Highgate Housing Liaison Board Meeting  
Monday 15 April 2019 12:30pm  
Wilmcote Tower

Present:

<table>
<thead>
<tr>
<th>Name</th>
<th>Title</th>
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<tr>
<td>Eddie Howard</td>
<td>Member</td>
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<tr>
<td>Ray O’Donnell</td>
<td>Vice Chair</td>
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<tr>
<td>Cath Hogan</td>
<td>Member</td>
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<tr>
<td>Valerie Dean</td>
<td>Member</td>
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<tr>
<td>Munasif Mohammed</td>
<td>TPO</td>
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<td>Jenny Poole</td>
<td>Wates</td>
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<tr>
<td>Ann-Marie</td>
<td>Housing Officer</td>
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1. **Apologies**

    Lil Stubbs

2. **Accuracy of Minutes from last meeting and Matters arising**

    2.1 MM advised AM will be joining us to discuss the issues at Southacre
    2.2 MM advised that Brinklow Tower flooring has been completed and as of yet we have not received the quote for the Bin area
    2.3 7.1 MM advised the Kitemark scores will be issued at the end of this month
    2.4 8.0 No AGM
    2.5 9.5 Southacre issues to be discussed today
    2.6 ED raised his concerns that a number of issues at Southacre have not been addressed or any sort of action taken.

**Agreed**
3. Wates

3.1 JP provided the following update

**HOT CHOCOLATE DAY**
We have supported the air ambulance team by way of having a ‘Hot Chocolate Day’ in the office.

The hot chocolate mix was supplied by the air ambulance team and staff paid to have a hot chocolate made for them, this helped raise £92 which was donated to the charity.

**I’M A CELEBRITY EATING CHALLENGE**
The Wates gas team held an ‘I’m a celebrity’ eating challenge whereby staff supported by pledging money for who they wanted to do the challenges.

4 members of staff took part in the challenge

Stewart Butler received the most votes and ate critters such as Meal worms, crickets, scorpions, and grass hoppers (all dried)

At the end of the show, there was a bid to raise further donations by Steve Coombs (Wates Operations Director) being nominated to eat a giant water bug which raised a further £250

ALL TOGETHER £1269.50 WAS RAISED FOR ‘THE BIRMINGHAM CHILDRENS HOSPITAL

**Work experience**
2 x trainees from JTL for 4 weeks work experience – will be invited back for interview for apprenticeships in July…6 apprentices qualify in June

**Events**
Employability skills at Erdington Skills Centre – Wates have been supporting Erdington Skills Centre with providing Employability skills events providing presentation which include customer service skills, CV writing tips, interview tips and then Mock interviews with some of our supervisors.

**Job Centre Plus support**
We met a lady called Wendy from the job centre who we have now agreed to deliver the same Employability skills presentation through the areas that Wates cover

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<th>4. Southacre</th>
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<td>4.1 Members listed the following issues at Southacre for Anne-Marie’s attention</td>
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<td>- Fly tipping across the whole estate</td>
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<td>- Letters found and given to Housing Officer and no action</td>
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<td>- Overgrown gardens and not letters sent to perpetrators</td>
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<td>- Actions agreed by Chris Robinson not completed</td>
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<td>- Dead/unsafe trees no action – initially reported to Chris</td>
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<td>- Rough Sleepers</td>
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<td>- Drug dealing</td>
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<td>- ASB of all sorts</td>
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5. Walkabout
5.1 MM circulated the 2019/20 schedule

6. HLB projects
6.1 MM advised members to put forwards any project in the coming months, the funds tend to agreed May

Eh abend members agreed to put forward £200.00 towards the 100 years celebrations. The events have not been agreed yet.

CH asked if there is a replacement caretaker as the existing caretaker is off sick

AM advised that we do have cover in place

VD put forwards her apologies for the next walkabout

7. CHLB
7.1 EH advised and briefed on the following points

- Flat Pack Housing - Coventry
- One company has built 2000 flat pack properties in one year
- One bed flat - £50,000.00
- Two bed flat £79,000.00
- Eaton St Hockley will have flat pack properties built

EH advised that BCC has 61k properties and currently the BCC is going through a re-structure

EH advised that Yasmin Rodgers will be leaving BCC

EH added that married couples are better off on pension credit

8.0 AOB
8.1 MM briefed members on the Great British Clean and asked if members would consider a clean-up - members did not take up the initiative

MM advised that LS had reported an abandoned car and this has now been reported to Neighbourhood Services who are currently looking into this.

Date of next meeting Monday 20 May 2019 - 12.30pm @ Wilmcote Tower