

	<p><b>Sheldon Housing Liaison Board Meeting.</b>  <b>Manston Road</b></p> <p><b>1.30pm Thursday 26<sup>th</sup> September 2019</b></p> <p><b>Present</b>  Marie Murphy Vice Chair  Janet Stych  Val Carter  Debbie Kadr  Gary Elwell  Mandy Williams</p> <p><b>Apologies</b>  PCSO Annie Carr  Jenny Poole - Wates  Colin Fish - Chair</p>	Who	By
<p><b>1.</b></p>	<p><b>Welcome and Introduction</b></p> <p>Marie welcomed all to the meeting</p>		
<p><b>2.</b></p>	<p><b>Minutes of the last meeting and Matters Arising</b></p> <p>Minutes of the last meeting were agreed.</p>		
<p><b>3.</b></p>	<p><b>Invited Guests:</b></p> <p><b>Jenny sent an emailed Report</b></p> <p><b>Apprenticeships</b>  We will be starting 10 apprentices on Monday 16<sup>th</sup> September</p> <p><b>MacMillan Big Coffee Morning</b>  We will be taking part in MacMillan big coffee morning (taking place on Friday 4<sup>th</sup> October)</p> <p>From last meeting Val had shared:</p> <p>267 Barrows Lane – tiles coming off the residents shower and water is leaking under the floor – this needs new tiling and flooring done – Jenny will look into this. The toilet is also leaking and Wates were to come out on Thursday and were to phone the support worker so she could inform the resident to stay in but no phone call was received. Jenny said someone had been out on 16/5/19 and there was no answer and a card had been left – Job is now closed and will need to</p>		

	<p>report again – maybe the support worker can do this. <b>POST MEETING: Val shared shower is now fixed still waiting for tiling to be done</b></p> <p>Val also shared that the flashing on the roof of the common room is all coming away – Val said the operator that came out had only 2 hrs to complete the job and he only completed 1 bungalow (243) none of the other bungalows were done – Jenny to chase – <b>POST MEETING: Jenny had emailed:</b></p> <p><b><u>GUTTERING AT BARROWS LANE</u></b> Val mentioned that Barrows Lane guttering had not been done on some of the block and only 243 had been done, she advised that the following properties had not been done, 251, 251a, 263, 267,253,253a, 249 and 249a</p> <p>I have checked the system and can advise that I cannot see as to which communal address the repair has been logged onto as I have checked all the blocks highlighted below and cannot find any jobs that relate to guttering at all, so could do with a job number or jobs to be individually logged for each block address.</p> <p>I have also checked on each flat mentioned above and cannot find any gutter jobs at all on any of them, (I couldn't find 253a on the system) so I really am at a loss with this enquiry unless anyone can provide me with a valid job number?</p> <p><b>ALSO</b> <b><u>MANSTON ROAD –FLASHING AT THE BLOCK</u></b></p> <p>No jobs logged on any of the below communal address's</p> <p>16/26 Manston Rd 17/27 Manston Rd 37/47 Manston Rd</p> <p><b>Police</b></p> <p>No-one in attendance</p>		
<p><b>4.</b></p>	<p><b>Councillor's Update</b></p> <p>No councillors present – Mandy will email councillors to see if they have any concerns or comments for the next meeting.</p>		
<p><b>5.</b></p>	<p><b>Chair's report &amp; CHLB Update</b></p> <p>No feedback to be given out and next CHLB meeting to be held on Thursday 26<sup>th</sup> September 2019</p>		

**6. Housing Report.**

Gary handed out maps for the wards

Sheldon Ward has now reduced in size and the maps showed

Sheldon Ward Map – estates consist of Wychwood, Brays, Radleys and Cranes Park

Garretts Green Ward Map – estates consist of Lea Hall, Garretts Green North, Garretts Green South and Chestnuts

Yardley East Ward Map – estates consist of Manor Park, Bordesley Green East, Queens and Old Yardley

Gary explained that he will be carrying out walkabouts on the areas covered on each map

He also shared that starting point at Radleys Court normally turns into a tenants meeting or links into the tenants meeting

Marie asked if Wakeman Grove can be included in a walkabout as a lot of rubbish is being dumped and fly tipping is getting horrendous. Children from the properties are breaking trees and the elderly are frightened to come forward. The gates on the garages are still being left unlocked and anyone can get into the back gardens

Gary shared that Jonjo Hegarty is the Tenant Enforcement Manager

Marie shared that 2 tenants are leaving the gates open and they don't even live in the grove and they also block the entrances to the garages

Gary shared that residents need to be locking the gates. He also shared this is a huge problem in Dalewood Croft with top and bottom gates – the school look after the bottom gate but the top gate the lock keeps being cut off

Marie shared – the locks keep being cut off, broken steel to gates, garage being used to mend cars, lots of rubbish being dumped, at the front of the grove one resident has a path full of garden rubbish and they know this has to be paid for to move it but don't bother and residents putting rubbish out too early and bags getting ripped open – Marie asked if a newsletter can be done for each resident

Gary said a letter can be done but no one complies to it  
He also said he had lost a van and was down to 2 vans for his caretakers, he has now managed to get hold of a tipper truck and when they collect rubbish residents say to the caretakers 'you're a day early I haven't put my rubbish out yet', they seem to expect this as a service and do not understand that fly tipping is a criminal offence

Marie said in the summer children paint and draw on rolls of paper and this is ripped up and flies all over the drive

Gary advised that Marie contacts the ASB team

Marie said she had gone down this path before and nothing got done. She also asked of letters could go out to stop litter and not to put bags out to early

Debbie said she had a new neighbour in Abigails close and he kept putting rubbish down her path and she couldn't get out so she wrote a letter to tell him to put rubbish on his own path to which this has now stopped.

Gary explained the estates and an option would be to amalgamate the 3 wards as long as there was a representative from each ward and as long as higher management agreed. It was also shared we need more people on the HLB

Mandy said the amalgamation would also need to be discussed with councillors and she would need to see how this could be done.

Gary shared we could also alternate the HLB meetings at either Manston Rd, Grevis Rd or Barrows lane

### **Walkabout**

Gary discussed the walkabout which was held on 19 September covering the Chestnuts estate

Shrub bed at front of Manston Rd Common room to be removed later in the year, 3 Chestnuts Ave overgrown to side access and to be cut back by caretakers, Highway repairs along Frodesley Rd and Rotherfield Rd bulk to be remove

Gary said that residents should be telling him where the bad areas are.

The next walkabout is on

Tuesday 8<sup>th</sup> October at 10.30 meeting outside Block 11 Wychwood Crescent

### **Projects**

The Board have agreed to commit funding to do Block 27 Honeybourne and Gary shared this shouldn't be as expensive as the other blocks – awaiting quote for this project

Brays Rd – fencing and bin stores have already been done at the blocks and the tarmac is looking messy, full of weeds and cracked and he is awaiting a quote to renew the surfaces. He met with Gurbax on site who said it looked a good project

Board also agreed to look at access points on the Radleys that approach parks at putting in a metal trip rail which is a lot stronger. Gary had spoken with Parks and this looks quite cheap to do.

Yardley East – looking at projects in Grevis rd to do a porch as all

	<p>others were done and to refurb balconies in Malthouse rd.</p> <p>Gary also shared that the bin areas in front of the flats have large shrubs around them and get filled with litter. He had an idea to remove the shrubs and put in cycle racks</p> <p>Marie asked who is responsible with filling the salt bins</p> <p>Gary said it was Highways</p> <p>Janet asked who is responsible for salting the schemes</p> <p>Gary said it was his caretakers and when we have bad weather Gary and Derek get together to get all schemes salted</p> <p>Gary shared the blocks of flats behind the Stechford Swimming Baths are on a steep hill and all the heavy rain we've had has affected Pennycroft and the lifts were flooding and water flowing through the block doors. He said Crabtree has a built flower bed and this works and Giles Close has a large green in front of it which soaks the water. He has spoken to someone in Capital regarding drainage and put this forward as a project</p> <p>All at the meeting agreed with all the projects discussed at today's meeting</p>		
<p><b>7.</b></p>	<p><b>Tenant Participation Officers Report</b></p> <p>Mandy shared she was going to do a leaflet drop around Garretts Green to try and get new members for the HLB – MW still to do this</p> <p>The members agreed to give £50 to Radley court for plants/compost but want to know what is exactly for as they have compost bins and are they being used – MW went to Radley court and it would be for plants _ MW to arrange</p> <p>Mandy to email Brian Harrigan and Linda to invite to next meeting in September – <b>Post Meeting: I have emailed Brian &amp; Linda and invited to next meeting in September</b>  <b>Brian and Linda were unable to come to September meeting and I have invited them to the AGM on 10<sup>th</sup> October 2019</b></p> <p>The group discussed about perhaps merging Yardley East, Sheldon and Garretts Green as 1 HLB – Mandy to speak to Firoza and see how I do this</p> <p>Mandy gave everyone some AGM posters to advertise around their areas when they go out – all agreed to do this</p>		
<p><b>8.</b></p>	<p><b>Any other business</b></p> <p>Janet shared that the car park is still being used as a toilet and that a delivery man is now doing it – she is trying to get the name and number</p>		

	<p>off the van.</p> <p>Val asked if anyone could park on grass verges</p> <p>Gary said the grass verges are Highways and if they are damaged this is a criminal offence. Damage has to be witnessed and also need to know why are people parking on grass verges is it a lack of parking space</p> <p>Val said at the tenants meeting at Barrows lane there were complaints about hedges not all being cut and some properties were not done</p> <p>Gary shared that Parks is now in-house and new recruits are learning the patches again and need to know what needs to be done on each patch</p> <p>Val said the tree branches had broken down and they were never taken</p> <p>Gary explained about the tipper truck he has and will try to arrange to move tree and hedge cuttings from Abigails composter</p>		
<p><b>9.</b></p>	<p><b>Date of Next Meeting</b>  <b>AGM meeting</b>  <b>1.30pm Thursday 10<sup>th</sup> October 2019 at Manston Road</b></p>		