

Proposed Birmingham School Admission Criteria September 2021

School name	Hollyfield Primary School		
School address	Hollyfield Road, Sutton Coldfield, B75 7SG		
Headteacher	Mrs C Lewis	Tel no:	0121 378 0672
Admission Number	60		

Criteria	1. Looked after or previously looked after children.
	2. Children with a brother or a sister already at the school who will still be in attendance in September 2021.
	3. Children who live nearest the school.
	Within each of these categories, priority is given to those who live nearest the School, calculated on the basis of a straight-line measurement between home and School.
Children with a statement of special educational needs/EHC Plan	Any child with a statement of special educational needs/Education Health and Care Plan is required to be admitted to the school that is named in the statement/plan. This gives such children overall priority for admission to the named academy. This is not an oversubscription criterion.
Looked after or previously looked after children	A Looked After Child is a child who is in the care of a local authority or is being provided with accommodation by a local authority as set out in s22(1) of the Children Act 1989. A Previously Looked After Child is a child who immediately after being looked after became subject to an adoption, special guardianship or child arrangements order. In the case of previously looked after children, admission authorities may request a copy of the adoption order, child arrangements order or special guardianship order and a letter from the local authority that last looked after the child confirming that he or she was looked after immediately prior to that order being made.
Sibling	Siblings (brothers or sisters) are considered to be those children who live at the same address and either: i. have one or both natural parents in common; or ii. are related by a parent's marriage; or iii. are adopted or fostered by a common parent. Unrelated children living at the same address, whose parents are living as partners, are also considered to be siblings. Children not adopted or fostered or related by a parent's marriage or with one natural parent in common, who are brought together as a family by a same sex civil partnership and who are living at the same address, are also considered to be siblings.

Distance	Distances are calculated on the basis of a straight-line measurement between the applicant's home address and a point decided by the school, usually the main gate or centre point of the school (unless stated otherwise). The Local Authority uses a computerised system, which measures all distances in metres. Ordnance Survey supply the co-ordinates that are used to plot an applicant's home address and main front entrance to the school.
Shared Responsibility	Where parents have shared responsibility for a child, and the child lives with both parents for part of the week, then the main residence will be determined as the address where the child lives the majority of the week. Parents may be requested to supply documentary evidence to support the address used.
Final Qualifier	<p>In a very small number of cases it may not be possible to decide between the applications of those pupils who are the final qualifiers for a place, when applying the published admission criteria.</p> <p>For example, this may occur when children in the same year group live at the same address, or if the distance between the home and School is exactly the same, for example, blocks of flats. If there is no other way of separating the application according to the admissions criteria and to admit both or all of the children would cause the Published Admission Number for the child's year group to be exceeded, the Local Authority will use a computerised system to randomly select the child to be offered the final place.</p> <p>In the event of this occurring with twins or other multiple birth applicants, academies will be asked to admit over their Published Admission Number to accommodate the pupils.</p>
Waiting Lists	Waiting lists will not be fixed following the offer of places. They are subject to change. This means that a child's waiting list position during the year could go up or down. Any applicants will be added to the School's list in accordance with the order of priority for offering places. Waiting lists will be maintained until the end of each academic year.
Appeals	Appeals are administered by the Local Authority for this Academy. Parents who wish to appeal against the decision to refuse their child admission should visit www.birmingham.gov.uk/schooladmissions
In Year Applications	Applications made outside the normal admissions round (in-year admissions) should be made directly to the School. Parents/carers can apply for a place for their child at any time and to any School. On receipt of an in-year application, the School will notify the local authority of both the application and its outcome, to allow the local authority to keep up to date with figures on the availability of School places in Birmingham.
Fair Access Protocol	The Governing Body of Hollyfield Primary School is committed to taking its fair share of children who are vulnerable and/or hard to place, as set out in locally agreed protocols.

Name of your School:- HOLLYFIELD PRIMARY SCHOOL

I hereby confirm that the Governing Body wishes the Local Authority to facilitate the process of consultation on its proposed admission arrangements for the 2021/2022 academic year and agree to pay £160.00 cost.*

Tick the box above ONLY if you have not consulted in the past 7 Years or if you have consulted in the past 7 Years and you are making changes to your current admissions arrangements for 2021/2022 and would like Birmingham School Admissions and Fair Access Service to facilitate the process on your behalf.

IMPORTANT:

This must be returned with a copy of your 2021/2022 proposed admissions arrangements with this pro-forma.

**Please tick box as appropriate*

Signed: C. Lewis C. LEWIS

Job Title: Head Teacher

Please return this form and a copy of your proposed admissions arrangements via email by no later than **Monday 4 November 2019**
admissionsconsultation@birmingham.gov.uk

	Accordingly, outside the normal admission round the governing body is able to give priority to a child where admission is requested under any locally agreed protocol. The Governing Body has this power, even when admitting the child would mean exceeding the published admission number subject.
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* No Supplementary Information Form is used at Hollyfield Primary School