

Opportunities for your child in Birmingham

# Secondary Education 2016



To apply online visit:  
[www.birmingham.gov.uk/schooladmissions](http://www.birmingham.gov.uk/schooladmissions)

This document contains important information. If you do not understand it please ask a friend or relative, who reads English, to translate it for you or ask them to contact Joseph Tees on **0121 303 1888** and we can arrange a translation.

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এই তথ্যপত্রটিতে গুরুত্বপূর্ণ তথ্য দেয়া হয়েছে। আপনি যদি এটা বুঝতে না পারেন, তবে দয়া করে ইংরেজী পাড়তে পারেন এমন একজন বন্ধু বা আত্মীয়কে আপনার জন্য অনুবাদ করতে অনুরোধ করুন বা এখানে দেয়া নম্বরে ফোন করতে তাদেরকে অনুরোধ জানান যাতে আমরা আপনার জন্য অনুবাদের ব্যবস্থা করতে পারি।

這份文件的內容極為重要。如果你看不懂，請找一位會閱讀英語的親戚或朋友幫你翻譯，或者請他們打這個指定的電話號碼，我們可安排翻譯這些資訊。

این سند حاوی اطلاعات مهمی می باشد. اگر آن را نمی فهمید از یک دوست یا خویشاوند که قادر به خواندن انگلیسی است بخواهید تا آن را برای شما ترجمه کند و یا از آنها بخواهید با شماره تلفن اعلام شده تماس بگیرند تا ما ترجمه را بر عهده بگیریم.

Ce document contient des informations importantes. Si vous ne le comprenez pas, demandez à un ami ou un parent qui peut lire l'anglais, de vous le traduire ou demandez-leur d'appeler le numéro de téléphone indiqué afin de pouvoir en obtenir la traduction.

આ દસ્તાવેજમાં અગત્યની માહિતી આપેલી છે. જે તમને તે ન સમજાય તો કૃપા કરી અંગ્રેજી વાંચી શકે તેવા કોઈ મિત્ર અથવા સહાસંબંધીને તેનું ભાષાંતર કરવા અથવા આપવામાં આવેલા ટેલિફોન નંબર પર ફોન કરવા વિનંતી કરો જેથી અમે ભાષાંતર કરી આપવાની વ્યવસ્થા કરી શકીએ.

इस प्रलेख में आवश्यक जानकारी है। यदि आप इसे नहीं समझ सकते हैं तो कृपया अपने ऐसे मित्र या संबंधी के साथ संपर्क करें जो अंग्रेजी पढ़ कर, आपके लिए इसका अनुवाद करें या उन्हें कहें कि दिए गए नंबर पर संपर्क करें ताकि हम अनुवाद करवा सकें।

نه م نامه په زانباری زور گرنگی ټېدایه نه گهر نو ټیناگه یت نکایه داوا بکه له براده ریک یان خزمیک که وایز انیت ټینگلیزی بخوینېته وه بو نه وه ی وه ریبیگریټ بوټ یاخود داوا یان لییکه ته له فون بکه ن بو نه و ژماره په ی نووسراوه بو نه وه ی نیمه خزمه تی وه رگیران دابین بکه ین بو تو

ਇਸ ਦਸਤਾਵੇਜ਼ ਵਿੱਚ ਮਹੱਤਵਪੂਰਨ ਜਾਣਕਾਰੀ ਦਿੱਤੀ ਗਈ ਹੈ। ਜੇ ਤੁਹਾਨੂੰ ਇਸ ਦੀ ਸਮਝ ਨਹੀਂ ਲੱਗਦੀ ਤਾਂ ਕਿਰਪਾ ਕਰਕੇ ਅਪਣੇ ਕਿਸੇ ਅੰਗਰੇਜ਼ੀ ਪੜ੍ਹ ਸਕਣ ਵਾਲੇ ਦੋਸਤ/ਸਹੇਲੀ/ਰਿਸ਼ਤੇਦਾਰ ਨੂੰ ਕਹੋ ਕਿ ਉਹ ਤੁਹਾਨੂੰ ਇਸ ਦਾ ਤਰਜਮਾ ਕਰਕੇ ਦੇਵੇ ਜਾਂ ਦਿੱਤੇ ਗਏ ਨੰਬਰ ਉੱਤੇ ਫੋਨ ਕਰੇ ਤਾਂਕਿ ਅਸੀਂ ਤਰਜਮੇ ਦਾ ਪ੍ਰਬੰਧ ਕਰ ਸਕੀਏ।

دا سند کينی مهم معلومات لیکل شوی، د خپل پر دوست یا خپلوان، هغه څوک چه په انگلیسی ژبه باندي پوهیږی، وغواری چه تاسوته ترجمه کړی او یا دهغوی نه وغواری چه په لیکل شوی تبلیغون نمبر زنگ ووهی، ترڅومور تاسو ته د هغی ترجمه واستاوو \*

Dokument ten zawiera ważne informacje. Jeżeli jego treść jest niezrozumiała, proszę poprosić znajomego lub krewnego, który czyta po angielsku, o jego przetłumaczenie, lub o telefon pod podany numer by umożliwić nam zorganizowanie tłumaczenia dokumentu.

Dukumeentigan waxaa ku qoran akhbaar muhiim ah. Haddii aad fahmi waydid fadlan waydiiso saaxiib ama qaraabo, akhriya Ingiriisida, inuu kuu turjumo ama uu kuu waco nambarka ku qoran si aan kuugu turjumno.

اس دستاویز میں اہم معلومات ہیں۔ اگر آپ انہیں سمجھ نہیں سکتے تو اپنے کسی انگریزی بولنے والے دوست یا رشتہ دار سے، جو انگریزی پڑھ سکتے ہیں، کہیں کہ وہ آپ کے لیے اس کا ترجمہ کر دیں، یا ان سے کہیں کہ یہاں دیے گئے نمبر پر فون کریں تاکہ ہم ترجمے کا انتظام کر دیں۔

Hồ sơ này chứa tin tức quan trọng. Nếu quý vị không hiểu nội dung xin nhờ một người bạn hay thân nhân, đọc được tiếng Anh, dịch lại cho quý vị hoặc nhờ họ gọi theo số điện thoại được cung cấp để chúng tôi thu xếp một bản chuyển ngữ cho quý vị.

## Introduction



Dear Parents and Carers

Thank you for taking time to read this booklet. Your child may be moving to secondary school from primary or maybe moving to a new secondary school this is a positive and exciting time but you may also have a number of questions.

### **What's in this booklet?**

This booklet will help you to understand the application process for secondary schools and consider the options available to you. It contains contact details and admission criteria for all Birmingham's state-funded Secondary schools and Academies. It also explains how to apply online for a school place. For entry to secondary school in September 2015, 83% of parents/carers completed their application online. Applying online means that you can find out which school your child has been offered by email on the offer day, rather than waiting for your offer letter to be posted to you.

### **Why choose a Birmingham secondary school?**

Birmingham has some of the best GCSE results of any city in the country. Many of the city's schools have achieved excellent results in recent years and are continually improving. All Birmingham schools have a great deal to offer your child, not only in the academic sphere but also in terms of sporting, artistic, vocational, and social opportunities to develop their potential.

We have a strong commitment to developing the best education for all our children so that they get the best start in life.

Many Birmingham schools are extremely popular and applications were exceptionally high last year so it is important that you are fully aware of the admission process and ensure your application is completed properly and on time. We will do our best to offer you a place at one of the schools you list on your preference form. Last year over 93% of Birmingham children transferring to Year 7 were offered a place at one of their preferred schools.

### **How do I apply?**

Birmingham operates a "co-ordinated admissions scheme" with neighbouring areas. This means that if you live in Birmingham, you can use the Birmingham application system to apply for secondary schools and academies both inside and outside the Birmingham area. If you don't live in Birmingham but want to apply for a Birmingham secondary school, you should do this via the application process of your own local authority. Contact details for neighbouring local authorities can be found at Appendix 3.

### **How do I know if a school is right for my child?**

The best way to find the right school for your child is to visit possible schools, talk to teachers and then decide which school you feel would best meet your child's particular needs. Involving your child in this process can also be very helpful. All schools hold open evenings and events aimed at helping you and your child.

If you have any queries about the admissions process, the staff of School Admissions and Pupil Placements will be very pleased to offer information and advice.

Like you, I wish your child a happy and successful education at secondary school.

**Peter Hay CBE**

A stylized, handwritten signature in black ink, appearing to read 'Peter Hay'.

**Strategic Director  
Directorate for People**

## How to contact us

You can obtain information and advice about school admissions in various ways:

Website: **[www.birmingham.gov.uk/schooladmissions](http://www.birmingham.gov.uk/schooladmissions)**

Telephone: **All telephone enquiries requesting general information will be handled by Birmingham's Children's Information and Advice Service by calling 0121 303 1888.**

**All telephone enquiries requiring specialist information in respect of school admission and appeal matters will be transferred to the School Admissions and Pupil Placements Service.**

In writing: **Birmingham City Council  
Directorate for People  
School Admissions and Pupil Placements Service  
PO Box 16513  
Birmingham  
B2 2FF**

Opening hours: **Monday to Thursday 8.45 am – 5.15 pm  
Friday 8.45 am – 4.15 pm  
Public holidays closed**

Other services: **Other services within Directorate for People are also available to support you and your child. See Section 6 for further details.**



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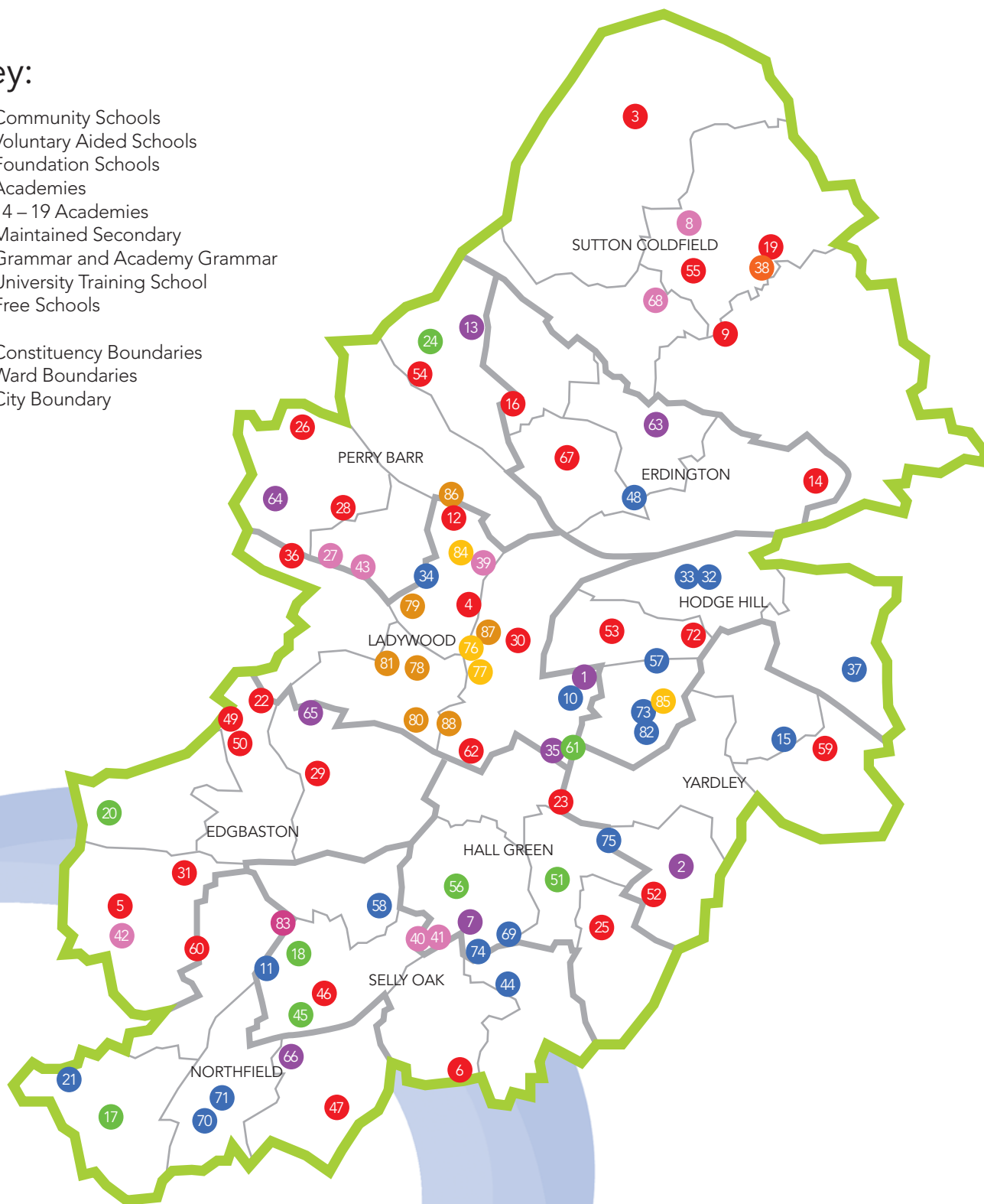
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## Map of Schools

### Key:

- Community Schools
- Voluntary Aided Schools
- Foundation Schools
- Academies
- 14 – 19 Academies
- Maintained Secondary
- Grammar and Academy Grammar
- University Training School
- Free Schools

- Constituency Boundaries
- Ward Boundaries
- City Boundary



- 1 Al-Hijrah Secondary School
- 2 Archbishop Ilsley Catholic Technology College and Sixth Form Centre
- 47 ARK Kings Academy
- 3 The Arthur Terry School
- 4 Aston Manor Academy
- 76 Aston University Engineering Academy
- 5 Bartley Green School: A Specialist Technology and Sports College
- 6 Baverstock Academy
- 77 Birmingham Ormiston Academy
- 7 Bishop Challoner Catholic College
- 8 Bishop Vesey's Grammar School
- 9 Bishop Walsh Catholic School
- 10 Bordesley Green Girls' School and Sixth Form: Business, Enterprise and Applied Learning
- 11 Bournville School: Specialist Business and Enterprise College
- 12 Broadway School
- 13 Cardinal Wiseman Catholic Technology College
- 15 Cockshut Hill Technology College
- 17 Colmers School
- 18 Dame Elizabeth Cadbury Technology College
- 86 Eden Boy's School
- 19 Fairfax School
- 20 Four Dwellings Academy
- 21 Balaam Wood School
- 22 George Dixon Academy
- 23 Ark Boulton Academy (formerly Golden Hillock School)
- 24 Great Barr School
- 14 Greenwood Academy
- 25 Hall Green Secondary School
- 26 Hamstead Hall Academy
- 27 Handsworth Grammar School
- 28 Handsworth Wood Girls' Academy
- 29 Harborne Academy
- 30 Heartlands Academy
- 31 Hillcrest School: A Specialist Maths and Computing College and Sixth Form Centre
- 32 Hodge Hill Girls' School: A Specialist College in Science, Mathematics and Computing
- 33 Hodge Hill Sports and Enterprise College
- 34 Holte Visual and Performing Arts College
- 35 Holy Trinity Catholic Media Arts College
- 36 Holyhead School
- 37 The International School and Community College
- 38 John Willmott School
- 39 King Edward VI Aston School
- 40 King Edward VI Camp Hill School for Boys
- 41 King Edward VI Camp Hill School for Girls
- 42 King Edward VI Five Ways School
- 43 King Edward VI Handsworth School
- 59 King Edward VI Sheldon Heath Academy
- 87 King Solomon International Business School
- 44 Kings Heath Boys' Mathematical and Computing College
- 45 Kings Norton Boys' School
- 46 Kings Norton Girls' School: A Language and Sports College
- 48 Kingsbury School and Sports College
- 49 Lordswood Boys' School
- 50 Lordswood Girls' School and Sixth Form Centre
- 51 Moseley School: A Language College
- 52 Ninestiles Academy
- 79 Nishkam High School
- 16 North Birmingham Academy
- 53 Park View School: The Academy of Mathematics and Science
- 54 Perry Beeches School: The Academy
- 78 Perry Beeches II: The Free School
- 80 Perry Beeches III: The Free School
- 81 Perry Beeches IV: The Free School
- 88 Perry Beeches V: The Free School
- 55 Plantsbrook School
- 56 Queensbridge School: The Visual and Performing Arts School
- 57 Saltley School and Specialist Science College
- 58 Selly Park Technology College for Girls
- 60 Shenley Academy
- 61 Small Heath School: A Technology College
- 62 St Alban's Academy
- 63 St Edmund Campion Catholic School
- 64 St John Wall Catholic School: A Specialist Humanities College
- 65 St Paul's School for Girls
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- 82 Starbank School
- 67 Stockland Green Technology College
- 68 Sutton Coldfield Grammar School for Girls
- 69 Swanshurst School: A Specialist Science College
- 70 Turves Green Boys' Technology and Humanities College
- 71 Turves Green Girls' School and Technology College
- 83 University of Birmingham School
- 72 Washwood Heath Academy
- 73 Waverley School: A Specialist Humanities College
- 85 Waverley Studio College
- 74 Wheelers Lane Technology College
- 75 Yardleys School

## Types of schools in Birmingham

There are various types of state-funded schools in Birmingham. These include schools and academies that are maintained by the Local Authority, and those that are sponsored by other organisations.

In line with legislation, the Local Authority coordinates applications to all state-funded schools in Birmingham, regardless of the type of school or academy.

However, different types of schools and academies have different admission authorities, and therefore different admission and appeal processes. **In particular, academies, foundation, grammar, voluntary aided and free schools may have their own oversubscription criteria, and many of them have supplementary information forms that need to be completed in addition to the Local Authority Form. You should carefully read and understand the admission arrangements for these schools before completing your child's Local Authority Preference Form or Application for a Change of School Form.**

### Community Schools

Birmingham Local Authority is the admission authority for all community schools in Birmingham. The Local Authority ensures that community schools adhere to the published admission arrangements, manages the waiting lists for these schools, and arranges independent appeal hearings on behalf of community schools.

### Foundation Schools

The Governing Body is the admission authority at each Foundation School. The Governing Body is responsible for setting the oversubscription criteria at their school, although the Local Authority coordinates the offer of places in Year 7.



### **Voluntary Aided Schools**

These are schools that have been set up by voluntary bodies, such as churches or foundations. The Governing Body at each voluntary aided school is its own admission authority and is responsible for setting the oversubscription criteria at their school, although the Local Authority coordinates the offer of places in Year 7.

### **Grammar Schools**

These are schools (which may be academies, community, foundation or voluntary aided schools) that select pupils by reference to their academic ability. They co-ordinate the secondary transfer process with the Local Authority, and for this purpose tests are held in the Autumn Term of Year 6. Please note that children older than 11 years may not register for the tests, but parents/carers can still contact these schools about their admission arrangements outside the normal admissions round.

### **Academies**

These are state-funded schools that are sponsored by independent sponsors from a wide range of backgrounds. The Governing Body and Head Teacher at each academy is responsible for managing the academy. Once an academy is open, the Department for Education provides funding direct to the academy. This funding is on a comparable basis to maintained schools in the area.

The Governing Body at each academy is the admission authority. The Governing Body sets the oversubscription criteria at their academy, although the Local Authority coordinates the offer of places in Year 7 and, in the case of 14 – 19 Academies, Year 10.

### **Free Schools**

Free schools are new independent, state-funded schools that are established by individuals or organisations from a wide range of backgrounds, including charities and community groups. The body that established each free school is its own admission authority and is responsible for setting the over-subscription criteria at their school.

### **University Training School**

These are a new type of school established to be a centre for initial teacher training, ongoing teacher education and research which will inform national policy and practice. Classes will be taught by qualified teachers with trainees learning their craft alongside them; therefore the pupils will have excellent professional support, challenge and guidance. A University Training School is governed by the Academies Act 2010 which means the school is directly funded by the Department for Education. The University School Trust is the admissions authority for the University Training School, although the Local Authority coordinates the offer of places in Year 7.

### **Schools in other local authorities**

Birmingham Local Authority runs a co-ordinated admissions scheme with other admission authorities in Birmingham, as detailed above, and also with surrounding local authorities. This means that your preferences can be for schools that are inside and outside of Birmingham. If you are applying for schools in another local authority then you should contact that Authority for their information booklet. This will help you to decide whether your application is likely to be successful based on their admission policies.

However, if you are resident within the area of Birmingham Local Authority, your application must be made to Birmingham Local Authority, even if one or more of your preferred schools is situated within a neighbouring Local Authority's area. Contact details for surrounding local authorities can be found in Appendix 3.







# Section 1

**Oversubscription criteria and key definitions**

## Section 1

### Oversubscription criteria and key definitions

#### Oversubscription Criteria for Birmingham Community Schools

Children are admitted to schools in accordance with parental preference as far as possible. However, when a school receives more applications than it has places available, oversubscription criteria are used to decide who will be offered a place, and the ranking of the waiting list. These criteria are sometimes also referred to as 'admission criteria'.

For all community schools in Birmingham, Birmingham Local Authority is the admission authority and has set their oversubscription criteria. When a community school receives more applications than it has places available, the places at that school will be offered based on the following order of priority:

1. Looked After Children (in public care) or previously Looked After Children
2. Siblings (brother or sister who will still be in attendance in September 2016)
3. Distance (children who live nearest the school)

Within each of these categories, priority is given to those who live nearest the school, calculated on the basis of a straight line measurement between the child's home address and the school. This is usually measured to the centre point of the school unless otherwise stated in the individual school's entry in Section 7.

For each academy, foundation, grammar, voluntary aided and free school in Birmingham, the school's Governing Body is the admission authority and sets its own oversubscription criteria. Please see Section 7 for details of the oversubscription criteria of individual academy, foundation, grammar, voluntary aided and free secondary schools, and Section 4 for 14 – 19 academies.

Every effort has been made to ensure that the oversubscription criteria for all schools are correct at the time of print (June 2015), but it is possible that changes may occur before or after the beginning of September 2016. You are advised to visit [www.birmingham.gov.uk/schooladmissions](http://www.birmingham.gov.uk/schooladmissions) to view the most up to date oversubscription criteria for each school.

#### Notes:

- Any child with an Education Health and Care Plan or statement of special educational needs (SEN) is required to be admitted to the school that is named in their statement. This gives any such child overall priority for admission to the named school. This is not an oversubscription criterion.
- Separate boys' and girls' schools are not considered to be linked for the purposes of sibling claims.
- All schools are day schools.
- There are no boarding schools.

### Definitions of key terms used in oversubscription criteria

Definitions that apply to maintained schools in Birmingham:

#### Definition of Looked After Children (in public care) or previously Looked After Children

Looked after children or children who were previously looked after but immediately after being looked after became subject to an adoption, residence or special guardianship order. This includes any child/young person who is subject to a Full Care Order, an interim Care Order, accommodated under Section 20 of the Children Act 1989, is remanded or detained into Local Authority accommodation under Criminal Law or who has been placed for adoption. Birmingham Local Authority's School Admissions and Pupil Placements Service will obtain names of all children who are looked after or were previously looked after, within the appropriate age range, from the Looked After Children Education Service (LACES). Places for these children will be considered in accordance with each school's admission criteria.

### **Distance – Home to school measurements**

Distances are calculated on the basis of a straight line measurement between the applicant's home address and a point at the school which is usually the main gate or centre point of the school (unless otherwise stated). The local authority uses a computerised system called Cartology, which measures all distances in metres. Ordnance Survey supply the co-ordinates that are used to plot an applicant's home address within this system.

### **Additional/Supplementary Information Forms**

All parents who list their preferred schools on the Local Authority's Preference Form are regarded as having made valid applications. However, an additional or supplementary information form may also have to be completed (please check individual school entries in Section 4 and Section 7). Failure to complete an additional or supplementary information form may affect the category within the oversubscription criteria in which your child is placed, and this could reduce their chances of being offered a place.

### **Parents/Family Members**

A parent/carer is any person who has parental responsibility for, or is the legal guardian of the child. Where admission arrangements refer to 'parents' attendance at church' it is sufficient for just one parent to attend. 'Family members' include only parents, as defined above, and siblings.

### **Shared Responsibility**

Where parents who live apart have shared responsibility for a child, and the child lives with each parent for part of the week, then the main residence will be determined as the address where the child lives for the majority of the week. Parents may be requested to supply documentary evidence to support the address used.

### **Separating "final qualifier" applications (blocks of flats etc.)**

In a very small number of cases it may not be possible to decide between the applications of those pupils who are the final qualifiers for the last available place when applying the oversubscription criteria. For example, this may occur when children in the same year group live in the same blocks of flats and therefore live at exactly the same distance from the school. If there is no other way of separating the application according to the oversubscription criteria, and to admit

both, or all, of the children would cause the admission number to be exceeded, the local authority may use a computerised system to randomly select the child to be offered the final place.

### **For example:**

Children A and B live at the same address and their parents apply for Green Secondary School, a four form entry school admitting 120 pupils each year. When the places are offered for admission to the school and the oversubscription criteria are applied to all applications, the children are 120th on the list. Only one pupil may be admitted in order to comply with the legal limits and so the local authority offers the place by random electronic selection. The parents receive an offer of a place at Green Secondary School for Child B only.

### **Sibling Definition – academy, community, voluntary aided (non-Catholic), foundation and free schools.**

Siblings are children with a brother or sister already at the school who will still be in attendance at the time the sibling enters the school.

Siblings (brothers or sisters) are considered to be those children who live at the same address and either:

- i. have one or both natural parents in common; or
- ii. are related by a parent's marriage; or
- iii. are adopted or fostered by a common parent.

Unrelated children living at the same address, whose parents are living as partners, are also considered to be siblings.

## **Definitions that apply to Catholic schools in Birmingham:**

The following definitions generally apply to Catholic Secondary schools in Birmingham. Please consult the school admissions policy to check for any specific requirements for admission.

### **Sibling Definition**

For Catholic and non-Catholic children the definition of a brother or sister is:

- A brother or sister sharing the same parents;
- Half-brother or half-sister, where two children share one common parent;



- Step-brother or step-sister, where two children are related by a parent's marriage;
- Step-brother or step-sister
- Adopted or fostered children
- The children must be living permanently in the same household.

### **Parish Boundaries**

Parish maps are available in the parishes and at the schools, by post on request or on the Archdiocese of Birmingham website <http://www.birminghamdiocese.org.uk/>

### **Definition of "Baptised Catholic"**

A "Baptised Catholic" is one who:

- Has been baptised into full communion (Cf. Catechism of the Catholic Church, 837) with the Catholic Church by the Rites of Baptism of one of the various ritual Churches in communion with the See of Rome (i.e. Latin Rite, Byzantine Rite, Coptic, Syriac, etc, Cf. Catechism of the Catholic Church, 1203). Written evidence\* of this baptism can be obtained by recourse to the Baptismal Registers of the church in which the baptism took place (Cf. Code of Canon Law, 877 & 878).

Or

- Has been validly baptised in a separated ecclesial community and subsequently received into full communion with the Catholic Church by the Rite of Reception of Baptised Christians into the Full Communion of the Catholic Church. Written evidence of their baptism and reception into full communion with the Catholic Church can be obtained by recourse to the Register of Receptions, or in some cases, a subsection of the Baptismal Registers of the church in which the Rite of Reception took place (Cf. Rite of Christian Initiation, 399).

### **Written Evidence of Baptism**

The Governing bodies/Board of Directors of Catholic schools will require written evidence in the form of a Certificate of Baptism or Certificate of Reception before applications for school places can be considered for categories of "Baptised Catholics". A Certificate of Baptism or Reception is to include: the full name, date of birth, date of baptism or reception, and parent(s) name(s). The certificate must also show that it is copied from the records kept by the place of baptism or reception.

Those who would have difficulty obtaining written evidence of baptism for a good reason, may still be considered as baptised Catholics but only after they have been referred to their parish priest who, after consulting the Vicar General, will decide how the question of baptism is to be resolved and how written evidence is to be produced in accordance with the law of the Church.

Those who would be considered to have good reason for not obtaining written evidence would include those who cannot contact the place of baptism due to persecution or fear, the destruction of the church and the original records, or where baptism was administered validly but not in the Parish church where records are kept.

Governors/Board of Directors' may request extra supporting information when the written documents that are produced do not clarify the fact that a person was baptised or received into the Catholic Church, (i.e. where the name and address of the Church is not on the certificate or where the name of the Church does not state whether it is a Catholic Church or not.)





# Section 2

**Transfer from Primary to Secondary  
School in September 2016**

## Section 2

### Transfer from Primary to Secondary School in September 2016

Information for parents/carers of children born between 1 September 2004 and 31 August 2005 transferring to secondary schools in September 2016.

#### Timetable for moving onto secondary school

When	What happens?
<b>July 2015</b>	<p>If you live in Birmingham, you will receive information on the secondary transfer process from us through your child's Birmingham primary school or via post if your child attends a primary school outside Birmingham. If you have not received any literature then please contact the Children's Information and Advice Service on <b>0121 303 1888</b>.</p> <p>If you live outside Birmingham but wish to apply for a Birmingham School or Academy, you must apply to your own Local Authority (your home Authority) for their information booklet and Preference Form for you to fill in and return to them.</p>
<b>September 2015</b>	Schools hold open session events.
<b>1 October 2015</b>	<p>You are strongly advised to have applied online or to have returned your Birmingham Local Authority Preference Form by this date to: <b>Birmingham City Council, Directorate for People, School Admissions and Pupil Placements Service, PO Box 16513, Birmingham B2 2FF</b>.</p> <p>If you wish to view schools that are outside of Birmingham, and whose open evenings fall after 1 October 2015, then you may return your Birmingham Local Authority Preference Form by the final deadline of 2 November 2015. This will not disadvantage your application.</p>
<b>2 November 2015</b>	This is the final date for acceptance of preferences and online applications or change of preference through moving home etc. If you submit your application online you will receive an email acknowledgement. Those parents who submit a paper application will receive an acknowledgement through the post. If you have not received an acknowledgment by this date you should contact the Children's Information and Advice Service on <b>0121 303 1888</b> .
<b>1 March 2016</b>	<p>Emails are sent to those applicants who have applied online for their child's secondary school place (and will arrive ahead of postal notifications). You can also log in to the online application system using your user name and password to check your offer.</p> <p>All applicants are sent a letter on this date letting you know the secondary school place we are offering your child. Letters will be sent by first class post and should arrive at your home address on 2 March 2016.</p>
<b>16 March 2016</b>	If your child has been offered an academy, community, foundation, grammar, voluntary aided or free school, then you must return the reply slip to that school by this date and indicate whether or not you are accepting the place. If your child has been offered a school in another local authority, you must return your reply slip by this date to the School Admissions and Pupil Placements Service and indicate whether or not you are accepting the place.
<b>13 April 2016</b>	You must complete any appeal forms for Birmingham community schools and the majority of academies and return them by this date to <b>Birmingham City Council, Directorate for People, School Admissions and Pupil Placements Service, PO Box 16513, Birmingham B2 2FF</b> . Foundation schools, voluntary aided schools, free schools, some academies, and schools in other local authorities may have different appeal procedures and closing dates for appeals. You must contact them directly for their individual closing dates.
<b>16 June 2016</b>	Date by which all appeals that have been submitted on time for secondary schools will be heard.
<b>TBC</b>	Year 6 induction day.
<b>September 2016</b>	Start school in Year 7.



## How to apply online for a place in Year 7

Did you know you can complete your Birmingham Local Authority Preference Form online?

All applicants who apply online will receive an email confirming which school or academy your child has been offered, which should arrive by 3.30pm on 1 March 2016, one day ahead of postal notifications.

### Benefits of online admissions:

- It is a quick, easy, and secure process.
- By using our online facility you will be using a secure and tested system which prevents others from seeing your information.
- It is available 24 hours a day and 7 days a week, up until the published final closing date of 2 November 2015.
- Once you have submitted your application you will receive an immediate confirmation by email that your application has been received. We strongly recommend that you read this booklet, which you can also view online by visiting: [www.birmingham.gov.uk/schooladmissions](http://www.birmingham.gov.uk/schooladmissions)



Before you apply online we advise that you:

- Know the key deadline dates
- Understand how the admission process works
- Attend school and academy open sessions

NB: If any of your preferences include academy, foundation, grammar or voluntary aided schools, then you may need to complete an additional information form, as well as applying online. You should obtain the additional information form from the relevant school or the local authority, and return the completed form to the school by the deadline.

Remember, you do not need to have the internet at home. You can apply online from any computer with internet access – such as from work, in a library or an internet café. Your child's primary school may also be willing to let you have access to the internet.

### IMPORTANT:

You only need to fill in one application. **Do not** fill in both a paper application and an online application.

If you have any problems with your online application, staff from the Children's Information and Advice Service will be able to assist you. Please telephone: **0121 303 1888**.

## The move to secondary school

### Finding out about schools and discussing them with your child

Before applying for secondary schools for your child no doubt you will want to take time to discuss with your child what he or she feels are their needs and what is best for them. The earlier that you start this process the better. In order to make an informed decision you should research all the schools you and your child are interested in using a variety of sources.

### School prospectuses

Schools have their own prospectuses or booklets that explain what subjects they teach, what facilities they have and what they aim to achieve for their pupils.



You should contact the schools that interest you to ask for a copy of these booklets. You should find this information helpful in making up your mind which school would be best for your child.

### **School open sessions**

There is no substitute for seeing things for yourself. That is why all schools hold open days and evenings when parents and children can visit and talk to teachers and current pupils. We believe this provides a very good opportunity for you to get the feel of the school, and strongly encourage you to attend.

At open sessions, information will be available to help you see whether your child would have met the oversubscription criteria for this particular school in the past three years. You should consider this information carefully as a guide to whether you have a realistic chance of being offered a place at this school. However, please note that due to population changes from year to year there is no guarantee that the trend in past years will be repeated.

Full details of all Birmingham secondary school open sessions have been provided to Year 5 pupils in Birmingham primary schools, and are also available on request by telephoning **0121 303 1888** and on our website at: [www.birmingham.gov.uk/schooladmissions](http://www.birmingham.gov.uk/schooladmissions)

### **Advice from Children's Information and Advice Service**

Children's Information and Advice Service staff are available to provide you with information and advice about transferring to Year 7, including:

- How the admission and appeal processes work;
- Admission policies and oversubscription criteria for different schools;
- Home to school distance measurements to assist you in making realistic choices of secondary school.

Staff can support parents/carers who have difficulty with understanding and completing the Local Authority Preference Form.

Children's Information and Advice Service staff cannot make decisions for you or guarantee a school place at one of your preferred schools.

## Completing the Birmingham Local Authority Preference Form

If you live in Birmingham and would like your child to start at any maintained (state-funded) secondary school or academy (including those outside Birmingham) in September 2016, then you should complete the Birmingham Local Authority application online by visiting [www.birmingham.gov.uk/schooladmissions](http://www.birmingham.gov.uk/schooladmissions)

If you do not have access to the internet, you may fill in a paper copy of the Birmingham Local Authority Preference Form, which you can obtain from your child's primary school or the Children's Information and Advice Service.

If you apply online then you will receive notification of which school your child has been offered the day before those who complete a paper application.

If you live outside Birmingham but wish to apply for a Birmingham secondary school or academy you must apply to the local authority in which you live (i.e. the council to which you pay your council tax) using their online application system or preference form. You can include Birmingham schools or academies on that form and return it to them. Please note that other local authorities have different closing dates and admission policies. You should contact them for further information (see Appendix 3 for contact details).

When you complete the Local Authority Preference Form, we strongly advise you to:

- Complete ALL sections of the Preference Form.
- Name up to six different schools you would like your child to attend. (If you name the same school more than once, it will only be counted once. You will not increase your chances of being offered that school and you will waste preferences.)
- Include schools in other local authorities in your six preferences if you would like a place at a school in

another local authority.

- Rank your six preferences in the order of schools you most prefer. (We will try to offer schools in the order you rank them, so put your first choice first even if there is only a slim chance you will be offered that school. Make sure you include at least one school you have a realistic chance of being offered somewhere in your six preferences. Your preference ranking is not shared with schools in Birmingham But will be provided to other local authorities if you have applied for any school(s) outside Birmingham.)
- Include the full details of any brothers or sisters that are already in attendance at the school(s) you are applying for who will still be in attendance in September 2016 as this will increase your chances of being offered a place at those schools (as sibling claims have a higher priority for admission).
- Include any faith details that are required for schools that you are applying to as this will increase your chances of being offered a place at those schools (as faith claims have a higher priority for admission to some schools – see individual school admission criteria in Section 7).
- Include any particular reasons why you prefer a school.
- If completing your Preference Form online, make a note of your username, application reference number and password. If completing your Preference Form on paper, clearly sign and date the back of the form. **Do not** submit your preferences both online and on paper.
- Ensure you receive acknowledgement that we have received your preferences by 2 November 2015. If not, please contact the Children's Information and Advice Service urgently as your application may not have been received. If your list includes one or more academy, foundation, grammar, voluntary aided or free schools, then you will probably need to complete a supplementary information form for that school as well as the Local Authority Preference Form. The supplementary information form will need to be returned to the school by their deadline so please check this.

Please note that once you have submitted your preferences you will not be allowed to change them without a genuine reason. If you are applying for



an independent (private) school, then you should apply directly to that school. Do not list it on the Preference Form.

If you do not want a place at any maintained (state-funded) secondary school clearly write the name and address of the school your child will be attending on the Preference Form and return it to School Admissions and Pupil Placements. Your child will not be offered a maintained school for September 2016.

If you live in Birmingham But your child attends a primary school outside of Birmingham, then you should complete your Birmingham Local Authority application online or return a completed Birmingham Local Authority Preference Form to the **School Admissions and Pupil Placements Service, PO Box 16513, Birmingham B2 2FF** by 2 November 2015.

All online applications will be acknowledged when submitted online. All paper applications will be acknowledged in writing when preferences are manually entered onto the computer system during October and early November 2015. If you have not received an acknowledgment of your application by 2 November 2015, then you should contact the Children's Information and Advice Service as we may not have received your application.

## Examples of how the secondary transfer process works

All of the examples given are made up. They do not intend to imply any preferences are better than others. They simply highlight some of the issues that you need to consider when making your preferences. Just because the child in the example was either successful or unsuccessful for a particular school this does not mean your application will have the same result. Please check the admission criteria for each school you list on your preference form and use the information included in this booklet to consider how successful your application might be. The Children's Information and Advice Service will be happy to discuss your particular preferences and provide any advice to help you make an informed decision.

### Joshua

Joshua lives near to both John Willmott and Fairfax Schools. Nether Stowe is also close by. Joshua's parents want him to sit tests for grammar schools, but are not sure if he will achieve a high enough score to be offered a place at a grammar school.

Their preferences are:

1. King Edward VI Aston
2. Fairfax
3. Bishop Vesey's Grammar
4. King Edward VI Camp Hill School for Boys
5. John Willmott
6. Nether Stowe School (Staffordshire School)

Joshua did not achieve a high enough score in the selective tests to be offered a place at King Edward or Bishop Vesey's Grammar schools. He meets the admission criteria for both John Willmott and Fairfax because he lives near to both and is offered Fairfax because it was a higher preference than John Willmott.

### Jagdeep

Jagdeep lives close to both Yardleys School and Golden Hillock School. Her parents want her to sit the tests for grammar schools.

Their preferences are:

1. King Edward VI Camp Hill for Girls
2. King Edward VI Handsworth
3. Yardleys
4. Golden Hillock
5. Sutton Coldfield Grammar School for Girls
6. Heartlands Academy

Jagdeep achieved a high enough score in the selective tests to be offered a place at King Edward VI Camp Hill for Girls, King Edward VI Handsworth and Sutton Coldfield Grammar School for Girls. She qualified for a place at Yardleys, Golden Hillock and Heartlands because she lives close enough to be offered a place under the distance criterion for all of these schools. Because Jagdeep meets the admission criteria for all six preferences, she is offered a place at the school ranked highest, King Edward VI Camp Hill for Girls.



### **Charlotte**

Charlotte lives 1,865 metres from Selly Park Girls' School and closer to Queensbridge School. Her parents know that they live a long way from Ninestiles Academy but they want to see if they will be offered a place there. Charlotte's parents would really like her to go to a grammar school but they think they should rank other schools higher in case Charlotte does not achieve a high enough score to be offered a place at a grammar school.

Their preferences are:

1. Queensbridge
2. Ninestiles
3. Selly Park Girls' School
4. King Edward VI Camp Hill for Girls
5. King Edward VI Handsworth
6. King Edward VI Five Ways

Charlotte lives too far from Ninestiles to be offered a place. She qualifies for places at Queensbridge and Selly Park. She also achieved a high enough score in the tests to be offered a place at King Edward Camp Hill, King Edward Handsworth and King Edward Five Ways. Charlotte is

offered a place at Queensbridge, the highest ranked school for which she met the admission criteria.

### **Hassan**

Hassan lives 155 metres from his local community mixed school, but his parents don't want him to go there. They do not want their son to sit the grammar school tests and prefer a place for Hassan at a Catholic school. The other schools they put down on the Local Authority Preference Form are well out of their area.

Their preferences are:

1. Bishop Walsh
2. Arthur Terry
3. John Willmott
4. Fairfax
5. No Preference
6. No Preference

Hassan attends a Catholic primary school but is not a baptised Catholic so does not meet the admission criteria for Bishop Walsh School. He lives too far from his parents' other three preferences to qualify for places. As none of his preferences could be met, he was offered a place at the nearest school with places available at the time of the offer of places. This school was 1,542 metres from his home. His closer school, 155 metres from his home address, had offered all its places to children whose parents ranked it as one of their preferences.

## **How places are offered**

- On receipt of your Birmingham Local Authority Preference Form, your preferences for schools in Birmingham will be considered equally, regardless of the order in which you have ranked them on your form.
- If you have applied for any academy, foundation, grammar, voluntary aided or free school(s) in Birmingham, they will not be informed of the order you have ranked their schools before the offer of places in March 2016.
- If you have applied for any school(s) outside Birmingham, the local authority in which the school is

situated will be informed of the order in which you ranked their school(s).

- If there are more applications to a Birmingham community school than places available, the local authority applies the oversubscription criteria (as outlined in Section 1) to see who can be offered a place. The children offered a place will be those who best meet the oversubscription criteria.
- If your preferences include an academy, foundation, grammar, voluntary aided or free school, or a school in another local authority, then we send that school or authority your child's details. This is because they are responsible for considering your child's application against others received in accordance with their own oversubscription criteria and published admission arrangements.
- If a school or academy has too many applications for the places available, the school Governing Body or the Local Authority will use the school's criteria to rank applications and return them to School Admissions and Pupil Placements for places to be offered.
- Some schools or academies may ask the local authority to rank applications in accordance with their admission criteria on behalf of their Governing Body.
- When your applications to individual schools have been considered they will be compared to your preference list by the local authority. The school that you will be offered will be the school where you have met the admission criteria better than other applicants and that is ranked the highest on your preference form. Please consider the following carefully before submitting your preference form:
  - The order in which you rank schools becomes important if you meet the criteria for more than one school.
  - If your child meets the criteria for all six schools, you will be offered your first preference.
  - If your child meets the criteria for less than your six schools, you will be offered the school ranked highest by you on your Preference Form and where your child has met the admission criteria.
  - If you only meet the criteria for your sixth preference, you will be offered that school, above other applicants whose children don't meet the criteria but who have ranked the school higher than you.



- If your child does not meet the criteria for any of your preferred schools it will not be possible to offer any of your preferences. It is important to include as a preference at least one school where you think you have a good chance of getting a place, such as a nearby school where your child would have got in under the distance criterion in the past. Requesting a local school may also give your child the option to walk there.

## What are my chances of getting my child into the school I want?

It is not possible to give guidance which will guarantee a place at a particular school or academy. However, if you take the time to consider the following it may reduce the chances of all your preferences being refused.

- **Proof of your address**

If your child attends a Birmingham primary school you should receive a letter from the school containing details of how to apply online for a Year 7 place. If your address on the letter is incorrect then you will need to send us proof of your address, such as recent council

tax documentation, or a gas, water or electricity bill received in the last 6 months.

If you live in Birmingham but your child attends a primary school outside Birmingham you should provide proof of address with your application.

- **Admission Criteria**

Check carefully the admission criteria of the schools you are applying for in this booklet or in the other local authorities' information booklets. Be realistic. Would your child have met the admission criteria last year? Would they have met the criteria in the past 3 years? If in doubt contact the Children's Information and Advice Service for guidance.

- **Previous admission patterns**

Refer to the 'Previous admission pattern at the time of offer of places for Year 7' under the individual school details in section 7 in this booklet. Whilst there is no guarantee that the same pattern will occur in 2016, you should consider this information carefully when expressing your preferences.

- **Sibling claims**

Give the name and date of birth of any brother or sister who is already at a school you are applying to, and will still be in attendance in September 2016. Failure to include this information could mean your child is ranked in a lower category of the oversubscription criteria, and this could affect their chances of being offered a place at that school.

- **Faith claims**

If any of your schools require faith details, then please remember to include these on the preference form. Failure to include this information could mean your child is ranked in a lower category of the oversubscription criteria, and this could affect their chances of being offered a place at that school.

- **Additional Information Forms**

Do any of your preferred schools require an additional (or supplementary) form to be sent in? For Birmingham schools check "How to apply" under the individual school details in Section 7. For schools outside

Birmingham you should read the information booklet for that local authority.

- **Distance**

Do not include as preferences too many schools where you live further away than the cut-off distance in the past 3 years, as this could prevent any of your preferences being offered. You can contact the Children's Information and Advice Service to check how far (by straight line measurement) you live from the schools you prefer.

- **Preferences**

Do not put down the same preference more than once. If you do we will count this as one preference. Similarly, do not include independent (private) schools in your application as these cannot be considered. You must contact these schools directly.

Complete your application online or by Local Authority Preference Form. The closing date for submitting your application to Birmingham Local Authority is 2 November 2015.

## When will I know what school my child has been offered?

Birmingham Local Authority will write to parents/carers of children living in Birmingham informing them which school their child has been offered.

On 1 March 2016 an email will be sent to those applicants who have applied online ahead of postal notifications. Offer letters will be sent by first class post on 1 March 2016 to all applicants, including those who have applied online, and should arrive on 2 March 2016.

**You will receive only ONE offer. You will not receive letters from schools that cannot offer a place for your child.**

You will be asked to confirm by 16 March 2016 whether you accept that offer. You risk losing the place if you do not reply by then.

Sometimes, we may not be able to offer you a place at any school you have asked for. This will be because the schools you prefer received more applications than there are places available and children who meet their admission criteria better than you are offered those places. If this happens and you live in Birmingham we will offer your child a place at one of the nearest schools with available places at the time we offer places. **If you decide to refuse the place at the school offered it may be that, in the future, we can only offer a school even further away.**

## Late applications

Birmingham Local Authority will only consider applications received after 2 November 2015 (the final closing date) in exceptional circumstances. The Local Authority will use its discretion when considering the individual circumstances, for example where:

- There were exceptional reasons which prevented the parent/carer from applying by the closing date
- A child and the person with parental responsibility has moved into the area after the closing date. Any applications received after 2 November 2015, without exceptional reason, will only be considered for places after other applications received on time. Such applicants may be less likely to be offered a place at one of their preferred schools.

Once Birmingham Local Authority has exchanged provisional offers with other admitting authorities (December 2015) it will not be able to consider any late application for an oversubscribed school until after the offer of places (1 March 2016).

Late applications received after the offer of places (1 March 2016) until the start of the Autumn Term will be considered by Birmingham Local Authority and will be only accepted in exceptional circumstances (as stated above). Any late application made for a place at an undersubscribed school will be offered.

Late applications made on or after the start of the Autumn Term 2016 should be made on an 'Application for a Change of School' Form which is available from individual

schools and the Children's Information and Advice Service (Tel: 0121 303 1888).

## Change of Preference

Once parents/carers have submitted their preferences they will not be allowed to change them without an exceptional change in circumstances, for example, if the family has recently moved address or an older sibling has changed schools. All requests to change preferences should be made in writing to **Julie Newbold, Head of School Admissions and Pupil Placements, School Admissions and Pupil Placements Service, PO Box 16513, Birmingham B2 2FF.**

Any request for a change of preference for a school that is undersubscribed will be accepted and a place offered in accordance with the admission criteria for that school.

## Entry to The Grammar Schools in Birmingham

For entry to selective schools in September 2016 only those children born between 1 September 2004 and 31 August 2005 are eligible to take the optional selective tests.

If you wish your child to be entered for an entrance test, you should discuss this with your child's Head teacher first. Within Birmingham there is one entrance test your child can sit. Entrance tests are held for places at one of the grammar schools within The Grammar Schools in Birmingham.

In addition, you may also wish your child to sit entrance tests for schools outside Birmingham. Please note that other Local Authorities have different closing dates and admission arrangements and you are advised to contact them for further information.

**An application to sit the entrance test is not an expression of preference for the school concerned. You must also complete the preference form of your home Local Authority (i.e. the Local Authority to which you pay your council tax).**



### The Grammar Schools in Birmingham

The following grammar schools are within The Grammar Schools in Birmingham:

- Bishop Vesey's Grammar School for Boys
- Handsworth Grammar School
- King Edward VI Aston School
- King Edward VI Camp Hill School for Boys
- King Edward VI Camp Hill School for Girls
- King Edward VI Five Ways School
- King Edward VI Handsworth School for Girls
- Sutton Coldfield Grammar School for Girls

### Entry requirements

Optional tests for the admission of pupils to any of The Grammar Schools in Birmingham will take place on Saturday 12 September 2015. If you wish your child to be entered for the entrance test for one of the above schools then you should complete the Request for Optional Test form by 16:00 hours (4pm) on 10 July 2015 at the latest. You must include a passport sized photograph of your child for identification purposes. Forms may be submitted online via [www.birminghamgrammarschools.org](http://www.birminghamgrammarschools.org)

**Please note that if your form has not been received by 16:00 hours (4pm) Friday 10 July 2015, for whatever reason, your child will not be permitted to take the tests.**

An explanatory brochure will be available from mid-May 2015 from The Grammar Schools in Birmingham (Tel: 0121 415 6004) and the individual grammar schools.

All Optional Test forms received will be acknowledged within fourteen working days. Candidates will then be informed of their allocated test centre and the time at which they should attend to take the entrance test. This may be via email.

If you do not receive an acknowledgement, you should contact The Grammar Schools in Birmingham before the closing date to confirm that your form has been received.

Supplementary tests will be held later in September 2015 for those who provide proof of illness on the day of the original test (a medical certificate or doctor's letter) or

proof they cannot sit the test on that day on religious grounds (a letter from their religious leader).

### The Tests

Candidates will only be required to sit one test to be considered for a place at a school that forms part of The Grammar Schools in Birmingham or Warwickshire Authority. There are 2 exams of approximately 45 minutes duration each. Papers will be divided into smaller individually timed sections that test:

- Verbal ability
- Non-verbal ability
- Reading comprehension
- Numerical ability

Candidates will record their answers on a separate answers sheet and most of the questions take a multiple choice format. Marks will be standardised to take account of differences in age and then added together.

### Results of tests

The results of Birmingham grammar school tests should be sent by letter to parents towards the end of October 2015. The test results will be sent out by The Grammar Schools in Birmingham. Once parents receive the test results for their child they should make an informed decision as to whether they should name a grammar school as one of their preferences.

### Offer of grammar schools

Places are offered to candidates on the basis of the highest qualifying scores in the tests.

Please refer to the individual schools' information section of this booklet for full details of their admission policies.

Pupils who gain places at selective schools will not be entitled to free transport from the Local Authority if an appropriate vacancy exists in a Local Authority maintained school within three miles of their home address.

### Coaching for Selective Tests

The Local Authority's policy is that no teaching or coaching for selective tests should take place in any of the city's primary schools. It is believed that the practice of coaching

is counterproductive, as overachievement in the selective tests may be against the long term interests of children whose ability may be more limited than their test score would suggest.

Head Teachers who receive requests for guidance from parents have been asked to provide this within the context of the overall educational development of the children concerned.

## Selective Tests and Equality Act 2010

It is unlawful for a Local Authority to discriminate against a person who is considered to have a disability in any of the following ways:

- the arrangements made for determining the admission of pupils to a school;
- the terms on which admission to the school is offered; or
- refusing or deliberately not accepting an application for admission to a school from someone who is disabled.

Where a pupil has a disability (as defined in the Equality Act 2010), the admission authority must consider any reasonable adjustments that could be made to ensure that disabled pupils are not placed at a substantial disadvantage to those who are not disabled.

If you wish to enter your child for the selective test for a place The Grammar Schools in Birmingham and you want your child considered for a reasonable adjustment because of a disability, then please contact The Grammar Schools in Birmingham on **0121 415 6004** to request an application form (Form A1).

The application form will be available from May 2015. Please note that parents/carers are required to submit the information requested on Form A1 by no later than 17 June 2015.

**For further information and independent advice please contact: The Equality and Human Rights Commission Helpline on 0845 604 6610 or visit [www.equalitieshumanrights.com](http://www.equalitieshumanrights.com)**

## Frequently Asked Questions

### **I live in Birmingham but want to apply for a school outside Birmingham. What do I do?**

You can apply to Birmingham Local Authority for schools outside of Birmingham. We strongly recommend that you contact the relevant Authority for their information booklet. This will help you to decide whether your application is likely to be successful based on their oversubscription criteria and previous years' admission patterns. (However please note that there is no guarantee that the same admission patterns will occur.) Birmingham Local Authority runs a coordinated admissions scheme with other admission authorities in Birmingham and with surrounding authorities. Therefore, if you live in Birmingham you can list preferences for schools that are both inside and outside of Birmingham.

### **I do not live in Birmingham but I want my child to go to a Birmingham school. What do I do?**

If you want to apply for a school in Birmingham, but you live outside of Birmingham, you must apply on the preference form supplied by the local authority where you live (the authority to which you pay your council tax). By law we have to treat all applications equally no matter where people live. Once you have applied to your home authority they will send us your details to consider against the published admission criteria for that school(s). If you are not offered a place at a Birmingham school then it is the responsibility of your home local authority to make sure your child has a school place.

### **What if I miss the October deadline?**

It is very important that you complete your Birmingham Local Authority Preference online (or we receive a paper copy of your Preference Form) by 1 October 2015.

This means that we have the time to consider over 15,000 applications and exchange data with other admission authorities in Birmingham and surrounding local authorities. The final closing date for receipt of preference forms in Birmingham is 2 November 2015. Applications received after 2 November 2015 will be considered only in exceptional circumstances.

**I only want to apply to one academy/grammar/foundation/voluntary aided/free school. Do I still need to submit a Preference Form/online application?**

Yes, we will not consider your application if you have not submitted a Birmingham Local Authority application, either online or on paper. So, everyone must submit a preference form as well as any additional forms asked for by individual foundation, voluntary aided, grammar, academy or free schools.

**I know which school I want my child to go to. Why should I list other schools?**

If you live in Birmingham and list only one school as a preference, and your child cannot be offered a place at that school, then we will have to offer you a place at an

alternative school. This will be one of the nearest schools with a place available after offers have been made to all other applicants who applied on time. There may well be other schools that you would have preferred your child to go to, and where your child would have met the oversubscription criteria if you had applied for them but these schools may have filled and no longer have places available. It is well worth listing more than one preference even if you are confident that your child will be offered a place at a certain school based on previous years' admission patterns. Due to demographic changes from year to year, there is no guarantee that a pattern will continue in future.



Some applicants list the same school more than once on their preference form in the false belief that this will increase their chances of being offered a place at that school. It does not. A repeated preference is counted only once and is therefore a waste of preferences.

#### **What if I am moving home?**

You should provide proof of your new address (e.g. a letter confirming exchange of contracts) when you submit your application. If possible we will take this information into consideration when deciding on the offer of a place. Otherwise we make decisions based on the address supplied by your child's primary school.

#### **What if my situation changes after I have submitted my application?**

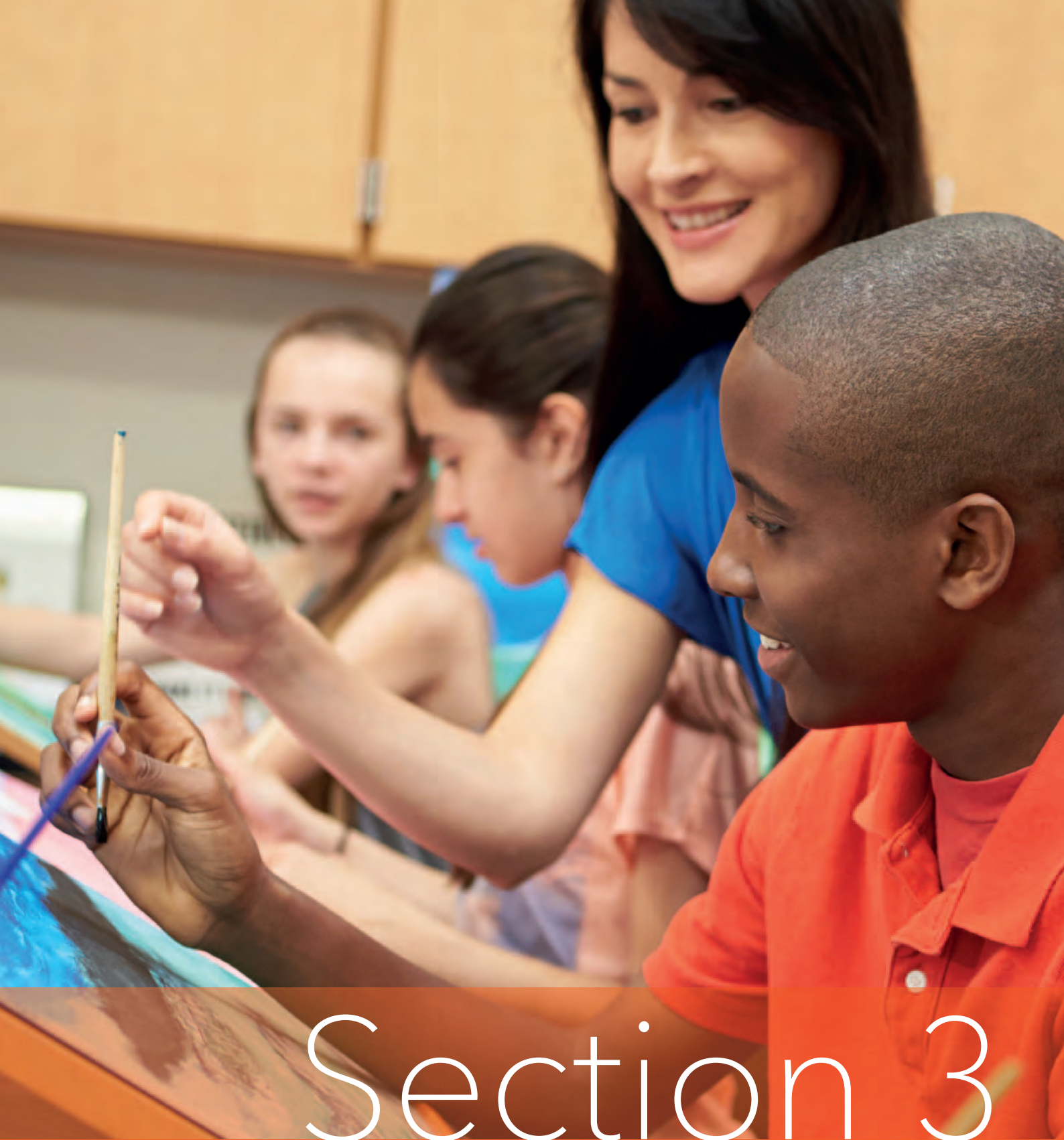
If you would like us to consider new information, for example if you move address, then you should write to **School Admissions and Pupil Placements Service, PO Box 16513, Birmingham B2 2FF** as soon as possible. However, it may not always be possible to take new information into account before places are offered.

#### **If you do not offer my child a place at my preferred school, can I appeal against the decision?**

You have the right of appeal as set out in Section 5 of this booklet. If you have applied for an academy, foundation, grammar, voluntary aided or free school and want to appeal against their decision, then you must contact that school directly for details of their appeal arrangements.







# Section 3

**In-Year Admissions (places in other year groups)**





## Section 3

### In-Year Admissions (places in other year groups)

Information for parents/carers of pupils applying for secondary school places after the normal intake in September 2016. This includes places in Year 7 and other year groups.

#### In-Year Admissions – Applications for places in other year groups

Applications made outside the normal admissions round (in-year admissions) should be made directly to the school(s) concerned. You can apply for a place for your child at any time and to any school.

The local authority or the school will provide you with an application form for you to complete when applying for a school place.

#### Things to consider

Moving to a new secondary school is an important step for any child. If you are not moving address and would like to change your child's school, you should take the following into consideration:

- How will your child cope with learning new rules and having to do things differently, or possibly having missed important work? Children who transfer schools after their exam subjects have been chosen in Year 9 may find that they cannot do the same subjects, or that the exam board and courses are different.
- If your child has brothers or sisters at the same school, transferring one child may affect the others. Will it be difficult for you to have children attending different schools? How will you manage the start and finish times? Most secondary schools in Birmingham are full and may not be able to offer you a place.
- In addition to reading this booklet, we advise that you sit down with your child and ask them why they want to move to a different school. If they mention that they are being bullied or not getting on with other pupils, you should speak to your child's Form Tutor or Head of Year first in order to try and resolve the situation. All schools in Birmingham have an 'Anti-Bullying Policy' that must be followed. If, after doing this, you still have major concerns or are unhappy about the way the school is dealing with your complaint, you should make an

appointment to speak to the Head Teacher. You may also write to the Chair of Governors.

#### How schools process your application and what happens next

In determining applications for school places outside the normal admission round, admission authorities must comply with parental preference. In accordance with Section 86 of the School Standards and Framework Act 1998, with the exception of designated grammar schools, all maintained schools and Academies that have enough places available must offer a place to every child that has applied for one, without condition or the use of any criteria, unless one of the statutory reasons for refusing admission applies.

The statutory reasons for refusal of admission are:

- **Children who have been permanently excluded twice**

If a child has been permanently excluded from two or more schools, whilst a parent may still express a preference for a school place, the obligation to comply with that preference is removed for a period of two years from the date on which the most recent permanent exclusion took place.

This rule applies whatever the length of the period or periods elapsing between the exclusions and regardless of whether it has applied to that pupil on a previous occasion.

For these purposes, a permanent exclusion takes effect from the first school day the head teacher has told the child not to attend school.

#### The above provision does not apply to:

- Children with statements of special educational needs;
- Children who were below compulsory school age when permanently excluded;
- Children who were reinstated by an Independent Appeal Panel following a permanent exclusion; and,
- Children who would have been reinstated by an

Independent Appeal Panel following a permanent exclusion had it been practicable to do so.

The admission authority for the school may refuse to admit a child who has been excluded twice, or in the case of a community or voluntary controlled school, the governing body may appeal against the decision of the local authority as the admission authority to admit the child. Local authorities are still responsible for providing full-time education for these children and may use their powers of direction or provide a place in a Pupil Referral Unit.

### **Children with challenging behaviour**

Admission authorities must not refuse to admit children in or outside the normal admission round on the basis of their behaviour elsewhere, unless the provisions above relating to two permanent exclusions apply. Admission authorities must also not refuse to admit a child thought to be potentially disruptive, or to exhibit challenging behaviour, on the grounds that the child is first to be assessed for special educational needs.

Where a governing body does not wish to admit a child with challenging behaviour outside the normal admissions round, even though places are available, it must refer the case to the local authority for action under the Fair Access Protocol. This will normally only be appropriate where the school has a particularly high proportion of children with challenging behaviour or previously excluded children.

If, following admission, a child is found to be seriously and persistently disruptive, the school may consider disciplinary action in the normal way, including fixed term and, ultimately, permanent exclusion procedures. In order for co-ordination to be effective, schools that are their own admission authority must communicate the availability of places to School Admissions and Pupil Placements Service when requested.

## **Fair Access Sharing Protocols**

Each local authority must have a Fair Access Protocol, agreed with the majority of schools in its area to ensure that – outside the normal admissions round – unplaced

children, especially the most vulnerable, are offered a place at a suitable school as quickly as possible. In agreeing a protocol, the local authority must ensure that no school – including those with available places – is asked to take a disproportionate number of children who have been excluded from other schools, or who have challenging behaviour. The protocol must include how the local authority will use provision to ensure that the needs of pupils who are not ready for mainstream schooling are met.

The operation of Fair Access Protocols is outside the arrangements of co-ordination and is triggered when a parent of an eligible child has not secured a school place under in-year admission procedures.

All admission authorities must participate in the Fair Access Protocol in order to ensure that unplaced children are allocated a school place quickly. There is no duty for local authorities or admission authorities to comply with parental preference when allocating places through the Fair Access Protocol.

Where a governing body does not wish to admit a child with challenging behaviour outside the normal admissions round, even though places are available, it must refer the case to the local authority for action under the Fair Access Protocol. This will normally only be appropriate where a school has a particularly high proportion of children with challenging behaviour or previously excluded children. The use of this provision will depend on local circumstances and must be described in the local authority's Fair Access Protocol. This provision will not apply to a looked after child, a previously looked after child or a child with an Education, Health and Care (EHC) plan naming the school in question, as these children must be admitted.

Admission authorities must not refuse to admit a child thought to be potentially disruptive, or likely to exhibit challenging behaviour, on the grounds that the child is first to be assessed for special educational needs.

A Fair Access Protocol must not require a school automatically to take another child with challenging behaviour in the place of a child excluded from the school.

The list of children to be included in a Fair Access Protocol is to be agreed with the majority of schools in the area but must, as a minimum, include the following children of compulsory school age who have difficulty securing a school place:

- a.** children from the criminal justice system or Pupil Referral Units who need to be reintegrated into mainstream education;
- b.** children who have been out of education for two months or more;
- c.** children of Gypsies, Roma, Travellers, refugees and asylum seekers;
- d.** children who are homeless;
- e.** children with unsupportive family backgrounds for whom a place has not been sought;
- f.** children who are carers; and
- g.** children with special educational needs, disabilities or medical conditions (but without an Education, Health and Care Plan).

For further information regarding Birmingham's Fair Access Protocol, please contact the Children's Information and Advice Service on **0121 303 1888**.

## Year 12 Entry Requirements in Birmingham Community Schools

Year 12 applications are not coordinated by the Local Authority and therefore applications should be made direct to the school(s) concerned.

Pupils are considered for entry into Year 12 based upon their academic attainment and/or individual subject grade criteria and the availability and suitability of courses at the school. Details of the academic requirements for each course can be obtained by contacting the school.

Internal applicants who meet the minimum academic entrance requirements will be offered a place automatically.

The following oversubscription criteria will be used for external applicants at community schools when there are more applications than places available:

- 1.** Looked after or previously looked after child (in public care).
- 2.** Where the child has a brother or sister currently attending the School (as per the Local Authority's 'sibling' definition – see Section 1).
- 3.** Proximity of the child's home to school with those living nearer accorded the higher priority (as per the local authority's 'distance' definition – see Section 1).

Please see Section 7 for individual academy, foundation, grammar, voluntary aided and free school Year 12 entry requirements.

Please note that entry to Year 12 is not dependent upon attendance or behaviour records. Applicants refused a place in Year 12 are entitled to appeal to an independent appeal panel.



# Section 4

Admission to 14 – 19 studio colleges and academies



## Section 4

### Admission to 14 – 19 studio colleges and academies



#### Overview

Birmingham has a number of brand new studio colleges and academies who admit pupils aged from 14 – 19 years.

All studio colleges and academies will recruit students at age 14 for admission into Year 10 and again at age 16 into Year 12. Admission will be based on their interest and aptitude in specialist curriculum areas.

#### How to apply?

If you wish to apply for a place at either of the studio colleges or academies, you should apply when your child is in Year 9 to the Local Authority in which you live using the Local Authority Preference Form (14 – 19). In the case of Birmingham Ormiston Academy you will also need to complete their supplementary information form.

#### Things to consider:

Before completing the Local Authority Preference Form (14 – 19) it is very important that you contact the studio college or academy and attend information events to understand their admission criteria, and discuss the implications of a move for your child with the Principal and academy staff.

- How will your child cope with learning new rules and having to do things differently?
- If your child leaves their current school that place will be offered to another child from the school's waiting list and he/she may not be able to return.
- Is your child confident to travel across the city on a daily basis?

## Aston University Engineering Academy – A University Technical College Specialising In Engineering And Science

**1 Lister Street, Birmingham B7 4AG**

**Tel: 0121 380 0570**

**[www.auea.co.uk](http://www.auea.co.uk)**

**Principal:** Mr Daniel Locke-Wheaton

**Type:** University Technical College

**Published Admission Number:** 120

**Number on roll:** 340

**Chair of Governors:** Mr Neil Scott

**Age range:** 14 – 19

**DFE No:** 330 4003

**Number on roll in sixth form:** 200

### How to make an In-Year application

See Section 3.

### How to apply for Year 10 in September 2016

An application must be made online at [www.birmingham.gov.uk/schooladmissions](http://www.birmingham.gov.uk/schooladmissions) or by using a Local Authority Preference Form. The initial closing date for applications is 31 January 2016. Places will be offered on 1 April 2016.

### Previous admission pattern at the time of offer of places for Year 10

For entry in September 2014 and 2015 places were offered to all applicants.

### Statement

Aston University Engineering Academy is a 14 – 19 mixed University Technical College sponsored by Aston University and specialising in Engineering and Science.

The curriculum provides a unique blend of practical, applied and academic courses in Engineering and Science which are linked closely to industry. It also ensures that all students develop their knowledge, understanding and skills in business and the use of ICT. Students study Engineering, Science, English, Mathematics, and Personal Development and can choose a Modern Foreign Language, Computer Science or Product Design. Students also undertake weekly Physical Education.

The Academy runs an extended school day from 8.30am to 4.40pm Tuesday to Thursday and from 8.30am to 3.30pm on Friday. This ensures that all students make the most of independent study support and enrichment opportunities. As part of this students participate in industry led projects competing in national competitions as well as activities such as sports and Duke of Edinburgh Awards. These curriculums inspire our young people and motivate them to plan for jobs and careers in engineering and will open up clear progression routes into apprenticeships and higher education.

### Admission Criteria

Where the number of applications for admission is greater than the published admission number, applications will be considered against the criteria set out below. After the admission of pupils with statements of Special Educational Needs where the Aston University Engineering Academy is named on the statement (this is not an oversubscription criterion), the criteria will be applied in the order in which they are set out below:

1. Looked After Children and previously looked after children in the care of a local authority;
2. Distance between home address and the nodal point nearest to that home address. Distances are calculated according to a straight line measurement between the applicant's home address and the nodal point. In cases where parents have





shared responsibility for a child following the breakdown of their relationship and the child lives for part of the week with each parent the applicant's home address will be deemed to be the home address of the parent with the main responsibility for care of the applicant. The nodal point will be the main entrance at each station. In the event that a tie break situation occurs for the distance criteria, a random allocation tie break will be used.

Up to 20 places will be allocated to each of six nodal points across the city based on proximity of the applicant's home address to the nearest nodal point. The points have been selected to allow access to the Academy for pupils living in a wider area than that local to the school. Railway stations have been selected as the nodal points for their obvious links to engineering, to allow a good geographical spread of points and to encourage pupils to use public transport when travelling to school. There is one nodal point in each of Birmingham's six area networks.

The points selected are Hall Green Station, Moor Street Station, Perry Barr Station, Stechford Station, University Station, and Wylde Green Station.

Should there be fewer than 20 applicants for a given nodal point; the remaining places will be allocated to the applicants living closest to other nodal points.

Where fewer applicants than the published admission number for the relevant year groups are received, The Academy Trust will offer places at the Academy to all those who have applied.

### **Waiting lists**

Where in any year the Aston University Engineering Academy receives more successful applications for places than there are places available, a waiting list will operate until the end of the first term after the start of the school year. This will be maintained by the Academy Trust and it will be open to any parent to ask for his or her child's name to be placed on the waiting list.

Children's position on the waiting list will be determined solely in accordance with the oversubscription criteria set out above. Where places become vacant they will be allocated to children on the waiting list in accordance with the oversubscription criteria.

### **Post-16 Admission Criteria**

The Academy has places for up to 360 students in the 16 – 19 age range and there is a right of transfer to the post-16 section of the Academy from Year 11 for those students meeting the published minimum entry requirements for the courses offered at the Academy.

### **Admission number for external applicants: 60 (subject to change).**

After internal transfers, the admissions and oversubscription criteria set out above will be applied to external applicants who meet the published minimum entry requirements for the courses offered at the Academy. In the event that a tie-break situation occurs, this will be decided by distance from the Academy. If a course is full existing pupils at the Academy will be given priority for that course. External pupils will be offered alternative course options according to course availability.

There will be a right of appeal to an independent appeal panel for unsuccessful applicants.



## Birmingham Ormiston Academy

**1 Grosvenor Street, Birmingham B4 7QD**

**Tel: 0121 359 9300**

**[www.boa-academy.co.uk](http://www.boa-academy.co.uk)**

**Principal:** Ms Gaynor Cheshire

**Type:** Academy

**Published Admission Number:** 150

**Number of pupils on roll in sixth form:** 703

**Chair of Governors:** Professor Toby Salt

**Age range:** 14 – 19

**Number of pupils on roll:** 1011

**DFE No:** 330 4000

### How to apply for Year 10 in September 2016

An application must be made online at [www.birmingham.gov.uk/schooladmissions](http://www.birmingham.gov.uk/schooladmissions) or by using a Local Authority Preference Form. You will also be required to complete an additional form for the Academy which is available from the Academy or local authority. The final closing date for applications is 31 January 2016. Places will be offered by 1 April 2016.

### Previous admission pattern at the time of offer of places for Year 10

Not applicable. Admissions are determined by aptitude.

### Statement

Birmingham Ormiston Academy is an independent state-funded 14 – 19 academy specialising in Creative, Digital and Performing Arts. BOA is sponsored by Ormiston Trust and Birmingham City University together with founding partners Maverick TV and the BRIT School.

The academy opened September 2011 in a brand new landmark building, located at the hub of the digital and creative industries in the West Midlands. It has superb facilities for academic, vocational and extracurricular activities.

BOA is unique in both its admissions and approach to education. One hundred per cent selective based on aptitude within the specialism, the academy is at the forefront of the development of the arts and creative industries.

Outstanding teaching coupled with constant support and guidance underpins the students' personalized learning experiences. The curriculum is designed to develop the specific identified talents, gifts and potential of each student. Performance, production, creativity and excellence is at the centre of their experiences.

Working in partnership with industry, our programmes of study are delivered by both excellent teachers and skilled professionals. Teaching is of the highest quality and students are able to apply their learning to the world of work.

Encompassing a full range of vocational, traditional and enrichment courses, our students have the opportunity to individualise their learning pathways. Gaining qualifications accepted by universities or career specific courses related to areas with the creative industry sector.

Although located in the heart of Birmingham BOA is a regional academy admitting students from Birmingham and the local Authorities of Coventry, Dudley, Solihull, Sandwell, Walsall and Wolverhampton. Ten per cent of students are also admitted from outside the West Midlands region.

### Admission Criteria

All applicants will be required to take an aptitude assessment. Places will be offered to all those who have demonstrated the relevant aptitude.

### Post-16 Admission Criteria

BOA has places for 325 students in Year 12. There is an automatic right to transfer to the post 16 section of the school from Year 11.

After internal transfers, the admission criteria (in the above paragraphs) will be applied to external applicants. All external applicants will be required to take an aptitude assessment.

### Admission number for external applicants:

175

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## Waverley Studio College

**311 Yardley Green Road, Birmingham B9 5QA**

**Tel: 0121 566 6600**

**<http://waverleystudiocollege.co.uk/>**

**Principal Designate:** A Patel

**Chair of Governors:** Ms N Rashid MBE

**Age range:** 14 – 19

**DFE No:** 330 4009

**Executive Principal:** Mr K Hanif OBE

**Type:** Studio College

**Published Admission Number:** 75

### How to make an In-Year application

See Section 3.

### How to apply for Year 10 in September 2016

An application must be made online at [www.birmingham.gov.uk/schooladmissions](http://www.birmingham.gov.uk/schooladmissions) or by using a Local Authority Preference Form. The initial closing date for applications is 31 January 2016. Places will be offered on 1 April 2016.

### Previous admission pattern at the time of offer of places for Year 10

All applicants offered for September 2015.

Any child with a statement of special educational needs is required to be admitted to the Studio College that is named in the statement. This gives such children overall priority for admission. This is not an oversubscription criterion.

### Admission Criteria – Year 10

If the school receives more applications than places available, the following oversubscription process and criteria will be applied in the following order:

1. A 'looked after child' or a child who was previously looked after but immediately after being looked after became subject to an adoption, residence, or special guardianship order.
2. Students with a sibling on roll at the school at the time of the proposed admission.
3. Distance.

### Waiting Lists

Where in any year Waverley Studio College receives more applications for places than there are places available, a waiting list will operate until 31 December of the same year. The waiting list will be maintained by the school and it will be open to any parent to ask for their child's name to be placed on the waiting list, following an unsuccessful application. Position on the waiting list and allocation of places will be determined solely in accordance with the list.

### Appeals

Appeals will be administered by Birmingham City Council's School Admissions and Pupil Placements Service. Please contact **0121 303 1888** for details.



# Section 5

Information relevant to all types of admission





## Section 5

### Information relevant to all admissions

#### Pupils' home address

Please note that a pupil's home address is considered to be a residential property that is the child's only or main residence and is either:

- Owned by the child's parent(s), or the person with parental responsibility for the child;
- Leased to or rented by the child's parent(s), or the person with parental responsibility under a lease or written rental agreement of not less than twelve months duration. Evidence of ownership or rental agreement may be required, plus proof of permanent residence at the property concerned. Where parents have shared responsibility for a child, and the child lives with both parents for part of the week then the main residence will be determined as the address where the child lives the majority of the week.

Parents may be requested to supply documentary evidence to support the address used when offering places.

Acceptable proof of address includes:

- A copy of your council tax bill or;
- A copy of a recent utility bill (gas, water, electric, dated within the last six months)
- A solicitor's letter stating that contracts have been exchanged and specifying a completion date.
- A copy of your Child Tax Credit or Working Tax Credit award letter (if you receive either of these benefits).
- A signed and dated tenancy agreement. Plus proof of residency e.g. copy of recent utility bill.

The Local Authority may undertake a home visit without prior notice to verify a child's home address. If a school is offered on the basis of an address that is subsequently found to be different from a child's normal and permanent home address, then that place may be withdrawn.

If a parent/carer knowingly and willingly provides a false statement, which would affect the success of their application, they may have the place withdrawn.



### **Distances**

The local authority measures from the address point of your home to a point at the school which is usually the main gate or the centre of the school (unless otherwise stated) using a computerised mapping system called Cartology. Ordnance Survey supply the co-ordinates that are used to plot an applicant's home address within this system.

Distances are measured in metres and are calculated on the basis of a straight line measurement. The Local Authority considers this to be the fairest way to treat all applicants. It does not take into account walking, cycling, or driving routes.

Please contact the Children's Information and Advice Service if you would like to check the distance from your home to a particular school. Other websites that provide a distance measuring facility do not measure home to school distances as defined by the local authority and therefore will produce different measurements.

### **Waiting lists**

All parents whose children have not been offered their preferred school will be informed of their right of appeal and will be added to their preferred school's waiting list (unless your child has not scored a high enough score at the selective test for entry into Year 7).

### **Academy, grammar, foundation, voluntary aided and free schools**

If your child is on a waiting list at an academy, foundation, grammar, voluntary aided or free school, you will need to contact them directly. This is because the governing body is responsible for maintaining the waiting lists at these schools.

The School Admissions and Pupil Placements Service will send academy, grammar, foundation, voluntary aided and free schools their waiting lists following the offer of secondary school places in March 2016

### **Community schools**

The Local Authority (School Admissions and Pupil Placements Service) maintains the waiting lists for all community schools until the end of the autumn term. We

will then pass the waiting lists to community schools and it will be their responsibility to maintain them in accordance with their 'In Year' procedures.

Please note that waiting lists for community schools are not fixed. They are subject to change. This means that a child's waiting list position during the year could go up or down. This is because any late applicants will be added to each school's list in accordance with the order of priority for offering places.

Inclusion on a school's waiting list does not mean that a place will eventually become available there. It may be that those already offered places will accept them, thereby filling all available places.

Please note all schools in Birmingham have to admit pupils through Fair Access Protocols. Any such pupils will take precedence over the waiting list.

### **How to appeal**

Where you have been refused admission to a school, you have the right to appeal to an independent appeal panel who can take into account your individual circumstances. The panel will consider the school's case that it cannot take any more children weighed against your case that your child really needs that particular school.

The appeal panel is completely independent and the decisions they make are legally binding on the local authority, the school, and on you.

Parents who have appealed unsuccessfully for a particular school may not apply for a place at the same school in the same academic year, unless they can show there has been a significant and material change in their circumstances since the appeal.

Transfer from primary to secondary school – deadline for community school appeals



The deadline for receipt of appeals for community schools is 13 April 2016. Please make sure that your appeals are submitted by this date as appeals received afterwards may not be accepted without a reasonable explanation as to why they are late. You can make appeals for any schools that you have submitted as a preference. All appeals that have been submitted on time will take place by 16 June 2016.

### How to appeal

If you are unhappy with the place that has been offered you can have your case considered by an independent appeals panel. You can only appeal for those schools you listed as a preference.

You can visit [www.birmingham.gov.uk/sae](http://www.birmingham.gov.uk/sae) to view up to date details of how to appeal for a particular school. Alternatively, you can contact a member of the Children's Information and Advice Service on **0121 303 1888** who will be pleased to provide details on individual schools appeal arrangements.

The **deadline** for receipt of appeals administered by the School Admissions and Pupil Placements Service is **Wednesday 13 April 2016**. Please make sure that your appeals are submitted by this date, as appeals received afterwards may not be considered until September 2016.

Appeals for places at the King Edward VI Grammar Schools should be made to the Schools of King Edward VI in Birmingham, Foundation Office, Edgbaston Park Road, Birmingham B15 2UD.

Appeals for schools outside Birmingham should be made in accordance with the published admission arrangements of the Local Authority concerned.

In 2014/2015, 3.9% of appeals administered by School Admissions and Pupil Placements for secondary transfer were successful.

### Appeals for In-Year Admissions

There are no deadlines for receipt of appeals for in-year admissions. These will take place throughout the academic year.

If your child has experienced difficulties at school, especially with behaviour, he or she may also be covered by the local authority's Fair Access Protocol, which is administered by regional Sharing Panels across the City (see Section 3). You should contact a member of the Children's Information and Advice Service on **0121 303 1888** to seek further advice.

Please note that your statutory right of appeal to an independent appeal panel is not limited by the existence of Sharing Panels or any decisions they make. Any decision by an independent appeal panel will take precedence.





# Section 6

Services to support you and your child



## Section 6

# Services to support you and your child

### Travelling to School

Before you decide on your school preferences, it is worth considering how your child will get to school. In recent years the number of children who are driven to school has steadily increased. This contributes to traffic congestion and air pollution. Less walking and cycling to school is affecting children's health and independence. Birmingham City Council is committed to encouraging more children to walk or cycle to school, or catch the bus for longer distances.

When deciding how your child travels to school, the following points are important to consider:

- How long will it take for your child to travel to your preferred school?  
A journey planner, which shows routes, times and distances and the bus services to individual Birmingham schools can be found at:  
[www.schooltravelwise.org.uk](http://www.schooltravelwise.org.uk)
- Research has shown that children who walk to school are fitter, have better developed social skills, are more familiar with their surroundings, have better road sense and arrive at school more relaxed and ready to learn.
- Walking, cycling or using the bus reduces congestion on the roads. In the school holidays, when the roads tend to be much quieter, it is clear how much rush hour traffic is school-run related.
- On average, the "school run" by car per primary school costs families £367 a year in petrol costs and general wear and tear.\*

(\* Department of Health)

If you are interested in regular walking or cycling to school then please ask your school about the Walk Once a Week (WoW) scheme or Bikeability training.

Almost all Birmingham schools now have travel plans, with targets to increase the use of sustainable travel. If you need any further information or advice on sustainable travel choices please contact a school travel adviser on **0121 303 7633/7870** or use the email address below.

If you require a paper copy please contact the School Travel Plan Team:



by email [schooltravelplans@birmingham.gov.uk](mailto:schooltravelplans@birmingham.gov.uk)  
or telephone **0121 303 7870**.

## Travelling expenses for children who live more than three miles from school

If your child goes to a school more than the 'Statutory' walking distance from your home, measured by the shortest available walking route, we may be able to provide your child with a free scholars pass to enable them to use bus and train services to attend school.

### How we decide who pays:

#### You pay:

- If your child is allocated a school more than three miles away but we could have offered you a nearer school if you had expressed different preferences.
- If your child goes to a school more than three miles from your home because it is a school you want, even though at the time places were decided your child could have gone to a school within three miles.

For example:

If you choose an **academy, community, voluntary aided or foundation school** more than 3 miles walking distance from your home, you must pay travelling expenses if there would have been an available academy, community, foundation or voluntary aided school within 3 miles walking distance.

If you choose a **selective (grammar) school** which is more than 3 miles walking distance from your home, then you must pay travelling expenses if there would have been an available all ability academy, community, voluntary aided or foundation school within 3 miles walking distance.

If you choose a school because it is **single sex** which is more than 3 miles walking distance from your home, then you must pay travelling expenses if there would have been an available academy, community, voluntary aided or foundation school within 3 miles walking distance.

If you choose a school on denominational grounds which is more than 3 miles walking distance from your home, then you must pay travelling expenses if there would have been an available academy, community, voluntary aided or foundation school within 3 miles walking distance.

#### **We pay:**

If your child goes to a school more than 3 miles from your home unless the reason for your child attending that school is listed above.

A full copy of the transport policy can be obtained from the Education Transport Service at the address stated on the next page.

#### **What if I am on a low income?**

Children from low income families may be eligible for free transport assistance to one of their three nearest 'qualifying' schools where they live more than 2 miles, but



not more than 6 miles, from that school, and to the nearest school preferred by reason of a parent's religion or belief up to a maximum of 15 miles.

If your child is entitled to free school meals or your family is in receipt of the maximum of working tax credit, then your family is considered to be on a low income. Help can be considered for all those pupils in year groups 7 to 11. Evidence of eligibility is required.

**'Qualifying' Schools' are:**

- community, foundation or voluntary aided schools
  - pupil referral units
  - city technology colleges (CTC), city colleges for the technology of the arts (CCTA) or academies
- Low income applications will be re-assessed at the end of each academic year. If your child is no longer in receipt of free school meals or your family is no longer in receipt of the maximum of working tax credit, then your child may not continue to get free travel assistance to school under the low income rules. If circumstances change eligibility could be withdrawn at the end of the school year. There is no guarantee that assistance will be provided throughout your child's secondary education.

When a parent from a low income family has expressed a preference for a school based on their religion or belief, written supporting evidence as to how and why that school meets their needs must be provided. The term belief has to be more than an opinion or idea held by a parent and must be genuinely held.

Examples of where we will not consider assistance based on religion or belief are as follows:

- a wish for a child to attend a particular category of school e.g. a grammar school
- a wish for a child to be taught in a particular language
- a belief that a child should be privately educated
- objections to the rules requiring school uniform to be worn
- content of school curriculum
- a belief that a particular school would provide a better standard of education

**How to apply for assistance**

If you believe that, under the rules described you may be entitled to financial help with transport costs, there is a special form to fill in for this purpose. Application forms for bus passes can be obtained from the school your child attends or from the Education Transport Service. You should only complete this form after you have accepted a place at secondary school and not beforehand.

Please note it may take up to 20 working days after receipt of your application to arrange appropriate transport assistance, and you will be expected to make and pay for your own travel arrangements during this time.

Further details about a special vehicle being provided can be obtained from the school your child attends or the Education Transport Service.

**How you can appeal**

If you are not entitled to assistance under the rules described you can ask that your application is reviewed. A request for a review should be made within 15 working days of the decision being received by the parents/carers. The appeal should be made in writing on the appropriate form which can be obtained from the Education Transport Service.

**Further information**

If you would like further information about transport assistance and/or a full copy of the Transport Policies please contact the Education Transport Service at the following address:

**Education Transport Service**  
**PO Box 16541**  
**Birmingham**  
**B2 2DD**

**Tel No: 0121 303 2450/4425/4955**  
**Fax: 0121 303 2662**

**Website: [www.birmingham.gov.uk/school-travel](http://www.birmingham.gov.uk/school-travel)**  
**Email: [educationtransport@birmingham.gov.uk](mailto:educationtransport@birmingham.gov.uk)**





## School Meals

The aim of Birmingham's school meal service is to inspire children to eat healthily by providing exciting nutritious food in a safe caring environment.

Menus are designed to offer choice, take into consideration vegetarian, cultural and religious dietary requirements and meet the Nutritional Standards and Requirements for School Food 2007. The local authority/school must provide a free meal to those pupils whose parents/carers or pupils themselves receive:

- Income Support;
- Income Based Job Seekers Allowance;
- Support under part VI of the Immigration & Asylum Act 1999;
- Child Tax Credit;
- The Guaranteed Element of State Pension Credit;
- Employment and Support Allowance.

Further information can be obtained from school administrators, and neighbourhood offices.

For a full range of information on school meals visit the Birmingham's school meal service web site on [www.birmingham.gov.uk/school-meals](http://www.birmingham.gov.uk/school-meals)

## Education Welfare Service

Birmingham's Education Welfare Service works directly with schools in promoting and enforcing children's regular attendance at school.

As a parent, or someone with care and control of a child, you are legally responsible to ensure your child receives a suitable full time education and for most children this is by attending school regularly. A child should only ever be absent when s/he is so authorised by the Head Teacher. Failure to ensure your child's attendance can leave you liable to the Local Authority issuing a Penalty Notice or taking Court action against you. Court action could result in you having a criminal record as well as heavy fines which are issued per parent per child

If you are worried about your child's attendance speak to your child's school and mention this article to them. There are a number of services and teams of specialists who work in partnership with schools to help with problems of illness, learning, behaviour, and emotional or general development all of which can impact school attendance.

The Child Employment and Children in Entertainment Team issues work permits to employers who employ school age children and issues licences for children involved in entertainment whilst overseeing the appointment and training of chaperones for such children.



## Specialist support for children with physical, sensory or learning difficulties in mainstream education

We believe that children and young people with physical, sensory or learning difficulties should be welcomed and educated in their local mainstream secondary school. This is where a lot of children with these needs are educated. Meeting the needs of children and young people in their local community benefits them both academically and socially.

We have teams of specialists who are available to work with teachers in mainstream secondary schools in developing individual programmes of help and support for children experiencing problems. We are supporting all schools in using the Standards for Inclusion. If you, as a parent, or a member of staff in your child's school, feel that your child has special educational needs and may require additional help, please talk to the school's Special Educational Needs Co-ordinator (SENCo).

The SENCo has regular contact with specialist teachers and psychologists who can work with the school to gain a better understanding of your child's learning needs and to develop teaching approaches that will meet them.

### **Transfer from Primary to Secondary School when your child has a Statement of Special Educational Needs or an Education, Health and Care Plan**

A child who had previously undergone a statutory assessment for their special educational needs prior to 1 September 2014, was issued with a document called a Statement of Special Educational Needs (SEN). On 1 September 2014 a new Code of Practice came into force, this saw Statements of SEN being replaced with Education, Health and Care Plans (EHCPs). As this is such a major change in the legislation, the transfer of existing Statements of SEN into an EHCP is an ongoing process scheduled to run until 2017. Therefore, Statements of SEN

and EHCPs both currently form the statutory documentation required to represent a child or young person's special educational needs.

Any child who has undergone a statutory assessment and been issued with a Statement of SEN or an EHCP is required to be admitted to the school that is named in their Statement/EHCP. This gives any such child overall priority for admission to the named school. Special Educational Needs Assessment and Review (SENAR) is the service within Birmingham LA that is responsible for allocating secondary school places, amending Statements/EHCPs and naming the transfer school for children who have a current Statement of SEN or an EHCP.

**Sibling criteria and twins:** Where only one twin has a Statement of SEN or an EHCP, the non-statemented/non-EHCP twin will be considered as having a sibling for the school that has been allocated and named in the Statement/EHCP of the other twin, even though neither child will be on roll until September 2016.

### **Therefore:**

If your child has, or is issued with, a Statement of SEN/EHCP during Year 6 you will need to contact SENAR, who administer the secondary transfer process for this cohort of children and will allocate their transfer school for Y7 in September 2016.

### **Contact them:**

**By telephone: 0121 303 1888 and ask for SENAR, stating your child's current primary school.**

**By Post: SENAR,  
PO Box 16289,  
Birmingham  
B2 2XN**

**By Email: [senar.transfers@birmingham.gov.uk](mailto:senar.transfers@birmingham.gov.uk)**



# Section 7

**Details and admission criteria of individual schools**



## Section 7

### Details and admission criteria of individual schools

You should carefully read and understand the admission arrangements for schools before completing your child's application.

Information about schools includes the cut-off distance of the last child admitted at the time of offer for entry in September 2013, 2014 and 2015 where applicable. It is not possible to predict precise distances for 2016. There is no guarantee that the same pattern will occur in 2016, but parents/carers should consider the information carefully when expressing preferences for transfer to secondary school.

- Separate boys' and girls' schools are not considered to be linked for the purposes of sibling claims.
- 1 mile = 1,609 metres
- All schools are day schools. There are no boarding schools.

#### Al-Hijrah Secondary School

**Burbridge Road, Bordesley Green, Birmingham B9 4US**

**Tel: 0121 773 7979**

**[www.al-hijrah.bham.sch.uk](http://www.al-hijrah.bham.sch.uk)**

**Interim Executive Head teacher:** Ms Anita Baptist

**Type:** Voluntary Aided Islamic (Boys and Girls)

**Published Admission Number:** 60

**Number on roll:** 766

**Chair of Governors:** Mr W Yaqub (OBE)

**Age range:** 4 – 16

**DfE No:** 330 4334

#### How to make an In-Year application

See Section 3.

#### How to apply for Year 7 in September 2016

Not applicable. On 1 January 2012, Al-Hijrah School became an all-through voluntary aided school admitting children from age 4 – 16. The school admits 60 children each year to its Reception Class.

#### Statement

Al-Hijrah School is a voluntary aided Islamic school for boys and girls in the 4 – 16 age range. The Governing Body is the admissions authority for the school; priority will be given to children practising the Islamic faith. The school provides education for boys and girls in parallel gender streams from year 5.

#### Admission Criteria for Year 7 in September 2016

Not applicable. Children on roll in Year 6 will automatically transfer to Year 7.

#### Admission Criteria for 'In Year' applications

Waiting lists are ranked using the oversubscription criteria as set out below;

1. Looked After children or previously looked after children practising the Islamic faith.
2. Children practising the Islamic faith with a brother or sister at the school who will still be in attendance at the time the sibling enters the school.
3. Children of staff employed at the School for three or more years, at the time at which the application for admission to the School is made, or children of staff who meet a skills shortage.

4. Other children practising the Islamic faith
5. Other looked after children or previously looked after children.
6. Other children with a brother or sister at the school who will still be in attendance at the time the sibling enters the school.
7. Other children

In the event of oversubscription in any of the above the categories, offers will be made by random allocation.

- a. Using a Random Number Generator each applicant will be electronically allocated a number within each category.
- b. Applicants will be randomly selected using an electronic system in order to decide which applicant should take priority in each category.
- c. Any subsequent places offered from the waiting list will be offered using a fresh round of the random allocation process. This will include applications that have been accepted after the closing date.

The process will be supervised by a person that is independent of Al-Hijrah School. That person will check that each of the above stages is properly carried out. Any places that become available will be allocated according to the waiting list.

### Islamic Faith

Evidence will be required in the form of a completed questionnaire which can be obtained from the school and should be returned to the school by the date stated on the questionnaire.

Al-Hijrah School has adopted the Local Authority's definitions for 'Children with a statement of special educational needs', 'Looked after or previously looked after children', 'Sibling'.

### Appeals

If a child is refused admission, parents have a right to appeal to an independent appeals panel. An appeal form can be obtained from the school office.

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## Archbishop Ilsley Catholic Technology College and Sixth Form Centre

**39 Victoria Road, Acocks Green, Birmingham B27 7XY**

**Tel: 0121 706 4200**

**[www.ilsley.bham.sch.uk](http://www.ilsley.bham.sch.uk)**

**Headteacher:** Mr G Alexander

**Type:** Voluntary Aided Catholic

**Published Admission Number:** 210

**Number on roll:** 1131

**Chair of Governors:** Mrs M Mills

**Age range:** 11 – 18

**DFE No:** 330 4804

**Number on roll in the Sixth Form:** 151

### How to make an In-Year application

See Section 3.

### How to apply for Year 7 in September 2016

An application must be made online at [www.birmingham.gov.uk/schooladmissions](http://www.birmingham.gov.uk/schooladmissions) or by using a Local Authority Preference Form. You will also be required to complete an additional information form for the school which is available from the school office or the local authority. Both must be completed for a place.

### Previous admission pattern at the time of offer of places for Year 7

In 2013 and 2014 this school received more applications than there were places available.

**2013** – 533 preferences received ranking the school 1 – 6.

**2014** – 570 preferences received ranking the school 1 – 6.

**2015** – All applicants were offered a place.



### Statement

The ethos of this school is Catholic. The school was founded by the Catholic Church to provide education for children of Catholic families. The school is conducted by its governing body as part of the Catholic Church in accordance with its Trust Deed and Instrument of Government and seeks at all times to be a witness to Jesus Christ. We ask all parents applying for a place here to respect this ethos and its importance to the school community. This does not affect the right of parents who are not of the faith of this school to apply for and be considered for a place here.

### Admission Criteria

If the number of applications exceeds the admission number, the governors will give priority to applications in accordance with the criteria listed, provided that the governors are made aware of that application before decisions on admissions are made (see Note 1).

In all categories the governors will give priority to those who have a brother or sister (see note 3 below) attending Archbishop Ilsley Catholic Technology College at the time of admission and then to those children living closest to the school determined by shortest distance (see note 5).

1. Baptised Catholic children (see note 2 below) who are in the care of a local authority (children in care) or provided with accommodation by them (e.g. children with foster parents) (Section 22 of the Children Act 1989) and children who were previously looked after but ceased to be so because they were adopted (or became subject to a residence order or special guardianship order).
2. Baptised Catholic children who currently attend a Catholic feeder school.
3. Baptised Catholic children who currently live in the parish area of a feeder school who are not currently attending a feeder school.
4. Other baptised Catholic children.
5. Non-Catholic children who are in the care of a local authority (children in care) or provided with accommodation by them (e.g. children with foster parents) (Section 22 of the Children Act 1989) and children who were previously looked after but ceased to be so because they were adopted (or became subject to a residence order or special guardianship order).
6. Non-Catholic children who currently attend a Catholic feeder school.
7. Other non-Catholic children.

**Note 1** – Children with a Statement of Special Educational Needs that names the school must be admitted. This will reduce the number of places available to other applicants. This is not an oversubscription criterion.

**Note 2** – In all categories, for a child to be considered as a Catholic, evidence of Catholic Baptism or Reception into the Church will be required. For a definition of Baptised Catholic see the Appendix. Those who face difficulties in producing written evidence of baptism should contact their parish priest. Parents making an application for a Catholic child should also complete the school's Supplementary Information Form (SIF). Failure to complete the SIF/provide evidence of Catholic Baptism/Reception may affect the criterion the child's name is placed in. The Supplementary Information Form is available from the school on request and will require information on the child's place and time of baptism including a copy of the baptismal certificate.

**Note 3** – For Catholic and non-Catholic children the definition of a brother or sister is:

- A brother or sister sharing the same parents;
- Half-brother or half-sister, where two children share one common parent;
- Step-brother or step-sister, where two children are related by a parent's marriage;
- Adopted or foster children;
- The children must be living permanently in the same household.

**Note 4** – The designated feeder schools for Archbishop Ilsley Catholic School are: Corpus Christi, English Martyrs, Holy Souls, Our Lady of Lourdes, St Ambrose Barlow, St Bernard's, St Cuthbert's and St Thomas More. The Parish areas for the feeder schools are as follows: English Martyrs, Holy Souls, Our Lady of Lourdes, St Ambrose Barlow, Corpus Christi and St Thomas More. Parish maps are available in the parishes.

**Note 5** – Distances are calculated on the basis of a straight-line measurement between the applicant's home address and the back gate leading onto Shirley Road. The local authority uses a computerised system, which measures all distances in metres. Ordnance Survey supply the co-ordinates that are used to plot an applicant's home address within this system. In a very small number of cases it may not be able to decide between the applicants of those pupils who are qualifiers for a place, when applying the published admission criteria. For example, this may occur when children in the same year group live at the same address, or where there are twins, or if the distance between the home and school is exactly the same, for example, blocks of flats. If there is no other way of separating the application according to the admissions criteria and to admit both or all of the children would cause the legal limit to be exceeded, the local authority will use a computerised system to randomly select the child to be offered the final place. The home address of a pupil is considered to be the permanent residence of a child. The address must be the child's only or main residence for the majority of the school week. Documentary evidence may be required. Where care is split equally between mother and father, parents must name which address is to be used for the purpose of allocating a school place and proof may be requested.

### Appeals

Parents who wish to appeal against the decision of the Governors to refuse their child a place in the school may apply in writing to the Chair of Governors. Appeals will be heard by an independent panel.

### Repeat Applications

Any parent can apply for a place for their child at any time outside the admissions round. Parents do not have the right to a second appeal in respect of the same school for the same academic year unless, in exceptional circumstances, the admission authority has accepted a second application from the appellant because of a significant and material change in the circumstances of the parent, child or school but still refused admission.

### Late Applications

Applications received after the closing date will only be considered alongside those received by the closing date under the following circumstances:

The family were unable to complete an application form before the closing date because they moved into the school's parish area after the issue of the application forms OR

The family were unable to comply with the admissions timetable because of exceptional circumstances which prevented the application arriving on time – the circumstances must be given in writing and attached to the Application Form.

### Change of Preference

Once parent/carers have submitted their preferences they will not be allowed to change them without an exceptional change in circumstances, for example, if the family has recently moved address or an older sibling has changed schools. All requests to change preferences should be made in writing to the local authority. Any parent/carer who submits an application for a change of preference for an oversubscribed school, without an exceptional change in the circumstances, will have that application refused.

### Waiting Lists

Parents whose children have not been offered their preferred school will be informed of their right of appeal and will be added to their preferred school's waiting list. The local authority will send Voluntary Aided and Foundation Schools their waiting lists following the offer of school places. Waiting lists for admission will remain open until the 31 December 2015 and will then be discarded. Parents may apply for their child's name to be reinstated. Waiting lists will not be fixed following the offer of places. They are subject to change. This means that a child's waiting list position during the year could go up or down. Any late applications accepted will be added to the school's list in accordance with the order of priority for allocating places. Inclusion on a school's waiting list does not mean that a place will eventually become available. It may be that those already offered places may accept them, thereby filling all available places.

### Sixth Form

Year 12 admissions policy

Priority is given to children who are in the care of a local authority (children in care) or provided with accommodation by them (e.g. children with foster parents) (Section 22 of the Children Act 1989) and children who were previously looked after but ceased to be so because they were adopted (or became subject to a residence order or special guardianship order).

### **From where do we recruit?**

Archbishop Ilsley 6th Form recruits the majority of students from Year 11 and a small yet increasing proportion from local schools.

### **How do we recruit?**

- Initially through 6th Form Open Evening in October and through taster days with Year 10.
- Assemblies
- Transition interviews with Year 11 in Jan/Feb
- Attending open evenings/days at local schools without sixth forms
- To individual courses, we attend NEST open evenings and promotional days

### **What are the entrance requirements?**

- A/S courses – a minimum of 5 GCSEs at grade C and above (usually to include Maths and English). Some courses may require a higher grade (see individual course details in prospectus)
- Level 3 BTEC courses – a minimum of 5 GCSEs at Grade C and above usually to including English Language).
- Level 2 Courses – 4 GCSEs grade A\* to E

### **What are the entry requirements for Year 13?**

In order to continue into year 13, students must have achieved at least an E grade or equivalent in their course, at the end of Year 12. Students must have a timetable that incorporates more than 2 A Levels or equivalent.

### **What else is considered?**

For external students, the admissions process is the same as for internal students; however, a reference is requested from their current institution that asks about their predicted grades, conduct, attendance and punctuality.

### **Capacity**

The maximum number of students into the sixth form is capped at 250. This does not include NEST students who only attend individual courses for one or two days, but who are enrolled in another institution.

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## **Ark Kings Academy**

**Shannon Road, Kings Norton, Birmingham B38 9DE**

**Tel: 0121 459 4451**

**[www.arkkingsacademy.org](http://www.arkkingsacademy.org)**

**Acting Principal:** Mr R Punton

**Type:** Academy

**Published Admission Number:** 120

**Number on roll:** 255

**Number on roll in the Sixth Form:** Sixth Form proposed to open in 2017

**Chair of Governors:** Mrs J Nelson

**Age range:** 11 – 19

**DFE No:** 330 4001

### **How to make an In-Year application**

See Section 3.

### **How to apply for Year 7 in September 2016**

An application must be made online at [www.birmingham.gov.uk/schooladmissions](http://www.birmingham.gov.uk/schooladmissions) or by using a Local Authority Preference Form.

### Previous admission pattern at the time of offer of places for Year 7

In 2013, 2014 and 2015 all applicants were offered a place.

### Statement

ARK Kings is a state-funded academy and is part of the ARK Schools network along with ARK St Alban's Academy and ARK Rose and ARK Tindal primary academies.

### Admission criteria

Where the Academy is named on a pupil's Statement of Special Educational Needs or Education Health and Care Plan, that child will be admitted by the Academy.

If the number of applications for admission to either the secondary school or Sixth Form is greater than the published admissions number, applications will be considered against the criteria and order set out below:

1. If the number of applications for admission to either the secondary school is greater than the published admissions number, applications will be considered against the criteria and order set out below:
2. Looked After Children and Children who have been previously looked after (pursuant to the Admissions Code).
3. Children of staff at the school where there is a demonstrable skill shortage– children of members of staff will have priority in the oversubscription criteria if the staff member is filling a post for which there is a demonstrable skill shortage. ARK Schools is required to approve the Principal's designation of such posts and confirm the assessment that a member of staff appointed meets the requirements of the shortage. Priority will be limited to one place for each form of entry in any year.
4. Children who at the time of the admission have a sibling who attends the academy. For this purpose "sibling" means a whole, half or step-brother or -sister or an adopted child resident at the same address. In respect of applications to the primary school (where applicable), the fact that an applicant has a sibling attending the nursery school will not be a factor giving rise to priority. In the case of multiple births or brothers and sisters in the same year group, where there is only one place available in the academy, both will be considered together as one application.
4. Children of staff in the school – Where there is no demonstrable skill shortage, priority may be given where the academy is oversubscribed to a child of a person who will have been employed in the academy for two or more years at the time the application for admission is made. Priority will be limited to one place for each form of entry in any year.
5. Distance measurement – A child's home will be the address at which the child normally resides and which has been notified to the Academy and other relevant agencies as being the child's normal place of residence.

ARK Kings Academy has adopted the Local Authority's definitions for 'Children with a statement of special educational needs', 'Looked after or previously looked after children', 'Sibling', 'Distance', 'Shared Responsibility' and 'Separating "Final Qualifier" applications (blocks of flats etc.)'.

### Waiting lists

Subject to any provisions regarding waiting lists in the LA's co-ordinated admission scheme, the Academy will operate a waiting list. Where in any year the Academy receives more applications for places than there are places available, a waiting list will operate. This will be maintained by the Academy and it will be open to any parent to ask for his or her child's name to be placed on the waiting list following an unsuccessful application.

A child's position on the waiting list will be determined solely in accordance with the oversubscription criteria. When places become vacant they will be allocated to children on the waiting list in accordance with the oversubscription criteria.

### Appeals

Parents will have the right of appeal to an Independent Appeal Panel ("Appeal Panel") if they are dissatisfied with an admission decision of the Academy.



The Appeal Panel will be independent of the Academy. The arrangements for Appeals will be in line with the Appeals Code. The determination of the Appeal Panel will be made in accordance with the Code and will be binding on all parties. The Academy will provide written guidance for parents about how the appeals process works and will provide parents with a named contact who can answer any enquiries parents may have about the process.

### Sixth Form

When the Academy opens a Sixth Form, the number of places available will be published in advance on the Academy website. When the Sixth Form is open, those students already attending the Academy and achieving the minimum academic entrance requirements will transfer to the Sixth Form.

The minimum academic entrance requirements for admission to the post-16 provision will be published in the Academy Sixth Form prospectus which will be available on request and also published on the Academy website. These requirements will relate to both internal and external applicants.

Students will be informed in writing whether or not they have been allocated a place.

Where the sixth form is oversubscribed, priority will be given to those qualifying applicants i) with SEN, where the academy on the Statement, followed by ii) eligible looked after children or former eligible looked after children. Other criteria for priority will be published on the Academy website.

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## The Arthur Terry School

**Kittoe Road, Four Oaks, Sutton Coldfield, West Midlands, B74 4RZ**

**Tel: 0121 323 2221**

**[www.arthurterry.bham.sch.uk](http://www.arthurterry.bham.sch.uk)**

**Executive Headteacher:** Sir C Stone

**Chair of Governors:** Mrs S Burke

**Age range:** 11 – 18

**DFE No:** 330 4307

**Number on roll in the Sixth Form:** 513

**Headteachers:** Mr R Gill and Mr N Warner

**Type:** Academy

**Published Admission Number:** 240

**Number on roll:** 1722

### How to make an In-Year application

See Section 3.

### How to apply for Year 7 in September 2016

An application must be made online at [www.birmingham.gov.uk/schooladmissions](http://www.birmingham.gov.uk/schooladmissions) or by using a Local Authority Preference Form.

### Previous admission pattern at the time of offer of places for Year 7

In 2013, 2014 and 2015 this school received more applications than there were places available.

**2013** – 870 preferences received ranking the school 1 – 6. Last child admitted lived 1.974 Km from the school.

**2014** – 992 preferences received ranking the school 1 – 6. Last child admitted lived 1.931 Km from the school.

**2015** – 1085 preferences received ranking the school 1 – 6. Last child admitted lived 1.511 Km from the school.

### Admission Criteria

If the academy receives more applications than there are places available, the oversubscription criteria will be used to decide who will be offered a place, and the ranking of the waiting list. Places at the school will be offered based on the following order of priority:

1. Looked after or previously looked after children.
2. Children with a brother or a sister already at the academy who will still be in attendance in September 2016. Siblings of sixth formers Do Not qualify for a sibling claim.
3. Children who live nearest the academy.

Within each of these categories, priority is given to those who live nearest the Academy, calculated on the basis of a straight line measurement between the applicant's home address and the main school gate on Kittoe Road.

The Arthur Terry School has adopted the Local Authority's definitions for 'Children with a statement of special educational needs', 'Looked after or previously looked after children', 'Sibling', 'Distance', 'Shared Responsibility' and 'Separating "Final Qualifier" applications (blocks of flats etc.)'.

### Waiting Lists

Waiting lists will not be fixed following the offer of places. They are subject to change. This means that a child's waiting list position during the year could go up or down. Any applicants will be added to the academy's list in accordance with the order of priority for offering places. Waiting lists will be maintained until the end of each academic year.

### Appeals

Appeals are administered by the Local Authority for this Academy. Parents who wish to appeal against the decision to refuse their child admission should contact the Children's Information and Advice Service on **0121 303 1888** to request an appeal form. Appeals will be heard by an independent panel.

### Sixth Form

Joining Year 11 students from other schools are invited to apply to join Year 12 where the joining student admissions number is expected to be 100 students and is subject to availability on individual courses.

### Sixth Form Capacity (both internal and external applicants):

520

### Minimum Academic Entrance Requirements (ie GCSEs):

- Admission to Year 12 is subject to students meeting the Arthur Terry Sixth Form minimum entry requirements of 5 GCSE grades at A\* – C (including English Language and Maths)
- Students are also expected to have at least a grade B in Maths and B in Science to study Maths, Biology, Chemistry and Physics at advanced level.
- Students will also be expected to have at least a grade C at GCSE (Higher Tier) where taken, in any other subject or course they wish to study at advanced level. Further details regarding individual subject entry requirements will be provided at Sixth Form Open Evening and via the sixth form website.
- Students are expected to demonstrate good social behaviour and commitment to academic study, we expect sixth form students to be "Leaders of Learning" within the whole school community. All successful applications will be required to sign a sixth form code of conduct in recognition of the school's expectations of sixth form students.

### Oversubscription Criteria for External Applicants:

- a. Looked after or previously looked after children.
- b. Students who live nearest the Arthur Terry School

### Waiting Lists

The Arthur Terry School operates a waiting list process for Year 12 admissions in the event that the Year 12 admissions number is oversubscribed. Applicants who are placed on the waiting list will only be offered a place in Year 12 if places become available in the subjects chosen by the applicant. Places will be allocated in accordance with the oversubscription criteria.

### Siblings:

Siblings of sixth formers do NOT qualify for a sibling claim

## Aston Manor Academy

Phillips Street, Aston, Birmingham B6 4PZ

Tel: 0121 359 8108

[www.astonmanoracademy.com](http://www.astonmanoracademy.com)

Headteacher: Mrs H Roberts

Type: Academy

Published Admission Number: 150

Number on roll: 755

Chair of Governors: Mr R Linforth

Age range: 11 – 18

DFE No: 330 4220

Number on roll in the Sixth Form: 157

### How to make an In-Year application

See Section 3.

### How to apply for Year 7 in September 2016

An application must be made online at [www.birmingham.gov.uk/schooladmissions](http://www.birmingham.gov.uk/schooladmissions) or by using a Local Authority Preference Form.

### Previous admission pattern at the time of offer of places for Year 7

In 2013, 2014 and 2015 this school received more applications than there were places available.

**2013** – 547 preferences received ranking the school 1 – 6. Last child admitted lived 1.230 Km from the school.

**2014** – 642 preferences received ranking the school 1 – 6. Last child admitted lived 1.191 Km from the school.

**2015** – 677 preferences received ranking the school 1 – 6. Last child admitted lived 1.199 Km from the school.

### Admission Criteria

When there are more applications than places available at the school the following criteria will be used to determine which children will be allocated places:

1. Looked after or previously looked after children.
2. Children with a brother or a sister already at the academy who will still be in attendance in September 2016.
3. Children who live nearest the academy.

Within each of these categories, priority is given to those who live nearest the academy, calculated on the basis of a straight-line measurement between home address and the school gate on Phillips Street.

Aston Manor Academy has adopted the Local Authority's definitions for 'Children with a statement of special educational needs', 'Looked after or previously looked after children', 'Sibling', 'Distance', 'Shared Responsibility' and 'Separating "Final Qualifier" applications (blocks of flats etc.)'.

### Waiting Lists

Waiting lists will not be fixed following the offer of places. They are subject to change. This means that a child's waiting list position during the year could go up or down. Any applicants will be added to the academy's list in accordance with the order of priority for offering places. Waiting lists will be maintained until the end of each academic year.

### Appeals

Appeals are administered by the Local Authority for this Academy. Parents who wish to appeal against the decision to refuse their child admission should contact the Children's Information and Advice Service on **0121 303 1888** to request an appeal form. Appeals will be heard by an independent panel.

### Sixth Form

**Sixth Form Capacity (both internal and external applicants):**

150 (subject to change)

**Admission Number for External Applicants:**

20 (subject to change)

### Minimum Academic Entrance Requirements (i.e. GCSEs):

Level 3 students 5 A\* – C grades including English and Maths with a 'B' in any subject to be studied at Level 3. Level 2 students 5A\* – G grades.

### Oversubscription Criteria for External Applicants:

- a. Looked after or previously looked after children.
- b. Where the child has a brother or sister currently attending Aston Manor Academy. The Local Authority's 'Sibling' definition has been adopted.
- c. Proximity of the child's home to academy with those living nearer accorded the higher priority. The Local Authority's 'Distance' definition has been adopted.

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## Balaam Wood Academy

**New Street, Frankley, Birmingham B45 0EU**

**Tel: 0121 464 9901**

**[www.balaamwoodacademy.org.uk](http://www.balaamwoodacademy.org.uk)**

**Headteacher:** Ms J Harris M.A.

**Type:** Community

**Published Admission Number:** 97

**Number on roll:** 300

**Chair of Governors:** Miss Linda Roan

**Age range:** 11 – 16

**DFE No:** 330 4333

### How to make an In-Year application

See Section 3.

### How to apply for Year 7 in September 2016

An application must be made online at [www.birmingham.gov.uk/schooladmissions](http://www.birmingham.gov.uk/schooladmissions) or by using a Local Authority Preference Form.

### Previous admission pattern at the time of offer of places for Year 7

In 2013, 2014 and 2015 places were offered to all applicants.

### Admission Criteria

The oversubscription criteria for community schools are shown at the beginning of Section 1.

**Note:** Distances are calculated on the basis of a straight line measurement between the applicant's home address and the centre of the School building.

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## Bartley Green School

**Adams Hill, Bartley Green, Birmingham B32 3QJ**

**Tel: 0121 476 9246**

**[www.bartleygreen.org.uk](http://www.bartleygreen.org.uk)**

**Headteacher:** Mrs C. F. Owen OBE

**Type:** Academy

**Published admission number:** 185

**Number on roll:** 893

**Chair of Governors:** Mrs P Zaccheo

**Age range:** 11 – 16

**DFE No:** 330 4108

### How to make an In-Year application

See Section 3.



### How to apply for Year 7 in September 2016

An application must be made online at [www.birmingham.gov.uk/schooladmissions](http://www.birmingham.gov.uk/schooladmissions) or by using a Local Authority Preference Form.

### Previous admission pattern at the time of offer of places for Year 7

In 2013 and 2015 this school received more applications than there were places available.

**2013** – 354 preferences received ranking the school 1 – 6. Last child admitted lived 2.936 from the school

**2014** – All applicants offered

**2015** – 565 preferences received ranking the school 1 – 6. Last child admitted lived 1.619 Km from the school.

### Statement

Bartley Green School is an 11 – 16 mixed comprehensive school. Bartley Green School converted to Academy Status in April 2011. The main principle of admission is to provide for the educational needs of young people who live in Bartley Green and the surrounding area. We are an inclusive school and welcome all applications. The admission number for 2016 for Year 7 will be 185. In recent years we have received more applications than we have places for. In these circumstances the following oversubscription criteria will be applied.

### Admission Criteria

Where there are more applications than there are places available, places will be allocated based on the following order of priority:

1. Looked after or previously looked after children.
2. Children (siblings) with an older brother or sister already at the school who will still be in attendance at the time the sibling enters the school.
3. Children of members of staff.
4. Children who live nearest the school.

Bartley Green School have adopted the Local Authority's definitions for 'Children with a statement of special educational needs', 'Looked after or previously looked after children', 'Distance', 'Sibling', 'Shared Responsibility' and 'Separating "Final Qualifier" applications (blocks of flats etc.)'.

### Children of members of staff

Staff refers to staff that have been employed at the school for two or more years at the time at which the application for admission to the school is made,

And or;

The member of staff has been recruited to fill a vacant post for which there is a demonstrational skill shortage.

### Appeals

Appeals are administered by the Local Authority for this Academy. Parents who wish to appeal against the decision to refuse their child admission should contact the Children's Information and Advice Service on **0121 303 1888** to request an appeal form. Appeals will be heard by an independent panel.

### Waiting Lists

The school holds waiting lists for oversubscribed years. Waiting lists are routinely reviewed with parents/carers to see if a place is still required. Pupils remain on the waiting list until a parent/carer states that the place is no longer required. Waiting lists applications will be ranked according to the oversubscription criteria as described above. If places become available they are offered to pupils in rank order.

**Note:** Distances are calculated on the basis of a straight line measurement between the applicant's home address and the School gate on Adams Hill.

## Baverstock Academy (The)

501 Bells Lane, Druids Heath, Birmingham B14 5TL

Tel: 0121 430 7924

[www.baverstock.bham.sch.uk](http://www.baverstock.bham.sch.uk)

Head Teacher: Mr T Marshall

Type: Academy

Published Admission Number: 240

Number on roll: 602

Chair of Governors: Miss S Howes

Age range: 11 – 18

DFE No: 330 5400

Number on roll in the Sixth Form: 79

### How to make an In-Year application

See Section 3.

### How to apply for Year 7 in September 2016

An application must be made online at [www.birmingham.gov.uk/schooladmissions](http://www.birmingham.gov.uk/schooladmissions) or by using a Local Authority Preference Form.

### Previous admission pattern at the time of offer of places for Year 7

In 2013, 2014 and 2015 places were offered to all applicants.

### Admission Criteria

Where applications exceed the number of places available, places are allocated based on the following order of priority:

1. Looked after or previously looked after children.
2. Where the child has a brother or sister currently attending Baverstock School.
3. Proximity of the child's home to the Academy with those living nearer accorded the higher priority. Distances are calculated on the basis of a straight line measurement between the applicant's home and the front gates of the Academy.

Baverstock School have adopted the Local Authority's definitions for 'Children with a statement of special educational needs', 'Looked after or previously looked after children', 'Distance', 'Sibling', 'Shared Responsibility' and 'Separating "Final Qualifier" applications (blocks of flats etc.)'.

### Waiting Lists

A waiting list will be held in strict oversubscription criteria order until at least the first term of the academic year. Each child added to the waiting list will require the list to be ranked again in line with the oversubscription criteria.

### Appeals

Parents who wish to appeal against the decision of the Governors to refuse their child a place in the school may apply in writing to the Chair of Governors. Appeals will be heard by an independent panel.

### Sixth Form

**Sixth Form Capacity (both internal and external applications):**

150

**Admission Number for External Applicants:**

30

### Minimum Academic Entrance Requirements:

Details of the academic requirement for each course can be found in the Prospectus. Internal applicants who meet the minimum academic entrance requirements will be offered a place automatically.

#### **Oversubscription Criteria for External Applicants:**

1. Looked after or previously looked after children
2. Where the child has a brother or sister currently attending Baverstock School. The Local Authority's 'Sibling' definition has been adopted.
3. Proximity of the child's home to the Academy with those living nearer accorded the higher priority. Distances are calculated on the basis of a straight line measurement between the applicant's home and the front gates of the Academy.

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## **Bishop Challoner Catholic College**

**Institute Road, Kings Heath, Birmingham B14 7EG**

**Tel: 0121 444 4161**

**[www.bishopchalloner.org.uk](http://www.bishopchalloner.org.uk)**

**Headteacher:** Mr K McEvoy

**Type:** Voluntary Aided Catholic

**Published Admission Number:** 180

**Number on roll:** 1206

**Chair of Governors:** Mr G Keegan

**Age range:** 11 – 18

**DFE No:** 330 5413

**Number on roll in the Sixth Form:** 278

#### **How to make an In-Year application**

See Section 3.

#### **How to apply for Year 7 in September 2016**

An application must be made online at [www.birmingham.gov.uk/schooladmissions](http://www.birmingham.gov.uk/schooladmissions) or by using a Local Authority Preference Form. You will also be required to complete an additional information form for the school which is available from the school office or the local authority. Both must be completed for a place.

#### **Previous admission pattern at the time of offer of places for Year 7**

In 2013, 2014 and 2015 the school received more applications than there were places available.

**2013** – 740 preferences received ranking the school 1 – 6.

**2014** – 842 preferences received ranking the school 1 – 6.

**2015** – 833 preferences received ranking the school 1 – 6.

#### **Statement**

The ethos of this school is Catholic. The school was founded by the Catholic Church to provide education for children of Catholic families. The school is conducted by its governing body as part of the Catholic Church in accordance with its Trust Deed and Instrument of Government and seeks at all times to be a witness to Jesus Christ. We ask all parents applying for a place here to respect this ethos and its importance to the school community. This does not affect the right of parents who are not of the faith of this school to apply for and be considered for a place here.

If the number of applications exceeds the admission number, the Governing Body will give priority to applications in accordance with the criteria listed below, provided that the Governing Body is made aware of that application before decisions on admissions are made (see Note 1 below).

In all categories the Governing Body will give priority to those who have a brother or sister (see Note 3 below) attending Bishop Challoner Catholic College at the time of admission and then to those children living closest to the school determined by shortest distance (see Note 5).

1. Baptised Catholic children (see Note 2 below) who are in the care of a local authority (children in care) or provided with accommodation by them (e.g. children with foster parents) (Section 22 of the Children Act 1989) and children who were previously looked after but ceased to be so because they were adopted or became subject to a residence order or special guardianship order.
2. Baptised Catholic children who currently attend a designated Catholic feeder school (see Note 4 below).

3. Baptised Catholic children who currently live in the parish area of a designated Catholic feeder school who are not currently attending the designated Catholic feeder school (see note 4 below).
4. Other Baptised Catholic children.
5. Non-Catholic children who are in the care of a local authority (children in care) or provided with accommodation by them (e.g. children with foster parents) (Section 22 of the Children Act 1989) and children who were previously looked after but ceased to be so because they were adopted or became subject to a residence order or special guardianship order.
6. Non-Catholic children who currently attend a designated Catholic feeder school.
7. Other Non-Catholic children.

#### **Note 1**

Children with a Statement of Special Educational Needs that names the school must be admitted. This will reduce the number of places available to other applicants. This is not an oversubscription criterion.

#### **Note 2**

In all categories, for a child to be considered as a Catholic, evidence of Catholic Baptism or Reception into the Church will be required. For a definition of Baptised Catholic see the Appendix. Those who face difficulties in producing written evidence of Catholic Baptism/Reception should contact their Parish Priest.

Individuals with parental responsibility making an application for a Catholic child should also complete a supplementary information form (SIF). Failure to complete the SIF/provide evidence of Catholic Baptism/Reception may affect the criterion the child's name is placed in.

#### **Note 3**

For Catholic and non-Catholic children the definition of a brother or sister is:

- A brother or sister sharing the same parents;
- Half-brother or half-sister, where two children share one common parent;
- Step-brother or step-sister, where two children are related by a parent's marriage;
- Step-brother or step-sister;
- Adopted or fostered children

The children must be living permanently in the same household.

#### **Note 4**

The designated feeder schools for Bishop Challoner Catholic College are:

Our Lady of Lourdes Catholic Primary School (Billesley),  
St Alban's Catholic Primary School (Kings Heath)  
St Bernard's Catholic Primary School (Moseley)  
St Dunstan's Catholic Primary School (Kings Heath)  
St Jude's Catholic Primary School (Brandwood)  
St Edward's Catholic Primary School (Selly Oak)  
SS John & Monica Catholic Primary School (Moseley)  
St Martin de Porres Catholic Primary School (Moseley)  
St Mary's Catholic Primary School (Harborne).

The parish areas for the feeder schools are as follows: Our Lady of Lourdes Yardley Wood, St Dunstan Kings Heath, English Martyrs Sparkhill, St Jude Maypole, St Edward Selly Park, St John & St Martin Balsall Heath, and St Mary Harborne. Parish maps are available in the parishes and at the schools or by post on request.

#### **Note 5**

Distances are calculated on the basis of a straight-line measurement between the applicant's home address and the front gate of the school. The local authority uses a computerised system, which measures all distances in metres. Ordnance Survey supplies the co-ordinates that are used to plot an applicant's home address within this system.

In a very small number of cases, it may not be able to decide between the applications of those pupils who are qualifiers for the final place, when applying the published admission criteria.



For example, this may occur when children in the same year group live at the same address, or if the distance between the home and school is exactly the same, for example, blocks of flats. If there is no other way of separating the application according to the admissions criteria, the Governing Body will give careful consideration to offering places above the Admission Number and to applications from individuals with parental responsibility for children whose twin or sibling from a multiple birth is admitted even when there are no vacant places

The home address of a pupil is considered to be the permanent residence of a child. The address must be the child's only or main residence for the majority of the school week. Documentary evidence may be required.

Where care is split equally between mother and father, parents must name which address is to be used for the purpose of allocating a school place and proof may be requested.

### **Appeals**

Parents who wish to appeal against the decision of the Governing Body to refuse their child a place in the school may apply in writing to the Chair of Governors. Appeals will be heard by an independent panel.

### **Repeat Applications**

Any parent can apply for a place for their child at any time outside the admissions round. Parents do not have the right to a second appeal in respect of the same school for the same academic year unless, in exceptional circumstances, the Governing Body has accepted a second application from the appellant because of a significant and material change in the circumstances of the parent, child or school but still refused admission.

### **Late Applications**

Late applications will be dealt with in accordance with the Local Authority's co-ordinated admissions scheme.

### **Change of Preference**

Once parent/carers have submitted their preferences, they will not be allowed to change them without an exceptional change in circumstances, for example, if the family has recently moved address or an older sibling has changed schools.

All requests to change preferences should be made in writing to the home Local Authority.

Where a change of preference is submitted for an oversubscribed school, without an exceptional change in their circumstances, then the application will be refused.

### **Applications Other Than The Normal Intake To Y7 (In-year applications)**

An application should be made directly to the Governing Body at the school.

### **Waiting Lists**

Parents whose children have not been offered their preferred school will be informed of their right of appeal and will be added to their preferred schools waiting list.

The Local Authority will send voluntary aided and foundation schools their waiting lists following the offer of school places.

Waiting lists for admission will remain open until the 31 December 2016 and will then be discarded. Parents may apply for their child's name to be reinstated until the end of the academic year when the list will be discarded.

Waiting lists will not be fixed following the offer of places. They will be held in accordance with the order of priority for allocating places and are therefore subject to change. This means that a child's position on the waiting list could go up or down. Any late applicants accepted will be added to the school's list in accordance with the school's published admissions criteria.

Inclusion on a school's waiting list does not mean that a place will eventually become available. It may be that those already offered places may accept them, thereby filling all available places.

Children who are the subject of a direction by a local authority to admit or who are allocated to a school in accordance with a Fair Access Protocol take precedence over those on a waiting list.

### **In Year Fair Access Protocol**

The Governing Body have is required to participate in the Local Authority's Fair Access Protocol for the admission of previously excluded or hard to place children.

### **Year 12 Admissions Policy**

Year 12 Admissions Number – 50 External Candidates

Every year a high proportion of Bishop Challoner students from Year 11 enter the Sixth Form to continue their studies and they are joined by students from other schools and colleges of different faiths and cultures.

#### **Internal applicants**

Priority for places is given to students in Year 11 currently on roll who meet the entry requirements for post-16 courses.

#### **External applicants**

The Governing Body will admit up to 50 external students each year. If the number of applications exceeds the admission number, the governors will give priority to applications in accordance with the criteria in the order listed, depending upon applicants achieving the relevant entry requirements for individual subjects.

1. Baptised Catholic children (see note 2) in the care of a local authority (children in care) or provided with accommodation by them (e.g. children with foster parents) (Section 22 of the Children Act 1989) and children who were previously looked after but ceased to be so because they were adopted (or became subject to a residence order or special guardianship order).
2. Baptised Catholic students with brothers or sisters already in the school.
3. Baptised Catholic students from other schools and colleges.
4. Non-Catholic children in the care of a local authority (children in care) or provided with accommodation by them (e.g. children with foster parents) (Section 22 of the Children Act 1989) and children who were previously looked after but ceased to be so because they were adopted (or became subject to a residence order or special guardianship order).
5. Other students who desire to be educated in a Catholic Sixth Form.

In the event of over-subscription, applications will be admitted in an order of priority within the appropriate category, based upon the students living closest to the school determined by shortest distance (see Section 5).

All students will receive advice and guidance to support them in making the correct post-16 choices.

Entry requirements:

- AS courses (including Applied 'A' levels) – a minimum of 5 GCSEs at Grade B and above (usually to include Maths and English)
- Level 3 BTEC courses – a minimum of 5 GCSEs at Grade C and above

For external students a reference will be required from their current institution.

There is no charge or cost related to the admission of a child to this school.

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## **Bishop Vesey's Grammar School**

**Lichfield Road, Sutton Coldfield, B74 2NH**

**Tel: 0121 250 5400**

**[www.bvgs.co.uk](http://www.bvgs.co.uk)**

**Headteacher:** Mr D. Robson BA (Hons) NPQH

**Type:** Academy Grammar (Boys)

**Published Admission Number:** 160

**Number on roll:** 990

**Chair of Governors:** Dr J Craggs BSC PhD FCMA

**Age range:** 11 – 18

**DFE No:** 330 4660

**Number on roll in the Sixth Form:** 368

### How to make an In-Year application

See Section 3.

### How to apply for Year 7 in September 2016

Please see Section 2.

### Previous admission pattern at the time of offer of places for Year 7

In 2013, 2014 and 2015 this school received more applications than there were places available.

**2013** – 1072 applications ranking the school 1 – 6.

**2014** – 1074 applications ranking the school 1 – 6.

**2015** – 1009 applications ranking the school 1 – 6.

### Admission Criteria

Admission is by reference to selective tests at 11 plus. In filling the last vacancy or last two or more vacancies in order to achieve the maximum entry of 160 pupils, the Governors will, where there are more qualifying candidates on the same score than there are vacancies to fill, give preference firstly to looked after or previously looked after children and secondly to the candidate or candidates who live nearer the school. Distances are calculated on the basis of a straight-line measurement between the applicant's home address and a point decided by the school (the foot of the steps leading to the main school entrance). The Local Authority uses a computerised system, which measures all distances in metres. Ordnance Survey supply the co-ordinates that are used to plot an applicant's home address within this system.

Bishop Vesey's Grammar School have adopted the Local Authority's definitions for 'Children with a statement of special educational needs', 'Looked after or previously looked after children', 'Distance', 'Sibling', 'Shared Responsibility' and 'Separating "Final Qualifier" applications (blocks of flats etc.)'.

### Waiting list

A waiting list will be held in strict oversubscription criteria order until at least the first term of the academic year. Each child added to the waiting list will require the list to be ranked again in line with the oversubscription criteria.

### Appeals

Parents whose child is not offered a place at the School (provided they submitted the School as a preference) have a right of appeal to an independent panel. Parents must fill in an appeal form which should be requested from the Local Authority and returned to the Local Authority. Parents will be informed of the deadline for returning the completed appeal form when it is issued to them.

### Sixth Form

#### Sixth Form External Admission Number:

75

#### Sixth Form Oversubscription Criteria:

Outside applicants will be offered a place at the school on the basis of several factors, including attainment of the minimum academic achievement at GCSE applicable to year 11 students at the school wishing to transfer to the sixth form, the subjects the applicant wishes to take, the number of places available and the number of applicants. In filling the last vacancy or vacancies the governors will, where there are two or more equal candidates, give preference to looked after or previously looked after children and then those who live closest to the school.

**Note:** Distances are calculated on the basis of a straight line measurement between the applicant's home address and a point within the main School building.

## Bishop Walsh Catholic School

Wylde Green Road, Sutton Coldfield, B76 1QT

Tel: 0121 351 3215

[www.bishopwalsh.bham.sch.uk](http://www.bishopwalsh.bham.sch.uk)

**Headteacher:** Mr J. Farrell

**Type:** Academy

**Published Admission Number:** 150

**Number on roll:** 779

**Chair of Directors:** Father N Bayliss

**Age range:** 11 – 18

**DFE No:** 330 4661

**Number on roll in the Sixth Form:** 250

### How to make an In-Year application

See Section 3.

### How to apply for Year 7 in September 2016

An application must be made online at [www.birmingham.gov.uk/schooladmissions](http://www.birmingham.gov.uk/schooladmissions) or by using a Local Authority Preference Form. You will also be required to complete an additional information form for the school which is available from the school office or the local authority. Both must be completed for a place.

### Previous admission pattern at the time of offer of places for Year 7

Priority is given to practising Catholic applicants. The school has received more applications than it has vacancies in this category in 2013, 2014 and 2015.

**2013** – 611 preferences received ranking the school 1 – 6.

**2014** – 762 preferences received ranking the school 1 – 6.

**2015** – 828 preferences received ranking the school 1 – 6.

### Admissions Statement

The admissions process is part of the Birmingham LA co-ordinated scheme.

On 1 January 2014 Bishop Walsh Catholic School converted to Academy status and is part of the John Paul II Multi-Academy.

The Admission Policy of the Board of Directors of John Paul II Multi-Academy is as follows:

- The Academy was founded by the Catholic Church to provide education for children of Catholic families. The school is conducted by its Board of Directors as part of the Catholic church in accordance with its Articles of Association and seeks at all times to be a witness to Jesus Christ. We ask all parents applying for a place here to respect this ethos and its importance to the Academy community. This does not affect the right of parents who are not of the faith of this school to apply for and be considered for a place here.
- Bishop Walsh Catholic Schools Admission Number for the school year 2016/2017 is 150.
- If the number of applications exceeds the admission number, the Board of Directors will give priority to applications in accordance with the criteria listed, provided that the Board of Directors are made aware of that application before decisions on admissions are made (see Note 1 below).
- In categories 6, 7 and 8, priority will be given to those who have a brother or sister (see Note 3 below) attending Bishop Walsh Catholic School at the time of admission. After this, priority will be given by distance. (see Oversubscription section.)

### Admissions Criteria

1. Baptised Catholic children who are in the care of a local authority (looked-after children) or provided with accommodation by them (e.g. children with foster parents) (Section 22 of the Children Act 1989) and children who were previously looked after but ceased to be so because they were adopted (or became subject to a residence order or special guardianship order).



2. Baptised Catholic children (see Note 2 below) who live in one of the four feeder parishes:
  - a. attending a designated feeder school (see Note 4 below) and;
  - i. is a sibling and has provided a signature of endorsement from the Parish Priest of the Parish in which you reside/attend on a regular basis along with the Parish stamp;
  - ii. is not a sibling and has provided a signature of endorsement from the Parish Priest of the Parish in which you reside/attend on a regular basis along with the Parish stamp;
  - iii. is a sibling and has not provided a signature of endorsement from the Parish Priest of the Parish in which you reside/attend on a regular basis along with the Parish stamp;
  - iv. is not a sibling and has not provided a signature of endorsement from the Parish Priest of the Parish in which you reside/attend on a regular basis along with the Parish stamp.
3. Baptised Catholic children who reside in the four parishes (see Note 6 below) who are not in the designated feeder schools and:
  - i. is a sibling and has provided a signature of endorsement from the Parish Priest of the Parish in which you reside/attend on a regular basis along with the Parish stamp;
  - ii. is not a sibling and has provided a signature of endorsement from the Parish Priest of the Parish in which you reside/attend on a regular basis along with the Parish stamp;
  - iii. is a sibling and has not provided a signature of endorsement from the Parish Priest of the Parish in which you reside/attend on a regular basis along with the Parish stamp;
  - iv. is not a sibling and has not provided a signature of endorsement from the Parish Priest of the Parish in which you reside/attend on a regular basis along with the Parish stamp.
4. Baptised Catholic children who currently attend a designated Catholic feeder school but do not live in one of the four feeder parishes and:
  - i. is a sibling and has provided a signature of endorsement from the Parish Priest of the Parish in which you reside/attend on a regular basis along with the Parish stamp;
  - ii. is not a sibling and has provided a signature of endorsement from the Parish Priest of the Parish in which you reside/attend on a regular basis along with the Parish stamp;
  - iii. is a sibling and has not provided a signature of endorsement from the Parish Priest of the Parish in which you reside/attend on a regular basis along with the Parish stamp;
  - iv. is not a sibling and has not provided a signature of endorsement from the Parish Priest of the Parish in which you reside/attend on a regular basis along with the Parish stamp.
5. Other Baptised Catholic children.
  - i. is a sibling and has provided a signature of endorsement from the Parish Priest of the Parish in which you reside/attend on a regular basis along with the Parish stamp;
  - ii. is not a sibling and has provided a signature of endorsement from the Parish Priest of the Parish in which you reside/attend on a regular basis along with the Parish stamp;
  - iii. is a sibling and has not provided a signature of endorsement from the Parish Priest of the Parish in which you reside/attend on a regular basis along with the Parish stamp;
  - iv. is not a sibling and has not provided a signature of endorsement from the Parish Priest of the Parish in which you reside/attend on a regular basis along with the Parish stamp.
6. Non-Catholic children who are in the care of a local authority (looked after children) or provided with accommodation by them (e.g. children with foster parents) (Section 22 of the Children Act 1989) and children who were previously looked after but ceased to be so because they were adopted (or became subject to a residence order or special guardianship order).
7. Non-Catholic children who currently attend a Catholic designated feeder school.
8. Other Non-Catholic children.

### Oversubscription

If there is over-subscription within the category, the Board of Directors will give priority to children according to the following criteria:

- Baptised Catholic sibling;
- A signature of endorsement from the Parish Priest of the Parish in which you reside should be appended on the Supplementary Information Form (SIF) along with the Parish stamp.
- Shortest distance – Distances are calculated on the basis of a straight-line measurement between the applicant's home address and the front door of Holy Trinity Catholic Church, Sutton Coldfield. The local authority uses a computerised system, which measures all distances in metres. Ordnance Survey supply the co-ordinates that are used to plot an applicant's home address within this system (See Note 5).

In a very small number of cases it may not be able to decide between the applicants of those pupils who are qualifiers for a place, when applying the published admission criteria.

For example, this may occur when children in the same year group live at the same address, or if the distance between the home and school is exactly the same, for example, blocks of flats. If there is no other way of separating the application according to the admissions criteria and to admit both or all of the children would cause the legal limit to be exceeded, the local authority will use a computerised system to randomly select the child to be offered the final place. As an exception, the governing body will give careful consideration to offering places above the Admission Number to applications from children whose twin or sibling from a multiple birth is admitted even when there are no other vacant places.

**Note 1** – Children with a Statement of Special Educational Needs that names the school must be admitted. This will reduce the number of places available to applicants.

**Note 2** – In all categories, for a child to be considered as a Catholic, evidence of Catholic Baptism or Reception into the Church will be required. To this end, parents of all children are asked to complete a Supplementary Information Form (SIF) available from the school office to which it should be returned by 1 October. For a definition of Baptised Catholic see the Appendix. Those who face difficulties in producing written evidence of Catholic Baptism/Reception should contact their Parish Priest. Failure to complete the SIF/provide evidence of Catholic Baptism/Reception may affect the criterion the child's name is placed in.

**Note 3** – For Catholic and non-Catholic children the definition of a brother or sister is:

- A brother or sister sharing the same parents;
- Half-brother or half-sister, where two children share one common parent;
- Step-brother or step-sister, where two children are related by a parent's marriage;
- Step-brother or step-sister;
- Adopted or fostered children.

The children must be living permanently in the same household.

**Note 4** – The designated feeder schools for Bishop Walsh Catholic School are: St Joseph's, Sutton Coldfield; Holy Cross, Walmley; St Nicholas, Boldmere.

**Note 5** – The home address of a pupil is considered to be the permanent residence of a child. The address must be the child's only or main residence. Documentary evidence may be required.

Where care is split equally between mother and father, parents must name which address is to be used for the purpose of allocating a school place.

**Note 6** – The four parishes are Holy Trinity, Sutton Coldfield; Holy Cross and St Francis, Walmley; St Nicholas, Boldmere; Sacred Heart, Four Oaks. Maps of the parish boundaries are available at the Bishop Walsh office and parish churches

### Appeals

Parents who wish to appeal against the decision of the Board of Directors to refuse their child a place in the school may apply in writing to Chair of the Board of Directors, Bishop Walsh Catholic School, Wylde Green Road, Sutton Coldfield B76 1QT. Appeals will be heard by an independent panel.

### Repeat Applications

Any parent can apply for a place for their child at any time outside the admission round. Parents do not have the right to a second appeal in respect of the same school for the same academic year unless, in exceptional circumstances, the admission authority has accepted a second application from the appellant because of a significant and material change in the circumstances of the parent, child or school but still refused admission.

### Late Applications

Late applications will be dealt with according to the local authority co-ordinated scheme.

### Change Of Preference

Once parent/carers have submitted their preferences they will not be allowed to change them without an exceptional change in circumstances, for example, if the family has recently moved address or an older sibling has changed schools.

All requests to change preferences should be made in writing to the Local Authority.

Any parent/carer who submits an application for a change of preference for an oversubscribed school, without an exceptional change in their circumstances, will have that application refused.

### Waiting Lists

Parents whose children have not been offered their preferred school will be informed of their right of appeal and will be added to their preferred schools waiting list. The Local Authority will send voluntary aided and foundation schools their waiting lists following the offer of school places.

Waiting lists for admission will remain open until the 31 December 2016 and will then be discarded. Parents may apply for their child's name to be reinstated.

Waiting lists will not be fixed following the offer of places. They will be held in accordance with the order of priority for allocating places and are therefore subject to change. This means that a child's position on the waiting list could go up or down. Any late applicants accepted will be added to the school's list in accordance with the order of priority for allocating places.

Inclusion on a school's waiting list does not mean that a place will eventually become available. It may be that those already offered places may accept them, thereby filling all available places.

### Applications other than the normal intake to Year 7 (In-year applications)

An application should be made to the Board of Directors of the Multi-Academy.

### In Year Fair Access Protocol

The Board of Directors have adopted the LA Fair Access Protocol for admission of previously excluded or hard to place children

### Sixth Form Entry Requirements for Courses:

**Level 3 entry:** GCSE point score of 230 or above. To include GCSE grades at A\* – C in five separate subjects. There are also academic stipulation for each separate subject at Key Stage 5. See Sixth Form prospectus.

**Level 2 entry:** GCSE point score of 112.

**GCSE points score:** A\* – 58 points, A – 52 points, B – 46 points, C – 40 points, D – 34 points, E – 28 points, F – 22 points, G – 16 points, U – Below 16 points.

### External applicants

Where there are spare places the Board of Directors will consider external applicants. The minimum number of external candidates likely to be admitted for Year 12 in September 2016 should be 15.

External applicants are required to complete a Board of Directors' Application form for a Sixth form place. In addition, if more applications are received than there are places available the Board of Directors will allocate places in the following order:

- Baptised Catholic children who are in the care of a local authority (looked-after children) or provided with accommodation by them (e.g. children with foster parents) (Section 22 of the Children Act 1989) and children who were previously looked after but ceased to be so because they were adopted (or became subject to a residence order or special guardianship order).
- Baptised Catholic students with brothers or sisters already in the school
- Baptised Catholic students already attending 11 – 16 Catholic Secondary schools
- Baptised Catholic students already attending 11 – 18 Catholic Secondary schools
- Baptised Catholic students attending non-Catholic Secondary schools
- Non-Catholic children who are in the care of a local authority (looked after children) or provided with accommodation by them (e.g. children with foster parents) (Section 22 of the Children Act 1989) and children who were previously looked after but ceased to be so because they were adopted (or became subject to a residence order or special guardianship order).
- Non-Catholic students with brothers or sisters already in the school
- Non-Catholic students attending other Catholic schools
- Non-Catholic students

These priorities having been applied, in the event of over-subscription, applications will be admitted in an order of priority within the appropriate category, based upon the proximity of their domicile to the front door of Holy Trinity Catholic Church, Sutton Coldfield, measured in a straight line.

The Board of Directors have adopted Birmingham LA's definition of residency.

Bishop Walsh aims to recruit no more than 150 students into the Sixth Form in September 2016. Application forms should be returned to the Head of Sixth Form.

### Oversubscription – Sixth Form

If there is over-subscription within the category, the Board of Directors will give priority to children according to the following criteria:

- Shortest distance – Distances are calculated on the basis of a straight-line measurement between the applicant's home address and the front door of Holy Trinity Catholic Church, Sutton Coldfield. The local authority uses a computerised system, which measures all distances in metres. Ordnance Survey supply the co-ordinates that are used to plot an applicant's home address within this system (See Note 5).

In a very small number of cases it may not be able to decide between the applicants of those pupils who are qualifiers for a place, when applying the published admission criteria.

For example, this may occur when children in the same year group live at the same address, or if the distance between the home and school is exactly the same, for example, blocks of flats. If there is no other way of separating the application according to the admissions criteria and to admit both or all of the children would cause the legal limit to be exceeded, the local authority will use a computerised system to randomly select the child to be offered the final place. As an exception, the governing body will give careful consideration to offering places above the Admission Number to applications from children whose twin or sibling from a multiple birth is admitted even when there are no other vacant places.



## Bordesley Green Girls' School And Sixth Form

**Bordesley Green Road, Birmingham B9 4TR**

**Tel: 0121 464 1881**

**[www.bordgrng.bham.sch.uk](http://www.bordgrng.bham.sch.uk)**

**Headteacher:** Mrs J Woodfield

**Type:** Community (Girls)

**Published Admission Number:** 120

**Number on roll:** 598

**Chair of Governors:** Mr S Shah

**Age range:** 11 – 18

**DFE No:** 330 4115

**Number on roll in the Sixth Form:** 252

### How to make an In-Year application

See Section 3.

### How to apply for Year 7 in September 2016

An application must be made online at [www.birmingham.gov.uk/schooladmissions](http://www.birmingham.gov.uk/schooladmissions) or by using a Local Authority Preference Form.

### Previous admission pattern at the time of offer of places for Year 7

In 2013, 2014 and 2015 this school received more applications than there were places available.

**2013** – 909 preferences received ranking the school 1 – 6. Last child admitted lived 0.787 Km from the school.

**2014** – 972 preferences received ranking the school 1 – 6. Last child admitted lived 0.785 Km from the school.

**2015** – 925 preferences received ranking the school 1 – 6. Last child admitted lived 0.745 Km from the school.

### Admission Criteria

The oversubscription criteria for community schools are shown at the beginning of Section 1.

**Note:** Distances are calculated on the basis of a straight line measurement between the applicant's home address and School gate on Bordesley Green Road.

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## Bournville School and Sixth Form Centre

**Griffins Brook Lane, Birmingham B30 1QJ**

**Tel: 0121 475 3881**

**[www.bournvilleschool.org](http://www.bournvilleschool.org)**

**Headteacher:** Mrs N Gould

**Type:** Foundation

**Published Admission Number:** 210

**Number on roll:** 948

**Chair of Governors:** Mrs L Kiltie

**Age range:** 11 – 18

**DFE No:** 330 4238

**Number on roll in the Sixth Form:** 100

### How to make an In-Year application

See Section 3.

### How to apply for Year 7 in September 2016

An application must be made online at [www.birmingham.gov.uk/schooladmissions](http://www.birmingham.gov.uk/schooladmissions) or by using a Local Authority Preference Form.

### Previous admission pattern at the time of offer of places for Year 7

In 2013, 2014 and 2015 places were offered to all applicants.

**2013** – All applicants were offered.

**2014** – All applicants were offered.

**2015** – All applicants were offered.

### Admission Criteria

Where there are more applications than there are places available, places will be allocated based on the following order of priority:

1. Looked after or previously looked after children.
2. Children with a brother or a sister already at the school who will still be in attendance in September 2016.
3. Children who live nearest the school.

Bournville School have adopted the Local Authority's definitions for 'Children with a statement of special educational needs', 'Looked after or previously looked after children', 'Distance', 'Sibling', 'Shared Responsibility' and 'Separating "Final Qualifier" applications (blocks of flats etc.)'.

### Waiting lists

Waiting lists will not be fixed following the offer of places. They are subject to change. This means that a child's waiting list position during the year could go up or down. Any applicants will be added to the academy's list in accordance with the order of priority for offering places. Waiting lists will be maintained until the end of each academic year.

### Appeals

Appeals are administered by the Local Authority for this Academy. Parents who wish to appeal against the decision to refuse their child admission should contact the Children's Information and Advice Service on **0121 303 1888** to request an appeal form. Appeals will be heard by an independent panel.

### Sixth Form

#### Sixth Form Capacity (both internal and external applicants):

250

#### Minimum Academic Entrance Requirements (ie GCSEs):

Criteria – 5 GCSE's at C or above. If this does not include English and Maths at C or above then they must re-sit in year 12.

There are also subject specific requirements.

#### Oversubscription Criteria for External Applicants:

- a. Looked after or previously looked after children.
- b. Where the child has a brother or sister currently attending the school. The Local Authority's 'Sibling' definition has been adopted.
- c. Proximity of the child's home to academy with those living nearer accorded the higher priority. The Local Authority's 'Distance' definition has been adopted.

**Note:** Distances are calculated on the basis of a straight line measurement between the applicant's home address and the School gate off Griffins Brook Lane.

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## Broadway Academy

**The Broadway, Perry Barr, Birmingham B20 3DP**

**Tel: 0121 566 4334**

**[www.broadway-academy.co.uk](http://www.broadway-academy.co.uk)**

**Headteacher:** Mr R J Skelton

**Type:** Academy

**Published Admission Number:** 210

**Number on roll:** 1025

**Chair of Governors:** Mr J Cahill

**Age range:** 11 – 19

**DFE No:** 330 4227

**Number on roll in the Sixth Form:** 169

### How to make an In-Year application

See Section 3.

### How to apply for Year 7 in September 2016

An application must be made online at [www.birmingham.gov.uk/schooladmissions](http://www.birmingham.gov.uk/schooladmissions) or by using a Local Authority Preference Form.

### Previous admission pattern at the time of offer of places for Year 7

In 2013, 2014 and 2015 this school received more applications than there were places available.

**2013** – 592 preferences received ranking the school 1 – 6. Last child admitted lived 0.951 Km from the school.

**2014** – 611 preferences received ranking the school 1 – 6. Last child admitted lived 1.081 Km from the school.

**2015** – 612 preferences received ranking the school 1 – 6. Last child admitted lived 1.143 Km from the school.

### Admission Criteria

1. Looked after or previously looked after children.
2. Children with a brother or a sister already at the academy who will still be in attendance in September 2016.
3. Children who live nearest the school.

### Sixth Form

For details please contact the Academy.

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## Cardinal Wiseman Catholic Technology College

**Old Oscott Hill, Kingstanding, Birmingham B44 9SR**

**Tel: 0121 360 6383**

**[www.cardinalwiseman.net](http://www.cardinalwiseman.net)**

**Headteacher:** Mrs C B Stewardson MA NPQH

**Type:** Voluntary Aided Catholic

**Published Admission Number:** 129

**Number on roll:** 533

**Chair of Governors:** Mr J McCarthy

**Age range:** 11 – 16

**DFE No:** 330 4801

### How to make an In-Year application

See Section 3.

### How to apply for Year 7 in September 2016

An application must be made online at [www.birmingham.gov.uk/schooladmissions](http://www.birmingham.gov.uk/schooladmissions) or by using a Local Authority Preference Form. You will also be required to complete an additional information form for the school which is available from the school office or the local authority. Both must be completed for a place.

### Previous admission pattern at the time of offer of places for Year 7

Priority will be given to practising Catholics. In 2013, 2014 and 2015 places were offered to all applicants.

**2013** – All applicants were offered

**2014** – All applicants were offered

**2015** – All applicants were offered

### Statement

The school was founded by the Catholic Church to provide education for children of Catholic families. The school is conducted by its governing body as part of the Catholic church in accordance with its Trust Deed and Instrument of Government and seeks at all times to be a witness to Jesus Christ.

We ask all parents applying for a place here to respect this ethos and its importance to the school community. This does not affect the right of parents who are not of the faith of this school to apply for and be considered for a place here.

### Admission Criteria

If the number of applications exceeds the admission number, the governors will give priority to applications in accordance with the criteria listed, provided that the governors are made aware of that application before decisions on admissions are made (see Note 1 below).

In all categories, priority will be given to those who have a brother or sister (see Note 2 below) attending Cardinal Wiseman Catholic Technology at the time of admission and then to those children living closest to the school determined by shortest distance (See Note 5).

1. Baptised Catholic children who are in the care of a local authority (looked-after children) or provided with accommodation by them (e.g. children with foster parents) (Section 22 of the Children Act 1989) and children who were previously looked after but ceased to be so because they were adopted (or became subject to a residence order or special guardianship order).
2. Baptised Catholic children who currently attend a Catholic feeder school (See Note 4 below).
3. Baptised Catholic children who currently live in the parish area of a feeder school who are not currently attending a feeder school (see Note 4 below).
4. Other Baptised Catholic children.
5. Non-Catholic children who are in the care of a local authority (looked after children) or provided with accommodation by them (e.g. children with foster parents) (Section 22 of the children Act 1989) and children who were previously looked after but ceased to be so because they were adopted (or became subject to a residence order or special guardianship order).
6. Non-Catholic children who currently attend a Catholic feeder school.
7. Other Non-Catholic children.

**Note 1** – Children with a Statement of Special Educational Needs that names the school must be admitted. This will reduce the number of places available to applicants. This is not an oversubscription criterion.

**Note 2** – In all categories, for a child to be considered as a Catholic, evidence of Catholic Baptism or Reception into the Church will be required. For a definition of Baptised Catholic see Appendix A. Those who face difficulties in producing written evidence of Catholic baptism/Reception should contact their Parish Priest.

Parents making an application for a Catholic child should also complete a supplementary information form (SIF). Failure to complete the SIF/provide evidence of Catholic Baptism/Reception may affect the criterion the child's name is placed in.

**Note 3** – For Catholic and Non Catholic children the definition of a brother or sister is:

- A brother or sister sharing the same parents;
- Half-brother or half-sister, where two children share one common parent;
- Step-brother or step-sister, where two children are related by a parent's marriage;
- Adopted or fostered children
- The children must be living permanently in the same household.

**Note 4** – The designated feeder schools for Cardinal Wiseman Catholic Technology College are:

- Christ the King Catholic Primary School;
- Maryvale Catholic Primary School;
- Sacred Heart Catholic Primary School;
- St Margaret Mary Catholic Primary School

The parish areas for the feeder schools are as follows: Our Lady of the Assumption (Maryvale), Sacred Heart (Aston), Christ The King (Kingstanding) and St Margaret Mary (Perry Common). Parish maps are available in the parishes and at the schools.

**Note 5** – Distances are calculated on the basis of a straight-line measurement between the applicant's home address and the front gate of the school. The local authority uses a computerised system, which measures all distances in metres. Ordnance Survey supplies the co-ordinates that are used to plot an applicant's home address within this system.



In a very small number of cases, it may not be possible to decide between the applications of those pupils who are the final qualifiers for a place, when applying the published admission criteria.

For example, this may occur when children in the same year group live at the same address, or if the distance between the home and school is exactly the same, for example, blocks of flats. If there is no other way of separating the application according to the admissions criteria and to admit both or all of the children would cause the legal limit to be exceeded, the local authority will use a computerised system to randomly select the child to be offered the final place. As an exception, the governing body will give careful consideration to offering places above the Admission Number to applications from children whose twin or sibling from a multiple birth is admitted even when there are no other vacant places.

The home address of a pupil is considered to be the permanent residence of a child. The address must be the child's only or main residence for the majority of the school week. Documentary evidence may be required.

Where care is split equally between mother and father, parents must name which address is to be used for the purpose of allocating a school place and proof may be requested.

### **Appeals**

Parents who wish to appeal against the decision of the Governors to refuse their child a place in the school may obtain an appeal form by writing to the Chair of Governors c/o the school. Appeals will be heard by an independent panel.

### **Repeat Applications**

Any parent can apply for a place for their child at any time outside the admissions round. Parents do not have the right to a second appeal in respect of the same school for the same academic year unless, in exceptional circumstances, the admission authority has accepted a second application from the appellant because of a significant and material change in the circumstances of the parent, child or school but still refused admission.

### **Late Applications**

Late applications will be dealt with according to the local authority co-ordinated scheme.

### **Change of Preference**

Once parents/carers have submitted their preferences they will not be allowed to change them without an exceptional change in circumstances, for example, if the family has recently moved address or an older sibling has changed schools.

All requests to change preferences should be made in writing to the Local Authority.

Any parent/carer who submits an application for a change of preference for an oversubscribed school, without an exceptional change in their circumstances, will have that application refused.

### **Waiting Lists**

Parents whose children have not been offered their preferred school will be informed of their right of appeal and will be added to their preferred schools waiting list.

The Local Authority will send voluntary aided schools their waiting lists following the offer of school places.

Waiting lists for admission will remain open until 31 December 2016 and will then be discarded. Parents may apply for their child's name to be reinstated.

Waiting lists will not be fixed following the offer of places. They are subject to change. This means that a child's waiting list position during the year could go up or down. Any late applications accepted will be added to the school's list in accordance with the order of priority for allocating places.

Inclusion on a school's waiting list does not mean that a place will eventually become available. It may be that those already offered places may accept them, thereby filling all available places.

## Cockshut Hill Technology College

Cockshut Hill, Yardley, Birmingham B26 2HX

Tel: 0121 464 2122

[www.cockshut.bham.sch.uk](http://www.cockshut.bham.sch.uk)

**Executive Headteacher:** Mrs C Quinn

**Chair of Governors:** TBC

**Age range:** 11 – 18

**DFE No:** 330 4233

**Number on roll in the Sixth Form:** 82

**Headteacher:** Mrs S Hartle

**Type:** Community

**Published Admission Number:** 270

**Number on roll:** 1138

### How to make an In-Year application

See Section 3.

### How to apply for Year 7 in September 2016

An application must be made online at [www.birmingham.gov.uk/schooladmissions](http://www.birmingham.gov.uk/schooladmissions) or by using a Local Authority Preference Form.

### Previous admission pattern at the time of offer of places for Year 7

In 2013, 2014 and 2015 places were offered to all applicants.

### Admission Criteria

The oversubscription criteria for community schools are shown at the beginning of Section 1.

### Sixth Form

Year 12 entry requirements for community schools are shown at the end of Section 3

**Note:** Distances are calculated on the basis of a straight line measurement between the applicant's home address and the centre of the School grounds.

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## Colmers School and Sixth Form College

Bristol Road South, Rednal, Birmingham B45 9NY

Tel: 0121 453 1778

[www.colmers.bham.sch.uk](http://www.colmers.bham.sch.uk)

**Headteacher:** Mr B Doherty

**Type:** Foundation

**Published Admission Number:** 210

**Number on roll:** 1014

**Chair of Governors:** Mr N Hughes

**Age range:** 11 – 18

**DFE No:** 330 5416

**Number on roll in the sixth form:** 51

### How to make an In-Year application

See Section 3.

### How to apply for Year 7 in September 2016

An application must be made online at [www.birmingham.gov.uk/schooladmissions](http://www.birmingham.gov.uk/schooladmissions) or by using a Local Authority Preference Form.

### Previous admission pattern at the time of offer of places for Year 7

In 2013, 2014 and 2015 this school received more applications than there were places available.

**2013** – 446 preferences received ranking the school 1 – 6. All applicants were offered.

**2014** – 535 preferences received ranking the school 1 – 6. Last child admitted lived 1.979 Km from the school.

**2015** – 551 preferences received ranking the school 1 – 6. Last child admitted lived 1.812 Km from the school.

### Admission Criteria

Where there are more applications than there are places available, places will be allocated based on the following order of priority:

1. Looked after or previously looked after children.
2. Where the child has a sibling \*who will be attending the school in September 2016 and who lives\*\* within three miles of the school.  
\*The Local Authority's 'Sibling' definition has been adopted.  
\*\*The Local Authority's 'Shared Responsibility' definition has been adopted.
3. Where the child lives within three miles of the school.
4. Where the child has a sibling who will be attending the school in September 2016 but lives over three miles from the school.
5. Where the child lives over three miles from the school.

In each category priority will be given to those living nearest the school, the distances being measured in a straight line from the school to home. The school is defined as the location of the entrance to the school building on Belton Grove. The Local Authority's 'Distance' definition has been adopted.

Colmers School have adopted the Local Authority's definitions for 'Children with a statement of special educational needs', 'Looked after or previously looked after children', 'Distance', 'Sibling', 'Shared Responsibility' and 'Separating "Final Qualifier" applications (blocks of flats etc.)'.

### Waiting List

A waiting list will be kept until at least the end of the Autumn term. The waiting list will be kept in strict oversubscription criteria order. Each added child will require the list to be ranked again in line with the oversubscription criteria.

### Appeals

Parents have the right to appeal against the Governors decision to refuse their child a place in the school. Parents should do this in writing to the Chair of Governors. Appeals will be heard by an Independent Appeal Panel.

**Note:** Distances are calculated on the basis of a straight line measurement between the applicant's home address and the entrance to the School building on Belton Grove.

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## Dame Elizabeth Cadbury Technology College

Woodbrooke Road, Bournville, Birmingham B30 1UL

Tel: 0121 464 4040

[www.dectc.bham.sch.uk](http://www.dectc.bham.sch.uk)

Headteacher: Mr R Tattersfield

Type: Foundation

Published Admission Number: 125

Number on roll: 627

Chair of Governors: Mr A Rae

Age range: 11 – 19

DFE No: 330 4129

Number on roll in the Sixth Form: 35

### How to make an In-Year application

See Section 3.

### How to apply for Year 7 in September 2016

An application must be made online at [www.birmingham.gov.uk/schooladmissions](http://www.birmingham.gov.uk/schooladmissions) or by using a Local Authority Preference Form.

### Previous admission pattern at the time of offer of places for Year 7

In 2013, 2014 and 2015 this school received more applications than there were places available.

**2013** – 513 preferences received ranking the school 1 – 6. Last child admitted lived 3.144 Km from the school.

**2014** – 665 preferences received ranking the school 1 – 6. Last child admitted lived 2.792 Km from the school.

**2015** – 655 preferences received ranking the school 1 – 6. Last child admitted lived 2.711 Km from the school.

### Admission Criteria

Where there are more applications than there are places available, places will be allocated based on the following order of priority:

1. Looked after or previously looked after children.
2. Children with a brother or sister already at the school, who will still be in attendance, including in the sixth form, in September 2016, where a brother/sister is defined as: having the same two natural parents; having one common parent; having a 'step' sibling relationship; legally adopted or fostered by the same parent(s).
3. Children of members of staff. Children that have a parent or step-parent, are legally adopted or fostered by a member of staff who has been in employment of the school for one year by the deadline of school applications.
4. Children who live nearest to the school. Distance between home and school will be a straight line measurement from the front door of the pupil's residence to the front gates of the school leading to the school's main entrance doors and reception. The Local authority uses a computerised system, which measures all distances in metres. Ordnance Survey supply the co-ordinates that are used to plot an applicant's home address within this system.

Dame Elizabeth Cadbury School have adopted the Local Authority's definitions for 'Children with a statement of special educational needs', 'Looked after or previously looked after children', 'Distance', 'Sibling', 'Shared Responsibility' and 'Separating "Final Qualifier" applications (blocks of flats etc.)'.

### Waiting list

The school holds waiting lists for over subscribed year groups. Applications for inclusion on a waiting list must be made on the school's appropriate form. Waiting List applications will be ranked according to the school's oversubscription criteria, as described above. The waiting list will be kept for the first academic term. Thereafter the list will be re-ordered in line with the published over subscription criteria.

### Appeals

All pupils not offered a place at the school have the right of appeal to an Independent Appeals Panel. Further details of the appeal procedure will be provided with the letter explaining why the application has been refused.

Dame Elizabeth Cadbury Sixth Form admission criteria as a member of the Oaks Sixth Form College

The Oaks Sixth Form College Prospectus details the courses being offered across the 5 Oaks College schools and the admission criteria in terms of end of Key Stage 4 examination grades for each course.

Dame Elizabeth Cadbury admits students to a maximum of 100 students in total in Years 12 & 13. We plan to expand our Sixth Form provision but in the unlikely event of over subscription the criteria is as follows:

- Looked after or previously looked after children
- Children with a brother or a sister already at the school
- Children who live nearest to the school

Any students who cannot be placed in our Sixth Form will be offered a place in an Oaks Partner Sixth Form school.

**Note:** Distances are calculated on the basis of a straight line measurement between the applicant's home address and the School gate on Woodbrooke Road.



## Eden Boys' School

**Whitehead Road, Aston, Birmingham B6 6EL**

**Tel:** TBC

**[www.edenboysbirmingham.com](http://www.edenboysbirmingham.com)**

**Headteacher:** Mrs A Ravat

**Type:** Free School

**Published Admission Number:** 100

**Number on roll:** 156

**Number on roll in the Sixth Form:** None at time of going to print

**Tauheedul Trust: 01254 918 684**

**Chair of Governors:** Mr A Rahim

**Age range:** 11 – 18

**DFE No:** 330 4021

### How to make an In-Year application

See section 3.

### How to apply for Year 7 in September 2016

An application must be made online at [www.birmingham.gov.uk/schooladmissions](http://www.birmingham.gov.uk/schooladmissions) or by using a Local Authority Preference Form.

### Previous admission pattern at the time of offer of places for Year 7

School opening in September 2015.

2015 – 96 preferences received ranking the school 1 – 6. All applicants were offered.

### Admission Criteria

If undersubscribed, the school will admit all applicants.

1. Looked after boys or a boy who was previously looked after, but immediately after being looked after became subject to an adoption, child arrangements, or special guardianship order (see note 1).
2. Boys with a sibling who is a pupil already attending Eden Boys' School, at the time of admission (see note 2).
3. Sons of staff employed at Eden Boys' School for 2 or more years at the time at which the application for admission is made, and / or the member of staff has been recruited to fill a post where there is a demonstrable skill shortage (see note 3).
4. Boys for whom the Governing Body accepts that they have proven, exceptionally strong special, medical or social circumstances, which are directly relevant to attendance at Eden Boys' School. Professional supporting evidence must be provided by the parent from e.g. a consultant, doctor, psychologist, social worker or from another professional. A place will only be offered, if the Governing Body accepts the view of the professional, which confirms that the existing medical, social or welfare difficulties will be exacerbated if admission is not offered at Eden Boys' School (see note 4).
5. Boys who live nearest to Eden Boys' School. The distance will be measured in a straight line using Birmingham City Council's computerised mapping system. This will measure distance from home to the main entrance of the school, using the co-ordinates supplied by Ordnance Survey.

If a number of addresses have the same geographical property reference (such as a block of flats), or if there are a number of applicants living the same distance away from the school, random allocation will then be used to decide which of the boys can be offered a place. The random allocation process will be supervised by someone independent of the school.

### Tie-breaker

If any categories are oversubscribed, then the geographical proximity (as set out in category 5 above), will be used as a tie-breaker. If the distance between the boys' homes and the school is the same, then random allocation will be used as a tie-breaker. The random allocation process will be supervised by someone independent of the school.

### Address

The address given must be where the child and parent / carer live permanently. It should not be the child minder's, grandparent's or other relative's address. If parents share custody of a child, then we may request to see the court order, child tax credit letter, child benefit letter, medical card or other evidence to establish where the child is resident for the majority of the time during the weekdays.

### Notes:

1. A 'looked after child' is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in section 22(1) of the Children Act 1989) at the time of making an application to a school. This includes children who were adopted under the Adoption Act 1976 (see section 12 adoption orders) and children who were adopted under the Adoption and Children Act 2002 (see section 46 adoption orders). Under the provisions of s14 of the Children and Families Act 2014, which amend section 8 of the Children Act 1989, residence orders have now been replaced by child arrangement orders. Section 14A of the Children Act 1989 which defines a 'special guardianship order' as an order appointing one or more individuals to be a child's special guardian (or special guardians).
2. Siblings refers to full, half, adopted, step, foster brothers or the son of the parent/carer's partner, and, in every case, the boy must be living in the same family unit at the same address.
3. A boy will be eligible for consideration when his parent(s) confirm on the Birmingham City Council application form that they are employed at Eden Boys' School for 2 or more years at the time at which the application for admission is made, and / or they have been recruited to fill a post where there is a demonstrable skill shortage
4. It is important that you state on the application form and if required, attach a letter, clearly setting out your reasons for requesting admission under the medical, social, or welfare criteria. You must also provide written supporting evidence from a professional with the application form. The letter from the professional must confirm that the existing medical, social or welfare difficulties will be exacerbated if admission is not offered at Eden Boys' School.

The supporting evidence from the professional must be submitted with the application form by 31st October 2015. It is acceptable for the supporting evidence to be submitted later than the application form, as long as it is received by 31st October 2015. If however, the supporting evidence is submitted after 31st October 2015, then there is a possibility that the Governing Body may not accept the late submission.

## Fairfax

**Fairfax Road, Sutton Coldfield, B75 7JT**

**Tel: 0121 378 1288**

**[www.fairfax.bham.sch.uk](http://www.fairfax.bham.sch.uk)**

**Headteacher:** Mrs D Bunn

**Type:** Academy

**Published Admission Number:** 250

**Number on roll:** 1341

**Chair of Governors:** Mr N Phillpott

**Age range:** 11 – 18

**DFE No:** 330 5410

**Number on roll in the Sixth Form:** 227

### How to make an In-Year application

See Section 3.

### How to apply for Year 7 in September 2016

An application must be made online at [www.birmingham.gov.uk/schooladmissions](http://www.birmingham.gov.uk/schooladmissions) or by using a Local Authority Preference Form.

### Previous admission pattern at the time of offer of places for Year 7

In 2013, 2014 and 2015 this school received more applications than there were places available.

**2013** – 1011 preferences received ranking the school 1 – 6. Last child admitted lived 3.514 Km from the school.

**2014** – 1145 preferences received ranking the school 1 – 6. Last child admitted lived 4.166 Km from the school.

**2015** – 1248 preferences received ranking the school 1 – 6. Last child admitted lived 2.075 Km from the school.

### Admission Criteria

Fairfax Academy has a strong tradition in promoting the Performing Arts through its Annual Eisteddfod Festival. For September 2016 intake, students can opt to sit an aptitude assessment for admission to Fairfax Academy. The assessment will test aptitude in The Performing Arts: Drama, Dance or Music.

Applicants who wish to be considered for a place under the aptitude assessment will be required to complete an “Optional Assessment Test – Application Form” and indicate the school as a preference on the Local Authority Preference Form. These aptitude assessments will take place on Saturday 3 October 2015. Optional Assessment Test - Application Forms are available at the school.

Up to 25 places (10% of 250) will be offered to students in descending order by aptitude test score to applicants with more than 20 points (From a possible 40).

All remaining places will be allocated on the criteria of:

1. Priority goes too looked after and/or previously looked after children.
2. Secondly, those with a brother or sister already in the school in years 7-12 will be given priority. The Local Authority's sibling/shared responsibility definitions have been adopted.
3. After this, admission is made according to the proximity of the child's home to the school, with those living nearest being accorded the highest priority. This calculation is made on the basis of a straight line measurement between the house and the school, using the main entrance as a starting point. The Local Authority uses a computerised system, which measures all distances in metres. Ordnance Survey supply the co-ordinates that are used to plot an applicant's home address and the address of the school. The measurements will be to the front gate of the school. The Local Authority's use of 'final qualifier' will be adopted.

### Notes

The allocation of places will be made upon the information provided on the application form. Any inaccuracy in this information could result in an offer of a place being withdrawn at a subsequent date.

Fairfax have adopted the Local Authority's definitions for 'Children with a statement of special educational needs', 'Looked after or previously looked after children', 'Distance', 'Sibling', 'Shared Responsibility' and 'Separating "Final Qualifier" applications (blocks of flats etc.)'.

### Waiting list

Following the offer of places, a waiting list will be kept in strict oversubscription criteria order until at least the end of the first academic term. Each added child will require the list to be ranked again in line with the oversubscription criteria.

### Appeals

As an Academy, Fairfax has adopted the Birmingham City Council scheme for appeals. In the first instance, parents must contact Fairfax directly and will be informed of the process in such cases.

### Sixth Form

#### **Capacity (both internal and external applicants):**

Year 12 – 250

#### **Admission Number for External Applicants:**

30

#### **Minimum Academic Entrance Requirements:**

7 A\* – C (for a level 3 qualification)

Internal applicants who meet the minimum academic entrance requirements will be offered a place automatically [subject to individual subject requirements and availability of courses]

#### **Oversubscription Criteria for External Applicants:**

- Looked after or previously looked after children
- then those with a brother or sister already in the school in years 7 – 12.
- then those living nearest to the school calculated by a straight line measurement between the house and the school.

**Note:** Distances are calculated on the basis of a straight line measurement between the applicant's home address and the School gate on Fairfax Road.



## Four Dwellings Academy

**Dwellings Lane, Quinton, Birmingham B32 1RJ**

**Tel: 0121 566 6666**

**[www.fourdwellingsacademy.org](http://www.fourdwellingsacademy.org)**

**Headteacher:** Mrs R Elcocks

**Type:** Academy

**Published Admission Number:** 150

**Number on roll:** 400

**Chair of Governors:** Mr D Kershaw

**Age range:** 11 – 16

**DFE No:** 330 4005

### How to make an In-Year application.

See Section 3.

### How to apply for Year 7 in September 2016

An application must be made online at [www.birmingham.gov.uk/schooladmissions](http://www.birmingham.gov.uk/schooladmissions) or by using a Local Authority Preference Form.

### Previous admission pattern at the time of offer of places for Year 7

In 2013, 2014 and 2015 places were offered to all applicants.

### Admission Criteria

Where there are more applications than there are places available, places will be allocated based on the following order of priority:

1. Looked after or previously looked after children.
2. Children with a brother or a sister already at the school who will still be in attendance in September 2016
3. Children who live nearest the school.

Within each of these categories, priority is given to those who live nearest the school. Distances are calculated on the basis of a straight-line measurement between home and the centre of the School site.

Four Dwellings Academy have adopted the Local Authority's definitions for 'Children with a statement of special educational needs', 'Looked after or previously looked after children', 'Distance', 'Sibling', 'Shared Responsibility' and 'Separating "Final Qualifier" applications (blocks of flats etc.)'.

### Waiting Lists

Waiting lists will not be fixed following the offer of places. They are subject to change. This means that a child's waiting list position during the year could go up or down. Any applicants will be added to the school's list in accordance with the order of priority for offering places. Waiting lists will be maintained until the end of each academic year.

### Appeals

Parents who wish to appeal against the decision of the Governors to refuse their child a place in the school may apply in writing to Chair of Governors. Appeals will be heard by an independent panel.

## George Dixon Academy

**Portland Road, Birmingham B16 9GD**

**Tel: 0121 566 6565**

**[www.georgedixonacademy.com](http://www.georgedixonacademy.com)**

**Head Teacher:** Mr A Hamilton

**Type:** Academy

**Published Admission Number:** 180

**Number on roll:** 901

**Chair of Governors:** Sir R Dowling

**Age range:** 11 – 18

**DFE No:** 330 5412

**Number on roll in the Sixth Form:** 80

### How to make an In-Year application

See Section 3.

### How to apply for Year 7 in September 2016

An application must be made online at [www.birmingham.gov.uk/schooladmissions](http://www.birmingham.gov.uk/schooladmissions) or by using a Local Authority Preference Form.

### Previous admission pattern at the time of offer of places for Year 7

In 2013, 2014 and 2015 places were offered to all applicants.

### Admission Criteria

Where applications exceed the number of places available, places are allocated based on the following order of priority:

1. Looked after or previously looked after children.
2. Where a child has a brother or sister (sibling) currently attending the school. (The Local Authority's 'sibling' definition has been adopted.)
3. Proximity of the child's home to the school, those living nearer to school (George Dixon Academy – The main entrance on Portland Road) accorded higher priority.

George Dixon Academy have adopted the Local Authority's definitions for 'Children with a statement of special educational needs', 'Looked after or previously looked after children', 'Distance', 'Sibling', 'Shared Responsibility' and 'Separating "Final Qualifier" applications (blocks of flats etc.)'.

### Waiting list

Following the offer of places, a waiting list will be kept in strict oversubscription criteria order until at least the end of the first academic term. Each added child will require the list to be ranked again in line with the oversubscription criteria.

### Appeals

Appeals are administered by the Local Authority for this Academy. Parents who wish to appeal against the decision to refuse their child admission should contact the Children's Information and Advice Service on **0121 303 1888** to request an appeal form. Appeals will be heard by an independent panel.

### Sixth Form

The Sixth Form offers an extensive range of advanced level courses.

Students are considered for entry based on previous academic attainment and their suitability for the required course.

The minimum entry requirements are 5 GCSEs at grade C or above and must include English and Maths.

The Sixth Form recruits the majority of its students from Year 11. In the event of oversubscription of external candidates, preference will be given to:

- Looked after or previously looked after children
- Those who have a sibling attending the school
- Those who live closest to the school (using the Local Authority's distance definition)

**Note:** Distances are calculated on the basis of a straight line measurement between the applicant's home address and the main School entrance on Portland Road.

## Ark Boulton Academy (formerly Golden Hillock School)

Golden Hillock Road, Sparkhill, Birmingham B11 2QG

Tel: 0121 773 8156

[www.arkboulton.org](http://www.arkboulton.org)

Headteacher: Ms Channa

Type: Academy

Published Admission Number: 180

Number on roll: 885

Chair of Governors: TBC

Age range: 11 – 16

DFE No: 330 4013

### How to make an In-Year application

See Section 3.

### How to apply for Year 7 in September 2016

An application must be made online at [www.birmingham.gov.uk/schooladmissions](http://www.birmingham.gov.uk/schooladmissions) or by using a Local Authority Preference Form.

### Previous admission pattern at the time of offer of places for Year 7

In 2013, 2014 and 2015 this school received more applications than there were places available.

**2013** – 797 preferences received ranking the school 1 – 6. Last child admitted lived 1.013 Km from the school.

**2014** – 766 preferences received ranking the school 1 – 6. Last child admitted lived 0.936 Km from the school.

**2015** – 693 preferences received ranking the school 1 – 6. Last child admitted lived 2.054 Km from the school.

### Admission Criteria

1. Looked after or previously looked after children.
2. Children with a brother or a sister already at the academy who will still be in attendance in September 2016.
3. Children who live nearest the academy.

Ark Boulton Academy has adopted the Local Authority's definitions for 'Education Health and Care Plan', 'Looked after or previously looked after children', 'Distance', 'Sibling', 'Shared Responsibility' and 'Separating "Final Qualifier" applications (blocks of flats etc.)'.

**Note:** Distances are calculated on the basis of a straight line measurement between the applicant's home address and the entrance to the School building.

## Great Barr School

**Aldridge Road, Great Barr, Birmingham B44 8NU**

**Tel: 0121 366 6611**

**[www.greatbarrschool.org.uk](http://www.greatbarrschool.org.uk)**

**Headteacher:** Mrs I Abrahams

**Type:** Foundation

**Published Admission Number:** 422

**Number on roll:** 1900 pupils on roll in May 2014

**Chair of Governors:** Mr L Crowe

**Age range:** 11 – 18

**DFE No:** 330 4083

**Number on roll in the Sixth Form:** 215

### How to make an In-Year application

See Section 3.

### How to apply for Year 7 in September 2016

An application must be made online at [www.birmingham.gov.uk/schooladmissions](http://www.birmingham.gov.uk/schooladmissions) or by using a Local Authority Preference Form.

### Previous admission pattern at the time of offer of places for Year 7

In 2013, 2014 and 2015 places were offered to all applicants.

### Admission Criteria

Where there are more applications than there are places available, places will be allocated based on the following order of priority:

1. Looked after or previously looked after children.
2. Children with an elder brother or sister already attending the school.
3. Other children with priority being given to those living nearer the school in a straight-line distance.

Great Barr School have adopted the Local Authority's definitions for 'Children with a statement of special educational needs', 'Looked after or previously looked after children', 'Distance', 'Sibling', 'Shared Responsibility' and 'Separating "Final Qualifier" applications (blocks of flats etc.)'.

### Waiting list

Following the offer of places, a waiting list will be kept in strict oversubscription criteria order until at least the end of the first academic term. Each added child will require the list to be ranked again in line with the oversubscription criteria.

### Appeals

An independent Appeals Panel will hear all requests for an Appeal for a place at the School. In the first instance contact the directly about the procedure.

### Sixth Form

**Year 12 Admissions:** (minimum number of external candidates 20)

Students will be considered for entry into Year 12 based upon their academic attainment and/or individual subject grade criteria and the school's ability to offer meaningful courses.

Students who choose to follow the AS/A2 route should have a minimum of 5 GCSE A\* – C grades in five different subjects, including English and Maths. There are also some level 2 courses available and the requirements for these will depend on the subject selected.

Progression to Year 13 (A2 courses) is subject to students successfully obtaining three or more passes in their AS subjects.

Looked after children or children who have previously been 'looked after' will be prioritised.

**Note:** Distances are calculated on the basis of a straight line measurement between the applicant's home address and a point within the main School building.

## Greenwood Academy

Farnborough Road, Castle Vale, Birmingham B35 7NL

Tel: 0121 464 6101

[www.greenwoodacademy.org](http://www.greenwoodacademy.org)

Principal: Mr H French

Type: Academy

Published Admission Number: 180

Number on roll: 679

Chair of Governors: Mr P Richmond

Age range: 11 – 16

DFE No: 330 4006

### How to make an In-Year application

See Section 3.

### How to apply for Year 7 in September 2016

An application must be made online at [www.birmingham.gov.uk/schooladmissions](http://www.birmingham.gov.uk/schooladmissions) or by using a Local Authority Preference Form.

### Previous admission pattern at the time of offer of places for Year 7

In 2013, 2014 and 2015 places were offered to all applicants.

### Admission Criteria

Where there are more applications than there are places available, places will be allocated based on the following order of priority:

1. Looked after or previously looked after children.
2. Children with a brother or a sister already at the academy who will still be in attendance in September 2016.
3. Children who live nearest the academy.

Within each of these categories, priority is given to those who live nearest the academy, calculated on the basis of a straight-line measurement between home and the front School gates.

Greenwood Academy have adopted the Local Authority's definitions for 'Children with a statement of special educational needs', 'Looked after or previously looked after children', 'Distance', 'Sibling', 'Shared Responsibility' and 'Separating "Final Qualifier" applications (blocks of flats etc.)'.

### Waiting Lists

Waiting lists will not be fixed following the offer of places. They are subject to change. This means that a child's waiting list position during the year could go up or down. Any applicants will be added to the academy's list in accordance with the order of priority for offering places. Waiting lists will be maintained until the end of each academic year.

### Appeals

Appeals are administered by the Local Authority for this Academy. Parents who wish to appeal against the decision to refuse their child admission should contact the Children's Information and Advice Service on **0121 303 1888** to request an appeal form. Appeals will be heard by an independent panel.

**Note:** Distances are calculated on the basis of a straight line measurement between the applicant's home address and the front School gates.



## Hall Green School (An Academy)

Southam Road, Hall Green, Birmingham B28 0AA

Tel: 0121 628 8787

[www.hallgreen.bham.sch.uk](http://www.hallgreen.bham.sch.uk)

Headteacher: Mr D Adams

Type: Academy

Published Admission Number: 180

Number on roll: 900

Chair of Governors: Mrs J Owen

Age range: 11 – 16

DFE No: 330 5409

### How to make an In-Year application

See Section 3.

### How to apply for Year 7 in September 2016

An application must be made online at [www.birmingham.gov.uk/schooladmissions](http://www.birmingham.gov.uk/schooladmissions) or by using a Local Authority Preference Form.

### Previous admission pattern at the time of offer of places for Year 7

In 2013, 2014 and 2015 this school received more applications than there were places available.

**2013** – 971 preferences received ranking the school 1 – 6. Last child admitted lived 1.428 Km from the school.

**2014** – 960 preferences received ranking the school 1 – 6. Last child admitted lived 1.498 Km from the school.

**2015** – 1012 preferences received ranking the school 1 – 6. Last child admitted lived 1.408 Km from the school.

### Statement

Hall Green is an 11 – 16 Academy; co-educational: one admission age group; roll 900; provides mainstream integration of SEN Statemented pupils with physical disabilities. Any child with a statement of special needs is required to be admitted to the school that is named in their statement. This gives any such child overall priority for admission. This is not an oversubscription criterion.

### Admission Criteria

Where applications for admission exceed the number of places available, the following criteria will be applied in the order set out below to decide which children to admit:

1. First priority goes to looked after or previously looked after children.
2. Secondly, we give priority to children with an elder brother or sister in the school who will be in attendance at the school in September of the year admission is sought.
3. Thirdly, we give priority to children who live nearest the school, as calculated on the basis of a straight line measurement between home and the main entrance of the school.

Hall Green School have adopted the Local Authority's definitions for 'Children with a statement of special educational needs', 'Looked after or previously looked after children', 'Distance', 'Sibling', 'Shared Responsibility' and 'Separating "Final Qualifier" applications (blocks of flats etc.)'.

### Catchment Area

There is no catchment area for Hall Green School.

### Appeals

If you are unsuccessful in your application, you can have your case considered by an independent appeals panel. Appeals must be made in writing directly to the Local Authority.

### Waiting List

A waiting list is maintained throughout the academic year of admission, in which children are ranked in the same order as the published criteria for oversubscription.

**ALL SCHOOL PLACES ARE OFFERED ON THE BASIS THAT THE INFORMATION PROVIDED IS CORRECT. THE SCHOOL RESERVES THE RIGHT TO WITHDRAW ANY OFFER ON THE BASIS OF A FRAUDULENT OR INTENTIONALLY MISLEADING APPLICATION.**

## Hamstead Hall Academy

**Craythorne Avenue, Handsworth Wood, Birmingham B20 1HL**

**Tel: 0121 386 7510**

**[www.hamsteadhall.com](http://www.hamsteadhall.com)**

**Executive Principal:** Mr K Morris OBE

**Type:** Academy

**Published Admission Number:** 180

**Number on roll:** 1082

**Chair of Governors:** Mr P French

**Age range:** 11 – 18

**DFE No:** 330 4240

**Number on roll in the Sixth Form:** 184

### How to make an In-Year application

See Section 3.

### How to apply for Year 7 in September 2016

An application must be made online at [www.birmingham.gov.uk/schooladmissions](http://www.birmingham.gov.uk/schooladmissions) or by using a Local Authority Preference Form.

### Previous admission pattern at the time of offer of places for Year 7

In 2013, 2014 and 2015 this school received more applications than there were places available.

**2013** – 723 preferences received ranking the school 1 – 6. Last child admitted lived 2.105 Km from the school.

**2014** – 777 preferences received ranking the school 1 – 6. Last child admitted lived 1.874 Km from the school.

**2015** – 772 preferences received ranking the school 1 – 6. Last child admitted lived 2.135 Km from the school.

### Admission Criteria

Where there are more applications than there are places available, places will be allocated based on the following order of priority:

1. Looked after or previously looked after children.
2. Children who are currently in Year 6 at Grestone academy
3. Children who have a sibling at the school at the time of admission
4. Distance from the Academy

Within each of these categories, priority is given to those who live nearest the academy, calculated on the basis of a straight-line measurement between home and the community learning centre gate on Craythorne Avenue.

Hamstead Hall have adopted the Local Authority's definitions for 'Children with a statement of special educational needs', 'Looked after or previously looked after children', 'Distance', 'Sibling', 'Shared Responsibility' and 'Separating "Final Qualifier" applications (blocks of flats etc.)'.

### Waiting Lists

Waiting lists will not be fixed following the offer of places. They are subject to change. This means that a child's waiting list position during the year could go up or down. Any applicants will be added to the community learning centre's list in accordance with the order of priority for offering places. Waiting lists will be maintained until the end of each academic year.

### Appeals

All appeals are dealt with by the Local Authority. Parents who wish to appeal against the decision of the Governors to refuse their child a place in the Community Learning Centre must request an appeal form from Birmingham Local Authority tel:

**0121 303 1888** and return it to the Authority. Appeals will be heard by an independent panel.

### Sixth Form

Every year a proportion of students from Year 11 enter the Sixth Form to continue their studies and students from other schools and colleges may be eligible to join them.

### **Sixth Form Capacity**

September 2016    Year 12: 125  
Year 13: 125

### **Advice and guidance**

All students will receive advice and guidance to support them in making the correct post-16 choices.

### **Internal applicants**

Priority for places is given to students in Year 11 currently on roll who meet the entry requirements for Sixth Form courses.

If the number of applications exceeds the admission number, the governors will give priority to applications in accordance with the criteria in the order listed, depending upon applicants achieving the relevant entry requirements for individual subjects.

### **External applicants**

The minimum admission number for external candidates is 1. Applications from internal candidates who meet the academic requirements will be considered first.

For external applications the remaining places available on a particular course will be offered to those who have the better grades at GCSE or related subject specific requirements.

### **Academic entry requirements:**

AS courses (including Applied 'A' levels) – a minimum of 5 GCSEs at Grade C and above (to include Maths and English) and a Grade B in chosen subject [eg English A Level at least B in English at GCSE]

BTEC courses level 3 – minimum of 5 GCSEs at Grade C and above (to include Maths and English)

BTEC courses level 2 – minimum grade D in English Language

### **Over subscription criteria**

The oversubscription criteria of looked after children, siblings and distance will only be used if the number of external candidates exceeds the amount of places the school is able to admit.

1. Looked after or previously looked after children
2. Siblings
3. Children who live nearest the community learning centre.

**Note:** Distances are calculated on the basis of a straight line measurement between the applicant's home address and the community learning centre gate on Craythorne Avenue.

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## **Handsworth Grammar School: A Specialist Mathematics and Computing School**

**Grove Lane, Handsworth, Birmingham B21 9ET**

**Tel: 0121 554 2794**

**[www.handsworth.bham.sch.uk](http://www.handsworth.bham.sch.uk)**

**Headteacher:** Mr S Bird

**Type:** Voluntary Aided Selective Secondary

**Published Admission Number:** 150

**Number on roll:** 970

**Chair of Governors:** Mr M Hart

**Age range:** 11 – 19

**DFE No:** 330 5402

**Number on roll in the Sixth Form:** 236

### How to make an In-Year application

See Section 3. Please note that children who are older than 11 years may not register for the tests. However, parents/carers can still contact the school about their admission arrangements for places in other year groups.

### How to apply for Year 7 in September 2016

Please see section 2.

### Previous admission pattern at the time of offer of places for Year 7

In 2013, 2014 and 2015 this school received more applications than there were places available.

**2013** – 653 preferences received ranking the school 1 – 6.

**2014** – 1025 preferences received ranking the school 1 – 6.

**2015** – 1047 preferences received ranking the school 1 – 6.

### Admission Criteria

Admission to the School is in accordance with Public Notices issued on 4 September 1992 under Section 63(2) of the Education Reform Act 1988 as varied by the Public Notices issued on 1 December 1995 under Section 96(1) of the Education Act 1993.

Only children who attain the required standard in the prescribed arrangements for selection by reference to aptitude are eligible to be considered for admission to the School. These arrangements require that prospective pupils are considered for admission to the school on the basis of a combined score, standardised according to the age of the pupil, normally above the seventieth percentile of the national ability range on standardised tests of verbal, numerical and non-verbal reasoning ability. The content, nature and scope of these tests is reviewed regularly.

The number of intended admissions each year is 150 at age 11 years. Children who have not reached the age of 11 years, but who are in the same year group at primary school as those who have done so, may be considered for admission to the school.

The School expects to attract pupils from Birmingham and its surrounding areas. Where the number of applications for admission from eligible pupils exceeds the number of places available, places are offered in merit order according to their standardised score in the entrance tests. Where children are equal on test score, Looked After Children (in Public Care) and previously Looked After Children will be given priority, and then those who live nearest to the school (according to the straight line distance between home and school).

Details of admission and appeal arrangements regarding entry to the school at age 11 years are published each year.

All applicants will need to complete a Grammar Schools in Birmingham Test Registration Form. All applicants also need to complete the Local Authority preference form supplied by the Local Authority in which they currently live. A number of schools can be named on these forms in a ranked order of preference. It is important to name Handsworth Grammar School as a preference. If a school is not listed on your Local Authority form you cannot be offered a place.

In considering applications, all schools will apply their own admissions criteria. The Grammar Schools in Birmingham only consider entrance test scores and will make offers to the highest scoring applicants. Other schools may make offers based on distance from the school to the applicant's home. All offers will be submitted to the Local Authority. If a child meets the criteria for two or more schools, the Local Authority will offer a place at the school ranked highest on the Local Authority preference form. Parents will only receive one offer.

For absolute clarity in all respects of the admissions process, please refer to the current Admissions Brochure for the Grammar Schools in Birmingham and also visit the website at <http://www.birminghamgrammarschools.org/>.

Parents wishing to enrol a pupil of statutory school age other than at the normal age of admission should contact the Headmaster. Admissions to the school after the normal age of admission, (up to the number of places available), are based upon the pupil's 11+ entrance examination score or on an assessment of the pupil's ability. Only applicants who have requested admission at the time of the vacancy arising can be considered. Where the number of applicants exceeds the number of places available, candidates are admitted according to merit.

### Sixth Form

A number of external admissions at age 16 are anticipated (preference is given to existing pupils) who meet the same requirements. The school welcomes applications from boys and girls at age 16 years for entry into the Sixth Form. Details of the procedures for entry into the Sixth Form are available from the school after the start of the Autumn term in the year preceding entry. Admission is based upon an assessment of the pupil's potential to benefit from the curriculum and facilities offered by the school. This assessment is based primarily upon the pupil's educational record, including actual or anticipated exam results, with particular reference to achievement in the intended and related areas of study and may include a school visit. Offers of places in the Sixth Form will be conditional upon academic results and satisfactory school report.

Details of how to apply can be found in the Sixth Form area of the website.

### Criteria:

1. Looked after or previously looked after children.
2. Distance of the child's residence from the School, with those living nearer to the School being given higher priority.

Distances are calculated on the basis of a straight line measurement between the applicant's home and the front gate at the School. The local authority uses a computerised system, which measures all distances in metres. Ordnance Survey supply the co-ordinates that are used to plot an applicant's home address within this system.

Where parents have shared responsibility for a child, and the child lives with both parents for part of the week, then the main residence will be determined as the address where the child lives the majority of the week.)

### Late applications

Late applicants for Year 7 will be considered after the initial allocation of offers have been made by the authority.

### Waiting list

Following the offer of places, a waiting list will be kept in strict oversubscription criteria order until at least the end of the first academic term. Each added child will require the list to be ranked again in line with the oversubscription criteria.

### Appeals

Parents wishing to appeal an admissions outcome should contact Birmingham Local Authority for the appeal documents on **0121 303 1888**.

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## Handsworth Wood Girls' Academy

**Church Lane, Handsworth, Birmingham B20 2HL**

**Tel: 0121 554 8122**

**[www.hwga.org.uk](http://www.hwga.org.uk)**

**Headteacher:** Ms N Walters

**Type:** Academy (Girls)

**Published Admission Number:** 150

**Number on roll:** 750

**Chair of Governors:** Mr A Mahroof

**Age range:** 11 – 18

**DFE No:** 330 4207

**Number on roll in the Sixth Form:** 200

### How to make an In-Year application

See Section 3.

### How to apply for Year 7 in September 2016

An application must be made online at [www.birmingham.gov.uk/schooladmissions](http://www.birmingham.gov.uk/schooladmissions) or by using a Local Authority Preference Form.

### Previous admission pattern at the time of offer of places for Year 7

In 2013, 2014 and 2015 this school received more applications than there were places available.



**2013** – 425 preferences received ranking the school 1 – 6. Last child admitted lived 2.372 Km from the school.

**2014** – 466 preferences received ranking the school 1 – 6. Last child admitted lived 1.911 Km from the school.

**2015** – 525 preferences received ranking the school 1 – 6. Last child admitted lived 2.398 Km from the school.

### Admission Criteria

Where there are more applications than there are places available, places will be allocated based on the following order of priority:

1. Looked after or previously looked after children.
2. Children with a brother or a sister already at the academy who will still be in attendance in September 2016.
3. Children who live nearest the academy.

Within each of these categories, priority is given to those who live nearest the academy, calculated on the basis of a straight-line measurement between home and the centre of the main school building.

Handsworth Wood Girls Academy have adopted the Local Authority's definitions for 'Children with a statement of special educational needs', 'Looked after or previously looked after children', 'Distance', 'Sibling', 'Shared Responsibility' and 'Separating "Final Qualifier" applications (blocks of flats etc.)'.

### Waiting Lists

Waiting lists will not be fixed following the offer of places. They are subject to change. This means that a child's waiting list position during the year could go up or down. Any applicants will be added to the academy's list in accordance with the order of priority for offering places. Waiting lists will be maintained until the end of each academic year.

### Appeals

Appeals are administered by the Local Authority for this Academy. Parents who wish to appeal against the decision to refuse their child admission should contact the Children's Information and Advice Service on **0121 303 1888** to request an appeal form. Appeals will be heard by an independent panel.

### Sixth Form

**Sixth Form Capacity (both internal and external applicants):** 200

**Admission Number for External Applicants:** 40

**Minimum Academic Entrance Requirements (ie GCSEs):** Level 3: 5A\* – C including English and Mathematics with specific entrance requirements for individual subjects.

**Level 2:** 5A\* – G including English and Mathematics at grade E in English and Mathematics.

### Oversubscription Criteria for External Applicants:

- a. Looked after or previously looked after children.
- b. Where the child has a brother or sister currently attending the Academy.
- c. Proximity of the child's home to academy with those living nearer accorded the higher priority.

**Note:** Distances are calculated on the basis of a straight line measurement between the applicant's home address and the centre of the main school building.

## Harborne Academy

**Harborne Road, Edgbaston, Birmingham B15 3JL**

**Tel: 0121 464 2737**

**[www.harborneacademy.co.uk](http://www.harborneacademy.co.uk)**

**Headteacher:** Mr C Hilton

**Type:** Academy

**Published Admission Number:** 120

**Number on roll:** 576

**Chair of Governors:** Mr T Dennant

**Age range:** 11 – 18

**DFE No:** 330 6910

**Number on roll in the Sixth Form:** 39

### How to make an In-Year application

See Section 3.

### How to apply for Year 7 in September 2016

An application must be made online at [www.birmingham.gov.uk/schooladmissions](http://www.birmingham.gov.uk/schooladmissions) or by using a Local Authority Preference Form.

### Previous admission pattern at the time of offer of places for Year 7

In 2013 and 2014 places were offered to all applicants.

2015 – 463 preferences received ranking the school 1 – 6. Last child admitted lived 7.220 Km from the school.

### Admission Criteria

When there are more applications than places available at the school the following criteria will be used to determine which children will be allocated places:

1. Looked after or previously looked after children.
2. Children with a brother or a sister already at the school who will still be in attendance in September 2016.
3. Children who live nearest the school.

Within each of these categories, priority is given to those who live nearest the school, calculated on the basis of a straight-line measurement between home and the school gate on Harborne Road.

Harborne Academy have adopted the Local Authority's definitions for 'Children with a statement of special educational needs', 'Looked after or previously looked after children', 'Distance', 'Sibling', 'Shared Responsibility' and 'Separating "Final Qualifier" applications (blocks of flats etc.)'.

### Waiting Lists

Waiting lists will not be fixed following the offer of places. They are subject to change. This means that a child's waiting list position during the year could go up or down. Any applicants will be added to the Academy's list in accordance with the order of priority for offering places. Waiting lists will be maintained until the end of each academic year.

### Appeals

Appeals are administered by the Local Authority for this Academy. Parents who wish to appeal against the decision to refuse their child admission should contact the Children's Information and Advice Service on **0121 303 1888** to request an appeal form. Appeals will be heard by an independent panel.

### Sixth Form

Every year a proportion of students from Year 11 enter the Sixth Form to continue their studies and students from other schools and colleges may be eligible to join them.

### Sixth Form Capacity

September 2016      Year 12: 100  
                                 Year 13: 100

### Advice and guidance

All students will receive advice and guidance to support them in making the correct post-16 choices.

### Internal applicants

Priority for places is given to students in Year 11 currently on roll who meet the entry requirements for Sixth Form courses.

If the number of applications exceeds the admission number, the governors will give priority to applications in accordance with the criteria in the order listed, depending upon applicants achieving the relevant entry requirements for individual subjects.

### External applicants

The minimum admission number for external candidates is 1 Applications from internal candidates who meet the academic requirements will be considered first.

For external applications the remaining places available on a particular course will be offered to those who have the better grades at GCSE or related subject specific requirements.

### Academic entry requirements:

- AS courses (including Applied 'A' levels) – a minimum of 5 GCSEs at Grade C and above (to include Maths and English) and a Grade B in chosen subject [eg English A Level at least B in English at GCSE].
- BTEC courses – Level 2 – A minimum of 4 GCSE's at Grade D and above to include English & Maths or suitable qualification at Level 1.
- BTEC courses – Level 3 – A minimum of 4 GCSE's at Grade C and above to include English & Maths or suitable qualification at Level 2.

### Oversubscription criteria

The oversubscription criteria of looked after children, siblings and distance will only be used if the number of external candidates exceeds the amount of places the school is able to admit.

**Note:** Distances are calculated on the basis of a straight line measurement between the applicant's home address and the School gate on Harborne Road.

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## Heartlands Academy

**10 Great Francis Street, Nechells, Birmingham B7 4QR**

**Tel: 0121 464 3931**

**[www.heartlands-academy.org.uk](http://www.heartlands-academy.org.uk)**

**Principal:** Mrs G Jones

**Type:** Academy

**Published Admission Number:** 150

**Number on roll:** 875

**Chair of Governors:** Mr N Flynn

**Age range:** 11 – 18

**DFE No:** 330 6905

**Number on roll in the Sixth Form:** 100

### How to make an In-Year application

See Section 3.

### How to apply for Year 7 in September 2016

An application must be made online at [www.birmingham.gov.uk/schooladmissions](http://www.birmingham.gov.uk/schooladmissions) or by using a Local Authority Preference Form.

### Previous admission pattern at the time of offer of places for Year 7

In 2013, 2014 and 2015 this school received more applications than there were places available.

**2013** – 547 preferences received ranking the school 1 – 6. Last child admitted lived 1.390 Km from the school.

**2014** – 672 preferences received ranking the school 1 – 6. Last child admitted lived 1.218 Km from the school.

**2015** – 773 preferences received ranking the school 1 – 6. Last child admitted lived 1.006 Km from the school.

### Admission Criteria

Where there are more applications than there are places available, places will be allocated based on the following order of priority:

1. Looked after or previously looked after children.
2. Children (siblings) with a brother or sister already at the school and who will still be in attendance at the time the sibling enters the school.
3. Children who attend Nechells Primary E-ACT Academy.
4. Children who live nearest the school.

Within each of these categories, priority is given to those who live nearest to the school. For these purposes, distances are calculated on the basis of a straight-line measurement between the applicant's home address and the front gates of the school on Great Francis Street.

Heartlands Academy have adopted the Local Authority's definitions for 'Children with a statement of special educational needs', 'Looked after or previously looked after children', 'Distance', 'Sibling', 'Shared Responsibility' and 'Separating "Final Qualifier" applications (blocks of flats etc.)'.

### Waiting lists and Appeals

Parents whose children have not been offered their preferred school will be informed of their right of appeal.

Appeals are administered by the Local Authority for this Academy. Parents who wish to appeal against the decision to refuse their child admission should contact the Children's Information and Advice Service on **0121 303 1888** to request an appeal form. Appeals will be heard by an independent panel.

Children will also be added to the school's waiting list in accordance to the oversubscription criteria. The waiting list will be kept until 1 January 2016.

### Sixth Form (Post 16 admission criteria)

Heartlands Academy has capacity for 200 students in the sixth form. It will provide places for at least 100 internal and external students in Year 12. The minimum number for external applicants to be admitted is 5. The Academy will not admit any more external applicants unless it is undersubscribed by students progressing from its own Year 11, and in such circumstances it will apply the same academic entry requirements as it does to students already on roll in the Academy and, if a tie-break is necessary to determine who is admitted, it will apply the oversubscription criteria below;

#### Looked after or previously looked after children

Those who live closest to the school (according to the straight-line distance between home and school).

The Academy will publish annually specific criteria in relation to minimum academic entrance requirements for admission to the post-16 provision. Both internal and external students wishing to enter the sixth form will be expected to have met the minimum academic entry requirements for the sixth form. The minimum academic entry requirements for September 2016 admissions are 5 GCSE's at Grade C and above usually to include Maths and English.

In addition to the sixth form's minimum academic entry requirements, students will need to satisfy minimum entrance requirements for the courses for which they are applying. Specific courses require a B or above at GCSE e.g. French AS a B in French GCSE needed. These academic entry requirements will be published in the Academy's prospectus. If either internal or external applicants fail to meet the minimum course requirements they will be given the option of pursuing any alternative courses for which they do meet the minimum academic requirements.

**Note:** Distances are calculated on the basis of a straight line measurement between the applicant's home address and the School front gate on Great Francis Street.

## Hillcrest School: A Specialist Maths and Computing College and Sixth Form Centre

**Stonehouse Lane, Bartley Green, Birmingham B32 3AE**

**Tel: 0121 464 3172**

**[www.hillcrest.bham.sch.uk](http://www.hillcrest.bham.sch.uk)**

**Headteacher:** Ms J Davies

**Type:** Academy

**Published Admission Number:** 120

**Number on roll:** 417

**Chair of Governors:** Ms D McIlmurray

**Age range:** 11 – 18

**DFE No:** 330 4012

**Number on roll in the Sixth Form:** 89

### How to make an In-Year application

See Section 3.

### How to apply for Year 7 in September 2016

An application must be made online at [www.birmingham.gov.uk/schooladmissions](http://www.birmingham.gov.uk/schooladmissions) or by using a Local Authority Preference Form.

### Previous admission pattern at the time of offer of places for Year 7

In 2013, 2014 and 2015 places were offered to all applicants.

### Admission Criteria

Where there are more applications than there are places available, places will be allocated based on the following order of priority:

1. Looked after or previously looked after children.
2. Brothers or sisters of children at the school in the year of admission.
3. Distance (measured from the applicant's home address to the entrance of the school building)

Hillcrest Academy have adopted the Local Authority's definitions for 'Children with a statement of special educational needs', 'Looked after or previously looked after children', 'Distance', 'Sibling', 'Shared Responsibility' and 'Separating "Final Qualifier" applications (blocks of flats etc.)'.

### Waiting list

Following the offer of places, a waiting list will be kept in strict oversubscription criteria order until at least the end of the first academic term. Each added child will require the list to be ranked again in line with the oversubscription criteria.

### Appeals

Appeals are administered by the Local Authority for this Academy. Parents who wish to appeal against the decision to refuse their child admission should contact the Children's Information and Advice Service on **0121 303 1888** to request an appeal form. Appeals will be heard by an independent panel.

### Sixth Form Admission Arrangements and criteria

Students apply for places directly to the school or via The Oaks Sixth Form Collegiate. Hillcrest admits a maximum of 30 external candidates into Year 12.

Entry requirements for each course are available in the Oaks Collegiate prospectus in terms of the required end of Key Stage 4 examination grades for each course. In the event of over subscription the following priority criteria are applied:

1. Looked after or previously looked after children.
2. Brothers or sisters (as defined by the Local Authority) of children at the school in the year of admission.
3. Distance. (measured from the applicant's home address to the entrance of the school building)

**Note:** Distances are calculated on the basis of a straight line measurement between the applicant's home address and the centre of the main school building.



## Hodge Hill College

**Bromford Road, Hodge Hill, Birmingham B36 8HB**

**Tel: 0121 783 7807**

**[www.hodgehill.bham.sch.uk](http://www.hodgehill.bham.sch.uk)**

**Headteacher:** Mrs A Andersen

**Type:** Community

**Published Admission Number:** 240

**Number on roll:** 1178

**Chair of Governors:** Mr M Sparkes

**Age range:** 11 – 16

**DFE No:** 330 4201

### How to make an In-Year application

See Section 3.

### How to apply for Year 7 in September 2016

An application must be made online at [www.birmingham.gov.uk/schooladmissions](http://www.birmingham.gov.uk/schooladmissions) or by using a Local Authority Preference Form.

### Previous admission pattern at the time of offer of places for Year 7

In 2013, 2014 and 2015 this school received more applications than there were places available.

**2013** – 753 preferences received ranking the school 1 – 6. Last child admitted lived 2.297 Km from the school.

**2014** – 684 preferences received ranking the school 1 – 6. Last child admitted lived 3.240 Km from the school.

**2015** – 707 preferences received ranking the school 1 – 6. Last child admitted lived 2.532 Km from the school.

### Admission Criteria

The oversubscription criteria for community schools are shown at the beginning of Section 1.

**Note:** Distances are calculated on the basis of a straight line measurement between the applicant's home address and a point within the main School building.

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## Hodge Hill Girls' School: A Specialist College in Science, Mathematics and Computing

**Bromford Road, Hodge Hill, Birmingham B36 8EY**

**Tel: 0121 464 3094**

**[www.hodgehgs.bham.sch.uk](http://www.hodgehgs.bham.sch.uk)**

**Headteacher:** Mrs E Brown

**Type:** Community

**Published Admission Number:** 150

**Number on roll:** 750

**Chair of Governors:** Mr K S Yogaiswaren

**Age range:** 11 – 16

**DFE No:** 330 4015

### How to make an In-Year application

See Section 3.

### How to apply for Year 7 in September 2016

An application must be made online at [www.birmingham.gov.uk/schooladmissions](http://www.birmingham.gov.uk/schooladmissions) or by using a Local Authority Preference Form.

### Previous admission pattern at the time of offer of places for Year 7

In 2013, 2014 and 2015 this school received more applications than there were places available.

**2013** – 568 preferences received ranking the school 1 – 6. Last child admitted lived 1.405 Km from the school.

**2014** – 600 preferences received ranking the school 1 – 6. Last child admitted lived 2.034 Km from the school.

**2015** – 583 preferences received ranking the school 1 – 6. Last child admitted lived 1.906 Km from the school.

### Admission Criteria

The oversubscription criteria for community schools are shown at the beginning of Section 1.

**Note:** Distances are calculated on the basis of a straight line measurement between the applicant's home address and the entrance to the School building.

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## Holte School

**Wheeler Street, Lozells, Birmingham B19 2EP**

**Tel: 0121 523 7321**

**[www.holte.bham.sch.uk](http://www.holte.bham.sch.uk)**

**Headteacher:** Mrs P Walters

**Type:** Community

**Published Admission Number:** 192

**Number on roll:** 1109

**Chair of Governors:** Mr E Robinson

**Age range:** 11 – 18

**DFE No:** 330 4223

**Number on roll in Sixth Form:** 149

### How to make an In-Year application

See Section 3.

### How to apply for Year 7 in September 2016

An application must be made online at [www.birmingham.gov.uk/schooladmissions](http://www.birmingham.gov.uk/schooladmissions) or by using a Local Authority Preference Form.

### Previous admission pattern at the time of offer of places for Year 7

In 2013, 2014 and 2015 this school received more applications than there were places available.

**2013** – 599 preferences received ranking the school 1 – 6. Last child admitted lived 0.618 Km from the school.

**2014** – 636 preferences received ranking the school 1 – 6. Last child admitted lived 0.680 Km from the school.

**2015** – 621 preferences received ranking the school 1 – 6. Last child admitted lived 0.838 Km from the school.

### Admission Criteria

The oversubscription criteria for community schools are shown at the beginning of Section 1.

### Sixth Form

Year 12 entry requirements for community schools are shown at the end of Section 3.

**Note:** Distances are calculated on the basis of a straight line measurement between the applicant's home address and the centre of the School grounds (approximately)

## Holyhead School

**Milestone Lane, Holyhead Road, Birmingham B21 0HN**

**Tel: 0121 523 1960**

**[www.holyheadschool.com](http://www.holyheadschool.com)**

**Principal:** Mr M Bayliss

**Type:** Academy

**Published Admission Number:** 210

**Number on roll:** 1271

**Chair of Governors:** Mr A McCool

**Age range:** 11 – 19

**DFE No:** 330 4241

**Number on roll in Sixth Form:** 248

### How to make an In-Year application

See Section 3.

### How to apply for Year 7 in September 2016

An application must be made online at [www.birmingham.gov.uk/schooladmissions](http://www.birmingham.gov.uk/schooladmissions) or by using a Local Authority Preference Form.

### Previous admission pattern at the time of offer of places for Year 7

In 2013, 2014 and 2015 this school received more applications than there were places available.

**2013** – 641 preferences received ranking the school 1 – 6. Last child admitted lived 1.088 Km from the school

**2014** – 721 preferences received ranking the school 1 – 6. Last child admitted lived 0.949 Km from the school

**2015** – 719 preferences received ranking the school 1 – 6. Last child admitted lived 1.021 Km from the school

### Admission of Students

Holyhead has Academy status and is an 11 – 19 co-educational comprehensive School with 1050 students on roll in Key Stages 3 and 4. (See Sixth Form student capacity separately within 'Sixth Form Admission Criteria').

### Policy and Numbers

Students will be admitted at age 11 without reference to ability or aptitude. The number of intended admissions for the year in 2016 will be 210.

### Children with Education Health Care Plans

Any child with an EHC Plan is required to be admitted to the school that is named in the EHC Plan. This gives any such child overall priority for admission to Holyhead if it is the named school.

### Over Subscription

Where applications for admission exceed the number of places available, the following criteria will be applied in the order set out below to decide which children to admit:

#### 1. Looked after Children (in public care)

A 'looked after child' or a child who was previously looked after but immediately after being looked after became subject to an adoption, residence, or special guardianship order. A looked after child is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in Section 22(1) of the Children Act 1989). In the case of previously looked after children, admission authorities may request a copy of the adoption order, residence order or special guardianship order and a letter from the local authority that last looked after the child confirming that he or she was looked after immediately prior to that order being made.

#### 2. Siblings

Children (siblings) with an older brother or sister already at the school who will still be in attendance at the time the sibling enters the school.

Siblings (brothers or sisters) are considered to be those children who live at the same address and either:

1. have one or both natural parents in common; or
2. are related by a parent's marriage; or
3. are adopted or fostered by a common parent.

Unrelated children living at the same address, whose parents are living as partners, are also considered to be siblings.

Children not adopted or fostered or related by a parents' marriage or with one natural parent in common, who are brought together as a family by a same sex civil partnership and who are living at the same address, are also considered to be siblings.

### **3. Children of staff at the school where:**

- a. where the member of staff has been employed at the school for two or more years at the time at which the application for admission to the school is made or
- b. the member of staff is recruited to fill a vacant post for which there is a demonstrable shortage

### **4. Children who live nearest the school**

Thereafter, children will be admitted on the basis of distance between their home address and the school gate on Milestone Lane. Distance will be calculated according to a straight line measurement between the applicant's front door to their home and the school gate on Milestone Lane (as the crow flies).

Separating "final qualifier" applications (twins, blocks of flats etc)

In a very small number of cases it may not be possible to decide between the applications of those pupils who are the final qualifiers for a place, when applying the published admission criteria.

For example, this may occur when children in the same year group live at the same address, or where there are twins, or if the distance between the home and school is exactly the same, for example, blocks of flats. If there is no other way of separating the application according to the admissions criteria and to admit both or all of the children would cause the legal limit to be exceeded, the local authority will use a computerised system to randomly select the child to be offered the final place.

### **Home addresses**

A student's home address is considered to be a residential property that is the child's only or main residence at the time places are allocated and is either;

1. Owned by the child's parent(s), or the person with parental responsibility for the child or
2. Leased to or rented by the child's parent(s), or the person with parental responsibility under lease or written rental agreement of not less than twelve months duration.

Evidence of ownership or rental agreement may be required, plus proof of permanent residence at the property concerned.

Where parents have shared responsibility for a child, and the child lives with both parents for part of the week then the main residence will be determined as the address where the child lives the majority of the week. Parents may be requested to supply documentary evidence to support the address used for the allocation.

If a student is allocated a place on the basis of an address that is subsequently found to be different from a child's normal and permanent home address, then that place is liable to be withdrawn.

### **'In-Year' Applications**

Applications made outside the normal admissions round (in-year admissions) should be made directly to the school. Parents/carers can apply for a place for their child at any time and to any school.

On receipt of an in-year application, the school will notify the local authority of both the application and its outcome, to allow the local authority to keep up to date with figures on the availability of school places in Birmingham.

### **Appeals**

Where parents are not satisfied with the school allocated by the Local Authority for Year 7 entry, or refused admission 'In-Year', arrangements exist for appeals to be heard by an Appeals Panel, which is independent of Holyhead School.

Appeals in respect of Admission to Holyhead School should be sent to the Clerk to the Governing Body at the school's address, in accordance with prescribed procedures.

### Waiting lists

If Holyhead was a parent's preferred choice of school and they have not been allocated a place, they will be informed of their right to appeal and asked if they wish to go on to Holyhead's waiting list, which will be held for at least one term in the academic year of admission.

Children named on the waiting list will be ranked in the same order as Holyhead's published oversubscription criteria.

Should places become available at Holyhead, an offer to students from the waiting list will be made.

Inclusion on Holyhead's waiting list does not mean that a place will eventually become available. It may be that those already allocated places do not give them up and that Holyhead is unable to make further offers in the future.

### Admissions Criteria for Holyhead Sixth Form

Every year a proportion of students from Year 11 enter the Sixth Form to continue their studies and students from other schools and colleges may be eligible to join them.

### Sixth Form Capacity

September 2016 – Year 12 150

Year 13 150

### Internal applicants

Priority for places is given to students in Year 11 currently on roll who meet the entry requirements for Sixth Form courses.

If the number of applications exceeds the admission number, the governors will give priority to applications in accordance with the criteria in the order listed, depending upon applicants achieving the relevant entry requirements for individual subjects.

### External applicants

Applications from internal candidates who meet the academic requirements will be considered first.

For external applications the remaining places available on a particular course will be offered to those who have the better grades at GCSE or subject specific requirements.

### Advice and guidance

All students will receive advice and guidance to support them in making the correct post-16 choices.

### Academic entry requirements:

- AS courses (including Applied 'A' Levels) – a minimum of 5 GCSEs Grade A\* – C (to include English and Maths at a minimum of a 'C') and a Grade B in chosen subject if it has been studied at GCSE with the exception of mathematics which is a Grade A [e.g. English 'A' Level at least a B in English GCSE]
- BTEC courses – A minimum of 5 GCSEs including Maths and English with a minimum of Grade C

### Over subscription criteria

The oversubscription criteria of looked after children, siblings and distance will only be used if the number of external candidates exceeds the amount of places the school is able to admit.

#### 1. Looked after Children (in public care)

A 'looked after child' or a child who was previously looked after but immediately after being looked after became subject to an adoption, residence, or special guardianship order. A looked after child is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in Section 22(1) of the Children Act 1989). In the case of previously looked after children, admission authorities may request a copy of the adoption order, residence order or special guardianship order and a letter from the local authority that last looked after the child confirming that he or she was looked after immediately prior to that order being made.



## 2. Siblings

Children (siblings) with an older brother or sister already at the school who will still be in attendance at the time the sibling enters the school.

Siblings (brothers or sisters) are considered to be those children who live at the same address and either:

- a. have one or both natural parents in common; or
- b. are related by a parent's marriage; or
- c. are adopted or fostered by a common parent.

Unrelated children living at the same address, whose parents are living as partners, are also considered to be siblings. Children not adopted or fostered or related by a parents' marriage or with one natural parent in common, who are brought together as a family by a same sex civil partnership and who are living at the same address, are also considered to be siblings.

## 3. Children of staff at the school where;

- a. the member of staff has been employed at the school for two or more years at the time at which the application for admission to the school is made or
- b. the member of staff is recruited to fill a vacant post for which there is a demonstrable shortage

## 4. Children who live nearest the school

Thereafter, children will be admitted on the basis of distance between their home address and the school gate on Milestone Lane. Distance will be calculated according to a straight line measurement between the applicant's front door to their home and the school gate on Milestone Lane (as the crow flies).

In a very small number of cases it may not be possible to decide between the applications of those pupils who are the final qualifiers for a place, when applying the published admission criteria.

For example, this may occur when children in the same year group live at the same address, or where there are twins, or if the distance between the home and school is exactly the same, for example, blocks of flats. If there is no other way of separating the application according to the admissions criteria and to admit both or all of the children would cause the legal limit to be exceeded, the local authority will use a computerised system to randomly select the child to be offered the final place.

A student's home address is considered to be a residential property that is the child's only or main residence at the time places are allocated and is either;

- a. Owned by the child's parent(s), or the person with parental responsibility for the child or...
- b. Leased to or rented by the child's parent(s), or the person with parental responsibility under lease or written rental agreement of not less than twelve months duration.

Evidence of ownership or rental agreement may be required, plus proof of permanent residence at the property concerned.

Where parents have shared responsibility for a child, and the child lives with both parents for part of the week then the main residence will be determined as the address where the child lives the majority of the week. Parents may be requested to supply documentary evidence to support the address used for the allocation.

If a student is allocated a place on the basis of an address that is subsequently found to be different from a child's normal and permanent home address, then that place is liable to be withdrawn.

## Appeals

Where applicants are not satisfied with the school's decision, arrangements exist for appeals to be heard by an Appeals Panel, which is independent of Holyhead School.

Appeals in respect of Admission to Holyhead Sixth Form should be sent to the Consultant Clerk to the Governing Body at the school's address, in accordance with prescribed procedures.

Unsuccessful applicants will be informed of their right to appeal and asked if they wish to go on to Holyhead's waiting list, which will be held for at least one term in the academic year of admission.

### Waiting List

Children named on the waiting list will be ranked in the same order as Holyhead's published oversubscription criteria. Should places become available at Holyhead, an offer to students from the waiting list will be made. Inclusion on Holyhead's waiting list does not mean that a place will eventually become available. It may be that those already allocated places do not give them up and that Holyhead is unable to make further offers in the future.

### In Year Admissions

Applications made outside the normal admissions round (in-year admissions) should be made directly to the school. Parents/carers can apply for a place for their child at any time and to any school.

On receipt of an in-year application, the school will notify the local authority of both the application and its outcome, to allow the local authority to keep up to date with figures on the availability of school places in Birmingham

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## Holy Trinity Catholic School

**Oakley Road, Small Heath, Birmingham B10 0AX**

**Tel: 0121 772 0184**

**[www.holytrc.bham.sch.uk](http://www.holytrc.bham.sch.uk)**

**Headteacher:** Mr A Bannon

**Type:** Secondary Co-Educational

**Published Admission Number:** 126

**Number on roll:** 600

**Chair of Governors:** Ms M Holland

**Age range:** 11 – 16

**DFE No:** 330 4664

### How to make an In-Year application

See Section 3. You will also be required to complete an additional information form for this school which is available from the school office or the local authority. Both forms must be returned to the school, not to the local authority.

### How to apply for Year 7 in September 2016

An application must be made online at [www.birmingham.gov.uk/schooladmissions](http://www.birmingham.gov.uk/schooladmissions) or by using a Local Authority Preference Form. You will also be required to complete an additional information form for the school which is available from the school office or the local authority. Both must be completed for a place.

### Previous admission pattern at the time of offer of places for Year 7

Priority will be given to practising Catholics initially. The school has received more applications than it has vacancies in this category in 2013, 2014 and 2015.

**2013** – 280 preferences received ranking the school 1 – 6.

**2014** – 313 preferences received ranking the school 1 – 6.

**2015** – 346 preferences received ranking the school 1 – 6.

### Admission Criteria

The ethos of this school is Catholic. The school was founded by the Catholic Church to provide education for children of Catholic families. The school is conducted by its governing body as part of the Catholic Church in accordance with its Trust Deed and Instrument of Government and seeks at all times to be a witness to Jesus Christ. We ask all parents applying for a place here to respect this ethos and its importance to the school community. This does not affect the right of parents who are not of the faith of this school to apply for and be considered for a place here.

If the number of applications exceeds the admission number, the governors will give priority to applications in accordance with the criteria listed, provided that the governors are made aware of that application before decisions on admissions are made (see Note 1 below).

In all categories the governors will give priority to those who have a brother or sister (see Note 3 below) attending Holy Trinity Catholic Media Arts College at the time of admission and then to those children living closest to the school determined by shortest distance (see Note 5).

1. Baptised Catholic children (see Note 2 below) who are in the care of a local authority (children in care) or provided with accommodation by them (e.g. children with foster parents) (Section 22 of the Children Act 1989) and children who were previously looked after but ceased to be so because they were adopted (or became subject to a residence order or special guardianship order).
2. Baptised Catholic children who currently attend a Catholic feeder school (see Note 4 below)
3. Baptised Catholic children who currently live in the parish area of a designated Catholic feeder school who are not currently attending the designated Catholic feeder school (see note 4 below)
4. Other Baptised Catholic children
5. Non-Catholic children who are in the care of a local authority (children in care) or provided with accommodation by them (e.g. children with foster parents) (Section 22 of the Children Act 1989) and children who were previously looked after but ceased to be so because they were adopted (or became subject to a residence order or special guardianship order).
6. Non-Catholic children who currently attend a Catholic feeder school
7. Other Non-Catholic children

**Note 1** – Children with a Statement of Special Educational Needs that names the school must be admitted. This will reduce the number of places available to other applicants.

**Note 2** – In all categories, for a child to be considered as a Catholic, evidence of Catholic Baptism or Reception into the Church will be required. For a definition of Baptised Catholic see the Appendix. Those who face difficulties in producing written evidence of Catholic Baptism should contact their Parish Priest. Parents making an application for a Catholic child should also complete the school's supplementary information form (SIF). Failure to complete the SIF/provide evidence of Catholic Baptism may affect the criterion the child's name is placed in.

**Note 3** – For Catholic and non-Catholic children the definition of a brother or sister is:

- A brother or sister sharing the same parents;
- Half-brother or half-sister, where two children share one common parent;
- Step-brother or step-sister, where two children are related by a parent's marriage;
- Adopted or fostered children;
- The children must be living permanently in the same household.

**Note 4** – The designated feeder schools for Holy Trinity catholic School are: Holy Family Catholic Primary School, St Bernadette's Catholic Primary School, The Rosary Catholic Primary School, St Vincent's Catholic Primary School.

The parish areas for the feeder schools are as follows: Holy Family, Small Heath, Our Lady of the Rosary, St Therese of Lisieux, Saltley, St Vincent de Paul and Ashted and Vauxhall.

Parish maps are available in the parishes and at the schools or by post on request.

**Note 5** – Distances are calculated on the basis of a straight-line measurement between the applicant's home address and a point decided by the school, the front gate on the corner of Oakley Road and Cooksey Road. The local authority uses a computerised system, which measures all distances in metres. Ordnance Survey supply the co-ordinates that are used to plot an applicant's home address within this system. In a very small number of cases it may not be able to decide between the applicants of those pupils who are qualifiers for a place, when applying the published admission criteria. For example, this may occur when children in the same year group live at the same address, or if the distance between the home and school is exactly the same, for example, blocks of flats. If there is no other way of separating the application according to the admissions criteria and to admit both or all of the children would cause the legal limit to be exceeded, the local authority will use a computerised system to randomly select the child to be offered the final place. The home address of a pupil is considered to be the permanent residence of a child. The address must be the child's only or main residence for the majority of the school week. Documentary evidence may be required. Where care is split equally between mother and father, parents must name which address is to be used for the purpose of allocating a school place and proof may be requested.

### **Appeals**

Parents who wish to appeal against the decision of the Governors to refuse their child a place in the school may apply in writing to Chair of Governors. Appeals will be heard by an independent panel.

### **Repeat Applications**

Any parent can apply for a place for their child at any time outside the admissions round. Parents do not have the right to a second appeal in respect of the same school for the same academic year unless, in exceptional circumstances, the admission authority has accepted a second application from the appellant because of a significant and material change in the circumstances of the parent, child or school but still refused admission.

### **Late Applications**

Late applications will be dealt with according to the local authority co-ordinated scheme.

### **Change of preference**

Once parent/carers have submitted their preferences they will not be allowed to change them without an exceptional change in circumstances, for example, if the family has recently moved address or an older sibling has changed schools. All requests to change preferences should be made in writing to the Local Authority. Any parent/carer who submits an application for a change of preference for an oversubscribed school, without an exceptional change in their circumstances, will have that application refused.

### **Waiting lists**

Parents whose children have not been offered their preferred school will be informed of their right of appeal and will be added to their preferred schools waiting list.

The Local Authority will send voluntary aided schools their waiting lists following the offer of school places.

Waiting lists for admission will remain open until the 31 December 2015 and will then be discarded. Parents may apply for their child's name to be reinstated until the end of the academic year when the list will be discarded.

Waiting lists will not be fixed following the offer of places. They will be held in accordance with the order of priority for allocating places and are therefore subject to change. This means that a child's position on the waiting list could go up or down. Any late applicants accepted will be added to the school's list in accordance with the order of priority for allocating places.

Inclusion on a school's waiting list does not mean that a place will eventually become available. It may be that those already offered places may accept them, thereby filling all available places.

Children who are the subject of a direction by a local authority to admit or who are allocated to a school in accordance with a Fair Access Protocol take precedence over those on a waiting list.

## The International School

Gressel Lane, Tile Cross, Birmingham B33 9UF

Tel: 0121 566 6400

[www.tisbham.org](http://www.tisbham.org)

**Headteacher:** Chris Etheridge

**Type:** Community

**Published Admission Number:** 180

**Number on roll:** 700

**Chair of Governors:** Mr G Tolley

**Age range:** 11 – 16

**DFE No:** 330 4244

### How to make an In-Year application

See Section 3.

### How to apply for Year 7 in September 2016

An application must be made online at [www.birmingham.gov.uk/schooladmissions](http://www.birmingham.gov.uk/schooladmissions) or by using a Local Authority Preference Form.

### Previous admission pattern at the time of offer of places for Year 7

In 2013, 2014 and 2015 places were offered to all applicants.

### Admission Criteria

The oversubscription criteria for community schools are shown at the beginning of Section 1.

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## John Willmott School

Reddicap Heath Road, Sutton Coldfield B75 7DY

Tel: 0121 378 1946

[www.jws.bham.sch.uk](http://www.jws.bham.sch.uk)

**Headteacher:** Ms M.L. McCrohon

**Type:** Maintained Secondary

**Published Admission Number:** 195

**Number on roll:** 975

**Chair of Governors:** Mr A Cox

**Age range:** 11 – 18

**DFE No:** 330 4301

**Number on roll in the Sixth Form:** 200

### How to make an In-Year application

See Section 3.

### How to apply for Year 7 in September 2016

An application must be made online at [www.birmingham.gov.uk/schooladmissions](http://www.birmingham.gov.uk/schooladmissions) or by using a Local Authority Preference Form.

### Previous admission pattern at the time of offer of places for Year 7

**2013 and 2014** – All applicants were offered

**2015** – 771 preferences received ranking the school 1 – 6. Last child admitted lived 6.098 Km from the school.

### Admission Criteria

The oversubscription criteria for community schools are shown at the beginning of Section 1.

### Sixth Form

Year 12 entry requirements for community schools are shown at the end of Section 3.

**Note:** Distances are calculated on the basis of a straight line measurement between the applicant's home address and the centre of main School building.



## King Edward VI Aston School

**Frederick Road, Aston, Birmingham B6 6DJ**

**Tel: 0121 327 1130**

**[www.keaston.bham.sch.uk](http://www.keaston.bham.sch.uk)**

**Headteacher:** Mr C Parker MHist., MBA, NPQH

**Type:** Academy Grammar (Boys)

**Published Admission Number:** 120

**Number on roll:** 777

**Chair of Governors:** Mr G Dupree

**Age range:** 11 – 18

**DFE No:** 330 5408

**Number on roll in the Sixth Form:** 239

### How to make an In-Year application

See Section 3. Please note that children who are older than 11 years may not register for the tests. However, parents/carers can still contact the school about their admission arrangements for places in other year groups.

### How to apply for Year 7 in September 2016

Please see Section 2.

### Previous admission pattern at the time of offer of places for Year 7

In 2013, 2014 and 2015 this school received more applications than there were places available.

**2013** – 1089 preferences received ranking the school 1 – 6.

**2014** – 1039 preferences received ranking the school 1 – 6.

**2015** – 1097 preferences received ranking the school 1 – 6.

### Statement

King Edward VI Aston School ("the school") is an Academy for boys aged 11 – 18 years and is designated as a selective grammar school under S104 of the School Standards and Framework Act, 1998.

Admission to the school is on the basis of selection by reference to ability. Only boys who attain the required standard in the prescribed arrangements for selection are eligible to be considered for admission to the school. These arrangements require that prospective pupils are considered for admission on the basis of a combined score, standardised according to the age of the pupil, on standardised tests of verbal, numerical and non-verbal reasoning ability.

All boys (including looked after children) born between 1 September 2004 and 31 August 2005 will have attained the age of 11 years by 1 September 2016 and are eligible to apply for admission in September 2016. Children who will not have reached the age of 11 years by 1 September 2016, but who are in the same year group at primary school as those who will have done so, may be considered for admission to the school in September 2016.

The School gives priority to Looked After Children Previously Looked After Children and those attracting the Pupil Premium.

### Admission Criteria

In order to be eligible for admission to the school, candidates must achieve a minimum standardised score in the selection test ("the qualifying score"). Where the number of applications for admission exceeds the number of places available at the school, places are offered to children as follows:

1. Looked After Children/Previously Looked After Children who achieve the qualifying score by rank order of standardised score;
2. Children attracting the Pupil Premium who achieve the qualifying score by rank order of standardised score but limited to no more than 30 in this category;
3. Other children who achieve the qualifying score by rank order of standardised score;

Where children are equal on standardised score, places will be offered to those who live nearest to the school (according to the straight-line distance between home and **the front gates of the school.**)

A Looked After Child is a child who is in the care of a local authority or is being provided with accommodation by a local authority as set out in s22(1) of the Children Act 1989. A Previously Looked After Child is a child who immediately after being looked after became subject to an adoption, residence or special guardianship order.

Children attracting Pupil Premium are those who have been registered for free school meals at any point in the 6 years prior to the closing date for test registration (10 July 2015). The school will require evidence of Pupil Premium registration and reserves the right to withdraw the offer of a place if the offer has been made on the basis of an incorrect, fraudulent or misleading application.

Parents/carers of children attracting Pupil Premium must have ticked the Pupil Premium box when registering their child for the test. Any alterations to this box cannot be made after the end of September 2015.

Parents will need to provide evidence of Pupil Premium registration to the Foundation Office no later than the end of November 2015. Any evidence received after this date will be considered as late and will be considered after the main round of allocations has been made.

Distances are calculated on the basis of a straight-line measurement between the applicant's home address and a point decided by the school (the front gates). The local authority uses a computerised system, which measures all distances in metres. Ordnance Survey supply the co-ordinates that are used to plot an applicant's home address within this system.

Local Authorities (LAs) will then consider all offers in conjunction with the ranking of schools on the LA preference form. Where a child meets the criteria for two or more schools, a place will be allocated at the school listed highest on the preference form.

#### Notes

- The Local Authority's 'Shared Responsibility' definition has been adopted.
- In the event of a tie breaker, the Local Authority's 'Separating "final qualifier" applications (twins, blocks of flats etc.) has been adopted.

#### Procedural Arrangements for Admission

Please see Section 2.

#### Policy and Procedural Arrangements for Sixth Form Admissions

A limited number of external admissions is anticipated each year **into Year 12**. For entry into Year 12 in September 2016 this number is expected to be 20. Parents of external candidates wishing to enrol a pupil into the Sixth Form should contact the school. It is not necessary for parents of existing pupils to apply formally for places in Year 12. Admission is based upon an assessment of the pupil's potential to benefit from the curriculum and facilities offered by the school. This assessment is based primarily upon the pupil's educational record, including actual or anticipated examination results, with particular reference to achievement in the intended and related areas of study and may include a school visit.

To achieve entry into the sixth form in September 2016 prospective entrants, both existing pupils and external candidates, must achieve 7 GCSE passes at grades A\* – C including 3 passes at grades A\*/A and at least B grade passes in English Language and Mathematics.

Students should ideally have a GCSE pass at grade A\*/A in the subjects that they wish to study at A/S Level although they will be allowed to start one A/S Level course on the basis of having achieved a B grade in the subject at GCSE or in the appropriate qualifying subject(s) for those A/S Level courses in which a GCSE qualification is unavailable.

Offers of places in the Sixth Form will be conditional on achievement of these results and capacity on chosen courses. In the event of over-subscription preference will be given to: "looked after or previously looked after children" and then those who live nearest to the school (according to the straight-line distance between home and school).

## King Edward VI Camp Hill School for Boys

Vicarage Road, Kings Heath, Birmingham B14 7QJ

Tel: 0121 444 3188

[www.camphillboys.bham.sch.uk/](http://www.camphillboys.bham.sch.uk/)

Headteacher: Mr M J Garrod MA

Type: Academy Grammar (Boys)

Published Admission Number: 120

Number on roll: 492

Chair of Governors: Mr B Matthews

Age range: 11 – 18

DFE No: 330 5407

Number on roll in the Sixth Form: 262

### How to make an In-Year application

See Section 3. Please note that children who are older than 11 years may not register for the tests. However, parents/carers can still contact the school about their admission arrangements for places in other year groups.

### How to apply for Year 7 in September 2016

Please see Section 2.

### Previous admission pattern at the time of offer of places for Year 7

In 2013, 2014 and 2015 this school received more applications than there were places available.

**2013** – 734 preferences received ranking the school 1 – 6.

**2014** – 746 preferences received ranking the school 1 – 6.

**2015** – 778 preferences received ranking the school 1 – 6.

### Statement

King Edward VI Camp Hill School for Boys ("the school") is an Academy for boys aged 11 – 18 years and is designated as a selective grammar school under S104 of the School Standards and Framework Act, 1998.

Admission to the school is on the basis of selection by reference to ability. Only boys who attain the required standard in the prescribed arrangements for selection are eligible to be considered for admission to the school. These arrangements require that prospective pupils are considered for admission on the basis of a combined score, standardised according to the age of the pupil, on standardised tests of verbal, numerical and non-verbal reasoning ability.

All boys (including looked after children) born between 1 September 2004 and 31 August 2005 will have attained the age of 11 years by 1 September 2016 and are eligible to apply for admission in September 2016. Children who will not have reached the age of 11 years by 1 September 2016, but who are in the same year group at primary school as those who will have done so, may be considered for admission to the school in September 2016.

The School gives priority to Looked After Children/Previously Looked After Children and those attracting the Pupil Premium.

### Admission Criteria

In order to be eligible for admission to the school, candidates must achieve a minimum standardised score in the selection test ("the qualifying score"). Where the number of applications for admission exceeds the number of places available at the school, places are offered to children as follows:

1. Looked After Children/Previously Looked After Children who achieve the qualifying score by rank order of standardised score;
2. Children attracting the Pupil Premium who achieve the qualifying score by rank order of standardised score **but limited to no more than 24 in this category**;
3. Other children who achieve the qualifying score by rank order of standardised score;

Where children are equal on standardised score, places will be offered to those who live nearest to the school (according to the straight-line distance between home and **the front gates of the school**.)

A Looked After Child is a child who is in the care of a local authority or is being provided with accommodation by a local authority as set out in s22(1) of the Children Act 1989. A Previously Looked After Child is a child who immediately after being looked after became subject to an adoption, residence or special guardianship order.

Children attracting Pupil Premium are those who have been registered for free school meals at any point in the 6 years prior to the closing date for test registration (10 July 2015). The school will require evidence of Pupil Premium registration and reserves the right to withdraw the offer of a place if the offer has been made on the basis of an incorrect, fraudulent or misleading application.

**Parents/carers of children attracting Pupil Premium must have ticked the Pupil Premium box when registering their child for the test. Any alterations to this box cannot be made after the end of September 2015.**

**Parents will need to provide evidence of Pupil Premium registration to the Foundation Office no later than the end of November 2015. Any evidence received after this date will be considered as late and will be considered after the main round of allocations has been made.**

Distances are calculated on the basis of a straight-line measurement between the applicant's home address and a point decided by the school (the front gates). The local authority uses a computerised system, which measures all distances in metres. Ordnance Survey supply the co-ordinates that are used to plot an applicant's home address within this system.

Local Authorities (LAs) will then consider all offers in conjunction with the ranking of schools on the LA preference form. Where a child meets the criteria for two or more schools, a place will be allocated at the school listed highest on the preference form.

#### Notes

- The Local Authority's 'Shared Responsibility' definition has been adopted.
- In the event of a tie breaker, the Local Authority's 'Separating "final qualifier" applications (twins, blocks of flats etc.) has been adopted.

#### Procedural Arrangements for Admission

Please see Section 2.

#### Policy and Procedural Arrangements for Sixth Form Admissions

A limited number of external admissions is anticipated each year **into Year 12**. For entry into Year 12 in September 2016 this number is expected to be 20. Parents of external candidates wishing to enrol a pupil into the Sixth Form should contact the school. It is not necessary for parents of existing pupils to apply formally for places in Year 12. Admission is based upon an assessment of the pupil's potential to benefit from the curriculum and facilities offered by the school. This assessment is based primarily upon the pupil's educational record, including actual or anticipated examination results, with particular reference to achievement in the intended and related areas of study and may include a school visit. To achieve entry into the sixth form in September 2016 prospective entrants, both existing pupils and external candidates, must normally achieve:

- a minimum of five GCSE A\* to B passes (including Mathematics at grade B or above and a minimum grade C in English Language)
- a grade A at GCSE in those subjects they wish to study at A level, although a grade B might be considered, except for Mathematics, Biology, Chemistry and Physics, where an A grade is compulsory
- **a grade A at the higher tier in Mathematics for the study of Economics**
- **an A\* at the higher tier in Mathematics to study Further Maths**
- at least A\*A in Core and Additional Science, where this is studied, in order to pursue any Science A level

Offers of places in the Sixth Form will be conditional on achievement of these results and capacity on chosen courses. In the event of over-subscription preference will be given to: "looked after or previously looked after children"; and then those who live nearest to the school (according to the straight-line distance between home and school).

## King Edward VI Camp Hill School for Girls

Vicarage Road, Kings Heath, Birmingham B14 7QJ

Tel: 0121 444 2150

[www.kechg.org.uk](http://www.kechg.org.uk)

**Headteacher:** Mrs L Johnson

**Type:** Academy Grammar (Girls)

**Published Admission Number:** 150

**Number on roll:** 925

**Chair of Governors:** Ms E Conway

**Age range:** 11 – 18

**DFE No:** 330 5406

**Number on roll in the Sixth Form:** 295

### How to make an In-Year application

See Section 3. Please note that children who are older than 11 years may not register for the tests. However, parents/carers can still contact the school about their admission arrangements for places in other year groups.

### How to apply for Year 7 in September 2016

Please see Section 2.

### Previous admission pattern at the time of offer of places for Year 7

In 2013, 2014 and 2015 this school received more applications than there were places available.

**2013** – 799 preferences received ranking the school 1 – 6.

**2014** – 806 preferences received ranking the school 1 – 6.

**2015** – 863 preferences received ranking the school 1 – 6.

### Statement

King Edward VI Camp Hill School for Girls ("the school") is an Academy for girls aged 11 – 18 years and is designated as a selective grammar school under S104 of the School Standards and Framework Act, 1998.

Admission to the school is on the basis of selection by reference to ability. Only girls who attain the required standard in the prescribed arrangements for selection are eligible to be considered for admission to the school. These arrangements require that prospective pupils are considered for admission on the basis of a combined score, standardised according to the age of the pupil, on standardised tests of verbal, numerical and non-verbal reasoning ability.

All girls (including looked after children) born between 1 September 2004 and 31 August 2005 will have attained the age of 11 years by 1 September 2016 and are eligible to apply for admission in September 2016. Children who will not have reached the age of 11 years by 1 September 2016, but who are in the same year group at primary school as those who will have done so, may be considered for admission to the school in September 2016.

The School gives priority to Looked After Children/Previously Looked After Children and those attracting the Pupil Premium.

### Admission Criteria

In order to be eligible for admission to the school, candidates must achieve a minimum standardised score in the selection test ("the qualifying score"). Where the number of applications for admission exceeds the number of places available at the school, places are offered to children as follows:

1. Looked After Children/Previously Looked After Children who achieve the qualifying score by rank order of standardised score;
2. Children attracting the Pupil Premium who achieve the qualifying score by rank order of standardised score **but limited to no more than 30 in this category;**
3. Other children who achieve the qualifying score by rank order of standardised score;

Where children are equal on standardised score, places will be offered to those who live nearest to the school (according to the straight-line distance between home and **the front gates of the school.**)



A Looked After Child is a child who is in the care of a local authority or is being provided with accommodation by a local authority as set out in s22(1) of the Children Act 1989. A Previously Looked After Child is a child who immediately after being looked after became subject to an adoption, residence or special guardianship order.

Children attracting Pupil Premium are those who have been registered for free school meals at any point in the 6 years prior to the closing date for test registration (10 July 2015). The school will require evidence of Pupil Premium registration and reserves the right to withdraw the offer of a place if the offer has been made on the basis of an incorrect, fraudulent or misleading application.

**Parents/carers of children attracting Pupil Premium must have ticked the Pupil Premium box when registering their child for the test. Any alterations to this box cannot be made after the end of September 2015.**

**Parents will need to provide evidence of Pupil Premium registration to the Foundation Office no later than the end of November 2015. Any evidence received after this date will be considered as late and will be considered after the main round of allocations has been made.**

Distances are calculated on the basis of a straight-line measurement between the applicant's home address and a point decided by the school (the front gates). The local authority uses a computerised system, which measures all distances in metres. Ordnance Survey supply the co-ordinates that are used to plot an applicant's home address within this system.

Local Authorities (LAs) will then consider all offers in conjunction with the ranking of schools on the LA preference form. Where a child meets the criteria for two or more schools, a place will be allocated at the school listed highest on the preference form.

#### Notes

- The Local Authority's 'Shared Responsibility' definition has been adopted.
- In the event of a tie breaker, the Local Authority's 'Separating "final qualifier" applications (twins, blocks of flats etc.) has been adopted.

#### Procedural Arrangements for Admission

Please see Section 2.

#### Policy and Procedural Arrangements for Sixth Form Admissions

A limited number of external admissions is anticipated each year **into Year 12**. For entry into Year 12 in September 2016 this number is expected to be 20. Parents of external candidates wishing to enrol a pupil into the Sixth Form should contact the school. It is not necessary for parents of existing pupils to apply formally for places in Year 12. Admission is based upon an assessment of the pupil's potential to benefit from the curriculum and facilities offered by the school. This assessment is based primarily upon the pupil's educational record, including actual or anticipated examination results, with particular reference to achievement in the intended and related areas of study and may include a school visit. To achieve entry into the sixth form in September 2016 prospective entrants, both existing pupils and external candidates, must achieve six GCSEs at grade B or above, which would include English and Mathematics. A\*/A grades are expected in the subjects pupils wish to study at A level; however subject to availability of places on specific courses a B grade may be considered.

Offers of places in the Sixth Form to external candidates will be conditional on achievement of these results and capacity on chosen courses. In the event of over-subscription preference will be given to: looked after or previously looked after children; and then those who live nearest to the school (according to the straight-line distance between home and school.)

## King Edward VI Five Ways School

Scotland Lane, Bartley Green, Birmingham B32 4BT

Tel: 0121 475 3535

[www.kefw.org](http://www.kefw.org)

**Headteacher:** Mrs Y Wilkinson

**Type:** Academy Grammar (Mixed)

**Published Admission Number:** 180

**Number on roll:** 1200

**Chair of Governors:** Professor H Thomas

**Age range:** 11 – 18

**DFE No:** 330 5405

**Number on roll in the Sixth Form:** 397

### How to make an In-Year application

See Section 3. Please note that children who are older than 11 years may not register for the tests. However, parents/carers can still contact the school about their admission arrangements for places in other year groups.

### How to apply for Year 7 in September 2016

Please see Section 2.

### Previous admission pattern at the time of offer of places for Year 7

In 2013, 2014 and 2015 this school received more applications than there were places available.

**2013** – 1357 preferences received ranking the school 1 – 6.

**2014** – 1377 preferences received ranking the school 1 – 6.

**2015** – 1802 preferences received ranking the school 1 – 6.

### Statement

King Edward VI Five Ways School ("the school") is an Academy for pupils aged 11 – 18 years and is designated as a selective grammar school under S104 of the School Standards and Framework Act, 1998.

Admission to the school is on the basis of selection by reference to ability. Only children who attain the required standard in the prescribed arrangements for selection are eligible to be considered for admission to the school. These arrangements require that prospective pupils are considered for admission on the basis of a combined score, standardised according to the age of the pupil, on standardised tests of verbal, numerical and non-verbal reasoning ability.

All children (including looked after children) born between 1 September 2004 and 31 August 2005 will have attained the age of 11 years by 1 September 2016 and are eligible to apply for admission in September 2016. Children who will not have reached the age of 11 years by 1 September 2016, but who are in the same year group at primary school as those who will have done so, may be considered for admission to the school in September 2016.

The School gives priority to Looked After Children/Previously Looked After Children and those attracting the Pupil Premium.

### Admission Criteria

In order to be eligible for admission to the school, candidates must achieve a minimum standardised score in the selection test ("the qualifying score"). Where the number of applications for admission exceeds the number of places available at the school, places are offered to children as follows:

1. Looked After Children/Previously Looked After Children who achieve the qualifying score by rank order of standardised score;
2. Children attracting the Pupil Premium who achieve the qualifying score by rank order of standardised score **but limited to no more than 36 in this category;**
3. Other children who achieve the qualifying score by rank order of standardised score;

Where children are equal on standardised score, places will be offered to those who live nearest to the school (according to the straight-line distance between home and **the front gates of the school**).

A Looked After Child is a child who is in the care of a local authority or is being provided with accommodation by a local

authority as set out in s22(1) of the Children Act 1989. A Previously Looked After Child is a child who immediately after being looked after became subject to an adoption, residence or special guardianship order.

Children attracting Pupil Premium are those who have been registered for free school meals at any point in the 6 years prior to the closing date for test registration (10 July 2015). The school will require evidence of Pupil Premium registration and reserves the right to withdraw the offer of a place if the offer has been made on the basis of an incorrect, fraudulent or misleading application.

**Parents/carers of children attracting Pupil Premium must have ticked the Pupil Premium box when registering their child for the test. Any alterations to this box cannot be made after the end of September 2015.**

**Parents will need to provide evidence of Pupil Premium registration to the Foundation Office no later than the end of November 2015. Any evidence received after this date will be considered as late and will be considered after the main round of allocations has been made.**

Distances are calculated on the basis of a straight-line measurement between the applicant's home address and a point decided by the school (the front gates). The local authority uses a computerised system, which measures all distances in metres. Ordnance Survey supply the co-ordinates that are used to plot an applicant's home address within this system.

Local Authorities (LAs) will then consider all offers in conjunction with the ranking of schools on the LA preference form. Where a child meets the criteria for two or more schools, a place will be allocated at the school listed highest on the preference form.

#### Notes

- The Local Authority's 'Shared Responsibility' definition has been adopted.
- In the event of a tie breaker, the Local Authority's 'Separating "final qualifier" applications (twins, blocks of flats etc.) has been adopted.

#### Procedural Arrangements for Admission

Please see Section 2.

#### Policy and Procedural Arrangements for Sixth Form Admissions

A limited number of external admissions is anticipated each year **into Year 12**. For entry into Year 12 in September 2016 this number is expected to be 40. Parents of external candidates wishing to enrol a pupil into the Sixth Form should contact the school. It is not necessary for parents of existing pupils to apply formally for places in Year 12. Admission is based upon an assessment of the pupil's potential to benefit from the curriculum and facilities offered by the school. This assessment is based primarily upon the pupil's educational record, including actual or anticipated examination results, with particular reference to achievement in the intended and related areas of study and may include a school visit. To achieve entry into the sixth form in September 2016 prospective entrants, both existing pupils and external candidates, must achieve 4A\*/A at GCSE, with A grades in all subjects to be taken at A level (or nearest equivalent if a new subject). In addition, there is a minimum requirement for B in English and Maths.

Offers of places in the Sixth Form will be conditional on achievement of these results and capacity on chosen courses. In the event of over-subscription preference will be given to: looked after children or previously looked after children; and then those who live nearest to the school (according to the straight-line distance between home and school).

## King Edward VI Handsworth School

Rose Hill Road, Handsworth, Birmingham B21 9AR

Tel: 0121 554 2342

[www.kingedwardvi.bham.sch.uk](http://www.kingedwardvi.bham.sch.uk)

**Headteacher:** Mrs E Wager

**Type:** Academy Grammar (Girls)

**Published Admission Number:** 160

**Number on roll:** 927

**Chair of Governors:** Mrs S Roberts

**Age range:** 11 – 18

**DFE No:** 330 5404

**Number on roll in the Sixth Form:** 256

### How to make an In-Year application

See Section 3. Please note that children who are older than 11 years may not register for the tests. However, parents/carers can still contact the school about their admission arrangements for places in other year groups.

### How to apply for Year 7 in September 2016

Please see Section 2.

### Previous admission pattern at the time of offer of places for Year 7

In 2013, 2014 and 2015 this school received more applications than there were places available.

**2013** – 942 preferences received ranking the school 1 – 6.

**2014** – 1048 preferences received ranking the school 1 – 6.

**2015** – 936 preferences received ranking the school 1 – 6.

### Statement

King Edward VI Handsworth School ("the school") is an Academy for girls aged 11 – 18 years and is designated as a selective grammar school under S104 of the School Standards and Framework Act, 1998.

Admission to the school is on the basis of selection by reference to ability. Only girls who attain the required standard in the prescribed arrangements for selection are eligible to be considered for admission to the school. These arrangements require that prospective pupils are considered for admission on the basis of a combined score, standardised according to the age of the pupil, on standardised tests of verbal, numerical and non-verbal reasoning ability.

All girls (including looked after children) born between 1 September 2004 and 31 August 2005 will have attained the age of 11 years by 1 September 2016 and are eligible to apply for admission in September 2016. Children who will not have reached the age of 11 years by 1 September 2016, but who are in the same year group at primary school as those who will have done so, may be considered for admission to the school in September 2016.

The School gives priority to Looked After Children/Previously Looked After Children and those attracting the Pupil Premium.

### Admission Criteria

In order to be eligible for admission to the school, candidates must achieve a minimum standardised score in the selection test ("the qualifying score"). Where the number of applications for admission exceeds the number of places available at the school, places are offered to children as follows:

1. Looked After Children/Previously Looked After Children who achieve the qualifying score by rank order of standardised score;
2. Children attracting the Pupil Premium who achieve the qualifying score by rank order of standardised score **but limited to no more than 32 in this category**;
3. Other children who achieve the qualifying score by rank order of standardised score;

Where children are equal on standardised score, places will be offered to those who live nearest to the school (according to the straight-line distance between home and **the front gates of the school**).

A Looked After Child is a child who is in the care of a local authority or is being provided with accommodation by a local authority as set out in s22(1) of the Children Act 1989. A Previously Looked After Child is a child who immediately after being looked after became subject to an adoption, residence or special guardianship order.

Children attracting Pupil Premium are those who have been registered for free school meals at any point in the 6 years prior to the closing date for test registration (10 July 2015). The school will require evidence of Pupil Premium registration and reserves the right to withdraw the offer of a place if the offer has been made on the basis of an incorrect, fraudulent or misleading application.

**Parents/carers of children attracting Pupil Premium must have ticked the Pupil Premium box when registering their child for the test. Any alterations to this box cannot be made after the end of September 2015.**

**Parents will need to provide evidence of Pupil Premium registration to the Foundation Office no later than the end of November 2015. Any evidence received after this date will be considered as late and will be considered after the main round of allocations has been made.**

Distances are calculated on the basis of a straight-line measurement between the applicant's home address and a point decided by the school (the front gates). The local authority uses a computerised system, which measures all distances in metres. Ordnance Survey supply the co-ordinates that are used to plot an applicant's home address within this system.

Local Authorities (LAs) will then consider all offers in conjunction with the ranking of schools on the LA preference form. Where a child meets the criteria for two or more schools, a place will be allocated at the school listed highest on the preference form.

#### Notes

- The Local Authority's 'Shared Responsibility' definition has been adopted.
- In the event of a tie breaker, the Local Authority's 'Separating "final qualifier" applications (twins, blocks of flats etc.) has been adopted.

#### Procedural Arrangements for Admission

Please see Section 2.

#### Policy and Procedural Arrangements for Sixth Form Admissions

A limited number of external admissions is anticipated each year **into Year 12**. For entry into Year 12 in September 2016 this number is expected to be 10. Parents of external candidates wishing to enrol a pupil into the Sixth Form should contact the school. It is not necessary for parents of existing pupils to apply formally for places in Year 12. Admission is based upon an assessment of the pupil's potential to benefit from the curriculum and facilities offered by the school. This assessment is based primarily upon the pupil's educational record, including actual or anticipated examination results, with particular reference to achievement in the intended and related areas of study and may include a school visit.

To achieve entry into the sixth form in September 2016 prospective entrants, both existing pupils and external candidates, must achieve six GCSEs at grade B or above, which would include English and Mathematics. A\*/A grades are expected in the subjects pupils wish to study at A level; however subject to availability of places on specific courses a B grade may be considered.

Offers of places in the Sixth Form will be conditional on achievement of these results and capacity on chosen courses. In the event of over-subscription preference will be given to looked after children or previously looked after children; and then those who live nearest to the school (according to the straight-line distance between home and school).



## King Edward VI Sheldon Heath Academy

**Sheldon Heath Road, Sheldon, Birmingham B26 2RZ**

**Tel: 0121 464 4428**

**[www.keshacademy.com](http://www.keshacademy.com)**

**Headteacher:** Mr John P. Allen

**Type:** Academy

**Published Admission Number:** 210

**Number on roll:** 1226

**Chair of Governors:** Mr P Christopher

**Age range:** 11 – 18

**DFE No:** 330 6906

**Number on roll in the Sixth Form:** 215

### How to make an In-Year application

See Section 3.

### How to apply for Year 7 in September 2016

An application must be made online at [www.birmingham.gov.uk/schooladmissions](http://www.birmingham.gov.uk/schooladmissions) or by using a Local Authority Preference Form.

### Previous admission pattern at the time of offer of places for Year 7

In 2013, 2014 and 2015 this school received more applications than there were places available.

**2013** – 654 preferences received ranking the school 1 – 6. Last child admitted lived 3.105 Km from the school.

**2014** – 688 preferences received ranking the school 1 – 6. Last child admitted lived 2.162 Km from the school.

**2015** – 840 preferences received ranking the school 1 – 6. Last child admitted lived 1.504 Km from the school.

### Admission Criteria

Where the number of applications for admission is greater than the published admission number, applications will be considered against the criteria set out below:

1. Looked after or previously looked after children;
2. admission of pupils whose siblings currently attend the school and who will continue to do so on the date of admission.
3. admission of pupils on the basis of proximity to the school using straight line measurement from the school gate on Sheldon Heath Road to the main entrance to the child's home.

King Edward VI Sheldon Heath Academy have adopted the Local Authority's definitions for 'Children with a statement of special educational needs', 'Looked after or previously looked after children', 'Distance', 'Sibling', 'Shared Responsibility' and 'Separating "Final Qualifier" applications (blocks of flats etc.)'.

### Post 16 admission criteria

To determine eligibility for admission, the Academy Trust will publish specific criteria in relation to minimum entrance requirements for Year 12 based on GCSE grades or other measures of prior attainment. The King Edward VI Sheldon Heath Academy will also publish academic entry requirements for each course available based upon GCSE grades or other measures of prior attainment. These criteria will be the same for internal and external transfers and will be published in its prospectus and on its website.

- a. Children failing to meet the grades for their preferred course option will be offered alternative courses if available. Children already on the Academy roll are entitled to transfer to Year 12 if they meet the published standards of entry.
- b. If Year 12 is oversubscribed, the criteria for admission to Year 7 will be applied.
- c. Where there is space within Year 13 (i.e. where there are fewer than 150 pupils in the year group) the Academy will admit additional pupils up to this number using the oversubscription criteria above.

There will be a right of appeal to an Independent Appeals Panel for internal pupils refused transfer and external applicants refused admission.

### Operation of waiting lists

Subject to any provisions regarding waiting lists in the LA's co-ordinated admission scheme, the Academy will operate a waiting list for each year group. Where in any year the King Edward VI Sheldon Heath Academy receives more applications for places than there are places available, a waiting list will operate for the whole academic year. This will be maintained by the Academy Trust.

Children's position on the waiting list will be determined solely in accordance with the oversubscription criteria above. Where places become vacant they will be allocated to children on the waiting list in accordance with the oversubscription criteria.

### Arrangements for admitting pupils to other year groups, including to replace any pupils who have left the King Edward VI Sheldon Heath Academy.

Admission to Year groups without a Published Admission Number will be based upon the size of teaching groups already existing in the King Edward VI Sheldon Heath Academy and the efficient use of resources. The Academy Trust will consider all such applications and if the year group applied for has a place available, admit the child unless one of the permitted reliefs apply. If more applications are received than there are places available, the oversubscription criteria shall apply. Parents whose application is turned down shall be entitled to appeal.

**Note:** Distances are calculated on the basis of a straight line measurement between the applicant's home address and the School gate on Sheldon Heath Road.

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## King Solomon International Business School

**Lord Street, Birmingham B7 4AA**

**Tel: 0121 358 8620**

**[www.kingsolomonibs.com](http://www.kingsolomonibs.com)**

**Headteacher:** Michelle Newman

**Type:** Free School

**Published Admission Number:** 90 for Year 7

**Number on roll:** 90

**Chair of Governors:** Rev Peter Sellick

**Age range:** 4 – 19

**DFE No:** 330 9783

### How to make an In-Year application

See Section 3.

### How to apply for Year 7 in September 2016

An application must be made online at [www.birmingham.gov.uk/schooladmissions](http://www.birmingham.gov.uk/schooladmissions) or by using a Local Authority Preference Form. Also need to complete a 'Faith Supporting Evidence Form' for consideration under Group A as part of your application. The form is available to download from the [www.kingsolomonibs.com](http://www.kingsolomonibs.com) website or it can be obtained by contacting our admissions office.

### Previous admission pattern at the time of offer of places for Year 7

School opens in September 2015.

### Admission Criteria

If oversubscribed, the school will admit children under two groups. 50% of the available places will be allocated to children in **Group A** who are of the Christian faith. The remaining places will be allocated, without reference to faith, to children in **Group B**. On this basis a maximum of 50% of the available places will be allocated to children who are members of the Christian faith.

Definitions of 'Christian faith' and other terms (such as 'sibling', 'distance') can be found in the glossary below.

Places will be allocated as follows:

### **All Applicants**

Pupils with a Statement of Special Educational Needs/Education Health & Care Plan where KSIBS is named in the Statement/EHCP will be admitted to King Solomon International Business School.

### **Group A – Applicants of the Christian faith (50% of Places)**

An applicant will be eligible for consideration under Group A only where they have submitted a completed 'Faith Supporting Evidence Form' as part of their application. The form is available to download from the [www.kingsolomonibs.com](http://www.kingsolomonibs.com) website or it can be obtained by contacting our admissions office.

If Group A is undersubscribed, the school will admit all eligible applicants.

If Group A is oversubscribed, the following oversubscription criteria will be applied in order:

1. Looked after \*Christian faith' children and previously looked after Christian faith children.
2. Children of the Christian faith with a sibling (\*) who is a pupil already attending King Solomon International Business School, at the time of admission.
3. Children of the Christian faith living closest to KSIBS based on straight line distance measurement using GIS software via the OS Address Point (#) of their home and the OS Address Point of the school.
4. Children of the Christian faith eligible for the Pupil Premium or Service Premium. If applying under this criterion, please complete the relevant SIF.

### **Tie Breaker**

If a tie break is needed, where two or more eligible applications have equal priority for admission, to determine which applicant will be allocated a place, this will be done through random allocation via drawing of lots by an independent person of good standing.

### **Group B – Community Applicants (50% of places)**

In Group B applicants will be considered without reference to faith. Places will be allocated in the following order:

If Group B is undersubscribed, the school will admit all eligible applicants.

If Group B is oversubscribed, the following oversubscription criteria will be applied in order:

1. Looked after children and previously Looked After children.
2. Children with a sibling (\*) who is a pupil already attending King Solomon International Business School, at the time of admission.
3. Children living closest to KSIBS based on straight line distance measurement using GIS software via the OS Address Point (#) of their home and the OS Address Point of the school.
4. Children eligible for the Pupil Premium or Service Premium.

### **Tie Breaker**

If a tie break is needed, where two or more eligible applications have equal priority for admission, to determine which applicant will be allocated a place, this will be done through random allocation via drawing of lots by an independent person of good standing.

### **Allocation of places if one of Group A or Group B is undersubscribed**

If after the admission of children with a Statement/EHCP fewer than 50% of the remaining children qualify for admission in Group A, additional places will be offered using the criteria listed for Group B above until the PAN is reached.

If after the admission of children with a Statement/EHCP fewer than 50% of the remaining children qualify for admission in Group B then additional places will be offered to applicants who were not allocated a place under Group A. These applicants will be considered without reference to faith in line with the oversubscription criteria in Group B until the admission numbers are met.

### **Waiting List**

Where in any year the school receives more applications for places in Groups A and B than there are places available, a waiting list will operate. This will be maintained by the Academy Trust and it will be open to any parent to ask for his or her child's name and contact details to be placed on the waiting list, following an unsuccessful application.

A child's position on the waiting list will be determined solely in accordance with the above oversubscription criteria. Where places become vacant they will be allocated to children on the waiting list in accordance with the oversubscription criteria. Each new child added to the waiting list will require the list to be ranked again in line with the published oversubscription criteria above. In this process the position of children on the waiting list may change as other applications are received.

### **Appeals**

All applicants refused a place have the right of appeal to an independent appeal panel constituted and operated in accordance with the School Admission Appeals Code. Parents who are refused a place will be sent a letter advising them of how to appeal.

The decision of the Appeals Panel will be binding on all parties.

### **Sixth-Form Admission Criteria – From 2016 onwards**

King Solomon will operate a sixth form from September 2016 for a total of 180 students. 90 places overall will be available in Year 12 (the Year 12 'capacity').

The admission number for Year 12 is 90. This is the number of places which will be offered on an annual basis to eligible external applicants.

- a. For those wishing to pursue the International Baccalaureate Diploma students will be required to have at least six GCSE subjects at grade C or above, including English, mathematics, and a foreign language.
- b. For those wishing to pursue the International Baccalaureate Career Related Certificate, students will be required to have at least five GCSE subjects, at grade C or above.

When the sixth form is undersubscribed all applicants meeting the minimum academic entry requirements will be admitted.

King Solomon will admit any statemented pupils or pupils with an EHCP whose statement/EHCP names the King Solomon International Business School.

When there are more eligible external applicants (i.e. that satisfy the above academic entry requirements) than places available in Y12, priority will be given in the following order:

1. Eligible students who are looked after children or previously looked after children.
2. Other eligible students meeting the GCSE criteria for admission to the sixth-form

### **Tie Breaker**

If a tie break is needed, where two or more eligible applications have equal priority for admission, to determine which applicant will be allocated a place, this will be done through random allocation via drawing of lots by an independent person of good standing.

### **Glossary**

#### **Christian Faith**

**\*Note:** For the purposes of these admission arrangements children of the Christian Faith will be determined by whether the parent/s of the child or the child regularly attends a recognised Christian church, that is, at least twice per month.

A recognised Christian Church is a church which is in membership with or affiliated to at least one of the following organisations: Churches Together in Britain, the Evangelical Alliance, the Order of St Leonard, or belong to a church that accepts the Nicene Creed as the statement of faith. This must be affirmed by the Church Leader on the Supporting Evidence Form.

### **'Looked after' children**

A 'looked after' child is a child who is (a) in the care of the local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see Section 22(1) of the Children Act 1989).

### **Previously 'looked after' children**

A previously 'looked after' child is one who immediately after being 'looked after' became subject to an adoption, child arrangements order (CAO), or special guardianship order. An 'adoption order' is an order under section 46 of the Adoption and Children Act 2002. A 'residence order' is an order settling the arrangements to be made as to the person with whom the child is to live under section 8 of the Children Act 1989. Section 14A of the Children Act 1989 defines a 'special guardianship order' as an order appointing one or more individuals to be a child's special guardian (or special guardians).

### **(\*) Sibling: Brother or Sister**

The definition of a brother or sister is:

- A brother or sister sharing the same parents
- Half-brother or half-sister, where two children share one common parent.
- Step brother or step sister, where two children are related by a parent's marriage.
- Adopted brother or sister
- Foster brother or sister
- The child of the partner of a parent or carer

Children residing in the same household as part of an extended family, including cousins, will not be treated as siblings; proof of the sibling relationship will be required e.g. short birth certificates.

### **Pupil Premium**

Including the service premium. Parents will be required to provide evidence of eligibility and the school may request confirmation from the applicant's home Local Authority. Children given priority under this criterion fall into the following categories:

- children currently registered as eligible for free school meals and children who have been registered as eligible for free school meals at any point in the last six years; and
- children whose parent(s) are serving in the regular UK armed forces, or to the children of ex regular UK armed forces personnel who were serving in the last 3 years.
- children where at least one parent died while serving in the UK armed forces and the child is in receipt of a pension under the Armed Forces Compensation Scheme (AFCS) and the War Pensions Scheme (WPS)

### **Child Arrangement Order (CAO)**

A 'child arrangements order' ('CAO') is defined as an order regulating arrangements relating (a) with whom a child is to live, spend time or otherwise have contact, and (b) when a child is to live, spend time or otherwise have contact with any person. It is arrangements in category (a) of that definition that are those that would have been caught under a residence order: specifically those related to the person with whom a child is to live.

For the latest information on admissions please visit the schools website at [www.kingsolomonibs.com](http://www.kingsolomonibs.com)

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## **Kingsbury School and Sports College**

**Kingsbury Road, Erdington, Birmingham B24 8RE**

**Tel: 0121 373 1080**

[www.kingsbury.bham.sch.uk](http://www.kingsbury.bham.sch.uk)

**Headteacher:** Mr M Rhatigan

**Type:** Community

**Published Admission Number:** 180

**Number on roll:** 850

**Chair of Governors:** Ms M Atak

**Age range:** 11 – 16

**DFE No:** 330 4330



### How to make an In-Year application

See Section 3.

### How to apply for Year 7 in September 2016

An application must be made online at [www.birmingham.gov.uk/schooladmissions](http://www.birmingham.gov.uk/schooladmissions) or by using a Local Authority Preference Form.

### Previous admission pattern at the time of offer of places for Year 7

In 2013, 2014 and 2015 places were offered to all applicants.

### Admission Criteria

The oversubscription criteria for community schools are shown at the beginning of Section 1.

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## Kings Heath Boys' School

Chamberlain Road, Birmingham B13 0QP

Tel: 0121 464 4454

[www.kingsheathboys.bham.sch.uk](http://www.kingsheathboys.bham.sch.uk)

Headteacher: Mrs B A Przybek

Type: Community (Boys)

Published Admission Number: 120

Number on roll: 531

Chair of Governors: Mr C Graham

Age range: 11 – 16

DFE No: 330 4063

### How to make an In-Year application

See Section 3.

### How to apply for Year 7 in September 2016

An application must be made online at [www.birmingham.gov.uk/schooladmissions](http://www.birmingham.gov.uk/schooladmissions) or by using a Local Authority Preference Form.

### Previous admission pattern at the time of offer of places for Year 7

In 2013 and 2015 places were offered to all applicants.

**2014** – 364 preferences received ranking the school 1 – 6. Last child admitted lived 6.958 Km from the school.

### Admission Criteria

The oversubscription criteria for community schools are shown at the beginning of Section 1.

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## Kings Norton Boys' School

Northfield Road, Kings Norton, Birmingham B30 1DY

Tel: 0121 628 0010

[www.kingsnortonboys.bham.sch.uk](http://www.kingsnortonboys.bham.sch.uk)

Headteacher: Mr P Woodhouse

Type: Foundation (Boys)

Published Admission Number: 128

Number on roll: 582

Chair of Governors: Mrs S Brown

Age range: 11 – 18

DFE No: 330 5415

Number on roll in the Sixth Form: 116

### How to make an In-Year application

See Section 3.

### How to apply for Year 7 in September 2016

An application must be made online at [www.birmingham.gov.uk/schooladmissions](http://www.birmingham.gov.uk/schooladmissions) or by using a Local Authority Preference Form.

### Previous admission pattern at the time of offer of places for Year 7

In 2013, 2014 and 2015 this school received more applications than there were places available.

**2013** – 359 preferences received ranking the school 1 – 6. Last child admitted lived 4.389 Km from the school.

**2014** – 408 preferences received ranking the school 1 – 6. Last child admitted lived 2.481 Km from the school.

**2015** – 416 preferences received ranking the school 1 – 6. Last child admitted lived 3.345 Km from the school.

### Admission Criteria

Where there are more applications than there are places available, places will be allocated based on the following order of priority:

1. Looked after or previously looked after children.
2. Boys with a brother already at the school who will still be in attendance at the time the sibling enters the school.
3. Boys who live nearest the school.

Kings Norton Boys' School have adopted the Local Authority's definitions for 'Children with a statement of special educational needs', 'Looked after or previously looked after children', 'Distance', 'Sibling', 'Shared Responsibility' and 'Separating "Final Qualifier" applications (blocks of flats etc.)'.

### Waiting list

Following the offer of places, a waiting list will be kept in strict oversubscription criteria order until the end of the Autumn term. Each added child will require the list to be ranked again in line with the oversubscription criteria.

### Appeals

All pupils not offered a place at the school have the right of appeal to an Independent Appeals Panel. Further details of the appeal procedure will be provided with the letter explaining why the application has been refused.

### Sixth Form

**Sixth Form Capacity (both internal and external applicants):** 90

**Year 12 Admission Number for External Applicants:** 30

### Minimum Academic Entrance Requirements:

- To be considered for automatic entry to the sixth form you must have 5A\* – C GCSEs including Maths and English. A BTEC or OCR must be awarded at Merit or Distinction to count, and you can only count it as ONE of the 5 GCSEs needed. If you have two or more BTECs or OCRs, only ONE will count.
- To be accepted onto certain courses there are additional requirements that must be met. In most cases you should have at least a Grade 'B' at GCSE level for the subject you wish to study at AS, or an appropriate equivalent.
- It is advised that, at the end of AS studies, students must achieve Grade 'E' or above to continue with the subject at A2.
- Internal applicants who meet the minimum academic entrance requirements will be offered a place automatically.

### Oversubscription Criteria for External Applicants

- a. Looked after or previously looked after children
- b. Where the child has a brother currently attending Kings Norton Boys School
- c. Proximity of the child's home to school with those living nearer accorded the higher priority.

**Note:** Distances are calculated on the basis of a straight line measurement between the applicant's home address and the entrance to the School building.

## Kings Norton Girls' School

Selly Oak Road, Kings Norton, Birmingham B30 1HW

Tel: 0121 675 1305

[www.kngs.co.uk](http://www.kngs.co.uk)

**Headteacher:** Ms G Fox

**Type:** Academy (Girls)

**Published Admission Number:** 160

**Number on roll:** 760

**Chair of Governors:** Mr D Green

**Age range:** 11 – 18

**DFE No:** 330 5414

**Number on roll in the Sixth Form:** 300

### How to make an In-Year application

See Section 3.

### How to apply for Year 7 in September 2016

An application must be made online at [www.birmingham.gov.uk/schooladmissions](http://www.birmingham.gov.uk/schooladmissions) or by using a Local Authority Preference Form.

### Previous admission pattern at the time of offer of places for Year 7

In 2013, 2014 and 2015 this school received more applications than there were places available.

**2013** – 417 preferences received ranking the school 1 – 6. Last child admitted lived 3.061 Km from the school.

**2014** – 455 preferences received ranking the school 1 – 6. Last child admitted lived 3.451 Km from the school.

**2015** – 551 preferences received ranking the school 1 – 6. Last child admitted lived 2.701 Km from the school.

### Admission Criteria

When there are more applications than places available at the school the following criteria will be used to determine which children will be allocated places:

1. Looked after or previously looked after children.
2. Siblings: Children with an older sister already at the school who will still be in attendance at the time at which the application to the school is made.
3. Children of staff at the school where:
  - a. where the member of staff has been employed at the school for two or more years at the time at which the application for admission to the school is made
  - b. or the member of staff is recruited to fill a vacant post for which there is a demonstrable shortage.
4. Distance: Children who live nearest to the school. Measured as a straight-line between the applicant's home address and the front main reception entrance to the school.

Kings Norton Girls' School have adopted the Local Authority's definitions for 'Children with a statement of special educational needs', 'Looked after or previously looked after children', 'Distance', 'Sibling', 'Shared Responsibility' and 'Separating "Final Qualifier" applications (blocks of flats etc.)'.

### Waiting list

Following the offer of places, a waiting list will be kept in strict oversubscription criteria order until at least the end of the first academic term. Each added child will require the list to be ranked again in line with the oversubscription criteria.

### Appeals

Appeals should be made directly to the school by no later than the 15 April 2015. The appeals will be heard within 40 school days of the closing date.

### Sixth Form

Admission number for external students joining sixth form is 40.

### Entrance Requirements September 2015: A Guide for Sixth Form Students

- The school will admit both girls and boys from September 2015.
- Admission number for external students joining sixth form is 40.

### Oversubscription criteria (assuming that entrance requirements indicated below are met)

- Looked after or previously looked after children
- Siblings (children with an older sister already at the school who will still be in attendance at the time of application)

### Distance

1. A minimum of 5 GCSE's in 4 or more different subjects at Grade 'C' or above.
2. Your average GCSE points score must be 40 or above including English Language and Mathematics. This is worked out by adding up the point score for your best 8 GCSE's and dividing by 8. GCSE points score is per subject:  
GCSE grade A\* = 58, A = 52, B = 46, C = 40, D = 34, E = 28, F = 22, G = 16  
Remember that Science is usually a double GCSE subject, therefore double your science 'score'.
3. We recommend you should have at least a grade 'B' at GCSE level for the subject you wish to study at AS, or an appropriate equivalent.
4. At the end of AS studies, students must achieve grade 'E' or above to continue with the subject to A2

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## Lordswood Boys' School and Sixth Form Centre

Hagley Road, Birmingham B17 8BJ

Tel: 0121 464 2837

[www.lordswoodboys.bham.sch.uk](http://www.lordswoodboys.bham.sch.uk)

**Executive Headteacher:** Mrs J Götschel

**Chair of Governors:** Mrs D Sharples

**Age range:** 11 – 18

**DFE No:** 330 4057

**Number on roll in the Sixth Form:** 320

**Headteacher:** Mr Rennie

**Type:** Academy (Boys)

**Published Admission Number:** 130

**Number on roll:** 442

### How to make an In-Year application

See Section 3.

### How to apply for Year 7 in September 2016

An application must be made online at [www.birmingham.gov.uk/schooladmissions](http://www.birmingham.gov.uk/schooladmissions) or by using a Local Authority Preference Form.

### Previous admission pattern at the time of offer of places for Year 7

In 2013, 2014 and 2015 places were offered to all applicants.

### Admission Criteria

Where there are more applications than there are places available, places will be allocated based on the following order of priority:

1. Looked after or previously looked after children.
2. Siblings: Children with an older sister or brother already at the school who will still be on roll at the time the sibling enters the school.
3. Children who live nearest the school.

Lordswood Boys' School have adopted the Local Authority's definitions for 'Children with a statement of special educational needs', 'Looked after or previously looked after children', 'Distance', 'Sibling', 'Shared Responsibility' and 'Separating "Final Qualifier" applications (blocks of flats etc.)'.

### Waiting list

If Lordswood Boys' was a parent's preferred choice of school and they have not been allocated a place, they will be informed of their right to appeal and asked if they wish to go on to the waiting list. Waiting lists are maintained for at least one term in the academic year of admission and children will be ranked in the same order as the published oversubscription criteria detailed above.

Should places become available at Lordswood Boys', an offer to students from the waiting list will be made.

Inclusion on Lordswood Boys' waiting list does not mean that a place will eventually become available. It may be that those already allocated places do not give them up and that Lordswood Boys' is unable to make further offers in the future.

### Appeals

All pupils not offered a place at the school have the right of appeal to an Independent Appeals Panel. Further details of the appeal procedure will be provided with the letter explaining why the application has been refused.

### Sixth Form

Lordswood Girls' School and Lordswood Boys' School currently operates a sixth form of around 300 students.

Admission is based on an assessment of the student's potential to benefit from the curriculum and facilities offered by the school.

In the event of over-subscription preference will be given to existing pupils, then looked after or previously looked after children, then siblings, applicants to the Basketball and Cricket Academies and then those who live nearest the school.

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## Lordswood Girls' School and Sixth Form Centre

**Knightlow Road, Harborne, Birmingham B17 8QB**

**Tel: 0121 429 2838**

**[www.lordswoodgirls.co.uk](http://www.lordswoodgirls.co.uk)**

**Headteacher:** Mrs J Götschel

**Type:** Academy (Girls)

**Published Admission Number:** 132

**Number on roll:** 960

**Chair of Governors:** Mr R Minott

**Age range:** 11 – 18

**DFE No:** 330 4060

**Number on roll in Sixth Form:** 309

### How to make an In-Year application

See Section 3.

### How to apply for Year 7 in September 2016

An application must be made online at [www.birmingham.gov.uk/schooladmissions](http://www.birmingham.gov.uk/schooladmissions) or by using a Local Authority Preference Form.

### Previous admission pattern at the time of offer of places for Year 7

In 2013, 2014 and 2015 this school received more applications than there were places available.

**2013** – 473 preferences received ranking the school 1 – 6. Last child admitted lived 2.229 Km from the school.

**2014** – 547 preferences received ranking the school 1 – 6. Last child admitted lived 2.127 Km from the school.

**2015** – 485 preferences received ranking the school 1 – 6. Last child admitted lived 2.002 Km from the school.

### Admission Criteria

Where applications for admission exceed the number of places available, the following criteria will be applied in the order set out below to decide which children to admit:



1. Looked after or previously looked after children.
2. Siblings. Children with an older sister already at the school who will still be on roll at the time the sibling enters the school.
3. Children who live nearest the school.

Lordswood Girls' School have adopted the Local Authority's definitions for 'Children with a statement of special educational needs', 'Looked after or previously looked after children', 'Distance', 'Sibling', 'Shared Responsibility' and 'Separating "Final Qualifier" applications (blocks of flats etc.)'.

### Waiting List

If Lordswood Girls' was a parent's preferred choice of school and they have not been allocated a place, they will be informed of their right to appeal and asked if they wish to go on to the waiting list. Waiting lists are maintained for at least one term in the academic year of admission and children will be ranked in the same order as the published oversubscription criteria detailed above.

Should places become available at Lordswood Girls', an offer to students from the waiting list will be made.

Inclusion on Lordswood Girls' waiting list does not mean that a place will eventually become available. It may be that those already allocated places do not give them up and that Lordswood Girls' is unable to make further offers in the future.

### Appeals

All pupils not offered a place at the school have the right of appeal to an Independent Appeals Panel. Further details of the appeal procedure will be provided with the letter explaining why the application has been refused.

### Sixth Form

Lordswood Girls' School and Lordswood Boys' School currently operates a sixth form of around 300 students.

Admission is based on an assessment of the student's potential to benefit from the curriculum and facilities offered by the school.

In the event of over-subscription preference will be given to existing pupils, then looked after or previously looked after children, then siblings, applicants to the Basketball and Cricket Academies and then those who live nearest the school

**Note:** Distances are calculated on the basis of a straight line measurement between the applicant's home address and the School gate on Knightlow Road.

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## Moseley School: A Language College

**Wake Green Road, Moseley, Birmingham B13 9UU**

**Tel: 0121 566 6444**

**[www.moseley.bham.sch.uk](http://www.moseley.bham.sch.uk)**

**Headteacher:** Mr R McBrien

**Type:** Foundation

**Published Admission Number:** 250

**Number on roll:** 1328

**Chair of Governors:** Mrs P Beanland OBE

**Age range:** 11 – 18

**DFE No:** 330 4245

**Number on roll in the Sixth Form:** 191

### How to make an In-Year application

See Section 3.

### How to apply for Year 7 in September 2016

An application must be made online at [www.birmingham.gov.uk/schooladmissions](http://www.birmingham.gov.uk/schooladmissions) or by using a Local Authority Preference Form.

### Previous admission pattern at the time of offer of places for Year 7

In 2013, 2014 and 2015 places were offered to all applicants.

### Admissions Criteria

Where there are more applications than there are places available, places will be allocated based on the following order of priority:

1. Looked after or previously looked after children.
2. Brothers or sisters (as defined by the Local Authority) of children at the school in the year of admission.
3. Distance

Moseley School have adopted the Local Authority's definitions for 'Children with a statement of special educational needs', 'Looked after or previously looked after children', 'Distance', 'Sibling', 'Shared Responsibility' and 'Separating "Final Qualifier" applications (blocks of flats etc.)'.

### Waiting list

Applications made outside the normal admissions round (in-year admissions) should be made directly to the school. Parents/carers can apply for a place for their child at any time and to any school.

On receipt of an in-year application, the school will notify the local authority of both the application and its outcome, to allow the local authority to keep up to date with figures on the availability of school places in Birmingham.

### Appeals

Parents are entitled to appeal if they are not offered a place. The school will follow the local authority procedure.

### Sixth Form Admission Arrangements and criteria

Admission criteria for entry into the sixth form are related to the courses a pupil wishes to follow. To study:

- level 2 qualifications, 5 GCSEs or equivalent at grade D/E
- BTEC level 3 and 1 AS, 4 GCSEs or equivalent at grades A\* – C
- 3AS levels or BTEC subsidiary Diploma, 5 GCSEs or equivalent at grade A\* – C, including English and Maths at grade A\* – C
- AS levels, 5 GCSEs at grade B or above, including English and Maths at grade A\* – C are required

A grade B or above is required in the subject to be studied at level 3 except for art, media studies, RE, psychology and sociology where grade C is acceptable.

In the event of oversubscription, the same admissions criteria as the rest of the school would apply.

**Note:** Distances are calculated on the basis of a straight line measurement between the applicant's home address and the School gate on College Road.

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## Ninestiles School: An Academy

**Hartfield Crescent, Acocks Green, Birmingham B27 7QG**

**Tel: 0121 628 1311**

**[www.ninestiles.org.uk](http://www.ninestiles.org.uk)**

**Principal:** Mr G Ferrante

**Type:** Academy

**Published Admission Number:** 300

**Number on roll:** 1355

**Chair of Governors:** Mr R Fear

**Age range:** 11 – 18

**DFE No:** 330 5411

**Number on roll in the Sixth Form:** 5

### How to make an In-Year application

See Section 3. You will also be required to complete an additional information form for this school which is available from the school office or the local authority. Both forms must be returned to the school, not to the local authority.

### How to apply for Year 7 in September 2016

An application must be made online at [www.birmingham.gov.uk/schooladmissions](http://www.birmingham.gov.uk/schooladmissions) or by using a Local Authority Preference Form. You will also be required to complete an additional form for the school which is available from the school office or the local authority. Both must be completed for a place. The Ninestiles Application Form should be returned to Ninestiles School.

### Previous admission pattern at the time of offer of places for Year 7

In 2013, 2014 and 2015 this school received more applications than there were places available.

**2013** – 932 preferences received ranking the school 1 – 6. Last child admitted lived 2.698 Km from the school.

**2014** – 1052 preferences received ranking the school 1 – 6. Last child admitted lived 1.486 Km from the school.

**2015** – 1085 preferences received ranking the school 1 – 6. Last child admitted lived 1.519 Km from the school.

### Admission Criteria

300 places are available to children aged 11 by 1 September in the year of entry.

9 of the 300 places are allocated to the Resource Base by the Local Authority, who administer these admissions.

All other applicants will be required to complete an assessment. These assessments will test aptitude in non-verbal reasoning in line with the Government White Paper 'Excellence in Schools'. 30 places (10%300) will be allocated to those students achieving the highest marks in the assessment tests.

Up to 261 places offered using the criteria outlined above and in line with Birmingham City Council School Admissions and Pupil Placement.

1. Children in the care of the local authority or who previously were.
2. Children with a brother or sister already in the school who will be in attendance in September of the year admission is sought – The Local Authority's sibling definition has been adopted.
3. Children attending Erdington Hall Primary, Pegasus Primary, The Oaklands Primary and Yarnfield Primary at the time of application, who choose to make an application in accordance with Ninestiles School, an Academy's application procedure.
4. Children living closest to the school.

Distances are calculated on the basis of a straight line measurement between the applicant's home address and the middle front gate of the school.

The Local Authority's Distance Definition, Shared Responsibility, and Separating the 'final qualifier'/Tie Breaker definitions have been adopted by Ninestiles.

All applicants are required to submit a completed Ninestiles application form directly to the school no later than the published date for that year. (Forms available for collection from the school) Parents will be informed of the outcome of the test no later than 31 October 2015.

All Local Authority applications must be submitted to the LA in accordance with their outlined procedure and by the date specified.

### Over-subscription – Waiting List

Children who have followed our admissions process and are unsuccessful in gaining a place are given the opportunity to go on the waiting list.

Places will be offered on the basis that they become vacant. If a student is offered a place on distance from the school but

no longer requires that place, it will be offered to the child highest on the waiting list in terms of distance.

Similarly, if a place is no longer required by a student who was offered a place because of their performance in the tests, the place will be offered to the child highest on the waiting list in terms of performance in the assessments.

Late entries from children who have moved into the area after the assessment process was completed are positioned on the distance waiting list.

Each added child will require the waiting lists to be ranked again in line with the oversubscription criteria. Waiting lists will remain open until the end of the academic year. Inclusion on Ninestiles waiting list does not mean that a place will eventually become available. It may be that those already allocated places do not give them up and Ninestiles is unable to make offers in the future.

### Appeals

Appeals are administered by the Local Authority for this Academy. Parents who wish to appeal against the decision to refuse their child admission should contact the School Admissions and Pupil Placements Service on **0121 303 1888** to request an appeal form. Appeals will be heard by an independent panel.

### Year 12 Admissions

GCSEs is an exciting and sometimes a difficult decision. NEST will give students the opportunity to choose from an extensive range of courses (Level 2 and Level 3) including academic A Levels and vocational BTEC subjects which will prepare students for university, further training and employment. Over 45 courses are available. Students, parents and guardians will be able to view more information at [www.nestcollege.co.uk](http://www.nestcollege.co.uk).

Where applications for admission exceed the number of places available, the following criteria will be applied in the order set out below to decide which children to admit:

Priority is given to looked after or previously looked after children who have followed our admission process.

Students who have followed our admissions process and are unsuccessful in gaining a place are given the opportunity to go on the waiting list.

Places will be offered on the basis that they become vacant. If a student is offered a place on distance from the school but no longer requires that place, it will be offered to the child highest on the waiting list in terms of distance.

Similarly, if a place is no longer required by a student who was offered a place because of their performance in the tests, the place will be offered to the child highest on the waiting list in terms of performance in the assessments.

Late entries from children who have moved into the area after the assessment process was completed are positioned on the distance waiting list.

Each added child will require the waiting lists to be ranked again in line with the oversubscription criteria. Waiting lists will remain open until the end of the academic year. Inclusion on Ninestiles waiting list does not mean that a place will eventually become available. It may be that those already allocated places do not give them up and Ninestiles is unable to make further offers in the future.

**Note:** Distances are calculated on the basis of a straight line measurement between the applicant's home address and the School gate on Hartfield Crescent.

## Nishkam High School and Sixth Form

**Great King Street North, Birmingham B19 2LF**

**Tel: 0121 348 7660**

**[www.nishkamschool.org](http://www.nishkamschool.org)**

**Headteacher:** Mr Terry Green

**Type:** Free School

**Published Admission number:** 100

**Chair of Governors:** Dr Mahon

**Age range:** 11 – 19

**DfE number:** 330 4004

### How to apply for Year 7 in September 2016

An application must be made online at [www.birmingham.gov.uk/schooladmissions](http://www.birmingham.gov.uk/schooladmissions) or by using a Local Authority Preference Form. You will also be required to complete an additional form for the school which is available from the school office. **Both forms must be completed for a place.**

### How to make an in year application

See Section 3. You will also be required to complete an additional form for the school which is available from the school office. **Both forms must be completed for a place.**

### Previous admission pattern at the time of offer of places for Year 7

In 2013, 2014 and 2015 this school received more applications than there were places available.

**2013** – 261 preferences received ranking the school 1 – 6.

**2014** – 269 preferences received ranking the school 1 – 6.

**2015** – 342 preferences received ranking the school 1 – 6.

### Statement

The Nishkam High School (NHS) is an exceptional new state funded Independent school for Birmingham. It is a non-selective, inclusive school for both boys and girls aged 11 – 19 years, open to all applicants.

At NHS we believe that all pupils can succeed when given outstanding teaching, pastoral care and family support. We offer academic excellence with faith inspired values. Our motto is: "More than Academic Excellence, More than a School, More than Self".

### More than Academic Excellence

We offer excellence in education and inspire in children a passion for lifelong learning. We provide learning experiences which build character and responsibility. We offer an enhanced National Curriculum to prepare children for further study, University, employment and adulthood.

### More than a School

We work to foster communities which actively support children throughout life, both within and beyond then School gates. We work with parents, families and guiding institutions to ensure children are surrounded by positive role models and mentors. These partnerships will provide children with the direct experience of civic institutions, industry and commerce, as well as skills in research and innovation.

### More than Self

The Nishkam School is driven and sustained by the principle of being 'nishkam' – a mind-set to serve others without expectation of reward or recognition. Our experience shows that this selfless practice promotes humility and can unlock great potential to transform ourselves and the world around us.

### Admissions Criteria

The NHS is a non-selective school open to all applicants. When there are more applicants than places available, the oversubscription criteria below is used to decide who is offered a place, and ranking of the waiting list. These criteria are sometimes referred to as 'admissions criteria'. In addition any child with a statement of special education needs is required to be admitted to the school named on the statement. This gives such SEN applicants priority for admission to the named school.



## **Oversubscription Criteria**

### **Category 1 – Faith-based places**

50% of remaining places will be offered to children of families practising Sikh Dharam (faith or religion) or whose parents can show a commitment to a faith or involvement in religious activity (see definitions at the end).

#### **Priority Faith-based places**

- a. Looked After Children – of Sikh Dharam faith or religion.  
Children who are in the care or who were previously in care of a Local Authority as per section 22 of the Children Act 1989.
- b. Siblings – of Sikh Dharam faith or religion. Children with a sibling on the roll at the time of proposed admission.
- c. Children in Nishkam Primary School – of Sikh Dharam faith or religion. Children currently attending the Nishkam Primary School.

Remaining Faith-based places will be allocated using the definitions at the end.

### **Category 2 – Open places**

50% of places will be offered to children who apply for non-faith or open places.

#### **Priority Open places**

- a. Looked After Children – non-faith. Children who are in the care or who were previously in care of a Local Authority as per section 22 of the Children Act 1989.
- b. Siblings – non – faith. Children with a sibling on the roll at the time of proposed admission.
- c. Children in Nishkam Primary School – non-faith. Children currently attending the Nishkam Primary School.

After the allocation of category 2 places, any remaining applications will be allocated on the basis of random selection.

To ensure fairness, the following tie-break will be applied: Children from multiple births (when applying at the same time).

Having allocated places in priority order as above, if in the lowest category where places have been allocated there remains oversubscription, all applications in that category will be subject to proximity: children who live nearest to the school when measured in a straight line from the front door of the home to the School's front entrance.

**We have established a definition of families practicing Sikh Dharam (faith or religion) which gives priority to applicants as follows (in order of priority). All applications will be assessed and places offered against the highest available criteria before moving to the next.**

1. Child and/or parents/guardian is a practising, initiated Sikh (Amritdhari) – Declaration on letter headed stationery from a Sikh Gurdwara.
2. Kesadhari child (uncut hair) with intent to becoming practising, initiated Sikh (Amritdhari) – Written statement that a child has uncut hair and that the following practices are followed by the family:
  - My child is nurtured in the faith through home or Gurdwara education.
  - Regular attendance at Gurdwara and participation in Sewa.
3. Child of any other faith whose parents can demonstrate a strong commitment to their faith and involvement in religious activities. Written statement by parents that their children practices their faith and are involved in religious activities of their respective religion.

**Waiting List:** The Nishkam School Trust will be maintained by the Nishkam School Trust and it will be open to any parent to ask that their child's name to be added to the list.

A child's position on the waiting list will be determined in accordance with the oversubscription criteria outlined above.

**Appeals:** Appeals should be made in writing to the Chair of Governors at the school within 20 school days following notification that application was unsuccessful. Appeals will be heard by an independent panel, convened by the Governors, within 40 school days.

### Sixth Form:

**Year 12 Admissions number:** 100

Applications for the Sixth Form must be made directly to the School.

Admission into Year 12 will be based on academic attainment and suitability of the courses to meet individual student needs. Applicants will need to complete an application form and attend a information, advice and guidance meeting.

We see the Sixth Form students as 'role models' and school leaders' for all pupils and will be expected to take positions of responsibility, leadership and support younger pupils. They will need to demonstrate good behaviour and a commitment to academic study.

### Entry requirements:

- AS Courses – a minimum of 5 GCSEs at Grade B or higher (to include Mathematics and English)

### Oversubscription

If Year 12 is oversubscribed, the oversubscription criteria for Year 7 will be applied.

### Waiting List

A child will be placed on the waiting list if they meet the entry requirements and their position will be determined using the oversubscription criteria.

### Appeals

The Appeals procedure will be as outlined above for Year 7.

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## North Birmingham Academy

**395 College Road, Erdington, Birmingham B44 0HF**

**Tel: 0121 373 1647**

**[www.nbacademy.org.uk](http://www.nbacademy.org.uk)**

**Principal:** Mrs K L Popratnjak MBE

**Type:** Academy

**Published Admission Number:** 180

**Number on roll:** 1047

**Chair of Governors:** Mr T McCook

**Age range:** 11 – 18

**DFE No:** 330 6909

**Number on roll in the Sixth Form:** 145

### How to make an In-Year application

See Section 3.

### How to apply for Year 7 in September 2016

An application must be made online at [www.birmingham.gov.uk/schooladmissions](http://www.birmingham.gov.uk/schooladmissions) or by using a Local Authority Preference Form.

### Previous admission pattern at the time of offer of places for Year 7

In 2013, 2014 and 2015 places were offered to all applicants.

### Admission Criteria

Where there are more applications than there are places available, places will be allocated based on the following order of priority:

1. Looked after or previously looked after children.
2. Children with a brother or a sister already at the academy who will still be in attendance in September 2016.
3. Children who live nearest the school

North Birmingham Academy have adopted the Local Authority's definitions for 'Children with a statement of special educational needs', 'Looked after or previously looked after children', 'Distance', 'Sibling', 'Shared Responsibility' and

'Separating "Final Qualifier" applications (blocks of flats etc.)'.

### Waiting Lists

Waiting lists will not be fixed following the offer of places. They are subject to change. This means that a child's waiting list position during the year could go up or down. Any applicants will be added to the Academy's list in accordance with the order of priority for offering places. Waiting lists will be maintained until the end of each academic year.

### Appeals

Appeals are administered by the Local Authority for this Academy. Parents who wish to appeal against the decision to refuse their child admission should contact the Children's Information and Advice Service on **0121 303 1888** to request an appeal form. Appeals will be heard by an independent panel.

### Sixth Form

#### From where do we recruit?

The sixth form recruits the majority of its students from Year 11 and a small but significant minority from local schools. For entry into Year 12 in September 2016 the number of external candidates is expected to be 10.

#### How do we recruit?

A post 16 Evening in October/November and through taster sessions in Years 10 and 11, Transition assemblies and whole school and Year Assemblies.

#### What are the entrance requirements?

'A' Level/BTEC National Diplomas Level 3: A minimum of 5 GCSEs at Grade C and above usually to include Maths and English.

#### What else is considered?

Suitability for appropriate courses is discussed at a meeting where advice and entry requirements will be given and followed up with discussions with teaching staff.

### External Students

External students are welcome to apply and are considered using the same criteria as above. There is no charge or cost directly associated with admission to this Academy.

### Oversubscription for External Students

In the event of oversubscription preference will be given to:

- Looked after or previously looked after children; and then those who live closest to the school (according to the straight-line distance between home and school).

**Note:** Distances are calculated on the basis of a straight line measurement between the applicant's home address and the school gate.

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## Park View School: The Academy of Mathematics and Science

Naseby Road, Alum Rock, Birmingham B8 3HG

Tel: 0121 566 6500

[www.parkview.bham.sch.uk](http://www.parkview.bham.sch.uk)

Acting Principal: Mrs Clare Mills

Type: Academy

Published Admission Number: 120

Number on roll: 603

Chair of Governors: Mr W Saleem

Age range: 11 – 16

DFE No: 330 4323

### How to make an In-Year application

See Section 3.

### How to apply for Year 7 in September 2016

An application must be made online at [www.birmingham.gov.uk/schooladmissions](http://www.birmingham.gov.uk/schooladmissions) or by using a Local Authority Preference Form.

### Previous admission pattern at the time of offer of places for Year 7

In 2012, 2013 and 2014 this school received more applications than there were places available.

**2013** – 861 preferences received ranking the school 1 – 6. Last child admitted lived 0.353 Km from the school.

**2014** – 849 preferences received ranking the school 1 – 6. Last child admitted lived 0.361 Km from the school.

**2015** – 793 preferences received ranking the school 1 – 6. Last child admitted lived 0.357 Km from the school.

### Admission Criteria

Where there are more applications than there are places available, places will be allocated based on the following order of priority:

1. Looked after or previously looked after children
2. Children with a brother or a sister already at the academy who will still be in attendance in September 2016
3. Children who live nearest the academy

Park View School have adopted the Local Authority's definitions for 'Children with a statement of special educational needs', 'Looked after or previously looked after children', 'Distance', 'Sibling', 'Shared Responsibility' and 'Separating "Final Qualifier" applications (blocks of flats etc.)'.

### Waiting lists

Waiting lists will not be fixed following the offer of places. They are subject to change. This means that a child's waiting list position during the year could go up or down. Any applicants will be added to the academy's list in accordance with the order of priority for offering places. Waiting lists will be maintained until the end of each academic year.

### Appeals

Appeals are administered by the Local Authority for this Academy. Parents who wish to appeal against the decision to refuse their child admission should contact the Children's Information and Advice Service on **0121 303 1888** to request an appeal form. Appeals will be heard by an independent panel.

**Note:** Distances are calculated on the basis of a straight line measurement between the applicant's home address and the centre of the main school building.

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## Perry Beeches: The Academy

**Beeches Road, Great Barr, Birmingham B42 2PY**

**Tel: 0121 360 4242**

**[www.pb-theacademy.co.uk](http://www.pb-theacademy.co.uk)**

**Headteacher:** Mr S Turnbull MA

**Type:** Academy

**Published Admission Number:** 180

**Number on roll:** 900

**Chair of Governors:** Ms S Scotson

**Age range:** 11 – 16

**DFE No:** 330 4109

### How to make an In-Year application

See Section 3.

### How to apply for Year 7 in September 2016

An application must be made online at [www.birmingham.gov.uk/schooladmissions](http://www.birmingham.gov.uk/schooladmissions) or by using a Local Authority Preference Form.

### Previous admission pattern at the time of offer of places for Year 7

In 2013, 2014 and 2015 this school received more applications than there were places available.

**2013** – 914 preferences received ranking the school 1 – 6. Last child admitted lived 1.430 Km from the school.

**2014** – 1115 preferences received ranking the school 1 – 6. Last child admitted lived 1.254 Km from the school.

**2015** – 1135 preferences received ranking the school 1 – 6. Last child admitted lived 1.259 Km from the school.

### Admission Criteria

Where there are more applications than there are places available, places will be allocated based on the following order of priority:

1. Looked after or previously looked after children.
2. Children with a brother or a sister already at the academy who will still be in attendance in September 2016
3. Children of staff at the school Admissions authorities are able to give priority in their oversubscription criteria to children of staff in either or both of the following circumstances.
  - a. Where the member of staff has been employed at the school for two or more years at the time which the application for admission to the school is made.
  - b. The member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage.
4. Children who live nearest the academy

Perry Beeches: The Academy have adopted the Local Authority's definitions for 'Children with a statement of special educational needs', 'Looked after or previously looked after children', 'Distance', 'Sibling', 'Shared Responsibility' and 'Separating "Final Qualifier" applications (blocks of flats etc.)'.

### Waiting lists

Waiting lists will not be fixed following the offer of places. They are subject to change. This means that a child's waiting list position during the year could go up or down. Any applicants will be added to the academy's list in accordance with the order of priority for offering places. Waiting lists will be maintained until the end of each academic year.

### Appeals

Appeals are administered by the Local Authority for this Academy. Parents who wish to appeal against the decision to refuse their child admission should contact the Children's Information and Advice Service on **0121 303 1888** to request an appeal form. Appeals will be heard by an independent panel.

**Note:** Distances are calculated on the basis of a straight line measurement between the applicant's home address and the School gate on Beeches Road.

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## Perry Beeches II: The Free School

**156 Newhall Street, Birmingham B3 1SE**

**Tel: 0121 270 8090**

**[www.perrybeechesii.co.uk](http://www.perrybeechesii.co.uk)**

**Headteacher:** Mr Kevin Rogers

**Type:** Free School

**Published Admission Number:** 100

**Number on roll:** 403

**Chair of Governors:** Mr Tim Day

**Age range:** 11 – 18

**DFE No:** 330 4002

**Number on roll in the Sixth Form:** 74

### How to make an In-Year application

See Section 3.



### How to apply for Year 7 in September 2016

An application must be made online at [www.birmingham.gov.uk/schooladmissions](http://www.birmingham.gov.uk/schooladmissions) or by using a Local Authority Preference Form.

### Previous admission pattern at the time of offer of places for Year 7

**2013** – 324 preferences received ranking the school 1 – 6. Last child admitted lived 4.626 Km from the school.

**2014** – 491 preferences received ranking the school 1 – 6. Last child admitted lived 2.297 Km from the school.

**2015** – 610 preferences received ranking the school 1 – 6. Last child admitted lived 2.345 Km from the school.

### Admission Criteria

Where there are more applications than there are places available, places will be allocated based on the following order of priority:

1. Looked after or previously looked after children.
2. Children with a brother or a sister already at the academy who will still be in attendance in September 2016
3. Children of staff at the school Admissions authorities are able to give priority in their oversubscription criteria to children of staff in either or both of the following circumstances.
  - a. Where the member of staff has been employed at the school for two or more years at the time which the application for admission to the school is made.
  - b. The member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage.
4. Children who live nearest the free school

Perry Beeches II: The Free School have adopted the Local Authority's definitions for 'Children with a statement of special educational needs', 'Looked after or previously looked after children', 'Distance', 'Sibling', 'Shared Responsibility' and 'Separating "Final Qualifier" applications (blocks of flats etc.)'.

### Change of Preference

All requests to change preferences for Year 7 September 2016 should be made in writing to the School Admissions and Pupil Placements Manager, Birmingham Local Authority.

### Late Applications

Birmingham Local Authority will only consider applications received after 31 October 2015 (the final closing date) for Year 7 September 2016 in exceptional circumstances. Once Birmingham Local Authority has exchanged provisional offers with other admitting authorities (in December 2015) it will not be able to consider any late applications for an oversubscribed school until after the offer of places (1 March 2016).

### Waiting lists and Appeals

Parents whose children have not been offered their preferred school will be informed of their right of appeal. Appeals will be considered by an Independent Appeal Panel. Children will also be added to the school's waiting list in accordance to the oversubscription criteria. The waiting list will be kept until 1 January 2017.

**Note:** Distances are calculated on the basis of a straight line measurement between the applicant's home address and the centre of the main school building.

## Perry Beeches III: The Free School

**23 Langley Way, Bath Row, Ladywood, B15 2EF**

**Tel: 0121 647 2760**

**[www.perrybeechesiii.co.uk](http://www.perrybeechesiii.co.uk)**

**Headteacher:** Mr D Foreman MA

**Type:** Free School

**Published Admission Number:** 100

**Number on roll:** 214

**Chair of Governors:** Mr P Richardson

**Age range:** 11 – 19

**DFE No:** 330 4011

**Number on roll in the Sixth Form:** 10

### How to make an In-Year application

See Section 3.

### How to apply for Year 7 in September 2016

An application must be made online at [www.birmingham.gov.uk/schooladmissions](http://www.birmingham.gov.uk/schooladmissions) or by using a Local Authority Preference Form.

### Previous admission pattern at the time of offer of places for Year 7

**2014** – 300 preferences received ranking the school 1 – 6. Last child admitted lived 4.425 Km from the school.

**2015** – 315 preferences received ranking the school 1 – 6. Last child admitted lived 4.490 Km from the school.

### Admission Criteria

Where there are more applications than there are places available, places will be allocated based on the following order of priority:

1. Looked after or previously looked after children.
2. Children with a brother or a sister already at the academy who will still be in attendance in September 2016
3. Children of staff at the school Admissions authorities are able to give priority in their oversubscription criteria to children of staff in either or both of the following circumstances.
  - a. Where the member of staff has been employed at the school for two or more years at the time which the application for admission to the school is made.
  - b. The member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage.
4. Children who live nearest the free school

Perry Beeches III: The Free School have adopted the Local Authority's definitions for 'Children with a statement of special educational needs', 'Looked after or previously looked after children', 'Distance', 'Sibling', 'Shared Responsibility' and 'Separating "Final Qualifier" applications (blocks of flats etc.)'.

### Change of Preference

All requests to change preferences for Year 7 September 2016 should be made in writing to the School Admissions and Pupil Placements Manager, Birmingham Local Authority.

### Late Applications

Birmingham Local Authority will only consider applications received after 31 October 2015 (the final closing date) for Year 7 September 2016 in exceptional circumstances. Once Birmingham Local Authority has exchanged provisional offers with other admitting authorities (in December 2015) it will not be able to consider any late applications for an oversubscribed school until after the offer of places (1 March 2016).

### Waiting lists and Appeals

Parents whose children have not been offered their preferred school will be informed of their right of appeal. Appeals will be considered by an Independent Appeal Panel. Children will also be added to the school's waiting list in accordance to the oversubscription criteria. The waiting list will be kept until 1 January 2017.

**Note:** Distances are calculated on the basis of a straight line measurement between the applicant's home address and the centre of the main school building.

## Perry Beeches IV – The Free School

**1 Albion Street, St Georges Court, Birmingham B1 3AA**

**Tel: 0121 289 3944**

**[www.perrybeechesiv.co.uk](http://www.perrybeechesiv.co.uk)**

**Head Teacher:** Mr R Bond

**Type:** Free School

**Published Admissions Number:** 100

**Number on roll:** N/A, new school opens September 2015

**Chair of Governors:** Ms M Mendez

**Age Range:** 11 – 18

**DFE No:** 330 4016

### How to make an In-Year application

See Section 3.

### How to apply for Year 7 in September 2016

An application must be made online at [www.birmingham.gov.uk/schooladmissions](http://www.birmingham.gov.uk/schooladmissions) or by using a Local Authority Preference Form.

### Previous admission pattern at the time of offer of places for Year 7

**2015** – 303 preferences received ranking the school 1 – 6. Last child admitted lived 3.638 Km from the school.

### Admission Criteria

Where there are more applications than there are places available, places will be allocated based on the following order of priority:

1. Looked after or previously looked after children.
2. Children with a brother or a sister already at the academy who will still be in attendance in September 2016
3. Children of staff at the school Admissions authorities are able to give priority in their oversubscription criteria to children of staff in either or both of the following circumstances.
  - a. Where the member of staff has been employed at the school for two or more years at the time which the application for admission to the school is made.
  - b. The member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage.
4. Children who live nearest the free school

Perry Beeches IV: The Free School have adopted the Local Authority's definitions for 'Children with a statement of special educational needs', 'Looked after or previously looked after children', 'Distance', 'Sibling', 'Shared Responsibility' and 'Separating "Final Qualifier" applications (blocks of flats etc.)'.

### Change of Preference

All requests to change preferences for Year 7 September 2016 should be made in writing to the School Admissions and Pupil Placements Manager, Birmingham Local Authority.

### Late Applications

Birmingham Local Authority will only consider applications received after 31 October 2015 (the final closing date) for Year 7 September 2016 in exceptional circumstances. Once Birmingham Local Authority has exchanged provisional offers with other admitting authorities (in December 2015) it will not be able to consider any late applications for an oversubscribed school until after the offer of places (1 March 2016).

### Waiting lists and Appeals

Parents whose children have not been offered their preferred school will be informed of their right of appeal. Appeals will be considered by an Independent Appeal Panel. Children will also be added to the school's waiting list in accordance to the oversubscription criteria. The waiting list will be kept until 1 January 2017.

**Note:** Distances are calculated on the basis of a straight line measurement between the applicant's home address and the centre of the main school building.

## Perry Beeches V – The All Through Family School

**Talbot Way, Small Heath, B10 0JH**

**Tel: 0121 289 3535**

**[www.perrybeecheesv.co.uk](http://www.perrybeecheesv.co.uk)**

**Secondary Head Teacher:** Mr P Mann

**Chair of Governors:** TBC

**Age Range:** 4 – 18

**DFE No:** 330 4019

**Primary Head Teacher:** Mrs C Brasenell

**Type:** Free School

**Published Admissions Number:** 100

**Number on roll:** N/A, new school opens September 2015

### How to make an In-Year application

See Section 3.

### How to apply for Year 7 in September 2016

An application must be made online at [www.birmingham.gov.uk/schooladmissions](http://www.birmingham.gov.uk/schooladmissions) or by using a Local Authority Preference Form.

### Previous admission pattern at the time of offer of places for Year 7

N/A, new school opens September 2015

### Admission Criteria

Where there are more applications than there are places available, places will be allocated based on the following order of priority:

1. Looked after or previously looked after children.
2. Children with a brother or a sister already at the academy who will still be in attendance in September 2016
3. Children of staff at the school Admissions authorities are able to give priority in their oversubscription criteria to children of staff in either or both of the following circumstances.
  - a. Where the member of staff has been employed at the school for two or more years at the time which the application for admission to the school is made.
  - b. The member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage.
4. Children who live nearest the free school

Perry Beeches V: The Free School have adopted the Local Authority's definitions for 'Children with a statement of special educational needs', 'Looked after or previously looked after children', 'Distance', 'Sibling', 'Shared Responsibility' and 'Separating "Final Qualifier" applications (blocks of flats etc.)'.

### Change of Preference

All requests to change preferences for Year 7 September 2016 should be made in writing to the School Admissions and Pupil Placements Manager, Birmingham Local Authority.

### Late Applications

Birmingham Local Authority will only consider applications received after 31 October 2015 (the final closing date) for Year 7 September 2016 in exceptional circumstances. Once Birmingham Local Authority has exchanged provisional offers with other admitting authorities (in December 2015) it will not be able to consider any late applications for an oversubscribed school until after the offer of places (1 March 2016).

### Waiting lists and Appeals

Parents whose children have not been offered their preferred school will be informed of their right of appeal. Appeals will be considered by an Independent Appeal Panel. Children will also be added to the school's waiting list in accordance to the oversubscription criteria. The waiting list will be kept until 1 January 2017.

**Note:** Distances are calculated on the basis of a straight line measurement between the applicant's home address and the centre of the main school building.

## Plantsbrook School

**Upper Holland Road, Sutton Coldfield, B72 1RB**

**Tel: 0121 362 7310**

**[www.plantsbrookschool.co.uk](http://www.plantsbrookschool.co.uk)**

**Headteacher:** Ms T Campbell

**Type:** Academy

**Published Admission Number:** 210

**Number on roll:** 1304

**Chair of Governors:** Mr D Griffiths

**Age range:** 11 – 18

**DFE No:** 330 4331

**Number on roll in the Sixth Form:** 259

### How to make an In-Year application

See Section 3.

### How to apply for Year 7 in September 2016

An application must be made online at [www.birmingham.gov.uk/schooladmissions](http://www.birmingham.gov.uk/schooladmissions) or by using a Local Authority Preference Form.

### Previous admission pattern at the time of offer of places for Year 7

In 2013, 2014 and 2015 this school received more applications than there were places available.

**2013** – 1087 preferences received ranking the school 1 – 6. Last child admitted lived 3.018 Km from the school.

**2014** – 1207 preferences received ranking the school 1 – 6. Last child admitted lived 3.063 Km from the school.

**2015** – 1253 preferences received ranking the school 1 – 6. Last child admitted lived 2.791 Km from the school.

### Admission Criteria

Where there are more applications than there are places available, places will be allocated based on the following order of priority:

1. Looked after or previously looked after children.
2. Brothers or sisters (as defined by the Local Authority) of children at the school in the year of admission.
3. Distance (Distance measured from the applicant's home address to the centre of the main school building)

Plantsbrook School have adopted the Local Authority's definitions for 'Children with a statement of special educational needs', 'Looked after or previously looked after children', 'Distance', 'Sibling', 'Shared Responsibility' and 'Separating "Final Qualifier" applications (blocks of flats etc.)'.

### Waiting list

Following the offer of places, a waiting list will be kept in strict oversubscription criteria order until at least the end of the first academic term. Each added child will require the list to be ranked again in line with the oversubscription criteria.

### Appeals

Parents have the right of an appeal if their application is unsuccessful. These are administered by Birmingham Local Authority.

### Sixth Form

#### Sixth Form admissions

Minimum entrance requirements for A level programmes is 5 GCSE grades A\* – C including English and Maths.

Minimum entrance requirements for one-year vocational programmes and GCSE re-sits is 4 GCSE grades A\* – C or below or equivalent.

#### Sixth Form oversubscription criteria for external candidates

Places will be offered to students in each category under the following criteria until places are full:



1. Looked after or previously looked after students that have been in Public care.
2. Students with a sibling at the school at the time of admission.
3. If the admission number is exceeded in any of these groups priority will be given to those who live nearest to Plantsbrook school (straight line measurement).

**Note:** Distances are calculated on the basis of a straight line measurement between the applicant's home address and the centre of the main school building.

## Queensbridge School: Visual and Performing Arts School

**Queensbridge Road, Moseley, Birmingham B13 8QB**

**Tel: 0121 464 5566**

**[www.queensbridge.bham.sch.uk](http://www.queensbridge.bham.sch.uk)**

**Headteacher:** Mr T J Boyes

**Type:** Foundation

**Published Admission Number:** 170

**Number on roll:** 770

**Chair of Governors:** Mr D Harman

**Age range:** 11 – 16

**DFE No:** 330 4173

### How to make an In-Year application

See Section 3.

### How to apply for Year 7 in September 2016

An application must be made online at [www.birmingham.gov.uk/schooladmissions](http://www.birmingham.gov.uk/schooladmissions) or by using a Local Authority Preference Form.

### Previous admission pattern at the time of offer of places for Year 7

In 2013, 2014 and 2015 this school received more applications than there were places available.

**2013** – 612 preferences received ranking the school 1 – 6. Last child admitted lived 2.049 Km from the school.

**2014** – 828 preferences received ranking the school 1 – 6. Last child admitted lived 1.750 Km from the school.

**2015** – 840 preferences received ranking the school 1 – 6. Last child admitted lived 1.775 Km from the school.

### Admission Criteria

Where there are more applications than there are places available, places will be allocated based on the following order of priority:

1. Looked after or previously looked after children.
2. Brothers or sisters (as defined by the Local Authority) of children at the school in the year of admission.
3. Distance

### Waiting list

Following the offer of places, a waiting list will be kept in strict oversubscription criteria order until at least the end of the first academic term. Each added child will require the list to be ranked again in line with the oversubscription criteria.

### Appeals

For hard to place or at risk pupils, applications are processed by Sharing Panel.

Appeals are administered by the Local Authority for this School. Parents who wish to appeal against the decision to refuse their child admission should contact the Children's Information and Advice Service on **0121 303 1888** to request an appeal form. Appeals will be heard by an independent panel.

**Note:** Distances are calculated on the basis of a straight line measurement between the applicant's home address and the centre of the main school building.

## Saltley School and Specialist Science College

**Belchers Lane, Bordesley Green, Birmingham B9 5RX**

**Tel: 0121 566 6555**

**[www.saltley@saltley.bham.sch.uk](mailto:www.saltley@saltley.bham.sch.uk)**

**Executive Headteacher:** Mrs B Mahey

**Chair of Governors:** Mr M York

**Age range:** 11 – 16

**DFE No:** 330 4008

**Headteacher:** Mr P Weir

**Type:** Community

**Published Admission Number:** 210

**Number on roll:** 972

### How to make an In-Year application

See Section 3.

### How to apply for Year 7 in September 2016

An application must be made online at [www.birmingham.gov.uk/schooladmissions](http://www.birmingham.gov.uk/schooladmissions) or by using a Local Authority Preference Form.

### Previous admission pattern at the time of offer of places for Year 7

In 2013, 2014 and 2015 this school received more applications than there were places available.

**2013** – 1124 preferences received ranking the school 1 – 6. Last child admitted lived 0.914 Km from the school.

**2014** – 1124 preferences received ranking the school 1 – 6. Last child admitted lived 0.853 Km from the school.

**2015** – 1054 preferences received ranking the school 1 – 6. Last child admitted lived 1.164 Km from the school.

### Admission Criteria

The oversubscription criteria for community schools are shown at the beginning of Section 1.

**Note:** Distances are calculated on the basis of a straight line measurement between the applicant's home address and the centre of the main school building.

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## Selly Park Technology College for Girls

**5 Selly Park Road, Selly Park, Birmingham B29 7PH**

**Tel: 0121 472 1238**

**[www.sellyprk.bham.sch.uk](http://www.sellyprk.bham.sch.uk)**

**Headteacher:** Miss M Magrs

**Type:** Community

**Published Admission Number:** 140

**Number on roll:** 685

**Chair of Governors:** Mr J Thomas

**Age range:** 11 – 16

**DFE No:** 330 4177

### How to make an In-Year application

See Section 3.

### How to apply for Year 7 in September 2016

An application must be made online at [www.birmingham.gov.uk/schooladmissions](http://www.birmingham.gov.uk/schooladmissions) or by using a Local Authority Preference Form.

### Previous admission pattern at the time of offer of places for Year 7

In 2013, 2014 and 2015 this school received more applications than there were places available.

**2013** – 453 preferences received ranking the school 1 – 6. Last child admitted lived 3.633 Km from the school.

**2014** – 457 preferences received ranking the school 1 – 6. Last child admitted lived 4.507 Km from the school.

**2015** – 443 preferences received ranking the school 1 – 6. Last child admitted lived 4.276 Km from the school.

### Admission Criteria

The oversubscription criteria for community schools are shown at the beginning of Section 1.

### Distance

**Note:** Distances are calculated on the basis of a straight line measurement between the applicant's home address and the centre of the main school building.

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## Shenley Academy

**Shenley Lane, Northfield, Birmingham B29 4HE**

**Tel: 0121 464 5191**

**[www.shenleyacademy.org.uk](http://www.shenleyacademy.org.uk)**

**Principal:** Mrs R Harker

**Type:** Academy

**Published Admission Number:** 180

**Number on roll:** 866

**Chair of Governors:** Mr D Banton

**Age range:** 11 – 19

**DFE No:** 330 6907

**Number on roll in the Sixth Form:** 164

### How to make an In-Year application

See Section 3.

### How to apply for Year 7 in September 2016

An application must be made online at [www.birmingham.gov.uk/schooladmissions](http://www.birmingham.gov.uk/schooladmissions) or by using a Local Authority Preference Form.

### Previous admission pattern at the time of offer of places for Year 7

In 2013, 2014 and 2015 this school received more applications than there were places available.

**2013** – 446 preferences received ranking the school 1–6. Last child admitted lived 3.134 Km from the school.

**2014** – 628 preferences received ranking the school 1–6. Last child admitted lived 1.276 Km from the school.

**2015** – 709 preferences received ranking the school 1–6. Last child admitted lived 1.269 Km from the school.

### Admission Criteria

Where there are more applications than there are places available, places will be allocated based on the following order of priority:

1. Looked after or previously looked after children.
2. Admission of students whose siblings currently attend the school and who will continue to do so on the date of admission.
3. Admission of students on the basis of proximity to the school

Distances are calculated on the basis of a straight line measurement between the applicant's home address and the school gate on Shenley Lane.

### Notes

Sibling is defined as:

- A full brother or sister, whether or not resident in the same household;
- Another child normally resident for the majority of term time in the same household, whom an adult in the household has parental responsibility as defined in the Children Act 1989

- In the case of twins (or two siblings in the same age cohort) and where there is only one place available in the school, both will be considered together as one application. The school will be authorised to exceed its Published Admission Number by one.

Shenley Academy have adopted the Local Authority's definitions for 'Children with a statement of special educational needs', 'Looked after or previously looked after children', 'Distance', 'Shared Responsibility' and 'Separating "Final Qualifier" applications (blocks of flats etc.)'.

### Appeals

Appeals will be made to the Local Authority in the first instance.

### Post 16 admission criteria

Shenley Academy has capacity for 250 students in the sixth form. It will provide places for at least 140 internal and external students in Year 12. The Academy will not admit external applicants unless it is undersubscribed by students progressing from its own Year 11, and in such circumstances it will apply the same academic entry requirements as it does to students already on roll in the Academy and, if a tie-break is necessary to determine who is admitted, it will apply the oversubscription criteria below.

The Academy will admit any Statemented students whose Statement names the Academy and which the Academy has agreed. This is not an oversubscription criterion.

The Company will publish specific criteria in relation to minimum academic entrance requirements for admission to the post-16 provision. Both internal and external students wishing to enter the sixth form will be expected to have met the minimum academic entry requirements for the sixth form. The academic entry requirements will be published annually in the LA's composite admissions prospectus and in the Academy's own prospectus.

In addition to the sixth form's minimum academic entry requirements, students will need to satisfy minimum entrance requirements for the courses for which they are applying. If either internal or external applicants fail to meet the minimum course requirements they will be given the option of pursuing any alternative courses for which they do meet the minimum academic requirements.

These academic entry requirements form part of the admission arrangements and so will be consulted upon and published in the Academy's prospectus and in the LA's composite admissions prospectus.

When the sixth form is undersubscribed all applicants meeting the minimum academic entry requirements will be admitted.

When there are more external applicants that satisfy academic entry requirements than the number of post-16 places available the criteria will be applied in the order in which they are set out below;

- a. Looked after or previously looked after children
- b. Straight line distance measured from the Academy's main entrance to the main entrance of the child's home.

There will be a right of appeal to an Independent Appeals Panel for internal students refused transfer and external applicants refused admission.

The Academy may participate in local 14 – 19 partnerships which are likely to involve some Shenley Academy students, if they follow relevant options, receiving part of their education at schools and colleges other than Shenley Academy. There will be reciprocal arrangements for students on roll at other local schools and colleges.

N.B: Local 14 – 19 partnership agreements will determine which national Diplomas will be offered within the local geographical area and by which local providers.

### Shenley Academy Sixth Form Entry Criteria

- 5 A\* – C GCSE Qualifications to take level 3 Course of BTEC National/AS – 3 Subjects.

- 8+A\* – C GCSE Qualifications to take level 3 Course of BTEC National/AS – 4 Subjects.
- A selection of D/E GCSE Qualifications to take a BTEC Level 2 Course comprising of 3 BTEC First Qualifications.
- Maths and English Qualifications are available at an appropriate level e.g. GCSE resit.
- Students also need a reference from a teacher.

The list of students applying for Sixth Form is approved by the Leadership Team.

### Operation of waiting lists

Subject to any provisions regarding waiting lists in the LA's co-ordinated admission scheme, the Academy will operate a waiting list for each year group. Where in any year Shenley Academy receives more applications for places than there are places available, a waiting list will operate until a term after the start of the school year. This will be maintained by the Company and it will be open to any parent to ask for his or her child's name to be placed on the waiting list, following an unsuccessful application.

Children's position on the waiting list will be determined solely in accordance with the oversubscription criteria. Where places become vacant they will be allocated to children on the waiting list in accordance with the oversubscription criteria.

Arrangements for admitting students to other year groups, including to replace any students who have left Shenley Academy

From September 2013, applications for other year groups should be made directly to the Academy. Company will consider all such applications and if the year group applied for has a place available, admit the child unless one of the permitted reliefs apply. If more applications are received than there are places available, the oversubscription criteria shall apply. Parents whose application is turned down shall be entitled to appeal.

**Note:** Distances are calculated on the basis of a straight line measurement between the applicant's home address and the school gate on Shenley Lane.

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## Small Heath School and Sixth Form Centre

**Muntz Street, Small Heath, Birmingham B10 9RX**

**Tel: 0121 464 7997**

**[www.smallheathschool.org.uk](http://www.smallheathschool.org.uk)**

**Headteacher:** Mrs S Khan

**Type:** Foundation

**Published Admission Number:** 210

**Number on roll:** 1299

**Chair of Governors:** Mr J Khan

**Age range:** 11 – 18

**DFE No:** 330 5401

**Number on roll in the Sixth Form:** 199

### How to make an In-Year application

See Section 3.

### How to apply for Year 7 in September 2016

An application must be made online at [www.birmingham.gov.uk/schooladmissions](http://www.birmingham.gov.uk/schooladmissions) or by using a Local Authority Preference Form.

### Previous admission pattern at the time of offer of places for Year 7

In 2013, 2014 and 2015 this school received more applications than there were places available.

**2013** – 1195 preferences received ranking the school 1 – 6. Last child admitted lived 0.532 Km from the school.

**2014** – 1240 preferences received ranking the school 1 – 6. Last child admitted lived 0.581 Km from the lower school and 573 Km from the upper school

**2015** – 1171 preferences received ranking the school 1 – 6. Last child admitted lived 0.546 Km from the school.



### Admission Criteria

Where there are more applications than there are places available, places will be allocated based on the following order of priority:

1. Looked after or previously looked after children.
2. Siblings
3. Distance from school. Those living nearest to the school, the distance being measured in a straight line from the centre of each school site, as measured by ordnance survey, and those living nearest each site being accorded the higher priority. [Proof of residence will be required; the offer of a place may be withdrawn if proof of residency is not met.]

Small Heath School have adopted the Local Authority's definitions for 'Children with a statement of special educational needs', 'Looked after or previously looked after children', 'Distance', 'Sibling', 'Shared Responsibility' and 'Separating "Final Qualifier" applications (blocks of flats etc.)'.

### Waiting Lists

The school intends to hold waiting lists for any oversubscribed year group after the 1 September. Applications for inclusion on a waiting list must be made on the school's appropriate form and they will be ranked according to our oversubscription criteria as described above. We have to admit any pupil who is the subject of a 'direction' by the LA or allocated to us according to the Fair Access Protocol and any such pupil will take precedence over the waiting list.

### Appeals

Appeals will be made to the Local Authority in the first instance.

### Sixth Form

#### General principles

We aim to offer a range of academic and vocational qualifications to our sixth form students and some of these require minimum grades at GCSE. Our policy is to ensure that students accepted into the sixth form can be placed on appropriate courses where they are likely to succeed. For this reason we ask all applicants to attend a meeting with a senior member of staff to discuss the most suitable courses of study. As part of this discussion you might be asked to show a relevant portfolio of appropriate work, for example in Art.

All students in Year 11 will be encouraged to apply for the sixth form and marketing materials are posted to the families of these students. We also accept applications from students wishing to transfer from another school.

### Definitions and Details

#### Admission number Year 12: 25

Our admission number is dependent upon the number of places on each course offered.

Internal candidates should apply by the appropriate date stated in the current sixth form prospectus, available on our school website. Applications from external candidates should if possible, comply with dates given in the prospectus to enable us to plan courses effectively.

Candidates whose applications are refused are notified of their right to appeal.

### Academic requirements

- For 3 A levels, a minimum of 5 grade Cs at full GCSE inc. En/Ma
- For 4 A levels, a minimum of 5 grade Bs at full GCSE inc. En/Ma

Some of our vocational courses and A level subjects have specific entry requirements which you can find on our website and we will be pleased to discuss any individual concerns about meeting these.

The initial offer guarantees a place only within the sixth form. Meeting the requirements of the course is no guarantee that the applicant will automatically be offered a place on his or her preferred choices.

### Oversubscription

Where a particular course is heavily oversubscribed and we cannot run a parallel group the places will be offered to those candidates who have the better grades at GCSE or subject specific requirements. This will form a major part of the discussion referred to above to determine the most appropriate course for an individual. We will offer alternative courses to any student affected by this criterion.

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## St Albans Academy

**Conybere Street, Highgate, Birmingham B12 0YH**

**Tel: 0121 446 1300**

**[www.stalbansacademy.org](http://www.stalbansacademy.org)**

**Headteacher:** Mr M Gregory

**Type:** Academy

**Published Admission Number:** 120

**Number on roll:** 584

**Chair of Governors:** Jo Dawson

**Age range:** 11 – 18

**DFE No:** 330 6908

**Number on roll in the Sixth Form:** 76

### How to make an In-Year application

See Section 3.

### How to apply for Year 7 in September 2016

An application must be made online at [www.birmingham.gov.uk/schooladmissions](http://www.birmingham.gov.uk/schooladmissions) or by using a Local Authority Preference Form.

### Previous admission pattern at the time of offer of places for Year 7

In 2013, 2014 and 2015 this school received more applications than there were places available.

**2013** – 275 preferences received ranking the school 1 – 6. Last child admitted lived 0.789 Km from the school.

**2014** – 357 preferences received ranking the school 1 – 6. Last child admitted lived 1.032 Km from the school.

**2015** – 364 preferences received ranking the school 1 – 6. Last child admitted lived 0.878 Km from the school.

### Admission Criteria

If the number of applications for admission to either the secondary school is greater than the published admissions number, applications will be considered against the criteria and order set out below:

1. Looked After Children and Children who have been previously looked after (pursuant to the Admissions Code)
2. Children of staff at the school where there is a demonstrable skill shortage– children of members of staff will have priority in the oversubscription criteria if the staff member is filling a post for which there is a demonstrable skill shortage. ARK Schools is required to approve the Principal's designation of such posts and confirm the assessment that a member of staff appointed meets the requirements of the shortage. Priority will be limited to one place for each form of entry in any year.
3. Children who at the time of the admission have a sibling who attends the academy. For this purpose "sibling" means a whole, half or step-brother or -sister or an adopted child resident at the same address. In respect of applications to the primary school (where applicable), the fact that an applicant has a sibling attending the nursery school will not be a factor giving rise to priority. In the case of multiple births or brothers and sisters in the same year group, where there is only one place available in the academy, both will be considered together as one application.
4. Children currently attending, and who have been attending one of the following named feeder primary schools for at least one year:
  - a. ARK Tindal Primary Academy, Tindal Street, Birmingham B12 9QS
  - b. Christ Church CE Primary, Claremont Road, Birmingham B11 1LF
  - c. St Thomas' CE Primary, Great Colmore Street, Birmingham B15 2AT

(If there are more children applying from the named feeder primary schools than there are places, admission of pupils will be on the basis of proximity to the school using straight line measurement from the main entrance of the Academy to the entrance of the child's home.)

5. Children of staff in the school – Where there is no demonstrable skill shortage, priority may be given where the academy is oversubscribed to a child of a person who will have been employed in the academy for two or more years at the time the application for admission is made. Priority will be limited to one place for each form of entry in any year.
6. Distance measurement- A child's home will be the address at which the child normally resides and which has been notified to the Academy and other relevant agencies as being the child's normal place of residence.

St Albans Academy has adopted the Local Authority's definitions for 'Children with a statement of special educational needs', 'Looked after or previously looked after children', 'Sibling', 'Distance', 'Shared Responsibility' and 'Separating "Final Qualifier" applications (blocks of flats etc.)'.

### Waiting lists

Subject to any provisions regarding waiting lists in the LA's co-ordinated admission scheme, the Academy will operate a waiting list. Where in any year the Academy receives more applications for places than there are places available, a waiting list will operate. This will be maintained by the Academy and it will be open to any parent to ask for his or her child's name to be placed on the waiting list following an unsuccessful application.

A child's position on the waiting list will be determined solely in accordance with the oversubscription criteria. When places become vacant they will be allocated to children on the waiting list in accordance with the oversubscription criteria.

### Appeals

Parents will have the right of appeal to an Independent Appeal Panel ("Appeal Panel") if they are dissatisfied with an admission decision of the Academy.

The Appeal Panel will be independent of the Academy. The arrangements for Appeals will be in line with the Appeals Code. The determination of the Appeal Panel will be made in accordance with the Code and will be binding on all parties. The Academy will provide written guidance for parents about how the appeals process works and will provide parents with a named contact who can answer any enquiries parents may have about the process.

### Sixth Form

Where the sixth form is oversubscribed, priority will be given to those qualifying applicants i) with SEN, where the academy on the Statement, followed by ii) eligible looked after children or former eligible looked after children. Other criteria for priority will be published on the Academy website.

**Note:** Distances are calculated on the basis of a straight line measurement between the applicant's home address and the School gate on Angelina Street.

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## St Edmund Campion Catholic School and Sixth Form Centre

**Sutton Road, Erdington, Birmingham B23 5XA**

**Tel: 0121 464 7700**

**[www.stedcamp.bham.sch.uk](http://www.stedcamp.bham.sch.uk)**

**Headteacher:** Mrs P Steele

**Type:** Voluntary Aided Catholic

**Published Admission Number:** 186

**Number on roll:** 897

**Chair of Governors:** Mr T Davenport

**Age range:** 11 – 18

**DFE No:** 330 4663

**Number on roll in Sixth Form:** 130

### How to make an In-Year application

See Section 3.

### How to apply for Year 7 in September 2016

An application must be made online at [www.birmingham.gov.uk/schooladmissions](http://www.birmingham.gov.uk/schooladmissions) or by using a Local Authority Preference Form.

### Previous admission pattern at the time of offer of places for Year 7

Priority is given to practising Catholic applicants.

**2013** – 412 preferences received ranking the school 1 – 6.

**2014** – 500 preferences received ranking the school 1 – 6.

**2015** – 548 preferences received ranking the school 1 – 6.

### Statement

The ethos of this school is Catholic. The school was founded by the Catholic Church to provide education for children of Catholic families. The school is conducted by its governing body as part of the Catholic Church in accordance with its Trust Deed and Instrument of Government and seeks at all times to be a witness to Jesus Christ. We ask all parents applying for a place here to respect this ethos and its importance to the school community. This does not affect the right of parents who are not of the faith of this school to apply for and be considered for a place here.

### Admission Criteria

If the number of applications exceeds the admission number, the governors will give priority to applications in accordance with the criteria listed, provided that the governors are made aware of that application before decisions on admissions are made (see Note 1 below).

In all categories the governors will give priority to those who have a brother or sister (see Note 3 below) attending St. Edmund Campion Catholic School at the time of admission and then to those children living closest to the school determined by shortest distance (see Note 5).

1. Baptised Catholic children (see Note 2 below) who are, or were previously in the care of a local authority (children in care) or provided with accommodation by them (e.g. children with foster parents) (Section 22 of the Children Act 1989).
2. Baptised Catholic children who currently attend a Catholic feeder school (see Note 4 below).
3. Baptised Catholic children who currently live in the parish area of a feeder school who are not currently attending a feeder school (see note 4 below).
4. Other Baptised Catholic children.
5. Non-Catholic children who are, or were previously in the care of a local authority (children in care) or provided with accommodation by them (e.g. children with foster parents) (Section 22 of the Children Act 1989).
6. Non-Catholic children who currently attend a Catholic feeder school.
7. Other Non-Catholic children.

**Note 1** – Children with a Statement of Special Educational Needs that names the school must be admitted. This will reduce the number of places available to other applicants. This is not an oversubscription criterion.

**Note 2** – In all categories, for a child to be considered as a Catholic, evidence of Catholic Baptism or Reception into the Church will be required. For a definition of Baptised Catholic see the Appendix. Those who face difficulties in producing written evidence of baptism should contact their Parish Priest.

**Note 3** – For Catholic and non-Catholic children the definition of a brother or sister is:

- A brother or sister sharing the same parents;
- Half-brother or half-sister, where two children share one common parent;
- Step-brother or step-sister.
- Adopted or fostered children.

**Note 4** – The designated feeder schools for St. Edmund Campion Catholic School are:

- Abbey Catholic Primary School
- Corpus Christi Catholic Primary School

- St Cuthbert's Catholic Primary School
- St Gerard's Catholic Primary School
- St Joseph's Catholic Primary School, Nechells
- St Margaret Mary Catholic Primary School
- St Mary and St John Junior and Infant School
- St Peter and St Paul Catholic Primary
- St Wilfrid Catholic Primary School

The parish areas for the feeder schools are as follows:

- Sts Thomas and Edmund of Canterbury
- Corpus Christi
- St Gerard
- St Joseph, Nechells
- St Margaret Mary
- St Mary and St John
- Sts Peter and Paul
- St Wilfrid

Parish maps are available in the parishes and at the schools.

**Note 5** – Distances are calculated on the basis of a straight-line measurement between the applicant's home address and the front school gate, which is situated on Holly Lane, Erdington, Birmingham B23 5XA. The local authority uses a computerised system, which measures all distances in metres. Ordnance Survey supply the co-ordinates that are used to plot an applicant's home address within this system. In a very small number of cases it may not be able to decide between the applicants of those pupils who are qualifiers for a place, when applying the published admission criteria. For example, this may occur when children in the same year group live at the same address, or if the distance between the home and school is exactly the same, for example, blocks of flats. If there is no other way of separating the application according to the admissions criteria and to admit both or all of the children would cause the legal limit to be exceeded, the local authority will use a computerised system to randomly select the child to be offered the final place. As an exception, the governing body will give careful consideration to offering places above the Admission Number to applications from children whose twin or sibling from a multiple birth is admitted even when there are no other vacant places. The home address of a pupil is considered to be the permanent residence of a child. The address must be the child's only or main residence for the majority of the school week. Documentary evidence may be required. Where care is split equally between mother and father, parents must name which address is to be used for the purpose of allocating a school place and proof may be requested.

### Appeals

Parents who wish to appeal against the decision of the Governors to refuse their child a place in the school may apply in writing to Chair of Governors. Appeals will be heard by an independent panel.

### Repeat Applications

Any parent can apply for a place for their child at any time outside the admissions round. Parents do not have the right to a second appeal in respect of the same school for the same academic year unless, in exceptional circumstances, the admission authority has accepted a second application from the appellant because of a significant and material change in the circumstances of the parent, child or school but still refused admission.

### Late Applications

Applications received after the closing date will only be considered alongside those received by the closing date under the following circumstances:

- The family were unable to complete an application form before the closing date because they moved into the school's parish area after the issue of application forms OR
- The family were unable to comply with the admissions timetable because of exceptional circumstances which prevented the application arriving on time – the circumstances must be given in writing and attached to the Application Form.



### Change of Preference

Once parent/carers have submitted their preferences they will not be allowed to change them without an exceptional change in circumstances, for example, if the family has recently moved address or an older sibling has changed schools. All requests to change preferences should be made in writing to the Local Authority. Any parent/carer who submits an application for a change of preference for an oversubscribed school, without an exceptional change in their circumstances, will have that application refused.

### Waiting Lists

Parents whose children have not been offered their preferred school will be informed of their right of appeal and will be added to their preferred schools waiting list. The Local Authority will send voluntary aided and foundation schools their waiting lists following the offer of school places. Waiting lists for admission will remain open until the 31 December 2016 and will then be discarded. Parents may apply for their child's name to be reinstated. Waiting lists will not be fixed following the offer of places. They are subject to change. This means that a child's waiting list position during the year could go up or down. Any late applicants accepted will be added to the school's list in accordance with the order of priority for allocating places. Inclusion on a school's waiting list does not mean that a place will eventually become available. It may be that those already offered places may accept them, thereby filling all available places.

### Sixth Form

The Planned Admission number for Y12 from external candidates is 25. Academic entry requirements are outlined in the Post 16 prospectus. If the number of applications exceeds the admission number, the governors will give priority to applications in accordance with the criteria listed above.

There is no charge or cost related to the admission of a child to this school.

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## St John Wall Catholic School: A Specialist Humanities College

**Oxhill Road, Handsworth, Birmingham B21 8HH**

**Tel: 0121 554 1825**

**[www.sjw.bham.sch.uk](http://www.sjw.bham.sch.uk)**

**Headteacher:** Mr A Hyatt

**Type:** Voluntary Aided Catholic

**Published Admission Number:** 120

**Number on roll:** 600

**Chair of Governors:** Mrs P Lake

**Age range:** 11 – 16

**DFE No:** 330 4625

**Number on roll in Sixth Form:** 42

### How to make an In-Year application

See Section 3. You will also be required to complete an additional information form for this school which is available from the school office or the local authority. Both forms must be returned to the school, not to the local authority.

### How to apply for Year 7 in September 2016

An application must be made online at [www.birmingham.gov.uk/schooladmissions](http://www.birmingham.gov.uk/schooladmissions) or by using a Local Authority Preference Form. You will also be required to complete an additional information form for the school which is available from the school office or the local authority. Both must be completed for a place.

### Previous admission pattern at the time of offer of places for Year 7

Priority is given to practising Catholic applicants. The school has received more applications than it has vacancies in this category in recent years.

**2013** – 311 preferences received ranking the school 1 – 6.

**2014** – 317 preferences received ranking the school 1 – 6.

**2015** – 323 preferences received ranking the school 1 – 6.

### Admission Criteria

The ethos of this School is Catholic. The school was founded by the Catholic Church to provide education for children of Catholic families. The school is conducted by its governing body as part of the Catholic Church in accordance with its Trust Deed and Instrument of Government and seeks at all times to be a witness to Jesus Christ. We ask all parents applying for a place here to respect this ethos and its importance to the school community. This does not affect the right of parents who are not of the faith of this school to apply for and be considered for a place here.

If the number of applications exceeds the admission number, the governors will give priority to applications in accordance with the criteria listed, provided that the governors are made aware of that application before decisions on admissions are made (See Note 1). In all categories, the governors will give priority to those who have a brother or sister attending St John Wall School at the time of admission, (see Note 3) and then to those children living closest to the school determined by shortest distance (see Note 5).

1. Baptised Catholic Children (see Note 2) who are in the care of a local authority (children in care) or provided with accommodation by them (e.g. children with foster parents) (Section 22 of the Children Act 1989) and children who were previously looked after but ceased to be so because they were adopted (or became subject to a residence order or special guardianship order).
2. Baptised Catholic children (see Note 4) who currently attend a Catholic feeder school.
3. Baptised Catholic children who currently live in the parish area of a designated Catholic feeder school who are not currently attending the designated Catholic feeder school (See Note 4).
4. Other Baptised Catholic children.
5. Non-Catholic children who are in the care of a local authority as criteria 1.
6. Non-Catholic children who currently attend a designated Catholic feeder school.
7. Other Non-Catholic children.

**Note 1** – Children with a Statement of Special Educational Needs that names the school must be admitted. This will reduce the number of places available to other applicants. This is not an oversubscription criterion.

**Note 2** – In all categories, for a child to be considered as a Catholic, evidence of Catholic Baptism or Reception into the Church will be required. For a definition of baptised Catholic see the Appendix. Those who face difficulties in producing written evidence of Catholic Baptism/Reception should contact their Parish Priest. Parents making an application for a Catholic child should also complete a Supplementary Information Form (SIF). Failure to complete the SIF/provide evidence of Catholic Baptism/Reception may affect the criterion the child's name is placed in.

**Note 3** – For Catholic and non-Catholic children the definition of a brother or sister is:

1. A brother or sister sharing the same parents;
2. Half brother or half sister, where two children share one common parent;
3. Step brother or step sister where two children are related by a parent's marriage;
4. Adopted or fostered children

The children must be living permanently in the same household

**Note 4** – The designated feeder schools for St John Wall Catholic School – Specialist Humanities College are:

- Sacred Heart Catholic Primary School – Birchfield
- St Augustine's Catholic Primary School – Handsworth
- St Chad's Catholic Primary School – Newtown
- St Clare's Catholic Primary School – Handsworth
- St Edmund's Catholic Primary School – Springhill
- St Francis' Catholic Primary School – Handsworth
- St Patrick's Catholic Primary School – Ladywood
- St Teresa's Catholic Primary School – Handsworth Wood
- The Oratory Catholic Primary School – Ladywood

The Parish areas for the feeder schools are as follows – Birchfield, Handsworth, Handsworth Wood, Newtown, Springhill and Ladywood. Parish maps are available in the Parishes and at the schools or by post on request.

**Note 5** – Distances are calculated on the basis of a straight line measurement between the applicant's front door of the home address and the school gate on Oxhill Road. The Local Authority uses a computerised system which measures all distances in metres. Ordnance Survey supply the co-ordinates that are used to plot an applicant's home address within this system. In a very small number of cases it may not be able to decide between the applicants of those pupils who are qualifiers for a place, when applying the published admission criteria. For example, this may occur when children in the same year group live at the same address, or if the distance between the home and school is exactly the same, for example, blocks of flats. If there is no other way of separating the application according to the admissions criteria and to admit both or all of the children would cause the legal limit to be exceeded, the local authority will use a computerised system to randomly select the child to be offered the final place. As an exception, the Governing Body will give careful consideration to offering places above the Admission Number to applications from children whose twin or sibling from a multiple birth is admitted even when there are no other vacant places. The home address of a pupil is considered to be the permanent residence of a child. The address must be the child's only or main residence for the majority of the school week. Documentary evidence may be required. Where care is split between mother and father, parents must name which address is to be used for the purpose of allocating a school place and proof may be requested.

### Appeals

Parents who wish to appeal against the decision of the Governors to refuse their child a place in the school may obtain an appeal form by writing to the Chair of Governors c/o the school. Appeals will be heard by an Independent Panel.

### Repeat Applications

Any parent can apply for a place for their child at any time outside the admissions round. Parents do not have the right to a second appeal in respect of the same school for the same academic year unless, in exceptional circumstances, the admission authority has accepted a second application from the appellant because of a significant and material change in the circumstances of the parent, child or school but still refused admission.

### Late Applications

Applications received after the closing date will only be considered alongside those received by the closing date under the following circumstances:

- The family were unable to complete an application form before the closing date because they moved into the school's parish area after the issue of application forms. OR
- The family were unable to comply with the admissions timetable because of exceptional circumstances which prevented the application arriving on time – the circumstances must be given in writing and attached to the Application Form.

### Change of Preference

Once parent/carers have submitted their preferences they will not be allowed to change them without an exceptional change in circumstances, for example, if the family has recently moved address or an older sibling has changed schools. All requests to change preferences should be made in writing to the Local Authority. Any parent/carer who submits an application for a change of preference for an oversubscribed school, without an exceptional change in their circumstances will have that application refused.

### Waiting Lists

Parents whose children have not been offered their preferred school will be informed of their right of appeal and will be added to their preferred schools waiting list. The Local Authority will send voluntary aided and foundation schools their waiting lists following the offer of school places. Waiting lists for admission will remain open until the 31 December 2015 and will then be discarded. Parents may apply for their child's name to be reinstated. Waiting lists will not be fixed following the offer of places. They are subject to change. This means that a child's waiting list position during the year could go up or down. Any late applications accepted will be added to the school's list in accordance with the order of priority for allocating places. Inclusion on a school's waiting list does not mean that a place will eventually become available. It may be that those already offered places may accept them, thereby filling all available places.

## St Paul's School for Girls

**Vernon Road, Edgbaston, Birmingham B16 9SL**

**Tel: 0121 454 0895**

**[www.stpaulgl.bham.sch.uk](http://www.stpaulgl.bham.sch.uk)**

**Headteacher:** Dr D E Casserly

**Type:** Voluntary Aided Catholic

**Published Admission Number:** 165

**Number on roll:** 960

**Chair of Governors:** Mrs M Browning

**Age range:** 11 – 18

**DFE No:** 330 4606

**Number on roll in the Sixth Form:** 142

### How to make an In-Year application

See Section 3. You will also be required to complete an additional information form for this school which is available from the school office or the local authority. Both forms must be returned to the school, not to the local authority.

### How to apply for Year 7 in September 2016

An application must be made online at [www.birmingham.gov.uk/schooladmissions](http://www.birmingham.gov.uk/schooladmissions) or by using a Local Authority Preference Form. You will also be required to complete an additional information form for the school which is available from the school office or the local authority. Both must be completed for a place.

### Previous admission pattern at the time of offer of places for Year 7

Priority is given to practising Catholic applicants. The school has received more applications than it has vacancies in this category in recent years.

**2013** – 494 preferences received ranking the school 1 – 6.

**2014** – 576 preferences received ranking the school 1 – 6.

**2015** – 545 preferences received ranking the school 1 – 6.

### Statement

St Paul's is a non-selective Catholic Girls' School. The ethos of the school is Catholic. The school was founded by the Sisters of Charity of St. Paul the Apostle to provide education for girls of Catholic families. The school is conducted by its governing body as part of the Catholic Church in accordance with its Trust Deed and Instrument of Government and seeks at all times to be a witness to Jesus Christ. We ask all parents applying for a place here to respect this ethos and its importance to the school community. This does not affect the right of parents who are not of the faith of this school to apply for and be considered for a place here.

Governors require that parents approach Parish Priests to support their application and confirm evidence of Baptism. A supplementary information form for this evidence is available from St. Paul's and is to be returned to St. Paul's school by parents on or before 31 October 2015, to assist the governors in applying the criteria stipulated below.

In September 2016 the Governing Body will admit 165 girls and, if the number of applications exceeds the admission number, the governors will give priority to applications in accordance with the criteria listed, provided that the governors are made aware of that application before decisions on admissions are made. (See note 1)

In all categories, if there is over-subscription, the Governors will give priority to children living closest to the school determined by shortest distance. (See Note 5)

### Admission Criteria

In all categories, if there is over-subscription, the Governors will give priority to children living closest to the school determined by shortest distance. (See Note 5)

1. Baptised Catholic girls (see Note 2) who are in the care of a local authority (children in care) or provided with accommodation by them (e.g. children with foster parents) (Section 22 of the Children Act 1989) and children who were previously looked after but ceased to be so because they were adopted (or became subject to a Child Arrangements order or Special Guardianship order).

2. Baptised Catholic girls, who are siblings (see Note 3) (i.e. those who have sisters attending the school at the time of admission), whose application is supported by their Parish Priest on the Supplementary Information Form (see Note 4).
3. Non-siblings who otherwise fulfil Criterion No. 2.
4. Baptised Catholic girls, who are siblings (i.e. those who have sisters attending the school at the time of admission), not covered by Criteria 1-3 (inclusive).
5. Other Baptised Catholic girls not covered by Criteria 1-4 (inclusive).
6. Non-Catholic girls who are in the care of a local authority (children in care) or provided with accommodation by them (e.g. children with foster parents) (Section 22 of the Children Act 1989) and children who were previously looked after but ceased to be so because they were adopted (or became subject to a Child Arrangements order or Special Guardianship order).
7. Non-Catholic siblings (i.e. those who have sisters attending the school at the time of admission)
8. Other non-Catholics.

**Note 1** – Girls with a Statement of Special Educational Needs/Education, Health and Care Plan that names the school must be admitted. This will reduce the number of places available to applicants. (This is not oversubscription criterion)

**Note 2** – In all categories, for a girl to be considered as a Catholic, evidence of Catholic Baptism or Reception into the Church will be required. For a definition of a Baptised Catholic see the Appendix. Those who face difficulties in producing written evidence of Catholic Baptism/Reception should contact their Parish Priest.

**Note 3** – For Catholic and non-Catholic girls the definition of sibling is:

- A sister sharing the same parents;
- half-sister, where two girls share one common parent;
- step-sister, where two girls are related by a parent's marriage;
- Adopted or fostered girls

The children must be living permanently in the same household.

**Note 4** – Parents/Carers making an application for a Catholic girl should also complete the school's supplementary information form (SIF). Failure to complete the SIF may affect the criterion their daughter's name is placed in.

**Note 5** – Distances are calculated on the basis of a straight-line measurement between the applicant's home address and the school gate on Vernon Road. The local authority uses a computerised system, which measures all distances in metres. Ordnance Survey supply the co-ordinates that are used to plot an applicant's home address within this system.

In a very small number of cases it may not be able to decide between the applicants of those girls who are qualifiers for a place, when applying the published admission criteria.

For example, this may occur when girls in the same year group live at the same address, or if the distance between the home and school is exactly the same, for example, blocks of flats. If there is no other way of separating the application according to the admissions criteria and to admit both or all of the girls would cause the legal limit to be exceeded, the local authority will use a computerised system to randomly select the girl to be offered the final place.

As an exception, the governing body will give careful consideration to offering places above the Admission Number to applications from children whose twin or sibling from a multiple birth is admitted even when there are no other vacant places.

The home address of a pupil is considered to be the permanent residence of a girl. The address must be the girl's only or main residence for the majority of the school week. Documentary evidence may be required.

Where care is split equally between mother and father, parents must name which address is to be used for the purpose of allocating a school place and proof may be requested.

### Appeals

Parents who wish to appeal against the decision of the Governors to refuse their daughter a place in the school must apply in writing to Chair of Governors. Appeals will be heard by an independent panel.

### Repeat Applications

Any parent can apply for a place for their child at any time outside the admissions round. Parents do not have the right to a second appeal in respect of the same school for the same academic year unless, in exceptional circumstances, the admission authority has accepted a second application from the appellant because of a significant and material change in the circumstances of the parent, child or school but still refused admission.

### Late applications

Late applications will be dealt with according to the Local Authority co-ordinated scheme, after consultation with an admission authority, if appropriate.

### Waiting lists

Parents whose girls have not been offered their preferred school will be informed of their right of appeal and will be added to their preferred schools waiting list.

The Local Authority will send Voluntary Aided and Foundation Schools their waiting lists following the offer of school places.

Waiting lists for admission will remain open until the 31 December 2016 and will then be discarded. Parents may apply for their daughter's name to be reinstated until the end of the academic year when the list will be discarded.

Waiting lists will not be fixed following the offer of places. They will be held in accordance with the order of priority for allocating places and are therefore subject to change. This means that a girl's position on the waiting list could go up or down. Any late applicants accepted will be added to the school's list in accordance with the order of priority for allocating places.

Inclusion on a school's waiting list does not mean that a place will eventually become available. It may be that those already offered places may accept them, thereby filling all available places.

Children who are the subject of a direction by a local authority to admit or who are allocated to a school in accordance with a Fair Access Protocol take precedence over those on a waiting list.

### Change of Preference

Once parent/carers have submitted their preferences they will not be allowed to change them without an exceptional change in circumstances, for example, if the family has recently moved address or an older sibling has changed schools.

All requests to change preferences should be made in writing to the Local Authority.

Any parent/carer who submits an application for a change of preference for an oversubscribed school, without an exceptional change in their circumstances, will have that application refused.

### Sixth Form Admission policy statement

St Paul's is a non-selective Catholic Girls' School. The ethos of the school is Catholic. The school was founded by the Sisters of Charity of St. Paul the Apostle to provide education for girls of Catholic families. The school is conducted by its governing body as part of the Catholic Church in accordance with its Trust Deed and Instrument of Government and seeks at all times to be a witness to Jesus Christ. We ask all parents applying for a place here to respect this ethos and its importance to the school community. This does not affect the right of parents who are not of the faith of this school to apply for and be considered for a place here.

Governors require that parents approach Parish Priests to support their application and confirm evidence of Baptism (see Note 3). A supplementary information form for this evidence is available from St. Paul's and is to be returned to St. Paul's school along with your application form, to assist the governors in applying the criteria stipulated below.

Every year a high proportion of St. Paul's pupils from Year 11 enter the Sixth Form to continue their studies. They are joined by



girls from other schools and colleges of different faiths and cultures to form a group of 145 – 170 students (within Year 12 and 13).

In September 2016 the Governing Body will admit up to 100 girls into Year 12 depending upon them achieving the relevant entry requirements and the requirements for individual subjects. In the event of over subscription the governors will give priority to applications in accordance with the criteria listed below.

In all categories, if there is over-subscription, the Governors will give priority to children living closest to the school determined by shortest distance. (See Note 1)

### Criteria

1. Baptised Catholic girls (see Note 2) who are in the care of a local authority (children in care) or provided with accommodation by them (e.g. children with foster parents) (Section 22 of the Children Act 1989) and children who were previously looked after but ceased to be so because they were adopted (or became subject to a Child Arrangements order or Special Guardianship order).
2. Girls already attending the school
3. Baptised Catholic girls from other schools and colleges.
4. Non-Catholic girls who are in the care of a local authority (children in care) or provided with accommodation by them (e.g. children with foster parents) (Section 22 of the Children Act 1989) and children who were previously looked after but ceased to be so because they were adopted (or became subject to a Child Arrangements order or Special Guardianship order).
5. Other non-Catholic girls

### Admission to courses

All girls will be guided in two individual discussions to support them in making the correct Post 16 choices. What follows provides general guidelines:

- For 2016 entry you must have a minimum of 5 Grade B's in GCSEs/BTECs/Diplomas in 5 separate subjects (not including Citizenship) and meet subject specific admission criteria.

**Note 1** – Distances are calculated on the basis of a straight-line measurement between the applicant's home address and a point decided by the school (the front gate). The local authority uses a computerised system, which measures all distances in metres. Ordnance Survey supply the co-ordinates that are used to plot an applicant's home address within this system.

In a very small number of cases it may not be able to decide between the applicants of those girls who are qualifiers for a place, when applying the published admission criteria.

For example, this may occur when girls in the same year group live at the same address, or if the distance between the home and school is exactly the same, for example, blocks of flats. If there is no other way of separating the application according to the admissions criteria and to admit both or all of the girls would cause the legal limit to be exceeded, the local authority will use a computerised system to randomly select the girl to be offered the final place.

As an exception, the governing body will give careful consideration to offering places above the Admission Number to applications from children whose twin or sibling from a multiple birth is admitted even when there are no other vacant places.

The home address of a pupil is considered to be the permanent residence of a girl. The address must be the girl's only or main residence for the majority of the school week. Documentary evidence may be required.

Where care is split equally between mother and father, parents must name which address is to be used for the purpose of allocating a school place and proof may be requested.

**Note 2** – In all categories, for a girl to be considered as a Catholic, evidence of Catholic Baptism or Reception into the Church will be required. For a definition of a Baptised Catholic see the Appendix. Those who face difficulties in producing written evidence of Catholic Baptism/Reception should contact their Parish Priest.

**Note 3** – Catholic applicants should also complete a supplementary information form (SIF). Failure to complete the SIF/provide evidence of Catholic Baptism/Reception may affect the criterion the student's name is placed in.

## St Thomas Aquinas Catholic School

Wychall Lane, Kings Norton, Birmingham B38 8AP

Tel: 0121 464 4643

[www.stacs.org](http://www.stacs.org)

**Headteacher:** Ms Clare Madden

**Type:** Voluntary Aided Catholic

**Published Admission Number:** 210

**Number on roll:** 1011

**Chair of Governors:** Mrs A Duffy

**Age range:** 11 – 18

**DFE No:** 330 4616

**Number on roll in the Sixth Form:** 181

### How to make an In-Year application

See Section 3.

### How to apply for Year 7 in September 2016

An application must be made online at [www.birmingham.gov.uk/schooladmissions](http://www.birmingham.gov.uk/schooladmissions) or by using a Local Authority Preference Form.

### Previous admission pattern at the time of offer of places for Year 7

Priority is given to practising Catholic applicants.

**2013** – 543 preferences received ranking the school 1 – 6.

**2014** – 661 preferences received ranking the school 1 – 6.

**2015** – 581 preferences received ranking the school 1 – 6.

### Statement

The ethos of this school is Catholic. The school was founded by the Catholic Church to provide education for children of Catholic families. The school is conducted by its governing body as part of the Catholic Church in accordance with its Trust Deed and Instrument of Government and seeks at all times to be a witness to Jesus Christ. We ask all parents applying for a place here to respect this ethos and its importance to the school community. This does not affect the right of parents who are not of the faith of this school to apply for and be considered for a place here.

### Admission Criteria

If the number of applications exceeds the admission number, the governors will give priority to applications in accordance with the criteria listed, provided that the governors are made aware of that application before decisions on admissions are made (see Note 1 below).

In all categories the governors will give priority to those who have a brother or sister (see Note 3 below) attending St Thomas Aquinas Catholic School at the time of admission and then to those children living closest to the school determined by shortest distance (see Note 5).

1. Baptised Catholic children (see Note 2 below) who are in the care of a local authority (children in care) or provided with accommodation by them (e.g. children with foster parents) (Section 22 of the Children Act 1989), and children who were previously looked after but ceased to be so because they were adopted (or became subject to a residence order or special guardianship order).
2. Baptised Catholic children who currently attend a Catholic feeder school (see note 4 below).
3. Baptised Catholic children.
4. Non-Catholic children who are in the care of a local authority (children in care) or provided with accommodation by them (e.g. children with foster parents) (Section 22 of the Children Act 1989), and children who were previously looked after but ceased to be so because they were adopted (or became subject to a residence order or special guardianship order).
5. Non-Catholic children who currently attend a Catholic feeder school.
6. Other Non-Catholic children.

**Note 1** – Children with a Statement of Special Educational Needs that names the school in the statement must be admitted. This will reduce the number of places available to other applicants. This is not an oversubscription criterion.

**Note 2** – In all categories, for a child to be considered as a Catholic, evidence of Catholic Baptism or Reception into the Church will be required. For a definition of Baptised Catholic see the Appendix. Those who face difficulties in producing written evidence of baptism should contact their Parish Priest.

**Note 3** – For Catholic and non-Catholic children the definition of a brother or sister is:

- A brother or sister sharing the same parents;
- Half-brother or half-sister, where two children share one common parent;
- Step-brother or step-sister;
- Adopted or fostered children.

The children must be living permanently in the same household.

**Note 4** – The designated feeder schools for St Thomas Aquinas Catholic School are:

- Our Lady & St Rose of Lima, Weoley Castle
- St Brigid's, Northfield
- St Columba's, Rednal
- St Edward's, Selly Park
- St James', Rubery
- St John Fisher, West Heath
- St Joseph's, Kings Norton
- St Mary's, Harborne
- St Paul's, Kings Norton
- St Peter's, Bartley Green

**Note 5** – Distances are calculated on the basis of a straight-line measurement between the applicant's home address and the school gate on Wychall Lane. The local authority uses a computerised system, which measures all distances in metres. Ordnance Survey supply the co-ordinates that are used to plot an applicant's home address within this system. In a very small number of cases it may not be able to decide between the applicants of those pupils who are qualifiers for a place, when applying the published admission criteria. For example, this may occur when children in the same year group live at the same address, or where there are twins, or if the distance between the home and school is exactly the same, for example, blocks of flats. If there is no other way of separating the application according to the admissions criteria and to admit both or all of the children would cause the legal limit to be exceeded, the local authority will use a computerised system to randomly select the child to be offered the final place. The home address of a pupil is considered to be the permanent residence of a child. The address must be the child's only or main residence for the majority of the school week. Documentary evidence may be required. Where care is split equally between mother and father, parents must name which address is to be used for the purpose of allocating a school place and proof may be requested.

## Appeals

Parents who wish to appeal against the decision of the Governors to refuse their child a place in the school may apply in writing to Chair of Governors. Appeals will be heard by an independent panel.

## Repeat applications

Any parent can apply for a place for their child at any time outside the admissions round. Parents do not have the right to a second appeal in respect of the same school for the same academic year unless, in exceptional circumstances, the admission authority has accepted a second application from the appellant because of a significant and material change in the circumstances of the parent, child or school but still refused admission.

## Late applications

Applications received after the closing date will only be considered alongside those received by the closing date under the following circumstances:

- The family were unable to complete an application form before the closing date because they moved into the school's parish area after the issue of application forms OR
- The family were unable to comply with the admissions timetable because of exceptional circumstances which prevented the application arriving on time – the circumstances must be given in writing and attached to the Application Form.

### **Change of preference**

Once parent/carers have submitted their preferences they will not be allowed to change them without an exceptional change in circumstances, for example, if the family has recently moved address or an older sibling has changed schools. All requests to change preferences should be made in writing to the Local Authority. Any parent/carer who submits an application for a change of preference for an oversubscribed school, without an exceptional change in their circumstances, will have that application refused.

### **Waiting lists**

Parents whose children have not been offered their preferred school will be informed of their right of appeal and will be added to their preferred school's waiting list. The Local Authority will send voluntary aided and foundation schools their waiting lists following the offer of school places. Waiting lists for admission will remain open until the 31 December 2015 and will then be discarded. Parents may apply for their child's name to be reinstated. Waiting lists will not be fixed following the offer of places. They are subject to change. This means that a child's waiting list position during the year could go up or down. Any late applicants accepted will be added to the school's list in accordance with the order of priority for allocating places. Inclusion on a school's waiting list does not mean that a place will eventually become available. It may be that those already offered places may accept them, thereby filling all available places.

### **Sixth Form**

St Thomas Aquinas Catholic School will admit up to 20 external candidates into year 12. There is no charge or cost related to the admission of a child to this school. St Thomas Aquinas Sixth form recruits the majority of students from Year 11 and a small yet increasing proportion from local schools. Recruitment begins with the Sixth Form Open Evening in October and all applicants are then interviewed in the Spring term and invited to attend a taster day for their chosen subjects before Easter.

### **Entrance requirements**

- AS courses – a minimum of 5 GCSEs at grade C and above (usually to include Maths and English). Some courses may require a higher grade (see course details).
- Level 3 BTEC courses – a minimum of 5 GCSEs at Grade C and above usually to include Maths and English).
- Level 2 BTEC – 4 GCSEs grades A\* to E
- Level 2 Diploma – 4 GCSEs grade A\* to E

### **External Students**

The admission process is the same as that for internal students.

### **Oversubscription**

Where applications for admission exceed the number of places available, the following over-subscription criteria will be applied:

1. Baptised Catholic students (see Note 2 above) who are currently in or have previously been in the care of a local authority (children in care) or provided with accommodation by them (e.g. children with foster parents) (Section 22 of the Children Act 1989).
2. Baptised Catholic students.
3. Non-Catholic students who are currently in or have previously been in the care of a local authority (children in care) or provided with accommodation by them (e.g. children with foster parents) (Section 22 of the Children Act 1989).
4. Non-Catholic students.

If there is over-subscription within a criterion, the Governors will give priority to students living closest to the school. Please see Note 5 above.

## Starbank School

**Hob Moor Road, Birmingham B10 9BT**

**Tel: 0121 464 2638**

**[www.starbankprimary.co.uk](http://www.starbankprimary.co.uk)**

**Headteacher:** Mr Gerry Hudson

**Type:** Community

**Published Admission Number:** 180

**Number on roll:** 1323

**Chair of Governors:** Lynne Gittings

**Age range:** 4 – 16

**DFE No:** 330 2179

### How to make an In-Year application

See Section 3.

### How to apply for Year 7 in September 2016

An application must be made online at [www.birmingham.gov.uk/schooladmissions](http://www.birmingham.gov.uk/schooladmissions) or by using a Local Authority Preference Form.

### Previous admission pattern at the time of offer of places for Year 7

2015 – 338 preferences received ranking the school 1–6. Last child admitted lived 0.905 Km from the school.

### Admission Criteria

For entry to Year 7 in September 2016, children on roll in Year 6 at Starbank Primary School will automatically transfer to Year 7, although parents and carers will be free to submit applications for Year 7 places at other schools.

Any remaining places for entry into Year 7 at September 2016 will be offered in accordance with the following admissions criteria:

1. Looked After or previously Looked After Children
2. Children with a brother or sister already at the school who will still be in attendance in September 2016
3. Children who live nearest to the school (Hob Moor Road, B10 9BT)

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## Stockland Green School

**Slade Road, Erdington, Birmingham B23 7JH**

**Tel: 0121 566 4300**

**[www.stockgrn.bham.sch.uk](http://www.stockgrn.bham.sch.uk)**

**Associate Head Teachers:** Ms M George & Ms T Peters

**Type:** Academy

**Published Admission Number:** 150

**Number on roll:** 711

**Chair of Governors:** Ms S Dawson

**Age range:** 11 – 16

**DFE No:** 330 4206

### How to make an In-Year application

See Section 3.

### How to apply for Year 7 in September 2016

An application must be made online at [www.birmingham.gov.uk/schooladmissions](http://www.birmingham.gov.uk/schooladmissions) or by using a Local Authority Preference Form.

### Previous admission pattern at the time of offer of places for Year 7

In 2013, 2014 and 2015 this school received more applications than there were places available.

**2013** – 361 preferences received ranking the school 1 – 6. Last child admitted lived 1.670 Km from the school.

**2014** – 418 preferences received ranking the school 1 – 6. Last child admitted lived 1.336 Km from the school.

**2015** – 360 preferences received ranking the school 1 – 6. Last child admitted lived 10.340 Km from the school.

### Admission Criteria

Where there are more applications than there are places available, places will be allocated based on the following order of priority:

1. Looked after or previously looked after children.
2. Children with a brother or a sister already at the academy who will still be in attendance in September 2016
3. Children who live nearest the academy.

Stockland Green School have adopted the Local Authority's definitions for 'Children with a statement of special educational needs', 'Looked after or previously looked after children', 'Distance', 'Sibling', 'Shared Responsibility' and 'Separating "Final Qualifier" applications (blocks of flats etc.)'.

### Waiting lists

Waiting lists will not be fixed following the offer of places. They are subject to change. This means that a child's waiting list position during the year could go up or down. Any applicants will be added to the academy's list in accordance with the order of priority for offering places. Waiting lists will be maintained until the end of each academic year.

### Appeals

Appeals are administered by the Local Authority for this Academy. Parents who wish to appeal against the decision to refuse their child admission should contact the Children's Information and Advice Service on **0121 303 1888** to request an appeal form. Appeals will be heard by an independent panel.

**Note:** Distances are calculated on the basis of a straight line measurement between the applicant's home address and the main school building.

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## Sutton Coldfield Grammar School for Girls

**Jockey Road, Sutton Coldfield, B73 5PT**

**Tel: 0121 354 1479**

**[www.suttcold.bham.sch.uk](http://www.suttcold.bham.sch.uk)**

**Headteacher:** Mrs M Shackleton

**Type:** Academy Grammar (Girls)

**Published Admission Number:** 180

**Number on roll:** 1007

**Chair of Governors:** Mrs N Lloyd

**Age range:** 11 – 18

**DFE No:** 330 4300

**Number on roll in the Sixth Form:** 230

### How to make an In-Year application

See Section 3. Please note that children who are older than 11 years may not register for the tests. However, parents/carers can still contact the Local Authority about their admission arrangements for places in other year groups.

### How to apply for Year 7 in September 2016

See section 2.

Previous admission pattern at the time of offer of places for Year 7

**2013** – 1034 applications ranking the school 1 – 6.

**2014** – 1153 applications ranking the school 1 – 6.

**2015** – 1151 applications ranking the school 1 – 6.

### Admission Criteria

Sutton Coldfield Grammar School for Girls does not have a residence requirement and entry to this school is solely as a result of scores gained in the tests, whether or not candidates live in Birmingham. Only girls who attain the required standard in the prescribed arrangements for selection are eligible to be considered for admission to the school. Where several candidates have the same score and only one place is available, offers will be made first to looked after or previously



looked after children, then to students eligible for the Pupil Premium and then to those who live closest to the school. (This is determined by a straight line measurement between the applicant's home address and the main reception of the school).

Sutton Coldfield Grammar School for Girls have adopted the Local Authority's definitions for 'Children with a statement of special educational needs', 'Looked after or previously looked after children', 'Distance', 'Sibling', 'Shared Responsibility' and 'Separating "Final Qualifier" applications (blocks of flats etc.)'.

### Appeals

If a parent/carer is refused a place at a school for their child, they have the right to appeal to an independent Appeal Panel set up under the School Standards and Framework Act 1998. Appeals for Sutton Coldfield Grammar School for Girls with regards to Years 7-11 are administered by the School Admissions and Pupil Placements Service.

### Sixth Form

We welcome applications to the Sixth Form from current Year 11 students and Year 11 applicants from other schools. The Sixth Form is open to girls only. Entry to Year 12 is on the basis of academic ability demonstrated by achievement at GCSE. Places in the Sixth Form are awarded on the basis of the following criteria:

- A minimum of five A grades in five different subjects;
- All students should achieve B grades as a minimum in English (Language not Literature) and Mathematics;
- In order to be able to take a particular subject at AS level, an A or A\* grade at GCSE in that subject is expected. Where the subject to be studied has not been taken at GCSE, a specified equivalent subject will be used; The availability of places in a subject, bearing in mind the total efficiency of the school;
- A meeting with a senior member of staff at the school;
- A reference and predicted grades from the current school;
- Acceptance of the Sixth Form Student-School agreement;
- Where Sixth Form places are over-subscribed, priority will be given to current students, looked after children or previously looked-after children, students who have been eligible for Pupil Premium funding and then those who live nearest to the school (according to the straight-line distance between home and school).

Conditional places will be offered based on predicted GCSE grades supplied by the applicant's school. Places will be confirmed following the publication of GCSE results. The school holds a waiting list of applicants who meet the general academic requirements for admission to Year 12 but who, in accordance with the criteria given above, cannot initially be offered places. If places become available upon the publication of GCSE results, or if the number of students studying particular subjects falls below the maximum set sizes for the subjects, those applicants on the waiting list will be offered places in accordance with the admission criteria, in order of priority, revised in the light of actual GCSE grades.

The Headteacher reserves the right to make the final decision on admissions.

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## Swanshurst School: A Specialist Science College

**Brook Lane, Billesley, Birmingham B13 0TW**

**Tel: 0121 464 2400**

**[www.swanshurst.org](http://www.swanshurst.org)**

**Headteacher:** Ms D James

**Type:** Community (Girls)

**Published Admission Number:** 300

**Number on roll:** 1500

**Chair of Governors:** Professor P Thickett

**Age range:** 11 – 19

**DFE No:** 330 4237

**Number on roll in the Sixth Form:** 280

### How to make an In-Year application

See Section 3.

### How to apply for Year 7 in September 2016

An application must be made online at [www.birmingham.gov.uk/schooladmissions](http://www.birmingham.gov.uk/schooladmissions) or by using a Local Authority Preference Form.

### Previous admission pattern at the time of offer of places for Year 7

In 2013, 2014 and 2015 this school received more applications than there were places available.

**2013** – 670 preferences received ranking the school 1 – 6. Last child admitted lived 3.867 Km from the school.

**2014** – 749 preferences received ranking the school 1 – 6. Last child admitted lived 3.667 Km from the school.

**2015** – 734 preferences received ranking the school 1– 6. Last child admitted lived 3.469 Km from the school.

### Admission Criteria

The oversubscription criteria for community schools are shown at the beginning of Section 1.

### Sixth Form

Year 12 entry requirements for community schools are shown at the end of Section 3.

**Note:** Distances are calculated on the basis of a straight line measurement between the applicant's home address and the School gate on Brook Lane.

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## Turves Green Boys' School: A Specialist Technology College

**Turves Green, Northfield, Birmingham B31 4BS**

**Tel: 0121 675 4129**

**[www.turvesgreenboys.bham.sch.uk](http://www.turvesgreenboys.bham.sch.uk)**

**Headteacher:** Mr S Franks

**Type:** Community (Boys)

**Published Admission Number:** 150

**Number on roll:** 510

**Chair of Governors:** Dr S Hosfield

**Age range:** 11 – 16

**DFE No:** 330 4188

### How to make an In-Year application

See Section 3.

### How to apply for Year 7 in September 2016

An application must be made online at [www.birmingham.gov.uk/schooladmissions](http://www.birmingham.gov.uk/schooladmissions) or by using a Local Authority Preference Form.

### Previous admission pattern at the time of offer of places for Year 7

In 2013, 2014 and 2015 places were offered to all applicants.

### Admission Criteria

The oversubscription criteria for community schools are shown at the beginning of Section 1.

## Turves Green Girls' School & Technology College

**Turves Green, Northfield, Birmingham B31 4BP**

**Tel: 0121 464 8346**

**[www.turvngng.bham.sch.uk](http://www.turvngng.bham.sch.uk)**

**Headteacher:** Mr R Crookes

**Type:** Foundation

**Published Admission Number:** 150

**Number on roll:** 600

**Chair of Governors:** Mr L Lawrence

**Age range:** 11 – 16

**DFE No:** 330 4187

### How to make an In-Year application

See Section 3.

### How to apply for Year 7 in September 2016

An application must be made online at [www.birmingham.gov.uk/schooladmissions](http://www.birmingham.gov.uk/schooladmissions) or by using a Local Authority Preference Form.

### Previous admission pattern at the time of offer of places for Year 7

In 2013, 2014 and 2015 places were offered to all applicants.

### Admission Criteria

The oversubscription criteria for community schools are shown at the beginning of Section 1.

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## University of Birmingham School

**Weoley Park Road, Selly Oak, Birmingham B29 6QW**

**Tel: 0121 414 4858**

**[www.birmingham.ac.uk/university-school](http://www.birmingham.ac.uk/university-school)**

**Headteacher:** Mr Michael Roden

**Type:** University Training School

**Published Admission Number:** 150

**Number on roll:** New school opening in September 2015

**Number on roll in the Sixth Form:** New school opening in September 2015

**Chair of Governors:** Professor Michael Clarke

**Age:** 11 – 18

**DFE No:** TBC

### How to make an In-Year application

The University of Birmingham School opening in 2015 with two year groups, year 7 and year 12. It will normally only admit children to these year groups but as children progress through the School, more year groups will open until in 2019 there will be children on roll in each year group from year 7 to year 13.

### How to apply for Year 7 in September 2016

An application must be made online at [www.birmingham.gov.uk/schooladmissions](http://www.birmingham.gov.uk/schooladmissions) or by using a Local Authority Preference Form.

### Previous admission pattern at the time of offer of places for Year 7

**2015** – 1237 preferences received ranking the school 1 – 6. Last child admitted from University of Birmingham 1.429 Km, Hall Green station 0.954 Km, Small Heath Station 1.240 Km and Jewellery Quarter station 1.639 Km.

### Admission Criteria

1. Looked-after children and children who were previously looked-after (see note 1)
2. Siblings of students currently attending the University of Birmingham School and who will continue to do so on the date of admission. This does not include siblings who were external entrants to the Sixth Form.

3. Distance between applicant's home address and the nodal points set out below. Distance will be calculated according to a straight line measurement between the applicant's home and the main entrance of the node (as the crow flies).

In the event that a tie break situation occurs for the distance criteria, a random allocation tie break will be used (the local authority will use a computerised system to randomly select the child to be offered the final place).

**The nodes selected are:**

- The University of Birmingham School site (B29 6QW)
- Hall Green Rail Station (B28 8AA)
- Small Heath Station (B10 0DP)
- Jewellery Quarter Station (B18 6LE)

**The following proportion of places will be allocated to each node:**

- The University of Birmingham School site (B29 6QW) 50.0% (up to 75 pupils)
- Hall Green Rail Station (B28 8AA) 16.7% (up to 25 pupils)
- Small Heath Station (B10 0DP) 16.7% (up to 25 pupils)
- Jewellery Quarter Station (B18 6LE) 16.7% (up to 25 pupils)

**The definition of a sibling is:**

- A brother or sister sharing both parents;
- Half-brother or half-sister sharing one common parent;
- Step-brother or step-sister living at the same address and related by a parent's marriage;
- Children living at the same address whose parents are living as partners at this address;
- Adopted or fostered children;
- We do not include cousins in our definition of siblings.

The home address is considered to be the child's, along with their parents', main and genuine principal place of residence at the time of allocation of places, i.e. where they are normally and regularly living. If a child is resident with friends or relatives (for reasons other than legal guardianship) the friends' or relatives' address will not be considered for allocation purposes. Where care is split equally between mother and father, parents must name which address is to be used for the purpose of allocating a school place. Documentary evidence may be required.

**Sixth Form entry requirements for courses:**

For 2015/16, the University of Birmingham School has a Published Admissions Number (PAN) for entry in year 12 of 140 pupils.

The University of Birmingham School will admit any pupils with either an Education, Health and Care Plan or a statement of Special Educational Needs naming the University of Birmingham School and who meets the minimum academic entry requirements.

To be eligible for entry into the Sixth Form both internal and external pupils will be expected to have met the minimum academic entry requirements for the Sixth Form. These are:

- Pupils will have at least 5 GCSEs at Grade B or above.
- Pupils will have at least a Grade C at GCSE in English and Maths.

In order to follow their chosen AS/ A-level course, pupils will be expected to have obtained at least a Grade B at GCSE in the subjects (or associated subjects) that they select to study. Grade requirements for each AS/A-level course will be set out in the prospectus which will be published on the School's website and available in paper format and via email. If the pupil has not met the requirements for their chosen course, they will be offered subjects for which they have achieved the requirements. If the School cannot offer them a place because of lack of capacity or timetabling issues, then the applicant will be offered alternative subjects for which they have achieved the requirements and which can be timetabled.

When the Sixth Form is undersubscribed, all applicants meeting the minimum academic entry requirements set out at paragraph 16, and their chosen AS/ A-level course requirements, will be admitted/ permitted to progress. If the School cannot offer them a place because of lack of capacity or timetabling issues, then the applicant will be offered alternative subjects for which they have achieved the requirements and which can be timetabled.

If an applicant has met the minimum entry requirements for Sixth Form, and the requirements for their chosen AS/ A-level courses, but the School cannot offer them a place because of lack of capacity or timetabling issues, then the applicant will be offered alternative subjects for which they have achieved the requirements and which can be timetabled.

When there are more external applicants that satisfy any academic entry requirements, after the admission of pupils with either an Education, Health and Care plan or statement of Special Educational Needs naming the University of Birmingham School, priority will be given to applicants in the following order:

- a.** Looked-after children or children who were previously looked-after. (see note 1)
- b.** Children eligible for the Pupil Premium (see note 2)

In the event of two or more applications that cannot otherwise be separated, the School will use random allocation as a tie-break.

The University of Birmingham School can refuse admission if a pupil has been permanently excluded from two or more schools.

An application form for external applicants can be obtained from the School via the website. Applications can be submitted from 1 October 2014.

The closing date for Sixth Form applications will be 30 January 2015. Applications received after this date will only be considered once applications have been processed for those applying within the prescribed timescale.

External applicants must complete an application form; internal pupils wishing to progress to Sixth Form must complete a form providing details of their chosen courses.

Sixth Form information events for parents and prospective pupils will be organised for autumn 2014 and communicated via the School's website.

Further detailed information will be published in the Sixth Form prospectus and on the University of Birmingham School website.

### Waiting lists

If the School is oversubscribed in any year group, names of all unsuccessful applicants will be placed on a waiting list. The list will operate in accordance with the oversubscription criteria defined above and will operate until the end of the school year. This will be maintained by the School and following an unsuccessful application, the applicant will be informed if they have been placed on the waiting list.

### Appeals

The University of Birmingham School shall ensure that parents and relevant children will have the right of appeal to an Independent Appeal Panel if they are dissatisfied with an admission decision of the University of Birmingham School. The arrangements for appeals will comply with the School Admission Appeals Code. The determination of the appeal panel is binding on all parties (see note 3).

**Note 1** – A looked-after child is a child who is (a) in the care of the local authority, or (b) being provided with accommodation by a local authority in their exercise of their social services functions (see the definition in Section 22(1) of the Children Act 1989). Previously looked-after children are those who have been adopted, or have become subject to a child arrangement or special guardianship order.

**Note 2** – Children eligible for the Pupil Premium for the purposes of this admissions criterion are those who: are registered as eligible for free school meals; have been registered as eligible for free school meals at any point in the last six years; have parent(s) who are serving in the regular UK armed forces or who were serving in the past 3 years; or are in receipt of a pension under the Armed Forces Compensation Scheme and the War Pensions Scheme because their parent(s) died on active service with the UK armed forces.

**Note 3** – Relevant children means: in the case of appeals for entry to a Sixth Form, the child and; in any other case, children who are above compulsory school age or will be above compulsory school age by the time they start to receive education at the school.

## Washwood Heath Academy

**Burney Lane, Stechford, Birmingham B8 2AS**

**Tel: 0121 675 7272**

**[www.washwoodheath.com](http://www.washwoodheath.com)**

**Headteacher:** Mrs H McLacklan

**Type:** Academy

**Published Admission Number:** 260

**Number on roll:** 1296

**Chair of Governors:** Mr C Knight

**Age range:** 11 – 18

**DFE No:** 330 4084

**Number on roll in the Sixth Form:** 115

### How to make an In-Year application

See Section 3.

### How to apply for Year 7 in September 2016

An application must be made online at [www.birmingham.gov.uk/schooladmissions](http://www.birmingham.gov.uk/schooladmissions) or by using a Local Authority Preference Form.

### Previous admission pattern at the time of offer of places for Year 7

In 2013, 2014 and 2015 this school received more applications than there were places available.

**2013** – 863 preferences received ranking the school 1 – 6. Last child admitted lived 2.490 Km from the school.

**2014** – 875 preferences received ranking the school 1 – 6. Last child admitted lived 2.579 Km from the school.

**2015** – 862 preferences received ranking the school 1 – 6. Last child admitted lived 2.602 Km from the school.

### Admission Criteria

Where there are more applications than there are places available, places will be allocated based on the following order of priority:

1. Looked after or previously looked after children.
2. Children with a brother or a sister already at the academy who will still be in attendance in September 2016
3. Children who live nearest the academy.

Washwood Heath Academy have adopted the Local Authority's definitions for 'Children with a statement of special educational needs', 'Looked after or previously looked after children', 'Distance', 'Sibling', 'Shared Responsibility' and 'Separating "Final Qualifier" applications (blocks of flats etc.)'.

**Note:** Distances are calculated on the basis of a straight line measurement between the applicant's home address and the main entrance to the school.



## Waverley School: A Specialist Humanities College

**311 Yardley Green Road, Birmingham B9 5QA**

**Tel: 0121 566 6600**

**[www.waverley.bham.sch.uk](http://www.waverley.bham.sch.uk)**

**Headteacher:** Mr K Hanif

**Type:** Community

**Published Admission Number:** 180

**Number on roll:** 1188

**Chair of Governors:** Ms N Rashid

**Age range:** 4 – 19

**DFE No:** 330 4009

**Number on roll in the Sixth Form:** 66

### How to make an In-Year application

See Section 3.

### How to apply for Year 7 in September 2016

An application must be made online at [www.birmingham.gov.uk/schooladmissions](http://www.birmingham.gov.uk/schooladmissions) or by using a Local Authority Preference Form.

### Previous admission pattern at the time of offer of places for Year 7

In 2013, 2014 and 2015 this school received more applications than there were places available.

**2013** – 967 preferences received ranking the school 1 – 6. Last child admitted lived 0.849 Km from the school.

**2014** – 1217 preferences received ranking the school 1 – 6. Last child admitted lived 0.762 Km from the school.

**2015** – 802 preferences received ranking the school 1 – 6. Last child admitted lived 0.802 Km from the school.

### Admission Criteria

The oversubscription criteria for community schools are shown at the beginning of Section 1.

## Wheeler Lane Technology College

Wheeler Lane, Kings Heath, Birmingham B13 0SF

Tel: 0121 444 2864

[www.wheelerslane.co.uk](http://www.wheelerslane.co.uk)

**Headteacher:** Ms C Snaith

**Type:** Community (Boys)

**Published Admission Number:** 125

**Number on roll:** 625

**Chair of Governors:** Mr J Pearson

**Age range:** 11 – 16

**DFE No:** 330 4193

### How to make an In-Year application

See Section 3.

### How to apply for Year 7 in September 2016

An application must be made online at [www.birmingham.gov.uk/schooladmissions](http://www.birmingham.gov.uk/schooladmissions) or by using a Local Authority Preference Form.

### Previous admission pattern at the time of offer of places for Year 7

In 2013, 2014 and 2015 this school received more applications than there were places available.

**2013** – 381 preferences received ranking the school 1 – 6. Last child admitted lived 2.777 Km from the school.

**2014** – 429 preferences received ranking the school 1 – 6. Last child admitted lived 2.625 Km from the school.

**2015** – 377 preferences received ranking the school 1 – 6. Last child admitted lived 2.636 Km from the school.

### Admission Criteria

The oversubscription criteria for community schools are shown at the beginning of Section 1.

## Yardleys School – A Converter Academy

Reddings Lane, Tyseley, Birmingham B11 3EY

Tel: 0121 464 6821

[www.yardleys.bham.sch.uk](http://www.yardleys.bham.sch.uk)

**Headteacher:** Mrs R Hughes

**Type:** Academy

**Published Admission Number:** 180

**Number on roll:** 916

**Chair of Governors:** Mr J Gardner

**Age range:** 11 – 16

**DFE No:** 330 4246

### How to make an In-Year application

See Section 3.

### How to apply for Year 7 in September 2016

An application must be made online at [www.birmingham.gov.uk/schooladmissions](http://www.birmingham.gov.uk/schooladmissions) or by using a Local Authority Preference Form.

### Previous admission pattern at the time of offer of places for Year 7

In 2012, 2013 and 2014 this school received more applications than there were places available.

**2013** – 829 preferences received ranking the school 1 – 6. Last child admitted lived 1.568 Km from the school.

**2014** – 989 preferences received ranking the school 1 – 6. Last child admitted lived 1.107 Km from the school.

**2015** – 941 preferences received ranking the school 1 – 6. Last child admitted lived 1.146 Km from the school.

### Admission Criteria

1. Looked after or previously looked after children.
2. Children with a brother or a sister already at the academy who will still be in attendance in September 2016
3. Children who live nearest the academy.

Yardleys Academy have adopted the Local Authority's definitions for 'Children with a statement of special educational needs', 'Looked after or previously looked after children', 'Distance', 'Sibling', 'Shared Responsibility' and 'Separating "Final Qualifier" applications (blocks of flats etc.)'.

**Note:** Distances are calculated on the basis of a straight line measurement between the applicant's home address and the main entrance to the school.



# Appendices

**2015 Admission Patterns  
General information  
Useful addresses and telephone numbers  
Data Protection Policy**

## Appendix 1 – 2015 Admission Patterns

### Admission Patterns for September 2015 (as at 2.3.2015)

SCHOOL	PAN	SEN	LAC/PLAC	SIB	STAFF	DIST	SEL
Archbishop Ilsley Catholic Technology College and Sixth Form Centre	210	1	1	66	n/a	142	0
ARK Kings Academy	120	1	0	11	n/a	50	0
ARK St Alban's Academy	120	4	0	57	n/a	59	0
Arthur Terry School	240	7	1	90	n/a	142	0
Aston Manor Academy	150	4	0	80	n/a	66	0
Balaam Wood Academy	97	4	1	15	n/a	35	0
Bartley Green School: A Specialist Technology and Sports College	185	8	2	55	1	119	0
Baverstock Academy	240	1	0	38	n/a	106	0
Bishop Challoner Catholic College	180	1	1	70	n/a	108	0
Bishop Vesey's Grammar School	160	0	0	0	n/a	0	160
Bishop Walsh Catholic School	150	2	3	77	n/a	83	0
Bordesley Green Girls' School	120	3	1	58	n/a	58	0
Bournville School	210	6	0	42	n/a	115	0
Broadway Academy	210	2	1	93	n/a	114	0
Cardinal Wiseman Catholic Technology College	129	0	0	29	n/a	100	0
Cockshut Hill Technology College	270	1	0	57	n/a	212	0
Colmers School	210	6	2	73	n/a	129	0
Dame Elizabeth Cadbury Technology College	125	2	0	40	n/a	83	0
Eden Boys' School	100	0	0	0	n/a	72	0
Fairfax School	250	7	4	86	n/a	136	17
Four Dwellings High School	150	1	0	17	n/a	74	0
George Dixon Academy	180	0	0	42	n/a	133	0
Golden Hillock School	180	2	0	66	n/a	112	0
Great Barr School	422	4	2	65	n/a	289	0
Greenwood Academy	180	6	0	31	n/a	123	0
Hall Green Secondary School	180	9	0	72	n/a	99	0
Hamstead Hall Academy	180	11	1	55	n/a	113	0
Handsworth Grammar School	150	0	0	0	n/a	0	150
Handsworth Wood Girls' School	150	1	1	33	n/a	115	0
Harborne Academy	120	2	1	22	n/a	95	0
Heartlands Academy	150	0	1	83	n/a	66	0
Hillcrest School	120	0	0	15	n/a	75	0
Hodge Hill Girls' School	150	3	0	49	n/a	98	0
Hodge Hill College	240	0	0	99	n/a	141	0
Holte Visual and Performing Arts College	192	3	1	77	n/a	111	0
Holy Trinity Catholic Media Arts College	126	0	2	46	n/a	78	0
Holyhead School	210	3	1	86	n/a	120	0
John Willmott School	210	0	0	44	n/a	166	0
King Edward VI Aston School	120	0	0	0	n/a	0	120
King Edward VI Camp Hill School for Boys	120	0	0	0	n/a	0	120
King Edward VI Camp Hill School for Girls	150	0	0	0	n/a	0	150
King Edward VI Five Ways School	180	0	0	0	n/a	0	180

SCHOOL	PAN	SEN	LAC/PLAC	SIB	STAFF	DIST	SEL
King Edward VI Handsworth School	160	0	0	0	n/a	0	160
King Edward VI Sheldon Heath Academy	210	0	1	83	n/a	126	0
King Solomon International Business School	90	0	0	0	n/a	81	0
Kings Heath Boys' School	120	0	0	14	n/a	106	0
Kings Norton Boys' School	120	3	0	26	n/a	91	0
Kings Norton Girls' School	150	0	3	26	1	130	0
Kingsbury School and Sports College	180	1	0	30	n/a	149	0
Lordswood Boys' School	130	0	0	14	n/a	79	0
Lordswood Girls' School	132	2	0	35	n/a	95	0
Moseley School	250	2	1	87	n/a	160	0
Ninestiles School	300	15	5	129	n/a	121	30
Nishkam High School	100	0	0	33	n/a	67	0
North Birmingham Academy	180	1	3	75	n/a	101	0
Park View School	120	2	0	71	n/a	47	0
Perry Beeches: The Academy	180	0	2	63	n/a	115	0
Perry Beeches II: The Free School	100	0	0	22	n/a	77	0
Perry Beeches III: The Free School	100	0	1	21	n/a	78	0
Perry Beeches IV: The Free School	100	0	1	7	n/a	92	0
Perry Beeches V: The All Through Family School	100	0	0	0	n/a	100	0
Plantsbrook School	210	6	2	70	n/a	132	0
Queensbridge School	170	4	2	60	n/a	104	0
Saltley School	210	0	0	84	n/a	126	0
Selly Park Technology College for Girls	140	0	0	31	n/a	109	0
Shenley Academy	180	4	1	75	n/a	100	0
Small Heath School	210	4	1	100	n/a	105	0
St Edmund Campion Catholic School	186	1	3	64	n/a	122	0
St John Wall Catholic School	120	1	1	35	n/a	83	0
St Paul's School for Girls	165	1	1	24	n/a	139	0
St Thomas Aquinas Catholic School	210	0	1	68	n/a	141	0
Stockland Green Technology College	150	5	3	46	n/a	96	0
Starbank School (All through)	180	0	0	11	n/a	77	0
Sutton Coldfield Grammar School for Girls	180	0	0	0	n/a	0	180
Swanshurst School	300	3	1	103	n/a	193	0
The International School and Community College	180	0	0	31	n/a	149	0
Turves Green Boys' Technology & Humanities College	125	0	0	17	n/a	94	0
Turves Green Girls' School and Technology College	150	1	1	8	n/a	96	0
University of Birmingham School	150	0	10	0	n/a	140	0
Washwood Heath Academy	260	2	0	102	n/a	156	0
Waverley School	180	11	1	105	n/a	63	0
Wheeler Lane Technology College	125	3	1	24	n/a	97	0
Yardleys School	180	1	0	93	n/a	86	0

**Key:**

**PAN** – Published Admission Number

**LAC** – Looked After Child (child in care)

**PLAC** – Previously Looked After child

**SEN** – Statement of Educational Needs

**STAFF** – Children of staff

**SIB** – Sibling

**DIST** – Distance

**SEL** – Selective test



## Appendix 2 – General information

### School uniforms

Governing Bodies are responsible for deciding whether or not pupils should wear a school uniform. Parents should contact individual schools for details of the uniform policy and any sports kits. Generally school uniforms should be available in high street shops and other retail outlets rather than from one supplier. Schools should offer arrangements so that no family feels unable to apply for admission on account of high uniform costs and details should be available from individual schools.

### Religion/Belief

The law requires all schools without a religious character to provide religious education that fulfils the requirements of a locally agreed syllabus. For Birmingham schools this is the Birmingham Agreed Syllabus for Religious Education. Voluntary Aided Schools with a religious character normally follow a Diocesan syllabus or one agreed by the governing body.

Religious Education (RE) is intended for all pupils. However, parents have the right to withdraw their child from all part of RE. This will need careful thought and discussion and parents are encouraged to discuss with Head Teachers the Religious Education provision in the school.

All schools are also required to have collective worship for all pupils every day. This will follow a pattern agreed by the governors of the school. Collective worship is intended for all pupils. However parents also have the right to withdraw their child from collective worship.

### Contributions to school funds and school trips

There is no charge or cost related to the admission of a child to a school. Many schools operate a school fund to which they ask parents to contribute small sums. Such donations are entirely voluntary. The money collected in this way is used to pay for activities or to buy equipment that is not provided from the school budget.

School trips are an important part of school life and can contribute to the ethos of the school. Schools may ask parents for a voluntary contribution towards the cost of a school trip but may not charge for a trip, which takes place in school hours or is part of the National Curriculum. Many schools offer help to those who are unable to afford the cost of school trips. Details are available from individual schools.

### Military families

Birmingham Local Authority understands that families of UK Service personnel often have to move at short notice within the UK and from abroad. If we receive an 'Application for a Change of School' form along with an official letter from the MOD, FCO or GCHQ stating a relocation date, then we will be able to arrange a school place in advance of the relocation. Please contact the Children's Information and Advice Service on **0121 303 1888** for further advice.

### School Term Dates and Holidays 2016 – 2017

The following dates are for all community schools in Birmingham.

For information about academy, foundation, grammar, voluntary aided and free schools please contact each school directly.

Autumn Term 2016	Spring Term 2017	Summer Term 2017
Monday 5 September 2016 to Friday 21 October 2016	Tuesday 3 January 2017 to Friday 17 February 2017	Monday 24 April 2017 to Friday 26 May 2017
<b>Half Term Holiday:</b> Monday 24 October to Friday 28 October (1 week)	<b>Half Term Holiday:</b> Monday 20 February to Friday 24 February (1 week)	<b>Half Term:</b> Monday 29 May to Friday 2 June (1 week)
Monday 31 October 2016 to Friday 16 December 2016	Monday 27 February 2017 to Friday 7 April 2017	Monday 5 June 2017 to Tuesday 25 July 2017
<b>Christmas Holiday 2016:</b> Monday 19 December 2016 to Monday 2 January 2017 (2 weeks and 1 day)	<b>Easter Holiday 2017:</b> Monday 10 April to Friday 21 April (2 weeks)	

Time out in term time can seriously damage your child's educational progress. Such leave will only be authorised by Head Teachers in exceptional circumstances. Unauthorised absences will lead to a referral for action by the Local Authority.

#### Parents, Penalty Notices, and Court

As a parent you are legally responsible to ensure your child received a suitable full time education and for most children this is by attending school regularly. A child should only ever absent when s/he is so authorised by the Head Teacher.

Failure to ensure your child's attendance can leave you liable to the Authority issuing a Penalty Notice or taking court action against you. This would never be done without

the Education Welfare Service first seeking to work with you to ensure your child's attendance.

If you are worried about your child's attendance speak to your child's school and mention this article to them. There are a number of services and teams of specialists who work in partnership with schools to help with problems of attendance, learning, behaviour, and emotional or general development.

#### Long term illness

If your child is suffering with long-term illness they can still be supported by the school and, if needed, teachers from the James Brindley Hospital School. Speak to your school if illness is preventing attendance.

## Appendix 3 – Useful addresses and telephone numbers

### Adjacent local authorities

#### Coventry

[www.coventry.gov.uk/schooladmissions](http://www.coventry.gov.uk/schooladmissions)

Civic Centre 1  
Little Park Street  
Coventry  
CV1 5RS  
Tel: 024 7683 1577  
Email: [secondary.admissions@coventry.gov.uk](mailto:secondary.admissions@coventry.gov.uk)

Closing date for applications to transfer from primary to secondary school: 31 October 2015

#### Dudley

[www.dudley.gov.uk/admissions](http://www.dudley.gov.uk/admissions)

People Services Directorate  
School Admissions Service  
Westox House  
1 Trinity Road  
Dudley  
DY1 1JQ  
Tel: 01384 814223  
Email: [admissions.cs@dudley.gov.uk](mailto:admissions.cs@dudley.gov.uk)

Closing date for applications to transfer from primary to secondary school: 31 October 2015

#### Sandwell

[www.sandwell.gov.uk/schooladmissions](http://www.sandwell.gov.uk/schooladmissions)

Admissions and Appeals  
PO Box 16230  
Freeth Street  
Oldbury  
B69 9EX  
Tel: 0121 569 6765  
Email: [annual\\_schooladmissions@sandwell.gov.uk](mailto:annual_schooladmissions@sandwell.gov.uk)

Closing date for applications to transfer from primary to secondary school: 31 October 2015

#### Solihull

[www.solihull.gov.uk](http://www.solihull.gov.uk)

Solihull Council  
School Admissions  
Council House  
Manor Square  
Solihull  
B91 3QB  
Tel: 0121 704 6693  
Email: [admissions@solihull.gov.uk](mailto:admissions@solihull.gov.uk)

Closing date for applications to transfer from primary to secondary school: 31 October 2015

#### Staffordshire

[www.staffordshire.gov.uk/admissions](http://www.staffordshire.gov.uk/admissions)

School Admissions and Transport Service  
Tipping Street  
Stafford  
ST16 2DH  
Tel: 0300 111 8007 (select option for 'School Admissions and Transport')  
Email: [admissions@staffordshire.gov.uk](mailto:admissions@staffordshire.gov.uk)

Closing date for applications to transfer from primary to secondary school: 31 October 2015

#### Walsall

[www.walsall.gov.uk](http://www.walsall.gov.uk)

Admissions and Pupil Place Planning  
Walsall Council  
Zone 2  
Civic Centre  
Darwall Street  
Walsall  
WS1 1TP  
Tel: 01922 652 585  
Email: [secondary.admissions@walsall.gov.uk](mailto:secondary.admissions@walsall.gov.uk)

Closing date for applications to transfer from primary to secondary school: 31 October 2015

### **Warwickshire**

#### **[www.warwickshire.gov.uk/admissions](http://www.warwickshire.gov.uk/admissions)**

Warwickshire Admissions Service  
Saltisford Office Park  
Ansell Way  
Warwick  
CV34 4UL  
Tel: 01926 742037  
Email: [admissions@warwickshire.gov.uk](mailto:admissions@warwickshire.gov.uk)

Closing date for applications to transfer from primary to secondary school: 31 October 2015

### **Wolverhampton**

#### **[www.wolverhampton.gov.uk/admissions](http://www.wolverhampton.gov.uk/admissions)**

School Admissions and Appeals  
Education Directorate  
Civic Centre  
St. Peter's Square  
Wolverhampton  
WV1 1RR  
Tel: 01902 554176  
Email: [schooladmissions@wolverhampton.gov.uk](mailto:schooladmissions@wolverhampton.gov.uk)

Closing date for applications to transfer from primary to secondary school: 31 October 2015

### **Worcestershire**

#### **[www.worcestershire.gov.uk/schooladmissions](http://www.worcestershire.gov.uk/schooladmissions)**

School Admissions Team  
PO Box 73  
Worcester  
WR5 2YA  
Tel: 01905 822700  
Email: [schooladmissions@worcestershireschooladmissions.gov.uk](mailto:schooladmissions@worcestershireschooladmissions.gov.uk)

Closing date for applications to transfer from Primary to Secondary schools, and from Middle to High Schools: 31 October 2015

## **Other useful contacts**

### **Archdiocese of Birmingham (RC)**

Diocesan Education Service  
St Anne's House  
61 Coventry Road  
Coleshill  
Birmingham B46 3EA  
Tel: 01675 430230

### **Advisory Centre for Education**

ACE Education Advice & ACE Education Training  
36 Nicholay Road  
London  
N19 3EZ  
Tel: 0300 0115 142  
[www.ace-ed.org.uk](http://www.ace-ed.org.uk)

### **Department for Education**

Department for Education  
Castle View House  
East Lane  
Runcorn  
Cheshire  
WA7 2GJ  
Tel: 0370 000 2288  
[www.education.gov.uk](http://www.education.gov.uk)

### **Diocese of Birmingham (CE)**

Diocesan Board of Education,  
175 Harborne Park Road  
Harborne  
Birmingham B17 0BH  
Tel: 0121 426 0418

### **Education Transport Section**

Education Transport Service  
PO Box 16541  
Birmingham  
B2 2DD  
Tel No: 0121 303 2450 /4425/ 4955  
Fax: 0121 303 2662  
Website: [www.birmingham.gov.uk/school-travel](http://www.birmingham.gov.uk/school-travel)  
Email: [educationtransport@birmingham.gov.uk](mailto:educationtransport@birmingham.gov.uk)

### **Special Educational Needs**

#### **Assessment Service**

SEN Assessment and Review  
PO Box 1628  
Lancaster Circus  
Birmingham  
B2 2XN  
Tel: 0121 303 1888

### **GCSE results/Ofsted reports**

Individual schools can provide details of recent performance results and Ofsted reports.  
Information is also available at:  
<http://www.education.gov.uk>  
[www.ofsted.gov.uk](http://www.ofsted.gov.uk)

## Appendix 4 – Data Protection Policy

### Your guide to data protection

The Data Protection Act 1998 gives rights to you, our customers, about how your personal information is obtained and used by Birmingham City Council. The act also places obligations on Birmingham City Council.

This guide informs you of your rights under the Data Protection Act and details how we handle your information.

### What information do we hold and how do we obtain it?

Generally, we receive information about you from one or more of the following sources:

- The school your child attends
- The forms and associated documentation you submit to us
- Data matching (see below).

### For what purpose do we use your information?

We use your information for one of a number of purposes, which are outlined below:

- The information will be used to allocate your child a place at secondary school.
- Section 12 of the Children Act 2004 requires all children's services authorities in England to establish information sharing databases as part of the Every Child Matters agenda and move towards children's trusts arrangements.

### Caring for your data

We undertake that we will have in place a level of security appropriate to the nature of the data and the harm that might result from a breach of security. We further undertake that we will:

- Not hold information about you that is excessive in relation to the purpose for which it is processed.
- Keep any information about you accurate and where necessary up-to-date. To help us to do this, please keep us informed if any of your details change.
- Not keep data processed for any purpose or purposes longer than necessary.
- Process your information in accordance with your rights under the Data Protection Act.

### Your rights

You have certain rights under the Data Protection Act in relation to the information we hold about you. These rights are set out below:

**Access to personal data.** You may request by writing to the address below, details of the information that we hold about you and the purpose(s) for which it is held. We will provide the information in a permanent form, as at the time of the request, subject to any routine processing continuing between that time and the time of response. Your request will be met within 40 days of receiving the request, or, if later, of receipt of any supplementary information needed to establish your relationship with the authority or verify your identity.

You are entitled, by notice in writing to require us to cease (or not to begin) processing personal data on the grounds that it is causing, or is likely to cause substantial damage or distress to you or to another and that damage or distress is, or would be unwarranted.

This does not apply where you have consented to the processing, the processing is necessary for the compliance with a legal obligation, or the processing is necessary to protect your vital interests.

You are entitled, by notice in writing, to require us to stop using information about you for the purposes of direct marketing. Direct marketing means the communication (by whatever means) of any advertising or marketing material, which is directed to you.

You are entitled, by notice in writing, to require us to ensure that no decision taken by or on behalf of us and which significantly affects you is based solely on the automated processing of your information.

**The following contact details are for matters that relate to data protection ONLY.  
For any other queries please call 0121 303 1888.**

**Departmental Data Protection contact:**

The Information Governance Manager  
Children, Young People and Families Directorate  
Governance and Policy  
PO Box 16568  
1 Lancaster Circus  
Birmingham B2 2FX

**The Information Commissioner**

If you wish to know more about your rights in respect of protection of personal data, you should contact:

Information Commissioner's Office  
Wycliffe House  
Water Lane  
Wilmslow  
Cheshire SK9 5AF  
Tel: 0303 123 1113 or 01625 545745  
Website: <http://www.ico.org.uk/>



## Data Matching

Data matching involves comparing computer records held by one body against other computer records held by the same or another body to see how far they match. This is usually personal information.

Birmingham City Council undertakes data matching, where necessary, for a number of purposes, to comply with legal requirements placed on the Council. These include the detection and prevention of crime and fraud.

For more information about how Birmingham City Council collects, holds and processes your personal information, please see our website at:

**[www.birmingham.gov.uk/privacy](http://www.birmingham.gov.uk/privacy)**

The School Admissions and Pupil Placements Service undertakes data matching, where necessary, to comply with legal requirements, including the detection of fraudulent address claims for the purposes of gaining admission to a particular school.

### Disclaimer

Every effort has been made to ensure that the information in this booklet is correct at the time of printing (June 2015), but it is possible that changes may occur before or after the beginning of the school year in September 2016. For the most up to date information, please check the School Admissions and Pupil Placements website at:

**[www.birmingham.gov.uk/schooladmissions](http://www.birmingham.gov.uk/schooladmissions)**

We hope that this booklet will have answered most of your questions about secondary school admissions in Birmingham.

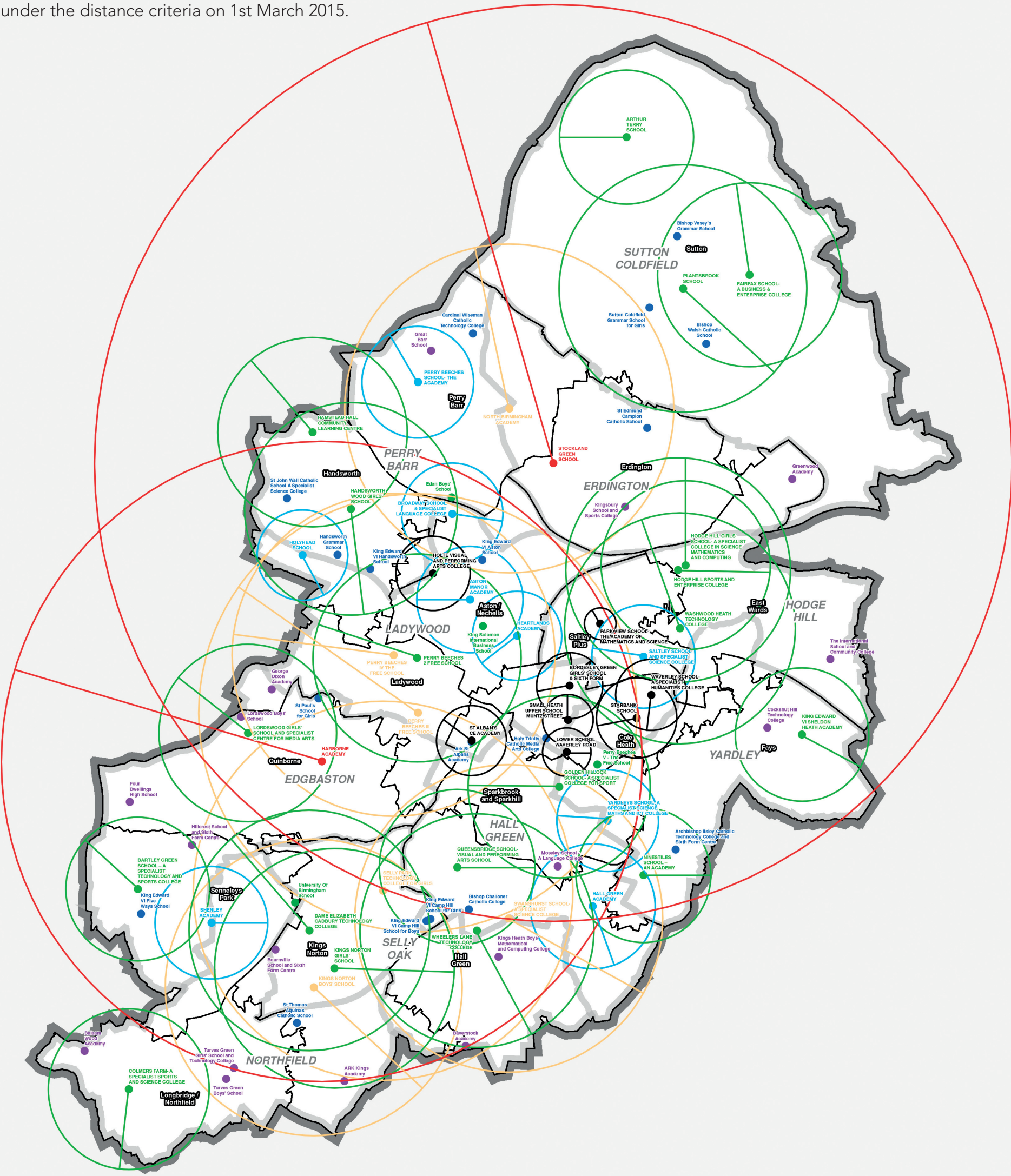
Requests for information about individual schools are best made to the Head Teachers concerned but if you have any general queries contact the Children's Information and Advice Service on telephone number **0121 303 1888**. Our staff will be pleased to help you.

The School Admissions and Pupil Placements Service is always working to improve its procedures and the information it provides. If you wish to make written comments then please contact us at:

**School Admissions and Pupil Placements Service  
PO Box 16513  
Birmingham  
B2 2FF**

School Admissions Cut-off Distances – 2015

Excludes Grammar, and Catholic Schools  
and Schools where all applicants were offered.  
Cut-off distances relate to the last child offered a place  
under the distance criteria on 1st March 2015.



0 - 0.999 Kilometres

1.00 - 1.50 Kilometres

1.51 - 3.00 Kilometres

3.01 - 5.00 Kilometres

5.01 - 10.50 Kilometres

Faith or Grammar School

Undersubscribed

New School

Service Localities

District Boundaries

Scale: Not to Scale

Date: 05/06/2015

Drawing No. 14181

Birmingham City Council  
Directorate for People  
School Admissions and Pupil Placements  
PO Box 16513  
Birmingham  
B2 2FF  
**[www.birmingham.gov.uk/schooladmissions](http://www.birmingham.gov.uk/schooladmissions)**