

	<p>Sheldon Housing Liaison Board Meeting. Manston Road</p> <p>1.30pm - Thursday 28th November 2019</p> <p>Present Marie Murphy Vice Chair Janet Stych Val Carter Debbie Kadr Theresa O’Leary Gary Elwell Mandy Williams</p> <p>Apologies PCSO Annie Carr Jenny Poole - Wates Colin Fish - Chair</p>	Who	By
1.	<p>Welcome and Introduction</p> <p>Marie welcomed all to the meeting</p>		
2.	<p>Minutes of the last meeting and Matters Arising</p> <p>Minutes of the last meeting were agreed.</p>		
3.	<p>Invited Guests:</p> <p>No-one in attendance</p> <p>Val also shared that the flashing on the roof of the common room is all coming away from the roof – MW to email Jenny</p> <p>Police</p> <p>No-one in attendance</p>		
4.	<p>Councillor’s Update</p> <p>No councillors present – Mandy will email councillors to see if they have any concerns or comments for the next meeting.</p>		

<p>5.</p>	<p>Chair's report & CHLB Update</p> <p>MW distributed the CHLB newsletter from October 2019 and shared it covered the ARCH Conference held in Bridlington on 3rd October 2019 and covered the BMHT update</p> <p>Next CHLB is 28/11/19</p>		
<p>6.</p>	<p>Housing Report.</p> <p>Marie asked if a newsletter can be sent to residents of Wakeman Grove about rubbish.</p> <p>Gary explained the estates and an option would be to amalgamate the 3 wards if there was a representative from each ward and if higher management agreed. The board agreed for the 3 wards to be joined together. MW shared she would have to email all the councillors from each ward to see if they have any objections and if no objections, we can do HLB leaflets to be delivered around each ward.</p> <p>We could also alternate the HLB meetings at either Manston Rd, Grevis Rd or Barrows lane if possible.</p> <p>Walkabout</p> <p>Gary discussed the walkabout which was held on 5th November covering the Radleys estate.</p> <p>He went around Radley court and found a few issues there such as light being removed and operators using the fire key control to enter Radley court which is not allowed. Gary reported this and operators were told if anyone does this it there will be disciplinary action taken</p> <p>Next walkabout – 19th December – Giles Close House at 10.30am</p> <p>Projects</p> <p>The Board have agreed to commit funding to do Block 27 Honeybourne and Gary shared this shouldn't be as expensive as the other blocks – awaiting quote for this project</p> <p>Brays Rd – fencing and bin stores have already been done at the blocks and the tarmac is looking messy, full of weeds and cracked and he is awaiting a quote to renew the surfaces. He met with Gurbax on site who said it looked a good project</p> <p>Board also agreed to look at access points on the Radleys that approach parks at putting in a metal trip rail which is a lot stronger. Gary had spoken with Parks and this looks quite cheap to do.</p>	<p>Gary</p>	

	<p>Yardley East – looking at projects in Grevis rd to do a porch as all others were done and to refurb balconies in Malthouse rd.</p> <p>Gary also shared that the bin areas in front of the flats have large shrubs around them and get filled with litter. He had an idea to remove the shrubs and put in cycle racks</p> <p>Gary shared that we are still waiting for quotes for projects</p> <p>Val shared there was broken trip rail opposite the bus stop on Garretts Green lane near the Barrows Lane island – Gary said this is not on housing land</p>		
<p>7.</p>	<p>Tenant Participation Officers Report</p> <p>Mandy shared that B’ham in Bloom ceremony awards were held on 6th November at Council House and the East Quadrant awards were held on 13th November at Hall Green Community Church.</p> <p>Xmas meal was discussed, and all agreed to go to The Wheatsheaf Carvery on Tue 17th Dec and to meet up at 1.30pm – no-one needs a taxi</p>		
<p>8.</p>	<p>Any other business</p> <p>MW to invite someone from Waste Management to the January meeting.</p> <p>Val said to say thank you to the gardeners that worked at Barrows Lane as they had done a great job and had cut everything back and cleaned up after themselves. Gary said he would feed this compliment back</p> <p>Deb wanted to thank Wates for completing her Wet Room and most of the work had been done by Pete Downing</p> <p>Deb also shared that she was not happy with the Chair not attending the HLB’s</p> <p>Marie said he does work but needs to decide what he wants to do.</p> <p>Gary suggested that meetings of this kind need to be formally minuted and for the sitting chair to come and defend himself and if he doesn’t attend to accept that as his resignation. Also, members can vote a ‘no confidence’ and choose another chair. The meeting would have to be quorate.</p> <p>Deb put herself forward for the Chair and the board agreed but needs to be done following procedures</p> <p>Gary discussed membership and that there is not enough at the HLB and we are looking at doing leaflets to recruit new members.</p>		

	<p>Gary discussed walkabouts and how it is recorded monthly on the computer system. Each walkabout needs 2 HLB members and if only 1 turns up this cannot be recorded on the system. Gary shared if people are unable to attend on the day's he suggests but can attend another day then to let him know and he will change the date.</p> <p>Gary shared that the HLB is on probation from last year's Kitemark and this could affect budgets. He asked what happens with other areas that have no HLB.</p> <p>Val offered to be the CHLB rep – next meeting will be in January 2020 – transport will be provided.</p> <p>Theresa said the compost bins had not been emptied regarding the garden rubbish. Gary said that the one bin is composting slowly but the other is full of branches. Caretakers do not provide a gardening service so can not help on this occasion.</p> <p>Theresa said she was told to buy 2 rolls of green bags for £50 but she would not use 2 rolls and they change the colour of the bags each year so they cannot be reused.</p> <p>Members asked if a list could be put on the compost bins of what materials could be put in. Gary had checked this previously and there is mixed advice. Parks recommend grass cuttings only.</p>		
<p>9.</p>	<p>Date of Next Meeting AGM meeting 1.30pm Thursday 23rd January 2020 at Manston Road</p>		