

To whom it may concern,

The Council is undertaking a needs analysis exercise to understand the need for Holiday Activity and Food provision across the City. If you are not able to deliver provision, we ask that you complete the following form so that the Council is aware of the need/demand for provision in your area.

We want to ensure that provision meets the needs of our children and young people and ask that you fully complete the table below.

|  |  |  |
| --- | --- | --- |
| Name of key contact |  | |
| Position held |  | |
| School/ provider |  | |
| School address |  | Postcode: |
| Phone number |  | |
| Email address |  | |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | Total | Age range | Gender | Ethnicity | Faith | Ward or area (activity will be offered in) |
|
| The free school meals (FSM) cohort to target |  |  |  |  |  |  |
| Other  Children and young people considered disadvantaged i.e. CiC, SEND or living in an area of high deprivation. |  |  |  |  |  |  |

|  |  |
| --- | --- |
| The Council would be interested to understand why at this time you are not in the position to submit an application to deliver these services.  Please provide your response in the box provided. |  |

Thank you for taking the time to assist the us in understanding the need in your area, please return the complete form to: [holidayactivities@birmingham.gov.uk](mailto:holidayactivities@birmingham.gov.uk)