such children overall priority for admission to the named academy. This is not an oversubscription criterion.

	<p>school gates. The Local Authority uses a computerised system, which measures all distances in metres. Ordnance Survey supply the co-ordinates that are used to plot an applicant's home address and the address of the Academy.</p>
Shared Responsibility	<p>Where parents have shared responsibility for a child, and the child lives with both parents for part of the week, then the main residence will be determined as the address where the child lives the majority of the week. Parents may be requested to supply documentary evidence to support the address used.</p>
Final Qualifier	<p>In a very small number of cases it may not be possible to decide between the applications of those pupils who are the final qualifiers for a place, when applying the published admission criteria.</p> <p>For example, this may occur when children in the same year group live at the same address, or if the distance between the home and academy is exactly the same, for example, blocks of flats. If there is no other way of separating the application according to the admissions criteria and to admit both or all of the children would cause the Published Admission Number for the child's year group to be exceeded, the Local Authority will use a computerised system to randomly select the child to be offered the final place.</p> <p>In the event of this occurring with twins or other multiple birth applicants, academies will be asked to admit over their Published Admission Number to accommodate the pupils.</p>
Waiting Lists	<p>Waiting lists will not be fixed following the offer of places. They are subject to change. This means that a child's waiting list position during the year could go up or down. Any applicants will be added to the academy's list in accordance with the order of priority for offering places. Waiting lists will be maintained until the end of each academic year.</p>
Appeals	<p>Appeals are administered by the Local Authority for this Academy. Parents who wish to appeal against the decision to refuse their child admission should visit www.birmingham.gov.uk/schooladmissions</p> <p>Appeals will be heard by an independent panel.</p>
In Year Applications	<p>Applications made outside the normal admissions round (in-year admissions) should be made directly to the academy. Parents/carers can apply for a place for their child at any time and to any academy. On receipt of an in-year application, the academy will notify the local authority of both the application and its outcome,</p>

	<p>to allow the local authority to keep up to date with figures on the availability of school places in Birmingham.</p>
<p>Deferred entry and Admission of children outside their normal year group</p>	<p>Parents have the right to request, but not insist, that their child be considered for admission to a class outside of their normal age group. This could be the case, for example, if a child is gifted and talented or has experienced problems such as ill health, that they had deferred entry agreed for when their child started Reception class or that they have been taught out of the normal year group during the primary phase of their education and have not been reintegrated back into their normal chronological year group.</p> <p>Where a parent wishes to request admission out of the normal age group for their child, they should still make an application for their child's normal age group at the usual time. Parents must then submit a formal request to the Academy Trust for the child to be considered for a different age group class instead. This request should be in the form of a written letter of application outlining the reasons why they wish for their child to be considered to be admitted into a class outside of their normal age group and enclosing any supportive evidence and documentation that they wish to be taken into account as part of that request.</p> <p>The Academy Trust will consider requests submitted for a child to be admitted into a class outside of their normal age group and advise parents of the outcome of that request before national offer day, having taken into account the information provided by the parents, the child's best interests and the views of the Head Teacher.</p> <p>If the request is refused, the original application for the normal age group class will progress through the Local Authority co-ordinated admissions scheme, be considered by the Academy Trust and the parents will be advised of the outcome.</p> <p>If the request is agreed and the year group for which the parents have requested a place is a current year group in the school, then the application will be considered by the Academy Trust and the parents advised of the outcome.</p> <p>If the request is agreed and the year group for which the parents have requested a place is for a future year group, i.e. Year 7 in September 2024, then the original application is withdrawn and the parents must submit a fresh application for Year 7 in 2024 when applications open in the autumn term of 2023. Please note that parents only have the right to re-apply for a place.</p> <p>Where the Academy Trust agrees to consider an application for Year 7 for the following year, that application is considered alongside all other applications received and parents will be advised of the outcome of that application on national offer day. No place is reserved or held for the child in advance.</p>

	<p>If parents are considering submitting an application for their child to be admitted into a class outside of their normal age group, it is strongly recommended that they also read the DFE guidance which can be found at:</p> <p>https://www.gov.uk/government/publications/summer-born-children-school-admission</p>
<p>Sixth Form Arrangements</p>	<p>All applicants for the Sixth Form must satisfy the entry requirements for the different pathways and subjects offered. For A Levels applicants require 5 Grade 4 GCSEs or equivalent including English and Mathematics. To study a level 3 vocational pathway including BTEC qualifications, applicants are required to have 4 Grade 4 GCSEs or equivalent.</p> <p>Additionally, applicants must:</p> <ul style="list-style-type: none"> • Meet the entry requirements for individual subject choices as indicated in the Sixth Form course information booklet, located on the Academy website. • Have an excellent attendance and punctuality record. • Have an excellent work ethic and behaviour record in Year 11 at Hamstead Hall Academy or previous school. • Suitable reference provided by their current educational establishment. <p>Students can complete a combination of subjects from across both A Level and Vocational Pathways if the necessary entry requirements have been met.</p> <p>Applications for each academic year open in October and should be completed online via the Academy website. Closing dates for applications are in early January.</p>
<p>Fair Access Protocol</p>	<p>The Governing body of Hamstead Hall Academy is committed to taking its fair share of children who are vulnerable and/or hard to place, as set out in locally agreed protocols. Accordingly, outside the normal admission round the Governing body is able to give priority to a child where admission is requested under any locally agreed protocol. The Governing body has this power, even when admitting the child would mean exceeding the published admission number subject.</p>

* No Supplementary Information Form is used at Hamstead Hall Academy