



## Birmingham Jobs Fund Eligibility

Young people are eligible for Birmingham Jobs Fund Support if they are:-

### (For Apprentices)

- 16 to 18 years old & not in employment, education or training (NEET) (self declared): or
- 16 to 18 years old attending one of the BJF accepted courses (see below); or
- 18 to 24 years old unemployed for at least 1 day (self declared).

### (For Non Apprentices)

- 16 to 18 years old & not in employment, education or training (NEET): or
- 16 to 18 years old attending one of the BJF accepted courses (see below); or
- 18 to 24 years old unemployed for 6 months or longer **and** claiming either:-
  - o Jobseekers Allowance (JSA)
  - o Employment Support Allowance (ESA)
  - o Income Support (IS)
  - o Universal Credit (UC)

## BJF Accepted Courses

- Access to Apprenticeship – (Traineeships)
- DWP Innovation Fund (Birmingham Advance Programme)
- EFA Commissioned Youth Contract Programmes
- Skills Funding Agency commissioned ESF (16 – 24 years) programmes

## Clients must also meet all of the following criteria

- Must be a Birmingham resident. To check eligibility please use the Post Code checker at [www.birmingham.gov.uk/youngtalentforbusiness](http://www.birmingham.gov.uk/youngtalentforbusiness). **Note:** Where young people are living outside of Birmingham, but are in the care of Birmingham City Council's Children, Young People & Families Directorate they will be eligible for funding – subject to provision of acceptable evidence as detailed below.
- The vacancy must be newly created



## Evidence

### Apprentices

**16-18 NEET:** Must be aged 16 – 18 and Not in Employment, Education or Training (*Self Declaration by the young person*).

**16-18 Attending a BJJ Accepted Course:** Details of the course attended must be recorded in the appropriate section of the 'Schedule of Apprentices Form' – please refer to the appropriate paperwork at [www.birmingham.gov.uk/ytfbforms](http://www.birmingham.gov.uk/ytfbforms).

**18 – 24 Years Old:** Unemployed for at least 1 day (self declaration)

### Non Apprentices

**16-18 NEET :** Must be aged 16 – 18 and Not in Employment, Education or Training (*Self Declaration by the young person*).

**18 – 24 Years Old :** Proof of Income Letter – obtained by calling the Benefits Delivery Service on 0845 608 8657 (letters are normally posted direct to benefit recipients within 48 hours). If you are recruiting from Jobcentre Plus then the Advisor may be able to provide proof of 6 months (or more) on either Jobseekers Allowance, Employment Support Allowance or Income Support.

**16 – 24 In The Care of BCC Children, Young People & Families Directorate :** Letter from BCC confirming that the young person is under the care of Birmingham City Council's Children, Young People & Families Directorate.

### Audit

All evidence is to be retained by the Training Provider (for apprenticeship opportunities) or by the Employer (for non apprenticeship opportunities). Birmingham City Council has the right to conduct spot check audits of evidence.