1. Welcome & Apologies
1.1 The Chairperson welcomed attendees to the meeting and introductions were made. Chair advised of housekeeping and fire drill for the meeting.

1.2 Apologies were received from:
   - Graham Payne resident/hlb
   - Doreen Rymell resident/hlb
   - Pat Hall resident /hlb
   - Lorna Steers resident/hlb

2. Guest Speaker – none
**Contractors – ENGIE**

3.1 Sheyenne Zaidi-Bere

– shy advised the board Lee Overthrow had been awarded Mentor Manager of the year and Trevor Harper got second prize at the National Awards. Engie once again sponsored Birmingham in Bloom this year and attended a very enjoyable evening at the Council House on Wednesday 6th November giving well deserved awards to out tenants of Birmingham. Shy advised Engie will again be supporting Children in Need this year and the 12 deeds of Christmas so would welcome any suggestions of any well-deserved recipients.

3.2 Sue from Hill Village road asked that the guttering on the maisonette blocks at Henley drive now be cleared as bees have now gone Emma agreed to put new job on for this at the end of November as advised by pest control.

3.3 Shy confirmed she had spoken to Colin at Heron Court concerning contacting the call centre explaining that the calls had increased 100% compared to this time last year which may have had an impact on the delay in answering calls.

3.4 Jacky heron court reported tenant again had heating problems and was without hot water for 2 weeks and 2 people still had smells from drains. Tenants had also complained of engineers not turning of for appointments on the day stipulated and of flacking paint in foyer from the new fire-retardant paint, shy to investigate.

3.5 Jadwiga reported electrician had left a mess in corridor after changing light bulbs at The Laurels

3.6 Margaret at Park Court reported there was a mess left in the common room by workmen after sprinklers were fitted.

3.7 Matthew reported neighbour had issues with damp workmen came into the house with muddy boots leaving a mess then cancelled job and are returning but call centre stated no dust sheets available – shy to investigate this.

4 **District updates- none**

5 **Previous Minutes & Matters Arising**

5.1 Previous minutes dated 9th October 2019 were accepted as factually accurate.
5.2 **Matters Arising**

Wendy reported the quads at the laurels have still not been cut, Emma advised this has been reported to parks.

Pat reported bushes still in need of cutting at park court, but graffiti has been removed.

Sue reported road crumbling on Henley Drive, and no one could park Amey inspected and have stated there is nothing they can do to this as this is how it has always been that way, Sue disagrees – Emma to email Amey again.

Pat reported weeds have now been cleared in the drying area at The Pavilions.

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**City Housing Liaison Board Update**

6.1 Arch Conference was one of the main discussions 34 councils now attend. Discussions took place on BCC moving forward if finances can be found. No one doing anything at present due to purdah, discussions show only 6.6% of all accommodation in Birmingham is Social housing. Awaiting General Elections results and report on Green Paper - Grenfell Fire has 2 reports one on the nights events and one on local councils’ evidence. Discussions on BCC giving away land causing issues financially. Right to Buy not financing new builds as quickly as first thought.

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7 **HLB Spend/TPO Update**

7.1 Budget documents were circulated.

7.2 Emma brought 2 projects to the meeting for approval

1. Plants Close Shed roof repair
2. Arbury walk clean up moss and pavements

All Projects were voted on and both were approved. These will now be sent to KRT and BCC for a commencement date.

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8 **Walkabout**

8.1 Walkabouts will take place as follows

November – Park Court Monday 11\textsuperscript{th} at 1pm

8.2 The October walkabout was at Jerome Road with Pam and Eric attending it was reported as mainly clean tidy area with no real issues reported.

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9 **Tenancy Management Update**

9.1 No update

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10 **Any Other Business**

10.1 Margaret at park court reported 2 trees in need of cutting back in the rear garden and some slabbing is needed to the front of the block and there were issues with overgrown bushes growing into the garages on the front of park court.

10.2 Pat at the pavilions Chester Road asked when repair to front fencing would be repaired after a car hit it.
10.3 Pat at Hill village wanted to thank Gareth Jones for cutting trees on hill village Road
10.4 Matthew reported hedges have finally been cut by farmer on Springfield road
10.5 Clive Hannaby Arbury walk said roots under tarmac on Arbury walk are causing him difficulties when on scooter.

11 Date & Time of Next Meeting social event

Date: 8th January 2020
Time: 12.00p.m. – 2.00 p.m.
Venue: Manor Farm Restaurant
Chester Road B35 7AG

TPO Emma would like to wish all members and staff a very happy Christmas and looks forward to working with everyone in the new year. Thank You for all your hard work and commitment in 2019.

PLEASE ADVISE EMMA OF YOUR ATTENDANCE AT THE SOCIAL EVENT BY 21ST DECEMBER 2019
EVERYONE AT HLB MEETING IN NOVEMBER HAVE BEEN ADDED AS ATTENDING
Booking Transport: New Procedure

Please note as from 08-2018 to book a taxi you will need to call

Emma or Amanda on their mobile numbers:

07860904644 or 07766922095

Important

We will need a clear 48 hours’ notice if possible.

If we are unable to answer, please leave a clear voice message detailing:

• Name
• Full address with post code of the pick-up address
• Time you would like the taxi to pick you up
• Full address with post code of the venue you are going to
• Time of return taxi
• Contact number for the taxi company to call you

Taxi company is Galaxy Cars - 0121 350 1000

Birmingham City Council North Account

If there are any issues with the Taxi not arriving out of office hours, please call Galaxy directly.

Thank you

Emma and Amanda